



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

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Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, Tuesday 26th September, 2023

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON TUESDAY, 26 SEPTEMBER 2023 AT 6:00PM**

PRESENT: Cr Charlie Sheahan (Mayor), Cr Leigh Bowden (Deputy Mayor), Cr Les Boyd, Cr Logan Collins, Cr Trevor Glover, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson and Cr Abb McAlister via MS-Teams

IN ATTENDANCE: Steve McGrath (Interim General Manager), Paul Woods (Interim Deputy General Manager - CCD), Matt Stubbs (Deputy General Manager - Operations), Linda Wiles (Manager Business), Zac Mahon (Manager Finance)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 OPEN FORUM

Nil

3 APOLOGIES

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 22 AUGUST 2023

RESOLUTION 227/2023

Moved: Cr Logan Collins

Seconded: Cr Trevor Glover

- 1. The Minutes of the Ordinary Meeting of Council held on Tuesday 22 August 2023 be confirmed as a true and correct record of the meeting.**
- 2. The Confidential Minutes of the Ordinary Meeting of Council held on Tuesday 22 August 2023 be confirmed as a true and correct record of the meeting.**

CARRIED

6 MAYORAL MINUTES**6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT****RESOLUTION 228/2023**

Moved: Cr Charlie Sheahan

The information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

Please note amendments to Councillor engagements:

Business Cootamundra Board Meeting did not take place, therefore Cr Bowden did not attend.

Additional engagements were undertaken by several councillors and will be present in the October Council Meeting report.

MAYORAL MINUTE - NEIL PARA**RESOLUTION 229/2023**

Moved: Cr Charlie Sheahan

The information in the Neil Para Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT**8.1 GENERAL MANAGER OFFICE****8.1.1 ELECTION OF THE MAYOR - SEPTEMBER 2023 - SEPTEMBER 2024****RESOLUTION 230/2023**

Moved: Cr Logan Collins

Seconded: Cr Leigh Bowden

- 1. If more than one nomination is received, Council determine the method of electing the Mayor as open voting.**
- 2. The election of the Mayor for the period 26 September 2023 to 14 September 2024 proceed.**
- 3. Council determine to elect a Deputy Mayor.**

CARRIED

8.1.2 ELECTION OF THE DEPUTY MAYOR SEPTEMBER 2023 - SEPTEMBER 2024**RESOLUTION 231/2023**

Moved: Cr Logan Collins

Seconded: Cr Leigh Bowden

- 1. The election of the Deputy Mayor for the period 26 September 2023 to 14 September 2024 proceed.**
- 2. If more than one nomination is received, Council determine the method of electing the Deputy Mayor as open voting.**

CARRIED

The returning officer then assumed control of the election process as follows:

Mayor

The returning officer advised that one nomination for the position of Mayor had been received and declared Councillor Charlie Sheahan elected as Mayor for the period 26 September 2023 to 14 September 2024.

Deputy Mayor

The returning officer advised that three nominations were received for the position of Deputy Mayor, namely Cr Abb McAlister, Cr Leigh Bowden and Cr Gil Kelly.

Cr Bowden indicated her desire to withdraw her nomination for Deputy Mayor thus leaving 2 candidates.

A ballot was then conducted by way of open voting resulting in Councillor Kelly receiving 5 votes and Councillor McAlister receiving 4 votes.

As a result of the ballot the returning officer declared Cr Gil Kelly elected as Deputy Mayor for the period 26 September 2023 to 14 September 2024.

8.1.3 RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS (REROC) UPDATED CONSTITUTION**RESOLUTION 232/2023**

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

That Cootamundra-Gundagai Regional Council resolve to advise the Riverina Eastern Regional Organisation of Councils that it supports the updated Riverina Eastern Regional Organisation of Councils Constitution.

CARRIED

8.1.4 RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS (REROC) MEETING MINUTES

RESOLUTION 233/2023

Moved: Cr David Graham

Seconded: Cr Trevor Glover

The draft Minutes of the Riverina Eastern Regional Organisation of Councils (REROC) Board Meeting held on 25 August 2023, attached to the report, be received and noted.

