

Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 27th May, 2025

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON TUESDAY, 27 MAY 2025 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Rosalind Wight (Deputy Mayor), Cr Logan Collins, Cr Les Cooper, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Ethan Ryan, Cr Danyal Syed (online)

IN ATTENDANCE: Roger Bailey (Interim General Manager), Trevor Dando (Deputy General Manager - Operations), Linda Wiles (Manager Business) (online), Peter Smith (Interim Manager Finance) (online), Teresa Breslin (Executive Assistant)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

ADJOURN MEETING FOR OPEN FORUM

MOTION

Moved: Cr Rosalind Wight

Seconded: Cr Penny Nicholson

That Council adjourn for Open Forum at 6.00pm.

2 OPEN FORUM

List of Speakers

1. Christine Scott – Raising money for recognition of female cricket captains at Jubilee Park.
2. Rose Misevic – Farewell from the Dog on the Tucker Box site current lease owners.

RESUME OPEN MEETING

MOTION

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

That Council resume the Open Meeting at 6.10pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 22 APRIL 2025

RESOLUTION 099/2025

Moved: Cr David Graham

Seconded: Cr Gil Kelly

That the Minutes of the Ordinary Meeting of Council held on Tuesday 22 April 2025 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

RESOLUTION 100/2025

Moved: Cr David Graham

Seconded: Cr Les Cooper

The information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 8 MAY 2025

RESOLUTION 101/2025

Moved: Cr David Graham

Seconded: Cr Ethan Ryan

- 1. That the Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 8 May 2025, attached to the report, be received and noted.**
- 2. In consideration of the Cootamundra-Gundagai Local Traffic Committee recommendations detailed in the minutes, Council endorse the following:**

- 2.1. That the two-hour parking restriction in front of the Cootamundra Council Administration Office be extended along Wallendoon Street to Thompson Street and include the Cootamundra Library and Town Hall.**
- 2.2. That TfNSW be requested to determine the appropriate signs and line markings at the intersection of Temora Street and Parker Street, recognising the frequency and history on unreported crashes at the intersection.**
- 2.3. That the GIVE WAY signage on the Boundary Road and Berthong Road approaches to the Stockinbingal Road intersection are replaced with 'C' size STOP signs.**

That advanced STOP sign warnings be installed.
That unnecessary non-regulatory signs be removed to reduce sign clutter.
That TfNSW investigate the placement of 80km/h speed signs.
That centre barrier lines and hold lines be renewed.
That pavement reflectors be replaced.
That a streetsweeper clean the intersection and approaches.
That the tree branches obscuring visibility along Berthong Rd be trimmed.
- 2.4. That NO STOPPING signs be installed 10m from the kerb on both sides of Temora Street on the western side of the Sutton Street and Temora Street intersection.**
That a letter be sent to Sacred Heart Central School advising of the proposed placement of the No Stopping signs, to reinforce the parking regulation.
- 2.5. That approval be given to the Muttama Hall 355 Committee to hold the Muttama Hall 100 Years Celebration event on Saturday 17 May and Sunday 18 May 2025 subject to the following conditions:**
 - a) The event organiser complies with any conditions set by Council and the NSW Police;
 - b) The Event Management Plan (EMP) is completed and submitted to Council (attached);
 - c) A current Public Liability Certificate of Currency (COC) is provided by Council (attached);
 - d) Council provides a Traffic Guidance Scheme (TGS attached) and arranges placement and removal of all speed reduction and event management road signs.
 - e) That Council's Event Management Plan template be amended to include "tick boxes" to remind event organisers that public liability insurance certificates have included interested parties (Council, TfNSW and NSW Police) when applicable.
- 2.6. That approval be given for the Cootamundra Community of Schools to hold the 2025 Book Week Parade on Friday the 22 August 2025 subject to the following conditions:**
 - a) The temporary closure of Parker Street between Adams and McKay Street between 10:30am and 12 noon, including Bourke Street at Parker Street and the Woolworths carpark entry exit at Parker Street;
 - b) That all businesses along the route be advised and road closures be advertised throughout the community;
 - c) The event organiser complies with any conditions set by Council and the NSW Police;
 - d) A Police escort is organised for the duration of the parade by the event organiser;
 - e) The Event Risk Assessment and Hazard Summary forms associated with the Event Management Plan are completed and submitted to Council (attached);

- f) A current Public Liability Insurance Certificate of Currency is submitted to Council (attached);

2.7. That the Cootamundra Charity Toy Run Event scheduled for Saturday 13 December 2025 be approved subject to the following conditions:

- a) An Event Management Plan (EMP) is completed and submitted to Council (attached);
- b) A current Public Liability Insurance Certificate of Currency (COC) is provided to Council, noting CGRC, NSW Police and TfNSW as interested parties (update requested);
- c) An Emergency Services Agreement is signed and submitted to Council;
- d) The event organiser complies with any conditions set by Council and the NSW Police.

