



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

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Minutes

ORDINARY COUNCIL MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

6:00PM, TUESDAY 28th October, 2025

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON TUESDAY, 28 OCTOBER 2025 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Rosalind Wight (Deputy Mayor), Cr Logan Collins, Cr Les Cooper, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Ethan Ryan, Cr Danyal Syed

IN ATTENDANCE: Trevor Dando (Acting General Manager), Damian Smith (Acting Manager Finance), Linda Wiles (Manager Business), Steven Lowe (Acting Manager Regional Services Cootamundra), David Brodie (Acting Manager Engineering Cootamundra), Thomas Hogg (Acting Manager Engineering Gundagai), Teresa Breslin (Executive Assistant).

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

ADJOURN MEETING FOR OPEN FORUM

RESOLUTION 187/2025

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

That Council adjourn for Open Forum at 6:05pm.

CARRIED

2 OPEN FORUM

List of Speakers:

1. Russell Vincent – Mowing of lawns 44 Hibernia St Stockinbingal – Council property.
2. Tom Gosling – Item 6.2 – Wallendbeen Street Trees.

RESUME OPEN MEETING

RESOLUTION 188/2025

Moved: Cr Danyal Syed

Seconded: Cr Gil Kelly

That Council resume the Open Meeting at 6.14pm.

CARRIED

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Nil

6.4 MAYORAL MINUTE – CONDOLENCE MOTION – ROD CHALMERS

Moved: Cr Abb McAlister

- 1. The Mayor passed on his deepest condolences on the passing of former Councillor Rod Chalmers.**
- 2. That Council send letter of condolence to Mrs Lynn Chalmers.**

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 23 SEPTEMBER 2025

RESOLUTION 189/2025

Moved: Cr David Graham

Seconded: Cr Rosalind Wight

That the Minutes of the Ordinary Meeting of Council held on Tuesday 23 September 2025 be confirmed as a true and correct record of the meeting.

CARRIED

5.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON TUESDAY 14 OCTOBER 2025

RESOLUTION 190/2025

Moved: Cr Ethan Ryan

Seconded: Cr Gil Kelly

That the Minutes of the Extraordinary Meeting of Council held on Tuesday 14 October 2025 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES**6.1 MAYORAL MINUTE - SUPPORT FOR THE RURAL HEALTH ACTION PLAN****RESOLUTION 191/2025**

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

That Council:

- 1. Endorse the Rural Health Action Plan and join the ‘*Better Care, Closer to Home*’ Alliance led by Dr Joe McGirr MP.**
- 2. Share information about the Rural Health Action Plan through Council’s communications channels.**
- 3. Write to Dr Joe McGirr MP expressing Council’s support for the Rural Health Action Plan and appreciation of his advocacy for rural health services.**

CARRIED

6.2 MAYORAL MINUTE - STREET TREE AT 2 QUEEN STREET WALLEND BEEN**RESOLUTION 192/2025**

Moved: Cr Logan Collins

Seconded: Cr David Graham

That Council Officers inspect the problem tree/s at 2 Queen Street Wallendbeen and report back to Council on the issue and any works that need to be done.

CARRIED

6.3 MAYORAL MINUTE - COUNCILLOR ENGAGEMENTS**RESOLUTION 193/2025**

Moved: Cr Ethan Ryan

Seconded: Cr Danyal Syed

The information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES**7.1 MINUTES OF THE ACCESS AND INCLUSION COMMITTEE MEETING HELD ON WEDNESDAY 10 SEPTEMBER 2025****RESOLUTION 194/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Gil Kelly

That the Minutes of the Access and Inclusion Committee Meeting held on Wednesday 10 September 2025, attached to the report, be received and noted.

CARRIED

7.2 MINUTES OF THE ACCESS AND INCLUSION COMMITTEE MEETING HELD ON WEDNESDAY 8 OCTOBER 2025

RESOLUTION 195/2025

Moved: Cr Logan Collins

Seconded: Cr Les Cooper

That the Minutes of the Access and Inclusion Committee Meeting held on Wednesday 8 October 2025, attached to the report, be received and noted.

CARRIED

At 6:23 pm, Cr Gil Kelly left the meeting.

At 6:24 pm, Cr Gil Kelly returned to the meeting.