CARRIED

8.2 BUSINESS

8.2.1 DRAFT MODEL ASBESTOS POLICY

RESOLUTION 234/2023

Moved: Cr Penny Nicholson

Seconded: Cr Gil Kelly

The Draft Model Asbestos Policy, attached to the report, be adopted.

CARRIED

8.2.2 DRAFT WORKPLACE SURVEILLANCE POLICY

RESOLUTION 235/2023

Moved: Cr Penny Nicholson

Seconded: Cr Les Boyd

The Draft Workplace Surveillance Policy attached to the report, be adopted.

CARRIED

8.2.3 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT COMMITTEE S.355 MEETING MINUTES

RESOLUTION 236/2023

Moved: Cr Leigh Bowden

Seconded: Cr Les Boyd

The Minutes of the Cootamundra Heritage Centre s.355 Committee Meetings held 7 August 2023 and 4 September 2023, attached to the report, be received and noted.

CARRIED

8.2.4 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE ORDINARY MEETING MINUTES, AGM MINUTES AND MEMBERSHIP

RESOLUTION 237/2023

Moved: Cr Leigh Bowden

Seconded: Cr Gil Kelly

- 1. The Minutes of the Ordinary meeting held 15 August 2023 and the Minutes of the Annual General Meeting (AGM) held 20 July 2023 of The Arts Centre Cootamundra s.355 Committee, attached to the report, be received and noted.**
- 2. The office bearers and membership of The Arts Centre Cootamundra s.355 Committee as detailed in the report and attached AGM minutes, be endorsed.**

CARRIED

8.2.5 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES

RESOLUTION 238/2023

Moved: Cr Gil Kelly

Seconded: Cr Les Boyd

The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Meetings held on 9 August 2023, 11 August 2023 and 31 August, 2023 attached to the report, be received and noted.

CARRIED

8.2.6 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES

RESOLUTION 239/2023

Moved: Cr Trevor Glover

Seconded: Cr David Graham

The Minutes of the Muttama Hall Management s.355 Committee Meetings held, 13 September 2023, attached to the report, be received and noted.

CARRIED

8.3 FINANCE

8.3.1 INVESTMENT REPORT - AUGUST 2023

RESOLUTION 240/2023

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

The report detailing Council Cash and Investments as at 31 August 2023, be received and noted.

CARRIED

8.4 SUSTAINABLE DEVELOPMENT

Nil

8.5 ENGINEERING COOTAMUNDRA

8.5.1 CGRC ENGINEERING REPORT - SEPTEMBER 2023

RESOLUTION 241/2023

Moved: Cr Logan Collins

Seconded: Cr David Graham

The CGRC Engineering Report for the month of September 2023 be noted.

CARRIED

8.6 ENGINEERING GUNDAGAI

8.6.1 PLANT REPLACEMENT PROGRAM - SMOOTH DRUM ROLLER

RESOLUTION 242/2023

Moved: Cr Trevor Glover

Seconded: Cr David Graham

- 1. Council, endorse the sale of Plant 2308, a 2008 Bomag Twin Smooth Drum Roller, model BW120AD-4 to the Gundagai District Cricket Association for the value detailed in the attached letter.**
- 2. Council delegate the authority to dispose of the 2008 Bomag Twin Smooth Drum Roller, identified in the attached letter, to the General Manager, under Section 377(1)h of the Local Government Act 1993.**

CARRIED

8.6.2 NATIONAL LOCAL ROADS, TRANSPORT AND INFRASTRUCTURE CONGRESS

RESOLUTION 243/2023

Moved: Cr David Graham

Seconded: Cr Logan Collins

- 1. The National Local Roads, Transport and Infrastructure Congress report be received and noted.**
- 2. Correspondence be sent to Australian Local Government Association (ALGA) requesting they focus on roads and road safety at the congress.**

CARRIED

8.7 REGIONAL SERVICES GUNDAGAI

8.7.1 REGIONAL SERVICES GUNDAGAI WORKS REPORT FOR SEPTEMBER 2023

RESOLUTION 244/2023

Moved: Cr David Graham

Seconded: Cr Trevor Glover

The Regional Services Gundagai Report for September 2023 be received and noted.