2.8. That the Ton Motorcycle Run No. 3 Cootamundra scheduled for Saturday 15 November 2025 be approved subject to the following conditions:

- a) An Event Management Plan (EMP) from the Cootamundra Antique Motor Club is completed and submitted to Council (attached);
- b) A current Public Liability Insurance Certificate of Currency (COC) from the Antique Motor Club is provided to Council, noting CGRC, NSW Police and TfNSW as interested parties (update requested);
- c) The event organiser complies with any conditions set by Council and the NSW Police.

CARRIED

8 GENERAL MANAGER'S REPORT

8.1 GENERAL MANAGER OFFICE

8.1.1 2025-26 DETERMINATION OF THE LOCAL GOVERNMENT REMUNERATION TRIBUNAL - COUNCILLOR FEES AND ADDITIONAL MAYORAL FEE

RESOLUTION 102/2025

Moved: Cr Penny Nicholson

Seconded: Cr Logan Collins

1. The Councillors annual fee effective 1st July, 2025 remain at \$13,030 per annum.
2. The Mayors annual fee effective 1st July, 2025 remain at \$28,430 per annum.
3. Consistent with resolution 173/2022 Council continue to support superannuation contribution payments for Councillors, subject to individual Councillors nominating an eligible superannuation account, thus enabling superannuation payments to commence.

CARRIED

8.1.2 NSW LOCAL ROADS CONGRESS 2025**RESOLUTION 103/2025**

Moved: Cr Logan Collins

Seconded: Cr Rosalind Wight

The 2025 NSW Local Roads Congress Report be received and noted.**CARRIED****8.1.3 COUNTRY MAYORS ASSOCIATION MEETING MINUTES 28 MARCH 2025****RESOLUTION 104/2025**

Moved: Cr Gil Kelly

Seconded: Cr David Graham

The Minutes of the Country Mayors Association Meetings held on 28 March 2025, attached to the report, be received and noted.**CARRIED****8.1.4 2025 RURAL AND REGIONAL SUMMIT SUMMARY****RESOLUTION 105/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Penny Nicholson

The 2025 Rural and Regional Summit summary report, be received and noted.**CARRIED****8.2 BUSINESS****8.2.1 DELIVERY PROGRAM - OPERATIONAL PLAN QUARTERLY PROGRESS REPORT****RESOLUTION 106/2025**

Moved: Cr David Graham

Seconded: Cr Ethan Ryan

The Delivery Program incorporating the Operational Plan 2024/2025, quarterly progress report, (3rd Quarter, January, February & March), attached to the report, be received and noted.**CARRIED**

8.2.2 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE MEETING MINUTES

RESOLUTION 107/2025

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

The Minutes of The Arts Centre Cootamundra s.355 Committee Meeting held 16 January 2025, 20 February 2025 and 17 April 2025, attached to the report, be received and noted.

CARRIED

8.2.3 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES

RESOLUTION 108/2025

Moved: Cr Les Cooper

Seconded: Cr Ethan Ryan

The Minutes of the Muttama Hall Management s.355 Committee Ordinary Meetings held, 16 April 2025, attached to the report, be received and noted.

CARRIED

8.2.4 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES

RESOLUTION 109/2025

Moved: Cr Ethan Ryan

Seconded: Cr Rosalind Wight

The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held, 7 April 2025, attached to the report be, received and noted.

CARRIED

8.2.5 COOTAMUNDRA SHOWGROUND USERS S.355 COMMITTEE MEETING MINUTES

RESOLUTION 110/2025

Moved: Cr Les Cooper

Seconded: Cr Ethan Ryan

The Minutes of the Cootamundra Showground User s.355 Committee Meeting held on 10 February 2025 and 23 April 2025 attached to the report, be received and noted.

CARRIED

8.2.6 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES**RESOLUTION 111/2025**

Moved: Cr Logan Collins

Seconded: Cr Rosalind Wight

- 1. The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meeting held 7 April 2025 and 5 May 2025, attached to the report, be received and noted.**
- 2. In addition, that the Cootamundra-Gundagai Regional Council write to Mr Geoff Larsen, with the Mayor and Deputy Mayor's signatures, thanking him and recognising his service to the Committee and history of Cootamundra and the surrounding area.**

CARRIED

8.2.7 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES**RESOLUTION 112/2025**

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Meetings held, 24 April 2025 attached to the report, be received and noted.

CARRIED

8.3 FINANCE**8.3.1 DRAFT CORPORATE CREDIT CARD POLICY****RESOLUTION 113/2025**

Moved: Cr David Graham

Seconded: Cr Rosalind Wight

The draft Corporate Credit Card Policy, attached to the report, be adopted.

CARRIED

8.3.2 FINANCE UPDATE - APRIL 2025**RESOLUTION 114/2025**

Moved: Cr Les Cooper

Seconded: Cr David Graham

The Finance Update report, be received and noted.

