ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
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Business Paper

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 28th July, 2020

Administration Centres: 1300 459 689

The Mayor & Councillors
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of Council will be held in the Council Chambers, Gundagai on:

Tuesday, 28th July, 2020 at 6:00PM

The agenda for the meeting is enclosed.

Phillip McMurray
General Manager

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and, or, voice being live streamed and publicly available.

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1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Wiradjuri people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Wiradjuri Nation and extends that respect to other Aboriginal people who are present.

ADJOURN MEETING FOR OPEN FORUM

2 OPEN FORUM

RESUME OPEN MEETING

3 APOLOGIES

4 DISCLOSURES OF INTEREST

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 30 JUNE 2020

REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Ordinary Meeting of Council held on Tuesday 30 June 2020

RECOMMENDATION

The Minutes of the Ordinary Meeting of Council held on Tuesday 30 June 2020 be confirmed as a true and correct record of the meeting.

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Email: mail@cgrc.nsw.gov.au
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Minutes

ORDINARY COUNCIL MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

6:00PM, TUESDAY, 30TH JUNE, 2020

Administration Centres: 1300 459 689

MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON TUESDAY, 30 JUNE 2020 AT 6:00PM

PRESENT: Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan, Cr Craig Stewart

IN ATTENDANCE: Phil McMurray (General Manager), Kay Whitehead (Interim Deputy General Manager), Ganesh Ganeshamoorthy (Manager Assets) via Microsoft Team, Miriam Crane (Manager of Community and Culture) via Microsoft Team, Sharon Langman (Manager Development, Building and Compliance) via Microsoft Team, Andrew Brock (Manager Facilities), Tim Swan (Manager Finance)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 OPEN FORUM

Note: Due to COVID-19 the Meeting was closed to the public and there was no Open forum. The Meeting was live streamed as is available to watch online at www.cgrc.nsw.gov.au. Written submissions were read aloud during the Meeting at item 8.1.1 Open Forum Submissions.

3 APOLOGIES

4 DISCLOSURES OF INTEREST

Cr David Graham disclosed a Less than Significant Non-Pecuniary Interest in Item No. 8.1.8 Cootamundra Rugby Club Clubhouse Project as he has previously attended a meeting with club representatives to discuss the project and offered suggestions as to how to address matters.

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 26 MAY 2020

Note: It was noted in item 8.5.1 Gundagai Saleyards Operations Review – Late Report that point 6 included a holding/transfer fee of $1.50 per head for sheep management. That was incorrect and has been removed from the 26 May, 2020 Meeting Minutes.

RESOLUTION 164/2020

Moved: Cr Charlie Sheahan
Seconded: Cr Craig Stewart

The amended Minutes of the Ordinary Meeting of Council held on Tuesday, 26th May, 2020 be confirmed as a true and correct record of the meeting.

CARRIED

5.2 MINUTES OF THE SPORTS AND RECREATION COMMITTEE MEETING HELD ON TUESDAY 17 MARCH 2020

Note: It was noted in the Minutes that item 6.9 Use of Country Club Oval and Associated Facilities that the public toilet facilities referred to in the item are not complete.

RESOLUTION 165/2020

Moved: Cr Dennis Palmer
Seconded: Cr Penny Nicholson

The Minutes of the Sports and Recreation Committee Meeting held on Tuesday, 17th March, 2020 be received and noted.

CARRIED

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

Note: the following amendments were made at the meeting:

21st May, 2020

Cr Bowden attended Australian Local Government women's Association Meeting via Zoom.

2nd June, 2020

Cr Bowden attended a Cootamundra Youth Council Meeting.

4th June, 2020

Cr Bowden attended a Cootamundra Tourism Action Group s355 Committee meeting via Zoom.

11th June, 2020

Cr Bowden attended a Cootamundra Development Corporation Board meeting

18th June, 2020

Cr Bowden attended a Cootamundra Creative Arts and Cultural Centre s355 committee meeting.

21st June, 2020

Cr Bowden attended Australian Local Government women's Association Meeting via Zoom.

24th June, 2020

Cr Bowden attended Community Consultation on Jubilee Park.

25th June, 2020

Cr Bowden attended Ellwood's Hall s355 Committee Meeting.

RESOLUTION 166/2020

Moved: Cr Leigh Bowden
Seconded: Cr Penny Nicholson

The Information in the Mayoral Minute and amendments be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT

8.1 BUSINESS

8.1.1 OPEN FORUM SUBMISSIONS

RESOLUTION 167/2020

Moved: Cr Dennis Palmer
Seconded: Cr Gil Kelly

The written submissions for the Open Forum be received and noted and read aloud.

