

Business Paper

ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE,
COOTAMUNDRA**

6:00PM, Tuesday 25th August, 2026

Administration Centres: 1300 459 689

The Mayor & Councillors
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of Council will be held in the Alby Schultz meeting Centre, Cootamundra on:

Tuesday, 25th August, 2026 at 6:00PM

The agenda for the meeting is enclosed.

Roger Bailey
Interim General Manager

Live Streaming of Meetings Statement

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and, or, voice being live streamed and publicly available. Please refrain from making any defamatory statements.

Statement of Ethical Obligations

The Mayor and Councillors are bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of Cootamundra-Gundagai Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.

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1 ACKNOWLEDGEMENT OF COUNTRY

COUNCIL ACKNOWLEDGES THE WIRADJURI PEOPLE, THE TRADITIONAL CUSTODIANS OF THE LAND AT WHICH THE MEETING IS HELD AND PAYS ITS RESPECTS TO ELDERS, BOTH PAST AND PRESENT, OF THE WIRADJURI NATION AND EXTENDS THAT RESPECT TO OTHER ABORIGINAL PEOPLE WHO ARE PRESENT.

2 APOLOGIES, LEAVE OF ABSENCE AND AUDIO-VISUAL ATTENDANCE REQUESTS**3 DISCLOSURES OF INTEREST**

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 28 JULY 2026

REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Ordinary Meeting of Council held on Tuesday 28 July 2026

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday 28 July 2026 be confirmed as a true and correct record of the meeting.



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Email: mail@cgrc.nsw.gov.au
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Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 28th July, 2026

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON TUESDAY, 28 JULY 2026 AT 6:00PM**

PRESENT: Cr Rosalind Wight (Deputy Mayor and Chairperson), Cr Logan Collins, Cr Les Cooper, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Ethan Ryan (online), Cr Danyal Syed

IN ATTENDANCE: Roger Bailey (Interim General Manager), Trevor Dando (Acting Deputy General Manager - Operations), Damian Smith (Acting Manager Finance), Linda Wiles (Manager Business), Teresa Breslin (Executive Assistant)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 APOLOGIES, LEAVE OF ABSENCE, AND AUDIO-VISUAL ATTENDANCE REQUESTS

2.1 APOLOGIES

RESOLUTION 159/2026

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

Apologies from Cr Abb McAlister be received and leave of absence granted.

CARRIED

2.2 LEAVE OF ABSENCE

Nil

2.3 AUDIO-VISUAL ATTENDANCE REQUESTS

Nil

3 DISCLOSURES OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 23 JUNE 2026

RESOLUTION 160/2026

Moved: Cr Gil Kelly

Seconded: Cr David Graham

That the Minutes of the Ordinary Meeting of Council held on Tuesday 23 June 2026 be confirmed as a true and correct record of the meeting.

5 MAYORAL MINUTES

5.1 MAYORAL MINUTE - SUPPORT FOR CAMPAIGN TO INCREASE FEDERAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT

RESOLUTION 161/2026

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

That Council:

- 1. Notes the Country Mayors Association of NSW "Invest in Us" campaign advocating for increased Commonwealth Financial Assistance Grants to Local Governments. The campaign seeks to restore at least 1% of total Commonwealth taxation revenue for local Councils across Australia.**
- 2. Recognises the critical role Local Government plays in delivering essential services and infrastructure that underpin community wellbeing, economic vitality, and national resilience.**
- 3. Supports the campaign's core message: 'Invest in us so we can invest in them.'**
- 4. Commits to participating in the campaign by:**
 - a) Sharing campaign materials through Council communication channels.**
 - b) Engaging with local media and community stakeholders to raise awareness.**
 - c) Lobbying Federal representatives to support the funding increase.**
- 5. Requests the Mayor to write to the relevant Prime Minister, Treasurer, Federal Minister for Local Government, the Shadow Minister for Local Government, our local Member of Parliament and Senator expressing Council's support for the campaign and urging their commitment to the proposed funding increase.**

CARRIED

5.2 MAYORAL MINUTE - COUNCILLOR ENGAGEMENTS - 13 JUNE 2026 - 17 JULY 2026

RESOLUTION 162/2026

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

The information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

6 REPORTS FROM COMMITTEES

6.1 MINUTES OF THE DEMERGER TRANSITION COMMITTEE MEETING HELD ON TUESDAY 16 JUNE 2026

RESOLUTION 163/2026

Moved: Cr Danyal Syed

Seconded: Cr Gil Kelly

1. That the Minutes of the Demerger Transition Committee Meeting held on Tuesday 16 June 2026, attached to the report, be received and noted.
2. In consideration of the Demerger Transition Committee recommendations detailed in the minutes, Council endorse the following:

That Council:

2.1. Request that the Proclamation:

- 2.1.1. Rename Cootamundra-Gundagai Regional Council as Cootamundra Shire Council and adjust the boundary to match the boundary of the former Cootamundra Shire Council.
- 2.1.2. Create Gundagai Shire Council using the boundary of the former Gundagai Shire Council.
- 2.1.3. Include wording to require Cootamundra Shire Council to assign to Gundagai Shire Council, and Gundagai Shire Council to accept, all contracts and agreements entered into by Cootamundra-Gundagai Regional Council that were deemed necessary for the successful operation of Gundagai Shire Council.

2.2. Note the letter from the Office of Local Government dated 25 May 2026 (attached).

2.3. Note the appointment of Always Thinking Advisory as the contractor to complete the work described in Contract 2026/10, Financial Sustainability Plan and Associated Work.

2.4. Note that the Financial Sustainability Plan work will need to take precedence over much of Council's day-to-day work to ensure that it's completed to schedule to enable Council to meet the Office of Local Government requirements.

CARRIED

6.2 MINUTES OF THE DEMERGER TRANSITION COMMITTEE MEETING HELD ON TUESDAY 14 JULY 2026

RESOLUTION 164/2026

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

1. That the Minutes of the Demerger Transition Committee Meeting held on Tuesday 14 July 2026, attached to the report, be received and noted.
2. In consideration of the Demerger Transition Committee recommendations detailed in the minutes, Council endorse the following:

That:

- 2.1. For the purposes of the Financial Sustainability Plan currently being reviewed, the draft organisational structures for the two successor Councils not include any shared services.
- 2.2. Council notes the process and expenditure for the development of a draft Community Strategic Plan for each of the successor Councils (attached).
- 2.3. Council notes the report in relation to the Demerger Transition Update – LGNSW Planning Meeting (attached).
- 2.4. Council notes the report in relation to the Financial Sustainability Plan Schedule (attached).

CARRIED

7 GENERAL MANAGER'S REPORT

7.1 GENERAL MANAGER OFFICE

7.1.1 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2026

RESOLUTION 165/2026

Moved: Cr Gil Kelly

Seconded: Cr David Graham

That Council:

- 1. Endorse the attendance of the Mayor, a councillor and Interim General Manager at the 2026 LGNSW Conference.**
- 2. Authorise the Mayor to appoint a councillor to attend the 2026 LGNSW Annual Conference.**
- 3. Nominate the Mayor and a councillor appointed under 2. above as Council's voting delegates for the 2026 Conference and advise LGNSW of the appointed delegates by 5.00pm on 30 October 2026.**
- 4. Consider any proposed motions for the 2026 LGNSW Conference at the September 2026 Council meeting, with draft motions to be submitted to the Interim General Manager by midday on Monday, 14 September 2026, and any endorsed motions submitted to LGNSW by 30 September 2026.**
- 5. Reschedule the November 2026 Ordinary Council Meeting to Thursday, 26 November 2026, for the reasons outlined in this report.**

CARRIED

7.1.2 INNOVATION IN ENERGY, WASTE AND THE CIRCULAR ECONOMY (IEWCE) CONFERENCE 9TH & 10TH SEPTEMBER 2026

RESOLUTION 166/2026

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

That Council:

- 1. Note the report in relation to the Innovation in Energy, Waste and the Circular Economy (IEWCE) Conference; and**
- 2. Be provided with a report by the attending Council staff in relation to the Conference.**

CARRIED

7.2 BUSINESS

7.2.1 SECTION 355 COMMITTEE MEETING MINUTES

RESOLUTION 167/2026

Moved: Cr David Graham

Seconded: Cr Gil Kelly

That the following s.355 Committee Meeting minutes, attached to the report, be received and noted:

- 1. The Minutes of the Stockinbingal Ellwood's Hall s.355 committee meeting dated, 22 June 2026.**
- 2. The Minutes of the Muttama Hall Management s.355 committee meeting dated, 31 May 2026.**
- 3. The Minutes of the Cootamundra Heritage Centre s.355 Management committee meeting dated, 1 June 2026 and 6 July 2026.**

CARRIED

7.2.2 EASTERN RIVERINA ARTS (ERA) MEMBERSHIP RENEWAL

RESOLUTION 168/2026

Moved: Cr David Graham

Seconded: Cr Gil Kelly

That Council continue its membership with Eastern Riverina Arts for the 2026/2027 financial year.

CARRIED

7.2.3 CGRC COMMUNITY NEWSLETTER

RESOLUTION 169/2026

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

That Council:

- 1. Discontinue production and distribution of the monthly Community Newsletter.**
- 2. Adopt a Digital Communications Model as Council's primary method of community communication, including communicating through Council's existing digital and statutory communication channels, e.g. promoting subscription to Council's email communications list.**
- 3. Make printed copies of key media releases, community notices and other important information available at Council Administration Offices, Libraries, the Visitor Information Centre and other suitable Council facilities.**
- 4. Monitor community feedback in relation to Council communication.**

CARRIED

7.3 FINANCE

7.3.1 FINANCE UPDATE - JUNE 2026

RESOLUTION 170/2026

Moved: Cr Logan Collins

Seconded: Cr David Graham

That the Finance Update report for the month of June 2026, be noted.

CARRIED

7.3.2 RESTRICTED CASH RECONCILIATION - JUNE 2026

RESOLUTION 171/2026

Moved: Cr Danyal Syed

Seconded: Cr Logan Collins

The Restricted Cash Reconciliation report for the period ending 30 June 2026, be received and noted.

CARRIED

7.3.3 REVALUATION OF PROPERTY, BUILDINGS AND OTHER STRUCTURES

RESOLUTION 172/2026

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

That the report on the 2026 Revaluation of Property, Buildings and Other Structures be noted.

CARRIED

7.3.4 INVESTMENT REPORT - JUNE 2026

RESOLUTION 173/2026

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The report detailing Council Cash and Investments as at 30th June 2026, be noted.

CARRIED

7.4 SUSTAINABLE DEVELOPMENT

Nil

7.5 ENGINEERING COOTAMUNDRA

7.5.1 COOTAMUNDRA ENGINEERING REPORT - JUNE 2026

RESOLUTION 174/2026

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

That the Cootamundra Engineering Report for the month of June 2026 be noted.

CARRIED

7.5.2 COOTAMUNDRA AERODROME EVENTS

RESOLUTION 175/2026

Moved: Cr Les Cooper

Seconded: Cr David Graham

That Council:

- 1. Endorses the continued use of Cootamundra aerodrome for non-aviation events.**
- 2. Gives in principle support to the temporary closure of the Cootamundra aerodrome during non-aviation events.**
- 3. Undertakes consultation with the existing Cootamundra aerodrome occupants / businesses / users in relation to the planned changes.**
- 4. Receives a further report following completion of this consultation process.**

CARRIED

7.6 ENGINEERING GUNDAGAI

7.6.1 GUNDAGAI ENGINEERING REPORT - JUNE 2026

RESOLUTION 176/2026

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

That the Gundagai Engineering Report for the month of June 2026 be noted.

CARRIED

7.7 REGIONAL SERVICES GUNDAGAI

7.7.1 GUNDAGAI REGIONAL SERVICES REPORT - JUNE 2026

RESOLUTION 177/2026

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

That the Gundagai Regional Services report for the month of June 2026 be noted.

CARRIED

7.7.2 GUNDAGAI CEMETERY LAND PURCHASE FROM UNITING CHURCH

RESOLUTION 178/2026

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

That Council:

1. **Accepts in principle the offer from the Uniting Church to transfer:**
 - **Part North Gundagai Cemetery – Lot 2 DP 1041398; and**
 - **Part South Gundagai Cemetery – Lot 1 DP 668531; to Cootamundra-Gundagai Regional Council for a peppercorn fee of \$1 per property.**
2. **Authorises the Interim General Manager to arrange the necessary investigations and due diligence associated with the proposed acquisitions.**
3. **Authorises the Interim General Manager to execute all documentation necessary to complete the transfers, subject to satisfactory due diligence outcomes.**

CARRIED

7.7.3 OWNERS CONSENT REQUEST FOR THE CREATION AND REGISTERING OF EASEMENT FOR ELECTRICAL UPGRADE ON GUNDAGAI SWIMMING POOL LAND

RESOLUTION 179/2026

Moved: Cr Gil Kelly

Seconded: Cr Danyal Syed

That Council:

1. **Approve the granting of owner's consent for the creation and registration of an easement for underground electricity infrastructure over Lot 11 DP 1128590, being Council-owned land adjacent to Sheridan Lane and the Gundagai Swimming Pool frontage, for the benefit of Lot 1012 DP 1327211 (Gundagai Tourist Park).**
2. **Requires the applicant to provide a final survey plan and easement alignment satisfactory to Council, confirming the location and extent of the proposed easement and associated infrastructure prior to the execution of any easement documentation.**
3. **Authorises the General Manager to negotiate and execute all necessary legal documents associated with the creation and registration of the easement, subject to Council's satisfaction with the final easement location and terms.**
4. **Requires all costs associated with the creation, survey, legal documentation, registration, construction, reinstatement, and any statutory approvals associated with the easement to be borne entirely by the applicant.**
5. **Requires all disturbed Council land, infrastructure and public assets to be restored to Council's satisfaction at the applicant's expense.**

CARRIED

7.8 REGIONAL SERVICES COOTAMUNDRA

7.8.1 COOTAMUNDRA REGIONAL SERVICES REPORT - JUNE 2026

RESOLUTION 180/2026

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The Cootamundra Regional Services Report for the month of June 2026 be noted.

CARRIED

8 MOTION OF WHICH NOTICE HAS BEEN GIVEN

8.1 NOTICE OF MOTION - GUNDAGAI PRE-SCHOOL REDEVELOPMENT PROJECT PROGRESS REPORT

RESOLUTION 181/2026

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

That:

- 1. The Gundagai Preschool Redevelopment Progress Report July 2026, attached to the report, be received and noted.**
- 2. Future progress updates be provided to Council periodically until the project has been completed.**

CARRIED

8.2 NOTICE OF MOTION - SERVICE STANDARDS FOR FIRE HYDRANT MAINTENANCE

RESOLUTION 182/2026

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

That Council:

- 1. Receive a report outlining Council's current practices for inspecting, maintaining and repairing fire hydrants across the local government area.**
- 2. Develop and present to Council a proposed service standard, including Key Performance Indicators (KPIs), for the repair of defective fire hydrants, having regard to Council's obligations under the Water Management (Water Supply Authorities) Regulation 2025, which requires fire hydrants to be maintained in effective working order at all times.**
- 3. Include within the report:**
 - a. the current process for reporting defective hydrants;**
 - b. target response and repair timeframes based on the severity of the defect;**
 - c. how defects are prioritised;**
 - d. how compliance with the proposed service standards will be monitored and reported; and**
 - e. any budgetary or resource implications associated with implementing the proposed standards.**
- 4. Provide six-monthly reporting to Council on the number of reported hydrant defects, repair timeframes, and outstanding defects.**
- 5. Following completion of the network-wide hydrant inspection program, Council receive a report outlining:**
 - a. the total number of hydrants inspected;**
 - b. the number found to require repair or replacement;**
 - c. the estimated cost of rectification;**

- d. a prioritised program for completing the required works; and
- e. any additional funding required to achieve compliance with Council's obligations under the Water Management (Water Supply Authorities) Regulation 2025.

CARRIED

9 QUESTIONS WITH NOTICE

9.1 QUESTION WITH NOTICE - CR NICHOLSON - BATS IN TREES ON MORLEYS CREEK

RESOLUTION 183/2026

Moved: Cr Penny Nicholson

Seconded: Cr Logan Collins

That the responses to the Question with Notice on Bats in Trees on Morley's Creek, be noted.

CARRIED

9.2 QUESTION WITH NOTICE - CR WIGHT - THE COOTAMUNDRA SALEYARDS

RESOLUTION 184/2026

Moved: Cr Rosalind Wight

Seconded: Cr Les Cooper

The response to the Question with Notice regarding the Cootamundra Saleyards, be noted.

CARRIED

9.3 QUESTION WITH NOTICE - CR WIGHT - HEALTH REGULATIONS PERTAINING TO CHARITABLE BARBEQUES

RESOLUTION 185/2026

Moved: Cr Rosalind Wight

Seconded: Cr Logan Collins

The response to the Question with Notice regarding the Health Regulations pertaining to Charitable Barbeques, be noted.

CARRIED

9.4 QUESTION WITH NOTICE - CR WIGHT - AMG CO-CONTRIBUTION

RESOLUTION 186/2026

Moved: Cr Rosalind Wight

Seconded: Cr Gil Kelly

That:

- 1. The response to the Question with Notice regarding the AMG Co-Contribution, be noted.**

2. Due to the provisions of 10A(2)(g) of the NSW Local Government Act, advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege, the issue in relation to the dongas be considered in Closed Council.

CARRIED

9.5 QUESTION WITH NOTICE - CR WIGHT - SUNMANIA SOLAR FARM

RESOLUTION 187/2026

Moved: Cr Rosalind Wight

Seconded: Cr Danyal Syed

The response to the Question with Notice regarding the Sunmania Solar Farm, be noted.

CARRIED

9.6 QUESTION WITH NOTICE - CR WIGHT - CAT MANAGEMENT REGULATIONS

RESOLUTION 188/2026

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

The response to the Question with Notice regarding the Cat Management Regulations, be noted.

CARRIED

At 8:26 pm, Cr Gil Kelly left the meeting.

At 8:27 pm, Cr Gil Kelly returned to the meeting.

10 CONFIDENTIAL ITEMS

10.1 CLOSED COUNCIL REPORT

RESOLUTION 189/2026

Moved: Cr Gil Kelly

Seconded: Cr David Graham

1. Items 10.2, 10.3 and 10.4 (Australian Meat Group (AMG) dongas at the Cootamundra Abattoir) be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 10.2, 10.3 and 10.4 be withheld from the press and public.

Council entered Closed Council at 8:28pm.

CARRIED

10.2 HUMAN RESOURCES REPORT

RESOLUTION 190/2026

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

That the confidential information in the Human Resources report be noted.

CARRIED

At 8:39 pm, Cr David Graham left the meeting.

At 8:39 pm, Cr David Graham returned to the meeting.

10.3 HARDSHIP APPLICATION - ASSESSMENT 10016475

RESOLUTION 191/2026

Moved: Cr Les Cooper

Seconded: Cr David Graham

That Council:

- 1. Approve hardship assistance for the owner of the property identified as assessment number 10016475, subject to the ratepayer entering and maintaining a payment arrangement approved by the Interim General Manager.**
- 2. Authorises the Interim General Manager to:**
 - a) determine and enter into the payment arrangement with the ratepayer; and**
 - b) write off any interest accrued for the period 1 August 2026 to 31 January 2027, provided the ratepayer complies with that payment arrangement for the duration of that period.**

CARRIED

At 8:47 pm, Cr Logan Collins left the meeting due to significant Non-Pecuniary Interest.

10.4 AUSTRALIAN MEAT GROUP (AMG) COOTAMUNDRA ABATTOIR, DONGAS

RESOLUTION 192/2026

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

That Council note the advice on the AMG, Cootamundra Abattoir, dongas.

CARRIED

At 8:55pm, Cr Logan Collins returned to the meeting.

RESUMPTION OF OPEN COUNCIL MEETING

RESOLUTION 193/2026

Moved: Cr Gil Kelly

Seconded: Cr Danyal Syed

That the Open Council meeting resume at 8:55pm.

CARRIED

ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

Note: The Interim General Manager announced the resolutions made in Closed Council.

The Meeting closed at 8:56pm.

CHAIRPERSON

INTERIM GENERAL MANAGER

5 MAYORAL MINUTES

Nil

6 REPORTS FROM COMMITTEES

6.1 MINUTES OF THE DEMERGER TRANSITION COMMITTEE MEETING HELD ON TUESDAY 11 AUGUST 2026

REPORTING OFFICER	Peter Bascomb, Demerger Transition Manager
AUTHORISING OFFICER	Roger Bailey, Interim General Manager
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Demerger Transition Committee Meeting held on Tuesday 11 August 2026

RECOMMENDATION

1. That the Minutes of the Demerger Transition Committee Meeting held on Tuesday 11 August 2026, attached to the report, be received and noted.
2. In consideration of the Demerger Transition Committees recommendations detailed in the minutes, Council endorse the following:

That Council:

- 2.1. Rename the GM Recruitment Committees to GM Recruitment 'Panels'.

That Council:

- 2.2. Confirm the following preferences for the governance arrangements for the successor councils:

- (a) That the boundaries of the proposed Cootamundra and Gundagai Shire Councils be the same as existed immediately prior to the 2016 merger.
- (b) That both Cootamundra and Gundagai Shire Councils be undivided - that is, neither council will have wards.
- (c) That Cootamundra Shire Council have seven councillors.
- (d) That Gundagai Shire Council have five councillors.
- (e) That for both successor councils the Mayor be elected in accordance with the Local Government Act 1993 section 227(a), namely elected by the councillors from among their number.

- 2.3. Request that the first election of councillors be conducted at the same time as the next local government general elections, currently scheduled for September 2028.

- 2.4. Request that, for the period from commencement on 1 July 2027 until the first councillor election, the Proclamation specify:

- (a) That the governing bodies be:
 - i. For Cootamundra Shire Council, those Councillors holding office at 30 June 2027, and not suspended from office, whose primary residence is within the proclaimed boundary for the Cootamundra Shire local government area.

- ii. **For Gundagai Shire Council, those Councillors holding office at 30 June 2027, and not suspended from office, whose primary residence is within the proclaimed boundary for the Gundagai Shire local government area.**
- (b) That each governing body established under part (a) above is authorised to:**
- i. **Elect a Chief Administrator to chair meetings and perform the roles of the Mayor as described in the Local Government Act 1993 section 226.**
 - ii. **Determine the remuneration of Chief Administrator and Administrators in the same manner as councils determine the remuneration for the Mayor and other councillors.**

Discussion

GM-Designate Recruitment

At its meeting of 28 April, Council adopted the Demerger Transitions Committee's recommendation to establish two committees, namely:

1. GM Cootamundra Recruitment Committee, comprising Councillors Wight, Kelly, Ryan, Collins, Cooper and Syed.
2. GM Gundagai Recruitment Committee, comprising Councillors McAllister, Graham and Nicholson.

The Demerger Transition Committee, after further consideration, has recommended that the Committees be renamed as Panels consistent with the terminology used in the OLG's s.23a Guidelines for the Recruitment of Senior Council Executives. This renaming does not change the membership of each panel, nor does it change the role assigned to each panel by Council's resolution 099/2026. It does, however, make the operation of the Panels more flexible than if they remained as Committees requiring strict adherence to Council's Code of Meeting Practice.

