

# Minutes

## ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA**

**6:00PM, Tuesday 28th February, 2023**

**Administration Centres: 1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA  
ON TUESDAY, 28 FEBRUARY 2023 AT 6:00PM**

**PRESENT:** Cr Charlie Sheahan (Mayor), Cr Leigh Bowden (Deputy Mayor), Cr Logan Collins, Cr Trevor Glover, Cr David Graham, Cr Gil Kelly, Cr Abb McAlister, Cr Penny Nicholson

**IN ATTENDANCE:** Steve McGrath (Interim General Manager), Paul Woods (Interim Deputy General Manager - CCD), Matt Stubbs (Deputy General Manager - Operations), Linda Wiles (Manager Business), Zac Mahon (Manager Finance), Mark Ellis (Manager Civil Works), Stephen Targett (Acting Manager Technical Services), Wayne Bennett (Manager Waste, Parks & Recreation Services)

**1 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

**ADJOURN MEETING FOR OPEN FORUM**

**RESOLUTION 021/2023**

Moved: Cr Trevor Glover

Seconded: Cr Penny Nicholson

**Council adjourn for Open Forum.**

**CARRIED**

**2 OPEN FORUM**

List of Speakers

1. Nina Piotrowicz – Item 7.1 Minutes of Local Traffic Committee  
– Item 8.1.5 Delivery Program/ Operational Plan Progress Report

Submission for open forum received by Nina Piotrowicz, and was read out by the Mayor during Open Forum.

**RESUME OPEN MEETING**

**RESOLUTION 022/2023**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

**Council resume the Open Meeting.**

**CARRIED**

### **3 APOLOGIES**

Cr Les Boyd was not present at the meeting.

### **4 DISCLOSURES OF INTEREST**

Nil

### **5 CONFIRMATION OF MINUTES**

#### **5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 24 JANUARY 2023**

##### **RESOLUTION 023/2023**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

**The Minutes of the Ordinary Meeting of Council held on Tuesday 24 January 2023 be confirmed as a true and correct record of the meeting.**

**CARRIED**

### **6 MAYORAL MINUTES**

#### **6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT**

##### **RESOLUTION 024/2023**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

**The information in the Mayoral Minute be received and noted.**

**CARRIED**

#### **6.2 MAYORAL MINUTE - CONGRATULATIONS TO OAM RECIPIENTS**

##### **RESOLUTION 025/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Trevor Glover

**Council acknowledge and congratulate the following recipients of the Order of Australia (OAM) from the Cootamundra-Gundagai Regional Council area:**

- 1. Mr Brian Joseph O'Malley; and**
- 2. Mr Dennis Thomas Palmer.**

**CARRIED**

**7 REPORTS FROM COMMITTEES****7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 9 FEBRUARY 2023****RECOMMENDATION**

- 1. The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 9 February 2023, attached to the report, be received and noted.**
- 2. Council consider the recommendations detailed in the report, and contained within the Minutes.**

**AMENDMENT**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**The recommendation listed in the Minutes at General Business item 2.7 dot point 1 be withdrawn, and refereed back to the committee.**

**RESOLUTION 026/2023**

Moved: Cr Logan Collins

Seconded: Cr Abb McAlister

- 1. The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 9 February 2023, attached to the report, be received and noted.**
- 2. The recommendation listed in the Minutes at General Business item 2.7 dot point 1 be withdrawn, and refereed back to the committee.**
- 3. Council resolve the remaining recommendations detailed in the report, and contained within the Minutes.**

**CARRIED**

**8 GENERAL MANAGER'S REPORT****8.1 BUSINESS****8.1.1 NSW ALGWA CONFERENCE 2023****RESOLUTION 027/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

- 1. The Australian Local Government Women's Association (ALGWA) NSW program attached to the report, be received and noted.**
- 2. Council support Cr Bowden, Cr Nicholson and maximum of two (2) interested Council staff, to attend the ALGWA NSW Conference in 2023.**