CARRIED

8.2.2 2020/21 RATES AND ANNUAL CHARGES

Resolution 168/2020

Moved: Cr Dennis Palmer
Seconded: Cr Gil Kelly

1. **Council recognises the financial and social impact of the current economic climate on our community. Understanding and appreciating the situation we all find ourselves in now, as we battle the impact of the drought and COVID-19, requires us to revise and review our earlier decision in regard to rate harmonisation.**
2. **In view of the significant and unreasonably large increase in rates for many ratepayers that will result from adoption of the proposed Ordinary Rates for the 2020/21 financial year, urgent representation be made to the Minister for Local Government for approval of an Ordinary Rate increase 'glide path' over several years, so as to transition the increases of the financial impacts, say three (3).**
3. **Member for Cootamundra, Steph Cooke, MP be requested to support Council's representations to the Minister.**
4. **In recognition that Council cannot delay the levying of rates for an extended period, an Extraordinary Meeting of Council be held to consider the Minister's response as soon as it is received.**
5. **Should the Minister's decision be in the negative Council has no option but to apply the Rate Harmonisation as reported.**

CARRIED

8.2.2 2020/21 RATES AND ANNUAL CHARGES

RESOLUTION 169/2020

Moved: Cr Charlie Sheahan
Seconded: Cr Gil Kelly

1. **Waste Management Charges**

In accordance with the provisions of Sections 535, 496 and 501 of the Local Government Act, 1993 Council hereby resolves to make the following domestic waste management and waste management charges for the 2020/21 rating year:

a) *Domestic Waste Management Charge* of $456.00 per annual service for each parcel of rateable residential land within the Gundagai, Cootamundra, Stockinbingal and Wallendbeen Scavenging Areas for which the service is available, excluding vacant and unoccupied land. The levying of such charge is to entitle the ratepayer to a regular weekly service of one 120 litre bin for domestic rubbish and a fortnightly service of one 240 litre bin for recyclable domestic rubbish.

b) *Green Waste/Organics Charge* of $60.00 per annual service for each parcel of rateable residential land within the Gundagai, Cootamundra, Stockinbingal and Wallendbeen Scavenging Areas for which the service is available, excluding vacant and unoccupied land. The levying of such charge is to entitle the ratepayer to a regular fortnightly service of one 240 litre bin for green domestic waste.

c) *Residential Waste Management – Other Charge* of $456.00 per annual service for each assessment of residential land outside of the Gundagai and Cootamundra Scavenging Areas, for which the service is available and required. The levying of such charge is to entitle the ratepayer to a regular weekly service of one 140 litre bin for domestic rubbish, a fortnightly service of one 240 litre bin for recyclable domestic rubbish. (Ratepayers for whom this service is requested and available, may also elect to be provided with a Green Waste/Organics service subject to a charge equivalent to that as noted in b) above.)

d) *Rural Waste Charge* of $67.00 on each parcel of rateable land outside the Gundagai Cootamundra, Stockinbingal and Wallendbeen Scavenging areas, and for which there is no service being provided as noted in c) above.

e) *Unoccupied (Vacant Land) Waste Charge* of $67.00 on each parcel of rateable land within the Gundagai, Cootamundra, Stockinbingal and Wallendbeen Scavenging areas for which a domestic waste management service is available but the land is vacant and unoccupied.

2. Stormwater Management Service Charge

In accordance with the provisions of Section 535, 496A and 510A of the *Local Government Act, 1993* Cootamundra-Gundagai Regional Council hereby resolves to make the following annual stormwater management service charges, in respect of occupied rateable land within the urban area of Cootamundra, with the exception of Council owned or controlled parks, land and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act, 1993* for the 2020/21 rating year:

a) *Residential Stormwater Management Charge* of $25.00 per annum per residential assessment of occupied rateable land within the townships of Gundagai and Cootamundra, with the exception of Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act, 1993* and excluding land that is part of a residential strata allotment.

b) *Residential Strata Stormwater Management Charge* of $12.50 per annum per residential Strata assessment within the townships of Gundagai and Cootamundra, with the exception of Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act, 1993*.

c) *Business (Non-Residential) Stormwater Management Charge* of $25.00 for each 350 square meters of area of land or part thereof of land categorised as business, subject to a minimum of $25.00 per annum per assessment and a maximum charge of $250.00 per annum per assessment within the townships of Gundagai and Cootamundra, with the exception of Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act, 1993*.

d) *Business (Non-Residential) Strata Stormwater Management Charge* being the greater of $5.00, or the assessment's proportion of the charge that would apply if the total land area was not strata'd, per annum per business strata assessment within the townships of Gundagai and Cootamundra, with the exception of Council owned or controlled parks, lands and buildings, or other land exempt as per Section 496A(2) of the *Local Government Act, 1993*.

3. On-Site Sewerage Management Administration Charge

In accordance with the provisions of Sections 535 and 501 of the *Local Government Act, 1993* Council hereby resolves to make the following domestic waste management and waste management charges for the 2020/21 rating year:

On-Site Sewerage Management Administration Charge of $45.00 per annum for properties for which on-site sewerage services are available and connected.