Successor Councils' Governance Arrangements

The Demerger Transition Plan, included with Council's submission to the LG Boundaries Commission, included several recommendations regarding the governance arrangements of the successor Councils. The Demerger Transition Committee has recommended that these be endorsed with additional detail regarding the timing of the first general election and the governance arrangements between 1 July 2027 and that election.

Minutes

DEMERGER TRANSITION COMMITTEE MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

4:01PM, TUESDAY 11th August, 2026

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
DEMERGER TRANSITION COMMITTEE MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON TUESDAY, 11 AUGUST 2026 AT 4:01PM**

PRESENT: Cr Rosalind Wight (Deputy Mayor and Chair), Cr Abb McAlister (Mayor) (online), Cr David Graham, Cr Penny Nicholson, Cr Gil Kelly, Cr Ethan Ryan

IN ATTENDANCE: Peter Bascomb (Demerger Transition Manager), Roger Bailey (Interim General Manager), Cr Logan Collins

2 APOLOGIES, LEAVE OF ABSENCE, AND AUDIO-VISUAL ATTENDANCE REQUESTS

2.1 APOLOGIES

APOLOGY

COMMITTEE RESOLUTION

Moved: Cr David Graham

Seconded: Cr Gil Kelly

That the apology received from Cr Cooper be noted.

CARRIED

2.2 LEAVE OF ABSENCE

Nil

2.3 AUDIO-VISUAL ATTENDANCE REQUESTS

Nil

3 DISCLOSURES OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE DEMERGER TRANSITION COMMITTEE MEETING HELD ON TUESDAY 14 JULY 2026

COMMITTEE RESOLUTION

Moved: Cr Gil Kelly

Seconded: Cr Ethan Ryan

That the Minutes of the Demerger Transition Committee Meeting held on Tuesday 14 July 2026 be confirmed as a true and correct record of the meeting.

CARRIED

5 REPORTS

5.1 GENERAL MANAGER OFFICE

5.1.1 GM-DESIGNATE RECRUITMENT - REQUEST FOR QUOTATION

COMMITTEE RESOLUTION

Moved: Cr Gil Kelly

Seconded: Cr David Graham

That the Committee:

- 1. Endorses the General Manager-Designate Recruitment - Request for Quotation documents attached to this report.**
- 2. Authorises the immediate public release of the Request for Quotation consistent with Council's Procurement Policy.**
- 3. Recommends to Council that the recruitment committees be renamed as recruitment 'panels'.**

CARRIED

5.1.2 CONFIRMATION OF SUCCESSOR COUNCILS' GOVERNANCE ARRANGEMENTS

COMMITTEE RESOLUTION

Moved: Cr Ethan Ryan

Seconded: Cr Gil Kelly

- 1. The Committee recommends that Council confirm the following preferences for the governance arrangements for the successor councils:**
 - (a) That the boundaries of the proposed Cootamundra and Gundagai Shire Councils be the same as existed immediately prior to the 2016 merger.**
 - (b) That both Cootamundra and Gundagai Shire Councils be undivided - that is, neither council will have wards.**
 - (c) That Cootamundra Shire Council have seven councillors.**
 - (d) That Gundagai Shire Council have five councillors.**
 - (e) That for both successor councils the Mayor be elected in accordance with the Local Government Act 1993 section 227(a), namely elected by the councillors from among their number.**
- 2. The Committee recommends that Council request that the first election of councillors be conducted at the same time as the next local government general elections, currently scheduled for September 2028.**
- 3. The committee recommends that Council request that, for the period from commencement on 1 July 2027 until the first councillor election, the Proclamation specify:**
 - (a) that the governing bodies be**
 - (i) For Cootamundra Shire Council, those Councillors holding office at 30 June 2027, and not suspended from office, whose primary residence is within the proclaimed boundary for the Cootamundra Shire local government area.**

- (ii) For Gundagai Shire Council, those Councillors holding office at 30 June 2027, and not suspended from office, whose primary residence is within the proclaimed boundary for the Gundagai Shire local government area.
- (b) That each governing body established under part (a) above is authorised to:
 - (i) Elect a Chief Administrator to chair meetings and perform the roles of the Mayor as described in the *Local Government Act 1993* section 226.
 - (ii) Determine the remuneration of Chief Administrator and Administrators in the same manner as councils determine the remuneration for the Mayor and other councillors.

CARRIED

The Meeting closed at 4:29pm.

CHAIRPERSON

INTERIM GENERAL MANAGER

6.2	MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRANSPORT FORUM MEETING HELD ON THURSDAY 13 AUGUST 2026
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REPORTING OFFICER	Kylie Grybaitis, Road Safety Officer
AUTHORISING OFFICER	Trevor Dando, Acting Deputy General Manager Operations
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Cootamundra-Gundagai Local Transport Forum Meeting held on Thursday 13 August 2026

RECOMMENDATION

1. That the Minutes of the Cootamundra-Gundagai Local Transport Forum Meeting held on Thursday 13 August 2026, attached to the report, be received and noted.
2. In consideration of the Local Transport Forum recommendations detailed in the minutes, Council endorse the following:
 - 2.1. That the Minutes of the Cootamundra-Gundagai Local Transport Forum Meeting held on Thursday 21 May 2026 be confirmed as a true and correct record of the meeting.
 - 2.2. That Council does not provide an accessible parking space on the eastern side of Parker Street, between Bourke Street and Wallendoon Street, Cootamundra, at the northern end of the block, as the existing accessible parking provisions in the vicinity are considered adequate to meet current demand and accessibility requirements.
 - 2.3. That Council does not relocate the 15-tonne load limit signage on Hoskins Street to the northern side of the Ellwood Street intersection to avoid unnecessary restrictions on local traffic movements while continuing to protect the causeway from heavy vehicle impacts.
 - 2.4. That the list of upcoming events be noted by the Forum.
 - 2.5. That the Local Transport Forum scheduled for 12 November 2026 be rescheduled to 19 November 2026.

Discussion

The Minutes of the Cootamundra-Gundagai Local Transport Forum held on the 13 August 2026 are submitted for the information of Council and the community.

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

The report purpose does not conflict with guidelines.

Minutes

COOTAMUNDRA-GUNDAGAI LOCAL TRANSPORT FORUM

**GUNDAGAI COUNCIL CHAMBERS,
GUNDAGAI**

10:00AM, THURSDAY 13th August, 2026

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
COOTAMUNDRA-GUNDAGAI LOCAL TRANSPORT FORUM
HELD AT THE GUNDAGAI COUNCIL CHAMBERS, GUNDAGAI
ON THURSDAY, 13 AUGUST 2026 AT 10:00AM**

PRESENT: Greg Minehan (Integration Advisor – Riverina Murray), Ben Smith (Sergeant Riverina Highway Patrol), Dennis Palmer (Local Electorate Representative), Justin Knewstub (Sergeant Crime Coordinator Riverina Police),

IN ATTENDANCE: David Brodie (Interim Manager Engineering Cootamundra), Kylie Grybaitis (Road Safety Officer),

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 APOLOGIES AND LEAVE OF ABSENC

2.1 APOLOGIES

Maxine Imrie (Bus Service Operators Representative)

Thomas Hogg (Acting Manager Engineering Gundagai)

Cr Logan Collins (CGRC Councillor)

Cr Les Cooper (CGRC Councillor)

2.2 LEAVE OF ABSENCE

Nil

3 DISCLOSURES OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

4.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRANSPORT FORUM MEETING HELD ON THURSDAY 21 MAY 2026

RECOMMENDATION

That the Minutes of the Cootamundra-Gundagai Local Transport Forum Meeting held on Thursday 21 May 2026 be confirmed as a true and correct record of the meeting.

Moved: Greg Mineham Seconded: Ben Smith

5.1 ACCESSIBLE PARKING REQUEST, PARKER STREET

RECOMMENDATION

That Council does not provide an accessible parking space on the eastern side of Parker Street, between Bourke Street and Wallendoon Street, Cootamundra, at the northern end of the block, as the existing accessible parking provisions in the vicinity are considered adequate to meet current demand and accessibility requirements.

Discussion

Forum members noted that Council currently meets legislative requirements for accessible parking provision. While recognising the importance of accessible parking, members expressed concern that additional spaces may further reduce parking availability in the Cootamundra CBD, where demand is already high. Members also recommended that any accessible parking spaces be subject to appropriate time restrictions to ensure turnover and ongoing availability.

5.2 15 T LOAD LIMIT ON HOSKINS STREET, STOCKINBINGAL

RECOMMENDATION

That Council does not relocate the 15-tonne load limit signage on Hoskins Street to the northern side of the Ellwood Street intersection to avoid unnecessary restrictions on local traffic movements while continuing to protect the causeway from heavy vehicle impacts.

Discussion

Forum members were informed of Road Rule 104, which permits drivers with a legitimate destination beyond a mass limit sign to proceed past the sign. As this provision already accommodates access to destinations within the restricted area, there is no requirement to relocate the sign.

104 No trucks signs

(1) A driver (except the driver of a bus) must not drive past a *no trucks sign* that has information on or with it indicating a mass if the GVM of the driver's vehicle (or, if the driver is driving a combination, any vehicle in the combination) is more than that mass, unless the driver is permitted to drive the vehicle on a route passing the sign under another law of this jurisdiction.

Maximum penalty—20 penalty units.

Note.

Bus, combination, driver's vehicle and *with* are defined in the Dictionary, and *GVM* is defined in the Act.

(2) A driver (except the driver of a bus) must not drive past a *no trucks sign* that has information on or with it indicating a length if the length of the driver's vehicle (or, if the driver is driving a combination, the length of the combination) is longer than that length, unless the driver is permitted to drive the vehicle on a route passing the sign under another law of this jurisdiction.

Maximum penalty—

(a) for an offence in relation to the length of road between Galston and Hornsby Heights that crosses Galston Gorge—50 penalty units, or

(b) otherwise—34 penalty units.

(3) The driver of a truck must not drive past a *no trucks sign* that has no information on or with it indicating a mass or length, unless the driver is permitted to drive the truck on a route passing the sign under another law of this jurisdiction.

Maximum penalty—20 penalty units.

Note.

Truck is defined in the Dictionary.

(4) This rule does not apply to a driver if the destination of the driver lies beyond a *no trucks sign* and—

(a) there is no other route by which the driver's vehicle could reach that destination, or

(b) any other route by which the driver's vehicle could reach that destination would require the vehicle to pass another *no trucks sign*.

5.3 UPCOMING EVENTS

RECOMMENDATION

That the list of upcoming events be noted by the Forum.

Discussion

NSW Police advised that, due to limited resources and issues occurring at past aerodrome events, future events may require organisers to engage NSW Police services on a user-pays basis. It was agreed that upcoming events would be monitored to determine whether these issues persist and if additional enforcement is required before any decision is made regarding the implementation of user-funded police services.

Council will provide Event Management Plans, current Certificates of Currency (insurance), and Traffic Guidance Schemes to NSW Police and Transport for NSW for review prior to upcoming events. This will ensure the relevant authorities have the opportunity to assess the proposed arrangements and identify any concerns or objections in advance, supporting effective planning and safe event delivery.

5.4 General Business

1. Modifications to prescribed traffic control devices for Adams x Crown Streets, Cootamundra.

NSW Police confirmed their support for the proposed modifications to the prescribed traffic devices at the Adams Street/Crown Street intersection, noting that it is one of the highest crash-risk locations in Cootamundra. Visibility at the intersection was also discussed, with Council requested to consider tree maintenance to improve sight distances for motorists. TfNSW advised that Council has delegated authority to make decisions regarding local traffic management matters and is responsible for the outcomes of those decisions.

2. Modifications to prescribed traffic control devices for Thompson x Hurley Streets, Cootamundra.

NSW Police confirmed their support for the current traffic arrangements at the Thompson Street/Hurley Street intersection, noting that recent line marking and sign renewal works have already been completed to improve road user awareness and safety at the location. The effectiveness of these treatments will continue to be monitored, and any further concerns identified through operational observations or community feedback will be considered as part of future traffic management reviews.

3. Temora Street x Boundary Road Acceleration and Deceleration Analysis, Cootamundra.

Forum members discussed concerns regarding the safety of the Thompson Street/Hurley Street intersection at length, particularly in the context of increasing population growth and expanding commercial activity in the area. Both interim and long-term upgrade options were considered, with members acknowledging the need to improve safety while planning for future traffic demand. Council advised that it will investigate whether the Development Contributions Funds may be available to support intersection improvements as a project that facilitates community growth and development. In the short term, appropriate line marking treatments were identified as a potential measure to reduce unsafe manoeuvres and improve road user safety pending consideration of a more permanent solution.

LATE ITEMS

4. ARTC Olympic Highway Level Crossing Upgrade – Stakeholder Information

Information was provided to Forum members regarding an upcoming detour that has been communicated to local bus service operators. The detour arrangements were outlined to ensure members were aware of the potential impacts on bus services and local traffic movements during the affected period.

5. Request for a Speed Review at Anzac Oval, Gundagai.

Council received a request from a community member seeking the introduction of a Shared Zone or a 10 km/h speed limit in the vicinity of Anzac Oval, Gundagai, due to its popularity as a sporting and recreational precinct. The request has been referred to TfNSW for investigation.

6. New Requirements for Roadwork Speed Limits as of 1 July 2026

Forum members discussed the new Traffic Control at Work Sites (TCAWS) Standard, which requires temporary roadwork speed restrictions to be removed outside construction hours where it is safe to do so. Specific locations of concern were discussed, and members were reminded that reduced speed limits may remain in place where altered road conditions or other safety risks continue to exist. Any concerns regarding specific locations can be escalated through the Steph Cooke representative for further investigation.

7. Consideration of a Date Change for the November Forum

RECOMMENDATION

That the Local Transport Forum scheduled for 12 November 2026 be rescheduled to 19 November 2026.

Discussion

A Forum member requested that the November meeting be rescheduled to avoid a conflict with other commitments. Alternative dates of 5 November 2026 and 19 November 2026 were considered by the Forum, and based on members' availability, 19 November 2026 was identified as the preferred date.

The Forum closed at 11:35 am.

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CHAIRPERSON

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GENERAL MANAGER

7 GENERAL MANAGER'S REPORT

7.1 GENERAL MANAGER OFFICE

7.1.1 CHRISTMAS AND NEW YEAR CLOSURE

DOCUMENT NUMBER	474685
REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.4 Recognised as a premier local government Council that represents and advocates for community needs
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Christmas 2026 and New Year 2027 closures for Council facilities be noted.

Introduction

Arrangements are being made for the Council Offices and Libraries in Cootamundra and Gundagai to be closed from 5pm Wednesday 23rd, December 2026 and re-open 9am Monday, 4th January 2027.

The Visitor Information Centre in Gundagai will be CLOSED:

- Christmas Day, Friday 25th December
- Boxing Day, Saturday 26th December
- Sunday 27th December
- Boxing Day (additional Public Holiday), Monday 28th December
- New Year's Day, Friday 1st January

The Gundagai Visitor Information Centre will operate on REDUCED HOURS:

- Tuesday 29th December – Sunday 3rd January: 10am–3pm

Back to normal hours 9am–4.30pm, from Monday 4th January.

Cootamundra and Gundagai Waste Depot will be CLOSED:

- Christmas Day, Friday 25th December
- Boxing Day, Saturday 26th December
- Boxing Day (additional Public Holiday), Monday 28th December
- New Year's Day, Friday 1st January

All other days are operating as normal.

Garbage Collection

Gundagai

All kerbside collections for Gundagai will be as normal for Christmas and New Year period.

Cootamundra

The bins that are normally collected on a *Friday, 25th December (Christmas Day)* will need to be put out on Wednesday night for a **Thursday collection (24th December)**.

This will be the same for *Friday 1st January, New Years Day*, the bins that are normally collected on a Friday go out Wednesday night for a **Thursday pickup (31st December)**.

Arrangements will be made for on call staff during this period and the community will be able to continue to call 1300 459 689 contact Council staff for emergencies, including water and sewer issues.

All Christmas closures will be advertised, and notices placed to fully inform residents and ratepayers.

Financial

No financial implications associated with this purpose of this report.

OLG 23a Guideline consideration

There is no conflict with the 23a Guidelines.

7.2 BUSINESS

7.2.1 DRAFT BANNER AND FLAG BOOKING POLICY

DOCUMENT NUMBER	478333
REPORTING OFFICER	Linda Wiles, Manager Business
AUTHORISING OFFICER	Roger Bailey, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Draft Banner and Flag Booking Policy ↓

RECOMMENDATION

That the Draft Banner and Flag Booking Policy, attached to the report, be adopted.

Introduction

Council owns and manages banner and flag infrastructure located within the Gundagai and Cootamundra town centres. These assets provide opportunities for community organisations, event organisers, sporting groups, tourism operators and Council to promote events, activities and initiatives throughout the local government area.

While infrastructure is currently used to support a range of promotional activities, a formal policy has not existed to provide clear guidance regarding eligibility, approval criteria, booking periods and responsibilities. The development of this policy responds to the need for a transparent and consistent process that supports community access while ensuring Council assets are managed effectively and safely.

The draft policy has been developed to establish clear expectations for applicants and Council staff and to support equitable access to the infrastructure across the local government area.

Discussion

The proposed Banner and Flag Booking Policy outlines Council's approach to managing the use of banners and street flags installed on Council-owned infrastructure. The policy supports the promotion of community participation, tourism, sporting, cultural and civic initiatives while enhancing the visual presentation and vibrancy of town centres.

Key provisions of the policy include:

- Establishing minimum and maximum booking periods for banner and flag installations.
- Defining responsibilities of Council and applicants.
- Providing criteria regarding acceptable content and promotional purposes.
- Supporting fair and consistent access to available infrastructure.
- Allowing Council to prioritise civic events, Council initiatives and significant community events where necessary.
- Ensuring installations are managed safely and in accordance with Council requirements. The policy also identifies supporting procedures and administrative documents, including the Banner and Flag Booking Procedure and Banner and Flag Booking Form, which will assist in implementing the policy in practice.

The adoption of the policy will provide clarity for the community, improve operational consistency and support Council's tourism, economic development and community engagement objectives.

Financial

NIL

OLG 23a Guideline consideration

Conforms with Guidelines

DRAFT Banner and Flag Booking Policy

Policy Approval and Distribution

Approved by	Council resolution
Responsible Officer	Tourism and Economic Development Officer
Council Service Unit	Business
Next Review Date	25-08-2028

Version Control

Ref	Date	Description	Council Resolution
0.1	14-07-2026	Endorsed by Executive to go to Manex	N/A
0.2	29-07-2026	Manex to review	N/A
2.0	25-08-2026	Presented to Council for adoption	TBA

Purpose

The purpose of this policy is to provide a consistent framework for the use of Council-owned banner and flag infrastructure within Gundagai and Cootamundra.

The policy supports community promotion, tourism activation and civic presentation while ensuring infrastructure is managed safely, fairly and consistently.

Scope

This policy applies to all individuals, community organisations, sporting groups, not-for-profit organisations, event organisers and Council staff involved in the booking, approval or use of Council-owned banner and flag infrastructure within Gundagai and Cootamundra.

Definitions

Banner: A horizontal promotional display installed across approved Council infrastructure.

Street Flag: A vertical promotional flag installed on Council-owned main street poles.

FlagTrax System: The pole-mounted banner and flag system installed within Gundagai and Cootamundra town centres.

Policy Principles

Council supports the use of banners and street flags that:

1. Promote community participation and pride.
2. Support tourism, sporting, cultural and civic initiatives.
3. Enhance the visual appearance and vibrancy of the town centres.
4. Encourage visitation and economic activity.
5. Reflect positively on the local government area.

Council reserves the right to approve, refuse or remove any banner or flag installation.

General Conditions

1. Banner and flag infrastructure is available on a minimum two-week booking basis and maximum four-week booking basis unless otherwise approved.
2. Display periods operate Tuesday to Tuesday.
3. Council reserves the right to prioritise civic events, Council initiatives and time-sensitive community events.
4. Flags and banners must not contain offensive, political, religious or controversial content.
5. Flags and banners must not be displayed more than one month prior to an event unless otherwise approved.
6. Flags and banners must be removed within one week following the conclusion of the promoted event.

Responsibilities

Council is responsible for:

- managing bookings
- approving applications
- coordinating installation and removal
- ensuring infrastructure is managed safely and consistently

Applicants are responsible for:

- funding the production of flags and banners
- supplying approved artwork and designs
- complying with Council requirements
- maintaining current Public Liability Insurance

Related Policies, Procedures and Documents

This policy is supported by the following documents:

- Banner and Flag Booking Procedure
- Banner and Flag Booking Form
- Council Code of Conduct
- Work Health and Safety Policies

Review Period

This document is to be reviewed every two (2) years to ensure that it remains relevant and meets legislative requirements.

Policy Statement

Council supports the use of banners and street flags to promote community, cultural, sporting, tourism and civic initiatives across Gundagai and Cootamundra.

Council-owned banners and flag infrastructure must be managed consistently, safely and in a manner that positively contributes to the presentation of the local government area.

7.2.2 DRAFT ACCESS TO INFORMATION POLICY

DOCUMENT NUMBER	479407
REPORTING OFFICER	Linda Wiles, Manager Business
AUTHORISING OFFICER	Roger Bailey, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	In accordance with legislative requirements under the Government Information (Public Access) Act 2009 (NSW)
POLICY IMPLICATIONS	This policy is supported by the Agency Information Guide
ATTACHMENTS	1. Draft Access to Information Policy ↓

RECOMMENDATION

That the Draft Access to Information Policy attached to the report, be adopted.

Introduction

In accordance with the requirements of the *Government Information (Public Access) Act 2009* (NSW), Council is required to provide access to government information unless there is an overriding public interest against disclosure.

As part of Council's governance framework and commitment to open, accountable and transparent decision-making, it is considered best practice to maintain an Access to Information Policy supported by an Agency Information Guide.

The Draft Access to Information Policy demonstrates Council's commitment to transparency and outlines the principles governing public access to information. The Policy establishes a framework for the management and processing of access applications in accordance with the provisions of the *Government Information (Public Access) Act 2009* (NSW).

Adoption of the Draft Access to Information Policy will ensure Council continues to meet its legislative obligations under the GIPA Act while promoting a culture of openness, transparency and accountability.

Financial

There are no financial implications for this report

OLG 23a Guideline consideration

There is no conflict with the 23a Guidelines.

DRAFT Access to Information Policy

Policy Approval and Distribution

Approved by	Council resolution
Responsible Officer	Governance Officer
Council Service Unit	Governance
Next Review Date	25-08-2030

Version Control

Ref	Date	Description	Council Resolution
1.0	27-03-2018	Adopted.	63/2018
1.1	24-09-2019	Updated Policy to coincide with updates to the Agency Information Guide.	N/A
1.2	04-08-2026	Presented to Exec for Approval	N/A
1.3	11-08-2026	Presented to Manex for Approval	N/A
1.3	25-08-2026	Presented to Council for Adoption	TBA

Purpose

The purpose of this policy is to demonstrate Council's commitment to public access to information, in accordance with the provisions of the *Government Information (Public Access) Act 2009 (GIPA Act)* and *Government Information (Public Access) Regulation 2018*, and to outline the mechanisms that facilitate the processing of requests for such access.

Scope

This policy applies to members of the public, Council staff and Councillors.

