



**COOTAMUNDRA-  
GUNDAGAI REGIONAL  
COUNCIL**

ABN: 46 211 642 339  
PO Box 420, Cootamundra NSW 2590  
Email: [mail@cgrc.nsw.gov.au](mailto:mail@cgrc.nsw.gov.au)  
[www.cgrc.nsw.gov.au](http://www.cgrc.nsw.gov.au)

# Minutes

## ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA**

**6:00PM, TUESDAY 23rd April, 2024**

**Administration Centres: 1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA  
ON TUESDAY, 23 APRIL 2024 AT 6:00PM**

**PRESENT:** Cr Charlie Sheahan (Mayor), Cr Leigh Bowden, Cr Les Boyd, Cr Logan Collins, Cr Trevor Glover, Cr David Graham, Cr Abb McAlister, Cr Penny Nicholson

**IN ATTENDANCE:** Steve McGrath (Interim General Manager), Paul Woods (Interim Deputy General Manager - CCD), Matt Stubbs (Deputy General Manager - Operations), Zac Mahon (Manager Finance), Michael Mason (Interim Manager Sustainable Development), Thomas Hogg (Acting Manager Engineering Gundagai), Greg Ewings (Acting Manager Regional Services Gundagai)

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

**ADJOURN MEETING FOR OPEN FORUM**

**RESOLUTION 075/2024**

Moved: Cr Logan Collins

Seconded: Cr Trevor Glover

**Council adjourn for Open Forum.**

**CARRIED**

**2 OPEN FORUM**

List of Speakers

1. Yvonne Forsyth – Cootamundra Wattle Day – spoke about the Wattle Day festival and hopes to bring it back. Would like to establish a committee to reinvigorate the festival.

**RESUME OPEN MEETING**

**RESOLUTION 076/2024**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**Council resume the Open Meeting.**

**CARRIED**

**3 APOLOGIES AND LEAVE OF ABSENCE**

**3.1 APOLOGIES**

Nil

**3.2 LEAVE OF ABSENCE**

**RESOLUTION 077/2024**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

**Leave of Absence, from 18 April 2024 to 29 April 2024, granted for Cr Gil Kelly.**

**CARRIED**

**4 DISCLOSURES OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 26 MARCH 2024**

**RESOLUTION 078/2024**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**The Minutes of the Ordinary Meeting of Council held on Tuesday 26 March 2024 be confirmed as a true and correct record of the meeting.**

**CARRIED**

**5.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON TUESDAY 19 MARCH 2024**

**RESOLUTION 079/2024**

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

**The Minutes of the Extraordinary Meeting of Council held on Tuesday 19 March 2024 be confirmed as a true and correct record of the meeting.**

**CARRIED**

## **6 MAYORAL MINUTES**

### **6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT**

#### **RESOLUTION 080/2024**

Moved: Cr Charlie Sheahan

Seconded: Cr Trevor Glover

**The information in the Councillor Engagements Mayoral Minute be received and noted.**

**CARRIED**

## **7 REPORTS FROM COMMITTEES**

Nil

## **8 GENERAL MANAGER'S REPORT**

### **8.1 GENERAL MANAGER OFFICE**

#### **8.1.1 INQUIRY INTO LOCAL GOVERNMENT SUSTAINABILITY**

#### **RESOLUTION 081/2024**

Moved: Cr Logan Collins

Seconded: Cr David Graham

**Council endorse the submission attached to this report and forward the submission to the House Committee on Regional Development, Infrastructure and Transport - "Inquiry into local government sustainability."**

**CARRIED**

#### **8.1.2 INQUIRY INTO THE ABILITY OF LOCAL GOVERNMENT TO FUND INFRASTRUCTURE AND SERVICES**

#### **RESOLUTION 082/2024**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

**Council endorse the submission attached to this report and forward the submission to the Standing Committee on State Development "Inquiry into the ability of local governments to fund infrastructure and services."**

**CARRIED**

**8.1.3 ALGWA (AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION) NSW 2024 CONFERENCE 14 MARCH 2024**

**RESOLUTION 083/2024**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**The 2024 Australian Local Government Women's Association (ALGWA) NSW Conference summary report, be received and noted.**