**CARRIED**

**8.1.2 NATIONAL GENERAL ASSEMBLY 2023****RESOLUTION 028/2023**

Moved: Cr David Graham

Seconded: Cr Abb McAlister

- 1. The attendance of the Mayor and Interim General Manager at the 2023 National General Assembly in June, 2023 be endorsed.**
- 2. Registration for each attendee be finalised before 19 May, 2023 to receive the early bird rate of \$895 per attendee.**
- 3. The attendance of the Deputy Mayor at the 2023 Regional Cooperation and Development Forum with a registration fee of \$425 be endorsed.**
- 4. The Motion listed below, and detailed in the late report, be endorsed and submitted to ALGA by 24 March 2023:**

**"This National General Assembly calls on the Australian Government to fast track overseas trained doctors to the regions."**

**CARRIED**

**8.1.3 COMMUNITY DONATIONS POLICY****RESOLUTION 029/2023**

Moved: Cr Trevor Glover

Seconded: Cr David Graham

1. Council place the reviewed draft Community Donations Policy, attached to the report, on public exhibition for a period of not less than 28 days.
2. The Policy be adopted under delegation should there be no submissions that warrant significant changes to the Policy.
3. The appropriate provision for the budgeting and funding of \$30,000 to the Community Donations program be included in the 2023/2024 Operational Plan.

**CARRIED**

**8.1.4 TABLING OF PECUNIARY INTEREST RETURNS - MAYOR AND NEW DESIGNATED PERSON****RESOLUTION 030/2023**

Moved: Cr Logan Collins

Seconded: Cr David Graham

**The tabling of a pecuniary interest returns from Mayor and new designated person be noted.**

**CARRIED**

**8.1.5 DELIVERY PROGRAM/ OPERATIONAL PLAN QUARTERLY PROGRESS REPORT****RESOLUTION 031/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Logan Collins

**The Delivery Program incorporating the Operational Plan 2022/2023, quarterly progress report, (2<sup>nd</sup> Quarter October to December), attached to the report, be received and noted.**

**CARRIED**

**8.1.6 ARIC RECOMMENDATION - CGRC POLICY REGISTER REVIEW****RESOLUTION 032/2023**

Moved: Cr Trevor Glover

Seconded: Cr Leigh Bowden

**The Policy Schedule, attached to the report, be received and noted.**

**CARRIED**

**8.1.7 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES****RESOLUTION 033/2023**

Moved: Cr Penny Nicholson

Seconded: Cr Logan Collins

**The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meetings held 5 December 2022 and 6 February 2023, attached to the report, be received and noted.**

**CARRIED**

**8.1.8 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES****RESOLUTION 034/2023**

Moved: Cr Gil Kelly

Seconded: Cr Leigh Bowden

- 1. The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held 12 December 2022, attached to the report be, received and noted.**
- 2. The Muttama Creek Regeneration Group reword the flood planning committee paragraph in the Minutes to accurately reflect the current situation.**

**CARRIED**

**8.1.9 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES****RESOLUTION 035/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Trevor Glover

**The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee meeting held 9 February 2023 attached to the report be, received and noted.**

**CARRIED**

**8.2 FINANCE****8.2.1 CREDIT CARD POLICY****RESOLUTION 036/2023**

Moved: Cr David Graham

Seconded: Cr Logan Collins

**The draft Credit Card Policy, attached to the report, be adopted.**

**CARRIED**

## **8.2.2 DECEMBER 2022 QUARTERLY BUDGET REVIEW STATEMENT**

### **RESOLUTION 037/2023**

Moved: Cr Trevor Glover

Seconded: Cr Logan Collins

- 1. The December 2022 Quarterly Budget Review be received and noted.**
- 2. The budget variations listed in the report be adopted.**

**CARRIED**

## **8.2.3 RESTRICTED CASH RECONCILIATION**

### **RESOLUTION 038/2023**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

**The Restricted Cash Reconciliation report, be received and noted.**

**CARRIED**

## **8.2.4 FINANCE UPDATE - CAPITAL AND OPERATIONAL INCOME & EXPENDITURE**

### **RESOLUTION 039/2023**

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

- 1. The Finance Update report, be received and noted.**
- 2. Council separate its Water, Sewer and Waste income expenditure and reserves in preparation for the demerger.**

**CARRIED**

## **8.2.5 INVESTMENT REPORT - JANUARY 2023**

### **RESOLUTION 040/2023**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

**The report detailing Council Cash and Investments as at 31 January 2023, be received and noted.**

**CARRIED**



### 8.3 COMMUNITY AND CULTURE

#### 8.3.1 OLD MILL PROJECT

##### MOTION

Moved: Cr Abb McAlister

Seconded: Cr David Graham

1. Council withdraw from the Regional Tourism Activation Fund (RTAF).
2. Council utilise funds of \$153,457.00 allocated to the Old Mill project from the Stronger Communities Fund to masterplan the Old Mill precinct.