4. Water Consumption Charges

In accordance with the provisions of Section 535 and 502 of the *Local Government Act, 1993*, Cootamundra-Gundagai Regional Council hereby resolves to make the following water consumption charges for the 2020/21 rating year:

a) *Water Usage Charge* of $2.00 per kilolitre for usage up to and including 39 kilolitres per quarter, and thereafter $3.00 per kilolitre for water usage exceeding 39 kilolitres per quarter, for all land connected to the water supply, excepting land whereby Council has by resolution identified the assessment as being subject to Non-Residential Community Water Usage charges per b) below.

b) *Non-Residential Community Water Usage Charge* of $1.50 per kilolitre for usage up to and including 39 kilolitres per quarter, and thereafter $2.25 per kilolitre for water usage exceeding 39 kilolitres per quarter, for land to which the water supply is available and connected and whereby Council has by resolution identified the assessment as being subject to Non-Residential Community Water Usage charges.

5. Non-Residential Sewer Usage Charges

In accordance with the provisions of Section 535 and 502 of the *Local Government Act, 1993*, Cootamundra Gundagai Regional Council hereby resolves to make the following non-residential sewer usage charges for the 2020/21 rating year:

Non-Residential Sewer Usage Charge of $2.65 per kilolitre of the volume of sewerage discharged. The volume of sewerage discharged shall be calculated by multiplying the volume of water measured at the water meter(s) connected to the property, based on actual usage per kilolitre, by the sewerage discharge factors (SDF) for the predominant use of the land. An indicative list of the applicable sewerage discharge is as follows:

PROPERTY USE	SDF %
Concrete Plant, Park Watering	2
Pool	10
Bowling Green, Clubhouse	20
Caravan Park	60
Community use (as defined in Community Based / Not For Profit Organisations)	50
Hospital, Motel	85
General business, RLPB, Pharmacy, Medical Centre, Bakery, Restaurant/Hotel/Club, Takeaway food, McDonalds, Service Station, Dentist, Butcher, Hairdresser, Supermarket, Carwash	95
Sewer Well	100

6. Water Access Charges

The annual water access charges as identified below are charged quarterly in arrears.

In accordance with the provisions of Section 535 and 501 of the *Local Government Act, 1993* Cootamundra-Gundagai Regional Council hereby resolves to make the following annual water access charges for the 2020/21 rating year:

a) *Residential Water Access Charge* on residential land to which the water supply is available and connected, excluding land that is part of a residential strata allotment, in accordance with the number and size of water service meters connected to the land as follows:

Water Meter Size	Annual Charge
20mm	$400.00
25mm	$625.00
32mm	$1,024.00
40mm	$1,600.00
50mm	$2,500.00
63mm	$3,969.00

75mm	$5,625.00
80mm	$6,400.00
100mm	$10,000.00

b) *Residential Strata Water Access Charge* of $400.00 per annum per residential Strata assessment for which the water supply is available and connected.

c) *Non Residential Water Access Charge* in respect of non-residential land to which the water supply is available and connected, excluding land that is part of a strata allotment, in accordance with the number and size of water service meters connected to the parcel as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	$400.00
25mm	$625.00
32mm	$1,024.00
40mm	$1,600.00
50mm	$2,500.00
63mm	$3,969.00
75mm	$5,625.00
80mm	$6,400.00
100mm	$10,000.00

d) *Non-Residential Strata Water Access Charge* of $400.00 per annum per non-residential Strata assessment for which the water supply is available and connected.

e) *Non-Residential Community Water Access Charge* in respect of non-residential land to which the water supply is available and connected, and whereby Council has by resolution identified the assessment as being subject to Non-Residential Community Water Access charges, in accordance with the number and size of water service meters connected to the parcel as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	$200.00
25mm	$318.00
32mm	$512.00
40mm	$800.00
50mm	$1,250.00
80mm	$3,200.00
100mm	$5,000.00

7. Vacant Water Access Charges

In accordance with the provisions of Section 535 and 501 of the *Local Government Act, 1993*, Cootamundra-Gundagai Regional Council hereby resolves to make the following annual vacant water access charges for the 2020/21 rating year:

a) *Vacant Residential Water Access Charge* of $400.00 per annum per residential assessment to which the water supply is available but not connected.

b) *Vacant Non-Residential Water Access Charge* of $400.00 per annum per non-residential assessment to which the water supply is available but not connected, with

the exception of any parcel of land to which a Vacant Non-Residential Community Water Access Charge applies

c) *Vacant Non-Residential Community Water Access Charge* of $200.00 per annum per non-residential assessment to which the water supply is available but not connected

8. Sewer Access Charges

The annual sewer access charges as identified below are charged quarterly in arrears.

