



**COOTAMUNDRA-  
GUNDAGAI REGIONAL  
COUNCIL**

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# Minutes

## ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA**

**6:00PM, TUESDAY 9th December, 2025**

**Administration Centres: 1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA  
ON TUESDAY, 9 DECEMBER 2025 AT 6:00PM**

**PRESENT:** Cr Abb McAlister (Mayor), Cr Rosalind Wight (Deputy Mayor), Cr Logan Collins, Cr Les Cooper, Cr David Graham, Cr Gil Kelly and Cr Penny Nicholson

**IN ATTENDANCE:** Roger Bailey (Interim General Manager), Trevor Dando (Acting Deputy General Manager - Operations), Linda Wiles (Manager Business) (online), Lauren Dawes (Acting Manager Sustainable Development), Damian Smith (Acting Manager Finance) (online), Thomas Hogg (Acting Manager Engineering Gundagai), Teresa Breslin (Executive Assistant)

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

**ADJOURN MEETING FOR OPEN FORUM**

**RESOLUTION 243/2025**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

**That Council adjourn for Open Forum at 6:01pm.**

**CARRIED**

**2 OPEN FORUM**

List of Speakers

1. Paul Graham – Road signage Adjungbilly area.

**RESUME OPEN MEETING**

**RESOLUTION 244/2025**

Moved: Cr Les Cooper

Seconded: Cr Logan Collins

**That Council resume the Open Meeting at 6.11pm.**

**CARRIED**

**3 APOLOGIES AND LEAVE OF ABSENCE**

**3.1 APOLOGIES**

**APOLOGY**

**RESOLUTION 245/2025**

Moved: Cr Gil Kelly

Seconded: Cr Les Cooper

**That:**

1. The apology received from Cr Ryan be accepted and leave of absence granted.
2. Council notes that Cr Syed was absent from the Council Meeting.

**CARRIED**

**4 DISCLOSURES OF INTEREST**

Nil

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 18 NOVEMBER 2025**

**RESOLUTION 246/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Gil Kelly

**That the Minutes of the Ordinary Meeting of Council held on Tuesday 18 November 2025 be confirmed as a true and correct record of the meeting.**

**CARRIED**

**6 MAYORAL MINUTES**

**6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENTS**

**RESOLUTION 247/2025**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

**The information in the Councillor Engagements Mayoral Minute be received and noted.**

**CARRIED**

**PROCEDURAL MOTION - BRING FORWARD ITEM/S**

**RESOLUTION 248/2025**

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

**That Council bring forward items 8.4.1, 8.4.2, 8.4.3, 8.4.4, 10.1, 10.2 and 10.3 on the agenda for consideration at this point in the Agenda.**

**CARRIED**

**8.4.1 SECTION 7.12 DEVELOPER CONTRIBUTION'S PLAN UPDATE****RESOLUTION 249/2025**

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

**That Council prepare an updated Section 7.12 Developer Contributions Plan prepared by an external consultant with a view to have the costs associated with the preparation of the updated plan recovered through Section 7.12 developer contribution funds collected.**

**CARRIED**

**8.4.2 GUNDAGAI HOUSING & EMPLOYMENT LANDS STRATEGY****RESOLUTION 250/2025**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

- 1. That Council publicly exhibit The Gundagai Housing and Employment Strategy for a minimum of 28 days.**
- 2. If no substantive submissions are received during the exhibition period, the strategy be adopted.**
- 3. In the event that minor errors or amendments are identified, staff are authorised to make necessary alterations, provided that the core content and recommendations of the strategy remain unchanged, allowing for its adoption.**
- 4. In the event that substantive submissions are received, those submissions will be reviewed, and a further report presented to Council for further consideration.**

**CARRIED**

**8.4.3 COOTAMUNDRA HOUSING & EMPLOYMENT LANDS STRATEGY****RESOLUTION 251/2025**

Moved: Cr Gil Kelly

Seconded: Cr Rosalind Wight

**That Council notes the report and resolves to support the preparation of a Cootamundra Housing & Employment Lands Strategy.**

**CARRIED**

**8.4.4 DA2025/122 - PROPOSED RESIDENTIAL DWELLING HOUSE WITH ATTACHED ANCILLARY GARAGE - 6 GILMORE PLACE, GUNDAGAI**

**RESOLUTION 252/2025**

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

**That Council approves DA2025/122 subject to conditions of consent as outlined in the accompanying Draft Notice of Determination and authorise minor amendments to correct any errors as required prior to issuing the final determination.**

