

Business Paper

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, Tuesday 25th July, 2023

Administration Centres: 1300 459 689

The Mayor & Councillors
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of Council will be held in the Council Chambers, Gundagai on:

Tuesday, 25th July, 2023 at 6:00PM

The agenda for the meeting is enclosed.

Steve McGrath
Interim General Manager

Live Streaming of Meetings Statement

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and, or, voice being live streamed and publicly available. Please refrain from making any defamatory statements.

AGENDA

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1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Wiradjuri people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Wiradjuri Nation and extends that respect to other Aboriginal people who are present.

ADJOURN MEETING FOR OPEN FORUM**2 OPEN FORUM****RESUME OPEN MEETING****3 APOLOGIES****4 DISCLOSURES OF INTEREST**

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 27 JUNE 2023

REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Steve McGrath, Interim General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none">1. Minutes of the Ordinary Meeting of Council held on Tuesday 27 June 20232. Confidential Minutes of the Ordinary Meeting of Council held on Tuesday 27 June 2023 – Confidential (under separate cover)

RECOMMENDATION

- 1. The Minutes of the Ordinary Meeting of Council held on Tuesday 27 June 2023 be confirmed as a true and correct record of the meeting.**
- 2. The Confidential Minutes of the Ordinary Meeting of Council held on Tuesday 27 June 2023 be confirmed as a true and correct record of the meeting.**



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

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Minutes

ORDINARY COUNCIL MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

6:00PM, Tuesday 27th June, 2023

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON TUESDAY, 27 JUNE 2023 AT 6:00PM**

PRESENT: Cr Charlie Sheahan (Mayor), Cr Leigh Bowden (Deputy Mayor), Cr Les Boyd, Cr Logan Collins, Cr Trevor Glover, Cr David Graham, Cr Gil Kelly, Cr Abb McAlister

IN ATTENDANCE: Steve McGrath (Interim General Manager), Paul Woods (Interim Deputy General Manager - CCD), Matt Stubbs (Deputy General Manager - Operations), Zac Mahon (Manager Finance), Sally Atkinson (Acting Manager Development, Building and Compliance), Mark Ellis (Manager Engineering Cootamundra), Stephen Targett (Acting Manager Engineering Gundagai), Wayne Bennett (Manager Regional Services Cootamundra), Andrew Brock (Manager Regional Services Gundagai)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 OPEN FORUM

Nil

3 APOLOGIES

RESOLUTION 142/2023

Moved: Cr David Graham

Seconded: Cr Abb McAlister

Apologies from Cr Penny Nicholson be received.

CARRIED

4 DISCLOSURES OF INTEREST

Two (2) disclosure of interests received.

1. Cr Logan Collins – Non-Pecuniary Interest - Item 11.4 Tom Street Road Closure
2. Cr Trevor Glover – Non-Pecuniary Interest - Item 8.4.3 Development Application 2023/50 – 20 Lawrence Street Cootamundra

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 23 MAY 2023

RESOLUTION 143/2023

Moved: Cr Leigh Bowden

Seconded: Cr Trevor Glover

The Minutes of the Ordinary Meeting of Council held on Tuesday 23 May 2023 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

RESOLUTION 144/2023

Moved: Cr Trevor Glover

Seconded: Cr Les Boyd

The information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT

8.1 GENERAL MANAGER OFFICE

8.1.1 IPART DRAFT REPORT - REVIEW OF THE RATE PEG METHODOLOGY

RESOLUTION 145/2023

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

That Cootamundra-Gundagai Regional Council lodge a submission to the IPART Review of the Rate Peg Methodology indicating support for draft decisions 1 to 10, and also for draft recommendations 1 and 2, within the Draft IPART Report.

CARRIED

8.2 BUSINESS

8.2.1 FINAL OPERATIONAL PLAN 2023/2024

RESOLUTION 146/2023

Moved: Cr Leigh Bowden

Seconded: Cr Trevor Glover

- 1. The submissions in response to the public exhibition of the draft 2023/2024 Operational Plan (incorporating Revenue Policy, Fees & Charges and budget) be considered.**

2. **Any further submissions received up until 5pm Wednesday 21 June 2023, will be considered in a late report.**
3. **The draft Cootamundra-Gundagai Regional Council 2023/2024 Operational Plan be adopted by Council.**

CARRIED

Interim General Manager made notice of a recommended adjustment, which comprised of additional wording on page 22 of the fees and charges, as follows: Community not-for-profit organisations may be eligible of a council donation of up to 50% of the general usage rate (and the area hired with equipment set up/ remaining in place, upon written request and approval)

8.2.2 APPLICATIONS FOR COMMUNITY DONATIONS 2023

RESOLUTION 147/2023

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

Council defer the consideration of the Community Donation Applications Report, pending further information and consideration of the applications by Councillors at a workshop.

CARRIED

8.2.3 COOTAMUNDRA BEACH VOLLEYBALL EVENT LICENCE

RESOLUTION 148/2023

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

1. **That Council award the coordination of the Coota Beach Volleyball event, via a licencing agreement, offering a 3-year agreement, with a further 3-year option, to Business Cootamundra.**
2. **That seed funding already allocated to the event be transferred to Business Cootamundra.**

CARRIED

8.2.4 EASTERN RIVERINA ARTS (ERA) ANNUAL GENERAL MEETING AND ANNUAL REPORT

RESOLUTION 149/2023

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

1. **The Eastern Riverina Arts AGM 2023 Minutes be noted.**
2. **The proposed membership and fee structure of \$7,294.31 be endorsed for the 2023/24 Financial Year.**

CARRIED

8.2.5 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE MEETING MINUTES**RESOLUTION 150/2023**

Moved: Cr David Graham

Seconded: Cr Les Boyd

The Minutes of The Arts Centre Cootamundra s.355 Committee Meeting held 16 March 2023, 20 April 2023 and 18 May 2023 attached to the report, be received and noted.

CARRIED

8.2.6 BRADMAN BIRTHPLACE MUSEUM S.355 COMMITTEE MEETING MINUTES**RESOLUTION 151/2023**

Moved: Cr Logan Collins

Seconded: Cr Abb McAlister

The Minutes of the Bradman Birthplace Museum s.355 Committee meeting held 18 May 2023, attached to the report, be received and noted.

CARRIED

Cr Collins is the council representative on the Bradman Birthplace Museum s.355 committee and requested that the committee please contact him to advise of their scheduled meeting dates, and give notice of each meeting.

8.2.7 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES**RESOLUTION 152/2023**

Moved: Cr Gil Kelly

Seconded: Cr Trevor Glover

The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held 11 April 2023, attached to the report be, received and noted.

CARRIED

8.2.8 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES**RESOLUTION 153/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Les Boyd

The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee meeting held 25 May 2023 attached to the report be, received and noted.

CARRIED

8.3 FINANCE

8.3.1 2023/24 RATES & ANNUAL CHARGES

RESOLUTION 154/2023

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

1. ORDINARY RATES

In accordance with the provisions of Section 535 of the *Local Government Act 1993* Cootamundra- Gundagai Regional Council hereby resolves to make the following rates for the 2023/24 rating year:

- a) Farmland Category Rate of 0.13381 cents in the dollar, with a base amount of \$448.00 per assessment, for all rateable land within the Farmland Category in Council's area, as defined in Section 515 of the *Local Government Act 1993*, based upon the land value at a base valuation date of 1 July 2022. The base amount for the Farmland Category is estimated to realise 10.58% of the total yield in this category.
- b) Residential Category Rate of 0.39883 cents in the dollar, with a base amount of \$448.00 per assessment, for all rateable land within the Residential Category in Council's area, as defined in Section 516 of the *Local Government Act 1993*, based upon the land value at a base valuation date of 1 July 2022. The base amount for the Residential Category is estimated to realise 45.44% of the total yield of this category.
- c) Business Category Rate of 1.1967 cents in the dollar, with a base amount of \$448.00 per assessment, for all rateable land within the Business Category in Council's area, as defined in Section 518 of the *Local Government Act 1993*, based upon the land value at a base valuation date of 1 July 2022. The base amount for the Business Category is estimated to realise 19.42% of the total yield of this category.
- d) Mining Rate of 0.29266 cents in the dollar, with a base amount of \$448.00 per assessment, for all rateable land within the Mining Category in Council's area, as defined in Section 517 of the *Local Government Act 1993*, based upon the land value at a base valuation date of 1 July 2022.

2. WASTE MANAGEMENT CHARGES

In accordance with the provisions of Sections 535, 496 and 501 of the *Local Government Act 1993* Council hereby resolves to make the following domestic waste management and waste management charges for the 2023/24 rating year:

- a) Domestic Waste Management Charge of \$520.00 per annual service for each parcel of rateable residential land within the Gundagai, Cootamundra, Stockinbingal & Wallendbeen Scavenging Areas for which the service is available, excluding vacant and unoccupied land. The levying of such charge is to entitle the ratepayer to a regular weekly service of one 120 litre bin for domestic rubbish and a fortnightly service of one 240 litre bin for recyclable domestic rubbish.
- b) Green Waste/Organics Charge of \$68.00 per annual service for each parcel of rateable residential land within the Gundagai, Cootamundra, Stockinbingal & Wallendbeen Scavenging Areas for which the service is available, excluding vacant and unoccupied land. The levying of such charge is to entitle the ratepayer to a regular fortnightly service of one 240 litre bin for green domestic waste.
- c) Residential Waste Management – Other Charge of \$520.00 per annual service for each assessment of residential land outside of the Gundagai, Cootamundra, Stockinbingal & Wallendbeen Scavenging Areas, for which the service is available and required. The levying of such charge is to entitle the ratepayer to a regular weekly service of one 140 litre bin for domestic rubbish, a fortnightly service of one 240 litre bin for recyclable domestic rubbish. (Ratepayers for whom this service is requested and available, may also elect to be provided with a Green Waste/Organics service subject to the charge as noted in d) below.)
- d) Green Waste/Organics Charge – Other Charge of \$68.00 per annual service for each assessment of residential land outside of the Gundagai, Cootamundra, Stockinbingal & Wallendbeen Scavenging Areas, for which the service is available and required. The levying of such charge is to entitle the ratepayer to a regular fortnightly service of one 240 litre bin for domestic green waste

- e) Rural Waste Charge of \$77.00 on each parcel of rateable land outside the Gundagai, Cootamundra, Stockinbingal & Wallendbeen Scavenging areas, and for which there is no service being provided as noted in c) above.
- f) Commercial Waste Management Charge of \$520.00 per service for the removal of waste (one 240 litre general waste pickup per week and one 240 litre recyclable waste pickup per fortnight) from Non-Residential properties for which the service is requested and available. Multiple services will be charged for multiple bins and/or collections per week.
- g) Unoccupied (Vacant Land) Waste Charge of \$77.00 on each parcel of rateable land within the Gundagai, Cootamundra, Stockinbingal & Wallendbeen Scavenging areas for which a domestic waste management service is available, but the land is vacant and unoccupied.

3. STORMWATER MANAGEMENT SERVICE CHARGE

In accordance with the provisions of Section 535, 496A and 510A of the *Local Government Act 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following annual stormwater management service charges, in respect of occupied rateable land within the urban area of Cootamundra, excepting Council owned or controlled parks, land and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act 1993*, for the 2023/24 rating year:

- a) Residential Stormwater Management Charge of \$25.00 per annum per residential assessment of occupied rateable land within the townships of Gundagai & Cootamundra, excepting Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act 1993*, and excluding land that is part of a residential strata allotment.
- b) Residential Strata Stormwater Management Charge of \$12.50 per annum per residential Strata assessment within the townships of Gundagai & Cootamundra, excepting Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act 1993*.
- c) Business (Non-Residential) Stormwater Management Charge of \$25.00 for each 350 square meters of area of land or part thereof of land categorised as business, subject to a minimum of \$25.00 per annum per assessment and a maximum charge of \$250.00 per annum per assessment within the townships of Gundagai & Cootamundra, excepting Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act 1993*.
- c) Business (Non-Residential) Stormwater Management Charge being the greater of \$5.00, or the assessment's proportion of the charge that would apply if the total land area was not strata'd, per annum per business strata assessment within the townships of Gundagai & Cootamundra, excepting Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act 1993*.

4. ON-SITE SEWERAGE MANAGEMENT ADMINISTRATION CHARGE

In accordance with the provisions of Sections 535 and 501 of the *Local Government Act 1993* Council hereby resolves to make the following domestic waste management and waste management charges for the 2023/24 rating year:

On-Site Sewerage Management Administration Charge of \$50.00 per annum for properties for which on-site sewerage services are available and connected.

5. WATER CONSUMPTION CHARGES

In accordance with the provisions of Section 535 and 502 of the *Local Government Act 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following water consumption charges for the 2023/24 rating year:

- a) Water Usage Charge of \$2.24 per kilolitre for usage up to and including 39 kilolitres per quarter, and thereafter \$3.36 per kilolitre for water usage exceeding 39 kilolitres per quarter, for all land connected to the water supply, excepting that land as identified as subject to the charges in 5.b) below.
- b) Non-Residential Community Water Usage Charge of \$1.77 per kilolitre for usage up to and including 39 kilolitres per quarter, and thereafter \$2.52 per kilolitre for usage exceeding 39 kilolitres per quarter, for land to which the water supply is available and connected and whereby Council has by resolution identified the assessment as being subject to Non-Residential Community Water Usage charges.

6. NON-RESIDENTIAL SEWER USAGE CHARGES

In accordance with the provisions of Section 535 and 502 of the *Local Government Act 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following non-residential sewer usage charges for the 2023/24 rating year:

Non-Residential Sewer Usage Charge of \$2.98 per kilolitre of the volume of sewerage discharged. The volume of sewerage discharged shall be calculated by multiplying the volume of water measured at the water meter(s) connected to the property, based on actual usage per kilolitre, by the sewerage discharge factors (SDF) for the predominant use of the land as follows:

PROPERTY USE	SDF %
Concrete Plant, Park Watering	2
Pool	10
Bowling Green, Clubhouse	20
Caravan Park	60
Community use (as defined in Community Based Not For Profit Organisations)	50
Hospital, Motel	85
General business, RLPB, Pharmacy, Medical Centre, Bakery, Restaurant/Hotel/Club, Takeaway food, McDonalds, Service Station, Dentist, Butcher, Hairdresser, Supermarket, Carwash	95
Sewer Well	100

7. WATER ACCESS CHARGES

The annual water access charges as identified below are charged quarterly in arrears.

In accordance with the provisions of Section 535 and 501 of the *Local Government Act 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following annual water access charges for the 2023/24 rating year:

- a) **Residential Water Access Charge** on residential land to which the water supply is available and connected, excluding land that is part of a residential strata allotment, in accordance with the number and size of water service meters connected to the land as follows:

Water Meter Size	Annual Charge
20mm	\$448.00
25mm	\$701.00
32mm	\$1,149.00
40mm	\$1,794.00
50mm	\$2,804.00
63mm	\$4,452.00
75mm	\$6,309.00
80mm	\$7,178.00
100mm	\$11,216.00

- b) **Residential Strata Water Access Charge** of \$448.00 per annum per residential Strata assessment for which the water supply is available and connected.

- c) **Non-Residential Water Access Charge** in respect of non-residential land to which the water supply is available and connected, excluding land that is part of a strata allotment and that land that is identified as liable for charges outlined in 7.e) below, in accordance with the number and size of water service meters connected to the parcel as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	\$448.00
25mm	\$701.00
32mm	\$1,149.00
40mm	\$1,794.00
50mm	\$2,804.00
63mm	\$4,452.00
75mm	\$6,309.00

80mm	\$7,178.00
100mm	\$11,216.00

- d) **Non-Residential Strata Water Access Charge** of \$448.00 per annum per non-residential Strata assessment for which the water supply is available and connected.
- e) **Non-Residential Community Water Access Charge** in respect of non-residential land to which the water supply is available and connected, and whereby Council has by resolution identified the assessment as being subject to Non-Residential Community Water Access charges, in accordance with the number and size of water service meters connected to the parcel as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	\$224.00
25mm	\$350.00
32mm	\$574.00
40mm	\$897.00
50mm	\$1,402.00
80mm	\$3,590.00
100mm	\$5,608.00

8. **VACANT WATER ACCESS CHARGES**

In accordance with the provisions of Section 535 and 501 of the *Local Government Act 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following annual vacant water access charges for the 2023/24 rating year:

- a) **Vacant Residential Water Access Charge** of \$448.00 per annum per residential assessment to which the water supply is available but not connected.
- b) **Vacant Non-Residential Water Access Charge** of \$448.00 per annum per non-residential assessment to which the water supply is available but not connected.
- c) **Vacant Non-Residential Community Water Access Charge** of \$224.00 per annum per non-residential assessment whereby Council has by resolution identified the assessment as being subject to the Vacant Non-Residential Community Water Access Charge.

9. **SEWER ACCESS CHARGES**

The annual sewer access charges as identified below are charged quarterly in arrears.

In accordance with the provisions of Section 535 and 501 of the *Local Government Act 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following annual sewer access charges for the 2023/24 rating year:

- a) **Residential Sewer Access Charge** of \$673.00 per annum per residence to which sewerage services are available and connected.
- b) **Non-Residential Sewer Access Charge** in respect of non-residential land to which sewerage services are available and connected, excepting land identified as liable for the charges as outlined in 9.c) below, in accordance with the number and size of the water service meters connected to the land as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	\$561.00
25mm	\$673.00
32mm	\$785.00
40mm	\$1,076.00
50mm	\$1,346.00
63mm	\$1,695.00
75mm	\$2,019.00
80mm	\$2,152.00
100mm	\$2,692.00

- c) **Non-Residential Community Sewer Access Charge** in respect of non-residential land to which sewerage services are available and connected, and whereby Council has by resolution identified the assessment as being subject to Non-Residential Community Sewer Access charges, in accordance with the number and size of water service meters connected to the land as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	\$280.00
25mm	\$336.00
32mm	\$391.00
40mm	\$538.00
50mm	\$673.00
80mm	\$1,076.00
100mm	\$1,346.00

10. **VACANT SEWER ACCESS CHARGES**

In accordance with the provisions of Section 535 and 501 of the *Local Government Act 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following annual vacant sewer access charges for the 2023/24 rating year:

- a) **Vacant Residential Sewer Access Charge** of \$393.00 per annum per residential assessment to which the water supply is available but not connected.
- b) **Vacant Non-Residential Sewer Access Charge** of \$393.00 per annum per non-residential assessment to which the water supply is available but not connected.
- c) **Vacant Non-Residential Community Sewer Access Charge** of \$196.00 per annum per non-residential assessment to which sewerage services are available but not connected, and whereby Council has by resolution identified the assessment as being subject to Vacant Non-Residential Community Access Charges.

11. **LIQUID TRADE WASTE CHARGES**

The annual trade waste charges as identified below are charged bi-annual in arrears. In accordance with the provisions of Section 535 and 502 of the *Local Government Act 1993*, Council hereby resolves to make the following trade waste charges for the 2023/24 rating year:

- a) **Trade Waste Annual Fee** on non-residential land connected to the sewerage service of \$250.00 where liquid trade waste is discharged.
- b) **Trade Waste Usage Charge** on (Category 2) non-residential land connected to the sewerage service of \$4.33 per kilolitre of the estimated volume of liquid trade waste discharged to the sewerage system with prescribed pre-treatment. The volume of liquid trade waste discharged shall be calculated by multiplying the volume of water measured at the water meter(s) connected to the property, based on actual usage per kilolitre, by the trade waste discharge factors (TWDF) for the predominant use of the property as follows:

PROPERTY USE	TWDF %
Concrete Plant, Park Watering & Sewer Well	1
Pool, Bowling Green, Clubhouse & General Business	10
RLPB, Pharmacy, Medical Centre	20
Caravan Park, School & Bakery, Community use (as defined in Community Based Not For Profit Organisations)	25
Motel, Restaurant, Hotel, Club	30
Takeaway food	50
McDonalds	62
Service Station	70
Dentist	80
Hospital	85
Butcher, Hairdresser, Supermarket, Carwash	90

12. INTEREST ON OVERDUE RATES & CHARGES

Interest on overdue rates and charges for the 2023-24 rating year has been set by Council at the maximum rate of interest payable as determined by the Minister of Local Government of 9.0% per annum, calculated daily, in accordance with Section 566 of the Local Government Act 1993.