In accordance with the provisions of Section 535 and 501 of the *Local Government Act, 1993* Cootamundra-Gundagai Regional Council hereby resolves to make the following annual sewer access charges for the 2020/21 rating year:

a) *Residential Sewer Access Charge* of $600.00 per annum per residence to which sewerage services are available and connected.

b) *Non-Residential Sewer Access Charge* in respect of non-residential land to which sewerage services are available and connected, with the exception of any parcel of land to which a Non-Residential Community Sewer Access Charge applies, in accordance with the number and size of the water service meters connected to the land as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	$500.00
25mm	$600.00
32mm	$700.00
40mm	$960.00
50mm	$1,200.00
63mm	$1,512.00
75mm	$1,800.00
80mm	$1,920.00
100mm	$2,400.00

c) *Non-Residential Community Sewer Access Charge* in respect of non-residential land to which a sewerage service is available and connected, and whereby Council has by resolution identified the assessment as being subject to Non-Residential Community Sewer Access charges, in accordance with the number and size of water service meters connected to the land as follows (excluding fire service meters):

Water Meter Size	Annual Charge
20mm	$250.00
25mm	$300.00
32mm	$350.00
40mm	$480.00
50mm	$600.00

80mm	$960.00
100mm	$1,200.00

9. Vacant Sewer Access Charges

In accordance with the provisions of Section 535 and 501 of the *Local Government Act, 1993*, Cootamundra-Gundagai Regional Council hereby resolves to make the following annual vacant sewer access charges for the 2020/21 rating year:

a) *Vacant Residential Sewer Access Charge* of $350.00 per annum per residential assessment to which the water supply is available but not connected.

b) *Vacant Non-Residential Sewer Access Charge* of $350.00 per annum per non-residential assessment to which the water supply is available but not connected, with the exception of any parcel of land to which a Vacant Non-Residential Community Sewer Access Charge applies.

c) *Vacant Non-Residential Community Sewer Access Charge* of $175 per annum per non-residential assessment to which sewerage services are available but not connected, and whereby Council has by resolution identified the assessment as being subject for Vacant Non-Residential Community Access charges

10. Liquid Trade Waste Charges

The annual trade waste charges as identified below are charged bi-annually in arrears. In accordance with the provisions of Section 535 and 502 of the *Local Government Act, 1993*, Council hereby resolves to make the following trade waste charges for the 2020/21 rating year:

a) *Trade Waste Annual Fee* on non-residential land connected to the sewerage service of $231.00 where liquid trade waste is discharged.

b) *Trade Waste Usage Charge* on (Category 2) non-residential land connected to the sewerage service of $4.00 per kilolitre of the estimated volume of liquid trade waste discharged to the sewerage system with prescribed pre-treatment. The volume of liquid trade waste discharged shall be calculated by multiplying the volume of water measured at the water meter(s) connected to the property, based on actual usage per kilolitre, by the trade waste discharge factors (TWDF) for the predominant use of the property. An indicative list of the applicable trade waste discharge factors is as follows:

PROPERTY USE	TWDF %
Concrete Plant, Park Watering and Sewer Well	1
Pool, Bowling Green, Clubhouse and General Business	10
RLPB, Pharmacy, Medical Centre	20
Caravan Park, School and Bakery, Community use (as defined in Community Based Not for Profit Organisations)	25
Motel, Restaurant, Hotel, Club	30

Takeaway food	50
McDonalds	62
Service Station	70
Dentist	80
Hospital	85
Butcher, Hairdresser, Supermarket, Carwash	90

11. Interest On Overdue Rates And Charges

In accordance with Section 566 of the *Local Government Act, 1993*, and NSW Government Gazette 104 of 22nd May, 2020, Council set the interest rate on overdue rates and charges for the 2020-21 rating year at 0.0% per annum for the period 1st July, 2020 to 31st December, 2020, and then 7.00% per annum for the period 1st January, 2021 to 30th June, 2021, calculated daily.

12. Community Based Not For Profit Organisations

Cootamundra-Gundagai Regional Council hereby resolves to make the assessments shown below as being those assessments to which the Non-Residential Community Water Access Charges, Non-Residential Community Sewer Access Charges, Non-Residential Community Water Usage Charges, and Community use sewerage and trade waste discharge factors shall apply as follows:

Assessment	Name of Occupier (to whom water is billed)	Use of Land
Religious Organisations		
10013423	Salvation Army	Minister's residence
10029320	Salvation Army Prop Trust	Place of worship
10029445	Uniting Church	Religious teaching
10029478	Uniting Church	Place of worship
10039766	Australasia Conference (7th Day Adventists)	Place of worship
10001451	Convent of Mercy	Minister's residence
10001477	Catholic Church Trustees	Place of worship
10001485	Catholic Church Trustees	Minister's residence
10008142	Presbyterian Church	Place of worship
10013340	Jehovahs Witnesses Congregations	Place of worship
10015444	Church of Foursquare Gospel	Place of worship
10015832	Baptist Church of NSW	Place of worship
10017119	Anglican Church of Australia	Minister's residence
10017135	Anglican Church of Australia	Place of worship

11011715	Anglican Church of Australia	Place of worship
11017787	Saint Davids Uniting Church	Place of worship
11018389	Anglican Church of Australia	Place of worship
11019627	Roman Catholic Church	Place of worship