CARRIED

8.3.3 INVESTMENT REPORT - APRIL 2025

RESOLUTION 115/2025

Moved: Cr Ethan Ryan

Seconded: Cr David Graham

The report detailing Council Cash and Investments as at 30th April 2025, be received and noted.

CARRIED

8.4 SUSTAINABLE DEVELOPMENT

Nil

8.5 ENGINEERING COOTAMUNDRA

8.5.1 WORK HEALTH AND SAFETY (WH&S) POLICY

RESOLUTION 116/2025

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

That the updated Work Health & Safety Policy, attached to the report, be received and noted.

CARRIED

8.5.2 COOTAMUNDRA ENGINEERING REPORT - MAY 2025

RESOLUTION 117/2025

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

The Cootamundra Engineering Report for the month of May 2025 be noted.

CARRIED

8.6 ENGINEERING GUNDAGAI

8.6.1 GUNDAGAI ENGINEERING REPORT - MAY 2025

RESOLUTION 118/2025

Moved: Cr Les Cooper

Seconded: Cr Penny Nicholson

The Gundagai Engineering Report for the month of May 2025 be noted.

CARRIED

8.6.2 PLANT REPLACEMENT PROGRAM 2025/2026**RESOLUTION 119/2025**

Moved: Cr Ethan Ryan

Seconded: Cr Rosalind Wight

- 1. The 2025/2026 Plant Replacement Program be endorsed.**
- 2. Council endorses the 2025/2026 Plant Replacement Budget of \$2.6m gross purchase, \$650k asset disposals, resulting in net capital purchase of \$1.95m.**
- 3. Following endorsement of the 2025/26 budget, Council authorise the advance ordering of plant given the significant lead times expected.**

CARRIED

8.6.3 UPDATE ON PLANT REPLACEMENT PROGRAM 2024/25**RESOLUTION 120/2025**

Moved: Cr Les Cooper

Seconded: Cr Ethan Ryan

That Council note the update report on the Plant Replacement Program for 2024/25 financial year.

CARRIED

8.7 REGIONAL SERVICES GUNDAGAI**8.7.1 GUNDAGAI REGIONAL SERVICES WORKS REPORT****RESOLUTION 121/2025**

Moved: Cr David Graham

Seconded: Cr Les Cooper

The Gundagai Regional Services Department, Monthly works report be received and noted.

CARRIED

8.8 REGIONAL SERVICES COOTAMUNDRA**8.8.1 REGIONAL SERVICES - COOTAMUNDRA MONTHLY REPORT TO COUNCIL****RESOLUTION 122/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Logan Collins

The Regional Services Cootamundra Monthly Works Report be received and noted.

CARRIED**9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**

Nil

10 QUESTIONS WITH NOTICE**10.1 QUESTIONS WITH NOTICE****MOTION**

Moved: Cr Logan Collins

Seconded: Cr Gil Kelly

That the responses to the Questions with Notice on road infrastructure intersections and roundabouts be noted.

11 CONFIDENTIAL ITEMS**11.1 CLOSED COUNCIL REPORT****RESOLUTION 123/2025**

Moved: Cr Logan Collins

Seconded: Cr Ethan Ryan

- 1. Council entered Closed Council at 6.27pm.**
- 2. Items 11.2 and 11.3 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
- 3. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2 and 11.3 be withheld from the press and public.**

CARRIED**RESUMPTION OF OPEN COUNCIL MEETING****RESOLUTION 124/2025**

Moved: Cr Les Cooper

Seconded: Cr Ethan Ryan

That the Open Council meeting resume 6.28pm.

CARRIED**ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS**

Note: The Interim General Manager announced the resolutions made in Closed Council.

11.2 RFT 2025/5 - TENDER FOR WATER AND SEWER MAINS REPLACEMENT IN GUNDAGAI

RESOLUTION 125/2025

Moved: Cr David Graham

Seconded: Cr Logan Collins

1. That Trazibat Pty Ltd be awarded the tender for RFT 2025/5 for a total price of \$563,055.00 (inc GST).
2. Delegate authority to the Interim General Manager to execute all necessary documentation associated with this contract and expend funds as per the contract.

CARRIED

11.3 COOTAMUNDRA MATERIAL RECOVERY FACILITY CONTRACT

RESOLUTION 126/2025

Moved: Cr Ethan Ryan

Seconded: Cr Gil Kelly

That Council authorises the Interim General Manager (IGM) to enter into negotiations to exercise the five-year extension option of the contract with the current contractor of the Cootamundra Material Recovery Facility (MRF), Elouera Association Incorporated (ABN 20 240 705 660) and, if the outcome is satisfactory, to accept and finalise the contract. In doing so, the IGM is to have regard to the proposed changes outlined in the report.

CARRIED

The Meeting closed at 6.30pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 June 2025.



CHAIRPERSON



GENERAL MANAGER