13. COMMUNITY BASED NOT FOR PROFIT ORGANISATIONS

Cootamundra-Gundagai Regional Council hereby resolves to make the assessments shown below as being those assessments to which Non-Residential Community Water Access Charges, Non-Residential Community Sewer Access Charges, Non-Residential Community Water Usage Charges, and Community Use Sewerage and Trade Waste Discharge Factors shall apply as follows:

<u>Assessment</u>	<u>Name of Owner/Occupier</u>	<u>Use of Land</u>
<u>Religious Organisations</u>		
10001451	Sacred Heart Parish	Convent and Place of Worship
10001477	Catholic Church Trustees	Place of Worship
10001485	Catholic Church Trustees	Minister's Residence/Place of Worship
10008142	Presbyterian Church	Place of Worship
10013340	Jehovah's Witnesses Congregations	Place of Worship
10013423	Salvation Army	Minister's Residence/Place of Worship
10015444	Church Of the Foursquare Gospel	Place of Worship
10015832	Baptist Church Of NSW	Place of Worship
10017119	Anglican Church Property Trust Diocese	Minister's Residence/Place of Worship
10017135	Anglican Church of Australia	Place of Worship
10029445	Uniting Church	Church Hall and Place of Worship
10029478	Uniting Church	Place of Worship
10039766	Australasian Conference Association Ltd	Place of Worship
11011715	Anglican Church Property Trust Dc & G	Place of Worship
11018389	Anglican Church Property Trust Dc & G	Place of Worship
11019627	Roman Catholic Church	Place of Worship
<u>Local Sporting, Charitable & Community Groups</u>		
10006328	Society of St Vincent de Paul	Public Charity
10008399	Boy Scouts Association	Community Group
10008431	Cootamundra Ex-Servicemen's and Citizens Club	Community Facility
10008837	Australian Red Cross Society	Public Charity
10008845	Australian Red Cross Society	Public Charity
10009660	Showground Users Committee	Community Facility
10010320	The Cootamundra Country Club Ltd	Community Facility
10010882	CADAS Coota West	Community Group/Facility
10011955	Southern Cross Care - Retirement Village	Community Facility
10012060	Elouera Association Incorporated	Public Charity/Community Organisation
10015725	Cootamundra Wattle Guides	Community Group/Facility
10017556	Cootamundra Squash Assoc	Community Sporting Facility
10018877	Elouera Association Incorporated	Public Charity/Community Organisation
10030450	Town Tennis Club	Community Sporting Facility
10030468	Cootamundra Rugby League Club	Community Sporting Facility
10033223	Cootamundra Preschool Incorporated	Community Facility
10035780	Cootamundra Lions Club	Community Group
10039246	Coota Health Care Co-Op - Nursing Home	Community Facility
10039865	Elouera Cootamundra Assn Pty Ltd	Public Charity/Community Organisation
10045698	Cootamundra Strikers Soccer Club	Community Sporting Facility
10046159	Elouera Association Incorporated	Public Charity/Community Organisation

11011913	Gundagai Pre-School Kindergarten	Community Facility
11015922	Gundagai Common Trust	Community Group/Facility
11016136	Gundagai Racecourse and Showground Land	Community Sporting & Rec Facility
11019452	Gundagai District Services Club Ltd	Community Facility
11019460	Gundagai District Services Club Ltd	Community Facility
11019569	Valmar Support Services Ltd	Community Facility
11019965	Gundagai District Services Club Ltd	Community Facility
11019973	Gundagai District Services Club Ltd	Community Facility
11021318	Gundagai Scout Group	Community Group/Facility
11021730	Gundagai District Services Club Ltd	Community Facility
11032836	Gundagai Historic Bridges Committee Inc.	Community Group/Facility
11037132	South Gundagai Common Trust	Community Group/Facility

CARRIED

MOTION

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

That a further report be presented to councillors regarding the methodology and eligibility criteria for community based not for profit organisations.

8.3.2 RESTRICTED CASH RECONCILIATION

RESOLUTION 155/2023

Moved: Cr David Graham

Seconded: Cr Gil Kelly

The Restricted Cash Reconciliation report, be received and noted.

CARRIED

8.3.3 FINANCE UPDATE - OPERATIONAL AND CAPITAL INCOME & EXPENDITURE

RESOLUTION 156/2023

Moved: Cr Les Boyd

Seconded: Cr Logan Collins

The Finance Update report, be received and noted.

CARRIED

8.3.4 INVESTMENT REPORT - MAY 2023

RESOLUTION 157/2023

Moved: Cr Trevor Glover

Seconded: Cr Logan Collins

The report detailing Council Cash and Investments as at 31 May 2023, be received and noted.

CARRIED

8.4 SUSTAINABLE DEVELOPMENT

8.4.1 DEVELOPMENT APPLICATION MODIFICATION - DA 2019/143.6 MOD 5 - TUMBLONG RESERVE ROAD, TUMBLONG

RESOLUTION 158/2023

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

That Council grants approval to the proposed modification, subject to the consent conditions below:

A. Application No.: DA 2019/143.6

B. Property: Lot: 10 DP: 1210362, Lot: 7004 DP: 1028797, Lot 7300 DP 1148008,
Lot: 3 DP: 702858
Tumblong Reserve Road TUMBLONG,
282 Tumblong Reserve Road TUMBLONG,
68 Tumblong Reserve Road TUMBLONG

C. Original Development: Inert Landfill Waste Facility – approved 29 June 2020.

D. Modification Description: Construction of an additional 25ML temporary leachate storage pond and associated perimeter bunds on Lot 3 DP702858

1. This Notice of Determination for modification is granted subject to the following conditions:

- 1. The Applicant shall carry out the development in accordance with the plans and supporting documentation recommendations and specifications submitted in support of the application including the Environmental Impact Statement, Part A Rev 2 (dated November 2019) and prepared by Salvestro Planning and InSitu Advisory, and documentation submitted in relation to modification DA2019.143 MOD 5 – Temporary Leachate Pond.**

Note: Attachment A – General Terms of Approval – NSW Environment Protection Authority form part of this consent. The applicant must also adhere to the conditions contained in Attachment A.

Attachment B – Special Conditions - NSW Environment Protection Authority. The applicant must also adhere to the conditions contained in Attachment B.

[as amended by DA2019/143 MOD 1, approved 29 September 2020]

Insertion of the following conditions

TEMPORARY LEACHATE POND

- E. The temporary leachate pond on Lot 3 DP 702858 is to be decommissioned five (5) years from the date of the transfer of leachate from Cell 2 to the temporary leachate pond.**
- F. No leachate from the temporary leachate pond is to be transferred back to the landfill site (Lot 7004 DP 1028797 and Lot 7300 DP 1148008) to either Cell 1, Cell 2 or the originally approved 3.47ML leachate pond without effective treatment to immobilise the dissolved salts as outlined in *Tumblong Landfill – Leachate Odour Mitigation and Management Advice* (The Odour Unit, 11 May 2023).**

- G. Prior to any transfer of treated leachate out of the temporary leachate pond to the landfill site, the leachate is to be tested and a report submitted to Council to confirm that the leachate in the temporary leachate pond has been effectively treated and is able to be disposed of via evaporation and irrigation without any risk of odour impact.

PRIOR TO THE TRANSFER OF LEACHATE TO THE TEMPORARY LEACHATE POND

- H. Prior to the transfer of any leachate to the temporary pond on Lot 3 DP 702858, an easement is to be created over Lot 3 DP 702858 benefitting Lot 7004 DP 1028797 and Lot 7300 DP 1148008. The easement is to permit the temporary storage of leachate from the landfill on 7004 DP 1028797 and Lot 7300 DP 1148008, on Lot 3 DP 702858.
- I. The Applicant shall install a suitable fence around the temporary leachate pond and associated bunds and filter beds.

TRANSFER OF LEACHATE TO THE TEMPORARY LEACHATE POND

- J. Leachate stored in Cell 2 of the Waste Facility, is to be transferred to the temporary leachate pond, in accordance with the recommendations as outlined in *Tumblong Landfill – Leachate Odour Mitigation and Management Advice* (The Odour Unit, 11 May 2023).

REMOVAL OF THE TEMPORARY LEACHATE POND

- K. Within Twelve (12) months of the transfer of leachate to the temporary leachate pond, the applicant is to submit to Council a plan for the decommissioning of the temporary pond, and the rehabilitation of the area.
- L. After decommissioning of temporary leachate pond, and restoration of the site, the following documentation is to be submitted to Cootamundra-Gundagai Regional Council within thirty (30) days of the completion of works;
- a. Written notification that the site has been rehabilitated and that works have been completed,
 - b. Written certification that there has been no impact on the immediate environment, and that the site is suitable for agricultural use.

ATTACHMENT B - NSW ENVIRONMENT PROTECTION AUTHORITY

Special Conditions

E7 Leachate Pond

E7.1 The licensee must construct a leachate pond in accordance with the concept design contained in *Tumblong Landfill – Odour Mitigation and Management Advice*, prepared by The Odour Unit and InSitu Advisory and dated 10 November 2022.

E7.2 Prior to the construction of the leachate pond, the licensee must prepare a Construction Quality Assurance (CQA) Plan that addresses the matters set out in the *Environmental Guidelines: Solid Waste Landfills, Minimum Standards Part 11* (EPA, 2016). It must specify tests, inspections and other procedures that the licensee will implement during construction of the pond to ensure compliance with the approved designs and specifications.

E7.3 Following the construction of the leachate pond, the licensee must submit to the EPA by electronic mail to info@epa.nsw.gov.au for approval a Construction Quality Assurance (CQA) Report. The licensee must not deposit leachate in the pond subject to this modification until the EPA has approved the CQA Report for the completed leachate pond and provided approval in writing to commence this operation. The CQA Report must contain:

- A) Details and evidence of the works installed, the testing conducted and the quality assurance procedures implemented;
- B) An account of any variation to the approved designs, methods and specifications and CQA Plan; and
- C) An opinion by an appropriately qualified and experienced construction quality assurance practitioner on the conformance of the works with the approved designs, methods, specifications and CQA Plan.

All other conditions remain as previously approved.

CARRIED

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Charlie Sheahan (Mayor) Cr Leigh Bowden Cr Les Boyd Cr Logan Collins Cr Trevor Glover Cr David Graham Cr Gil Kelly Cr Abb McAlister	Nil
ABSENT	DECLARED INTEREST
Cr Penny Nicholson	Nil

8.4.2 DEVELOPMENT APPLICATION - 2023/47 - 56 CROWN STREET COOTAMUNDRA

RESOLUTION 159/2023

Moved: Cr Abb McAlister

Seconded: Cr Logan Collins

That Council approve the following development subject to the consent conditions below:

- **Application No:** DA2023/47
- **Property:** Lot 1 DP725160
56 Crown Street
COOTAMUNDRA NSW 2590
- **To demolish the existing Shed and construct a new Shed**

GENERAL CONDITIONS

(1) GEN Condition - Compliance Standards

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

Reason: The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
	Site plan	Applicant	
#WSS230539-3	Shed plans	Apex Engineering Group PTY LTD (widespan sheds)	24/02/2023

Reason: To confirm the details of the application as submitted by the applicant and as approved by Council.

(3) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason: To ensure that any public utilities are maintained and protected from damage.

(4) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason: This consent does not certify compliance with the BCA or NCC.

PRIOR TO COMMENCEMENT OF WORKS**(1) PCW Condition – Prior to Building Work Commencing.**

The erection of a building in accordance with the development consent must not commence until:-

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
2. the person having the benefit of the development consent has:
 - a. appointed a principal certifying authority for the building work, and
 - b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and
3. the principal certifying authority has, no later than 2 days before building works commences:
 - a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
 - b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and
4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
 - a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
 - b. notified the principal certifying authority of any such appointment, and
 - c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work.

Reason: To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.

(2) PCW Condition – Signage.

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include: -

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(3) PCW Condition – Notice of Commencement.

Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(4) PCW Condition – Builders Toilets.

Provision being made for temporary WC accommodation on site prior to the commencement of excavation or other associated building works.

Reason: To ensure minimum standards of hygiene for onsite workers.

(5) PCW Condition – Residential Building Work.

Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information

1. In the case of work for which a principal contractor is required to be appointed:
 - a. In the name and licence number of the principal contractor, and
 - b. The name of the insurer by which the work is insured under Part 6 of that Act.
2. In the case of work to be done by an owner-builder:
 - a. The name of the owner-builder and,
 - b. If the owner builder is required to hold an owner builder permit under the Act, the number of the owner-builder permits.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (1) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Reason: Statutory compliance.

(6) PCW Condition – Siting of Building.

The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council as specified on the approved site plan.

Reason: To ensure the development is carried out correctly on the allotment.

(7) PCW Condition – Waste Storage During Construction.

Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

Reason: To ensure that the site is not a source of wind-blown litter.

(8) PCW Condition – Soil Erosion Control.

Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage system. Care shall be taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

Reason: To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.

(9) PCW Condition – Second Hand Materials.

No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

Reason: To ensure the external appearance of the building is maintained to an acceptable standard.

(10) PCW Condition – Underground Services.

The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

Reason: To ensure the utility services are protected and satisfactory for the proposed development.

DURING CONSTRUCTION

(1) DUR Condition – Works to be undertaken in Accordance with the Approval.

All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

Reason: ensure all works are carried out in accordance with the development consent.

(2) DUR Condition – Hours of Construction Site Works.

Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:-

Monday to Saturday from 7.00am to 7.00pm

Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

Reason: So that the development does not reduce the amenity of the area.

(3) DUR Condition – Footpath Storage.

Building materials not to be stored on Council footway or nature strip at any time.

Reason: To ensure an adequate level of public safety is maintained.

(4) DUR Condition – Waste Removal.

All debris and any waste fill are to be removed from the site and disposed of at an approved, licensed waste facility. Please note that a separate fee applies for disposal of waste at Council's waste depots. You should contact Council for an estimate of costs in this regard or refer to Council's adopted Fees and Charges.

Reason: To ensure that the amenity and unsightly condition is minimised.

(5) DUR Condition – Tree Protection - Nature Strip.

Existing trees which are located on the nature-strip shall be protected during the construction period.

Reason: The Council's concern that the amount of vegetation in the Shire should continue to increase to improve the climate and appearance.

(6) DUR Condition – Driveway and Layback.

The provision of an adequate vehicle access, including the provision of an invert crossing at the kerb and gutter is required to be installed as part of the development. The installation of the vehicle access and kerb and gutter crossing are to be constructed in accordance with Councils 'Typical vehicle kerb and gutter crossing KG 65/1'.

Twenty four (24) hours' notice is to be given to Council's Works & Services group before placement of concrete to enable formwork to be inspected. Failure to do so may result in rejection of the works and a need for reconstruction.

Reason: To ensure appropriate vehicle access is provided to the development which does not adversely impact on pedestrian traffic or Council's public road infrastructure.

(7) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure the building complies with the BCA.

(8) DUR Condition – Inspections.

The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 58 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure that adequate time is given of required inspections.

(9) DUR Condition – Restricted Public Access.

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with SafeWork NSW Regulations.

Reason: To ensure public safety is maintained.

(10) DUR Condition – Storm Water.

Storm water is to be discharged: -

1. To the roadside gutter, taken through the kerb and the kerb is to be made good or, alternatively, linked to existing storm water drainage which discharges at the roadside gutter
2. , and any overflows to be without nuisance

Reason: To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system

(11) DUR Condition – Storm Water / Ground Water Diversion.

Run-off and ground water seepage shall be diverted around the building to the storm water system via a suitable ag drain or dish drain.

Reason: To minimise the opportunity for ponding and flooding.

POST CONSTRUCTION

(1) POC Condition – Occupation of Building.

A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason: So that the development is substantially completed to a safe standard to allow use or occupation of said building.

ONGOING USE

(1) USE Condition – Business Use.

The structure is not to be let, adapted or used for separate occupation or commercial purposes.

Reason: Development consent is required for any activity other than residential.

(2) USE Condition – Carport Enclosure Prohibited.

The open sides of the carport are not to be enclosed at any point in time without the prior consent of Council.

Reason: attached carport is not approved as an enclosed structure and requires approval to enclose.

(3) USE Condition – Clean and Tidy.

The premises are to be maintained in a clean and tidy condition at all times.

Reason: So that the development does not reduce the amenity of the area.

(4) USE Condition –Amenity General.

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

Reason: So that the development does not reduce the amenity of the area.

(5) USE Condition – Non Habitable Use.

The shed is not to be used for residential occupation without prior consent of Council.

Reason: Health and safety prohibition.

CARRIED

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Charlie Sheahan (Mayor) Cr Leigh Bowden Cr Les Boyd Cr Logan Collins Cr Trevor Glover Cr David Graham Cr Gil Kelly Cr Abb McAlister	Nil
ABSENT	DECLARED INTEREST
Cr Penny Nicholson	Nil

8.4.3 DEVELOPMENT APPLICATION - 2023/50 - 20 LAWRENCE STREET COOTAMUNDRA

RESOLUTION 160/2023

Moved: Cr Leigh Bowden

Seconded: Cr Logan Collins

That Council approve the following development subject to the consent conditions below:

- **Application No:** DA2023/50
- **Property:** Lot 2 DP 568167
20 Lawrence Street
COOTAMUNDRA NSW 2590
- **To construct a Carport and relocation of existing Garden Sheds**

GENERAL CONDITIONS

(1) GEN Condition - Compliance Standards

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

Reason: The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
	Proposed carport site plan 20 Lawrence street- proposed carport & garden sheds	Coota design	
1	Proposed carport – floorplan, elevations, section	Coota design	26.4.23

Reason: To confirm the details of the application as submitted by the applicant and as approved by Council.

(3) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason: To ensure that any public utilities are maintained and protected from damage.

(4) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason: This consent does not certify compliance with the BCA or NCC.

PRIOR TO COMMENCEMENT OF WORKS

(1) PCW Condition – Prior to Building Work Commencing.

The erection of a building in accordance with the development consent must not commence until:-

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
2. the person having the benefit of the development consent has:
 - a. appointed a principal certifying authority for the building work, and
 - b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and
3. the principal certifying authority has, no later than 2 days before building works commences:
 - a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
 - b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and
4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
 - a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
 - b. notified the principal certifying authority of any such appointment, and
 - c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work .

Reason: To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.

(2) PCW Condition – Signage.

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include: -

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(3) PCW Condition – Notice of Commencement.

Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(4) PCW Condition – Residential Building Work.

Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information

1. In the case of work for which a principal contractor is required to be appointed:
 - a. In the name and licence number of the principal contractor, and
 - b. The name of the insurer by which the work is insured under Part 6 of that Act.
2. In the case of work to be done by an owner-builder:
 - a. The name of the owner-builder and,
 - b. If the owner builder is required to hold an owner builder permit under the Act, the number of the owner-builder permits.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (1) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Reason: Statutory compliance.