8 GENERAL MANAGER'S REPORT

8.1 GENERAL MANAGER OFFICE

Nil

8.2 BUSINESS

8.2.1 DRAFT CODE OF MEETING PRACTICE 2025

RESOLUTION 196/2025

Moved: Cr Logan Collins

Seconded: Cr Rosalind Wight

That:

- 1. Council endorses, for the purpose of public exhibition, the Draft Code of Meeting Practice 2025, which included both mandatory and non-mandatory provisions, consistent with the Office of Local Government's Model Code of Meeting Practice and 'supplementary provisions as outlined in this report.**
- 2. The Draft Code of Meeting Practice, attached to the report be placed on Public Exhibition for 28 days and allow a period of 42 days for submissions to be received.**
- 3. Council hold a Councillor Workshop to explore the changes to the Code.**
- 4. Following the public exhibition period, the Draft Code of Meeting Practice, together with a report on any submissions received and any proposed amendments, be considered at the Council meeting to be held 9 December 2025.**

CARRIED

8.2.2 DRAFT PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY

RESOLUTION 197/2025

Moved: Cr David Graham

Seconded: Cr Danyal Syed

That the draft Payment of Expenses and Provision of Facilities Policy for Mayor and Councillors, attached to the report, be adopted, noting that no submissions were received during the exhibition period.

CARRIED

8.2.3 THE COOTAMUNDRA HERITAGE CENTRE MANAGMENT S.355 COMMITTEE MEETING MINUTES AND MEMBERSHIP

RESOLUTION 198/2025

Moved: Cr Gil Kelly

Seconded: Cr Rosalind Wight

- 1. The Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 1 September 2025, attached to the report, be received and noted.**
- 2. The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Annual General Meeting held on 1 September 2025, attached to the report, be received and noted.**
- 3. The office bearers of the Cootamundra Heritage Centre Management s.355 Committee as detailed in the report, be endorsed for 2025.**

CARRIED

8.2.4 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES

RESOLUTION 199/2025

Moved: Cr Logan Collins

Seconded: Cr Ethan Ryan

The Minutes of the Muttama Hall Management s.355 Committee Ordinary Meetings held, 17 September 2025, attached to the report, be received and noted.

CARRIED

8.2.5 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE MEETING MINUTES

RESOLUTION 200/2025

Moved: Cr Gil Kelly

Seconded: Cr David Graham

The Minutes of The Arts Centre Cootamundra s.355 Committee Meeting held, 18 September 2025, attached to the report, be received and noted.

CARRIED

8.2.6 TABLING OF PECUNIARY INTEREST RETURNS

RESOLUTION 201/2025

Moved: Cr Les Cooper

Seconded: Cr David Graham

The tabling of pecuniary interest returns from Councillors and designated persons be noted.

CARRIED

8.3 FINANCE

8.3.1 LODGEMENT OF FINANCIAL STATEMENTS FOR YEAR ENDED 30 JUNE 2025

RESOLUTION 202/2025

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

That:

- 1. Council note the extension given by the Office of Local Government (OLG) for the 2024-25 Financial Statements to Friday 12 December 2025**
- 2. The Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be delegated to sign the Statements by Council and Management for the 2025 General Purpose Financial Statements and 2025 Special Purpose Financial Statements for Cootamundra-Gundagai Regional Council.**
- 3. The General Manager be authorised to issue the 2025 Financial Statements upon receipt of the auditor's report, subject to there being no material changes a result of the audit.**

CARRIED

8.3.2 2026 CARRY FORWARD BUDGET

RESOLUTION 203/2025

Moved: Cr Penny Nicholson

Seconded: Cr Ethan Ryan

- 1. The Carry Forward Budget report be received and noted.**
- 2. The budget variations in the report totalling \$8,255,495.00 be adopted.**

CARRIED

8.3.3 FINANCE UPDATE - SEPTEMBER 2025**RESOLUTION 204/2025**

Moved: Cr David Graham

Seconded: Cr Logan Collins

That the Finance Update report for the month of September 2025, be received and noted.

CARRIED

8.3.4 RESTRICTED CASH RECONCILIATION - SEPTEMBER 2025**RESOLUTION 205/2025**

Moved: Cr Penny Nicholson

Seconded: Cr Ethan Ryan

The Restricted Cash Reconciliation report for the period ending 30 September 2025, be received and noted.