CARRIED

8.8 REGIONAL SERVICES COOTAMUNDRA

8.8.1 PROPOSED MUTTAMA CREEK PARKLAND MASTER PLAN

RESOLUTION 245/2023

Moved: Cr Leigh Bowden

Seconded: Cr Les Boyd

- 1. The Muttama Creek Parkland Master Plan report be received and noted.**
- 2. Council commence the investigation of funding opportunities for the creation of a master plan for Muttama Creek in the 2023/2024 Financial Year.**
- 3. Include in its Operational Plan to seek funding for the development of a Parkland/Environment Master and Management Plan for Muttama Creek.**
- 4. Council extends the area to be incorporated into the Muttama Creek Corridor Master Plan from Temora Street to Lloyd Conkey Avenue, Cootamundra.**

CARRIED

8.8.2 REGIONAL SERVICES MONTHLY WORKS REPORT FOR AUGUST 2023

RESOLUTION 246/2023

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

The Cootamundra Regional Services Department, Monthly Works Report be received and noted.

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**9.1 NOTICE OF MOTION - REQUEST FOR MEETING BETWEEN CGRC AND MINISTER FOR LOCAL GOVERNEMENT, THE HON RON HOENIG MP****RESOLUTION 247/2023**

Moved: Cr Penny Nicholson

Seconded: Cr Leigh Bowden

Council contacts the Office of Local Government Minister the Hon Ron Hoenig MP, to request a meeting, to be scheduled as soon as possible, at the Ministers office, between available CGRC Councillors and the Minister to discuss the urgency surrounding the de-merger of CGRC and the implications of the delay.

CARRIED

9.2 NOTICE OF MOTION - ALLOCATION OF FUNDING FOR CHRISTMAS EVENTS**RESOLUTION 248/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

- 1. That Council allocates up to \$10,000 each to Cootamundra and Gundagai to assist in facilitating Christmas celebrations in both towns.**
- 2. The \$20,000 be allocated from Tourism and Economic Development Budget, which includes the \$30,000 Business Cootamundra budget previously allocated.**
- 3. Subject to expression of interest (EOI) reported back to council, for Cootamundra allocation.**

CARRIED

Please note the Notice of Motion – Allocation of funding for Christmas events was jointly submitted by Cr Leigh Bowden and Cr Penny Nicholson.

9.3 NOTICE OF MOTION - ALLOCATION OF FUNDING FOR DIFIBRILLATORS**RESOLUTION 249/2023**

Moved: Cr Gil Kelly

Seconded: Cr Penny Nicholson

That Council apply for funding through the Local Sport Defibrillator Grant Program to support the purchase of several defibrillators to be placed in strategic locations, throughout our communities with locations to be determined.

CARRIED

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS**11.1 CLOSED COUNCIL REPORT****RESOLUTION 250/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

- 1. Item 11.2 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
- 2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Item 11.2 be withheld from the press and public.**

CARRIED

RESUMPTION OF OPEN COUNCIL MEETING**RESOLUTION 251/2023**

Moved: Cr Gil Kelly

Seconded: Cr Penny Nicholson

The Open Council meeting resume.

CARRIED

ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

Note: The Chairperson announced the resolutions made in Closed Council.

11.2 ANNIE PYERS DRIVE - TENDER**RESOLUTION 252/2023**

Moved: Cr Gil Kelly

Seconded: Cr Trevor Glover

- 1. Council accepts the tender from JSC Pty Ltd for the contract price specified within this report.**
- 2. Council notes and endorses the financial implications within this report.**

CARRIED

The Meeting closed at 7:02pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 October 2023.

CHAIRPERSON

GENERAL MANAGER