<b>VOTING RECORD</b>	
<b>FOR RESOLUTION</b>	<b>AGAINST RESOLUTION</b>
Cr Abb McAlister (Mayor) Cr Rosalind Wight Cr Logan Collins Cr Les Cooper Cr David Graham Cr Gil Kelly Cr Penny Nicholson	Nil
<b>ABSENT</b>	<b>DECLARED INTEREST</b>
Cr Ethan Ryan Cr Danyal Syed	Nil

**CARRIED**

**10.1 QUESTIONS WITH NOTICE - CR WIGHT - DONGA STRUCTURES, BERTHONG ROAD AND STOCKINBINGAL ROAD**

**RESOLUTION 253/2025**

Moved: Cr Gil Kelly

Seconded: Cr Rosalind Wight

**That:**

- 1. The response to the Question with Notice on Donga Structures on Berthong Road and Stockinbingal Road be noted.**

2. Council Staff prepare a media strategy to highlight and advertise the fact of the decision we are taking and the reasoning behind the decision.

**CARRIED**

## **10.2 QUESTIONS WITH NOTICE - CR WIGHT - FEEDLOT, JUGIONG ROAD**

### **RESOLUTION 254/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Penny Nicholson

**That the response to the Question with Notice on Feedlot on Jugiong Road, be noted.**

**CARRIED**

## **10.3 QUESTIONS WITH NOTICE - CR WIGHT - HOUSING CONCERNS**

### **RESOLUTION 255/2025**

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

**That the response to the Question with Notice on housing concerns be noted.**

**CARRIED**

## **7 REPORTS FROM COMMITTEES**

### **7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRANSPORT FORUM MEETING HELD ON THURSDAY 13 NOVEMBER 2025**

#### **RESOLUTION 256/2025**

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

1. That the Minutes of the Cootamundra-Gundagai Local Transport Forum Meeting held on Thursday 13 November 2025, attached to the report, be received and noted.
2. In consideration of the Cootamundra-Gundagai Local Transport Forum recommendations detailed in the minutes, Council endorse the following:
  - 2.1. That the Minutes of the Cootamundra-Gundagai Local Transport Forum Meeting held on Thursday 14 August 2025 be confirmed as a true and correct record of the meeting.
  - 2.2. That Council install compliant NSW signage preventing vehicles from over 6m in length from in front of the Gundagai Museum to encourage larger vehicles to park at a nearby RV friendly location.

- 2.3. That Council not install time restricted parking in front of popular CBD locations in both Cootamundra and Gundagai.**
- 2.4. That Council undertake data collection and analysis to assess parking congestion and community demand related to the proposed installation of accessible parking in front of the disability-friendly public toilets on Wallendoon Street, and report back to the Local Transport Forum.**
- 2.5. That Council not install 'No Parking' signage extending 30 metres on either side of the business driveway at 154–156 Cowcumbra Street.**
- 2.6. That Council install 'No Parking' signs 10 metres either side of the Parker Lane exit onto Wallendoon Street to prevent parked vehicles from obstructing visibility and to improve safety for motorists and pedestrians at this intersection.**
- 2.7. That Council seeks approval from TfNSW to replace the two existing GIVE WAY signs on Old Gundagai Road at the intersection on Olympic Highway with 'C' size STOP signs.**
- 2.8. That Council:**
  - 1. Implements a 15-tonne GVM restriction on Hoskins Street, Stockinbingal.**
  - 2. Installs appropriate regulatory signage at entry points to the street.**
  - 3. Notifies Transport for NSW, local freight operators, and emergency services.**
  - 4. Monitors compliance and reviews the impact after 12 months.**
- 2.9 That Council undertakes the following safety precautions to improve road safety in Adjungbilly in response to increased heavy vehicle traffic associated with the TransGrid project:**
  - a) Install advanced T intersection warning signs on Threeways Road intersecting with Nanangroe Road**
  - b) Install advanced T intersection warning signs on Fern Hill Road intersecting with Gobarralong Road.**
  - c) Apply transverse audio tactile line marking on the approaches to both intersections to alert drivers through vibration and sound.**
  - d) Install 'Narrow Bridge' warning signage to alert drivers of the narrow bridge in Adjungbilly Village.**
  - e) Install five 'School Bus Ahead' advisory signs at specific locations as requested by a local school bus operator to improve safety on Parson's Creek Road, Gobarralong Road and Fern Hill Road.**
- 2.10 That the dates for the Local Transport Forum meetings be scheduled.**
- 2.11 That the list of upcoming events within the report be noted by the Committee.**
- 3. That Council consider a report at the upcoming Extraordinary Council Meeting in relation to Traffic Matters – Humelink Project.**

**CARRIED**

**8 GENERAL MANAGER'S REPORT****8.1 GENERAL MANAGER OFFICE****8.1.1 DRAFT CODE OF MEETING PRACTICE 2025****RESOLUTION 257/2025**

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

**That the draft Code of Meeting Practice attached to the report be adopted, with minor corrections and formatting updates to be applied. The New Code is to come into effect on 1 January 2026.**

**CARRIED**

At 6:48 pm, Cr Gil Kelly left the meeting.