(5) PCW Condition – Siting of Building.

The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council as specified on the approved site plan.

Reason: To ensure the development is carried out correctly on the allotment.

(6) PCW Condition – Waste Storage During Construction.

Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

Reason: To ensure that the site is not a source of wind-blown litter.

(7) PCW Condition – Soil Erosion Control.

Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage system. Care shall be taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

Reason: To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.

(8) PCW Condition – Second Hand Materials.

No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

Reason: To ensure the external appearance of the building is maintained to an acceptable standard.

(9) PCW Condition – Underground Services.

The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

Reason: To ensure the utility services are protected and satisfactory for the proposed development.

DURING CONSTRUCTION

(1) DUR Condition – Works to be undertaken in Accordance with the Approval.

All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

Reason: ensure all works are carried out in accordance with the development consent.

(2) DUR Condition – Hours of Construction Site Works.

Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:-

Monday to Saturday from 7.00am to 7.00pm
Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

Reason: So that the development does not reduce the amenity of the area.

(3) DUR Condition – Footpath Storage.

Building materials not to be stored on Council footway or nature strip at any time.

Reason: To ensure an adequate level of public safety is maintained.

(4) DUR Condition – Waste Removal.

All debris and any waste fill are to be removed from the site and disposed of at an approved, licensed waste facility. Please note that a separate fee applies for disposal of waste at Council's waste depots. You should contact Council for an estimate of costs in this regard or refer to Council's adopted Fees and Charges.

Reason: To ensure that the amenity and unsightly condition is minimised.

(5) DUR Condition – Tree Protection - Nature Strip.

Existing trees which are located on the nature-strip shall be protected during the construction period.

Reason: The Council's concern that the amount of vegetation in the Shire should continue to increase to improve the climate and appearance.

(7) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure the building complies with the BCA.

(8) DUR Condition – Inspections.

The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 58 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure that adequate time is given of required inspections.

(9) DUR Condition – Restricted Public Access.

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with SafeWork NSW Regulations.

Reason: To ensure public safety is maintained.

(10) DUR Condition – Storm Water.

Storm water is to be discharged: -

1. To the roadside gutter, taken through the kerb and the kerb is to be made good or, alternatively, linked to existing storm water drainage which discharges at the roadside gutter
2. To the roadside table drain. The end of the storm water pipe at the table drain shall be suitably protected to avoid damage to the end of the pipe
3. and any overflows to be without nuisance

Reason: To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system

(11) DUR Condition – Storm Water / Ground Water Diversion.

Run-off and ground water seepage shall be diverted around the building to the storm water system via a suitable ag drain or dish drain.

Reason: To minimise the opportunity for ponding and flooding.

POST CONSTRUCTION

(1) POC Condition – Occupation of Building.

A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason: So that the development is substantially completed to a safe standard to allow use or occupation of said building.

ONGOING USE

(1) USE Condition – Business Use.

The carport not being let, adapted or used for separate occupation or commercial purposes.

Reason: Development consent is required for any activity other than residential.

(2) USE Condition – Carport Enclosure Prohibited.

The open sides of the carport are not to be enclosed at any point in time without the prior consent of Council.

Reason: structure approved as an open carport only- not to be enclosed without further consent from council.

(3) USE Condition – Clean and Tidy.

The premises are to be maintained in a clean and tidy condition at all times.

Reason: So that the development does not reduce the amenity of the area.

(4) USE Condition –Amenity General.

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

Reason: So that the development does not reduce the amenity of the area.

(5) USE Condition – Non Habitable Use.

The shed/carport is not to be used/adapted/modified for residential occupation without prior consent of Council.

Reason: Health and safety prohibition.

CARRIED

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Charlie Sheahan (Mayor) Cr Leigh Bowden Cr Les Boyd Cr Logan Collins Cr David Graham Cr Gil Kelly Cr Abb McAlister	Nil
ABSENT	DECLARED INTEREST
Cr Penny Nicholson	Cr Trevor Glover

8.4.4 DEVELOPMENT APPLICATION - 2023/58 - 6 COWCUMBLA STREET COOTAMUNDRA**RESOLUTION 161/2023**

Moved: Cr Les Boyd

Seconded: Cr Gil Kelly

That Council approve the following development subject to the consent conditions below:

- **Application No:** DA2023/58
- **Property:** Lot 1 DP 580584
6 Cowcumbra Street
COOTAMUNDRA NSW 2590
- **To construct a new Shed**

GENERAL CONDITIONS**(1) GEN Condition - Compliance Standards**

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

Reason: The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
	Site Plan	Applicant	May 2023
	Elevations	Applicant	May 2023
Job No. 2305E03 Sheet No. S00	Cover Page	Structure A	03.05.2023
Job No. 2305E03 Sheet No. S01	General Notes	Structure A	03.05.2023
Job No. 2305E03	Footings Plan	Structure A	03.05.2023

Sheet No. S02			
Job No. 2305E03 Sheet No. S03	Roof Framing	Structure A	03.05.2023
Job No. 2305E03 Sheet No. S04	East & West Elevations	Structure A	03.05.2023
Job No. 2305E03 Sheet No. S05	South & North Elevations	Structure A	03.05.2023

Reason: To confirm the details of the application as submitted by the applicant and as approved by Council.

(3) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason: To ensure that any public utilities are maintained and protected from damage.

(4) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason: This consent does not certify compliance with the BCA or NCC.

PRIOR TO COMMENCEMENT OF WORKS

(1) PCW Condition – Prior to Building Work Commencing.

The erection of a building in accordance with the development consent must not commence until:-

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
2. the person having the benefit of the development consent has:
 - a. appointed a principal certifying authority for the building work, and
 - b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and
3. the principal certifying authority has, no later than 2 days before building works commences:
 - a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
 - b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and
4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
 - a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
 - b. notified the principal certifying authority of any such appointment, and
 - c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work.

Reason: To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.

(2) PCW Condition – Signage.

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include: -

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(3) PCW Condition – Notice of Commencement.

Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(4) PCW Condition – Builders Toilets.

Provision being made for temporary WC accommodation on site prior to the commencement of excavation or other associated building works.

Reason: To ensure minimum standards of hygiene for onsite workers.

(5) PCW Condition – Residential Building Work.

Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information

1. In the case of work for which a principal contractor is required to be appointed:
 - a. In the name and licence number of the principal contractor, and
 - b. The name of the insurer by which the work is insured under Part 6 of that Act.
2. In the case of work to be done by an owner-builder:
 - a. The name of the owner-builder and,
 - b. If the owner builder is required to hold an owner builder permit under the Act, the number of the owner-builder permits.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (1) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Reason: Statutory compliance.

(6) PCW Condition – Siting of Building.

The applicant is responsible to ensure that the building is sited on the allotment and constructed with a three (3) metre setback from the Thompson Street boundary.

Reason: To ensure the development is carried out on the correct allotment.

(7) PCW Condition – Waste Storage During Construction.

Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

Reason: To ensure that the site is not a source of wind-blown litter.

(8) PCW Condition – Soil Erosion Control.

Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage system. Care shall be taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

Reason: To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.

(9) PCW Condition – Second Hand Materials.

No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

Reason: To ensure the external appearance of the building is maintained to an acceptable standard.

(10) PCW Condition – Underground Services.

The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

Reason: To ensure the utility services are protected and satisfactory for the proposed development.

DURING CONSTRUCTION**(1) DUR Condition – Works to be undertaken in Accordance with the Approval.**

All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

Reason: ensure all works are carried out in accordance with the development consent.

(2) DUR Condition – Hours of Construction Site Works.

Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:-

Monday to Saturday from 7.00am to 7.00pm

Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

Reason: So that the development does not reduce the amenity of the area.

(3) DUR Condition – Footpath Storage.

Building materials not to be stored on Council footway or nature strip at any time.

Reason: To ensure an adequate level of public safety is maintained.

(4) DUR Condition – Waste Removal.

All debris and any waste fill are to be removed from the site and disposed of at an approved, licensed waste facility. Please note that a separate fee applies for disposal of waste at Council's waste depots. You should contact Council for an estimate of costs in this regard or refer to Council's adopted Fees and Charges.

Reason: To ensure that the amenity and unsightly condition is minimised.

(5) DUR Condition – Tree Protection - Nature Strip.

Existing trees which are located on the nature-strip shall be protected during the construction period.

Reason: The Council's concern that the amount of vegetation in the Shire should continue to increase to improve the climate and appearance.

(6) DUR Condition – Driveway and Layback.

The provision of an adequate vehicle access, including the provision of an invert crossing at the kerb and gutter is required to be installed as part of the development. The installation of the vehicle access and kerb and gutter crossing are to be constructed in accordance with Councils 'Typical vehicle kerb and gutter crossing KG 65/1'.

Twenty four (24) hours' notice is to be given to Council's Works & Services group before placement of concrete to enable formwork to be inspected. Failure to do so may result in rejection of the works and a need for reconstruction.

Reason: To ensure appropriate vehicle access is provided to the development which does not adversely impact on pedestrian traffic or Council's public road infrastructure.

(7) DUR Condition - Pipe Replacement.

Should the proposed building be located over existing vitrified clay sewer pipes then such pipes shall be reinstated in PVC material in the area under the proposed building.

Reason: To minimise the opportunity for damage to the building as a result of leaking sewage.

(8) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure the building complies with the BCA.

(9) DUR Condition – Inspections.

The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 58 of the Environmental Planning and Assessment (Development Certification and Fire Safety) Regulation 2021.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure that adequate time is given of required inspections.

(10) DUR Condition – Restricted Public Access.

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with SafeWork NSW Regulations.

Reason: To ensure public safety is maintained.

(11) DUR Condition – Storm Water.

Storm water is to be discharged: -

1. To the roadside gutter, taken through the kerb and the kerb is to be made good or, alternatively, linked to existing storm water drainage which discharges at the roadside gutter

Reason: To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system

(12) DUR Condition – Storm Water / Ground Water Diversion.

Run-off and ground water seepage shall be diverted around the building to the storm water system via a suitable ag drain or dish drain.

Reason: To minimise the opportunity for ponding and flooding.

POST CONSTRUCTION**(1) POC Condition – Occupation of Building.**

A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason: So that the development is substantially completed to a safe standard to allow use or occupation of said building.

ONGOING USE**(1) USE Condition – Business Use.**

The Shed is not to be let, adapted or used for separate occupation or commercial purposes.

Reason: Development consent is required for any activity other than residential.

(2) USE Condition – Clean and Tidy.

The premises are to be maintained in a clean and tidy condition at all times.

Reason: So that the development does not reduce the amenity of the area.

(3) USE Condition –Amenity General.

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

Reason: So that the development does not reduce the amenity of the area.

(4) USE Condition – Non Habitable Use.

The shed is not to be used for residential occupation without prior consent of Council.

Reason: Health and safety prohibition

CARRIED

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Charlie Sheahan (Mayor) Cr Leigh Bowden Cr Les Boyd Cr Logan Collins Cr Trevor Glover Cr David Graham Cr Gil Kelly Cr Abb McAlister	Nil
ABSENT	DECLARED INTEREST
Cr Penny Nicholson	Nil

8.5 ENGINEERING COOTAMUNDRA

8.5.1 COOTAMUNDRA FLOODPLAIN RISK MANAGEMENT COMMITTEE MEETING - MINUTES 13 JUNE 2023

RESOLUTION 162/2023

Moved: Cr Trevor Glover

Seconded: Cr Gil Kelly

- 1. The Minutes of the Cootamundra Floodplain Risk Management Committee Meeting held on 13 June, 2023, attached to the report, be received and noted.**
- 2. In consideration of the Cootamundra Floodplain Risk Management Committee Meeting recommendations detailed in the report, Council:**
 - 2.1 That an additional option for the review of the existing flood warning system for Cootamundra be included in the Floodplain Risk Management Study and Plan with consideration given to the installation of an additional Flood Warning Stream Gauge & Pluviograph within the urban area of Town, downstream of the confluence of Jindalee and Muttama Creeks.**
 - 2.2 That installation of historical flood marker/s at locations within the Cootamundra town centre be considered.**
 - 2.3 That the Floodplain Risk Management Study be recommended to Council for adoption, with the inclusion of Recommendations 1 & 2 above.**
 - 2.4 That the Voluntary Purchase Feasibility Study be considered by Council in Closed Committee at a future meeting, when there has been further re-engagement with landowners who are nominated in the Study.**

CARRIED

8.5.2 CGRC ENGINEERING REPORT - JUNE 2023**RESOLUTION 163/2023**

Moved: Cr David Graham

Seconded: Cr Abb McAlister

The CGRC Engineering Report for the month of June 2023 be noted.

CARRIED

8.6 ENGINEERING GUNDAGAI**8.6.1 NSW LOCAL ROADS CONGRESS 2023****RESOLUTION 164/2023**

Moved: Cr Logan Collins

Seconded: Cr Abb McAlister

The NSW Local Roads Congress 2023 report, and attachment, be received and noted.

CARRIED

8.7 REGIONAL SERVICES GUNDAGAI**8.7.1 REGIONAL SERVICES GUNDAGAI WORKS REPORT FOR MAY/JUNE 2023****RESOLUTION 165/2023**

Moved: Cr Abb McAlister

Seconded: Cr Leigh Bowden

The Regional Services Gundagai works report for May/June 2023 be noted.

CARRIED

8.8 REGIONAL SERVICES COOTAMUNDRA**8.8.1 NICHOLSON PARK DRAINAGE****RESOLUTION 166/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Gil Kelly

- 1. Council authorises both Council Staff and related sporting associations to seek 100% grant funding for the proposal of undertaking drainage works at Nicholson Park.**

2. That the proposed drainage works as identified within this report be included with the 2023/2024 Operational & Financial Plans.
3. That the grant funding includes \$12,000 for detailed drainage design works.

CARRIED

8.8.2 REGIONAL SERVICES COOTAMUNDRA MONTHLY REPORT

RESOLUTION 167/2023

Moved: Cr Trevor Glover

Seconded: Cr Abb McAlister

The Regional Services Department Cootamundra Monthly Report for April & May 2023, be received and noted.

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

11.1 CLOSED COUNCIL REPORT

RESOLUTION 168/2023

Moved: Cr Logan Collins

Seconded: Cr David Graham

1. Items 11.2, 11.3, 11.4 and 11.5 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2, 11.3, 11.4 and 11.5 be withheld from the press and public.

CARRIED

RESUMPTION OF OPEN COUNCIL MEETING**RESOLUTION 169/2023**

Moved: Cr Logan Collins

Seconded: Cr Leigh Bowden

The Open Council meeting resume.

CARRIED

ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

Note: The Chairperson announced the resolutions made in Closed Council.

Note: The Chairperson announced that recommendation 3 within Report 11.4 was adopted however the matter remains confidential at this point in time.

11.2 MEMORANDUM OF AGREEMENT SOUTH WEST REGIONAL WASTE GROUP**RESOLUTION 170/2023**

Moved: Cr Gil Kelly

Seconded: Cr Leigh Bowden

That Council:

- (a) Receive and note the report.**
- (b) Reinstate the Memorandum of Agreement between the Councils of the South-West Regional Waste Management Group for a preliminary period of 12 months.**
- (c) Delegate to the General Manager to execute all associated documentation relating to the Memorandum of Agreement between the Councils of the South-West Regional Waste Management Group (SWRWMG).**
- (d) That the South-West Regional Waste Management Group prior to 23rd December 2023, review the reinstated Memorandum of Agreement between the Councils of the South-West Regional Waste Management Group as to formalise the Agreement for a further extended period.**

CARRIED

11.3 GRAVEL PIT AGREEMENTS

RESOLUTION 171/2023

Moved: Cr Les Boyd

Seconded: Cr Abb McAlister

1. Council endorses the updated Gravel Pit Lease Agreement Template, attached to this report as Attachment 1, to be implemented with existing landholders where Gravel Pits are in operation.
2. Council delegates the authority to enter Gravel Pit Lease Agreements of a 5-year duration with landowners within the Council area, to the General Manager.
3. Council endorses the updated Royalties rates included on the final page of the attached Gravel Pit Lease Agreement Template.

CARRIED

The initial mover Cr Kelly and seconder Cr Graham moved to resolve each item separately.

11.4 TOM STREET ROAD CLOSURE

RESOLUTION 172/2023

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

1. The survey, deposited plan lodgement and gazettal of Tom Street Closure be received and noted.

CARRIED

RESOLUTION 173/2023

Moved: Cr David Graham

Seconded: Cr Abb McAlister

2. Council resolves to support the gazettal of Tom Street, to be vested as operational land in line with the previous resolution (032/2022).

CARRIED

3. Remains confidential at this time. 174/2023

RESOLUTION 175/2023

Moved: Cr Abb McAlister

Seconded: Cr Gil Kelly

4. Council delegate the authority to commence the disposal of the operational land, identified in the attached plan, to the General Manager, under Section 377(1)h of the Local Government Act 1993.

CARRIED

11.5 BANGUS LANDFILL LEASE REVIEW**RESOLUTION 176/2023**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

- 1. The Report on the Bangus Landfill Lease be received and noted.**
- 2. Council formally resolve to enter into a lease with MH Earthmoving Pty Limited in accordance with the terms set out in the lease document at Attachment 3 to this report.**
- 3. Council note that the lease with MH Earthmoving Pty Limited was signed by the General Manager on 2 June 2021.**
- 4. Council note the advice regarding the industry approach to disposal fees and maintain the disposal fee nominated in the original lease document, with a view to negotiating an increase in this disposal fee at the time of the five year option being exercised.**
- 5. Council request compliance with the conditions of the Landfill Consent as a matter of urgency, specifically including the Rehabilitation Plan.**
- 6. Council confirm that the financial assurance held with the Environment and Planning Authority (EPA) is adequate to cover anticipated costs and adjusted as required using their power under the EPL conditions.**

CARRIED

The Meeting closed at 6:58PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 July 2023.

CHAIRPERSON

GENERAL MANAGER

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

DOCUMENT NUMBER	394637
AUTHORISING OFFICER	Charlie Sheahan, Mayor
REPORTING OFFICER	Charlie Sheahan, Mayor
ATTACHMENTS	Nil

To keep the community aware of Councillor and my engagements, on behalf of Council I intend to provide regular updates through my Mayoral Minutes.

RECOMMENDATION

The information in the Councillor Engagements Mayoral Minute be received and noted.

06 June 2023

Cr Collins attended the NSW Local Roads Congress in Sydney

23 June 202

I, Cr Sheahan (Mayor) attended a Riverina Eastern Regional Organisation of Councils (REROC) Board Meeting.

26 June 2023

I, Cr Sheahan (Mayor) attended a Murrumbidgee Local Heath District (MLHD) partnership reference committee meeting.

Cr Bowden (Deputy Mayor) and I, Cr Sheahan (Mayor) attended the Cootamundra High School Senior Art Exhibition Opening.

27 June 2023

Cr Bowden (Deputy Mayor), and I, Cr Sheahan (Mayor) attended a meeting with CGRC Interim General Manager and Deputy GMs.

Crs Bowden (Deputy Mayor), Boyd, Collins, Glover, Graham, Kelly, McAlister and I, Cr Sheahan (Mayor) attended a Workshop and Ordinary Council Meeting in Cootamundra.

28 June 2023

Cr Bowden (Deputy Mayor) attended a Agritourism consultation session.

I, Cr Sheahan (Mayor) attended a Hume Link update meeting.

3 July 2023

Crs Bowden (Deputy Mayor), Boyd, Collins, Graham, Kelly, McAlister and I, Cr Sheahan (Mayor) attended a meeting with Local Member Steph Cooke in Cootamundra.