CARRIED

8.3.5 UNRESTRICTED AND UNALLOCATED CASH POSITION AT 30 JUNE 2025**MOTION**

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

That Council:

- 1. Notes the unrestricted and unallocated cash position of negative \$3.8 million at 30 June 2025.**
- 2. Approve the proposed adjustments to internal restrictions, as shown below, to achieve a positive unrestricted cash balance for 30 June 2025, resulting in an unrestricted and unallocated cash balance of \$691.00 for the 2025 financial year.**

Internal Restriction Reserve	Amount unrestricted
Development - Land & Buildings	-1,767,204
Bangus Landfill	-631,584
Plant Replacement	-902,000
Southern Phone	-540,143
Total	-3,840,931

THE AMENDMENT ON BEING PUT TO THE MEETING WAS CARRIED

AND BECAME THE MOTION AS CARRIED

RESOLUTION 206/2025

Moved: Cr David Graham

Seconded: Cr Gil Kelly

That Council:

1. **Notes the unrestricted and unallocated cash position of negative \$3.8 million at 30 June 2025.**
2. **Approve the following adjustments determined by council to internal restrictions as shown below, to achieve a positive unrestricted cash balance at 30 June 2025 resulting in an unrestricted and unallocated cash balance of \$511,578 for the 2025 financial year.**

Internal Restriction Reserve	Amount Unrestricted
Advanced Financial Assistance Grant	-3,720,234
Bangus Landfill	-631,584
Total	-4,351,818

CARRIED**8.3.6 INVESTMENT REPORT - SEPTEMBER 2025****RESOLUTION 207/2025**

Moved: Cr Les Cooper

Seconded: Cr Danyal Syed

The report detailing Council Cash and Investments as at 30th September 2025, be received and noted.**CARRIED****8.4 SUSTAINABLE DEVELOPMENT**

Nil

8.5 ENGINEERING COOTAMUNDRA**8.5.1 PEDESTRIAN AND MOBILITY ACCESS PLANS UPDATE 2025****RESOLUTION 208/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Penny Nicholson

1. **That the updated drafts of the Cootamundra & Villages Pedestrian Access and Mobility Plan 2023-2033 and the Gundagai & Villages Pedestrian Access and Mobility Plan 2022-2033, attached to the report, be placed on public exhibition for a period of twenty-eight (28) days.**

2. If no substantive submissions are received during the exhibition period, the plans be adopted.
3. In the event that meaningful submissions are received, those submissions will be reviewed, a further report presented to Council for further consideration.

CARRIED

8.5.2 COOTAMUNDRA ENGINEERING REPORT - SEPTEMBER 2025

RESOLUTION 209/2025

Moved: Cr Les Cooper

Seconded: Cr Gil Kelly

That the Cootamundra Engineering Report for the month of September 2025 be noted.

CARRIED

8.6 ENGINEERING GUNDAGAI

8.6.1 HEAVY VEHICLE ACCESS ON COUNCIL CONTROLLED ROADS

MOTION

Moved: Cr Logan Collins

Seconded: Cr David Graham

That:

1. **For PBS Vehicles:**
 - (a) That Council gazette roads highlighted in "PBS 2A Proposed Routes" of this report to permit PBS 2A Vehicles subject to conditions listed in "General Conditions" of this report.
 - (b) That Council gazette roads highlighted in "PBS 2B Proposed Routes" of this report to permit PBS 2B Vehicles subject to conditions listed in "General Conditions" of this report.
 - (c) That Council prohibit PBS 3A, PBS 3B, PBS 4A or PBS 4B vehicles from using Council's road network.
2. **For 25/26m B-Double vehicles:**
 - (a) That Council gazette roads highlighted in "GML & CML 25/26m B-Double Routes" of this report to permit GML & CML 25/26m B-double vehicles subject to conditions listed in "General Conditions" of this report.
 - (b) That Council gazette roads highlighted in "HML 25/26m B-Double Routes" of this report to permit HML 25/26 B-double vehicles subject to conditions listed in "General Conditions" of this report.
3. **For Type 1 A-double vehicles:**

- (a) That Council prohibit GML, CML and HML Type 1 A-double vehicles from using Council road network with the exception of 200m of Lewins Lane, starting from Burley Griffin Way.