Related Policies and Guidelines

This policy should be read in conjunction with;

- [Council's Agency Information Guide](#)
- [Privacy Management Plan](#)
- [Code of Conduct](#)
- [Council's Adopted Fees and Charges](#)

Definitions

Term	Meaning
<i>GIPA Act</i>	Government Information (Public Access) Act 2009.
<i>LGA</i>	Local Government Act 1993.
<i>PPIPA</i>	Privacy and Personal Information Protection Act 1998.
<i>HRIPA</i>	Health Records and Information Privacy Act 2002.
<i>Council</i>	Cootamundra-Gundagai Regional Council.
<i>Government Information</i>	Information contained in a record held by Council.
<i>Record</i>	Any document or other source of information compiled, recorded or stored in written form or by electronic process or in any other manner or by any other means.
<i>Formal Access Application</i>	A valid application for access to government information under Part 4 of the GIPA Act. A formal access application must be accompanied by the prescribed application fee under the GIPA Act along with meeting other requirements.
<i>Open Access Information</i>	Records containing government information which is publicly available. Part 3 of the GIPA Act prescribes what constitutes open access information. Schedule 1 of the GIPA Regulation contains additional open access information of Councils.
<i>Disclosure Log</i>	A list of information released following a decision about a Formal access application under the GIPA Act, which is published on Council's website.
<i>Contracts Register</i>	A register of government contracts that records information about each government contract to which Council is a party that has a value of \$150,000 or more.
<i>Agency Information Guide</i>	A document that sets out the types of information that Council makes publicly available and routinely publishes on its website.
<i>Personal Information</i>	Personal Information means information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion, as defined in the Privacy and Personal Information Protection Act 1998.

Legislative Framework

Government Information (Public Access) Act 2009

Government Information (Public Access) Regulation 2018

Local Government Act 1993

Local Government Regulation 2021

Privacy and Personal Information Protection Act 1998

Privacy Code of Practice for local Government 2019Health Records and Information Privacy Act 2002

Environmental Planning and Assessment Act, 1979

Copyright Act 1968

State Records Act 1998

Review Period

This document is to be reviewed every four (4) years, or as required, to ensure that it remains relevant and meets legislative requirements.

Policy Statement

1. General Principles

- a) Any member of the public has a legal right to make an application to Council for access to information that it holds.
- b) There is a general presumption in favour of the disclosure of government information unless there is an overriding public interest against disclosure.
- c) A person's right to access government information in NSW is regulated under the GIPA Act and Regulations, and also other legislation, such as the PPIPA and HRIPA.
- d) Council will assess all requests for access to information in a timely manner and in accordance with relevant legislation.
- e) Council will apply fair and reasonable charges for access to information in accordance with relevant legislation and Council's Schedule of Fees and Charges.
- f) Council is committed to the following principles in facilitating public access to information:
 - i) Openness and transparency
 - ii) Consideration of the 'public interest' in the assessment of all requests
 - iii) Proactive disclosure and dissemination of information
 - iv) Respect for the privacy of individuals

2. Accessing Government Information

There are four ways to obtain access to information held by Council:

2.1 Mandatory Open Access Information

- a) Under the law Council must release certain information unless there is an overriding public interest against doing so.
- b) Council's website is the central reference point where members of the public can search for this information.
- c) This type of information includes Council policies, meeting agendas and minutes, media releases, annual reports, register of government contracts and disclosures log of access applications.

2.2 Authorised proactive release

- a) Council proactively releases information with a commitment to providing as much information as possible for free on Council's website, or in another appropriate manner, subject to any fees specified in council's current [Adopted Fees and Charges](#).

2.3 Informal Access Applications

- a) Information that is not available by mandatory or authorised proactive release may be provided through informal release, subject to any reasonable conditions that Council may wish to impose, including deleting matter that would otherwise result in there being an overriding public interest against disclosure.

- b) Applications for informal release can be made in writing by completing the [Informal Access to Information Form](#), which is available on Council's website and forwarding it to Cootamundra-Gundagai Regional Council, PO Box 420 Cootamundra NSW 2590 or email mail@cgrc.nsw.gov.au.
- c) There is no fee required for an informal access application, but photocopying fees may apply as specified in Council's current [Adopted Fees and Charges](#).
- d) Informal requests will be processed as soon as reasonably practicable and as soon as practical. Turnaround times will also depend on the volume of information sought and whether documents need to be retrieved from hard copy files.

2.4 Formal Access Applications

- a) A formal access application may be required where the information requested is not available by proactive or authorised release or informal access, and the information sought:
 - i) Is of a sensitive nature that requires careful consideration of the public interest test;
 - ii) Contains confidential information;
 - iii) Contains personal information of third parties who must be consulted;
 - iv) Contains business information of third parties who must be consulted; or
 - v) Would involve a significant diversion of Council resources
- b) Formal access applications must be made in writing by completing a [Formal Access Application Form](#) which is available on Council's website.
- c) Processing charges as outlined in Division 5 of the GIPA Act apply to formal access applications, and additional processing costs, such as photocopying costs, may apply as outlined in Council's Current [Adopted Fees and Charges](#).
- d) Formal access applications will be acknowledged and determined within the statutory periods prescribed by section 57 of the GIPA Act, which includes making a determination and notifying the applicant of the decision within 20 working days, unless the applicant agrees to extend the time. Council may also extend the processing period in accordance with the GIPA Act, including where consultation with third parties is required..

3 Copyright Restrictions

- 3.1 Information held by Council is subject to the Copyright Act 1968. The Copyright Act does not permit materials covered by copyright (e.g. development application plans prepared by architects, designers or consultants, floor plans, or specialist reports) to be copied or published unless the copyright owner has given consent. Council will make available documents to inspect, but without the written consent of the copyright owner, Council cannot provide copies of copyright materials. (please note: the copyright owner is the person who created the plan, not the property owner)

4 Public Interest Test

- 4.1 Providing access to government information is restricted only when there is an overriding public interest against disclosure. Schedule 1 of the GIPA Act lists the conclusive considerations against disclosure. In addition, section 14 of the GIPA Act identifies public interest considerations against disclosure that Council must consider when applying the public interest test.

5 Review of Decisions

- 5.1 Where an applicant is refused access to information by way of a formal application under the GIPA Act, Council will provide details of the reasons for refusal in writing. If the applicant is dissatisfied with Council's determination of their application they may seek to have the decision reviewed either by:

- a) Internal review - this is a review by a Council officer more senior than the original decision maker. Applicants have 20 working days from receiving notice of a decision to ask for a review, and a \$40 fee is payable by the applicant.
- b) External Review by the Information Commissioner - the applicant has eight weeks from receiving notice of a decision to ask for a review.
- c) External Review by NSW Civil and Administration Tribunal (NCAT) – the applicant has eight weeks from receiving notice of a decision from Council to ask for a review, or four weeks after the completion of a review by the Information Commissioner.

6 Councillor Access to information

6.1 Council's Code of Conduct outlines Councillors right to access information.

6.2 The Code of Conduct states that Councillors must be provided with information sufficient to enable them to carry out their civic office functions.

6.3 Further, the Code states that Councillors who have a personal (as distinct from civic) interest in a document of Council have the same rights as any other person, and such requests for access to information by Councillors should be made in accordance with this Policy.

Responsibilities

Position	Responsibility
<i>Manager Business</i>	• Duties of the Public Officer, which includes assisting people to gain access to public documents held by Council (s343 LGA). • May deal with requests from the public concerning the council's affairs • May receive submissions made to the council • May accept service of documents on behalf of the council • May represent the council in any legal or other proceedings • Has such other functions as may be conferred or imposed on the public officer by the general manager or by or under this Act (s343 LGA) • Undertaking any necessary internal reviews. • Implementation and review of the Access to Information policy.
<i>Governance Officer</i>	• Processing and making decisions about formal information access applications. • Providing assistance to applicants with invalid applications. • Maintaining Council's disclosure log of access applications. • Assisting with the routine publication of open access information. • Maintaining and updating Council's Agency Information Guide. • Assisting with the review of the Access to Information policy. • Completing necessary GIPA reporting functions / obligations. • Processing and making decisions / responding to informal requests for information. • Advising applicants when an application should be applied for formally.

<i>Customer Service Staff</i>	• Receiving incoming informal and formal applications. • Sending all incoming informal and formal applications received at the customer service counter to Records for registration and allocation. • Answering any enquiries regarding submitting of information applications. • Assisting applicants with locating open access information on Council's website. • Releasing information held by Council through mandatory or authorised proactive release.
<i>Records Staff</i>	• Registering incoming informal and formal applications and allocating to the Governance Officer for processing / response.
<i>All staff</i>	• Referring any informal or formal GIPA requests to the Records Department for registration and allocation. • Searching for and providing requested information to Governance Officer in response to an informal or formal request for information, in a timely manner.



7.2.3 SECTION 355 COMMITTEE MEETING MINUTES

DOCUMENT NUMBER	477839
REPORTING OFFICER	Anne Chamberlain, Governance Officer
AUTHORISING OFFICER	Linda Wiles, Manager Business
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.4 Recognised as a premier local government Council that represents and advocates for community needs
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	To Comply with the s.355 Committee Management Manual.
ATTACHMENTS	1. TACC Minutes - 21 May 2026 ↓ 2. TACC Minutes - 18 June 2026 ↓ 3. CSUG Minutes - 17 June 2026 ↓ 4. Stockinbingal Ellwoods Hall AGM Minutes - 27 July 2026 ↓ 5. Stockinginal Ellwoods Hall 25-26 Financial Statement ↓ 6. Stockinbingal Ellwoods Hall Financial Statement 25-26 Heritage room ↓ 7. Draft Cootamundra Showground Users Group Constitution ↓

RECOMMENDATION

That the:

1. Following s.355 Committee Meeting minutes, attached to the report, be received and noted:
 - (a) The Minutes of the Arts Centre Cootamundra s.355 committee meetings dated, 21 May and 18 June 2026.
 - (b) The Minutes of the Cootamundra Showground Users Group s.355 committee meeting dated, 17 June 2026.
 - (c) The Annual General Meeting Minutes (inclusive of the Financial Statement 2025-2026 and the Financial Report for the Heritage Room 2025-2026) of the Stockinbingal Ellwood's Hall s.355 Committee meeting dated, 27 July 2026
 - (d) The Office bearers and membership of the Stockinbingal Ellwood's Hall s.355 Committee as detailed in the report be endorsed.
2. Draft Cootamundra Showground Users s.355 Committee Constitution attached to the report, be endorsed.

Discussion

The Meeting Minutes of the following s.355 Committees, attached to the report are submitted for the information of Council and the community.

- The Arts Centre Cootamundra
- The Cootamundra Showground Users Group
- Stockinbingal Ellwood Hall

The Stockinbingal Ellwood's Hall s.355 Committee Conducted their Annual General Meeting (AGM) on 27 July 2026. The details of office bearers and membership is provided for Council's consideration, as follows:

Stockinbingal Ellwood's Hall – Office bearers and Members

Chairperson:	Carmel Payne	Treasurer:	Alan Pether
Secretary:	Lorna Nixon	Bookings Officer:	Lorna Nixon

Committee Members: Robyn Gray, Su Moon, Sue Caldwell, Kim Lee.

Council's endorsement of the Committee's elected office bearer and membership is requested.

Cootamundra Showground Users Constitution

The Constitution has been reviewed and updated to reflect changes in the organisations represented within the group and to align with current governance requirements for Section 355 Committees.

Previous membership:

- Cootamundra Agricultural, Pastoral, Horticultural & Industrial Association
- Cootamundra Pony Club
- Cootamundra Trotting Club
- Cootamundra & District Machinery Restoration Society
- Cootamundra Poultry Club
- RDA Cootamundra Branch

Current membership:

- Cootamundra Agricultural, Pastoral, Horticultural & Industrial Association
- Cootamundra Harness Racing Club
- Cootamundra & District Machinery Restoration Society
- RDA Cootamundra Branch
- Cootamundra Antique Motor Club

The Draft Cootamundra Showground Users Constitution is presented to Council for Endorsement.

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

The report purpose does not conflict with guidelines.



**COOTAMUNDRA-
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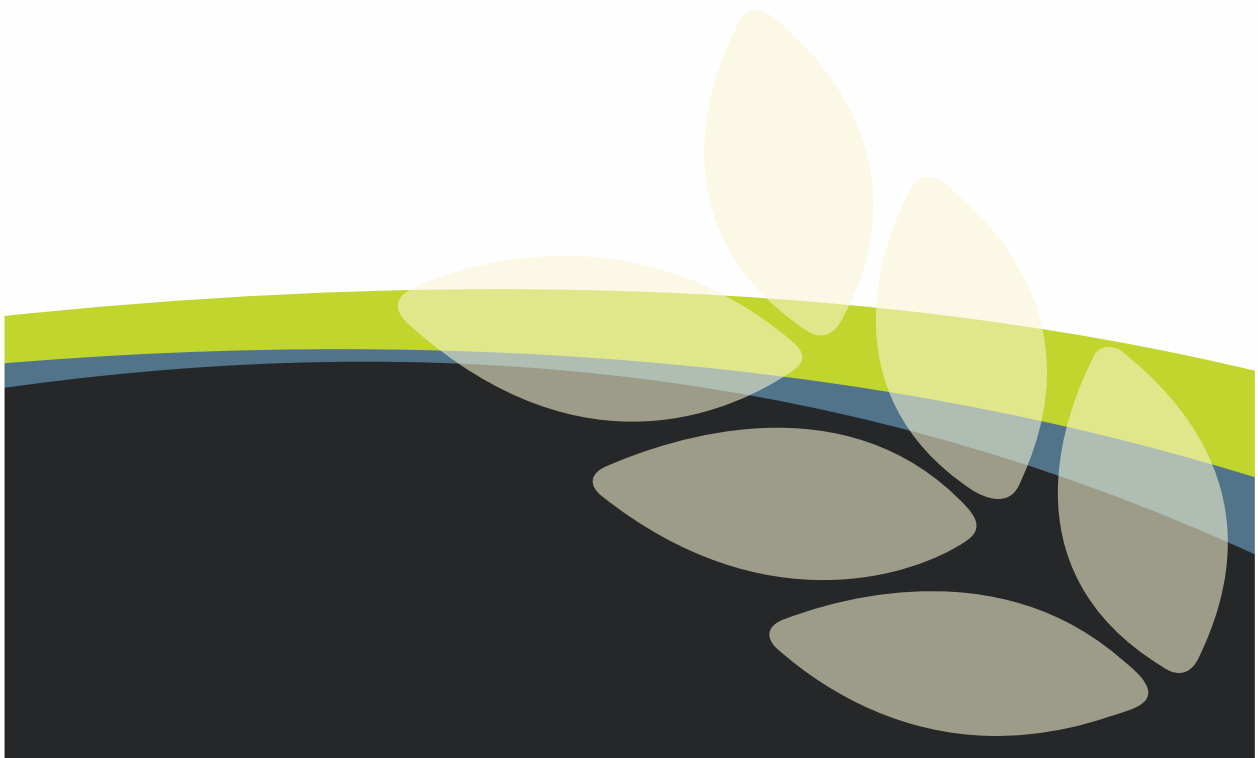


Minutes

THE ARTS CENTRE COOTAMUNDRA SECTION 355 COMMITTEE

THE ARTS CENTRE COOTAMUNDRA, 18 WALLENDON STREET

THURSDAY 21 MAY 2026



1.1	Attendance and Confirmation of Quorum	2
1.2	Apologies.....	2
1.3	Disclosure of Interests	2
1.4	Confirmation of previous meeting Minutes	2
1.5	Correspondence in/out.....	2
1.6	WHS.....	2
1.7	Reports.....	2
1.7.1	Financial Report	2
1.7.2	Report for Administration & Movies	4
1.7.3	Reports for Comms and marketing	5
1.7.4	Visual arts report	5
1.8	Business Arising from previous Minutes	5
1.9	New/General Business.....	6
1.10	Date and Time of Next Meeting	6
1.11	Time Meeting Closed	6

1.1 Attendance and Confirmation of Quorum

Attendance: President/Chairperson: Natalie Cowled

Vice Chairperson: Julie Cowell

Secretary: Eric Steinke

Treasurer: Rosie Fowler-Sullivan

Council Representative:

General Members: Denise Price, Mackenzie Bird, Sarah Hughes, Lyn Cameron, Dotti Le Sage

Confirmation of a Quorum: There are **[11]** Members appointed to this Committee.
Quorum numbers are met yes/no

Note: If quorum numbers are not met no actions can be made at this meeting. An informal discussion on items on the agenda can only take place. All agenda items from this meeting will be transferred to the next meeting for determination. Notes on the informal discussion can be made for reference at the next meeting. See Section 355 Committee Manual to identify if quorum numbers are met.

We acknowledge the Traditional Custodians of the land on which we live, work, and create. We pay respects to Elder's past, present and emerging.

1.2 Apologies

Natalie Cowled, Hannah Northey, Lucy Main

1.3 Disclosure of Interests

None disclosed.

1.4 Confirmation of previous meeting Minutes

The minutes of the last The Arts Centre Cootamundra Section 355 Committee meeting dated 16th April 2026 to be confirmed as true and correct. (Appendix A).

Minutes: Moved Eric Steinke; Seconded: Rosie Fowler Sullivan.

1.5 Correspondence in/out

- Julie to write a letter of condolence to Nancy Hicks over the death of her husband.

1.6 WHS

- Mice and rats have been seen on the premises, have already laid out traps and bait.
- Alarm triggered 10:57pm 12/05/2026 in dirty arts room, attended by Hilltop security.
 - Julie made note that the rat may have set off the alarm

1.7 Reports

1.7.1 Financial Report

Balance sheet

	30 Apr 2026	31 Mar 2026	28 Feb 2026
Assets			
Bank			
CCACC	62,794.38	63,682.85	59,511.58
Mastercard	1,004.05	1,004.05	1,004.05
Total Bank	63,798.43	64,686.90	60,515.63
Current Assets			
Accounts Receivable	8,229.90	11,657.50	6,407.40
Petty Cash and Float	(250.00)	(250.00)	(250.00)
Total Current Assets	7,979.90	11,407.50	6,157.40
Fixed Assets			
Computer Equipment	3,688.06	3,688.06	3,688.06
Office Equipment	1,062.84	1,062.84	1,062.84
Security deposit	500.00	500.00	500.00
Total Fixed Assets	5,250.90	5,250.90	5,250.90
Total Assets	77,029.23	81,345.30	71,923.93
Liabilities			
Current Liabilities			
Accounts Payable	1,838.10	2,498.17	769.50
Customer Deposits	1,200.00	1,200.00	1,200.00
Do not use Grant /Donations	1,000.00	1,000.00	1,000.00
Donations for specific purposes	(28.59)	(28.59)	(28.59)
GST	793.28	1,087.52	360.30
Rounding	(0.06)	(0.06)	(0.06)
Total Current Liabilities	4,802.73	5,757.04	3,301.15
Non-current Liabilities			
Theatre lights	300.00	300.00	300.00
Total Non-current Liabilities	300.00	300.00	300.00
Total Liabilities	5,102.73	6,057.04	3,601.15
Net Assets	71,926.50	75,288.26	68,322.78
Equity			
Current Year Earnings	11,456.55	14,818.31	7,852.83
Retained Earnings	60,469.95	60,469.95	60,469.95
Total Equity	71,926.50	75,288.26	68,322.78

Profit loss	Apr 2026	Mar 2026	Feb 2026
Trading Income			
Membership	-	368.18	-
Other Revenue	-	-	272.73
Sales	-	2,685.90	436.36
Total Trading Income	-	3,054.08	709.09
Gross Profit	-	3,054.08	709.09
Other Income			
Casual hire	-	1,776.91	360.00
Friendship group	110.90	208.18	313.64
movie	2,254.57	3,220.91	2,039.11
Performance	96.37	2,363.64	90.91
sales bar	650.54	234.54	173.63
sales kiosk	219.10	114.54	219.36
Total Other Income	3,331.48	7,918.72	3,196.65
Operating Expenses			
Advertising	76.36	193.64	(69.09)
alcohol	-	315.27	125.45
Bank Fees	44.89	38.93	41.32
Cleaning	375.00	267.50	267.50
Consulting & Accounting	68.18	68.18	68.18
Contract	859.07	198.00	(60.00)
Donation	(77.27)	-	(97.27)
Fees for performers	2,613.64	-	(22.73)
kiosk	171.91	240.37	177.27
License	64.41	-	-
Movie contract	992.05	-	-
Movie hire	1,464.09	2,344.64	1,099.55
Natural Gas	-	103.70	-
Security	40.91	40.91	40.91
Telephone & Internet	-	196.18	-
Total Operating Expenses	6,693.24	4,007.32	1,571.09
Net Profit	(3,361.76)	6,965.48	2,334.65

1.7.2 Report for Administration & Movies

- Spinifex came in to scope out job for putting casters under the bar. Awaiting quote
- Request for Miss Em's toilet door requires replacement.
- Matt Arthur has requested a booking for 06/03/2027
- Leah and Denise started moving the VIC into the space on Thursday 23/04/2026
- Community building partnership grant application. Just an EOI at the moment, we'll know if we are shortlisted on June 26th
- Xero updated pricing figures from \$75 a month to \$78 a month
- Sarah has broken up her cleaning days to work around Baptist care and quilters
- Meeting room hire for the 15th of May
- Had Brendan OCallahan in, added hanging power points to the meeting room, fixed light switch, I have them on standby for more down lighting in meeting room and power for sump pump,
 - The sensor light for the dance studio, returning to install it at undetermined date.
 - I'm adding a flood light for the quilters to see if that's what they want
- Room hire requests
 - See me hear me theatre, rustic summer sisters, Nautanki theatre, Sacred Heart Central School, Riverina Music Therapy.
- Proposed fundraiser raffle item Calleen Grant painting.

1.7.3 Reports for Comms and marketing**1.7.4 Visual arts report**

- Exhibition proposals
 - Winter Warmers??
 - End July (date tbc) Local Artists Combined Exhibition
 - August, Parallels and Contrasts Photographic Exhibition
 - September, Life Stories Exhibition (Eddie & Tim)
 - December, Green Beetle Theatre: Christmas Shadow Puppet Performance
 - Annabel has emailed all her contacts and introduced me in the role of visual arts co-ordinator, so just sounding out potential workshops.
- 3 exhibitions slated for the remainder of the year.

1.7.5 Performing arts report

- Proposal to put on an internal production of pull the other one opening night 07/08/2026 auditions 29/05/2026. Proceeding with auditions late May, hopefully we receive a cast before purchasing the rights to the paly.

Reports: Moved: Julie Cowell; Secoded: Mackenzie Bird

1.8 Business Arising from previous Minutes

- Visitor Information Centre
 - Leah moving in 18/06/2026
- Policy updates
 - Lucy and Julie to make a list of policies to aid in booking requests.
 - Update to advertising policy to allow last minute pushes for marketing
 - Updates to movie bookings, template for charity screenings or special screenings so there is
 - Less deliberating needed between the office and the committee.
 - Rolling VIC upgrades into compliance chasing sliding doors and ramps to further our commitment to providing a compliant facility. Tied into the updated studio so that we can pursue grants in tandem. Building compliance work is currently on hold.