**8.1.2 MEETING DATES 2026****RESOLUTION 258/2025**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

**That:**

- 1. The Ordinary Council Meetings take place at 6:00pm on the fourth Tuesday of the Month from January to November 2026.**
- 2. The December 2026 Ordinary Council Meeting and Workshop take place on the second Tuesday of the Month.**
- 3. A Council Workshop take place at 4:00pm on the second and fourth Tuesday of the Month from February to November 2026, as required.**
- 4. The January 2026 Council Workshop take place at 4pm on the fourth Tuesday of the Month.**
- 5. The current arrangement of alternating meetings between Cootamundra and Gundagai remain in place for CGRC.**
- 6. Alternatives to the current meeting arrangements be considered if requested.**

**CARRIED**

At 6:50 pm, Cr Gil Kelly returned to the meeting.

**8.1.3 2025 NATIONAL LOCAL ROADS, TRANSPORT AND INFRASTRUCTURE CONGRESS SUMMARY****RESOLUTION 259/2025**



Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

**The 2025 National Local Roads, Transport and Infrastructure Congress Summary Report, be received and noted.**

**CARRIED**

## **8.2 BUSINESS**

### **8.2.1 AUSTRALIA DAY 2026**

#### **RESOLUTION 260/2025**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

- 1. Information on Australia Day Awards 2026 be received and noted.**
- 2. Council acknowledges the overview of the Australia Day Award nominations presented to its 18 November 2025 workshop and recognises the nominated award recipients for the 2026 Australia Day Ceremonies.**
- 3. The submission of the Australia Day 2026 Community Grant be noted.**
- 4. Awards be presented in three categories being Citizen of the Year, Young Citizen of the Year, Sportsperson / Sports Achievement.**
- 5. Certificates of nomination be presented to all nominees.**

**CARRIED**

### **8.2.2 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES**

#### **RESOLUTION 261/2025**

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

**That:**

- 1. The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meeting held 3 November 2025, attached to the report, be received and noted.**
- 2. Council investigates the potential for the removal of items at the old Cootamundra Hospital owned by Summit Employment and Training.**

**CARRIED**

At 6:52 pm, Cr Penny Nicholson left the meeting.

At 6:54 pm, Cr Penny Nicholson returned to the meeting.

### **8.2.3 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES**

#### **RESOLUTION 262/2025**

Moved: Cr Logan Collins

Seconded: Cr Les Cooper

**The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Meetings held, 13 November 2025 attached to the report, be received and noted.**

**CARRIED**

### **8.3 FINANCE**

#### **8.3.1 PRESENTATION OF AUDITED FINANCIAL STATEMENTS AT ECM ON 16 DECEMBER 2025**

#### **RESOLUTION 263/2025**

Moved: Cr David Graham

Seconded: Cr Les Cooper

**That Council:**

- 1. Holds an extraordinary Council Meeting on Tuesday 16 December for presentation of the audited Financial Statements.**
- 2. Receive the Quarterly Budget Review for Quarter 1 for the 2025-2026 Operation Plan at the extraordinary Council Meeting.**

**CARRIED**

#### **8.3.2 FINANCE UPDATE - NOVEMBER 2025**

#### **RESOLUTION 264/2025**

Moved: Cr Logan Collins

Seconded: Cr Rosalind Wight

**That the Finance Update report for the month of November 2025, be noted.**

**CARRIED**

#### **8.3.3 RESTRICTED CASH RECONCILIATION - NOVEMBER 2025**

#### **RESOLUTION 265/2025**

Moved: Cr David Graham

Seconded: Cr Les Cooper

**That:**

1. The Restricted Cash Reconciliation report for the period ending 26 November 2025, be received and noted.
2. Council permanently remove the Internal restriction for the Bangus Landfill.

**CARRIED**

#### **8.3.4 INVESTMENT REPORT - NOVEMBER 2025**

##### **RESOLUTION 266/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Logan Collins

The report detailing Council Cash and Investments as at 26<sup>th</sup> November 2025, be noted.