Cr Bowden (Deputy Mayor) and Cr Nicholson attended the NAIDOC Week flag raising ceremony and morning tea in Gundagai.

4 July 2023

Cr Bowden (Deputy Mayor) and I, Cr Sheahan (Mayor) attended the NAIDOC Week flag raising ceremony and morning tea and in Cootamundra.

Crs Glover and Graham attended an Audit, Risk and Improvements Committee Meeting in Gundagai.

6 July 2023

Cr Bowden (Deputy Mayor) attended the LGNSW Online Forum addressing First Nations Voice to Parliament.

7 July 2023

Cr Collins and CGRC senior management attended a meeting with the Minister for Regional Transport and Roads Jenny Aitchison and Local Member Steph Cooke.

Cr Nicholson meet at Annie Pyers Drive with the Minister for Regional Transport and Roads Jenny Aitchison.

11 July 2023

Cr Bowden (Deputy Mayor) attended a meeting with CGRC Deputy GMs.

Crs Bowden (Deputy Mayor) Glover, Graham, McAlister and Nicholson attended a Workshop in Gundagai.

12 July 2023

Cr Bowden (Deputy Mayor) attended a Business Cootamundra Board meeting.

20 July 2023

Cr Bowden (Deputy Mayor) attended a The Arts Centre Cootamundra (TACC) s.355 Committee Annual General Meeting (AGM).

21 July 2023

Crs Bowden (Deputy Mayor) and Collins attended the Business Cootamundra 2023 Business Awards.

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT

8.1 GENERAL MANAGER OFFICE

8.1.1 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2023

DOCUMENT NUMBER	394120
REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Steve McGrath, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.4 Recognised as a premier local government Council that represents and advocates for community needs
FINANCIAL IMPLICATIONS	Approximate cost to attend the conference is \$2600 per person.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

1. The attendance of the Mayor, Deputy Mayor and Interim General Manager at the 2023 Local Government NSW Conference, be endorsed.
2. The Mayor and Deputy Mayor be nominated as voting delegates for the 2023 Conference.
3. LGNSW be advised of the voting delegates before 5pm Friday, 29 October 2023.
4. Council determine Motions for submission to LGNSW at a Councillor Workshop.
5. Motions determined from 4. above, be submitted to LGNSW by Friday 15 September 2023, following a further report to council.

Introduction

The Local Government NSW (LGNSW) Annual Conference is the annual policy making event for NSW general purpose councils and its associate members. It is the pre-eminent event of the local government year where local councillors come together to share ideas and debate issues that shape the way the state is governed at a local level.

The Conference is to be held between Sunday 12 November 2023 - Tuesday 14 November 2023 at Rosehill Gardens Racecourse in Paramatta.

Discussion

Cootamundra-Gundagai Regional Council is entitled to 2 voting delegates for both voting on motions, and Board Elections. Nominations must be received by 5:00pm Friday, 27 October 2023. Nominations submitted after this time will not be accepted, however, a member may notify LGNSW of a change to the name of an already nominated voting delegate, a substitute delegate, for voting at the Annual Conference subject to the LGNSW rules.

Registration will be made for the attendance by the Mayor, Deputy Mayor and Interim General Manager.

Financial

The estimated costs per person are as follow:

- Member Early bird registration cost estimated at \$1155 per person;
- Conference dinner estimated at \$230 per person;
- Accommodation Cost - estimated at between \$160-\$250 per person per night.
- Any travelling, parking and meal allowances.

The cost to attend the 2023 LGNSW Conference is to be funded through the Mayor and Councillor's annual budget. The Interim General Manager's associated costs are to be funded from the Executive Office annual budget.

OLG 23a Guideline consideration

Does not conflict with guidelines.

8.1.2 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION 2023 NATIONAL LOCAL ROADS AND TRANSPORT CONGRESS 6-7 SEPTEMBER 2023

DOCUMENT NUMBER	394424
REPORTING OFFICER	Matt Stubbs, Deputy General Manager - Operations
AUTHORISING OFFICER	Steve McGrath, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	5. Integrated and accessible region 5.1 Known for our good road network
FINANCIAL IMPLICATIONS	Total estimated cost \$3590, from the operating budget.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The attendance of one (1) councillor and one (1) appropriate staff member, at the Australian Local Government Association 2023 National Local Roads and Transport Congress, be endorsed.

Introduction

The Australian Local Government Association (ALGA) represents Local Government to advocate for funding to help build and upgrade the facilities our communities want and need.

The ALGA National Local Roads and Transport Congress is to be held from 6-7 September 2023, in Canberra.

Discussion

This year's Congress will include a broader focus on the vital infrastructure local governments provide to communities, with sessions on waste and recycling, disaster mitigation, renewable energy, active transport, and using artificial intelligence to improve local liveability.

With a theme of Building communities that are safer, stronger, smarter, you will hear from elected and industry leaders, researchers, councils and federal departments about the latest innovations and opportunities in infrastructure and transport.

The program will also cover road funding, heavy vehicle access reforms, road safety and other issues relevant to the 650,000 km of local roads Australian councils collectively manage.

Financial

Registration fees (early registration, by 4 August 2023) - \$895 PP

Accommodation/ Car Parking/ Meals etc. - est. \$900 PP

Total estimated cost: \$3590 to be funded from the training allocation within the operating and Councillor budget.

8.1.3 2023 NATIONAL GENERAL ASSEMBLY - OUR COMMUNITIES OUR FUTURE

DOCUMENT NUMBER	394390
REPORTING OFFICER	Steve McGrath, Interim General Manager
AUTHORISING OFFICER	Steve McGrath, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.2 Proactive, practical Council leaders who are aligned with community needs and values
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. National General Assembly Communique 2023 ↓

RECOMMENDATION

The 2023 National General Assembly report, and attachment, be received and noted.

Introduction

The Australian Local Government Association (ALGA) annually conducts the National General Assembly (NGA) of Local Government in Canberra and this year the NGA was held from 13 to 15 June 2023, with the Australian Council of Local Government (ACLG) re-established by the Federal Government and conducted on Friday 16 June 2023. Mayor, Cr Charlie Sheahan, and the Interim General Manager attended the NGA and the ACLG.

Discussion

Following the conduct of the ALGA NGA, a Communique was issued by ALGA to all delegates. This Communique is attached to this report as Attachment 1 and provides a summary of the proceedings of the NGA.

In addition to the items summarised in the Communique, it is worth mentioning several other Panel discussions/sessions that were of interest:

- Future of Local Government – including some UK examples and engaging with youth;
- Building a Stronger Workforce – innovative approaches to workforce management;
- Cyclones, Fires and Floods – increasing prevalence and intensity of climate events;
- Rewiring Australia – Climate Change and Electrification;
- Australia's Affordable Housing Crisis; and
- Cyber Security and Local Government.

During the conduct of the ACLG on Friday 16 June 2023, various Panels of Federal Ministers presented during the day and importantly provided significant opportunity for questions from the Delegates in attendance.

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

There are no implications arising from the 23A Guidelines issued by the NSW Office of Local Government.



Communique

National General Assembly 2023

Over 1,100 local government leaders from across Australia gathered in Canberra from 13 – 15 June for the 29th National General Assembly of Local Government (NGA) to share innovations to support the public good and to speak to the Federal Government with one voice.

We acknowledged the Ngunnawal people as traditional custodians of the ACT and recognised any other people or families with connection to the lands of the ACT and region. The Assembly paid its respects to their elders past, present and emerging, and acknowledged the vital and ongoing contributions First Nations peoples continue to make to our nation.

Opening the NGA, the Governor-General, His Excellency General the Honourable David Hurley thanked and acknowledged local governments for their dedication and work for local communities especially responding to natural disasters. His words, noting councils were the level of government that looked communities in the eye, resonated with delegates.

Delegates reaffirmed their commitment to work in partnership with the Federal Government for the public good, while at the same time addressing the local and regional challenges faced by communities across the nation.

We welcomed and thanked the many federal members of parliament who attended and spoke at the NGA or associated events, including the Hon



Councils also welcomed His Excellency, Vasyl Myroshnychenko, Ukraine Ambassador, who provided an update on the Ukrainian people's progress to protect their national sovereignty; and welcomed and encouraged sister city arrangements between Australian and Ukrainian regions.

In response to ALGA's advocacy, councils thanked the Federal Government for its re-establishment of the Australian Council of Local Government (ACLG) which will be held on Friday 16 June 2023. The ACLG was first established in 2008 as a physical and symbolic acknowledgment of the respect and mutual interest of both levels of government and need to work together.

This year's Assembly program included consideration of 260 notices of motions submitted by councils. These motions identify opportunities where a strong partnership between the Federal Government and local government can progress our mutual policy interests, and the ALGA Board will now consider these in forming its policy positions and federal advocacy.

These motions included solutions to address the financial sustainability of councils, climate change adaptation and renewable energy, improved transport and communications, improved natural disaster preparedness and management, Closing the Gap and the Voice, enhancing the circular economy and improving housing and homelessness outcomes through partnerships.



On behalf of Australia's 537 local governments, the Australian Local Government Association (ALGA) will continue to work with the Federal Government to deliver better outcomes for all Australian communities.

8.1.4 ALGA REGIONAL FORUM 13 JUNE 2023

DOCUMENT NUMBER	395273
REPORTING OFFICER	Steve McGrath, Interim General Manager
AUTHORISING OFFICER	Steve McGrath, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.4 Recognised as a premier local government Council that represents and advocates for community needs
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Regional Forum summary report, be received and noted.

Background

On June 13, 2023, the Australian Local Government Association (ALGA) hosted a Regional Forum in Canberra. Cr Leigh Bowden (Deputy Mayor) attended the forum. The following report has been prepared by Cr Bowden for the information of the community and Council.

Introduction

The Regional Forum 2023 was held at the National Convention Centre, Canberra, on 13 June, 2023.

The program began with a Welcome to Country from Auntie Violet Sheridan, who, in her Welcome, encouraged participants to vote “Yes” for the Voice: her slogan, “Try It My Way!”

The day included addresses from Cr Linda Scott, President, Australian Local Government Association; Hon Kristy McBain, MP, Minister for Regional Development, Local Government and Territories and the Hon Darren Chester, Shadow Minister for Regional Development, Local Government and Territories. There were five panel sessions: Increasing Resilience to Natural Disasters; Skills Shortages in Regional and Rural Australia; Our regions, Our Future and Connecting Our Communities. The forum ended with a presentation, Investing in Our Regions, by Claire Chappel, from the Department of Infrastructure, Transport, Regional Development and the Arts.

Rather than give a synopsis of what each speaker said I have divided the Report into themes and focussed on those things which I think are relevant to CGRC.

Discussion**Advocacy**

This is the theme that came through most strongly in all the presentations. Facts and figures, visions and strategies were presented but the key message was that we, Local Government, have to be vocal about what our regions need.

ALGA is advocating for the implementation of The Regional Precincts and Partnerships Program, which will provide a strategic, nationally consistent mechanism for funding and coordinating projects that transform a place, to benefit communities in the regions, regional cities and rural Australia.

The program will also be the mechanism for delivering all future regional partnerships to help regions move towards net-zero emissions, a decarbonised economy and sustained regional growth.

ALGA was a member of the Regional Banking Taskforce, which was established by the former Government in October 2021 to bring banks and other relevant parties together to analyse the trends in bank closures in regional and remote Australia, assess how banks transition to new banking delivery models, and identify alternatives to bank branch models. The final report was delivered in October 2022.

Councils were encouraged to be champions for our regions. We understand the ambitions and the problems of our communities. There is a need to ensure that the regions are included in all government deliberations and it is important that the three levels of government are working together. That means that councils must keep advocating for our regions, "Government is only as good as the advice it receives. With regard to FAGs, the advice is rubbish!" Mayor, Burnett Regional Council, Qld.

To keep the regions before government we must celebrate our successes and talk about them widely. Darren Chester, Shadow Minister for Regional Development, spoke about encouraging Minister McBain to keep putting the case forward for the regions. Regional Development is a junior portfolio. "We need to talk the country up." "Leaders need to be the eternal optimists; to be Champions of the Bush!" Chester's was a call to action, "Compete as hard as you can and win for your communities!" Re advocating for our regions, the Shadow Minister said, "Harden up the message. We're not at Parliament House to make friends but to get things for our communities!"

Liz Ritchie, CEO of the Regional Australia Institute (RAI), the nation's first and only independent think tank dedicated to building robust regional economies ("We need an economy working for our people not people working for the economy") and a better quality of life in our regional towns and cities, explained that the Government operates from a metro-centric decision-making position. The regions are a "policy blind-spot". Regional and rural people need to be at the centre and every minister needs to have the regions in their portfolios. RAI has launched the program, Regionalisation Ambition 2032. It is a framework to Rebalance the Nation translating the critical matters most important to regional Australia into a call for real, collaborative action which will shape the nation for generations to come. It is addressing skills, housing, migration, resilience and infrastructure. Regions across the country are diverse and it is up to each Local Government Area to identify what their region needs. From their research RAI have identified that currently 3.5 million people want to move to the regions. The regions are the engine room of the country. 80% of GDP comes from the country. The regions need to be louder and have a stronger voice. Working together gives us that.

To be successful in Local Government you must be interested in people's stories. Contact journalists and tell you community's story. Local voices are key to achieving resilient, sustainable communities. Listening is central to investing in the regions. But policy makers can't listen if they can't hear us.

Funding

At this time there is unrepresented funding which is needed for unprecedented events.

Darren Chester commented that the lack of certainty about regional funding is a problem. Funding for the regions needs to be bipartisan and locked in. He advocated a rolling program of funding for the regions in every budget; that sustained allocated funding was needed, rather than competitive funding. Cr Jeff McLaughlin, Mayor of Barkly, NT, the largest shire in the country and bigger than the state of Victoria, said that only 17% of his council's income comes from rates. Barkly needs consistent allocated funding.

Grants

The Growing Regions Program provides grants of between \$500,000 and \$15 million to local government entities and not-for-profit organisations, for capital works projects that deliver community and economic infrastructure projects across regional and rural Australia.

The program is open. It is a competitive process, with grants awarded on a merit basis. However, there is a requirement of a co-contribution from Council. When questioned about the inability of a council to make a co-contribution Claire Chapple, from the Department of Infrastructure, suggested that councils approach their local state member or other organisations in the LGA that may be able to assist with the co-contribution. She encouraged people to think more widely than just council. (Think development of the Ampol site in Cootamundra).

Housing and Planning and Worker Shortages

ALGA is advocating for more funding for affordable housing.

Greenfields developments were encouraged. They are more productive, economically efficient and environmentally sustainable. They provide opportunities for young people to become successful in regional communities.

Covid has impacted on domestic migration. People are moving to the regions. The amenity of our towns has to match the aspirations of people relocating.

There was a presentation on a new building design, resistant to bushfires, floods and cyclones. FORTIS House was developed in response to community requests for help to build better. Every year, the Bushfire Building Council of Australia (BBCA) is contacted by thousands of people asking for help to make their homes more resilient to bushfire and other disasters. The number of people asking for help is rapidly increasing as disasters become more frequent, intense and widespread.

BBCA created FORTIS House in response to the 2019-20 Black Summer bushfires and subsequent floods to help recovering communities re-build. The project has delivered house designs and a set of building principles for extreme weather and disaster resilience, sustainability, self-sufficiency and quality. Existing houses can be upgraded. There is discussion about having a "health check" (resistant criteria) in building applications.

FORTIS House sets a new benchmark for better building to protect people, homes, communities and the environment – no matter where you live.

David Williams, former CEO of the Planning Institute of Australia, spoke of the crisis of a planner shortage. Currently there are only 13,691 planners in Australia and most of them are in the cities. By 2026, 16,000+ planners will be needed. The majority of planners work for local government. 44% of LGAs have no planners at all working for them. The regions cannot offer enough remuneration to

attract them. Of those working as planners, 13% of them are not tertiary trained. Indeed, universities are not training enough planners.

The shortage of planners is global and critical.

Some initiatives are being undertaken: South Australia has introduced a fee-free, one year, para-planning course which targets existing council staff. Staff are also encouraged to undertake degrees; in Victoria some councils are providing free professional development and promoting planning to other professions eg. geography teachers and architecture students. They are also including planning in career advice to high school students; in NSW financial support is being offered to existing staff to undertake planning (it wasn't said where this is happening).

Williams advocated country students attending regional universities because they know their regions but there is a great need for more resources. He commented on the disconnect between urban areas and the regional and remote. The city doesn't realise what the regions are going through. There needs to be more support and opportunity for people living in rural and regional areas.

Healthcare and worker shortages

To address the shortage of healthcare workers in the country the Government is talking about waiving the HECS debt for doctors and nurses going into the regions. There is also talk of incentivising students into medicine and creating pathways for country kids to enter health professions

Susi Tegan, CEO of the National Rural Health Alliance spoke about the NRHA and its work. The NRHA comprises 47 national organisations committed to improving the health and wellbeing of the 7 million people in rural and remote Australia (30% of the country's population). Its diverse membership includes representation from the Aboriginal and Torres Strait Islander health sector, health professional organisations, health service providers, health educators and students.

The Alliance provides a united voice for people and health professionals living and working in rural communities and advocates for sustainable and affordable health services. Its most important role, underpinned by its broad representative base, is listening to the people of rural, regional and remote Australia and taking their views to government.

NRHA also manages the Rural Australia Medical Undergraduate Scholarship (RAMUS) Scheme, a program which supports students from a rural background to study medicine. Since its inception, 2,200 scholarships have been awarded. It has run the Scheme since 2000, which has given the Alliance unique insights into the rural health workforce 'pipeline', making it well-placed to advise government on the formulation of health workforce initiatives.

Research has shown that international medical graduates don't want to live in rural areas and that specific training in rural and regional health is needed

Disaster Preparedness and Relief

It was acknowledged how hard it has been for communities to move from one disaster to the next and the need for a more co-ordinated approach to disaster recovery. The Disaster Ready Fund exists to help councils learn how to be better prepared.

Disaster preparedness necessitates being physically and mentally prepared

Networking and Sharing Information

Networking and the sharing of information enables councils to take things that work in one LGA and try them in other areas. Participants were encouraged to consult widely and to listen to new opportunities and ways to face challenges.

Conclusion

I always appreciate the opportunity to meet and share with colleagues at forums like this. I had some very worthwhile conversations with Cr Ian Chaffey and Cr Trina Thomson, Mayor and Deputy Mayor of Snowy Valleys Council, Cr Marg Roles, Mayor of Hilltops and Cr Ruth McRae, Mayor of Murrumbidgee. Cr Sheahan is already meeting regularly with Cr Chaffey and Cr Roles. REROC and Country Mayors Association provide other opportunities for sharing ideas. There is much to be gained from working and advocating together.

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

This report does not conflict with the olg guidelines.

8.1.5 ALGWA NATIONAL NETWORKING BREAKFAST 14 JUNE 2023

DOCUMENT NUMBER	395416
REPORTING OFFICER	Steve McGrath, Interim General Manager
AUTHORISING OFFICER	Steve McGrath, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.4 Recognised as a premier local government Council that represents and advocates for community needs
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The ALGWA National Networking Breakfast summary report, be received and noted.

Background

On June 14, 2023, the Australian Local Government Women's Association (ALGWA) hosted a networking breakfast in Canberra. Cr Leigh Bowden (Deputy Mayor) attended the breakfast. The following report has been prepared by Cr Bowden for the information of the community and Council.

Introduction

The ALGWA Networking Breakfast was held at the National Convention Centre, Canberra, on 14 June 2023. The ALGWA Networking Breakfast is held annually in conjunction with the ALGA National Assembly.