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- Future Planning amended.
 - Door maintenance
 - Priority to make centre accessible
 - Automatic door installation (pursuing grants)
 - Refurbish doorways in visual arts room and in studio 7. Awaiting response from Stephen Lowe
- Air con upgrades.
 - Removal of evaporative air coolers from studio 7.
 - Installation of reverse cycle air cons in visual arts room and in studio 7
- Electrical
 - Updated electrical room, knock down wall house electricals in lockable meter boxes
 - Removal of dimmer switches
 - Replace majority of tungsten with LED equivalents
 - General: additional lighting in the meeting room
 - External lighting for dance studio
 - Power points for kitchenette

- Bar and secure storage
 - Moving forward with the bar with what we have on hand
 - Adding casters to the bar to make it a movable by a single person
 - Forming old pottery studio into new standalone bar/box office area
- Proposal to hire an architect to begin the grant ball rolling as our volunteer draftsmen have yet to get back to us
 - Eric has spoken to Mariah Fowley has recommended extra cupboard space in the old pottery studio.
- Table and chair replacement.
 - Pursuing grants to cover trestle table replacement cost
- Signage in car park
- annual arts exhibitions:
- community chest
 - funds: we've made enough profit to add \$188 to the community chest from last quarter,
- Items on hold
 - Photos of various layouts for website (Nat) – For 2024
 - Refresh/painting – after building/compliance changes.
 - Dance with Miss Em space issues. (awaiting written correspondence from DWME)
 - Narrell Vogel demographics survey

1.9 New/General Business

- Proposed Wattle time open day, to coincide with wattle time fair and exhibition to provide activities and marketing for the centre.
- Replacement of Wattle time exhibition with Life stories exhibition. Sarah to chase the artists.
- July exhibition,
- Parallels and contrasts, postponed
- Proposal from Lucy to begin regular volunteer events. A quarterly social event inviting volunteers/members to participate more regularly. Events include dinners, keynote speakers.
- Committee agrees unanimously to pursue installation of reverse cycle air conditioner at the back of the theatre via paying out of pocket.
- Motion to move ahead with three exhibitions for the remainder of 2026, none opposed the proposal.
- Speak to Janusz on potentially installing partition wall for visitors information centre.
- Request to Cootamundra youth council for funds for school holiday workshops and movies sponsorship (Eric)
- Upcoming grants:
 - grain corp community partnership (open 01/06/2025)
 - Foundation for rural and regional renewal(open 25/06/2026)

1.10 Date and Time of Next Meeting

18/06/26 5:30pm

1.11 Time Meeting Closed

Meeting closed



**COOTAMUNDRA-
GUNDAGAI** REGIONAL
COUNCIL

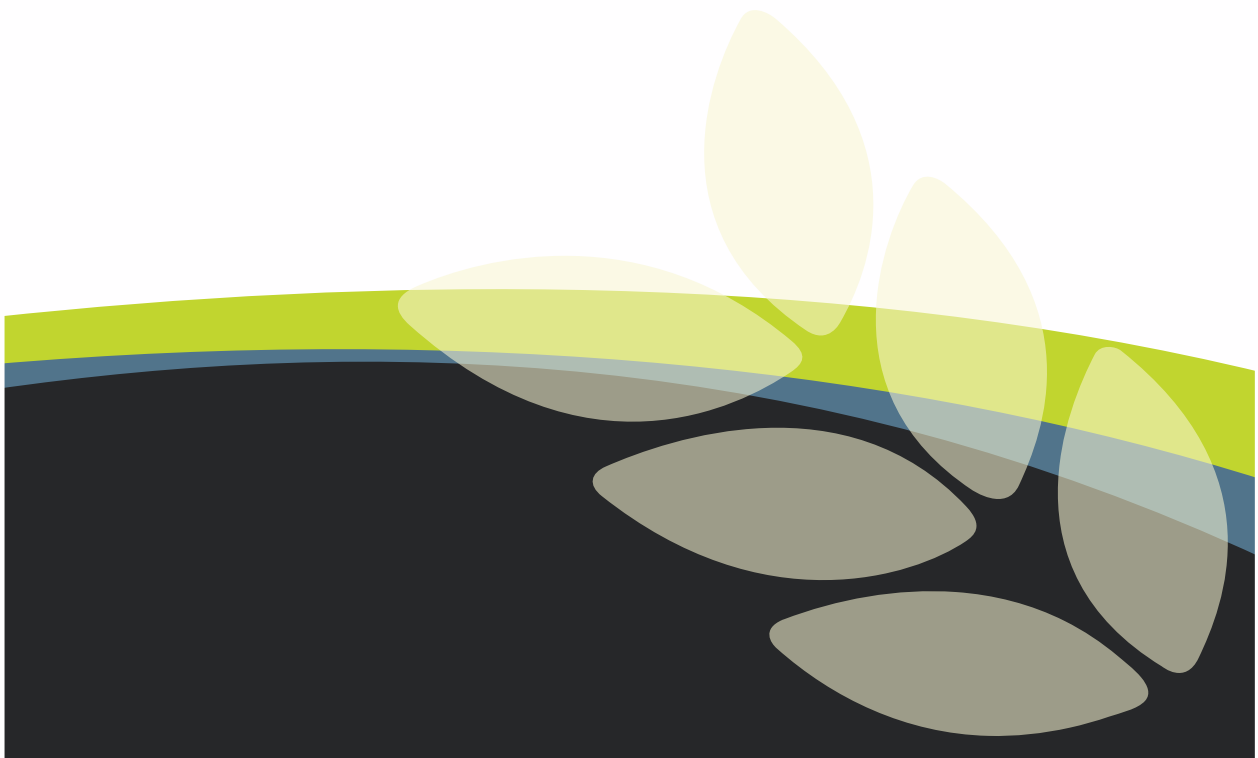


Minutes

THE ARTS CENTRE COOTAMUNDRA SECTION 355 COMMITTEE

THE ARTS CENTRE COOTAMUNDRA, 18 WALLENDON STREET

THURSDAY 18 JUNE 2026



1.1	Attendance and Confirmation of Quorum	2
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1.9	New/General Business.....	8
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1.1 Attendance and Confirmation of Quorum

Attendance: President/Chairperson: Natalie Cowled

Vice Chairperson: Julie Cowell

Secretary: Eric Steinke

Treasurer: Rosie Fowler-Sullivan

Council Representative:

General Members: Denise Price, Mackenzie Bird, Sarah Hughes, Lyn Cameron, Dotti Le Sage

Confirmation of a Quorum: There are [11] Members appointed to this Committee.
Quorum numbers are met yes/no

Note: If quorum numbers are not met no actions can be made at this meeting. An informal discussion on items on the agenda can only take place. All agenda items from this meeting will be transferred to the next meeting for determination. Notes on the informal discussion can be made for reference at the next meeting. See Section 355 Committee Manual to identify if quorum numbers are met.

We acknowledge the Traditional Custodians of the land on which we live, work, and create. We pay respects to Elder's past, present and emerging.

1.2 Apologies

1.3 Disclosure of Interests

None disclosed.

1.4 Confirmation of previous meeting Minutes

The minutes of the last The Arts Centre Cootamundra Section 355 Committee meeting dated 21st June 2026 to be confirmed as true and correct. (Appendix A).

Minutes: Moved Eric Steinke; Seconded: Rosie Fowler Sullivan

1.5 Correspondence in/out

1.6 WHS

- Alarm triggered again 10:57pm 12/05/2026 in dirty arts room, attended by Hilltop security.
 - Julie made note that the rat may have set off the alarm
- Mice still seen within the building namely in the dance studio and studio 2b, traps and baits have been set out already.
 - If problem persist committee has outlined that we employ some pest control for the building
- Complaints on the structural integrity of theatre seats. Namely the backs of the seats are wobbling under people's weight.
 - Eric to survey the seats determine which ones are busted and if they are salvageable or require tossing.

1.7 Reports

1.7.1 Financial Report

Balance sheet

Balance Sheet			
The Arts Centre Cootamundra			
As at 31 May 2026			
	31 May 2026	30 Apr 2026	31 Mar 2026
Assets			
Bank			
CCACC			
Mastercard	57,089.46	61,771.83	62,660.30
Total Bank	1,004.05	1,004.05	1,004.05
Current Assets	58,093.51	62,775.88	63,664.35
Accounts Receivable	8,229.90	8,229.90	11,657.50
Petty Cash and Float	(250.00)	(250.00)	(250.00)
Total Current Assets	7,979.90	7,979.90	11,407.50
Fixed Assets			
Computer Equipment	3,688.06	3,688.06	3,688.06
Office Equipment	1,062.84	1,062.84	1,062.84
Security deposit	500.00	500.00	500.00
Total Fixed Assets	5,250.90	5,250.90	5,250.90
Total Assets	71,324.31	76,006.68	80,322.75
Liabilities			
Current Liabilities			
Accounts Payable	7,456.56	2,435.60	2,498.17
Customer Deposits	1,200.00	1,200.00	1,200.00
Do not use Grant /Donations	1,000.00	1,000.00	1,000.00
Donations for specific purposes	(28.59)	(28.59)	(28.59)
GST	(5,093.97)	645.67	994.23
Rounding	(0.06)	(0.06)	(0.06)
Total Current Liabilities	4,533.94	5,252.62	5,663.75
Non-current Liabilities			
Theatre lights	300.00	300.00	300.00
Total Non-current Liabilities	300.00	300.00	300.00
Total Liabilities	4,833.94	5,552.62	5,963.75
Net Assets	66,490.37	70,454.06	74,359.00
Equity			
Current Year Earnings	6,020.42	9,984.11	13,889.05
Retained Earnings	60,469.95	60,469.95	60,469.95
Total Equity	66,490.37	70,454.06	74,359.00

Profit loss**Profit and Loss**

The Arts Centre Cootamundra
For the month ended 31 May 2026

	May 2026	Apr 2026	Mar 2026
Trading Income			
Membership	-	-	368.18
Sales	120.00	-	2,685.90
Total Trading Income	120.00	-	3,054.08
Gross Profit	120.00	-	3,054.08
Other Income			
Casual hire	100.00	-	1,776.91
Friendship group	81.82	110.90	208.18
movie	1,095.45	2,254.57	3,220.91
Performance	145.45	96.37	2,363.64
sales bar	-	650.54	234.54
sales kiosk	134.14	219.10	114.54
Total Other Income	1,556.86	3,331.48	7,918.72
Operating Expenses			
Advertising	681.81	76.36	193.64
alcohol	-	-	315.27
Bank Fees	41.87	44.89	38.93
Cleaning	267.50	375.00	267.50
Consulting & Accounting	136.36	68.18	68.18
Contract	2,448.00	859.07	198.00
Donation	-	(77.27)	-
Fees for performers	-	2,931.82	-
kiosk	3.82	171.91	240.37
License	154.14	84.41	-
Movie contract	225.00	992.05	-
Movie hire	1,543.05	1,689.08	2,344.64
Natural Gas	-	-	103.70
Security	40.91	40.91	40.91
Telephone & Internet	98.09	-	196.18
Total Operating Expenses	5,640.55	7,236.42	4,007.32
Net Profit	(3,963.69)	(3,904.94)	6,965.48

1.7.2 Report for Administration & Movies**Admin report**

- VIC moving in week of June 18th
- See me hear me theatre cancelled booking due to a low turnout and an ill cast member.
- 10 Years to home production went well
 - Lack luster turn out. Total of 48 patrons over the two performances
 - The director and cast were still optimistic and said that they'd return to Cootamundra in future
- Grant applications:
 - Still awaiting response on community building partnership. Will hear by 25/06/2026
 - Infrastructure or community programs up to \$20,000
 - Foundation of regional and rural renewal

- Backroads initiative arts on tour opens 03/08/2026 \$7000 to activate a regional tour of a NSW based company.
- Sarah close has updated her costings for cleaning
- Annabelle Marley called to inquire on concert for Julie Roberts children. TACC providing a space for the performance and receiving the proceeds; details TBC.
- Master card has given up, namely we cannot log into the account to transfer funds as it will not correctly two factor authenticate.
 - Julie motions that we attain a bank card with SWS Bank to better align with our accounting; Natalie seconds the motion it is passed without objection.

1.7.3 Reports for Comms and marketing

TACC Comms Report – as at 14 April 2026**TACC Facebook**

- Followers = 1,676 (up by 20 since April 2026 meeting)
- In the last 28 days the post with the highest views (10,057) was a photo of the cast and audience of the play “Ten Years to Home”.

TACC Instagram

- Followers = 483 (same as the April 2026 meeting)
- In the last 28 days the post with the highest views (184) was a photo of the cast of “Ten Years to Home” rehearsing for the play.
- This may be a skewed result as my daughter shared this post with her friends and asked them to like it. I was interested to see how this would effect the views. A more organic result would be the post with the photo of the cast and audience which had 157 views.

TACC Mailchimp

- Total email subscribers = 595 (down 9 from the April 2026 meeting)
- The monthly movie emails are still the most popular. I have also sent out dedicated Mailchimps for the “Home Among the Gumtrees” show and “Ten Years to Home”. Generally 90 to 105 people open the emails.

Current Promotional Activities**Movies:**

Business as usual. We had a special Friday night screening of “The Devil Wears Prada 2” which was very popular. Sacred Heart bought tickets in bulk and sold them through the school as a fundraiser.

Stock Newsletter ads (June and July):

June focused on movies, “Ten Years to Home” and “Xander Starbuck”. July focused on movies, Art Exhibition and AGM.

Coota Times ad (May):

Focused on “Xander Starbuck”, “Ten Years to Home” and movies.

Recent Events “Home Among the Gum Trees” (April):

Show for kids. Sales were very low. Only about 30 kids and parents.

“Ten Years to Home” (June):

We had 48 people over 2 shows!! If they come to Coota again I will insist on 1 show. I suggested 1 but Neel was keen on 2. He hoped there would be a group from Wagga on the Saturday (Neel was speaking with a group over there prior to the show).

“Xander Starbuck” – by Tumut’s See Me Hear Me Theatre (June):

Event was cancelled a week before the show due to actor illness and low numbers of tickets sold.

Note: “Ten Years to Home” had very low numbers in the few days before the show. The number of tickets sold increased in the 24 hours before the show and several people turned up on the day without pre-purchased tickets.

Future Events –

“Community Spirit: The Inaugural Cootamundra Creatives Mixed Media Exhibition” (Opens 24 July), “Pull the Other One” Community Play (Opens 7 August) “Parallels & Contrasts 2” (Opens 21 August), “Life Stories Exhibition with Eddie Andrews & Tim Ebokis” (September) and “The Kings Songbook” (17 October) + TACC Annual General Meeting: Thursday 16th of July. Doors open at 5:30pm and meeting starts at 6pm.

Any thoughts, comments or suggestions please let me know.

1.7.4 Visual arts report

- Exhibition proposals
- The Inaugural Cootamundra Creatives Mixed Media Exhibition" (Opens 24 July), "
- "Parallels & Contrasts 2" (Opens 21 August),
- "Life Stories Exhibition with Eddie Andrews & Tim Ebokis" (September)

1.7.5 Performing arts report

- We received some interest for "pull the other one" we have a cast with enough for understudies. Currently undertaking rehearsals Eric is pursuing play rights.

Reports Moved: Mackenzie Bird; Seconded: Denise Price

1.8 Business Arising from previous Minutes

- Visitor Information Centre
 - VIC opening 18/06/2026
 - Policy updates
 - Update to advertising policy to allow last minute pushes for marketing
- COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
- Future Planning amended.
 - Rolling VIC upgrades into compliance chasing sliding doors and ramps to further our commitment to providing a compliant facility. Tied into the updated studio so that we can pursue grants in tandem. Building compliance work is currently on hold.
 - Door maintenance
 - Priority to make centre accessible
 - Automatic door installation (pursuing grants)
 - Refurbish doorways in visual arts room and in studio 7. Awaiting response from Stephen Lowe
 - Air con upgrades.
 - Removal of evaporative air coolers from studio 7.
 - Installation of reverse cycle air cons in visual arts room and in studio 7
 - Electrical
 - Updated electrical room, knock down wall house electricals in lockable meter boxes
 - Removal of dimmer switches
 - Replace majority of tungsten with LED equivalents
 - General: additional lighting in the meeting room
 - External lighting for dance studio
 - Power points for kitchenette
 - Bar and secure storage
 - Moving forward with the bar with what we have on hand
 - Adding casters to the bar to make it a movable by a single person
 - Forming old pottery studio into new standalone bar/box office area
 - Proposal to hire an architect to begin the grant ball rolling as our volunteer draftsmen have yet to get back to us
 - Eric has spoken to Mariah Fowley has recommended extra cupboard space in the old pottery studio.
 - Table and chair replacement.
 - Pursuing grants to cover trestle table replacement cost
 - Signage in car park
 - community chest
 - Items on hold
 - Photos of various layouts for website (Nat) – For 2024
 - Refresh/painting – after building/compliance changes.
 - Dance with Miss Em space issues. (awaiting written correspondence from DWME)
 - Narrell Vogel demographics survey

1.9 New/General Business

- AGM preparations
 - Natalie to invite councillors
 - Lucy to invite TACC members and volunteers
 - Julie is working on a spread of nibbles for the guests
- Eric Job offer
 - Eric has received a job offer, the position is a part time position but requires an approximate 6 months of full time training. Eric is awaiting word on start dates.

1.10 Date and Time of Next Meeting

18/06/26 5:30pm

1.11 Time Meeting Closed

Meeting closed 6:32pm

Sign Off in the Volunteer Attendance Register



MINUTES

COOTAMUNDRA SHOWGROUD USERS SECTION 355 COMMITTEE

17 June 2026

1 AGENDA ITEMS

Sign On in the Attendance Register

Meeting Open 5.00pm

Meeting open

1.1 Attendance and Confirmation of Quorum

Attendance: Chairperson: Darren Absolon

Nominated Members - Bec Medhurst, Olwen Smith, Rod Jones, Jeff
Price, David Manwaring John Mc

Other Attendance: Steven Lowe, Allan Wilson

Confirmation of a Quorum:

There are [5] Member groups appointed to this Committee.
Quorum numbers are met [yes/no]

Note: If quorum numbers are not met no actions can be made at this meeting. An informal discussion on items on the agenda can only take place. All agenda items from this meeting will be transferred to the next meeting for determination. Notes on the informal discussion can be made for reference at the next meeting. See Section 355 Committee Manual to identify if quorum numbers are met.

1.2 Apologies

Nil

Matters with Council

Darren Absolon asked that any matters that needed to be discussed with Steven Lowe be discussed now so that Steve could leave the meeting as soon as possible as he kindly attends the meetings in his own time. Caretaker matters also to be discussed now.

Riding of Motorbikes/mini bikes on grounds

Steve advised that this activity is not allowed under any circumstances. No insurance coverage.

New signs to be placed at front and back gates including the following:

No unregistered vehicles

No dogs off leash

And any other activities to be added

Rotunda

Awaiting report back from Heritage Advisor Noel.

Showground budget 2025/26 has 11k towards works

Quotes to commence project have been requested.

Camping Incident

Disgruntled campers creating conflict with another camper and asked to leave at the end of their paid up period.

They left on Friday and will not be welcomed back.

Tree Lopping

Contractors have removed 1 tree but the biggest dead tree is still there (between loading ramp and RDA. There is also a wattle tree on other side of grounds requiring removal.

Camping Signage

Campers must leave site by 2pm on their departure day

Camping Septic

Requires pumping out. Steve to arrange

Allan reported that the camping is all running well.

Steve and Allan left the meeting.

1.3 Disclosure of Interests

Identify if there are any Conflict of interests that need to be disclosed in the Minutes.

1.4 Confirmation of previous meeting Minutes

The minutes of the Showground Users Group Section 355 Committee ordinary meeting date 15 April 2026.

The minutes are accepted as circulated..

Moved: Rod Jones Second: Olwen Smith CARRIED

Business arising from previous Minutes-Action List

Item/Discussion	Action	Status
Tree/Hedge Plantings Cnr Berthong & Pinkerton Rd to assist with noise suppression from Luncheon Pavilion - Additional Tree Planting in camping area	Steve to arrange with parks & gardens Darren is talking to Tim Mahon regarding plants	Ongoing
Measuring bay	-Slab requires council engineers to certify levelness and provide a letter to this.	-To be completed -
Top Dressing Main Arena	Council have delivered several loads of top dressing. Additional Top Dressing required. Meet onsite to discuss area to work on first.	TO BE COMPLETED
Luncheon Pavilion	Work progressing well.	Ongoing
Drain pinkerton Rd end of main arena	has started to collapse. Causing a sink hole. Allan has managed to get 1 section draining it was filled with rocks	Ongoing
RDA Paddock weed spraying	RDA have sprayed Needs spraying again shortly	To be completed
Wallendbeen Oval Old Fencing	For fencing around Caretakers Office area Rod & David are working on this project	To Be Completed
Tree removal between loading ramp and RDA	Steve to add to work list for council 1 tree has been removed but it is not the most urgent. There is also a wattle tree on pavilion side that has died.	Ongoing
Rotunda Post Dropping	Awaiting report back from Heritage Advisor for scope of works Quotes have been sourced to undertake work. Purchase of specific materials required. \$11k in council showground budget 2025/26 to be used to start project -	Ongoing
Master Key Register	To be Updated	Ongoing
Amenities Blocks Upgrades	\$10k budget approved. Nearing completion	Ongoing
Disabled Toilet Handle Berthong St	Not working correctly. Requires Replacing	Ongoing
Alan Elliott Pavilion – Installing of Whirly Birds for air flow Replacement of Roller Doors due to age and damage.	Show Society – To fund purchasing and installing whirly birds to Alan Elliott Pavilion. Ensure that Whirly Birds have screens to stop birds etc entering	Ongoing

	USER group – To fund replacement of roller doors. Don't lock, don't seal, birds getting in pavilion	
Track Grading	Grass/Weeds need spraying before grading take place	Ongoing
Caretaker Mobile Phone & Updating of contact details on camping websites	- Phone purchased and caretaker now has it. - Number is 0418 410 740	

Moved: Rod Jones Second: Olwen Smith

1.5 Correspondence in/out:

- **Incoming correspondence:**
Booking enquiries

Outgoing Correspondence

Replies to bookings

Moved: Olwen Smith Second: Rod Jones

1.6 Report from the Treasurer/Chairperson/Secretary:

Treasurers Report as attached:

Account Balance:

SWS S1 account as at 16/6/26 \$81756.71

SWs Term Deposit Due 22/8/26 \$51122.04

That the treasurers report be accepted.

Moved: Bec Medhurst Second: Olwen Smith CARRIED

1.7 General Business:

Update of CSUG Constitution

Discussion regarding the updating of the Constitution as circulated.

Recommendation:

The CSUG Constitution be amended as per the circulated document.

Moved: Darren Absolon Seconded: Jeff Price CARRIED

Luncheon Pavilion Further Works Required

The revised funding amount of \$175k plus GST has not covered all the work required to bring the pavilion up to date.

Figures were presented that an additional amount of \$40k on top of what has already been spent in the funding and also by the CSUG would be required to complete all the work. This includes resheeting of the remainder of the roof as well as repainting the inside and other items as per the circulated document.

Motion:

That the luncheon pavilion works be completed on the pavilion with a budget of \$40,000.

Moved: Darren Absolon Seconded: Jeff Price CARRIED

Naming of Luncheon Pavilion

With the refurbishing of the luncheon pavilion it was proposed to give the pavilion a proper name. Several names were suggested. A email will be sent around prior to our next meeting with a shortlist to decide upon.

Camping Area Current Projects & Proposed Projects to Consider

Covered BBQ and seating area

Campers Laundry

These to be discussed further at a later date.

