

Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 22nd July, 2025

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON TUESDAY, 22 JULY 2025 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Rosalind Wight (Deputy Mayor), Cr Logan Collins, Cr Les Cooper, Cr David Graham, Cr Penny Nicholson, Cr Ethan Ryan, Cr Danyal Syed (online)

IN ATTENDANCE: Roger Bailey (Interim General Manager), Trevor Dando (Acting Deputy General Manager - Operations), Damian Smith (Acting Manager Finance), Linda Wiles (Manager Business), Lauren Dawes (Acting Manager Sustainable Development), Teresa Breslin (Executive Assistant)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 OPEN FORUM

Nil

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

APOLOGY

RESOLUTION 125/2025

Moved: Cr Logan Collins

Seconded: Cr Ethan Ryan

That the apology received from Cr Kelly be accepted and leave of absence granted.

CARRIED

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Nil

5 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 24 JUNE 2025****RESOLUTION 126/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Les Cooper

That the Minutes of the Ordinary Meeting of Council held on Tuesday 24 June 2025 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES**6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT****RESOLUTION 127/2025**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

6.2 MAYORAL MINUTE - REQUEST FOR DROUGHT NATURAL DISASTER DECLARATION AND URGENT RELIEF SUPPORT**RESOLUTION 128/2025**

Moved: Cr David Graham

Seconded: Cr Rosalind Wight

That Council:

1. Advocate for the immediate declaration of drought as a natural disaster across the region, with the entire CGRC area currently classified as “drought affected” or “in drought.”
2. Write to the NSW Minister for Agriculture, the Hon. Tara Moriarty, the NSW Minister for Recovery, the Hon. Janelle Saffin, the Federal Minister for Agriculture, the Hon. Julie Collins MP, and relevant shadow portfolio holders, seeking urgent relief funding and transport subsidies for drought-affected farmers.
3. Collaborate with key peak bodies including the National Farmers Federation, NSW Farmers, the Country Women’s Association, and continue working alongside other councils in the region, including the Canberra Region Joint Organisation (CRJO), to press for a coordinated regional and national drought response.

CARRIED

6.3 MAYORAL MINUTE - FUNDING APPLICATION - INFRASTRUCTURE SUPPORT FOR THE DOG ON THE TUCKERBOX HERITAGE PARK**RESOLUTION 129/2025**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

That Council:

1. Approves the preparation and submission of a funding application under the Regional Precincts and Partnerships Program – Stream Two: Precinct Delivery, to support the provision of water, sewerage, parking, and landscaping infrastructure at the Dog on the Tuckerbox (DOTT) Heritage Park and 5 Mile Precinct.
2. Endorses the use of any current Council approved funding to provide infrastructure to the site as a possible co-contribution to the project, if eligible.
3. Endorses the use of The APP Group to facilitate the preparation of the application, on the condition that associated costs are met by DOTT Pty Ltd.
4. Authorises DOTT Pty Ltd to assist Council in identifying potential precinct partners to maximise involvement and investment in the precinct development.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT**8.1 GENERAL MANAGER OFFICE****8.1.1 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2025****RESOLUTION 130/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

That:

1. Council endorse the attendance of the Mayor, Deputy Mayor, and Interim General Manager at the 2025 LGNSW Conference.
2. The Mayor and Deputy Mayor be nominated as Council's voting delegates for the 2025 Conference.
3. Council advise LGNSW of the appointed voting delegates by 5:00pm on 7 November 2025.
4. Proposed motions for submission to the 2025 Conference be discussed and considered at a Councillor Workshop and endorsed at a Council Meeting.

5. Council submit any endorsed motions arising from recommendation 4 to LGNSW by the deadline of 26 October 2025.
6. The November 2025 Council Meeting be rescheduled to 18 November 2025, one week earlier than usual, for the reasons outlined in this report.

CARRIED

8.1.2 DRAFT PAYMENT OF EXPENSES AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY

RESOLUTION 131/2025

Moved: Cr Ethan Ryan

Seconded: Cr Logan Collins

1. The draft Payment of Expenses and Provision of Facilities Policy for Mayor and Councillors, attached to the report, be publicly exhibited for twenty-eight (28) days.
2. Following the exhibition period, a further report be prepared and submitted to Council, with the inclusion of any submissions received for consideration.

CARRIED

8.2 BUSINESS

8.2.1 CODE OF CONDUCT - REVIEW

RESOLUTION 132/2025

Moved: Cr Les Cooper

Seconded: Cr Danyal Syed

1. That Council confirms its Code of Conduct has been reviewed in line with Section 440, Clause 7 of the Local Government Act 1993, are compliant with the Office of Local Government Model Code of Conduct and Procedures, and as such no amendments are required.
2. That Council adopts the current Code of Conduct for Council Staff, Code of Conduct for Councillors and Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers, attached to the report.

CARRIED

8.2.2 DRAFT CODE OF MEETING PRACTICE

RESOLUTION 133/2025

Moved: Cr Ethan Ryan

Seconded: Cr Logan Collins

1. That the Draft Code of Meeting Practice, attached to the report be placed on Public Exhibition for 28 days and allow a period of 42 days for submissions to be received prior to adoption with changes endorsed.
2. If there are no submission received, adopt the Draft Code of Meeting Practice at the completion of the exhibition period.

CARRIED

8.2.3 RECORDS MANAGEMENT POLICY

RESOLUTION 134/2025

Moved: Cr Rosalind Wight

Seconded: Cr David Graham

The Records Management Policy, attached to the report, be adopted.