The aim of the Australian Local Government Women's Association (ALGWA) is to:

- Assist in furthering women's knowledge and understanding of the functions of Local Government
- Encourage women to participate in Local Government
- Encourage women to make a career from Local Government
- Protect the interests and rights of women in Local Government
- Take action in relation to any subject or activity affecting Local Government and Local Government legislation
- Act in an advisory capacity to women candidates for Local Government elections

Membership of ALGWA is open to anyone interested in supporting women's participation in Local Government. The membership includes elected councillors, employees in Local Government, former mayors and councillors, individual councils and shires and intending candidates for Local Government elections.

Members join through their State ALGWA Branch.

Discussion

The guest speaker at this year's Breakfast was Professor Michelle Ryan, Director of the Global Institute of Women's Leadership (GIWL). Professor Ryan is a world-renowned gender equality expert, Professor of Social and Organisational Psychology, and the inaugural Director of GIWL. Her work centres on understanding the processes underlying workplace gender inequality and designing and implementing innovative and evidence-based interventions to increase gender equality.

Women still only make up about one quarter of senior people in decision making positions. Her talk centred on what doesn't work in addressing gender inequality and how we can address that.

She gave three examples of what she called "missteps".

1. There is an overemphasis on the numbers of women involved in leadership roles. Rather, we need to be looking at whether these roles bring the same visibility, recognition and resources given to men and whether they are low-influence or temporary roles.

She explained the "glass cliff" phenomenon where women are more likely to be given leadership roles that are risky, precarious or even doomed to failure eg Teresa May, after Brexit and Linda Yaccarino, the new CEO of Twitter.

A crucial question is, are women getting the same quality of promotions as men?

2. A second mistake is emphasizing training for individuals instead of overhauling systems and cultures. Women are offered extra coaching to encourage them to take career risks, overcome "imposter syndrome" and boost their skills in leadership. It is a deficit model and doesn't address the systemic issues that create problems for women's participation. Some of the examples of unequal workplace cultures is a lack of women role models, women being treated differently from their male counterparts and systems that reward men for risk taking but punish women for the same behaviour.

We have to change the structures and systems and design interventions to get to the core of women's under-representation.

3. The third mistake is over-optimism. Improvements are real and should be celebrated but surveys show that men and women consistently overestimate women's representation. In one study they found that veterinary surgeons who felt that sexism was no longer a problem in their profession were most likely to pay a female member less than a male member and to give her fewer career opportunities.

What's needed are interventions that genuinely address inequality in all its complexity and nuance. Ask where we can make changes and what does that look like? Some examples are: 1. Systematic changes that improve the visibility and voice of women, such as prohibiting 'manels (all-male panels) and all male committees.

2. Making senior leaders accountable for progress towards gender equality ie men are allies and need to be involved in the change. 3. Have a gender equality plan in place. And change the norms about gender expectations and address the domestic and community sphere.

Good intentions are not enough to bring about change. Change requires sustained investment, appropriate incentives and evidence backed interventions. Gender equality is about women doing what they want to do.

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

This report does not conflict with the olg guidelines.

8.2 BUSINESS

8.2.1 APPLICATIONS FOR COMMUNITY DONATIONS 2023

DOCUMENT NUMBER	395500
REPORTING OFFICER	Linda Wiles, Manager Business
AUTHORISING OFFICER	Paul Woods, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	1. A vibrant, safe, and inclusive community 1.2 A welcoming community that cares for and looks after each other
FINANCIAL IMPLICATIONS	Total financial implication is \$30,022.00 (in-kind \$3871).
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	To comply with the Community Donations Policy.
ATTACHMENTS	Nil

RECOMMENDATION

1. The Donations budget be increased annually in line with the consumer price index.
2. Council approve community donations for the following applicants totalling \$30,022.00

Organisation	Amount granted
The Australian Carriage Driving Society	\$2000
Cootamundra Bridge Club	\$1500
Cootamundra Sports Foundation	\$500
Lions Club of Cootamundra	\$1250 (Includes \$500 in-kind)
Cootamundra Veterans Week of Golf	\$1000
Cootamundra Food Bank	\$2500
Wallendbeen Public School	\$100
Cootamundra Rifle Club	\$2151
The Art Centre Cootamundra	\$4000
Stockinbingal Public School	\$150
Cootamundra and District Little Athletics	\$1500
Cootamundra High School	\$150
Cootamundra Public School P&C	\$1000
Gundagai High School	\$600
Gundagai Business Network	\$5000
Stockinbingal Ellwood's Hall s.355 Committee	\$500
Soroptimist International	\$2621 (50% Charge – in-kind)
Cootamundra Rodeo and Equine Sporting Centre	\$3500

Introduction

Each year Council determines an annual community donations budget, this is then allocated each year in June to successful applications of the community donations program.

Discussion

Council advertised through its usual mediums inviting individuals, community groups, schools, and local clubs to apply for a donation in accordance with its Community Donations Policy, attached to the report.

Applications were received until 5pm Friday 2nd June 23 for consideration by Council.

This year, the applications received exceeded \$50,000. Council's budget is \$30,000 plus CPI increase.

All applications submitted were provided separately to Council for consideration prior to the meeting due to the requirement in the Personal Information Protection Act, 1998.

Each application has been assessed on its individual merits and successful applications will be included in a document which will be made available on Council's website for the information of the community.

To ensure as many applicants received a portion of the donations budget as possible, it has been necessary to reduce the amount requested for several applicants.

A summary of each application is included in the table below, with the recommended amounts to be granted.

Organisation	Amount granted	Project details
The Australian Carriage Driving Society	\$2000	NSW Combined Driving Event (CDE) State Championships at Gundagai Showgrounds.
Cootamundra Bridge Club	\$1500	Financial assistance for Bridge Congress in September 2023.
Cootamundra Sports Foundation	\$500	Financial assistance to young athletes in all sports, junior sporting clubs and schools to help meet their costs playing representative sport.
Reknighed	\$0	Boys Mental Health workshops at Cootamundra High School, hosted by Reknighed. <i>Did not meet criteria.</i>
Lions Club of Cootamundra	\$1250 (Includes \$500 in-kind)	Annual Christmas fair and fireworks display located at Fisher Park. (\$750 donation plus \$500 in-kind cost of facility hire charges)
Cootamundra Veterans Week of Golf	\$1000	Week of Golf for men and women over the age of 55. Sponsorship for the 54 Hole individual winners.

Cootamundra Food Bank	\$2500	Purchase food for food bank Cootamundra.
Koori Kids (NAIDOC week initiative)	\$0	NAIDOC week initiative. Contribution towards printing and distribution for students within councils LGA. <i>Did not meet criteria.</i>
Wallendbeen Public School	\$100	Annual award ceremony.
Cootamundra Rifle Club	\$2151	The imposition of council rates on this club is causing the club to become financially insolvent. Therefore, this donation would be used to offset rates payment for 2022/23.
The Art Centre Cootamundra	\$4000	Support development of programs for the special 20-year celebrations of the Art Centre.
Stockinbingal Public School	\$150	Purchase of Books.
Cootamundra and District Little Athletics	\$1500	Providing athletics track and field events to children aged 3-17 years. This donation will help the club buy much needed equipment.
Cootamundra High School	\$150	Annual award ceremony.
Cootamundra Public School P&C	\$1000	Scavenger Hunt of Cootamundra. Promoting local attractions. History and local Businesses as part of fundraising for the school.
Gundagai High School	\$600	Annual award ceremony.
Gundagai Business Network	\$5000	Drop in Drinks evenings for Business owners and their staff. Designed to get businesses together to get to know each other and discuss issues and opportunities.
Stockinbingal Ellwood's Hall s.355 Committee	\$500	Wi-fi Connection to Ellwood's Hall Stockinbingal.
Soroptimist International	\$2621 in-kind	Cost of hire charges for Town Hall/ Civic Centre for the Cootamundra Art Show, 28 August - 3 September 2023.
Cootamundra Rodeo and Equine Sporting Centre	\$3500	New signage. Grounds are needing several signs that will give spectators, competitors and other ground users direction when attending our grounds at 149 Rodeo Drive Cootamundra.
Total	\$30,022.00	

Financial

At its ordinary meeting of 28 February 2023, Council allocated \$30,000 for its annual community donations budget. RES 029/2023.

The total sum of the recommended grants is \$30,022.00.

Please note, applications received from Lions Club of Cootamundra, and Soroptimists International have requested in-kind support to the value of \$3,121 in total. These funds will be allocated to the Fisher Park and Town Hall budgets accordingly.

OLG 23a Guideline consideration

Does not conflict with guidelines.

8.2.2 EXTENSION OF MEMORANDUM OF UNDERSTANDING WITH PARANORMAL ENTERTAINMENT

DOCUMENT NUMBER	395051
REPORTING OFFICER	Casey Polsen, Tourism Development Officer
AUTHORISING OFFICER	Paul Woods, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	2. A region for the future 2.1 Recognised as a must-visit tourist destination
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. DRAFT - MOU Paranormal Events FY 2023-2024 ↓

RECOMMENDATION

Council extend Memorandum of Understanding with Paranormal Entertainment (trading as APPI Ghost Hunts & Tours) to conduct ghost hunts and other activities at the Old Gundagai Gaol until 30 June 2024.

Introduction

Cootamundra-Gundagai Regional Council's Memorandum of Understanding (MOU) with APPI Ghost Hunts & Tours (APPI) is due to expire on the 31st of August. To avoid interruptions, it is recommended that Council extend the current agreement with APPI which has had minor changes including the removal of monthly ghost hunts to every two months to include other paranormal and psychic events including overnight stays at the Old Gundagai Gaol.

Background

The interest in and enthusiasm with the paranormal are immense now, due to the prominence of paranormal television shows currently available on television. A Ghost Hunt is an interactive tour, where the participants take part in experiments to attempt to contact any spirits who may still reside at the location. Recently, every ghost hunt or tour held by APPI at their locations has 30 plus attendees, and every event at Parramatta Gaol sells out within days of tickets being released. APPI have been featured in many local newspapers, in the Daily Telegraph, and as a full segment with Mike Whitney on the "Sydney Weekender". In 2012 they were also flown to the United States to film an episode of "My Ghost Story" (a popular show on the Bio channel).

Should the proposed events go ahead, APPI would contact the local papers to ensure they receive media attention. APPI also have a few extremely popular Facebook pages with over 45,000 followers, the majority of whom are from NSW. They use this page to promote their events to locals and visitors by using paid sponsored posts. APPI have also utilised local and regional radio broadcasting interview opportunities to promote the events. APPI hold public liability insurance to the amount of \$20million plus volunteers' insurance.

The proposed events can run without interruption to the current self-guided tours of the Old Gundagai Gaol. With 40% commission to be allocated to Council from ticket sales, they present a

valuable additional income opportunity for Gundagai Gaol, now that the \$5000 per annum previously generated by Friends of Gundagai Gaol (FOGG) hosting the Bald Archy Exhibition has ceased. The events will be a tourism attraction for Gundagai for which visitors are likely to stay overnight and spend additional money in the town.

Discussion **MEMORANDUM OF UNDERSTANDING**

Ms Peta Banks and her team of paranormal investigators of the Old Gundagai Gaol once a month since November 2021. Council collecting 40% of all profits from these tours/ MOU (September 2022-June 2023) the Council has received tours provided by APPI. Council supply APPI with the promotions for the event. APPI manage all bookings and involvement with the running of this event and have minimal costs associated with this arrangement.



APPI have requested that the frequency of the Old Gundagai Gaol Ghost Hunts be changed to bi-monthly to allow for a greater number of attendees. It was discussed that due to the frequency of the ghost hunts we were experiencing lower attendee numbers over the 2022/2023 period. By creating longer ghost hunts we will receive a greater number of attendees, therefore averaging out overall income. It has been proposed to discontinue the monthly hunts and begin bi-monthly hunts at the location.

The ghost hunts are attracting visitors from all over NSW and have been booked out many months in advance. After every ghost hunt Ms Banks provides us with a breakdown of attendees and where they have travelled from to attend the hunt. Over 80% of attendees are travelling from over 2 hours away. This would indicate that people would be planning an overnight stay with their ghost hunt, therefore injecting further income into the community.

During the approximately 2-year period APPI have held their ghost hunts they have received feedback regarding the expansion of the offering. The recommendations include the continuation of overnight stays in the gaol, the addition of a psychic fair to be held on the grounds in which local artisans and psychics are invited to offer products and readings for a fee.

The all-night ghost hunts were a hit last October, but many guests were asking for a more inclusive experience including, dinner at a local establishment and well as breakfast the following morning on site. APPI are currently working with local businesses to organise a dinner at Lott's Family Hotel and breakfast boxes provided by the Niagara Café. These longer all-night tours also open the door to explore other haunted locations within the area.

The proposed events can run with limited interruption to the current self-guided tours of the Old Gundagai Gaol. With 40% commission to be allocated to Council from ticket sales, they present a valuable additional income opportunity for Gundagai Gaol. The events will be a tourism attraction for Gundagai for which visitors are likely to stay overnight and spend additional money in the town.

Financial

There are no financial implications associated with this report.

1

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

PROJECT AIMS

- The key goal of the project is to meet customer requirements through the introduction of paranormal events and activities at Old Gundagai Gaol and any other potential sites in the Gundagai area.
- This includes but is not limited to ghost hunts/paranormal investigations.
- Paranormal Entertainment events to be known as 'the projects'.

COLLABORATION & DURATION

- The parties acknowledge that they have a common interest in the ongoing collaborating and building on the projects.
- The parties agree that the primary goal of the collaboration is the continued development of an audience for events to raise revenue for both project partners.
- The parties agree that the project will continue to be developed and be presented over the course of 2023/24, with the view of ongoing development into future years.

PROJECT RESPONSIBILITIES

Paranormal Entertainment will be responsible for:-

- Substantially marketing the projects through provision on website, flyers, social media, face to face contact at other events and other marketing methods.
- Building the projects into the Paranormal Entertainment box office, taking bookings and looking after payment processes and enquiries.
- Ensuring Cootamundra-Gundagai Regional Council provides appropriate access to the venue and access to equipment required for event setup for each project.
- Paying Cootamundra-Gundagai Regional Council 40% of the profit for each project, excluding catering and administrative costs.
- Paranormal Entertainment to provide Cootamundra-Gundagai Regional Council with a reconciliation on bookings within a week of the completion of an event.

- Cootamundra-Gundagai Regional Council to invoice Paranormal Entertainment at

Paranormal Entertainment
ABN 47 404 768 964
13 Binalong Avenue,
Caringbah NSW 2229
info@appighosthunts.com

Paranormal Entertainment will be responsible for:-

- Conducting the ghost hunts, ghost tours, workshops and paranormal investigator sleepover nights in accordance with the schedule and event plan provided to Cootamundra-Gundagai Regional Council by Paranormal Entertainment at least two weeks prior to the project. The provision to schedule additional projects not listed in the event plan is available dependant upon the availability of the venue.
- Ensuring that the owner of Paranormal Entertainment holds a current first aid certificate, in both First Aid and Mental Health First Aid.
- Advising the Cootamundra-Gundagai Regional Council of the sum to invoicing Paranormal Entertainment 40% of the net profit for projects conducted.
- Maintaining public liability insurance in the sum of \$20 million.

GHOST HUNT NIGHTS

2-3 Hour Duration

A ghost hunt is an eerie and suspenseful adventure where our team, together with our guests, explore haunted locations in search of paranormal activity. Armed with tools such as EMF detectors, night vision cameras, and audio recordings, we meticulously investigate strange occurrences, hoping to capture evidence of ghostly phenomena.

Including light supper
\$65pp - \$75pp (Maximum 30 people)

ALL NIGHT GHOST HUNT

12 Hour Duration

An all-night ghost hunt is a thrilling paranormal investigation which takes place throughout the night in a haunted location, as our team of ghost hunts, together with our guests, search for evidence of supernatural activity using specialised equipment and techniques. Customers to either bring a 2 person tent, or APPI will provide a 2 person tent for them. Customers to sign a public liability waiver.

Inclusions:

- Dinner at a local restaurant including 1 soft drink (value of \$38pp)
- Breakfast provided by a local café (value of \$20pp)
- Tea/coffee/snacks throughout the night (value of \$5pp)
- 2 person tent if required (value of \$50pp)
- Full paranormal investigation experience (value of \$100pp)

\$250pp with tent provided by APPI

\$200pp with tent provided by customer

Cootamundra-Gundagai Shire Council to get a profit share of the \$100 ghost hunting fee
(Maximum 15 people)

MARKET PSYCHIC FAIR EVENT

A psychic fair held on the grounds, mid-afternoon to early evening, in which local artisans and psychics are invited to offer products and readings for a fee. It is also possible for Council to be represented at this event, with the audio tour, allowing guests to do an audio tour at a reduced rate (as they will only be able to look outside the cells). There will be an optional ghost hunt in the evening as well for those who have travelled and wish to make the most of their trip

It is suggested we look at the viability of running this event, and if deemed viable hold it once a year.

INTELLECTUAL PROPERTY

- Rights to any invention, know-how or other form of intellectual property arising from the collaboration shall be vested equally between the parties.

CONFIDENTIALITY

- All information disclosed as confidential by any of the parties, whether existing prior to the commencement of the projects or created in the course of the projects shall be kept confidential and shall not be disclosed to any third party without the prior written consent of the other party. No information shall be regarded as confidential if it:
 - is already in the public domain;
 - becomes available to the public by any means other than breach of this memorandum by the receiving party;
 - is received by a party from an independent third party who is lawfully in possession and has the power to disclose the information.

RESPONSIBILITY

- The project partners will determine the, processes and procedures governing the projects.
- The direction of the projects will be decided by the project partners and it is the project partner's responsibility to authorise all information, prior to inclusion in the projects.

8.2.3 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES AND MEMBERSHIP

DOCUMENT NUMBER	394017
REPORTING OFFICER	Anne Chamberlain, Governance Officer
AUTHORISING OFFICER	Paul Woods, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.4 Recognised as a premier local government Council that represents and advocates for community needs
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	To Comply with the s.355 Committee Management Manual.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Minutes -Stockinbingal Ellwood's Hall s.355 Committee - 22 June 2023 ↓ 2. Minutes for AGM - Stockinbingal Ellwood's Hall s.355 - 22 June 2023 ↓ 3. Chairperson - Carmel Payne's Report - 22 June 2023 ↓

RECOMMENDATION

1. **The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Ordinary Meeting and Annual General Meeting held on 22 June, 2023 attached to the report, be received and noted.**
2. **Membership of the Stockinbingal Ellwood's Hall s.355 Committee, as detailed in the report, be endorsed.**
3. **The Chairperson, Carmel Payne's report dated 22 June 2023 attached to the report, be received and noted.**

Discussion

The attached Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Ordinary Meeting and Annual General Meeting held on 22 June, 2023 are submitted for the information of Council and the community.

Membership

Stockinbingal Ellwood's Hall s.355 Committee conducted their Annual General Meeting (AGM) on 22 June, 2023. At that meeting the following members were appointed:

Chairperson: Carmel Payne

Vice Chairperson: Sue Caldwell

Secretary: Lorna Nixon

Treasurer: Alan Pether

Booking Officer: Stephen Neave

Other Committee members: Jim Preston, Lynn Basham, Sara Williams, Michelle Harper, Robyn Gray, Suzanne Moon and Wendy Millynn.