Additional power boxes and water in camping area has been ongoing and is to be completed.

Moved: Jeff Price Seconded: Olwen Smith CARRIED

Accounting Package

Bec requested the User Group purchase a subscription to an accounting Package to assist with the user group financials. The affordable options seem to be Reckon. 12 month subscription is \$119.23 or Zero is \$325.50

Motion:

That we purchase a 12 month subscription to Reckon

Moved: Jeff Price Seconded: David Manwaring CARRIED

1.8 Date and Time of Next Meeting

The next meeting is scheduled for **Wednesday 19 August 2026 5pm** Alby Schultz Meeting Centre.

Time Meeting Closed 6.15pm

This is a true and correct copy of the minutes.

Chairperson

Date

Minutes

ELLWOOD'S HALL STOCKINBINGAL SECTION 355 COMMITTEE

ANNUAL GENERAL MEETING (AGM)

ELLWOOD'S HALL, 30 MARTIN ST, STOCKINBINGAL, NSW

5.30PM MONDAY 27 JULY 2026

1. MINUTES

1.1. Attendance:

Chairperson: Carmel Payne

Secretary: Lorna Nixon

Treasurer: Alan Pether

Guest: Roger Bailey - Interim General Manager CGRC

Other Members: Robyn Gray, Su Moon

Visitors: Graham Nixon

1.2. Apologies: Stephen Neave, Sue Caldwell, Kim Lee

1.3. Confirmation of previous Annual General Meeting Minutes:

The minutes of the last **Stockinbingal Ellwood's Hall S355 Committee meeting** dated **24 July 2025** were confirmed as true and correct. **Moved** Robyn Gray **Seconded** Carmel Payne

1.4. Reading of Annual reports from the Chairperson / Treasurer:

Chairperson Carmel Payne read her report on the activities of the committee and maintenance carried out during the past twelve months.

Treasurer Alan Pether gave his report for the last financial year.

Treasurer of Heritage Room Lorna Nixon gave a report for the past year.

Carmel Payne then declared all positions vacant and the Roger Bailey took the chair and presided over the election of office bearers.

1.5. Election of Office Bearers

- Chairperson: Carmel Payne
- Secretary: Lorna Nixon
- Treasurer: Alan Pether
- Bookings officer: Lorna Nixon
- Other committee members: Robyn Gray, Su Moon, Sue Caldwell, Kim Lee.

Interim General Manager of CGRC, Roger Bailey, then led discussion of local issues.

1.7. Date and Time of Next Meeting: July 2027

Meeting closed at 7.10pm.

ELL WOODS HALL 355 COMMITTEE
FINANCIAL STATEMENT
2025 — 2026

<u>INCOME</u>		<u>EXPENSES</u>	
EVENTS	1515.00	REPAIRS	4472.09
Bush dance			
Markets		COOK BOOKS	422.40
Trivia		WI FI SUB	180.00
GRANTS	6000.00	CATERING	122.20
HALL HIRE	1750.00	PRINTING	68.35
COOK BOOKS	615.00	TIN SHED BAND	800.00
	<u>9880.00</u>		<u>6065.04</u>
Bank balance		Balance	
1.7.25	10180.04	30.6.26	13995.00
	<u>20060.04</u>		<u>20060.04</u>

Financial Report for Our Heritage Room Stockinbingal July 2025 - June 2026							
Income	Book sales	Donations/ Cash			Expenses	Signage	Printing Books
	100					214.5	
	100	137.35					1134.10
	100						
	50						
Total	350	137.35				214.5	1134.10
			Balance c/fwd 30 Jun 2025	2851.28			
			Income	487.25			
			Expenses	1348.6			
			Balance 30Jun 2026	1989.93			

COOTAMUNDRA SHOWGROUND USERS GROUP COMMITTEE

CONSTITUTION

1. Name

The name of the committee shall be 'Cootamundra Showground Users Group Committee'.

2. Object

The committee is formed to manage, subject to the directions of the council of the Cootamundra-Gundagai Regional Council herein called the 'Council' and for the benefit of the residents of the Cootamundra area and buildings known as 'Cootamundra Showground' more particularly shown on the plan annexed hereto.

The Showground comprises land of which the Council was appointed Trustee by notification in the Government Gazette of 17th May 1985 together with freehold land described as lots 20 and 23 of DP 6079 (19.47 hectares in total).

3. Composition

The Committee shall comprise of registered organisations that have been formally approved to utilise the reserve and interested community members who are permanent residents of Cootamundra area. Membership nominations are to be recommended by the Committee and formally approved and appointed by Council. The committee shall have a maximum of TWELVE (12) members.

- a) The committee will consist of representatives made of nominees of ONE (1) person from each eligible organisation with one (1) alternate representative nominated from each group plus any individual community members as recommended by the Committee and approved by Council;

The current committee consists of the below organisations:

- Cootamundra Agricultural, Pastoral, Horticultural & Industrial Association
- Cootamundra Harness Racing Club
- Cootamundra & District Machinery Restoration Society
- RDA Cootamundra Branch and
- Cootamundra Antique Motor Club

- b) The Committee shall elect officers to the following THREE (3) positions:

1. Chairperson
2. Secretary
3. Treasurer

These positions shall not be filled by more than two (2) nominees from the same organisation. The votes of the elected officers will constitute one (1) vote allowed by their User Group. It is possible that the Secretary and Treasurer position may be combined and undertaken by a single nominated officer. In the case where a single officer is undertaking the Secretary and Treasure roles the vote of this role will constitute one (1). The Committee shall hold an Annual General Meeting each year for the election of office bearers and consideration of annual reports.

- c) All committee members must agree to follow the conditions of being a member on a council Section 355 committee and agree to comply with Council's Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers, policies and the Section 355 Committees Management Manual.
- d) Committee members should refer to the Council Section 355 Committees' Management Manual.
- e) Committee Members must declare any conflicts of interest and comply with Council's procedures for managing such conflicts.

4. Powers

The Committee shall not exercise any functions unless and until it has been formally appointed by Council pursuant to provisions of Section 355 and Section 377 of the Local Government Act 1993 and such other if any pieces of legislation which may be added there to or substituted, therefore.

A copy of the said s.355 and s.377 is set out in the schedule here to.

The Council shall give prompt notice to the Committee of its appointment under the said Section.

5. Election

Office Bearers are nominated annually at the Annual General Meeting (AGM) and formally appointed by Council. Members shall hold office until the next Annual General Meeting (AGM) appointment or until removed or the Committee is dissolved by Council.

Committee members shall remain appointed until the expiration of the current Council term and three months following a General Election of Councillors,

unless removed by Council, resigned, or the Committee is dissolved by Council. Office bearers shall be elected annually at the AGM.

6. Vacancies on Committee

In the event of a vacancy occurring on the Committee then the nominating organisation may recommend a nominee to Council for appointment. Any person who is a permanent resident of the Cootamundra area for appointment by Council to fill the vacancy until the next general election.

7. Records Shall be Kept

Records shall be kept in accordance with the requirements set out in the section 355 Committees Management Manual.

Copies of meeting minutes shall be forwarded to Council within fourteen (14) days of each meeting

8. Accounting

A bank account shall be opened in the name of the Committee with a trading bank carrying on business in Cootamundra before the Committee commences to function.

All monies received by or on behalf of the Committee shall be promptly banked.

All Financial transactions on the account of the Committee shall be signed by at least two (2) of the designated authorised signatories approved by the Committee.

The Committee must apply GST to fees and charges for use of the facility where appropriate in accordance with Council's adopted fees and charges.

The committee must provide Council with a summary of revenue and expenditure at the end of each quarter during the financial year, and the amount of GST collected on revenue and the amount of GST that can be claimed as input tax credits on expenditure.

At the end of each quarter during the financial year, if the GST amount collected on revenue is less than GST input tax credits on expenditure then Council will reimburse the Committee the difference

An annual report of the financial affairs must be provided to Council together with all supporting documentation. This information should be submitted to Council by the third week of July each year.

The Committee will be entitled to spend all monies raised in the management of the facilities under their control. These monies can only be expended strictly in accordance with conditions prescribed in these guidelines, by the

Council, and their delegations, and only upon the facility/function of the Council for which the Committee has been constituted.

9. Borrowing

The Committee shall have no power to borrow money or other items of substance or to give any security without the prior written consent of the Council.

10. Employees

The Committee shall have power to employ such person or persons as are necessary to carry out its object, provided that before any such employment the consent in writing of the Council is obtained and all employees are adequately covered with workers compensation policy with unlimited common law cover. Employment must comply with all relevant legislation and Council requirements.

11. Meetings

The Committee may meet as often as thought to be necessary by the members but shall meet no less than four (4) times each calendar year. Two (2) representatives from each of the User Groups plus any individual community members on the committee plus Council representation may attend meetings

12. Voting

At the inaugural meeting and all subsequent meetings for the purpose of electing the Committee, voting shall be by secret ballot.

Voting at meetings of the Committee shall be by show of hands or by secret ballot as the Committee determines on each issue. A dead heat shall be a no vote. Decisions are determined by a simple majority of votes cast.

13. Chairperson

In the absence of the Chairperson, the meeting shall elect its Chairperson to Chair the meeting.

In the event of a tied vote, the Chairperson may exercise a second or casting vote.

14. Quorum

A quorum at a meeting of the Committee shall be reached when more than one half of the members are present. For a committee with an odd number of voting members, a majority must be present OR a quorum shall be a majority of appointed Committee members, including representation from at least three (3) Users Groups.

15. Prohibited Uses

The Committee shall not use or permit the use of the Showground for any illegal purpose.

16. Nuisance

The Committee will take such steps as are necessary to keep noise to an acceptable minimum within and around the Showground during the use and occupation thereof and shall actively prevent nuisance or annoyance to adjoining and neighbouring owners and occupiers and the public generally.

17. Fire

The Committee will take all proper and reasonable steps to minimise the danger of fire in and around the Showground.

18. Code of Conduct

All Committee members must comply with Council's Code of Conduct and associated policies at all times.

19. Insurance & Risk

The Committee must comply with Council requirements relating to insurance, risk management and workplace health and safety.

20. Council Direction

The Committee must comply with any lawful direction issued by Council in relation to the management and use of the facility.

SCHEDULE

Sections extracted from Local Government Act 1993:

355 How does a council exercise its functions?

A function of a council may, subject to this Chapter, be exercised:

- a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- b) by a committee of the council, or
- c) partly or jointly by the council and another person or persons, or
- d) by two or more councils jointly, or
- e) by a delegate of the council.

377 General power of the council to delegate

A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- the appointment of a general manager
- the making of a rate
- a determination under section 549 as to the levying of a rate
- the making of a charge
- the fixing of a fee
- the borrowing of money
- the voting of money for expenditure on its works, services or operations
- the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment)
- the acceptance of tenders which are required under this Act to be invited by the council
- the adoption of a management plan
- the adoption of a financial statement included in an annual financial report

- a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6
 - the fixing of an amount or rate for the carrying out by the council of work on private land
 - the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work
 - the review of a determination made by the council, and not be a delegate of the council, of an application for approval
 - the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194
 - a decision under section 356 to contribute money or otherwise grant financial assistance to persons
 - the power of the council under section 455 in relation to attendance at meetings
 - the making of an application, or the giving of a notice, to the Governor or Minister
 - this power of delegation
 - any function under this or any other Act that is expressly required to be exercised by resolution of the council.
-

ANNEX

Plan of lots 20 and 23 of DP 6079 (19.47 hectares)



7.3 FINANCE

7.3.1 RESTRICTED CASH RECONCILIATION - JULY 2026

DOCUMENT NUMBER	479491
REPORTING OFFICER	Damian Smith, Acting Manager Finance
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	CGRC is compliant with OLG legislation.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Restricted Cash Reconciliation report for the period ending 31 July 2026, be received and noted.

Report

The restricted cash figures have been reconciled to 31 July 2026 as shown in the below table.

Internally Restricted Reserves	Bal 30 June 2026	Transfers To	Transfers From	Bal 31 Jul 2026
Aerodrome Bitumen Resurfacing	160,788			160,788
Bradman's Birthplace	76,337			76,337
Cootamundra Caravan Park	215,737			215,737
Heritage Centre	25,882			25,882
Development - Land & Buildings	1,766,071			1,766,071
Employee Leave Entitlements	1,682,703			1,682,703
Quarries & Pit Restoration	248,325		(24,120)	224,205
Plant Replacement	2,312,717	411,885	(136,421)	2,588,180
Cemetery	25,772	67,595	(22,471)	70,896
Southern Phone	505,598			505,598
Waste Management	500,000			500,000
Dog on Tuckerbox Land	367,500		-	367,500
Advanced Financial Assistance Grant	6,127,518		(6,127,518)	-
Total Internal	14,012,580	479,479	(6,310,530)	8,183,896

Externally Restricted Reserves	Bal 30 June 2026	Transfers To	Transfers From	Bal 31 Jul 2026
Domestic Waste	2,734,361	-	(119,481)	2,614,880
Water Supply	9,668,869	75,725	(257,532)	9,487,062
Sewerage Service	6,115,444	4,469	(112,592)	6,007,321
Stormwater Infrastructure Renewal	483,460	-	(5,273)	478,187
Developer Contributions - General	1,465,652	25,805		1,491,457
Developer Contributions - Sewer	421,276	-		421,276
General Fund Unspent Grants & Contributions	993,653		(9,592)	984,061
RERRF, SCF Rd1, OLG Flood Unspent Grants	1,029,599		(20,801)	1,008,798
Total External	22,962,479	106,000	(525,271)	22,493,043
TOTALS	36,975,058	585,479	(6,835,801)	30,676,939

Restricted Cash Reconciliation

Cash at Bank on 31 July 2026	34,219,167.56
Less:	
Externally Restricted Reserves	(22,493,043)
Add:	
Grant Debtors and Contract Asset Outstanding	874,167
Unrestricted Cash	12,600,291

Less:	
Internally Restricted Allocations	(8,183,896)
Net Balance	4,416,395

Financial

CGRC is compliant with OLG legislation having Unrestrictive Cash of \$12.6M on 31 Jul 2026. In addition, council currently has enough funds to also cover internally allocated restrictions, leaving a projected net balance of \$4.4m.

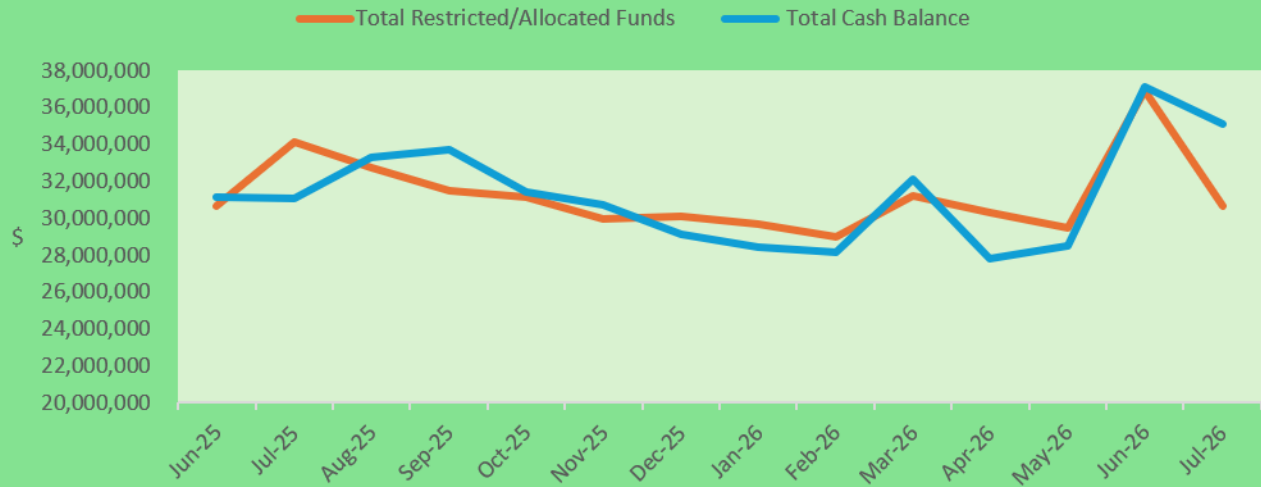
Please note the balance of June 2026 restricted funds and allocations is yet to be finalised due to the ongoing preparation of the year-end Financial Statements. As part of this process there will be further adjustments to reserve balances including the following:

- Calculation of movement in Employee Leave Entitlements Reserve.
- Further assessment and reconciliation of allocated grants.
- Adjustment to Water and Sewer Funds for year-end interest and administrative charges.

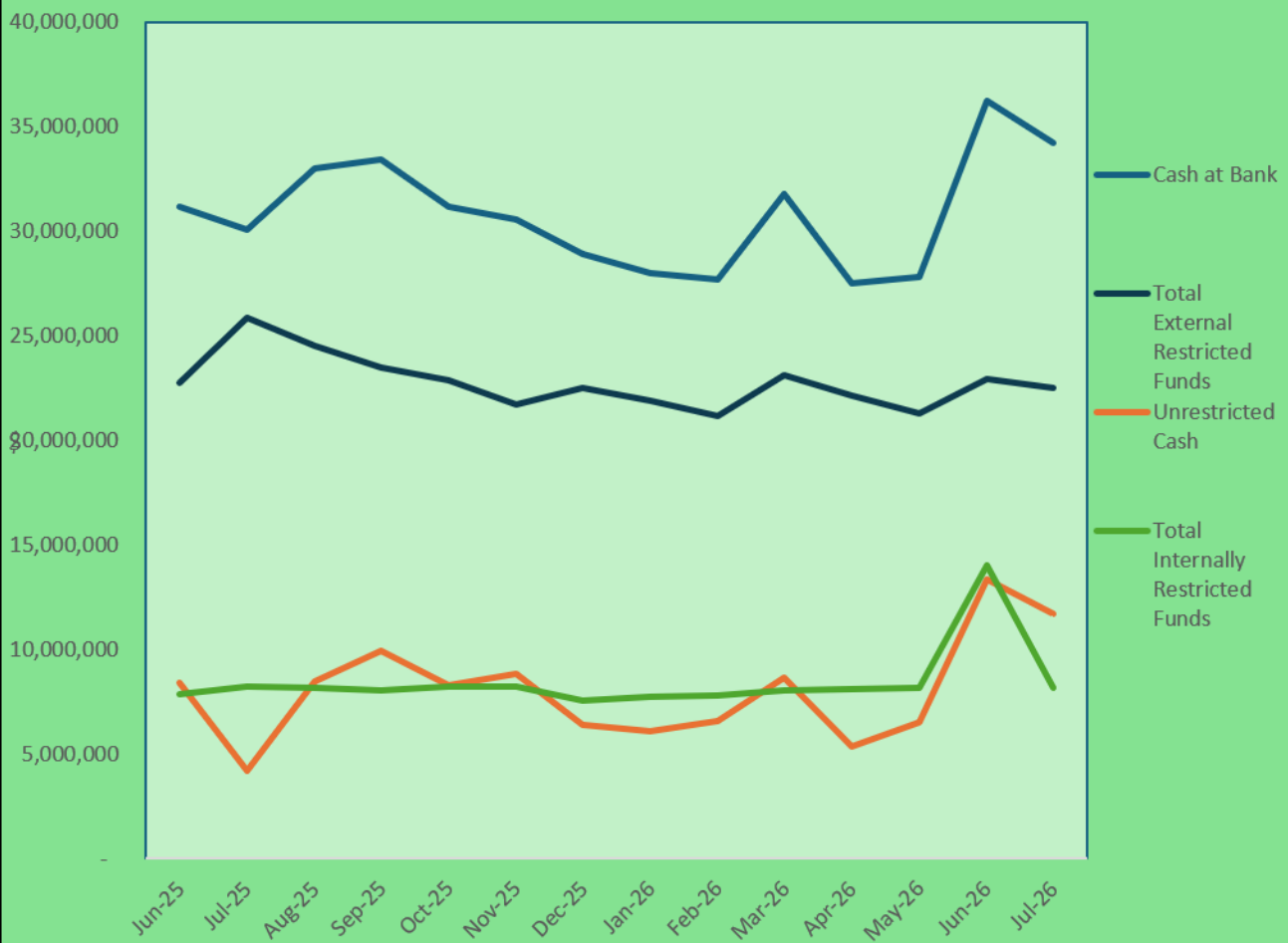
OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

Total Committed vs Available Cash



Comparison of Movements in Cash, Unrestricted Fund, Internally and Externally Restricted Funds



7.3.2 FINANCE UPDATE - JULY 2026

DOCUMENT NUMBER	479472
REPORTING OFFICER	Damian Smith, Acting Manager Finance
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

That the Finance Update report for the month of July 2026, be noted.

Report

The July Finance Update has been reviewed, and no issues have been detected.

Operations

Income

The operational income is at 44% when comparing actual to budget, with the annual rates already being recognised as income but becoming due and payable quarterly throughout the year.

Department	Income Actual	Income Budget	Variance	Result	Comment
Building Department	\$168,336	\$481,254	35%	😊	
Business Department	\$30,571	\$279,322	11%	😊	
Engineering Cootamundra	\$235,434	\$4,517,929	5%	😊	
Engineering Gundagai	\$73,834	\$735,531	10%	😊	
Executive Department	\$159,607	\$40,000	399%	😊	Includes income from Fresh Start of \$145.5K - Sept 26 QBR Adj
Finance Department	\$7,442	\$31,500	24%	😊	
Grants	\$6,131,198	\$10,369,489	59%	😊	Includes prepayment of 80% 2027 F.A.G. Entitlement
Rates Cootamundra	\$7,157,939	\$7,151,598	100%	😊	
Rates Gundagai	\$4,946,810	\$4,942,428	100%	😊	
Services Cootamundra	\$2,823,019	\$3,608,927	78%	😊	
Services Gundagai	\$1,016,800	\$1,956,505	52%	😊	

Department	Income Actual	Income Budget	Variance	Result	Comment
Sewer Cootamundra	\$4,486	\$3,888,968	0%	😊	Water and Sewer Annual Charges to be levied this month
Sewer Gundagai	\$149	\$1,917,878	0%	😊	"
Water Cootamundra	\$17,094	\$2,950,817	1%	😊	"
Water Gundagai	\$85,267	\$786,154	11%	😊	"
Plant Hire - Gundagai	\$124,530	\$1,600,000	8%	😊	
Plant Hire - Cootamundra	\$163,551	\$2,600,000	6%	😊	
Interest on Investments	\$22,870	\$1,301,320	2%	😊	Includes interest accrued on outstanding rates and charges
Overheads Recovery	\$18,182	\$3,609,000	1%	😊	
Total	\$23,187,119	\$52,768,620	44%		

Expenditure

Operational Expenditure is at 7% when comparing actual to budget.