CARRIED

8.2.4 COOTAMUNDRA BEACH VOLLEYBALL 2025 REPORT

RESOLUTION 135/2025

Moved: Cr David Graham

Seconded: Cr Ethan Ryan

1. The Coota Beach Volleyball Committee 2025 Report be received and noted.
2. Council event contribution totalling approximately \$13,000 in-kind support be endorsed for the 2026 event.

CARRIED

8.2.5 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES

RESOLUTION 136/2025

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held, 2 June 2025, attached to the report be, received and noted.

That council provides a response to the Muttama Creek Regeneration Group s.355 Committee in relation to the following items listed in the Minutes:

- a. Exotic removal/Master Plan for Muttama Creek.
- b. Attending Councillor, improving communication
- c. Water Testing

CARRIED

8.2.6 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES

RESOLUTION 137/2025

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meeting held 2 June 2025 and 7 July 2025, attached to the report, be received and noted.

CARRIED

8.2.7 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE MEETING MINUTES

RESOLUTION 138/2025

Moved: Cr Danyal Syed

Seconded: Cr David Graham

The Minutes of The Arts Centre Cootamundra s.355 Committee Meeting held, 15 May 2025 and 19 June 2025, attached to the report, be received and noted.

CARRIED

8.2.8 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES

RESOLUTION 139/2025

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

The Minutes of the Muttama Hall Management s.355 Committee Ordinary Meetings held, 11 June 2025, attached to the report, be received and noted.

CARRIED

8.2.9 COOTAMUNDRA SHOWGROUND USERS S.355 COMMITTEE MEETING MINUTES

RESOLUTION 140/2025

Moved: Cr Logan Collins

Seconded: Cr Danyal Syed

The Minutes of the Cootamundra Showground User s.355 Committee Meeting held on 18 June 2025 attached to the report, be received and noted.

CARRIED

8.3 FINANCE**8.3.1 FINANCE UPDATE - JUNE 2025****RESOLUTION 141/2025**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The Finance Update report, be received and noted.

CARRIED

8.3.2 INVESTMENT REPORT - JUNE 2025**RESOLUTION 142/2025**

Moved: Cr David Graham

Seconded: Cr Ethan Ryan

The report detailing Council Cash and Investments as at 30th June 2025, be received and noted.

CARRIED

8.4 SUSTAINABLE DEVELOPMENT**8.4.1 DA 2025/61 - 10 MINKARA AVENUE COOTAMUNDRA****RESOLUTION 143/2025**

Moved: Cr Penny Nicholson

Seconded: Cr Rosalind Wight

That Council resolve to approve DA 2025/61 for the demolition of existing shed and erection of a new shed ancillary to existing dwelling, subject to the conditions of consent detailed in the accompanying Draft Notice of Determination and authorise minor amendments to correct any errors prior to issuing the final notice.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Rosalind Wight Cr Logan Collins Cr Les Cooper Cr David Graham Cr Penny Nicholson Cr Ethan Ryan	Nil

Cr Danyal Syed	
ABSENT	DECLARED INTEREST
Cr Gil Kelly	Nil

CARRIED

8.5 ENGINEERING COOTAMUNDRA**8.5.1 COOTAMUNDRA ENGINEERING REPORT - JULY 2025****RESOLUTION 144/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

The Cootamundra Engineering Report for the month of July 2025 be noted.

CARRIED

8.6 ENGINEERING GUNDAGAI**8.6.1 GUNDAGAI ENGINEERING REPORT - JULY 2025****RESOLUTION 145/2025**

Moved: Cr David Graham

Seconded: Cr Les Cooper

The Gundagai Engineering Report for the month of July 2025 be noted.

CARRIED

8.7 REGIONAL SERVICES GUNDAGAI**8.7.1 GUNDAGAI REGIONAL SERVICES REPORT - JUNE 2025****RESOLUTION 146/2025**

Moved: Cr Logan Collins

Seconded: Cr Ethan Ryan

The Gundagai Regional Services Department, Monthly works report be received and noted.

CARRIED

8.8 REGIONAL SERVICES COOTAMUNDRA

8.8.1 REGIONAL SERVICES - COOTAMUNDRA MONTHLY REPORT TO COUNCIL

RESOLUTION 147/2025

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

The Regional Services - Cootamundra Department monthly works report be received and noted.

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

11.1 CLOSED COUNCIL REPORT

RESOLUTION 148/2025

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

1. **Council entered Closed Council at 6.27pm.**
2. **Item 11.2 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
3. **In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Item 11.2 be withheld from the press and public.**

CARRIED

11.2 HUMAN RESOURCES REPORT

RESOLUTION 149/2025

Moved: Cr David Graham

Seconded: Cr Les Cooper

That the confidential information in the Human Resources report be noted.

CARRIED

RESUMPTION OF OPEN COUNCIL MEETING

RESOLUTION 150/2025

Moved: Cr Logan Collins

Seconded: Cr Ethan Ryan

That the Open Council meeting resume at 6.29pm.

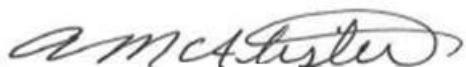
CARRIED

ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

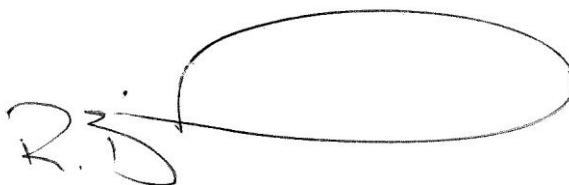
Note: The Interim General Manager announced the resolutions made in Closed Council.

The Meeting closed at 6.30pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 August 2025.



CHAIRPERSON



GENERAL MANAGER