The mover indicated that it was preferred that each item be considered separately, and withdrew the motion.

##### RESOLUTION 041/2023

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

**Council withdraw from the Regional Tourism Activation Fund (RTAF).**

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Charlie Sheahan (Mayor) Cr Leigh Bowden Cr Logan Collins Cr Trevor Glover Cr Gil Kelly	Cr David Graham Cr Abb McAlister Cr Penny Nicholson
ABSENT	DECLARED INTEREST
Cr Les Boyd	Nil

**CARRIED**

##### RESOLUTION 042/2023

Moved: Cr Trevor Glover

Seconded: Cr David Graham

**Council utilise funds of \$153,457.00 allocated to the Old Mill project from the Stronger Communities Fund to masterplan the Old Mill precinct.**

**CARRIED**

**8.3.2 GUNDAGAI TOURISM ACTION GROUP (ADVISORY COMMITTEE) MONDAY 6TH FEBRUARY 2023 - MINUTES****RESOLUTION 043/2023**

Moved: Cr David Graham

Seconded: Cr Abb McAlister

- 1. The Minutes of the Gundagai Tourism Advisory Group meeting held Monday 6<sup>th</sup> February 2023, attached to the report, be noted.**
- 2. Council note the planned 6-month break of the committee.**

**CARRIED**

**8.4 DEVELOPMENT, BUILDING AND COMPLIANCE****8.4.1 DEVELOPMENT APPLICATIONS APPROVED JANUARY 2023****RESOLUTION 044/2023**

Moved: Cr Logan Collins

Seconded: Cr Abb McAlister

**The information on Development Applications approved in January 2023, be received and noted.**

**CARRIED**

**8.5 REGULATORY SERVICES**

Nil

**8.6 ASSETS****8.6.1 NANGUS WATER OPTIONS REPORT****RESOLUTION 045/2023**

Moved: Cr Abb McAlister

Seconded: Cr David Graham

**Following completion of the flood study for Nangus village and allocation of funding, work proceed on detailed design and economic analysis of alternate options presented within the BIDS Construction report.**

**CARRIED**

**8.6.2 GUNDAGAI SEWAGE TREATMENT PLANT REPLACEMENT PROJECT - PROGRESS REPORT****RESOLUTION 046/2023**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

**The progress report on the Gundagai Sewage Treatment Plant Replacement Project, be noted.**

**CARRIED**

**8.7 CIVIL WORKS****8.7.1 CIVIL WORKS AND TECHNICAL SERVICES REPORT - FEBRUARY 2023****RESOLUTION 047/2023**

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

**The Civil Works and Technical Services Report for the month of February 2023 be noted.**

**CARRIED**

**8.8 TECHNICAL SERVICES****8.8.1 ADDITIONAL FIXING LOCAL ROADS FUNDING****RESOLUTION 048/2023**

Moved: Cr Leigh Bowden

Seconded: Cr Gil Kelly

- 1. Council endorses the acceptance of the Regional and Local Roads Repair Program funding deed totalling \$2,491,307 for pavement maintenance across the council region. This is in addition to the \$473,892 already funded under this program.**
- 2. Council endorses the acceptance of the Fixing Local Roads Funding Deed for a full rehabilitation of 0.6km of Hovell Street, Cootamundra totalling \$1,804,120.**

**CARRIED**

**8.8.2 PLANT REPLACEMENT PROGRAM 23-24****RESOLUTION 049/2023**

Moved: Cr David Graham

Seconded: Cr Trevor Glover

- 1. Council endorses the plant budget of \$2,265,523 for the 23-24 financial year, for inclusion in the 23-24 financial budget, when presented at a future council meeting.**

2. Council endorses the raising of purchase orders for plant items detailed in this report, up to \$1,630,000 due to the extended delay between ordering and delivery.