Department	Expense Actual	Expense Budget	% Spent	Result	Comment
Building Department	\$125,191	\$2,055,162	6%	😊	
Business Department	\$389,276	\$3,749,569	10%	😊	
Engineering Cootamundra	\$455,420	\$7,062,908	6%	😊	
Engineering Gundagai	\$361,246	\$5,463,978	7%	😊	
Executive Department	\$174,073	\$4,931,193	4%	😊	
Finance Department	\$357,604	\$1,955,660	18%	😊	
Services Cootamundra	\$964,962	\$5,847,304	17%	😊	
Services Gundagai	\$166,407	\$3,918,919	4%	😊	
Sewer Cootamundra	\$69,409	\$1,933,696	4%	😊	
Sewer Gundagai	\$43,138	\$1,419,900	3%	😊	
Water Cootamundra	\$226,075	\$3,757,087	6%	😊	
Water Gundagai	\$42,333	\$1,510,519	3%	😊	
Plant Expenses - Cootamundra	\$45,412	\$1,508,000	3%	😊	
Plant Expenses - Gundagai	\$78,581	\$1,092,000	7%	😊	
Depreciation	\$1,145,966	\$13,751,590	8%	😊	
Overhead Expenses	\$103,621	\$3,902,707	3%	😊	
Total	\$4,748,714	\$63,860,192	7%		

Capital

Income

Capital income is at 14% of budget when comparing actual to budget.

Asset Category	Total YTD.	Budget	% Rec'd	Result	Comments
Plant & Equipment - Cootamundra	\$58,846	\$272,000	22%	😊	
Plant & Equipment - Gundagai	\$14,524	\$272,000	5%	😊	
Section 7.12 Developer Contributions	\$25,805	\$160,000	16%	😊	
TOTAL	\$99,175	\$704,000	14%		

Expenditure

Capital expenditure is at 34% of budget when comparing actual to budget.

Asset Category	Total	Budget	% Spent	Result	Comments
Cootamundra Land	\$0	\$0	0%	😊	Aerodrome Land development on hold due to demerger and planned cost saving opportunities.
Cootamundra Plant	\$20,018	\$1,000,000	2%	😊	
Cootamundra Roads	\$153,955	\$2,115,614	7%	😊	
Cootamundra Building	\$5,566	\$65,000	9%	😊	
Cootamundra Recreation	\$46	\$0	0%	😊	
Cootamundra Waste	\$0	\$25,000	0%	😊	
Cootamundra Bridges	\$0	\$300,000	0%	😊	
Cootamundra Water	\$549,854	\$520,000	106%	😊	Carry forward of unspent 2026 Budget to be reported at September QBR
Cootamundra Sewer	\$728,817	\$1,110,000	66%	😊	Carry forward of unspent 2026 Budget to be reported at September QBR
Cootamundra Demerger	\$30,914	\$1,250,000	2%	😊	
Cootamundra Property	\$0	\$0	0%	😊	
Gundagai Bridges	\$273	\$20,000	2%	😊	
Gundagai Building	\$39,534	\$195,000	20%	😊	
Gundagai Demerger	\$30,914	\$1,250,000	2%	😊	
Gundagai Plant	\$89,401	\$1,000,000	9%	😊	
Gundagai Property	\$0	\$0	0%	😊	
Gundagai Recreation	\$0	\$0	0%	😊	
Gundagai Roads	\$19,371	\$2,165,490	1%	😊	
Gundagai Sewer	\$584,651	\$645,000	91%	😊	Carry forward of unspent 2026 Budget to be reported at September QBR

				😊	Council Resolution 147/2026 to proceed and complete works, Procurement processes commenced. Carry forward of unspent 2026 Budget TBC
Gundagai Waste	\$0	\$0	0%		
Gundagai Water	\$2,993,018	\$3,503,500	85%	😊	Carry forward of unspent 2026 Budget to be reported at September QBR
IT	\$0	\$50,000	0%	😊	
Total	\$5,246,331	\$15,214,604	34%		

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

Demerger Costs Update

Demerger Costs 2023

Description	Actual (\$)
Other	2,186
Travel	144
Wages and Allowances	3,095
Total	5,425

Demerger Costs 2024

Description	Actual (\$)
Consultancy	89,085
Legal Fees	14,517
Marketing	10,400
Other	2,022
Total	116,024

Demerger Costs 2025

Description	Actual (\$)
Consultancy	15,760
Legal Fees	450
Wages and Allowances	2,373
Total	18,583

Demerger Costs to date 2026

Description	Actual (\$)	Committed (\$)
Consultant	35,767	
Legal Fees	2,465	-
Other	2,612	-
Software Upgrades and Training	165,040	-
Wages and Allowances	119,041	
Total	324,924	-

Demerger Costs to date 2027

Description	Actual (\$)	Committed (\$)
Software Upgrades and Training	28,800	9,600
Consultant	24,641	135,382
Wages and Allowances	8,387	
Total	61,828	144,982

Grand Total	526,783	144,982
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7.3.3 INVESTMENT REPORT - JULY 2026

DOCUMENT NUMBER	479489
REPORTING OFFICER	Damian Smith, Accountant
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	Council's cash and investment portfolio decreased \$2,045,655 from \$36,264,823 as at 30th June 2026 to \$34,219,167 as at 31st July 2026.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021.
POLICY IMPLICATIONS	Investments comply fully with the Council's Investment Policy.
ATTACHMENTS	Nil

RECOMMENDATION

The report detailing Council Cash and Investments as at 31st July 2026, be noted.

Introduction

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

Financial

Council's cash and investment portfolio decreased \$2,045,655 from \$36,264,823 on 30th June 2026 to \$34,219,167 as at 31st July 2026.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

Cash and Investment Portfolio

Type	Long Rating	Short Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	BBB	A3	Heartland	At Maturity	28-01-26	27-10-26	272	4.75	4.51	\$3,000,000.00
TD	A-	A2	Rabobank	At Maturity	03-02-26	04-08-26	182	4.48	4.51	\$3,000,000.00
TD	AA-	A1+	NAB	At Maturity	10-02-26	11-08-26	182	4.55	4.51	\$1,000,000.00
TD	BBB	A2	JUDO	At Maturity	17-03-26	15-09-26	182	5.10	4.51	\$3,000,000.00
TD	A-	A2	Bank of Queensland	At Maturity	08-04-26	07-10-26	182	5.30	4.51	\$2,000,000.00
TD	AA-	A1+	NAB	At Maturity	07-04-26	06-10-26	182	5.25	4.51	\$3,000,000.00
TD	BBB	A3	Heartland	At Maturity	19-05-26	17-11-26	182	5.35	4.51	\$3,000,000.00
TD	A-	A2	Bank of Queensland	At Maturity	24-06-26	05-01-27	195	5.25	4.51	\$2,000,000.00
TD	AA-	A1+	NAB	At Maturity	24-06-26	05-01-27	195	5.27	4.51	\$4,000,000.00
TD	BBB	A2	JUDO	At Maturity	22-07-26	19-01-27	181	5.25	4.51	\$3,000,000.00
CASH	AA-	A1+	CBA	Monthly				3.90	4.35	\$4,722,888.48
CASH	AA-	A1+	CBA	Monthly				3.90	4.35	\$1,471,762.80
CASH	AA-	A1+	NAB	Monthly				4.35	4.35	\$24,516.28
Total										\$34,219,167.56

Performance

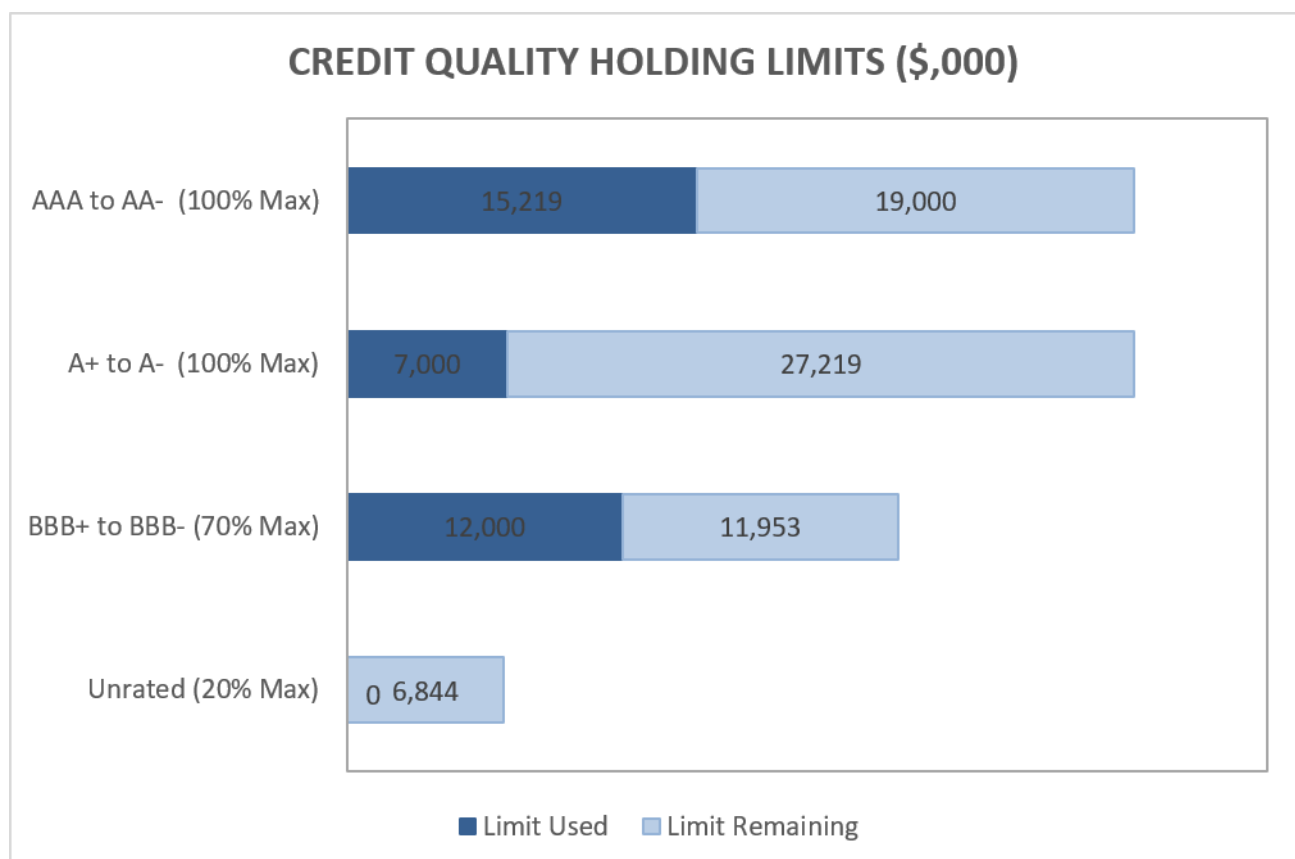
Cootamundra-Gundagai Regional Council's investment portfolio outperformed the relevant BBSW Index benchmark by 8%. The average weighted yield for July was 4.87%, over an average weighted term of 79.80 days, with a benchmark of 4.51%.

Please note that Council have tried to invest in longer term investments, but the rate is far below the required benchmark and it is not a financially viable alternative.

Total Cost \$34,219,168	Monthly Interest Received \$140,968	Weighted Average Term 79.8 Days
Total Value \$34,219,168	Yearly Interest Received \$140,968	Weighted Average Yield 4.87%

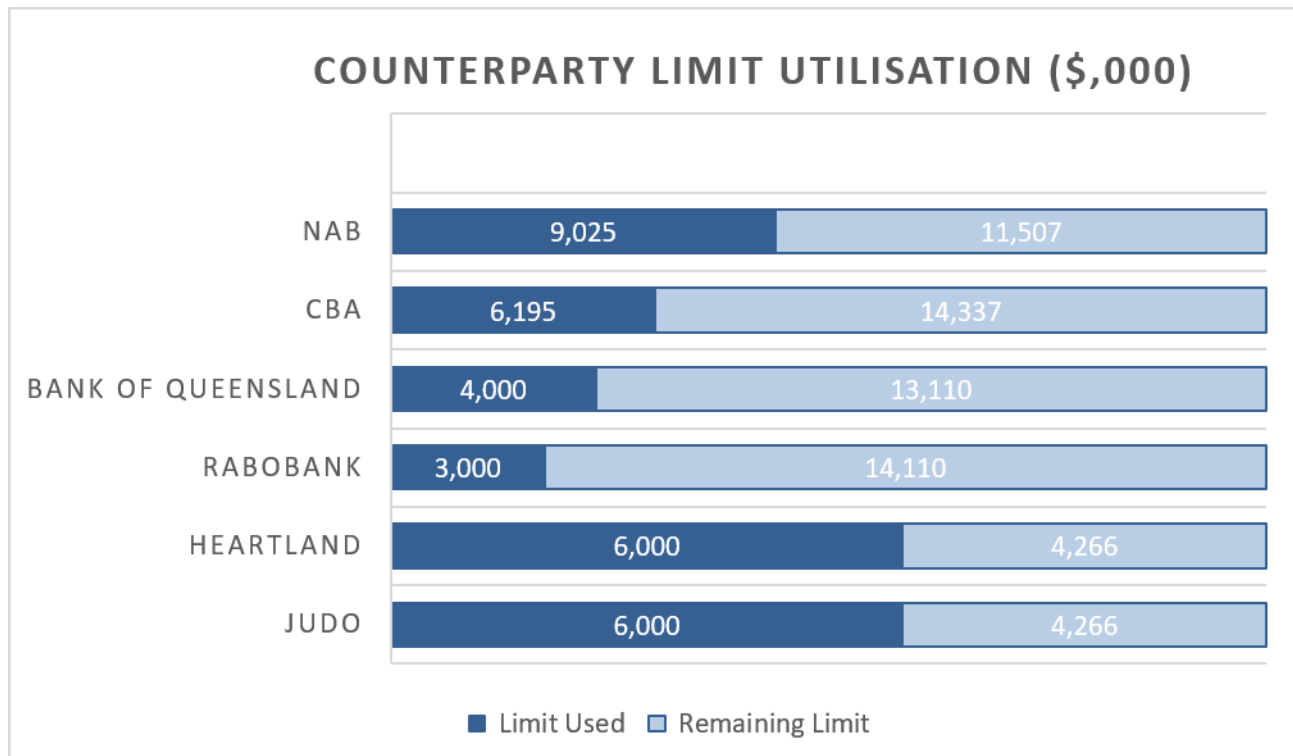
Credit Quality Compliance

Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



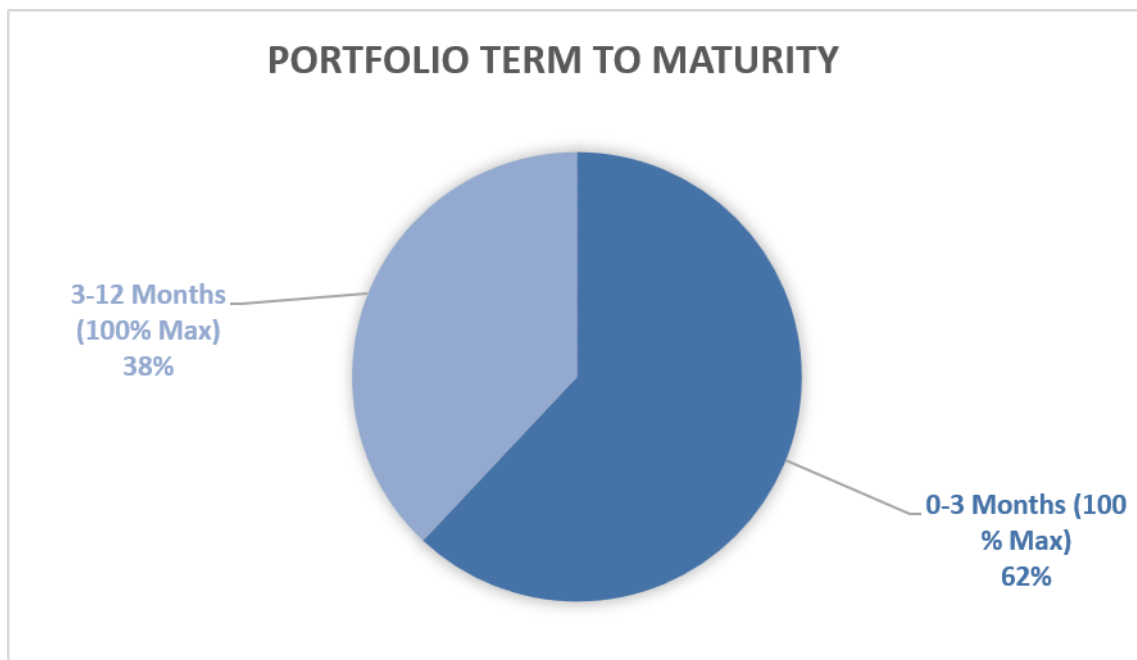
Counter Party Compliance

As at the end of September, Council was compliant with policy. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.

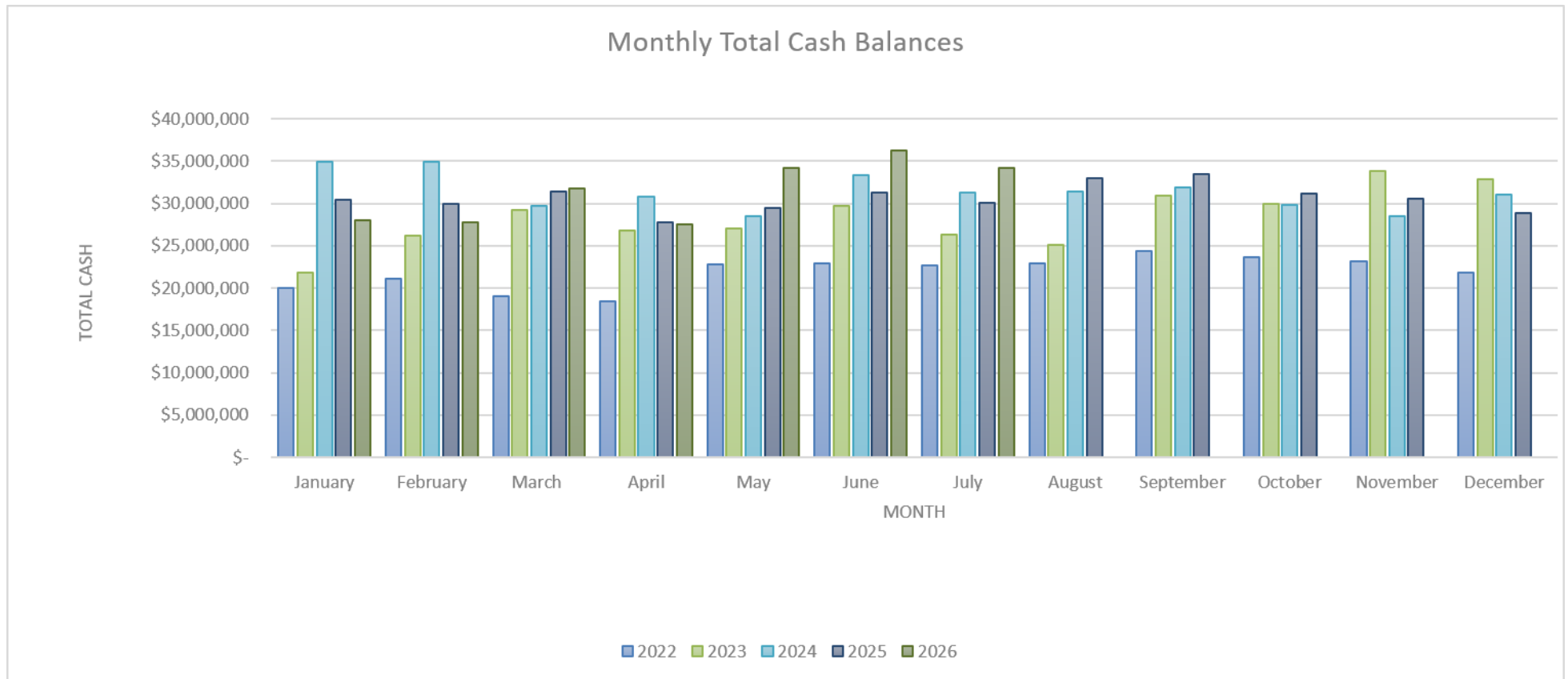


Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements. All of the investments are short term to deal with liquidity and to be prepared for the demerger split.



Total Cash Balance



The above graph shows the month end total cash balance, highlighting the normal fluctuations that occur throughout the year. This visual helps demonstrate Council's liquidity position over time and supports monitoring of financial capacity and cash flow trends.

Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

Damian Smith
Responsible Accounting Officer

7.4 SUSTAINABLE DEVELOPMENT

Nil

7.5 ENGINEERING COOTAMUNDRA

7.5.1 COOTAMUNDRA ENGINEERING REPORT - JULY 2026

DOCUMENT NUMBER	478940
REPORTING OFFICER	David Brodie, Acting Manager Engineering Cootamundra
AUTHORISING OFFICER	Trevor Dando, Acting Deputy General Manager Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	5. Integrated and accessible region 5.2 Easily accessible from major cities and other regional towns
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

That the Cootamundra Engineering Report for the month of July 2026 be noted.

Introduction

The Cootamundra Engineering Report for the month of July 2026 is submitted for the information of Council and the community.

Discussion

State Roads

Routine Services are continuing on Olympic Highway and Burley Griffin Way.

Major segment rehabilitation works are being planned on Olympic Highway north of Cootamundra which will involve pavement improvement, culvert replacement and vegetation management.

The review for 2026-27 Heavy Patching Program has been submitted along with preliminary costings to allow TfNSW to confirm available budget. Work is expected to commence mid-September and run for approximately five weeks.

2026-27 Reseal Program has been completed and confirmed by Transport for NSW (TfNSW). The successful contractor has been notified and advised of scope with works to be undertaken from mid-September to early December to allow line marking prior to Christmas.

Local Roads

Crews have been working on drain clearing and removal of fallen timber during wet weather periods throughout July.

Grading crews have been moving through the Wallendbeen and Stockinbingal areas completing gravel patching and maintenance grading. Works have been focused on Fontenoy Lane, Cliffords Lane and Whites Lane during periods of suitable weather.

The concreting team, in conjunction with earthmoving operators, has been installing pipework for the Olney Street drainage project. This work has been hampered by wet weather and service constraints, however, works remain within timeframes and budget outlined in project programming.

The mini excavator crew has been working with the RMCC team removing fallen trees from the table drains following a storm in June.

Pothole patching is continuing throughout town streets and rural roads due to deterioration from recent rain. Works will continue across the Council area to prevent further potential damage caused by wet weather.

Street sweepers continue to keep the town streets and footpaths cleaned and bins empty around the CBD. Spoil and material from stockpile sites continue to be maintained, in addition to transporting material and placing gravel in school bus zones.

Airport slashing was undertaken in preparation for the recent car event held on the airstrip. Mowing has also been carried out around the town, town street potholes filled and signs repaired and replaced where required.

Civil Projects

Line marking has been completed for heavy patching and reseals during July. A total of 13 intersections within Cootamundra also underwent refreshing of line markings.

Council's heavy patching and reseal programs and associated budgets are in progress. Locations and quantities are being confirmed for programs to be finalised.

All pipework has been laid for the Olney Street storm water pipe installation. Hydrovac excavation was carried out around critical services. The water main was located and removed in sections interfering with drainage. The concrete crew has completed backfill and is preparing the trench for kerb placement. A contractor is scheduled to return to site and finish remaining pits and install new kerb.

The Geotech report for the Adams Street culvert replacement is due to be received by mid-August. A concept design for Adams Street culvert replacement is being prepared keeping the project on track to be completed within schedule.

Road Safety

Traffic Counters: Traffic counters on state roads are used to collect vehicle volume data required for future works. Traffic counters were removed from State Highways pending the procurement of Metrocount installation equipment to ensure accurate data collection. Weekly inspections of the traffic counters have been undertaken to ensure they are operating correctly and collecting accurate and reliable traffic data.