**CARRIED**

#### **8.4 SUSTAINABLE DEVELOPMENT**

Items considered earlier in the meeting.

#### **8.5 ENGINEERING COOTAMUNDRA**

##### **8.5.1 COOTAMUNDRA ENGINEERING REPORT - NOVEMBER 2025**

##### **RESOLUTION 267/2025**

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

That the Cootamundra Engineering Report for the month of November 2025 be noted.

**CARRIED**

#### **8.6 ENGINEERING GUNDAGAI**

##### **8.6.1 GUNDAGAI ENGINEERING REPORT - NOVEMBER 2025**

##### **RESOLUTION 268/2025**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The Gundagai Engineering Report for the month of November 2025 be noted.

**CARRIED**

## **8.7 REGIONAL SERVICES GUNDAGAI**

### **8.7.1 GUNDAGAI REGIONAL SERVICES REPORT - NOVEMBER 2025**

#### **RESOLUTION 269/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Les Cooper

**The Gundagai Regional Services report for November 2025 be noted.**

**CARRIED**

## **8.8 REGIONAL SERVICES COOTAMUNDRA**

### **8.8.1 COOTAMUNDRA REGIONAL SERVICES REPORT - NOVEMBER 2025**

#### **RESOLUTION 270/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Les Cooper

**The Cootamundra Regional Services November report be noted.**

**CARRIED**

## **9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**

### **MOTION**

#### **RESOLUTION 271/2025**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

**That Council consider urgent late Notice of Motion item Intersection Treatment for West and Sheridan Streets, Gundagai.**

**CARRIED**

**The Mayor deeming this item to be of great urgency.**

### **9.1 NOTICE OF MOTION - INTERSECTION TREATMENT FOR WEST AND SHERIDAN STREETS, GUNDAGAI**

#### **RESOLUTION 272/2025**

Moved: Cr Les Cooper

Seconded: Cr Gil Kelly

**That Council:**

1. Replace the current two GIVE WAY signs with C-size STOP signs and change the line marking accordingly at the intersection of West Street and Sheridan Street, Gundagai.
2. Liaise with Transport for NSW and request approval for a “40” pavement markings to be placed on Sheridan Street eastbound at the change of speed location and upgrade the 40 signage to “C” size signs.

**CARRIED**

**10 QUESTIONS WITH NOTICE**

ITEMS CONSIDERED EARLIER IN THE MEETING.

**11 CONFIDENTIAL ITEMS**

**11.1 CLOSED COUNCIL REPORT**

**RESOLUTION 273/2025**

Moved: Cr Penny Nicholson

Seconded: Cr Logan Collins

1. Council entered Closed Council at 7:08pm.
2. Items 11.2, 11.3 and 11.4 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
3. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2, 11.3 and 11.4 be withheld from the press and public.

**CARRIED**

**11.2 HUMAN RESOURCES REPORT**

**RESOLUTION 274/2025**

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

**That the confidential information in the Human Resources report be noted.**

**CARRIED**

**11.3 HARDSHIP APPLICATION - ASSESSMENT 11012226**

**RESOLUTION 275/2025**

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

**That Council not approve hardship assistance for the owner of the property identified as assessment number 11012226.**

**CARRIED**

## **MOTION**

### **RESOLUTION 276/2025**

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

**That Council exclude staff, except for the Interim General Manager, from the Council Meeting 7.10pm.**

**CARRIED**

## **MOTION**

### **RESOLUTION 277/2025**

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

**That Council exclude the Interim General Manager from the Council Meeting at 7.35pm.**

**CARRIED**

At 7:58 pm, The Interim General Manager returned to the meeting.

## **11.4 MAYORAL MINUTE - INTERIM GENERAL MANAGER ROLE**

### **RESOLUTION 278/2025**

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

- 1. The conclusion of Roger William Bailey's twelve-month contract of employment from 9 December 2024 to 8 December 2025 is acknowledged.**
- 2. Mr Roger William Bailey be offered the position of Interim General Manager with a contract of employment for up to a twelve-month period commencing on 9 December 2025.**
- 3. The contract of employment mentioned in 2. above is to be offered on the terms and conditions as they exist under the current contract of employment.**

**CARRIED**

**RESUMPTION OF OPEN COUNCIL MEETING**

**RESOLUTION 279/2025**

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

**That the Open Council meeting resume at 7:59pm.**

**CARRIED**

**ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS**

Note: The Interim General Manager announced the resolutions made in Closed Council.

**The Meeting closed at 8:03pm.**

**CHAIRPERSON**

**GENERAL MANAGER**