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www.cgrc.nsw.gov.au

Minutes

STOCKINBINGAL ELLWOOD'S HALL SECTION 355 COMMITTEE

AT ELLWOOD'S HALL STOCKINBINGAL

4.30PM THURSDAY 22 JUNE 2023

1. AGENDA ITEMS:

1.1. Attendance and Confirmation of Quorum

Attendance: Chairperson: Carmel Payne

Vice Chairperson:

Secretary: Lorna Nixon

Treasurer: Alan Pether

Councillor: Leigh Bowden

General Members: Stephen Neave, Jim Preston, Lynn Basham, Sara Williams, Michelle Harper, Suzanne Moon, Wendy Millynn.

Confirmation of a Quorum: There are **12** Members appointed to this Committee. Quorum numbers are met - **yes**.

1.2. Apologies: Sue Caldwell, Robyn Gray.

1.3. Disclosure of Interests: Nil

1.4. Confirmation of previous meeting Minutes:

The minutes of the last Stockinbingal Ellwood's Hall Section 355 Committee meeting dated **25 May 2023** were confirmed as true and correct.

Moved: Sara Williams

Seconded: Steve Neave

1.5. Business Arising from previous Minutes:

- Confirm the minutes of 27 April 2023: **Moved** Lorna Nixon...**Seconded** Sara Williams
- Heritage Architect has sent his report to council and the grant money has been paid.
- Donation Box at Rec Ground and signage at the pump track :Wayne Bennett will meet with us on site to discuss these issues within the next couple of weeks.
- Mobile Phone lessons by CGRC Library were held on Tuesday 20 June.
- Hall Security and break-ins - Police have spoken to our suspect and there have been no further break-ins. Cameras have been removed.
- Date for Heritage Room Opening - at Stop & Mingle on Thursday 21 Sept 2023
- Community Grant application to CGRC submitted for connection of wifi to the hall. Applications to be considered at next council meeting on 27 June 2023 and successful applicants to be notified by 1 July.

1.6 Correspondence in/out:

- 25.05.2023: from Noel Thomson Heritage Architect - report.
- 31.05.2023: Essential Energy community choices program - to Wendy & Sara.
- 01.06.2023: To Craig Perrin at CGRC following up on grant money for Heritage Room.
- 01.06.2023: To Steve McGrath, GM, thanking council for the work outside the PO and Heritage Room, and inviting him to AGM.
- 01.06.2023: to Teresa Breslin re follow up on issues put to council at last meeting.
- 02.06.2023: Submission of Community Donations application on 2 June.
- 05.06.2023: to Rochelle Nicholls re advertising for community mobile phone workshop.
- 05.06.2023: from CGRC advising they had received application for Community Donation grant.
- 05.06.2023: from Estelle Large at PO advising of the PO NBN.
- 05.06.2023: From Teresa Breslin advising that the GM accepted our invitation.
- 06.06.2023: From Wayne Bennett advising he would meet with us re issues at Rec Ground. Also that he replaces Andrew Brock as facilities manager.
- 07.06.2023: To Inland Rail with Acquittal Form with completion of Heritage Room.
- 20.06.2023: To Wayne Bennett requesting an update on the Hall toilets.

1.7. Report from the Treasurer: See separate report.

- Opening Balance: 3216.58
- Income: 5000.00 from the Heritage Room for renovations.
- Expenses: 2440.00
- Closing Balance: 5706.58

Card A/C 250.63

Alan moved that his report be accepted , seconded Sara Williams.

1.8. General Business:

- 1) **Hall Security - Wifi:** Secretary spoke to Telstra and Estelle at the Post Office. Since the NBN is already connected to the PO, it may be possible for the hall to use their wifi if they are agreeable to share the cost. Further enquiries needed with Auspost.
- 2) **Painting Heritage Room Front Door:** The Heritage Architect recommended that we use the existing colours. Committee to paint the front doors etc in warmer, drier weather. Council to be asked if the trees brushing against the facade can be trimmed.
- 3) **PO Grant opportunities:** for up to \$10,000 - Sara and Wendy to apply.
- 4) **Nutriens Grant:** due 11 July - Wendy & Sara to check out.
- 5) **Essential Energy Grant:** Sara & Wendy to apply.
- 6) **Town Committee:** This committee feels that it is time to form a town committee. Meeting to be called in early September.

1.9. Date and Time of Next Meeting: 4.30pm Thursday 27 July 2023**1.10. Time Meeting Closed:** 6.40 pm

Signed:

Chairperson

Secretary

Agenda: STOCKINBINGAL ELLWOOD HALL SECTION 355 COMMITTEE Page 2



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Minutes

STOCKINBINGAL ELLWOOD'S HALL SECTION 355 COMMITTEE

ANNUAL GENERAL MEETING (AGM)

ELLWOOD'S HALL, STOCKINBINGAL

4.30PM THURSDAY 22 JUNE 2023

1. AGENDA ITEMS

1.1. Attendance

President/Chairperson: Carmel Payne

Secretary: Lorna Nixon

Treasurer: Alan Pether

Councillor: Leigh Bowden

Other Members: Stephen Neave, Michelle Harper, Lynn Basham, Jim Preston, Sara Williams

Guests: Steve McGrath (GM), Wayne Bennett (Facilities Manager), Su Moon, Wendy Millynn, Todd Kable, Graham Nixon, Terese Baldwin, Grant Little,

1.2. Apologies: Sue Caldwell, Robyn Gray

1.3. Confirmation of previous AGM meeting Minutes

The minutes of the last Stockinbingal Ellwood's Hall Section 355 Committee AGM dated 28 July 2022 was confirmed as true and correct.

Moved: Jim Preston

Seconded: Carmel Payne

1.4. Reading of Annual reports from:

Chairperson: Carmel Payne (See separate report). Carmel moved that her report be accepted, seconded Lorna Nixon.

Treasurer: Alan Pether (See separate report). Alan moved that his report be accepted, seconded Sara Williams.

Heritage Room: Stephen Neave - gave a verbal report; Treasurer Lorna Nixon (see separate report). Lorna moved that her report be accepted, seconded Carmel Payne.

Craft Room: Wendy Millyn gave a verbal report, indicating that the old Heritage Room is now ready to commence as a Craft Room called 'Made in Stockinbingal' commencing on Friday 29 June 2023.

Guest Speaker: General Manager Steve McGrath

Steve thanked our s355 committee and outlined how valuable these **committees** are in the local community and to local councils, in looking after council assets.

He then explained the current position of the **CGRC demerger** which has slowed since the election of the new labour government and the change of Minister for Local Government. He stated that CGRC has already started the demerge process by forming two separate regional services in Cootamundra and Gundagai, as well as two engineering services.

It is hoped that since the minister for Local Government approved the demerge of CGRC in August 2022, that the process will continue towards the second proclamation on 1 July 2024, when the two separate councils will commence with two administrators prior to the usual council elections in September 2024.

The successful tenderer to carry out the works for the **Inland Rail** for the Stockinbingal to Illabo section should be announced in February 2024 but so far there have been no tenders submitted. Work is due to commence in November 2024. Approximately 400 workers are expected to be involved in the work of the inland rail at Stockinbingal. There is the potential for a freight hub to be developed at Stockinbingal, as a separate entity.

Steve then fielded questions including issues related to a flood study for Stockinbingal; if repairs to the Hoskins Street causeway will be made; drainage issues with regards to the Dudauman and Bland Creeks; road repairs; Ellwood's Hall toilets; money held by council for the Stockinbingal school from the sale of the old hospital.

Chairperson Carmel Payne thanked Steve for his comments.

The Chairperson declared all positions vacant and the Returning Officer, councillor Leigh Bowden, took the chair and presided over the following items:

1.5 Acceptance of nominations from committee members for positions of:

- **Chairperson:** Carmel Payne, nominated by Lorna Nixon, seconded Alan Pether.
- **Vice Chairperson:** Sue Caldwell (in her absence) nominated by Lorna Nixon, Seconded by Carmel Payne.
- **Secretary:** Lorna Nixon nominated by Jim Preston, seconded Sara Williams.
- **Treasurer:** Alan Pether, Nominated by Jim Preston, seconded Carmel Payne.
- **Bookings Officer:** Stephen Neave nominated by Carmel Payne, seconded Jim Preston
- **Other committee members:**

Michelle Harper, nominated by Lorna Nixon, seconded Carmel Payne.
Wendy Millynn, nominated by Carmel Payne, seconded Jim Preston.
Sara Williams, nominated by Jim Preston, seconded Lynn Basham.
Robyn Gray, nominated by Lorna Nixon, seconded Michelle Harper.
Jim Preston, nominated by Stephen Neave, seconded Lorna Nixon.
Lynn Basham, nominated by Alan Pether, seconded Stephen Neave.
Suzanne Moon, nominated by Carmel Payne, seconded Stephen Neave.

Newly elected Chairperson, Carmel Payne, declared the meeting closed at 5.40pm.

Carmel Payne

Chairperson

Lorna Nixon

Secretary

Chairperson Carmel Payne's Report for 22 June 2023

I would like to begin by thanking the traditional owners of the land on which we meet today. I would also like to pay respect to the elders past and present.

Welcome everyone and a special welcome to the CGRC General Manager Steve McGrath.

2022 was another great year for our village hall. Our small committee has grown to a committee of eleven, which meets monthly to plan upcoming events and for maintenance requirements to be undertaken at the hall.

The past year was filled with wonderful opportunities and many challenges. Some of the highlights include:

- The bush dance with the Tin Shed Rattlers, sponsored by Manildra.
- A Grant from Inland Rail to assist with the renovation of the new Heritage Room.
- A Grant from SCCF 5 for the new toilet block.
- The Twilight Markets which was very successful.
- A CGRC Heritage Grant to go towards the renovation of the new Heritage Room.
- Completion of the footpath and access ramps in front of the hall.
- The opening of the refurbished kitchen by Steph Cooke.

Ellwood's Hall is being used on a regular basis. Every month for Stop & Mingle who hold a morning tea with a guest speaker, which sees locals and visitors from nearby towns coming together enjoying an informative morning.

The hall is also hired out for children and adult parties. Numerous organisations hold meetings there as well, including Inland Rail. Other private functions such as weddings and funerals have also been held in the hall. Community workshops in using mobile phones and computers are also conducted.

I would like to thank the committee for all their hard work, their enthusiasm and energy as these events would not be possible without you! I would also like to thank the volunteers from the community in helping and assisting the committee - your help is very much appreciated.

I would also like to thank Councillor Leigh Bowden for the ongoing engagement and guidance that she gives to the Ellwood's Hall Committee - thank you so much Leigh.

In the next year our plans are:

- Opening of our new toilet block.
- A bush dance, welcoming back the Tin Shed Rattlers, on Sat 23 March 2024.
- Official opening of the new Heritage Room on Thursday 21 Sept 2023 at the usual Stop & Mingle morning tea.
- Welcoming a community craft group into the old heritage room which will be held on a regular basis, organised by Wendy Millynn, and known as 'Made in Stockinbingal'.
- Twilight Markets in November.
- More activities in the pipeline.

Thank you all for another fantastic year and we look forward to seeing Ellwood's Hall growing and supporting our community.

Carmel Payne
Chairperson Ellwood's Hall Committee

8.2.4 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES

DOCUMENT NUMBER	394134
REPORTING OFFICER	Anne Chamberlain, Governance Officer
AUTHORISING OFFICER	Paul Woods, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.3 Actively engaged and supportive community
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	To comply with the Section 355 Committee Management Manual.
ATTACHMENTS	1. CHCMC Minutes - 5 June 2023 ↓ 2. CHCMC Minutes - 3 July 2023 ↓

RECOMMENDATION

The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meetings held 5 June 2023 and 3 July 2023, attached to the report, be received and noted.

Introduction

The attached Minutes of the Cootamundra Heritage Centre Management s.355 Committee meetings held on 5 June 2023 and 3 July 2023, are submitted for the information of Council and the community.

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

The report purpose does not conflict with guidelines.

**THE REPORT AND RECOMMENDATIONS OF THE COOTAMUNDRA HERITAGE CENTRE
MANAGEMENT COMMITTEE MONTHLY MEETING HELD AT THE COOTAMUNDRA
HERITAGE CENTRE ON MONDAY 5 JUNE 2023 COMMENCING AT 4.01PM**

Present: Geoff Larsen (Chairperson), Cr Les Boyd, Yvonne Forsyth, Helen Hamilton, Michele Pigram, Betti Punnett, Craig Stewart, Ros Wight

Apologies: Nil

Disclosure of Interest: There was no disclosure of interest.

Minutes from the Previous Meeting: Moved Betti Punnett, seconded Ros Wight, that the Minutes be confirmed. **CARRIED**

Business Arising: * Defibrillator - Betti Punnett informed members that although Coady Hardy has confirmed our email address (heritage.centre@cgrc.nsw.gov.au), the computer is not set up for emails!! This will be rectified OR we'll get the instructions on a thumb drive. Unfortunately Madlin is now on leave.

* Large glass cabinet - Ros Wight reported that not yet completely set up.

* Reimbursement for small glass cabinet - received by Ros Wight

* Training sessions for volunteers - Yvonne Forsyth informed members Thursday and Tuesday dates

* Garbage bins - Michele Pigram to put out bins Tuesdays

Financial Report: Betti Punnett presented the Financial Report from 1 May: CHC 443 \$325.40 VIC 159 Souvenirs \$111.00 EFTPOS \$75.00 **\$436.40** Moved Betti Punnett, seconded by Ros Wight **CARRIED**

CORRESPONDENCE: **OUT** - May Minutes, May Newsletter; letter to principal St Mary's Central School Wellington

IN - Sam Malouf request for copy of "War Cemetery" guide

GENERAL BUSINESS: * Smoke alarm - Michele Pigram reported on problem with smoke alarm sounding - Andrew Brock had attended

* Phone problems - Coady Hardy to be informed

* Condition of Horse harness - Michele Pigram reported that whilst carrying out her regular cleaning duties, she noticed mould on the leather in places. NMA to be consulted and perhaps arrange a visit from a NMA curator. Should CHC have a hydrometer available?

* Front door - new door proposed, but one which will reflect the style of the original door (Ros Wight).

* Yvonne Forsyth moved that an entrance sign be attached to the front door, seconded Ros Wight. **CARRIED**

* Lucky Dip - Betti Punnett reported that to date 32 had been sold, thus earning \$160.00. Marg Pavitt and Pat Smith were thanked for their very generous contribution.

* Vacuum cleaner - the need for a new cleaner was discussed. Moved Helen Hamilton, seconded Michele Pigram that a new hand held vacuum cleaner be purchased. **CARRIED**

* Birthday in August - held over till July meeting

* Management of Finances - Cr Les Boyd reported that C/GRC agreed that CHC could take control of financial management. It was suggested that C/GRC grant \$1000 to start. South West Credit Union to be CHC bank. Three signatures would be needed. No nominee for Treasurer to date. (Yvonne Forsyth to ask Elaine Pye)

* Ros Wight presented framed Cootamundra Herald poster.

- * Cr Les Boyd informed members that permission was given for Dr Ward's glass case and contents to be stored at ex Cootamundra District Hospital.
- * Souvenir magnets - Yvonne Forsyth informed members that hopefully they would be available in July. Volunteer Frances Redden offered to provide names of other souvenir manufacturers.
- * Ros Wight presented a young girl's dress c1956. She reported on the clothing items she had restored for display (stored in acid-free tissue in storage boxes she donated). Moved Ros Wight, seconded Helen Hamilton that 4 female mannequins be purchased from *Spotlight*. **CARRIED**
- * New items - Joyce Orgill's show ribbons, 4 framed Cootamundra photographs, radio (Bob Caldwell), clock and candelabra (Polle O'Dare), Maher Cup book, souvenir bottle of rum, blazer (Craig Slattery), sheep show ribbons (Joyce Orgill).

There being no further business the meeting closed at 5.25pm

Bett Punnett Seretary/Treasurer

Next meeting: Monday 3 July 2023

***Should you have any item/s you wish to place on
next month's meeting agenda, please notify me by
30 June.***

bettipunnett@bigpond.com

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**THE REPORT AND RECOMMENDATIONS OF THE COOTAMUNDRA HERITAGE CENTRE
MANAGEMENT COMMITTEE MONTHLY MEETING HELD AT THE COOTAMUNDRA
HERITAGE CENTRE ON MONDAY 3 JULY 2023 COMMENCING AT 4.03PM**

Cootamundra Gundagai
Regional Council
Document Received
- 6 JUL 2023

Present: Yvonne Forsyth (in the Chair), Cr Les Boyd, Betty Brown Michele Pigram, **Betti Punnett**

Apologies: Geoff Larsen (Chairperson), Helen Hamilton, Craig Stewart, Ros Wight

Disclosure of Interest: There was no disclosure of interest.

Minutes from the Previous Meeting: Moved Betti Punnett, seconded Michele Pigram that the Minutes be confirmed. **CARRIED**

Business Arising: * Defibrillator - Betti Punnett informed members that training in the use of the defibrillator was now available by computer. Volunteers to be assisted in using the computer (Betti Punnett)

* Phone now working

* Horse harness - Betti Punnett has been speaking with Jane Steinhäusen (National Museum of Australia) who agreed it was time a conservator visited to advise on care of the harness. No date for the visit has yet been received.

* Front door - Helen Hamilton had messaged that Darren Absolon had come to look at the door, but no quote has yet been received.

* Vacuum cleaner - although it had been checked and assessed as working, it was still found to be faulty. Yvonne Forsyth offered to check it out again.

* Female mannequins - Yvonne Forsyth reported that Ros Wight had ordered 4 mannequins

* Training sessions - Yvonne Forsyth reported that 6 volunteers had attended training sessions. She also queried whether all volunteers were aware of the panic button available.

Financial Report: Betti Punnett presented the Financial Report from 5 June: CHC 209 10 children \$246.80 VIC 97 Souvenirs \$97.00 EFTPOS \$61.00 **\$362.30** Moved Betti Punnett, seconded by Les Boyd **CARRIED**

CORRESPONDENCE: OUT - June Minutes, letter of appreciation to Cootamundra Local History Society Inc for sponsorship of AM&G \$150.00 membership, Sam Malouf - copy of *The Gallipoli Rose Garden Cootamundra*

IN - email Helen Hamilton

GENERAL BUSINESS: * Treasurer - none as yet. Betti Punnett to continue at present.

* Birthday in August - morning tea: Mayor and all Councillors to be invited, all volunteers, press; special display Ros Wight to curate ??, Mandarin display ?? RSVP needed.

* Lucky Dip - Yvonne Forsyth queried figures quoted as thought to be \$400 worth sold. A new Daily Takings Sheet already in use clearly showing Lucky Dip. Michele Pigram offered to highlight same.

* Solar panels - Yvonne Forsyth suggested C/GRC be asked to reconsider installing solar panels on CHC rear roof. This would greatly reduce CHC electricity costs as only open in daylight hours. C/GRC also to be again asked to install a charging station at rear of CHC. Cr Les Boyd to follow up.

* Fuel Depot - now available for distribution.

* Hat badges - Yvonne Forsyth informed members that new souvenirs are still not available.

* Dripping tap - Jim Caskie has kindly installed new washer.

* George Jenkins items - Phillip Jenkins has been in touch and may have more items to present.