Historical Metrocount reports dating back to 2018 are being successfully converted from standardised Word reports to excel data format to improve accessibility and facilitate their application within Council's GIS mapping and Asset Management systems.

Cycleways Survey: The cycleway survey closed on 30 June, with Council receiving 54 completed responses, including 17 respondents expressing interest in participating in a workshop. Responses received have been analysed following the closure of the consultation period. Open-ended responses were reviewed and compared with previous survey results to identify trends and key themes. Community members who expressed interest in participating in future workshops will be contacted to arrange meeting opportunities.

VMS Boards: In response to a recent speeding complaint, VMS boards have been deployed at both ends of Northcott Avenue, which is currently serving as the detour route while works are undertaken on Adams Street. Speed data collected for the area has also been provided to local Police to support targeted enforcement activities and encourage driver compliance with posted speed limits. Posted speed limit is 50km, average speed was reported as 32km, with 0.3% readings > 55km and 0.1% readings > 60km.

TfNSW Projects: TfNSW has approved the 2026–27 Road Safety Program projects, enabling the delivery of targeted road safety initiatives across the local government area.

Grant Funding: The application for Round 5 of the Regional Airport Program has been submitted. If successful, this funding will be used for essential maintenance works at the Cootamundra Aerodrome.

Event Management Procedure: The Draft Event Management Procedure is complete and has been distributed to relevant staff for feedback prior to presented to the WHS Committee for consideration.

Event Management: Council has received a request for a Letter of No Objection from the Kidney Kar Rally, which is expected to travel through Adjungbilly, with additional information requested to assist in the assessment of the application.

Traffic Guidance Schemes for the Wattle Time Festival and Cootamundra Christmas Party have been completed and will be submitted to Council's insurer with the relevant Event Management Plans for approval.

Payment has been received from Pro Street Challenge, and the community, aerodrome users, and the Regulatory Team have been notified in preparation for the event on 1–2 August. Council has also received an Event Management Plan (EMP) for the Coota Show and Shine, scheduled to be held at Fisher Park on 5 September. In addition, the EMP, Certificate of Currency (COC), and Traffic Guidance Scheme (TGS) for the Book Week Parade scheduled for August have been provided to TfNSW and NSW Police for their information.

Local Transport Forum: A request has been circulated to Local Transport Forum members seeking any additional agenda items or matters for consideration, while the Forum reports are currently undergoing the authorisation process in preparation for distribution.

Inland Rails: Attendance at the Inland Rail Traffic Management Risk Assessment Workshop focused on Burley Griffin Way – main Alignment and Construction Access Gates.

Access and Inclusion Committee: The Committee met during July, where ongoing matters were discussed and a request for accessible parking in Parker Street was raised. A report has been prepared for consideration by the Local Transport Forum.

Water & Sewer

Work is continuing on investigation and design works for relining of town sewers located in Cutler Ave. Complaints of sewer chokes continue to be received with many determined to be caused by tree roots damaging sewer mains. Leaking and burst services are being repaired as required.

Cootamundra Standpipe Income – July 2026

2026/2027		No. of Transactions	Income	KL
2026	July	30	\$378.75	63.146
2026	August	-	-	-
2026	September	-	-	-
2026	October	-	-	-
2026	November	-	-	-
2026	December	-	-	-
2027	January	-	-	-
2027	February	-	-	-
2027	March	-	-	-
2027	April	-	-	-
2027	May	-	-	-
2027	June	-	-	-
2026/2027	Totals	30	\$378.75	63.146

Workshop

Workshop staff have continued to carry out general servicing and repairs during July. Electrical faults identified during servicing have been repaired. Mower decks have also been rebuilt, replacing bearings and pulleys and general welding repairs where required. The front end and steering ram have been rebuilt, hydraulic hoses replaced and electrical repairs have been completed on the tractor based at the Cootamundra showground.

Road safety inspections have been completed in preparation for fleet registration renewals. All heavy fleet have been booked in for HVIS, these inspections will be finalised by the end of August for renewals to be complete in line with Council's common expiry date in early October.

Request for Quote documents are being prepared for review prior to being advertised for two light trucks scheduled for renewal under Council's adopted plant replacement program.

Financial

Projects funded from various funding sources as noted above.

Maintenance works funded from General Fund and align with the 2026/2027 budget.

OLG 23a Guideline consideration

The work outlined in this report does not conflict with the guidelines.

7.6 ENGINEERING GUNDAGAI

7.6.1 GUNDAGAI ENGINEERING REPORT - JULY 2026

DOCUMENT NUMBER	478944
REPORTING OFFICER	Thomas Hogg, Acting Manager Engineering Gundagai
AUTHORISING OFFICER	Trevor Dando, Acting Deputy General Manager Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	5. Integrated and accessible region 5.2 Easily accessible from major cities and other regional towns
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

That the Gundagai Engineering Report for the month of July 2026 be noted.

Introduction

The Gundagai Engineering Report for the month of July 2026 is submitted for the information of Council and the community.

Discussion

Road Maintenance

Recent rain has hindered work schedules, with the road maintenance staff unable to complete significant roadworks this week. General patching on main roads and town streets. Tree pruning and vegetation management has continued on various rural roads, with a focus on Deltroit Road. Road inspections have been undertaken throughout the network in preparation for the 2026/2027 works program.

Maintenance grading has continued within the Gundagai area. With the recent wet weather crews have also taken the opportunity to clean table drains and culverts to ensure that they are ready for future rains. Council staff have also been busy cleaning up after storm damage from late last week with many trees down in the Nangus area.

Maintenance grading has been completed on the following roads:-

- Willis Road
- Crowes Road
- Cooininee Road
- Finlay's Lane
- Bannisters Lane

Gravel patching has been undertaken on:-

- Crowes Road
- Cooininee Road
- Deltroit Road

Council staff have met with Humelink project managers to discuss the project, including raising concerns about deterioration of road conditions as a result of the project and agreed to meet to determine a plan of action. Council has been advised that most towers have been erected and they are currently undertaking line stringing across the project. Council staff have been undertaking road maintenance under a private works agreement within the roads impacted by the project. The wet weather has caused an accelerated deterioration in road quality which we closely monitoring as much of the deterioration now occurring is beyond simple fixes of pothole patching.

Integrated Mapping Platform

Council has released a mapping platform, POZI, on the CGRC website which will enable the community better access to Council information. This map can be viewed by going to www.cgrc.nsw.gov.au/pozi-mapping/. Currently water, sewer, roads and stormwater asset data is available as well as some environmental mapping and maps relating to planning and flooding. Future stages will see the introduction of additional information, such as cemetery data.

Water and Sewer

Council has awarded a contract to inspect and repair all water hydrants across Cootamundra and Gundagai with works commencing at the end of July. The contractor undertaking the works brings significant network experience as they have previously assisted Council with modelling, project management and technical advice for water and sewer infrastructure in Cootamundra and Gundagai. Council has notified the public of these works advising when inspections will be completed on each section of the network. As works on each stage is completed, it is likely that some customers may receive some dirty water as each hydrant is flushed and tested which stirs up sediment.

Council has only received one enquiry regarding the inspections with additional information provided on how residents' water quality will be monitored following completion of the hydrant inspections.

Data captured during the hydrant inspections includes:

- Asset's GIS number (if already in Council's GIS system)
- Location data (street name and coordinates)
- Whether the hydrant seal is functional
- Pressure and flow test data
- Hydrant depth
- Whether raised pavement marker is present (blue cat's eyes)
- Whether signage is in place and appropriately marked
- Whether hydrant is appropriately painted
- Any other defects identified

Basic repairs will be carried out during hydrant inspections. If hydrants require cleaning or painting this will occur during inspection time. If more substantial works are required, this will be scheduled

for all defective hydrants to be repaired during a single watermain shutdown to maximise efficiency and reduce inconvenience to public.

Works are progressing well on the Integrated Water Cycle Management (IWCM) Strategy, with the Issues Paper now finalised. A presentation was made to Councillors at a workshop on Tuesday, 11 August. In addition, a stakeholder workshop was held on Wednesday, 12 August, with NSW Health and EPA involved. The IWCM project is scheduled to be completed in December 2026. This project assists Council to implement a best-practice framework that coordinates the planning of drinking water, wastewater and stormwater both in the short term as well as the long term.

National Heavy Vehicle Register

Heavy vehicle applications continue to be received for vehicle movements related to major projects currently underway throughout the LGA. Council staff are assessing these in accordance with the approved Vehicle Movement Plans in addition to Council's direction from the report to Council in October.

Council has received 63 applications and reviewed a total of 65 Access Permit Applications for the LGA during July 2026.

Applications Received	Approved with Conditions	Refusals
63	63	2

Following Council's ordinary meeting in October 2025, Council submitted mapping to NHVR requesting that their mapping be amended to align with the maps within the Council resolution. Council has reached out several times to NHVR to request a status update. On each occasion, Council has received a promise that it would be done in the next few months, however, no action was taken. Council escalated the matter to Transport for NSW for their assistance to resolve the mapping issue. Council have also undertaken the first step on behalf of NHVR, importing the maps into the NHVR portal for their approval which should assist in expediting the process.

Currently the average time where an application is with Council for assessment is 1.95 days.

Financial

Projects funded from various funding sources as noted above and align with the adopted 2026/2027 budget.

OLG 23a Guideline consideration

OLG 23a Guidelines have been reviewed and the work outlined in this report does not conflict with the guidelines.

7.7 REGIONAL SERVICES GUNDAGAI

7.7.1 GUNDAGAI REGIONAL SERVICES REPORT - JULY 2026

DOCUMENT NUMBER	479587
REPORTING OFFICER	Greg Ewings, Acting Manager Regional Services Gundagai
AUTHORISING OFFICER	Trevor Dando, Acting Deputy General Manager Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	1. A vibrant, safe, and inclusive community 1.2 A welcoming community that cares for and looks after each other
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

That the Gundagai Regional Services report for the month of July 2026 be noted.

Overview

This report highlights the significant achievements, project progression, operational initiatives and service delivery outcomes undertaken by the Gundagai Regional Services Division during July 2026.

Throughout the month, Council continued to focus on maintaining and improving public infrastructure, recreational facilities, community assets, cemetery services, biosecurity outcomes and regulatory compliance activities. A number of projects initiated in previous months progressed to further stages of completion, while routine operational programs continued to deliver positive outcomes for residents, businesses and visitors.

Council staff maintained a strong commitment to service excellence through proactive asset management, collaborative project delivery and responsive customer service. July also saw continued advancement of several strategic initiatives designed to improve operational efficiency, enhance public safety and support long-term community wellbeing.

The following report outlines key activities, achievements and service outcomes delivered during July 2026.

Regional Services – Parks, Reserves, Sporting Fields, Playgrounds and Projects

Key Achievements for the Month:

Council staff continued to deliver maintenance, and enhancement works across parks, reserves and recreational facilities, resulting in improved community amenity, safety and asset conditions.

Key achievements during the reporting period included:

- Ongoing cleaning and maintenance programs along the Morley's Creek walking tracks and pathway network continued in response to the presence of the flying-fox colony. Regular inspections, pressure cleaning and debris removal were undertaken to maintain public accessibility, amenity and safety.
- Winter turf management programs were undertaken across sporting fields, including fertilising, turf health assessments, irrigation system inspections and seasonal maintenance activities to preserve playing surface quality.
- Playground inspection and maintenance schedules progressed throughout the month, with minor repairs completed and safety audits undertaken to ensure compliance with relevant standards.
- General maintenance of parks, reserves and public open spaces continued, including mowing, pruning, rubbish removal, weed management and asset inspections, resulting in well-presented recreational environments across the region.

Council Facilities

Following completion of the Emergency Operations Centre (EOC) upgrade in June, the facility became fully operational during July.

Key outcomes achieved include:

- Commissioning and testing of all newly installed equipment and systems.
- Integration of upgraded communications infrastructure into Council's emergency management procedures.
- Staff familiarisation and operational readiness exercises undertaken to ensure effective utilisation of the upgraded facility.
- Successful implementation of business continuity arrangements supported by the new 22kW backup generator.

The improvements have significantly enhanced Council's emergency preparedness capability and operational resilience.

Gundagai Memorial Swimming Pool

- Concourse upgrade works continued to progress throughout July, with contractors advancing key construction activities in accordance with the project program. Works completed during the reporting period have further developed the site and moved the project closer to completion, with Council continuing to monitor progress to ensure quality outcomes are achieved for the community.
- A response letter with Council resolution 179/2026 has been provided to the applicant Green Bean Carbon for the creation of the proposed easement for electrical services to the Northwest portion of the Gundagai Swimming Pool Lot 11 DP 1128590. It is expected that the applicant and its contractors will provide the updated easement and planning details for review, approval and owners consent as per Councils requirements in the resolution.

Cemeteries

Council continued to actively manage and maintain cemetery facilities throughout the Gundagai region, with a focus on infrastructure improvements, customer service and respectful maintenance practices.

Activities undertaken during July included:

- Completion of Annual Reporting for all cemeteries has been completed and submitted to Cemeteries & Crematoria NSW
- Ongoing maintenance works were carried out across cemetery locations, including pathway repairs, infrastructure inspections and asset condition assessments.
- Seven interments were coordinated and conducted in accordance with legislative requirements and established operational procedures.
- Continued administration of cemetery records, monument applications, burial enquiries and Pre-Need Burial Agreements to support future planning and customer service delivery.
- Mowing, weed control and seasonal grounds maintenance programs were undertaken across all cemetery sites, maintaining a high standard of presentation.
- Asset management planning continued to identify future infrastructure renewal priorities and support the long-term sustainability of cemetery operations.
- Irrigation in the North Gundagai Lawn cemetery has been completed with the arrival of the new toilet block imminently.
- A response letter was prepared and emailed to Property Services, Uniting Church Australia, advising of council resolution 178/2026, allowing for the purchase of the Lot 2 DP 1041398 Part North Gundagai Cemetery and Lot 1 DP 668531 Part South Gundagai Cemetery under the conditions of the resolution to proceed.

Biosecurity

Biosecurity activities remained focused on compliance, education and risk reduction throughout July.

Key achievements included:

- Completed funding application final report for the 2025/26 Weed Action Program (WAP) has been submitted.
- Continuation of targeted inspections and monitoring activities within identified priority risk areas.
- Staff have attended training to ensure high standards for Biosecurity requirements are continuing to be achieved.
- Further engagement with rural landholders regarding weed management responsibilities and best-practice treatment programs.

- Assessment and monitoring of emerging weed incursions and potential pest issues, allowing for early intervention where required.
- Participation in regional discussions and information sharing with partner agencies to strengthen coordinated biosecurity outcomes.

Council remains committed to protecting agricultural productivity, environmental values and community assets through proactive biosecurity management.

Gundagai Public & Council Facilities income

Gundagai RV Park Income July 2026

- 01/07/26 – 31/07/26 - Total Income \$259.70

Gundagai Landfill Income July 2026

- 01/07/26 – 31/07/26 - General Income \$4151.78

Gundagai Standpipe Income July 2026

2026/2027		Income GST Incl.	Number of Transactions	Previous Year Income
2026	July	\$7204.41	15	\$3,013.61
2026	August	\$		\$1,202.81
2026	September	\$		\$2,543.68
2026	October	\$		\$1,827.94
2026	November	\$		\$5,232.65
2026	December	\$		\$6,384.75
2027	January	\$		\$11,743.19
2027	February	\$		\$26,650.59
2027	March	\$		\$25,746.73
2027	April	\$		\$17,136.31
2027	May	\$		\$21,059.48
2027	June	\$		\$12,538.85
26/27	Totals	\$7204.41	15	\$135,080.59

Gundagai Saleyards Truck Wash July 2026

2026/2027		Income GST Incl.	Number of Transactions	Previous Year Income
2026	July	\$4164.37	30	\$3,518.05
2026	August	\$		\$3,254.40
2026	September	\$		\$4,022.16
2026	October	\$		\$5,094.67
2026	November	\$		\$3,976.71
2026	December	\$		\$3,170.29
2027	January	\$		\$3,908.68
2027	February	\$		\$2,455.41
2027	March	\$		\$3,442.91
2027	April	\$		\$3,641.40
2027	May	\$		\$3,179.79
2027	June	\$		\$5,562.64
26/27	Totals	\$4164.37	30	\$45,227.11

Compliance

Council continues to ensure compliance with the Companion Animals Act 1998 and the Local Government (General) Regulation 2021 (Regulation 217(1)(f)) through ongoing monitoring, enforcement, and community education initiatives.

Community Education and Responsible Pet Ownership

As part of Local Government Week, Council hosted a free companion animal microchipping day for the community, aimed at increasing pet registration compliance and improving the likelihood of lost animals being reunited with their owners. The event also provided an opportunity for residents to meet animals currently seeking new homes through Council's rehoming program. As a direct result of the initiative, two cats were successfully rehomed, delivering positive animal welfare outcomes and reducing pressure on impoundment resources.

Financial

There are no further financial implications as all work has been carried out as per the approved 25/26 budget allocations.

OLG 23a Guideline consideration

There are no implications for the guidelines.

7.8 REGIONAL SERVICES COOTAMUNDRA

7.8.1 COOTAMUNDRA REGIONAL SERVICES REPORT - JULY 2026

DOCUMENT NUMBER	478935
REPORTING OFFICER	Steven Lowe, Acting Manager Regional Services Cootamundra
AUTHORISING OFFICER	Trevor Dando, Acting Deputy General Manager Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	2. A region for the future 2.2 A thriving region that attracts people to live, work and visit
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Cootamundra Regional Services Report for the month of July 2026 be noted.

Introduction

This report has been prepared to inform Council of the activities undertaken by the Regional Services – Cootamundra department of the month of July 2026.

Discussion

Parks & Gardens

The wet weather has allowed staff to continue focusing on customer tree requests throughout July. Staff are working through the list, prioritising dangerous trees before general maintenance pruning.

The tree planting program is underway with staff planting 38 trees in Cootamundra and Wallendbeen as part of our 2026 tree replacement program. The trees have been planted where old trees have died or been removed and replaced with more suitable varieties. These include Crepe Myrtles, Ornamental Pear varieties, London Plane, Celtis and Chinese Pistachio.

Staff have undertaken maintenance on public toilets to keep them at a standard that will prolong these buildings. Replacement of needle boxes and other rusted out fixtures has been completed by our Parks & Gardens staff.

A seat donated by the Legacy group has been installed at Wallendbeen cenotaph in July. Council staff prepared the area, poured the slab and installed the chair before backfilling and seeding the surrounding area.

Staff are continuing to perform weekly playground inspections and repair any defects as they are identified. Staff have turned the water off to the water play element at Livvi's park to allow the timber to dry out which then staff have sanded, repaired and oiled. Additional coats of sealant will be applied to restore the timber components that have weathered over time.

Line mark and maintenance of sports surfaces for winter sports is continuing, along with general turf care and infrastructure maintenance.

Truck Wash

The truck wash recorded 124 transactions for the month, generating a total of \$11,252.53 in invoicing.

Investigations are underway on options to connect a secondary tank to ensure water is available during high usage periods at the facility.

Cemeteries

There were five funerals at Cootamundra during July.

Council has transitioned the Cootamundra and Gundagai Cemetery Registers from Excel spreadsheets to a dedicated register within the financial system. This provides a centralised and more secure record management system, improves data accuracy, enhances search functionality, and reduces the risk of manual errors, resulting in more efficient administration of cemetery records.

Regulatory Services

There were eight animal registrations in July totalling \$339.00.

Eight dogs were received into the Animal Care Facility. Of these animals, one was returned home, one adopted and five went to rescue. Four cats were received; three were adopted and one was euthanised as it was unsuitable for rehoming.

The Animal Care Facility gratefully received donations coordinated through the Australian Institute of Local Government Rangers (AILGR) Annual Conference, in partnership with Warm Paws – Supply Donations for Rural Pounds NSW and Animal Rescue Cooperative (ARC). Donations were delivered to the conference and distributed among 15 rural councils, with the Animal Care Facility receiving dog and cat food, treats, shampoo, and other essential animal care supplies.

These generous contributions provided valuable support to the ongoing care and welfare of animals in Council's care. Council acknowledges and appreciates the continued support of organisations such as Warm Paws and ARC, whose generosity assists rural animal care facilities across New South Wales.

Council staff attended the Australian Institute of Local Government Rangers (AILGR) Annual Conference, providing a valuable opportunity for professional development, knowledge sharing, and networking with other local government professionals. The conference provided updates on legislative changes, industry practices, and emerging issues, assisting Council staff to remain informed and ensure regulatory and companion animal services continue to be delivered in line with current requirements and best practice.

A review of Council's animal impounding system identified several limitations that affected its functionality and efficiency. Following an assessment of available alternatives, Council transitioned to 'ShelterManager', a purpose-built animal management system. The previous SharePoint-based system relied on the original creator to make changes or correct data entry issues, limiting Council's ability to manage the system internally. 'ShelterManager' provides greater flexibility, improved

record management, and enhanced reporting capabilities that align with Office of Local Government reporting requirements, supporting more efficient administration and improved data accuracy.

Biosecurity

Another busy month for our Biosecurity officer, with the Regional Inspection Program - Inspection of High-Risk Pathways, Roads, Waterways, Railways, Council managed and owned lands, state and managed owned lands. 40 sites were inspected, including Wallendbeen & Stockinbingal Recreation Ground, Muttama Creek and multiple parks throughout Cootamundra.

Nine sites were sprayed for priority weeds including Stockinbingal Recreation Ground & Cootamundry Creek.

General Overview:

- Continued focus for priority weed spraying and mechanical removal at Stockinbingal, it contains many African Boxthorn and Bridal Creeper incursions.
- Continued spraying and mechanical removal at Cootamundry Creek/Railway underpass near Pioneer Park. Bridal Creeper, African Boxthorn, Blackberry, Bamboo, Johnson Grass have been found here.
- WAP targets have been set for the new financial year, started on targets: 1.1.3(b) – Road inspections, 1.1.3(a) – Waterway inspections, 1.1.3(h) – Council owned/managed assets.

Planned:

- Priority Weed spraying of Bridal Creeper at Cootamundra and Stockinbingal
- Priority Weed spraying/control of a variety of Priority Weeds in Cootamundry Creek and Bland Creek.
- Potential Rabbit baiting on Council managed/owned assets pending risk assessment by Local Land Services.
- Continued WAP funding targets

Waste Services

The secondhand tip shop processed 62 transactions for January with a total of \$423.53 in income. During this time staff have diverted 750kg of waste from the landfill into the shop to be repurposed.

A total of 1,680 tonnes of recycled crushed concrete was sold this month and a total of 803 tonnes of compost soil. We are currently selling large volumes of both compost and crushed concrete with regular outgoing loads scheduled over the coming weeks.

Facilities

The flooring at the entrance to the town hall foyer has been repaired.