Local Sporting and Charitable Community Groups

10030450	Town Tennis Club [owned by Crown (Council)]	Sporting facility
10030468	Rugby League Club and others [owned by Crown (Council)]	Sporting facility
10039865	Elouera Association	Not for profit organisation
10033223	Pre-School Kindergarten	Community facility
10035780	Cootamundra Lions Club [owned by Crown (Council)]	Community group
10039246	Cootamundra Health Care Co-operative (Nursing Home)	Community facility
10008399	Boy Scouts Association	Community group
10008431	Ex-Servicemens and Citizens Club	Community facility
10008845	Australian Red Cross Society House	Public charity
10009660	Showground Users Group [owned by Crown (Council)]	Community facility
10010320	The Cootamundra Country Club	Community facility
10011955	Retirement Village	Community facility
10012060	Elouera Association School	Not for profit organisation
10015725	Girl Guides Association	Community group
10046159	Elouera Association Office	Not for profit organisation
10045698	Strikers Soccer	Sporting facility
10017556	Cootamundra Squash Association	Sporting facility
10010882	CADAS Coota West	Community group
11011913	Gundagai Pre-School Kindergarten	Community group
11011905	Gundagai Pre-School Kindergarten	Community group
11015922	Gundagai Common Trust	Community group
11016136	Gundagai Racecourse and Showground Land Manager	Sporting facility
11019569	Valmar Support Services Ltd	Not for profit organisation
11019452	Gundagai District Services Club	Community facility
11019460	Gundagai District Services Club	Community facility
11019965	Gundagai District Services Club	Community facility
11019973	Gundagai District Services Club	Community facility
11021730	Gundagai District Services Club	Community facility
11021318	Gundagai Scout Group	Community group
11032836	Gundagai Historic Bridges Committee	Community group

8.1.2 DRAFT 2020/2021 OPERATIONAL PLAN

Note: it was noted that the existing position of Tourism and Economic Development Officer, to be funded through grant monies, had been excluded from the Draft Operational Plan.

RESOLUTION 170/2020

Moved: Cr Dennis Palmer
Seconded: Cr Leigh Bowden

1. **Council receive tabled submissions received after the publication of the Business Paper of the June, 2020 Ordinary Meeting.**
2. **That $35,000 be added to the 2020/21 financial year budget for the installation of an irrigation system at the Cootamundra Off-Leash Dog Park.**
3. **Due to COVID-19, and as a result of the gazetted interest rate of 0% for the six (6) months to 31st December, 2020, the amount budgeted for interest on overdue rates and annual charges be reduced by $43,400.**
4. **The $80 fee for a Section 10.7(5) Planning Certificate included in the 2020/21 draft fees and Charges be replaced with the $133 fee for Section 120.7(2)&(5) Planning Certificates.**
5. **The easement rental payments in the Water & Sewer fund be moved to the General Fund.**
6. **In anticipation of the contact for the Cootamundra Development Corporation being extended, that $35,000 be included in the budget.**
7. **Funding options be sought to retain the position of Tourism and Economic Development Officer based in Cootamundra.**
8. **Council adopt the draft 2020/21 Operational Plan, Long Term Financial Plan and, Fees and Charges, and Revenue Policy, attached to the report, (with the exception of the Ordinary Rates which are to be determined following the response from the Minister for Local Government in relation to item 8.2.2 Rates and Annual Charges (Min. No. 168/2020 Ordinary Meeting 30th June, 2020).**
9. **A review of the sporting and recreational ground user fees be undertaken within three (3) months.**

CARRIED

8.1.3 FEES FOR MAYOR AND COUNCILLORS

RESOLUTION 171/2020

Moved: Cr Dennis Palmer
Seconded: Cr Charlie Sheahan

1. **The Local Government Remuneration Tribunal Annual Determination 2020/21 financial year is submitted for the information of Council.**
2. **Due to COVID-19, the Councillor annual fee of $12,160 and the Mayoral (Additional) annual fee of $26,530, adopted for the 2019/20 financial year (Min. No 185/2019), be adopted for the 2020/21 financial year.**

CARRIED

8.1.4 FEDERAL GOVERNMENT FUNDING - LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAMME

RESOLUTION 172/2020

Moved: Cr Charlie Sheahan
Seconded: Cr David Graham

1. **The Report on the Federal Government Funding – Local Road and Community Infrastructure Programme and media release, attached to the report, be received and noted.**
2. **The Deputy Prime Minister be thanked for his efforts in securing this funding.**

CARRIED

8.1.5 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION NSW EXECUTIVE MEETING

RESOLUTION 173/2020

Moved: Cr Leigh Bowden
Seconded: Cr Penny Nicholson

1. **Cootamundra-Gundagai Regional Council write to the Minister for Local Government, Shelley Hancock, MP expressing strong opposition to the concept of universal postal voting for NSW Local Government elections to be held 4th September, 2020.**
2. **Cootamundra-Gundagai Regional Council join the Australian Local Government Women's Association New South Wales.**

CARRIED

8.1.6 PROCUREMENT GUIDELINES FOR OFFICERS AND LOCAL PREFERENCE POLICY

RESOLUTION 174/2020

Moved: Cr Gil Kelly
Seconded: Cr Charlie Sheahan

3. **Updated Procurement Procedures and Guidelines for Officers, attached to the report, be received and noted.**
4. **That the Local Purchasing Policy is not required to be implemented at this time be noted.**