**CARRIED**

**8.2 BUSINESS**

**8.2.1 DRAFT 2024/25 OPERATIONAL PLAN AND ASSOCIATED DOCUMENTS**

**RESOLUTION 084/2024**

Moved: Cr Les Boyd

Seconded: Cr David Graham

**Council resolve that the Draft 2024/25 Operational Plan, inclusive of the Draft Revenue Policy, Draft Fees and Charges, Draft Operating Budget and Draft Capital Works Budget, be placed on public exhibition for a period of 28 days.**

**CARRIED**

**8.2.2 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES**

**RESOLUTION 085/2024**

Moved: Cr Les Boyd

Seconded: Cr Logan Collins

**The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meeting held 4 March 2024, attached to the report, be received and noted.**

**CARRIED**

**8.2.3 WALLENDBEEN MEMORIAL HALL S.355 COMMITTEE MEETING MINUTES, MEMBERSHIP AND FEES****RESOLUTION 086/2024**

Moved: Cr Trevor Glover

Seconded: Cr Les Boyd

- 1. The Minutes and supporting documentation of the Wallendbeen Memorial Hall s.355 Committee Annual General Meeting (AGM) held on 11 March 2024, attached to the report, be received and noted.**
- 2. The office bearers and membership of the Wallendbeen Memorial Hall s.355 Committee as detailed in the report and attached AGM minutes, be endorsed.**
- 3. The proposed 2024/2025 schedule of hall hire charges for the Wallendbeen Memorial Hall be listed in the 2024/2025 CGRC Operational Plan Fees and Charges.**

**CARRIED**

**8.2.4 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES****RESOLUTION 087/2024**

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

**The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Ordinary Meeting held on 28 March 2024 attached to the report, be received and noted.**

**CARRIED**

**8.2.5 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES****RESOLUTION 088/2024**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

**The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held 5 February 2024, attached to the report be, received and noted.**

**CARRIED**

### 8.3 FINANCE

#### 8.3.1 RESTRICTED CASH RECONCILIATION - MARCH 2024

##### RESOLUTION 089/2024

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

**The Restricted Cash Reconciliation report, be received and noted.**

**CARRIED**

#### 8.3.2 FINANCE UPDATE - MARCH 2024

##### RESOLUTION 090/2024

Moved: Cr Abb McAlister

Seconded: Cr Trevor Glover

**The Finance Update report, be received and noted.**

**CARRIED**

#### 8.3.3 INVESTMENT REPORT - MARCH 2024

##### RESOLUTION 091/2024

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

**The report detailing Council Cash and Investments as at 31<sup>st</sup> March 2024, be received and noted.**

**CARRIED**

### 8.4 SUSTAINABLE DEVELOPMENT

Nil

### 8.5 ENGINEERING COOTAMUNDRA

#### 8.5.1 COOTAMUNDRA VOLUNTARY PURCHASE FEASIBILITY ASSESSMENT PART 1

##### RESOLUTION 092/2024

Moved: Cr Trevor Glover

Seconded: Cr Leigh Bowden

**Council adopt the Cootamundra Voluntary Purchase Feasibility Assessment dated April 2024.**

**CARRIED**

### **8.5.2 RE-ESTABLISHMENT OF ALCOHOL FREE ZONES IN COOTAMUNDRA**

#### **RESOLUTION 093/2024**

Moved: Cr Les Boyd

Seconded: Cr Trevor Glover

**The re-establishment of Alcohol-Free Zones, as detailed in the Cootamundra map located at the end of the report, for a four 4 year period being 1 May, 2024 to 30 April, 2028 be adopted.**

**CARRIED**

### **8.5.3 COOTAMUNDRA ENGINEERING REPORT - APRIL 2024**

#### **RESOLUTION 094/2024**

Moved: Cr David Graham

Seconded: Cr Abb McAlister

**The Cootamundra Engineering Report for the month of April 2024 be noted.**

**CARRIED**

## **8.6 ENGINEERING GUNDAGAI**

### **8.6.1 PLANT REPLACEMENT PROGRAM 2024/2025**

#### **RESOLUTION 095/2024**

Moved: Cr Abb McAlister

Seconded: Cr David Graham

- 1. The 2024/2025 Plant Replacement Program be endorsed.**
- 2. Council endorses the 2024/2025 Plant Replacement Budget of \$2.6m gross purchase, \$972,500k asset disposals, resulting in net capital purchase of \$1,627,500m.**
- 3. Following endorsement of the 2024/25 budget, Council authorise the advance ordering of plant given the significant lead times expected.**