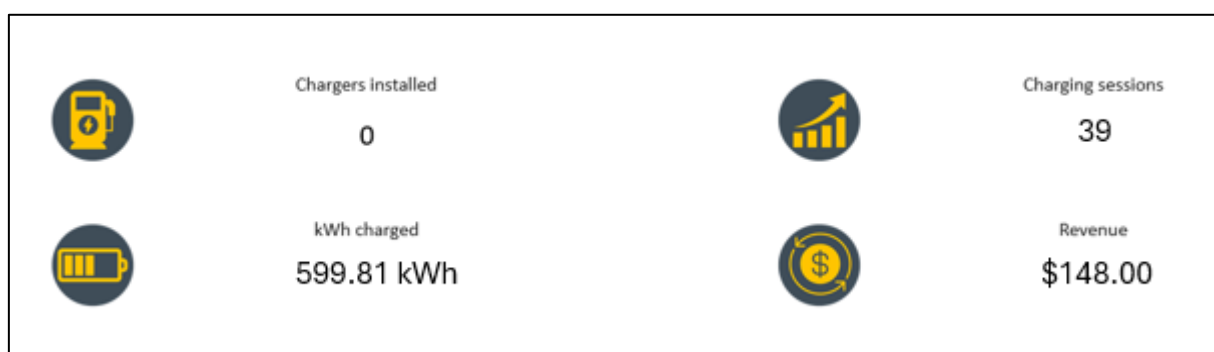
The front entrance doors at the Cootamundra Library were experiencing issues with sticking open. Council staff, in conjunction with a contractor, have rectified the problem, and the doors are now operating as intended.

Council staff completed repairs and replaced deteriorated timbers on the Memorabilia Cottage at Bradman's Birthplace. External painting of the building has also been completed, with several minor repairs and timber replacements still to be undertaken by a contractor. The main Bradman Cottage building requires more extensive external works, including the replacement of deteriorated timbers and associated fixings. A contractor has been engaged to undertake a comprehensive condition assessment and provide a detailed report outlining identified defects, recommended priorities, and estimated repair costs.

A glass window at the Cootamundra Airport terminal was damaged after being struck by a bird. The window was replaced promptly to ensure the terminal was fully operational for the recent car event held at the facility.

The balance tank at the Cootamundra Outdoor Pool has been inspected following concerns regarding water loss. Initial investigations have confirmed a loss of water, and further testing is being undertaken to determine whether the source of the leak is the balance tank itself or the associated return pipework.

The Cootamundra EV charging stations' data for July is shown below:-



Capital Works Projects

The designated flood evacuation center at the Cootamundra showground luncheon pavilion renovation project is nearing completion. As part of the NSW severe weather and flood funding projects, the upgrade includes new flooring, lighting, a storage room, new benches and cabinetry, heating and cooling, refurbished amenities, new seating, roofing and external lighting.

The Fisher Park changerooms project is in the final weeks for completion. The rangehood and grease trap are being installed along with final fit outs which will see the project completed. It is anticipated to hold an official opening after the football season.

Financial

All areas of expenditure relating to the operation within the Regional Services – Cootamundra department are within budget allocation.

OLG 23a Guideline consideration

No impacts associated with this report.

8 MOTION OF WHICH NOTICE HAS BEEN GIVEN

8.1 NOTICE OF MOTION - CR RYAN - BRADMAN MUSEUM PRECINCT - ASSET CONDITION ASSESSMENT, MAINTENANCE AND LIFECYCLE RENEWAL PLAN

DOCUMENT NUMBER	478030
REPORTING OFFICER	Roger Bailey, Interim General Manager
AUTHORISING OFFICER	Roger Bailey, Interim General Manager
ATTACHMENTS	1. Photographs ↓

The following Notice of Motion signed by Councillor Cr Ethan Ryan was submitted on 22 July, 2026.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 25 August, 2026:

MOTION

That Council:

1. **Acknowledges the cultural, historical, tourism and community significance of the Bradman Museum precinct, including its importance to Cootamundra's identity and association with Sir Donald Bradman, and recognises the contribution of the volunteers who operate the museum through its Section 355 Committee.**
2. **Arranges an immediate inspection of the precinct to identify any urgent Work Health and Safety, public safety or asset-failure risks, and undertakes any necessary interim make-safe works.**
3. **Undertakes a comprehensive condition assessment of all Council-owned buildings, services and associated infrastructure within the precinct, in consultation with the Section 355 Committee and, where required, appropriately qualified building, structural, heritage or other technical specialists. The assessment is to include the condition of buildings and structural elements, roofs and drainage, external timberwork and weatherproofing, accessways and grounds, building services, accessibility, fire and emergency arrangements, and any risks arising from moisture, pests, deterioration or ground conditions.**
 - (a) **Receives a report within three months, or as soon as practicable thereafter (by agreement with Councillors), that: identifies all defects, outstanding maintenance matters, safety risks and compliance issues, including previously reported concerns where records are available;**
 - (b) **provides condition and risk ratings for significant asset components and identifies the underlying causes of deterioration;**
 - (c) **identifies any risks to volunteers, visitors, museum operations, heritage fabric, artefacts, exhibits and records;**
 - (d) **recommends required maintenance, repair, renewal, replacement and improvement works;**

- (e) prioritises works as immediate, short, medium and longer-term actions, having regard to safety, asset condition, operational impact, heritage significance and the consequences of deferral;
 - (f) provides indicative delivery timeframes, dependencies and high-level cost estimates, including appropriate contingencies; and
 - (g) identifies potential funding sources through existing budgets, future Integrated Planning and Reporting processes, asset renewal allocations and relevant external grant programs.
4. Includes within the report a planned asset-management approach for the precinct, including:
- (a) review and updating of Council's asset register, including condition, criticality, remaining useful life, replacement value and maintenance history for significant components;
 - (b) a planned preventative maintenance and inspection program, including appropriate inspection frequencies, intervention triggers, assigned responsibilities and record-keeping requirements;
 - (c) lifecycle renewal planning over a minimum ten-year period; and
 - (d) consideration of an appropriate annual maintenance allocation.
5. Reviews the process for reporting and managing maintenance and safety concerns raised by the Section 355 Committee, with recommendations for acknowledgement, risk assessment, response timeframes, escalation, progress updates and confirmation of completed works.
6. Ensures the Section 355 Committee is consulted throughout the assessment and planning process, is provided with the final report and adopted implementation program, and receives appropriate updates on progress.
7. Receives quarterly progress reports on the delivery of all critical and high-priority actions until those works are completed, with ongoing maintenance and renewal requirements thereafter reported through Council's asset-management and Integrated Planning and Reporting processes.

Note from Councillor

The Bradman Museum is an important Council-owned community and tourism asset that celebrates Cootamundra's internationally recognised association with Sir Donald Bradman. Cricket, and particularly Cootamundra's connection with Sir Donald Bradman, forms an important part of the town's identity and is a significant attraction for visitors to the region.

The museum is operated by dedicated community volunteers through a Section 355 Committee. On 22 July 2026, the Committee Chair, Mr Eric Thorburn, invited me to inspect a number of maintenance concerns at the precinct. The inspection identified extensive deterioration across several parts of the facility, including rotted external timber, damaged verandah components, deteriorated window frames and sills, failed protective paint coatings, possible water-ingress pathways, damaged thresholds and other areas requiring further professional investigation.

Of particular concern is that Committee representatives have advised that some of these matters have previously been reported to Council on multiple occasions but remain unresolved. Volunteers who give their time to operate and promote a Council-owned facility should have confidence that reported maintenance and safety concerns will be acknowledged, assessed and appropriately acted upon.

The visible deterioration indicates that the precinct requires more than isolated reactive repairs. A comprehensive assessment is needed to establish the full extent of the defects, identify their underlying causes and determine whether concealed structural or building components have also been affected. Simply repairing visible damage without addressing drainage, moisture entry, failed coatings or other causes risks recurrence and further unnecessary expense.

There is also a Work Health and Safety and public-safety dimension. The museum is accessed by volunteers, residents and visitors, and deteriorating timber, balustrades, verandah components, paths, thresholds or structural elements may increasingly present risks if not identified and addressed. Interim make-safe measures should therefore be undertaken wherever immediate hazards are found.

This motion seeks to move the Bradman Museum away from a reactive maintenance model and establish a proper lifecycle asset-management approach. That approach should include an accurate asset register, consistent condition assessments, risk-based prioritisation, preventative-maintenance schedules, defined responsibilities, long-term renewal planning and alignment with Council's financial planning processes.

The purpose of the motion is not to commit Council immediately to an undefined expenditure. It is to provide Council with the information, priorities, cost estimates and implementation pathway necessary to make responsible decisions about the protection and continued operation of this significant community asset.

The Bradman Museum should be safe, presentable, weatherproof and appropriately maintained so that it remains available to the community and visitors for many years to come. Properly planning and undertaking the necessary maintenance now will help preserve the facility, support its volunteers, protect its collections and reduce the likelihood of substantially greater renewal costs in the future.

Note from Interim General Manager

Council has been actively addressing maintenance issues at the Bradman Birthplace over recent years and has undertaken a range of completed and ongoing works in consultation with the Section 355 Committee. Completed works include replacement of the heritage picket fence, carpet replacement, drainage improvements and associated repairs to the Memorabilia Cottage, removal of a dead tree, and implementation of mowing and gardening arrangements. Additional projects, including exterior painting and tree planting, are currently in progress.

Following a recent site inspection undertaken by Council staff and a builder, several structural and maintenance issues were identified that are beyond the scope of routine repairs. As a result, planned painting works have been deferred until the necessary building repairs can be completed. Council has also committed to rectifying any immediate Work Health and Safety concerns identified during the inspection process.

While concerns have been raised regarding previously reported matters, Council officers advise that the specific issues identified in the Notice of Motion, including the failed toilet door hinge, loose threshold tiles and exposed electrical conduit, had not previously been reported to Council. Council acknowledges the need for improved asset inspection and maintenance processes and notes that resource limitations have reduced the capacity to undertake regular condition inspections across the building portfolio. Council will continue to work with the Section 355 Committee to address identified defects and develop a planned approach to future maintenance and renewal of this important community asset.



Location: Rear entry door to Bradman Museum cottage



Location: Rear entry door to Bradman Museum cottage



Location: Entry door to female toilets



Location: Entry door to male toilets – door is now permanently locked as the timber rot has resulted in the lower hinge coming off.



Location: Entry door to male toilets – door is now permanently locked as the timber rot has resulted in the lower hinge coming off. Some loose tiles.



Location: Path next to memorabilia cottage – electrical wire and conduit exposed.



Location: Verandah, adjacent to main entry door to Bradman Museum cottage



Location: Rear of Bradman Museum cottage, support arm on awning has rotted off



Location: Verandah, adjacent to main entry door to Bradman Museum cottage. It was reported that there may be a blockage or damage in this pipe, which should channel rainwater to the gutter on Adams St. Volunteers found significant pooling in recent rains.



Location: Verandah, adjacent to main entry door to Bradman Museum cottage



Location: Verandah, adjacent to main entry door to Bradman Museum cottage

8.2 NOTICE OF MOTION - CR KELLY - UNAUTHORISED DISPOSAL OF LEACHATE AT COOTAMUNDRA SEWAGE TREATMENT PLANT

DOCUMENT NUMBER	479765
REPORTING OFFICER	Trevor Dando, Acting General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
ATTACHMENTS	Nil

The following Notice of Motion signed by Councillor Cr Kelly was submitted on 17 August, 2026.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 25 August, 2026:

MOTION

That Council requests the Interim General Manager to prepare a report for consideration by Council regarding the current implications of the August 2021 unauthorised receipt and disposal of leachate at the Cootamundra Sewage Treatment Plant, including the current status and management requirements for any residual material remaining in the treatment ponds. The report should address:

- 1. the current status and condition of any residual sludge, sediment or other material remaining in the treatment ponds;**
- 2. the options available to Council for managing, treating, removing or disposing of the residual material, including any approvals or regulatory requirements that may apply;**
- 3. whether any matters arising from the residual material remain outstanding with the Environment Protection Authority or any other relevant regulatory authority; and**
- 4. any other matters staff consider relevant to appropriately and lawfully managing or resolving the current situation.**

Note from Councillor**BACKGROUND / REASON**

In August 2021, approximately 1.3 million litres of leachate from the Tumblong Landfill was received and deposited into a pond at the Cootamundra Sewage Treatment Plant.

The receipt and depositing of the leachate was not authorised under Council's Environment Protection Licence for the treatment plant. The matter was subsequently investigated and prosecuted by the NSW Environment Protection Authority, with Council convicted by the Local Court on 6 December 2022 and fined \$8,500. Council was also ordered to pay associated investigation and legal costs.

The circumstances surrounding the unauthorised receipt and disposal of the leachate were also considered in subsequent criminal proceedings involving Council's former General Manager, who was prosecuted and convicted in relation to the incident. The proceedings considered the Environment Protection Licence applying to the Cootamundra Sewage Treatment Plant and confirmed that, while the licence authorised sewage treatment activities at the plant, it did not authorise the receipt and depositing of the Tumblong Landfill leachate into the treatment pond. The

prosecution and resulting conviction provide a clear record that the receipt and disposal of the leachate was not authorised under the plant's Environment Protection Licence."

The liquid component of the leachate has subsequently reduced substantially, leaving residual sludge, sediment and other material within the treatment ponds.

Given the nature and history of this material, it is appropriate that Council establish its current status and whether its continued presence has any environmental, regulatory, operational or disposal implications.

The purpose of this Notice of Motion is not to revisit the historical circumstances of the unauthorised disposal or attribute responsibility for the incident. Rather, it is to ensure that Council has a clear understanding of the current position and whether any action is required in relation to material remaining at the Cootamundra Sewage Treatment Plant.

The requested report will enable Council to determine whether further testing, management, treatment, removal or disposal is required and, if so, consider the appropriate course of action having regard to current environmental and regulatory requirements.

FINANCIAL IMPLICATIONS

There are no financial implications associated with the preparation of the requested report.

Any financial implications arising from actions recommended in the report will be identified for Council's consideration.

Note from the Acting General Manager

A report can be tabled at the next Ordinary meeting on how Council has managed the leachate to date and what is required for future management to meet environmental and regulatory requirements.

8.3 NOTICE OF MOTION - CR WIGHT - DISPOSAL OF FERAL ANIMALS

DOCUMENT NUMBER	479788
REPORTING OFFICER	Trevor Dando, Acting General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
ATTACHMENTS	Nil

The following Notice of Motion signed by Councillor Cr Ros Wight was submitted on 16 August, 2026.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 25 August, 2026:

MOTION

- 1. That Council reimburse the Cootamundra and Gundagai veterinary clinics for euthanising feral cats on Council's behalf.**
- 2. That the relevant veterinary clinic also be reimbursed for disposing of feral animals, particularly those trapped on Council land.**
- 3. That Council reimburse veterinary clinics for any after-hours costs incurred when managing animals on Council's behalf, as Council does not provide an after-hours service.**

Note from Councillor

I move a motion that any Feral Cats, that Council needs to be Euthanised by the Cootamundra and Gundagai Vets, that they must be reimbursed for the Euthanasia the Vets have had to perform. They should also be reimbursed for the disposal of any feral Animal, this particularly applies to animals trapped on Council Land.

Any costs occurred by the vets for afterhours involvement with any animals, because the Council does not operate after hours, reimbursements should also apply.

After all, the afterhours work for Council the Vets are doing should be covered.

The Vet Clinics are run as a business not as a charity or favour to Council, they have done that for way too long.

Note from the Acting General Manager

Currently, all animals presented to the Cootamundra vet clinics by Council staff that require euthanasia are invoiced to Council for payment. Council also covers the cost for the disposal of these animals.

Council staff recently met with the two Cootamundra Veterinary Clinics with the outcome of the meeting being:

- The veterinary clinics have been provided with a direct Council contact number for urgent matters.
- Council will work collaboratively with both the Cootamundra veterinary clinics to develop and maintaining positive working relationships.

- Where unidentified cats are presented to the veterinary clinics, the clinics will notify Council so that Council can assist with advertising the animal in an effort to locate its owner.
- Where Council's Animal Care Facility is at capacity, the veterinary clinics may elect to continue holding lost cats and assist with owner reunification where practicable.
- Council will continue its feral cat trapping program and will continue working with Local Land Services on feral cat management initiatives.
- Council acknowledges that veterinary practitioners will continue to exercise their professional judgement, experience and legislative obligations when assessing the welfare and status of cats presented to their clinics.
- Should the veterinary clinics wish to seek financial assistance from Council for holding cats when Council's Animal Care Facility is at capacity, a written submission may be provided for Council's consideration.

8.4 NOTICE OF MOTION - CR WIGHT - SOLAR SITES IN COOTAMUNDRA

DOCUMENT NUMBER	479790
REPORTING OFFICER	Trevor Dando, Acting General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
ATTACHMENTS	Nil

The following Notice of Motion signed by Councillor Cr Ros Wight was submitted on 16 August, 2026.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 25 August, 2026:

MOTION

That the Solar Site in Cowcumbra St Cootamundra and the proposed Solar Site on Turner's Lane Cootamundra be charged at Commercial rates retrospectively.

Note from Councillor

I move a motion that the Solar site in Cowcumbra St and the proposed Solar Site on Turner's Lane be charged at Commercial rates retrospectively. These are NOT farms or parks as they have endeavoured to portray? these are Commercial Enterprises, that so far neither Cootamundra or Gundagai have benefited in anyway. I see no demonstration of any benefit at all.

Note from the Acting General Manager

The Solar Site at Cowcumbra St Cootamundra is currently zoned as 'Business' and subject to the higher Ad Valorem Rate. The land was categorised as business for the 2025 and 2026 annual rates assessments which is likely the duration that the solar farm has been in place.

The proposed Solar Site at Turner's Lane Cootamundra has no development approved at this stage. It would not be appropriate to adjust the rates charges until development is approved and undertaken.

9 QUESTIONS WITH NOTICE

9.1 QUESTION WITH NOTICE - CR WIGHT - THE AERODROME

DOCUMENT NUMBER	479770
REPORTING OFFICER	Trevor Dando, Acting General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
ATTACHMENTS	Nil

RECOMMENDATION

That the responses to the Question with Notice on the Aerodrome, be noted.

QUESTIONS WITH NOTICE

The following 'questions with notice' from Councillors have been received with the responses from Council officers provided respectively:

Cr Ros Wight – Have Users of the Aerodrome been contacted relating to the proposed planning changes?

Response from Council Officer –

Council has prepared a draft of the consultation plan which is in the process of being reviewed. The consultation will include all relevant stakeholders, including but not limited to aerodrome users, emergency services and business owners. Once the Acting Deputy General Manager Operations returns from leave in mid-September the consultation will occur.

9.2 QUESTION WITH NOTICE - CR WIGHT - SIR BRADMAN'S COTTAGE

DOCUMENT NUMBER	479782
REPORTING OFFICER	Trevor Dando, Acting General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
ATTACHMENTS	Nil

RECOMMENDATION

That the responses to the Question with Notice on Sir Bradman's Cottage be noted.

QUESTIONS WITH NOTICE

The following 'questions with notice' from Councillors have been received with the responses from Council officers provided respectively:

Cr Ros Wight – Could we also have an update on Sir Bradman's Cottage repair schedule.

Response from Council Officer –

All immediate safety issues including pavers, a loose tile, exposed electrical conduit and toilet door hinges were rectified within 48 hours of being notified.

The rotten timber elements at the Memorabilia Cottage have been replaced, and the building has been cleaned and painted.

The timber rails on the veranda of the Bradman Cottage have been identified for replacement, with these works scheduled to commence the week beginning 17 August 2026.

Council has also engaged a qualified builder to undertake a comprehensive inspection of all buildings and structures within the Bradman Birthplace precinct. This inspection will provide an overall assessment of the condition of the buildings and identify any additional repair and maintenance requirements.

While the inspection and condition assessment is underway, Council is progressing with repairs to known and obvious defects as a priority. The replacement of the deteriorated timber on the Bradman Cottage veranda will be completed by 21 August, with any other rotten or deteriorated timbers identified during the builder's works to be replaced as required. This approach will allow Council to address the immediate and obvious maintenance issues without delaying necessary repairs while awaiting the completion of the comprehensive condition assessment.

9.3 QUESTION WITH NOTICE - CR WIGHT - SOLAR PANEL DISPOSAL POLICY

DOCUMENT NUMBER	479792
REPORTING OFFICER	Trevor Dando, Acting General Manager
AUTHORISING OFFICER	Trevor Dando, Acting General Manager
ATTACHMENTS	Nil

RECOMMENDATION

That the responses to the Question with Notice on a Solar Panel disposal Policy, be noted.

QUESTIONS WITH NOTICE

The following 'questions with notice' from Councillors have been received with the responses from Council officers provided respectively:

Cr Ros Wight – Council needs to have a policy which we need to adopt urgently regarding the disposal of Solar Panels. What is councils' policy? It is highly unacceptable that these toxic leaching items are allowed anywhere near our waste disposal facilities. Made in China these panels are known to contain chemicals which will not break down and then leach into the soil. We have a responsibility to deal with this as a matter of urgency.

Response from Council Officer –

Waste Services staff have recognised the increasing issue associated with the disposal of solar panels and, as a result, Council introduced a specific disposal charge per panel in the 2026/27 Fees and Charges. The purpose of this charge is to recover the costs associated with diverting solar panels from landfill and pursuing more appropriate reuse and recycling options.

Cootamundra-Gundagai Regional Council is working collaboratively with regional waste management groups to identify sustainable and financially viable options for diverting solar panels from landfill. A company based in Sydney has been identified that is able to collect solar panels directly from landfill facilities; however, the significant distance involved and associated freight costs make this option challenging.

Regional councils through REROC and the SWRWGM are also currently in discussions with Solar Renew, a Wagga Wagga-based company that has commenced collecting solar panels for reuse. Where panels remain operational, the company can assess and potentially reuse them, providing a more sustainable alternative to landfill disposal. Council is currently awaiting pricing from Solar Renew. Subject to the costs being financially viable, Solar Renew may undertake a collection of solar panels from CGRC and other interested surrounding councils. While solar panels are generally considered to present a low environmental risk, there is potential for very small quantities of metals to leach over extended periods, particularly as panels deteriorate. Council manages this risk through its existing environmental monitoring program, which includes quarterly leachate testing at the Cootamundra Landfill. The results of this monitoring are reported to the NSW Environment Protection Authority (EPA) through Council's annual waste return.

10 CONFIDENTIAL ITEMS

10.1 CLOSED COUNCIL REPORT

DOCUMENT NUMBER	479828
REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Roger Bailey, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	To facilitate compliance with sections 10 and 11 of the Local Government Act 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

Note

Council's Code of Meeting Practice allows members of the public present to indicate whether they wish to make representations to the meeting, before it is closed to the public, as to whether that part of the meeting dealing with any or all of the matters listed should be closed.

RECOMMENDATION

1. Items 10.2, 10.3, 10.4 and 10.5 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 10.2, 10.3, 10.4 and 10.5 be withheld from the press and public.

10.2 HUMAN RESOURCES REPORT

Provisions for Confidentiality

Section 10A (2) (a) – The Confidential Report contains personnel matters concerning particular individuals (other than councillors).

Public Interest

N/A.

10.3 HARSHIP APPLICATION - ASSESSMENT 11017340 - REQUESTED REVIEW

Provisions for Confidentiality

Section 10A (2) (b) – The Confidential Report contains discussion in relation to the personal hardship of a resident or ratepayer.

Public Interest

N/A.

10.4 NOTICE OF MOTION - CR WIGHT - AMG DONGASProvisions for Confidentiality

Section 10A (2) (g) – The Confidential Report contains advice concerning litigation, or advice as comprises a discussion of this matter, that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

Public Interest

N/A.

10.5 QUESTION WITH NOTICE - CR WIGHT - NEW SOILProvisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

N/A.