CARRIED

8.1.7 APPLICATIONS FOR COMMUNITY DONATIONS

RESOLUTION 175/2020

Moved: Cr Penny Nicholson
Seconded: Cr Leigh Bowden

1. **Council consider the applications contained within the report.**
2. **The Organisation Applications contained in the report be allocated funding as follows:**

Organisation	Amount Allocated	Project details
Gundagai Regional Enhancement Group	$3000	To assist with the cost of Christmas decorations, entertainment and children's activities
Cootamundra Rodeo Association	$2500	To assist with the upgrade of the canteen and bar areas at the Cootamundra rodeo ground.
Albury Special Children's Christmas Party	$0	$300 will pay for the attendance, gifts and entertainment of a special needs child at the Albury Special Children's Christmas Party held annually.
St Patricks School Gundagai	$0	To assist with costs associated with holding the event
Our Heritage Room	$300	To assist with printing and publication costs
Town & Country Club (Cootamundra)	$0	The difference in annual cost between commercial and residential rates charges
Australian Red Cross Cootamundra	$0	To assist with annual costs due to the loss of income due to COVID-19 restrictions

Gundagai Bowling Club	$500	Improvement and maintenance of bowling greens for the annual Tuckerbox Triples Tournament
Cootamundra Community Kitchen	$6000	Renew cycle air conditional to benefit those in attendance at the weekly community meals
Ellwood's Hall	$0	Assistance toward the refurbishment of the hall's kitchen and new kitchen cupboards
Cootamundra Cricket Association	$3,000	Funds have been committed pending the successful outcome of the grant application for a new Roller for cricket pitch maintenance so as to not have to transport roller between pitches.
Gundagai Neighbourhood Centre	$6000	to contribute to costs to celebrate Harmony Day
Cootamundra Beach Volleyball competition	$6000	In kind assistance for event with setting up and removal of courts and stands, traffic control, public toilets cleaning and refilling, entry to swimming pool, bins and incidentals.
Cootamundra Scouts	$3,500	Hire cost of airstrip at Cootamundra airport for weekend event
Cootamundra Lions Club	$750	This amount includes $500 Sponsorship and $250 toward the cost of ground hire and electricity for the annual Lions Club Christmas Carnival
Cootamundra Aeromodellers Association	$500	The cost assists with running costs for the weekend competition but particularly for the hire cost of a generator.
Cootamundra Veteran Golfers Association	$1000	To assist with costs associated with an annual Veterans Golf weekend event such as catering, trophies and entertainment
Cootamundra Bowling Club	$500	To assist with the annual costs of club activities

CARRIED

8.1.8 COOTAMUNDRA RUGBY CLUB CLUBHOUSE PROJECT

Note: Having disclosed a Less than Significant Non-Pecuniary Interest in Item No. 8.1.8 Cootamundra Rugby Club Clubhouse Project Cr Graham left the room during consideration of this item.

RESOLUTION 176/2020

Moved: Cr Leigh Bowden
Seconded: Cr Penny Nicholson

The requested $110,000 further financial support detailed in the Cootamundra Rugby Club Workshop previous address to Council be approved and added to the existing loan.

CARRIED

Note: At the resolution of this item Cr Graham returned to the meeting.

8.1.9 REVIEW OF RATES AND CHARGES FINANCIAL HARDSHIP POLICY

Note: It was noted in the hardship policy that Council will encourage ratepayers to make an appropriate application under the appeal provision of the NSW Valuation of Land Act, 1916 through the Valuer Generals office for hardship caused as a consequence of the making and levying of rate following a new valuation.

RESOLUTION 177/2020

Moved: Cr Doug Phillips
Seconded: Cr Craig Stewart

The Rates and Charges Financial Hardship Policy, attached to the report, be endorsed.

CARRIED

8.1.10 REPORT AND MINUTES FROM COOTAMUNDRA TOURISM ACTION GROUP S355 COMMITTEE

RESOLUTION 178/2020

Moved: Cr Leigh Bowden
Seconded: Cr Dennis Palmer

1. **The Report and Minutes from the Cootamundra Tourism Action Group s355 Committee, attached to the report, be received and noted.**
2. **Consideration be given to recommendations contained within the report.**

CARRIED

8.1.11 SECTION 355 COMMITTEE UPDATE

RESOLUTION 179/2020

Moved: Cr Leigh Bowden
Seconded: Cr Gil Kelly

That the submissions, and this report, be received and noted and that Council reinstate the s355 Committee for the Cootamundra Concert Band.

CARRIED

RESOLUTION 180/2020

Moved: Cr Gil Kelly
Seconded: Cr Charlie Sheahan

Council meet with members of the Cootamundra Beach Volley Ball s355 committee to discuss:

i) if the existing s355 Committee remains the best means of governance for the future of the event and insurance coverage for volunteers involved in its delivery;

ii) if sponsorship, by way of the existing 'in-kind' support should continue or if a cost recovery model be adopted;

iii) subsequent to the determinations of (i) and (ii), that part of the accumulated surplus raised by the Committee, and not required for undertaking future events, be used for a specific bequest, to the community, at the discretion of the Committee;

CARRIED

RESOLUTION 181/2020

Moved: Cr Leigh Bowden
Seconded: Cr Charlie Sheahan

That the submissions, and this report, be received and noted and that subject to the maintenance of a sufficient number of volunteers and subsequent to the Annual General Meeting, The Arts Centre Cootamundra (TACC) s355 Committee continue with reviewed purchasing and contracting arrangements supervised by Council staff.