* New presentations - *Commonsense Cookery Book* 1935 NSW Public Schools (Marie Deep),

Legion of ExServicemen & Women - plaque, ANZAC project, 6 copies Legion (Warwick Adams)
There being no further business the meeting closed at 4.57pm

Bett Punnett Seretary/Treasurer

Next meeting: Monday 7 August 2023

**Should you have any item/s you wish to place on
 next month's meeting agenda, please notify me by
 31 July.**

bettipunnett@bigpond.com

69421158

8.3 FINANCE

8.3.1 REFERRAL OF FINANCIAL STATEMENTS FOR AUDIT

DOCUMENT NUMBER	395215
REPORTING OFFICER	Zac Mahon, Manager Finance
AUTHORISING OFFICER	Paul Woods, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	To comply with section 413 of the Local Government Act, 1993.
POLICY IMPLICATIONS	Accounting Policies are detailed within the Financial Statements.
ATTACHMENTS	Nil

RECOMMENDATION

1. The Mayor, Deputy Mayor, General Manager and Responsible Accounting Officer be delegated to sign the Statements by Council and Management for the 2023 General Purpose Financial Statements and 2023 Special Purpose Financial Statements for Cootamundra-Gundagai Regional Council.
2. The 2023 Financial Statements be referred for audit.
3. The General Manager be authorised to issue the 2023 Financial Statements upon receipt of the auditor's report.

Introduction

Section 413 of the Local Government Act, 1993 requires a resolution of Council to refer the draft financial statements to audit.

Section 413(2)(c) requires a resolution of Council that the annual financial statements have been prepared in accordance with;

- The Local Government Act, 1993 (as amended) and the Regulations made there under.
- The Australian Accounting Standard and professional pronouncements.
- The Local Government Code of Accounting Practice and Financial Reporting.

Further, that to the best of its knowledge and belief, the financial statements present fairly the operating result and financial position and accord with Council's accounting and other records.

Section 418 of the Act requires that as soon as practicable after Council receives a copy of the auditor's report, it must fix a date for a meeting to present the audited financial statements to the

public, and it must make the financial statements available for public inspection for at least seven days prior to the meeting date.

Discussion

The financial statements for the reporting period ended 30 June 2023 are currently being finalised and are scheduled for auditing in the week beginning the 14 August 2023. Pursuant to section 413(1) of the Local Government Act, 1993 Council is required to refer the draft statements to audit.

The draft financials along with the financial update and restricted cash reconciliation as at 30 June 2023 will be distributed prior to this Council meeting for information purposes.

8.3.2 INVESTMENT REPORT - JUNE 2023

DOCUMENT NUMBER	390634
REPORTING OFFICER	Zac Mahon, Manager Finance
AUTHORISING OFFICER	Paul Woods, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	Council's cash and investment portfolio increased by \$2,715,887.70 from \$27,026,701.64 as at 31 st May 2023 to \$29,742,589.34 as at 30 th June 2023.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021.
POLICY IMPLICATIONS	Investments comply fully with the Council's Investment Policy.
ATTACHMENTS	Nil

RECOMMENDATION

The report detailing Council Cash and Investments as at 30 June 2023, be received and noted.

Introduction

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

Financial

Council's cash and investment portfolio increased by \$2,715,887.70 from \$27,026,701.64 as at 31st May 2023 to \$29,742,589.34 as at 30th June 2023.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

Cash and Investment Portfolio

Type	Long Rating	Short Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	A+	A2	Macquarie Bank	At Maturity	14/03/2023	11/07/2023	119	4.35	4.35	\$1,000,000.00
TD	BBB+	A2	Members Equity Bank	At Maturity	19/07/2022	18/07/2023	364	4.05	4.35	\$1,006,129.61
TD	BBB+	A2	Bank of QLD	At Maturity	18/04/2023	18/07/2023	91	4.40	4.35	\$2,000,000.00
TD	A+	A2	Macquarie Bank	At Maturity	2/05/2023	1/08/2023	91	4.43	4.35	\$1,000,000.00
TD	BBB	A2	AMP Bank	At Maturity	17/05/2023	15/08/2023	90	4.70	4.35	\$4,000,000.00
TD	AA-	A1+	CBA	At Maturity	30/05/2023	29/08/2023	91	4.78	4.35	\$4,000,000.00
TD	BBB	A2	AMP Bank	At Maturity	14/03/2023	12/09/2023	182	4.65	4.35	\$3,000,000.00
TD	AA-	A1+	NAB	At Maturity	13/06/2023	12/09/2023	91	4.95	4.35	\$3,000,000.00
TD	BBB+	A2	Bank of QLD	Monthly				4.20	4.10	\$9,003,797.26
CASH	AA-	A1+	CBA	Monthly				3.60	4.10	\$641,854.45
CASH	AA-	A1+	CBA	Monthly				3.60	4.10	\$1,051,615.11
CASH	AA-	A1+	NAB	Monthly				3.10	4.10	\$39,192.91
TOTAL:										\$29,742,589.34

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

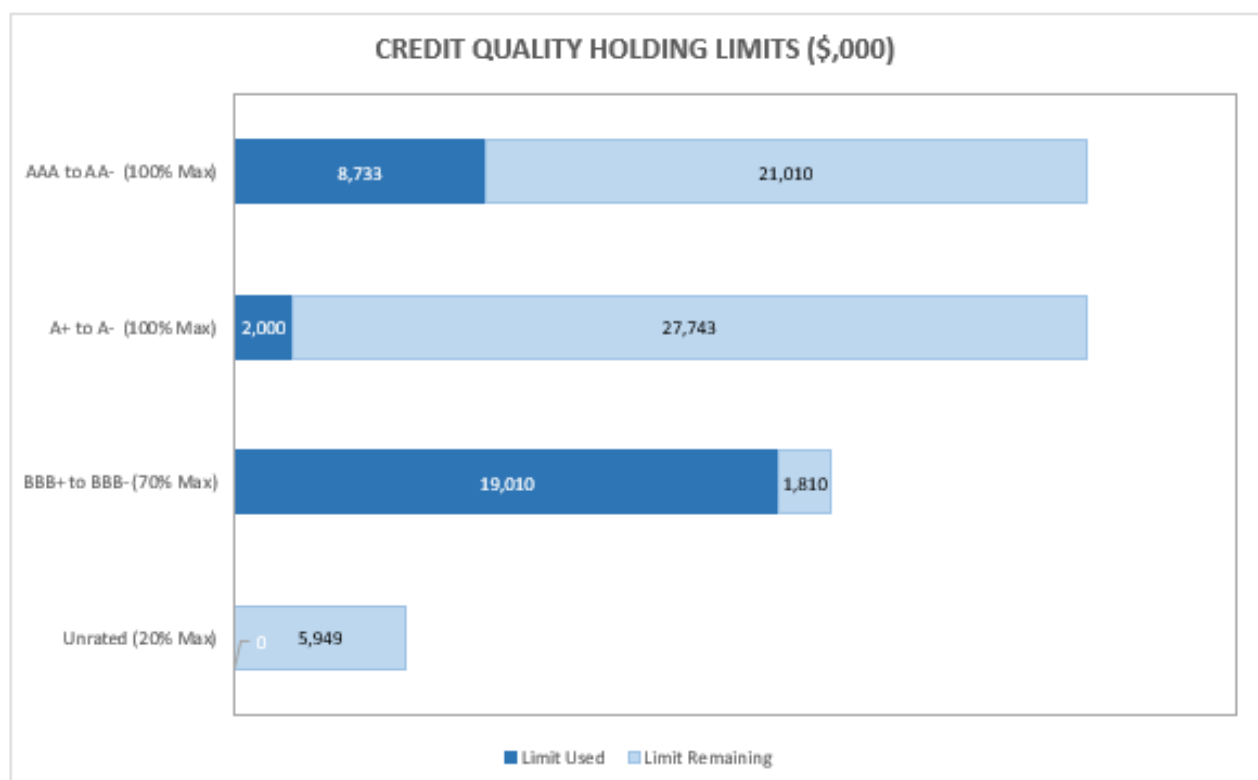
Performance

Cootamundra-Gundagai Regional Council's investment portfolio outperformed the relevant BBSW Index benchmark by 4.51%. The average weighted yield for June was 4.45%, over an average weighted term of 32 days, with a benchmark of 4.26%.

Total Cost 29,742,589	Yearly Interest Received 775,324	Weighted Average Term 32 Days
Total Value 29,742,589	Monthly Interest Received 90,532	Weighted Average Yield 4.45%

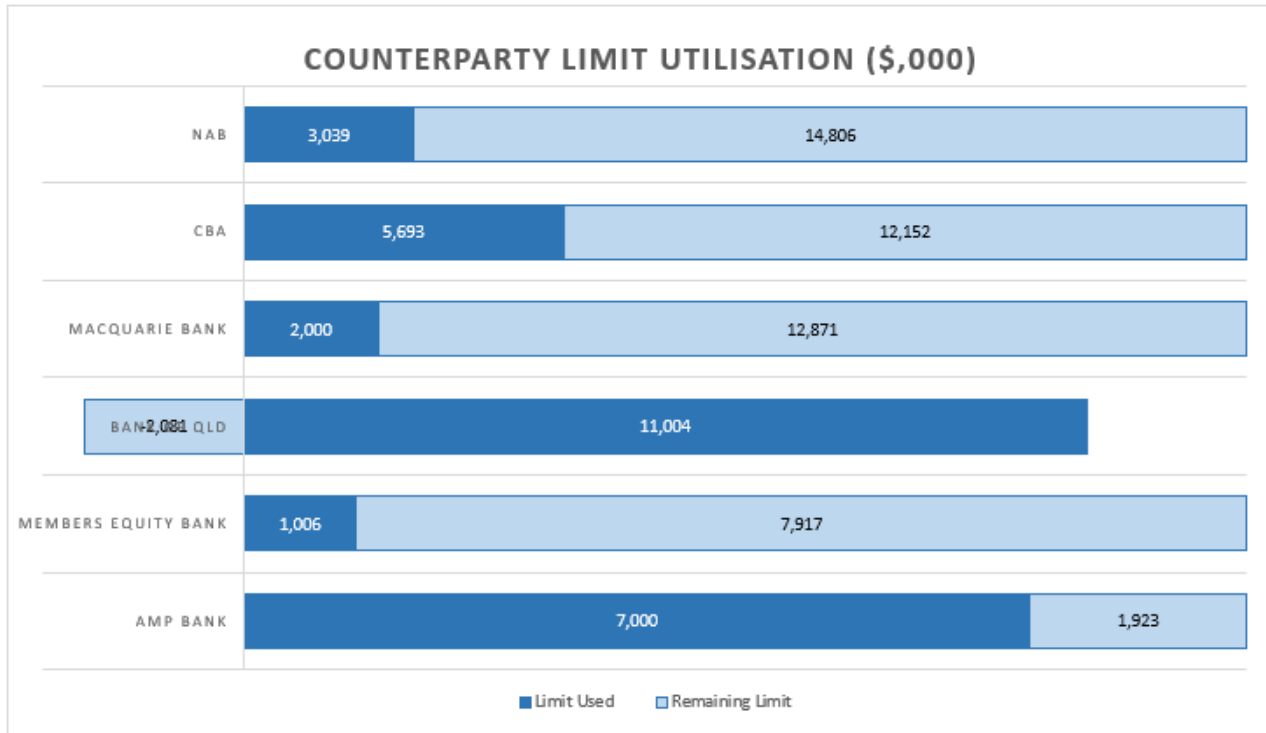
Credit Quality Compliance

Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



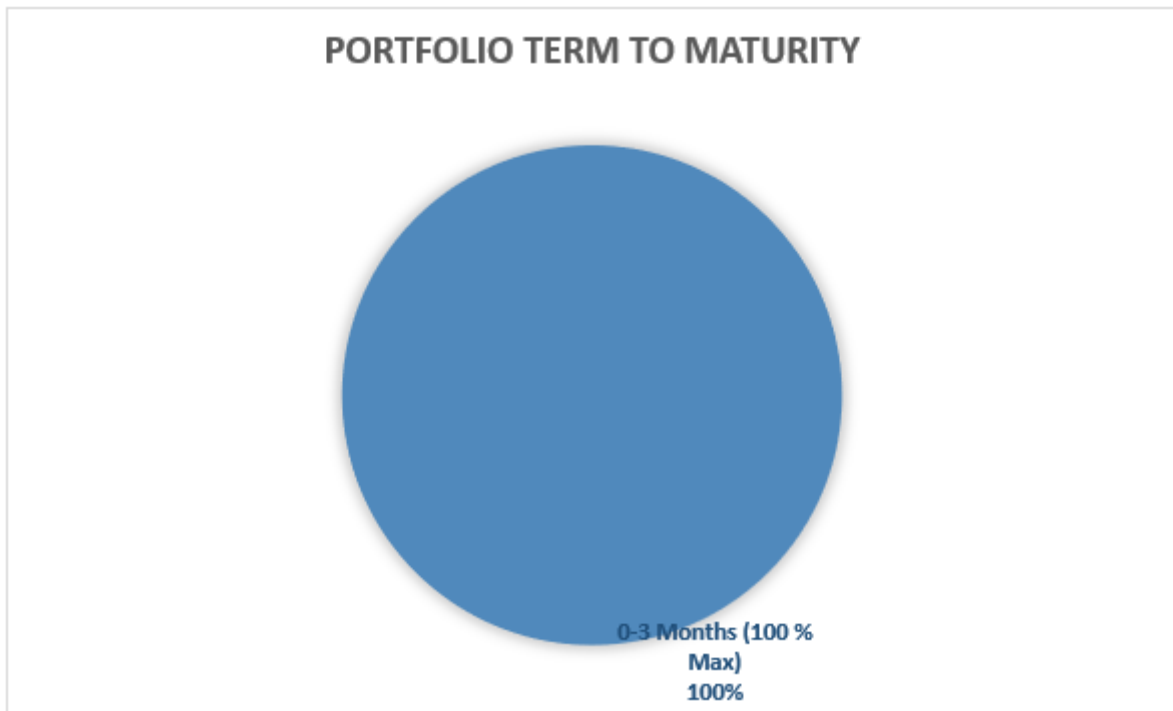
Counter Party Compliance

As at the end of June, Council was not compliant with policy in terms of individual financial institution capacity limits with the Bank of Queensland being overdrawn due to the FA Grant being transferred to a high interest bank account. \$3million will be transferred from this account and invested. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements. All of the investments are short term to deal with liquidity and to be prepared for the demerger split.

**Declaration**

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

Signed

Zac Mahon
Responsible Accounting Officer

8.4 SUSTAINABLE DEVELOPMENT

Nil

8.5 ENGINEERING COOTAMUNDRA

8.5.1 CGRC ENGINEERING REPORT - JULY 2023

DOCUMENT NUMBER	395016
REPORTING OFFICER	Julie Buckley, Operations Support Officer
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	5. Integrated and accessible region 5.2 Easily accessible from major cities and other regional towns
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The CGRC Engineering Report for the month of July 2023 be noted.

Introduction

The CGRC Engineering Report for the month of July 2023 is submitted for the information of Council and the community.

Discussion

Fixing Local Roads

Work is continuing in French Street, Cootamundra. The installation of new culverts and drainage pits is now complete. Removal of the old kerb and gutter is planned to commence mid-July and after that is constructed the reconstruction of the road pavement will commence. While these works are underway, residents have been advised that they will have limited access to their properties.

Work also continues on Brawlin Road, Brawlin with culvert installation still underway.

Regional and Local Roads Repair Program funding (RLRRP)

As part of the identified work in the RLRRP program, works on Dirnaseer Road (Frampton area) and Muttama Road near Old Gundagai Road have been stabilised with expectations they would be sealed by the third week of July. Further, works are scheduled to progress to Rosehill, Jugiong and Old Gundagai Roads in the second half of July and into August.

Regional Roads REPAIR

Major upgrades have been completed on the West and Punch Street intersection in Gundagai. This project comprised of stormwater installation, pavement stabilization and upgrade to an asphaltic concrete (AC) pavement.

Further works are planned for West and Hanley Street, Gundagai provided funding can be obtained. Additionally, minor works including crossings across West and Punch Street, which are removed from the intersection, will be completed in the next stage of works.

Local Roads and Community Infrastructure Program

Works have commenced on the footpath replacement in front of the Cootamundra High School, Poole Street. This footpath was prioritised for replacement due to its poor condition and high usage. Once this footpath is replaced works will commence on the footpath along Bourke Street between Thompson and Hovell Streets, Cootamundra. This path was identified in the PAMPS program and also due to it being the main link from the railway station to the Cootamundra CBD.

Funding for Round 4 and a supplementary round has recently been announced, with proposed projects being determined for Council consideration at a future Council Meeting.

Natural Disaster Repairs

Additional clearing of exotic vegetation along Muttama Creek within the Cootamundra Township has continued as resources and creek levels permit. Clearing of other areas under bridges and around culverts in the actual creek bed are being scheduled, subject to appropriate approvals being received.

State Highways

The shoulder widening works on the Olympic Highway, south of Cootamundra near Frampton Road has now been sealed. Installation of guard rail at this location is being scheduled, subject to contractor availability.

Additional shoulder widening along with culvert widening has now commenced between Old Gundagai Road and Wallendbeen.

Vegetation control to remove hazardous trees which are in close proximity to the road edge and low hanging limbs continues along the Olympic Highway between Wallendbeen and the Junee boundary.

All the above works are part of reducing roadside hazards and safety improvements to motorists on the State Highways.

General works

Patching crews are once again working hard repairing bitumen roads throughout the Council area and endeavouring to maintain their condition following the continual wet weather over the last month.

Maintenance grading has been completed in the Nangus region and will continue throughout the Council area as required to repair damage.

Water and Sewer

Crews have attended to water main breaks and sewer chokes as required.

A request for tendering the investigation and design of the replacement sewer rising main from the Betts Street Sewer Pump Station to the Treatment Plant in Cootamundra has been advertised with a recommendation expected to be put to the August Council Meeting.

Work is continuing on the preparation of tenders for the replacement of several sections of water main in the Cootamundra township. Council currently has funds for both these capital works in the current budget with physical works expected during this Financial year.

The Royal Well Pump Station project is close to completion. The new pumps and well have been installed. Backfilling is almost complete and the electrical componentry will be connected ready for commissioning once the backfill is completed.

Financial

Projects funded from various funding sources, as noted above.

Maintenance works funded from the General Fund.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

8.6 ENGINEERING GUNDAGAI

8.6.1 PLANT REPLACEMENT PROGRAM - ROAD BROOM

DOCUMENT NUMBER	395292
REPORTING OFFICER	Stephen Targett, Acting Manager Engineering Gundagai
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	5. Integrated and accessible region 5.1 Known for our good road network
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

1. Council endorses the addition of road brooms to the plant replacement program.
2. Council endorses the allocation of \$110,000 of additional budget for the Plant Replacement Program for the FY23-24 to purchase two road brooms, one in Cootamundra and one in Gundagai and the removal of the Hamm 3414 Roller from the program.

Introduction

Council have operated road brooms in Cootamundra and Gundagai on a regular basis for many years. The road broom is an attachment that is added to the rear of tractors to sweep aggregate and loose material from the surface of both sealed and unsealed pavements. These have not previously been included in the Plant Replacement Program.

Discussion

The current road brooms in both Cootamundra and Gundagai are over 30 years old and haven't been on the replacement program or replaced throughout that time. They both have a three-point linkage connection so they can be attached to tractors only.

The condition of these road brooms has been assessed as very poor and they are considered a significant safety risk. One of the three-point linkage connections is damaged and cannot be installed correctly on the tractor. Given the current condition of these road brooms and the safety risk, the road brooms in both Cootamundra and Gundagai have been removed from service.

In addition to that, the ability brushes can no longer be replaced and the ability of the broom to perform has been hindered. This means if operated they damage wearing surfaces, by tearing up the bitumen seal and cut into gravel surfaces giving an inconsistent finish.