4. For B-triple Vehicles:

- (a) That Council prohibit GML, CML and HML B-Triple vehicles from using Council road network.
- (b) That Council enter into the Farm Gate Access Scheme for roads highlighted in “Farm Gate Access Scheme 26m B-Double Routes” of this report for 19m Semi Trailers and 26m B Double vehicles for both LLS and GHMS schemes with the following conditions:
 - (i) That vehicles must not travel faster than 60km/h on unsealed roads.
 - (ii) That unsealed roads are dry weather only access.
 - (iii) That the Farm Gate Access Scheme not apply to roads which are weight limited.

- 5. Over Size and Over Mass (OSOM) vehicles continue to be assessed on a case-by-case basis.
- 6. Council continues its membership with SEWOLG and that Council requests that SEWOLG not undertake any action on Council roads until 30 days after options listed above are implemented on NHVR’s maps.
- 7. Council engage a suitably qualified structural bridge engineer to undertake assessments of bridges to assess structural adequacy for restricted access vehicles.
- 8. Council undertake an audit of weight restricted road signage to ensure appropriate and adequate signage is present.
- 9. Council provide feedback to letters received regarding NHVR applications within the last 3 months of the outcome of this resolution and utilise communication channels available to Council to advise of the changes made in this Council resolution.

**THE AMENDMENT ON BEING PUT TO THE MEETING WAS CARRIED
AND BECAME THE MOTION AS CARRIED**

RESOLUTION 210/2025

Moved: Cr Les Cooper

Seconded: Cr Gil Kelly

That:

1. For PBS Vehicles:

- (a) That Council gazette roads highlighted in “PBS 2A Proposed Routes” of this report to permit PBS 2A Vehicles subject to conditions listed in “General Conditions” of this report.
- (b) That Council gazette roads highlighted in “PBS 2B Proposed Routes” of this report to permit PBS 2B Vehicles subject to conditions listed in “General Conditions” of this report.
- (c) That Council prohibit PBS 3A, PBS 3B, PBS 4A or PBS 4B vehicles from using Council’s road network.

2. For 25/26m B-Double vehicles:
 - (a) That Council gazette roads highlighted in “GML & CML 25/26m B-Double Routes” of this report to permit GML & CML 25/26m B-double vehicles subject to conditions listed in “General Conditions” of this report.
 - (b) That Council gazette roads highlighted in “HML 25/26m B-Double Routes” of this report to permit HML 25/26 B-double vehicles subject to conditions listed in “General Conditions” of this report.
3. For Type 1 A-double vehicles:
 - (a) That Council gazette roads highlighted in “PBS 2B Proposed Routes” of this report to permit GML and CML A-double vehicles subject to conditions listed in “General Conditions” of this report.
 - (b) That Council prohibit HML Type 1 A-double vehicles from using Council road network with the exception of 200m of Lewins Lane, starting from Burley Griffin Way.
4. For B-triple Vehicles:
 - (a) That Council prohibit GML, CML and HML B-Triple vehicles from using Council road network.
5. That Council enter into the Farm Gate Access Scheme for roads highlighted in “Farm Gate Access Scheme 26m B-Double Routes” with the amendment that vehicles be also allowed on weight limited roads, of this report for 19m Semi Trailers, 26m B Double vehicles Type 1 A-double vehicles for both LLS and GHMS schemes with the following conditions:
 - (i) That vehicles must not travel faster than 60km/h on unsealed roads.
 - (ii) That unsealed roads are dry weather only access.
6. Over Size and Over Mass (OSOM) vehicles continue to be assessed on a case-by-case basis.
7. Council continues its membership with SEWOLG and that Council requests that SEWOLG not undertake any action on Council roads for 18 months after options listed above are implemented on NHVR’s maps.
8. Council undertake an audit of weight restricted road signage to ensure appropriate and adequate signage is present.
9. Council provide feedback to letters received regarding NHVR applications within the last 3 months of the outcome of this resolution and utilise communication channels available to Council to advise of the changes made in this Council resolution.

CARRIED

8.6.2 ASSET MANAGEMENT STRATEGY AND ASSET MANAGEMENT PLANS FOR COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

RESOLUTION 211/2025

Moved: Cr Logan Collins

Seconded: Cr Ethan Ryan

That Council adopt the following documents:

- a. **CGRC Asset Management Strategy**

- b. CGRC Asset Management Plan - Buildings, Parks and Waste
- c. CGRC Asset Management Plan - Fleet
- d. CGRC Asset Management Plan - Sewer
- e. CGRC Asset Management Plan - Stormwater
- f. CGRC Asset Management Plan - Transport
- g. CGRC Asset Management Plan - Water
- h. CGRC Asset Management Maturity Assessment

CARRIED

8.6.3 GUNDAGAI ENGINEERING REPORT - SEPTEMBER 2025

RESOLUTION 212/2025

Moved: Cr Penny Nicholson

Seconded: Cr Gil Kelly

The Gundagai Engineering Report for the month of September 2025 be noted.