CARRIED

8.1.12 JUNE 2020 INFORMATION BULLETIN

RESOLUTION 182/2020

Moved: Cr Penny Nicholson
Seconded: Cr Craig Stewart

The information and correspondence, attached to the report, be received.

CARRIED

8.1.13 UPDATED COUNCIL MEETING ACTION REPORT

RESOLUTION 183/2020

Moved: Cr Dennis Palmer
Seconded: Cr Gil Kelly

The Updated Council Meeting Action Report be noted.

CARRIED

8.2 FINANCE

8.2.1 INTERNAL AUDIT AND AUDIT, RISK AND IMPROVEMENT COMMITTEE REPORT

RESOLUTION 184/2020

Moved: Cr David Graham
Seconded: Cr Craig Stewart

1. **The Minutes of the Internal Audit and Audit, Risk and Improvement Committee, attached the report, be received.**
2. **Council endorse the 2020/2021 Internal Audit Plan encompassing the Audits of Records Management, Grants Management & Depot Inventory Management.**

CARRIED

RESOLUTION 185/2020

Moved: Cr Dennis Palmer
Seconded: Cr Gil Kelly

Item 8.2.2 2020/21 Rates and Annual Charges be moved for discussion following item 8.1.1 Open Forum Submissions.

CARRIED

8.2.3 INVESTMENT REPORT - MAY 2020

RESOLUTION 186/2020

Moved: Cr Penny Nicholson
Seconded: Cr David Graham

The Investment Report as at 31st May, 2020 be received and noted.

CARRIED

8.2.4 UPDATED MONTHLY MAJOR PROJECTS PROGRAM

RESOLUTION 187/2020

Moved: Cr Charlie Sheahan
Seconded: Cr Craig Stewart

The Updated Monthly Major Projects Program report be received and noted.

CARRIED

8.3 COMMUNITY AND CULTURE

8.3.1 TOURISM BRANDING AND MARKETING STRATEGY

RESOLUTION 188/2020

Moved: Cr Leigh Bowden
Seconded: Cr Penny Nicholson

1. The Branding (Option 3) section of the Branding and Marketing Strategy, attached to this report, be adopted

I. Marketing documentation to be revised and adopted after boundaries commission outcome.

II. Actions arising from the strategy be incorporated into the Operational Plan.

CARRIED

8.3.2 GUNDAGAI TOURISM ACTION S355 COMMITTEE - MINUTES

RESOLUTION 189/2020

Moved: Cr Penny Nicholson
Seconded: Cr Leigh Bowden

The Minutes of the Meeting of the Gundagai Tourism Action Group S355 Committee held on 24th June, 2020, attached to the report, be received.

CARRIED

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE

8.4.1 DEVELOPMENT APPLICATION 2020/066 CONSTRUCTION A SHED AT 6-8 BETTS STREET, COOTAMUNDRA

RESOLUTION 190/2020

Moved: Cr Charlie Sheahan
Seconded: Cr Gil Kelly

Development application 2020/066 for the construction of a shed and carport at 6-8 Betts Street, Cootamundra be approved subject to the following conditions:

ADMINISTRATIVE CONDITIONS

(1) GEN Condition - Compliance Standards

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

Reason: *The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.*

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
N/A	Statement of Environmental Effects	Applicant	Undated
N/A	Site Plan	Applicant	Undated
MAST33345	Floor Plan & Elevations	MA Steel Pty Ltd	08/05/2020

Reason: *To confirm the details of the application as submitted by the applicant and as approved by Council.*

(3) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason: *To ensure that any public utilities are maintained and protected from damage.*

(4) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason: *This consent does not certify compliance with the BCA or NCC.*

PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

(1) PCC Condition – New Connection: Plumbing and Drainage Works.

An application shall be lodged and approved by Cootamundra Shire Council under Section 68 of the Local Government Act for any new water, sewerage or drainage connection prior to the issue of a Construction Certificate.

All plumbing works must be undertaken by a licenced plumber or drainer. They must submit their Notice of Work (N.O.W) and pay for any associated inspections 48hrs before the first inspection. They also must submit a correct Sewer Service Diagram (S.S.D) for all works. The C.O.C and S.S.D. must be submitted before an Occupation Certificate can be released by the Principal Certifying Authority (P.C.A).

The proponent shall comply with all requirements tabled under any approval issued under section 68 of the *Local Government Act 1993*, NSW Fair Trading and The Plumbing Code of Australia.

Reason: *Statutory compliance.*

PRIOR TO COMMENCEMENT OF WORKS

(1) PCW Condition – Prior to Building Work Commencing.