**CARRIED**

At 6:51pm, Cr Logan Collins left the meeting.

At 6:54 pm, Cr Logan Collins returned to the meeting.

## **8.9 FACILITIES**

### **8.9.1 SALE OF GUNDAGAI PRE-SCHOOL**

#### **RESOLUTION 050/2023**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

1. The report be tabled and placed on public exhibition for an adequate period, to facilitate community consultation and obtain community feedback.
2. A further report be presented to council after adequate community consultation has been conducted.

**CARRIED**

### **8.9.2 GUNDAGAI VISITOR INFORMATION CENTRE UPDATE**

#### **RESOLUTION 051/2023**

Moved: Cr Penny Nicholson

Seconded: Cr Logan Collins

**The report on the Gundagai Visitor Information Centre Project, presented to Council and the Public, be received and noted.**

**CARRIED**

## **8.10 WASTE, PARKS AND RECREATION**

### **8.10.1 WASTE, PARKS & RECREATION DIVISIONAL MONTHLY OPERATIONS REPORT TO COUNCIL**

#### **RESOLUTION 052/2023**

Moved: Cr Abb McAlister

Seconded: Cr David Graham

**The Waste, Parks & Recreation Division's Monthly Works Report be received and noted.**

**CARRIED**

**8.10.2 DRAFT REGIONAL WASTE MANAGEMENT & RESOURCE RECOVERY STRATEGY 2022-2027****RESOLUTION 053/2023**

Moved: Cr Leigh Bowden

Seconded: Cr David Graham

1. Council receive and note the Draft Regional Waste Management and Resource Recovery Strategy 2022-2027.
2. Where considered appropriate, councillors are invited to submit comments in writing to the Manager Waste, Parks & Recreation by the 14<sup>th</sup> March 2023.
3. Comments received are to be reported back to the March Council Meeting for ratification prior to going to REROC for consideration.

**CARRIED**

**8.10.3 REVISED LAND AND ENVIRONMENTAL MANAGEMENT PLAN (LEMP) FOR COOTAMUNDRA LANDFILL****RESOLUTION 054/2023**

Moved: Cr Gil Kelly

Seconded: Cr Logan Collins

1. The Land and Environmental Management Plan Supplementary Report, attached to the report, be adopted.
2. The Land and Environmental Management Plan Supplementary Report be submitted to the EPA for attachment to the existing Land and Environmental Management Plan.

**CARRIED**

**9 MOTION OF WHICH NOTICE HAS BEEN GIVEN****9.1 NOTICE OF MOTION - BUSINESS CASE FOR TRANSFER STATIONS****RESOLUTION 055/2023**

Moved: Cr Trevor Glover

Seconded: Cr Logan Collins

1. To prepare a business case for council to operate the transfer stations within CGRC.
2. To investigate the addition of Adjungbilly into the waste system.
3. Business Case to include waste from the Dog on the Tucker Box and any other waste that CGRC is responsible for.
4. Business Case to include Stockinbingal and Wallendbeen if the current "open tips" are closed.
5. Business case be presented to Council by the October 2023 Council Meeting.

**CARRIED**

## 9.2 NOTICE OF MOTION - SIGNAGE AT MUTTAMA TRANSFER STATION

### RESOLUTION 056/2023

Moved: Cr Trevor Glover

Seconded: Cr Penny Nicholson

**That 'how to exit signs' are installed inside all CGRC transfer stations, to explain exit process for when gates unexpectedly close.**

**CARRIED**

## 10 QUESTIONS WITH NOTICE

### 10.1 QUESTIONS WITH NOTICE

#### RESOLUTION 057/2023

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

1. **The Questions with Notice from Councillors and related responses from Council officers be noted.**
2. **The 2022 Delivery Program activity 2.1f(1) be amended to reflect the draft version submitted to council.**

**CARRIED**

## 11 CONFIDENTIAL ITEMS

Nil

**The Meeting closed at 7:27pm.**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 March 2023.**



**CHAIRPERSON**



**GENERAL MANAGER**