CARRIED

8.7 REGIONAL SERVICES GUNDAGAI

8.7.1 GUNDAGAI REGIONAL SERVICES REPORT - SEPTEMBER 2025

RESOLUTION 213/2025

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

The Gundagai Regional Services September works report be received and noted.

CARRIED

8.8 REGIONAL SERVICES COOTAMUNDRA

8.8.1 REGIONAL SERVICES COOTAMUNDRA REPORT - SEPTEMBER 2025

RESOLUTION 214/2025

Moved: Cr Les Cooper

Seconded: Cr Logan Collins

The Regional Services – Cootamundra Monthly Works Report be received and noted.

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - COMMUNITY AID FUNDING FOR COOTAMUNDRA CYCLE CLUB

MOTION

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

That Council make a Community Donation to Cootamundra Cycle Club to assist with the payment of their annual lease payment for Crown Land and their Council Rates on that land.

**THE AMENDMENT ON BEING PUT TO THE MEETING WAS CARRIED
AND BECAME THE MOTION AS CARRIED**

RESOLUTION 215/2025

Moved: Cr Gil Kelly

Seconded: Cr Ethan Ryan

That Council make a Community Donation to Cootamundra Cycle Club to the sum of \$1,224.49 to assist with the payment of their annual lease payment for Crown Land and their Council Rates on that land.

CARRIED

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

11.1 CLOSED COUNCIL REPORT

RESOLUTION 216/2025

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

- 1. Council entered Closed Council at 7.10pm.**
- 2. Items 11.2 and 11.3 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
- 3. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2 and 11.3 be withheld from the press and public.**

CARRIED

11.2 HUMAN RESOURCES REPORT

RESOLUTION 217/2025

Moved: Cr Les Cooper

Seconded: Cr David Graham

That the information in the Human Resources Report be noted.

CARRIED

11.3 ACQUISITION OF ROAD RESERVE

MOTION

Moved: Cr Logan Collins

Seconded: Cr Rosalind Wight

- 1. Council offers the sale of approximately 8200 square metres of Road Reserve (Annie Pyers Drive) fronting the Dog on the Tuckerbox site, at a cost outlined in the financial section of the report, to the developer.**
- 2. Council delegate the authority to the Interim General Manager to negotiate the sale of the Road Reserve.**
- 3. Funds from the sale contribute to Council expenses incurred at the Dog on the Tuckerbox site.**

THE AMENDMENT ON BEING PUT TO THE MEETING WAS CARRIED

AND BECAME THE MOTION AS CARRIED

RESOLUTION 218/2025

Moved: Cr Penny Nicholson

Seconded: Cr Gil Kelly

- 1. Council offers the sale of approximately 6200 square metres of Road Reserve (Annie Pyers Drive) fronting the Dog on the Tuckerbox site, at the offer provided by the DoTT developers in their letter dated 15.10.25 and accepts the additional conditions stated in the letter of offer regarding surveying, legal services, positive covenant over the land to be sold and maintenance responsibilities.**
- 2. Council delegate the authority to the Interim General Manager to negotiate the sale of the Road Reserve.**
- 3. Funds from the sale be allocated to Dog on the Tuckerbox Internally Restricted Reserve.**

CARRIED

RESUMPTION OF OPEN COUNCIL MEETING

RESOLUTION 219/2025

Moved: Cr Les Cooper

Seconded: Cr Ethan Ryan

That the Open Council meeting resume at 7:25pm.

CARRIED

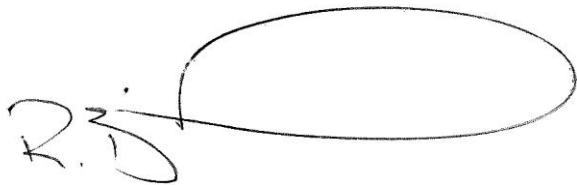
ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

Note: The Interim General Manager announced the resolutions made in Closed Council.

The Meeting closed at 7:27pm.



CHAIRPERSON



GENERAL MANAGER