One of the road brooms is pictured in Photograph 1 and Photograph 2, below



Photograph 1



Photograph 2

Due to the brooms being out of service, a tow behind broom has been hired in the interim to cover the need. During the construction period, two brooms will be required one in Cootamundra and one in Gundagai.

The road broom attachment is critical for maintaining and ensuring the safety of the job site on completion of daily works, along with the final finishing of capital works and maintaining road safety after a bitumen seal. As indicated earlier, road brooms have been historically excluded from the Plant Replacement Program.

Given the three-point linkage connection to the road brooms has failed on the current brooms and the difficulty in having available tractors to fit the three-point linkage to during construction works the following is proposed:

- Council purchase two new tow behind brooms, one for Cootamundra and one for Gundagai.
- Council adds both brooms to the plant replacement program with a proposed 10-year life.
- A plant hire rate of \$20 per hour is adopted for the tow behind brooms, based on 900 hours of utilisation per year.

Financial

The tow behind broom is currently being hired at a cost of \$200 per week, however, this cannot support the required use. Two brooms are required totalling \$400 per week. Over a 10-year lifespan, if we continue to hire the brooms at the current rate, total hire costs will be \$208,000 for continuous use to the maintenance and capital funds.

A new tow behind broom can be purchased for approximately \$55,000 each. Purchasing for each depot that would result in a total additional cost of \$110,000 to the plant replacement program. This will be returned through operational allocations with an anticipated pay back period of 5 years. Given they will be fully utilized on the Local and Regional Road Repair projects, with funding of approximately \$2.4 million dollars, they have guaranteed income for the upcoming financial year.

Additional proposed changes associated with other plant priorities are outlined below which offset the road broom expenditure:

- Remove the HAMM 3414 Roller from the replacement program for the 23-24 financial year due to it being a low priority.

Plant No.	Plant Description	Scheduled Replacement Interval	Approximate Replacement Cost	Estimated Delivery Timeframe	Modification
2303	HAMM 3414 Roller (Gundagai)	8	\$180,000	12-month delivery timeframe.	Extend replacement date to next financial year.

OLG 23a Guideline consideration

Additional expenditure for operational purposes which is consistent across Cootamundra and Gundagai.

8.7 REGIONAL SERVICES GUNDAGAI

8.7.1 REGIONAL SERVICES GUNDAGAI WORKS REPORT FOR JULY 2023

DOCUMENT NUMBER	395486
REPORTING OFFICER	Andrew Brock, Manager Regional Services Gundagai
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Protected and enhanced environment 3.2 We have attractive towns and villages
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

Regional Services Gundagai Works report for July 2023 be noted.

Introduction

The Regional Services Gundagai works report for July 2023 provides a detailed update on works activities undertaken by the regional Services Team. The scheduled activities and projects undertaken for July 2023 are included in this report which has been prepared and submitted for the information of Council and the community.

Discussion

This report is intended to provide an update on current works being undertaken by the Gundagai regional Services Team. The team continue to carry out routine duties and carry out other duties where staff are currently on leave. As the wet weather has played a significant role in reduced activities within the parks and sporting ovals, crews have made the most of cleaning gutters, polishing stainless steel, cleaning light fittings and doing general cleanup works around the buildings. Staff have had several extra requests for cleaning of the main street footpaths and removal of wet leaves to remove slip hazards. The RV sites have been closed due to the muddy conditions and vehicles being bogged, staff are hoping with the warmer weather these sites will be back open shortly.

Tree removal works at Sherwood Forest have now been completed. Staff have erected signs for information of the public. Due to the current ground conditions, staff have been unable to start the landscaping works. Mature replacement trees are due to be delivered to council at the end of the month.

Contractors have been able to access the Gundagai pool to carry out repairs to the return line in the main pool. This will assist with reducing the water usage during the season and prolong the life of the structure.

Cemeteries have been busy this month with multiple funerals and general maintenance. They have also been helping the regulatory team in undertaking slashing, weed spraying and general duties.

Muttama Hall has had its kitchen installed and the committee are excited to continue works in improving the site for community use.

Turfing works have been completed at Lindley Park and staff are looking for quotes to carry out fencing works to continue upgrading the site.

Staff are working with Landfill contractors to maintain the Burra Road Landfill. A new contract for collect of recycling products has been undertaken through REROC. Some minor changes will be noticed by residents, however, the same service will be provided for collection of E-waste, paints, household batteries and other goods.

Staff are looking forward for dry warmer conditions to be able to get back into projects.

Financial

Works have been undertaken via the approved 2023/24 budget.

OLG 23a Guideline consideration

There are no implications to the guidelines.

8.7.2 SALE OF GUNDAGAI PRE-SCHOOL - SUBSEQUENT REPORT FOLLOWING PUBLIC EXHIBITION NOTICE

DOCUMENT NUMBER	395496
REPORTING OFFICER	Andrew Brock, Manager Regional Services Gundagai
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	Saving \$2 million dollars depreciation of new building.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Letter to General Manager from OLG ↓ 2. Submissions – Confidential (under separate cover)

RECOMMENDATION

1. Council offers to sell the Gundagai Preschool and Kindergarten, 89 First Avenue, Gundagai Lot 213 DP 1276945, for \$1.00 to the Gundagai Pre-school Kindergarten.
2. Gundagai Preschool and Kindergarten cover all conveyancing costs associated with the proposed sale.
3. The public submissions, provided under confidential attachment, be received and noted.

Introduction

The Gundagai Pre-school Kindergarten Inc has shown interest in purchasing the existing site, with the same conditions as previously undertaken for the sale of the Cootamundra pre-school, which was owned by the former Cootamundra Council.

The site is currently being redeveloped using grant funding, which was applied for by the committee and successfully awarded, for the construction of a new 59 place preschool.

Discussion

At the council meeting 28 February 2023, council resolved to advertise the proposed sale of the Gundagai Pre-school and Kindergarten for a period of 6 weeks to allow for public submissions with a further report be submitted to council for consideration. Resolution Number: 050/2023.

This public exhibition has seen significant interest in both, for and against, the sale of the Gundagai Pre-school and Kindergarten, to the current occupier.

Copies of all submissions have been attached to the report and I make special note of the letter received from Office of Local Government ref: A857880, where it states-

“OLG notes that if the Gundagai pre-school and kindergarten is sold, the new council will be relieved of a \$2 million depreciation cost. Because the new council stands to benefit from any decision to sell the Gundagai pre-school and kindergarten, OLG does not propose to intervene in any decision on this matter.”

The results of the submissions, show strong support in selling the property to the current occupant and within the Gundagai Pre-School Kindergarten Inc Constitution, section 43 page 25, cover off on the event the committee wind up the incorporation and transition to another community minded incorporation.

The committee understand the significant financial challenges they will incur because of potentially, having clear ownership and as a result, have planned their operating budgets and future planning, to allow the site to continue to serve the growing Gundagai community.

If council were to sell, a condition of sale be explored, preventing on-selling without council approval be considered.

Financial

If council were to retain the preschool, there would be a \$2 million depreciation to carry over the life of the building. Council would only receive \$30 over the next 30 years for rent and would still be responsible for major maintenance as per agreement. Council would continue to pay rates, subsidise insurance and any other unexpected costs.

OLG 23a Guideline consideration

This has been considered and no impact to the guidelines.

Selling the asset is viewed positively from a financial point of view.



Office of Local Government

5 O'Keefe Avenue NOWRA NSW 2541
Locked Bag 3015 NOWRA NSW 2541

Our Reference: A857880
Your Reference:
Contact: John Davies
Phone: 02 4428 4139

Mr Steve McGrath
Interim General Manager
Cootamundra-Gundagai Regional Council
PO Box 420
COOTAMUNDRA NSW 2590

By email: mail@cgrc.nsw.gov.au

Dear  Mr McGrath

I understand that at its meeting of 28 February 2023, Cootamundra-Gundagai Regional Council (Council) resolved to undertake public consultation on the proposed sale of Gundagai pre-school and kindergarten. I understand that this consultation concluded on 18 April 2023 and that the results of the consultation are to be reported back to Council.

As you would be aware, the Office of Local Government has issued guidelines under section 23A of the *Local Government Act 1993* (the Act) on decision making by Cootamundra-Gundagai Regional Council during the de-amalgamation implementation period. Under section 23A of the Act, Council is required to consider the guidelines when exercising its functions.

Among other things, the guidelines state that Council should not make significant undertakings or commitments during the de-amalgamation implementation period that will be binding on the new councils or that limit their flexibility or discretion.

Concerns have been raised with the Office of Local Government (OLG) that a decision by Council to sell the Gundagai pre-school and kindergarten may not be consistent with this guidance.

OLG notes that if the Gundagai pre-school and kindergarten is sold, the new council will be relieved of a \$2 million depreciation cost. Because the new council stands to benefit from any decision to sell the Gundagai pre-school and kindergarten, OLG does not propose to intervene in any decision on this matter. However, I would ask that Council consult with OLG before making decisions of this nature in the future.

T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209
E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 20 770 707 468

A857905

2

Should you wish to discuss this matter further, please contact the Office of Local Government's Manager Council Governance, John Davies, on 02 4428 4139 or by email at john.davies@olg.nsw.gov.au.

Yours sincerely

A handwritten signature in blue ink, which appears to read "Brett Whitworth", followed by the date "4 May 2023" also in blue ink.

Brett Whitworth
Deputy Secretary, Local Government

8.8 REGIONAL SERVICES COOTAMUNDRA

8.8.1 REGIONAL SERVICES COOTAMUNDRA MONTHLY REPORT

DOCUMENT NUMBER	395429
REPORTING OFFICER	Wayne Bennett, Manager Regional Services Cootamundra
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	2. A region for the future 2.2 A thriving region that attracts people to live, work and visit
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Regional Services Department Cootamundra Monthly Report for June 2023, be received and noted.

Introduction

This report outlines the Regional Services Cootamundra Departments routine field work activities and Capital Work Programs progress for the month of June 2023.

Discussion

Cootamundra Parks & Gardens Section

Works have consisted in most part of mowing and maintaining the urban and village public open spaces, gardens, and associated facilities.

Cootamundra Sportsfield Unit

As a result of the continuation of wet weather during Winter, access difficulties for maintenance staff due to waterlogging to being experienced. Park staff are working on repairing these specific areas in an attempt to ensure the safety for all user groups.

Street Trees

Council still receives large numbers of community requests for action on urban street trees. Staff are undertaking works in accordance with available resources.

Cootamundra Public Facilities Unit

Staff are carrying out the routine maintenance of Council's open space facilities e.g., public toilets, BBQ's, playgrounds etc.

Cootamundra Recreation Section

Inspections of the Pool and Stadium have been held over the past month to determine the level of maintenance on operation equipment required for the upcoming swimming season. This will be assessed against priorities and available funding to determine the development of the works program.

Noxious Weeds

In response to the new structure, the Cootamundra Division is continuing coming up to speed with past operations and currently working through and coming to understand past operations and obligations. Staff have been attending relating training and regional meetings associated with Biosecurity and Noxious Plant matters.

Regulatory/Compliance Services.

There are a number of past but active issues that staff are trying to come up to speed with and these relate to one case of inappropriate dog behaviour and a number of dumped and seized vehicles matter.

As staff become more aware of these matters in detail the outcomes will be reported to council over the coming months.

The department will be assessing past and current regulatory practices relating to the issuing of fines as to ensure fair practices and policy/regulation procedures are implemented when assessing each and every situation.

Cemeteries

The transition from Regulatory Services to Regional Services has just commenced implementation. More detailed reports will come once full implementation has been completed.

Normal cemetery inquiries and procedures are being implemented with few issues arising.

Cootamundra Saleyards

Sheep sales have been low, but truck wash popularity is increasing. There have been some operational efficiency and environmental issues brought to Councils attention which now are continuing to be investigated.

The two main issues being investigated are problems associated with the Truck Wash popularity. The existing holding dam is not large enough to handle the overflows from the wash area, and as such the overflow is running down into adjoining paddocks. This is not considered appropriate. Staff are investigation solutions to this problem and a report will come back to Council at a later date.

Also there is a need to investigate the method of removing sludge for the holding pits associated with the truck washdown. Over the coming months, staff will be investigation an automated system that removes the solids from the holding pits removing the need to remove and store waste sludge. This process will also allow fertiliser (waste biproduct) to be sold locally and also available to be incorporated into Councils composting operations.

Landfill/Transfer Station Operations Unit

Council/Management continue to seek opportunities that will both improve the level of waste reduction, reuse and increase cost recovery. The sale of Compost is continuing to be strong with substantial loads going into Canberra, Wagga & Jugiong and to local contractors and residents.

Council and membership with the Southwest Regional Waste Group is now moving in a more active and planning mode of operation. This was outlined in the Waste report to Council in June.

Capital Works**Jubilee Park Redevelopment Budget \$2M. (Deadline 31/6/23)**

Jubilee Park continues to progress with some delays caused through wet weather. Contractors have not been able to gain access to the site for over 5 weeks.

They are now back, and works have recommenced, in an attempt to meet the end of June deadline.

Works currently consist of the following works:

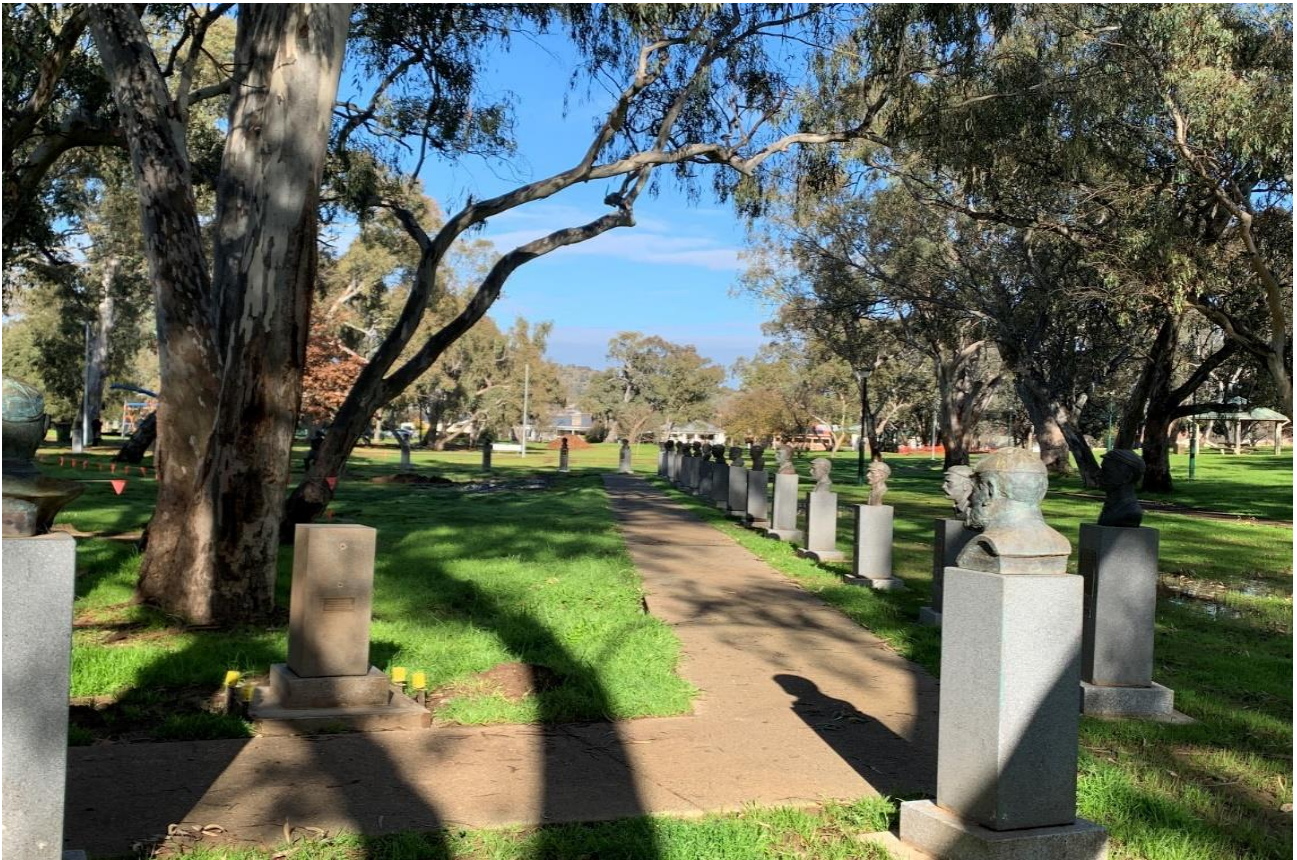
- Water sculptures now completed and being installed and commissioned.
- The main water feature pump house and electricals have been installed with works now completed.
- Electrical works have been progressing but have caused substantial damage to the existing irrigation electrical system. This will require repair by the contractor ensuring that at the end of the project the existing system is up and working. New light installation works are completed
- The large power poles and associated wires have been removed.
- Soft landscaping works are continuing.

Currently financial indications show that this project may go approx. \$10,000. over budget. Efforts will be made to implement savings in an attempt to be it back on budget of \$2M. Current expenditure is approximately \$1.9M

The project is now 95% completed and should be signed of by the NSW Government in July.



Example of new Gardens BBQ's and Shelters



Upgraded Captains Walk



Just one of Many Bronze Sculptures located around the park



Water Feature



Example of the new Interpretive Signage throughout the park



Example of the night Lighting



Night Fog Display



Day Fog Operations

Pioneer Park Stage (2) Budget \$202,212.00 (Deadline 30/6/23)

The major component of the project consists of developing and adding to existing infrastructure, the sites significance and enhancement of the heritage value of the site. This will benefit local Flora & Fauna, the community, and visitors alike.

The project's Scope of Works has consisted of the following.

- Road and drainage upgrade
- Car parking, bollards
- Toilet block
- Gas BBQ's
- Wood Fire Pits
- Native plantings
- Pathway refurbishment
- Signage
- Solar Lighting
- Shelter & Tables/Seating

The project is to be signed off and completed this July.



Example Native Plantings



New Bollards waiting to be painted



New Fire Pit BBQ's



New Gas BBQ; s, shelters, tables & Bollard Lighting



New Toilet Block & Camping Area



Example New Car Parking waiting to be line marked



Improved drainage works, and upgraded access road

Financial

N/A

OLG 23a Guideline consideration

N/A

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

11.1 CLOSED COUNCIL REPORT

DOCUMENT NUMBER	395313
REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Steve McGrath, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	To facilitate compliance with sections 10 and 11 of the Local Government Act 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

Note

Council's Code of Meeting Practice allows members of the public present to indicate whether they wish to make representations to the meeting, before it is closed to the public, as to whether that part of the meeting dealing with any or all of the matters listed should be closed.

RECOMMENDATION

1. Items 11.2, 11.3, 11.4, 11.5 and 11.6 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2, 11.3, 11.4, 11.5 and 11.6 be withheld from the press and public.

11.2 RENO ROAD POTENTIAL ACQUISITION

Provisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

Report contains information relating to an individual and confidential correspondence.

11.3 PLANT REPLACEMENT PROGRAM - 12000L SIX WHEELER WATER CART

Provisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

Report contains confidential information relating to price submissions.

11.4 TENDER REPORT ON GUNDAGAI SWIMMING POOL AMENITIES REFURBISHMENTProvisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would be prejudice Council's ability to secure the optimum outcome for the community.

11.5 TENDER REPORT FOR THE CARBERRY PARK AMENITIES BLOCKProvisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would be prejudice Council's ability to secure the optimum outcome for the community.

11.6 TENDER REPORT ON THE VISITOR INFORMATION CENTRE REFURBISHMENTProvisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would be prejudice Council's ability to secure the optimum outcome for the community.