**CARRIED**



**8.6.2 GUNDAGAI ENGINEERING REPORT - APRIL 2024**

**RESOLUTION 096/2024**

Moved: Cr David Graham

Seconded: Cr Les Boyd

**The Gundagai Engineering Report for the month of April 2024 be noted.**

**CARRIED**

**8.7 REGIONAL SERVICES GUNDAGAI**

**8.7.1 GUNDAGAI REGIONAL SERVICES WORKS REPORT**

**RESOLUTION 097/2024**

Moved: Cr Logan Collins

Seconded: Cr David Graham

**The Gundagai Regional Services Department, Monthly works report be received and noted.**

**CARRIED**

**8.8 REGIONAL SERVICES COOTAMUNDRA**

**8.8.1 REGIONAL SERVICES - COOTAMUNDRA DIVISIONAL MONTHLY REPORT TO COUNCIL**

**RESOLUTION 098/2024**

Moved: Cr Penny Nicholson

Seconded: Cr Leigh Bowden

**The Regional Services Cootamundra Department Monthly Works Report be received and noted.**

**CARRIED**

**9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**

Nil

**10 QUESTIONS WITH NOTICE**

Nil

**11 CONFIDENTIAL ITEMS****11.1 CLOSED COUNCIL REPORT****RESOLUTION 099/2024**

Moved: Cr Leigh Bowden

Seconded: Cr Logan Collins

- 1. Items 11.2, 11.3 and 11.4 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
- 2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2, 11.3 and 11.4 be withheld from the press and public.**

**CARRIED**

**RESUMPTION OF OPEN COUNCIL MEETING****RESOLUTION 100/2024**

Moved: Cr Leigh Bowden

Seconded: Cr Les Boyd

**The Open Council meeting resume.**

**CARRIED**

**ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS**

Note: The Chairperson announced the resolutions made in Closed Council.

**11.2 COOTAMUNDRA VOLUNTARY PURCHASE FEASIBILITY ASSESSMENT PART 2****RESOLUTION 101/2024**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**Council submit an application for grant funding with a view to implement the Voluntary Purchase Scheme in the next round of Floodplain Management Grants.**

**CARRIED**

### 11.3 PURCHASE OF PAVEMENT MATERIALS

#### RESOLUTION 102/2024

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

**That Council:**

1. Resolve in terms of s55(3)(i) of the Local Government Act 1993, that due to extenuating circumstances, no tenders are to be called for the supply of gravel associated with the subject rehabilitation works on the Olympic Highway at Migurra reserve south of Cootamundra for reasons:
  - 1.1. The timing of the works to be carried out for and on behalf of TfNSW under the RMCC contract; and
  - 1.2. The indicative savings expected to be achieved, when compared to the procurement of similar material over the last twelve months.
2. Delegate authority to the Interim General Manager to authorise the purchase of gravel from Wyangle Quarry, in the sum of \$312,000, for rehabilitation works on the Olympic Highway at Migurra reserve south of Cootamundra under the Roads Maintenance Council Contract.

**CARRIED**

### 11.4 GUNDAGAI SWIMMING POOL 24/25 GYM EXPRESSION OF INTEREST

#### RESOLUTION 103/2024

Moved: Cr Trevor Glover

Seconded: Cr Penny Nicholson

1. Council reject both EOI's submissions and delegate the Interim General Manager to;
  - 1.1. Negotiate with Mitch Waddell from Defiance Co. and Mellisa Smart from Smart Health connections for a Lease Agreement for the Operation of the Gundagai Pool Gym for the 12-month period, 1 July 2024 to 30 June 2025.
  - 1.2. Following negotiations, determine and approve the rental offer for a Lease Agreement for the Operation of the Gundagai Pool Gym for the 12-month period, 1 July 2024 to 30 June 2025, that is in Council's and the Communities best interest.

**CARRIED**

The Meeting closed at 7:07pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 May 2024.

**CHAIRPERSON**

**GENERAL MANAGER**