The erection of a building in accordance with the development consent must not commence until:

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and

2. the person having the benefit of the development consent has:
   a. appointed a principal certifying authority for the building work, and
   b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

3. the principal certifying authority has, no later than 2 days before building works commences:
   a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
   b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and

4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
   a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
   b. notified the principal certifying authority of any such appointment, and
   c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work .

Reason: *To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.*

(2) PCW Condition – Signage.

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include:

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: *To meet the minimum requirements of the Environmental Planning & Assessment Regulation.*

(3) PCW Condition – Notice of Commencement.
Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

Reason: *To meet the minimum requirements of the Environmental Planning & Assessment Regulation.*

(4) PCW Condition – Builders Toilets.
Provision being made for temporary WC accommodation on site prior to the commencement of excavation or other associated building works.

Reason: *To ensure minimum standards of hygiene for onsite workers.*

(5) PCW Condition – Residential Building Work.
Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

1. In the case of work for which a principal contractor is required to be appointed:
   a. In the name and licence number of the principal contractor, and
   b. The name of the insurer by which the work is insured under Part 6 of that Act.

2. In the case of work to be done by an owner-builder:
   a. The name of the owner-builder and,
   b. If the owner builder is required to hold an owner builder permit under the Act, the number of the owner-builder permits.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (1) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Reason: *Statutory compliance.*

(6) PCW Condition – Siting of Building.
The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council as specified on the approved site plan.

Reason: *To ensure the development is carried out on the correct allotment.*

(7) PCW Condition – Waste Storage During Construction.
Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

Reason: *To ensure that the site is not a source of wind-blown litter.*

(8) PCW Condition – Soil Erosion Control.
Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage system. Care shall be

taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

Reason: *To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.*

(9) PCW Condition – Second Hand Materials.
No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

Reason: *To ensure the external appearance of the building is maintained to an acceptable standard.*

(10) PCW Condition – Underground Services.
The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

Reason: *To ensure the utility services are protected and satisfactory for the proposed development.*

DURING CONSTRUCTION
(1) DUR Condition – Works to be undertaken in Accordance with the Approval.
All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

Reason: *ensure all works are carried out in accordance with the development consent.*

(2) DUR Condition – Hours of Construction Site Works.
Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:

Monday to Saturday from 7.00am to 7.00pm
Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

Reason: *So that the development does not reduce the amenity of the area.*

(3) DUR Condition – Footpath Storage.
Building materials not to be stored on Council footway or nature strip at any time.

Reason: *To ensure an adequate level of public safety is maintained.*

(4) DUR Condition – Waste Removal.
All debris and any waste fill are to be removed from the site and disposed of at Cootamundra Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Council's waste depot. You should contact Council's Works Operations Manager for an estimate of costs in this regard.

Reason: *To ensure that the amenity and unsightly condition is minimised.*

(5) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: *To ensure the building complies with the BCA.*

(6) DUR Condition – Inspections.
The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 91A of the Environmental Planning and Assessment Act 1979.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: *To ensure that adequate time is given of required inspections.*

(7) DUR Condition – Restricted Public Access.
It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with WorkCover Regulations.

Reason: *To ensure public safety is maintained.*

(11) DUR Condition – Storm Water.
Storm water is to be discharged to an approved point. The applicant is provide a stormwater plan demonstrating compliance with AS3500.

Reason: *To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system*

(12) DUR Condition – Storm Water / Ground Water Diversion.
Run-off and ground water seepage shall be diverted around the building to the storm water system via a suitable ag drain or dish drain.

Reason: *To minimise the opportunity for ponding and flooding.*

POST CONSTRUCTION
(1) POC Condition – Occupation of Building.
A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason: *So that the development is substantially completed to a safe standard to allow use or occupation of said building.*

(2) POC Condition – Compliance Certificates.
Prior to occupation of the building an Occupation Certificate is to be obtained. If Council is requested to issue the Occupation Certificate, all relevant compliance certificates must be submitted.

Reason: *So that the development is substantially completed to a safe standard to allow use or occupation of said building.*

ONGOING USE

(1) USE Condition – Business Use.

The shed/carport not being let, adapted or used for separate occupation or commercial purposes.

Reason: *Development consent is required for any activity other than residential.*

(2) USE Condition – Clean and Tidy.

The premises are to be maintained in a clean and tidy condition at all times.

Reason: *So that the development does not reduce the amenity of the area.*

(3) USE Condition –Amenity General.

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

Reason: *So that the development does not reduce the amenity of the area.*

(4) USE Condition – Non Habitable Use.

The shed is not to be used for residential occupation without prior consent of Council.

Reason: *Health and safety prohibition.*

VOTING RECORD	
FOR RESOLUTION	**AGAINST RESOLUTION**
Cr Abb McAlister (Mayor) Cr Dennis Palmer Cr Leigh Bowden Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Doug Phillips Cr Charlie Sheahan Cr Craig Stewart	Nil
ABSENT	**DECLARED INTEREST**
Nil	Nil

CARRIED

8.4.2 DEVELOPMENT APPLICATION 2020/083 - STORAGE SHED AT 35 PARKER STREET, COOTAMUNDRA

RESOLUTION 191/2020

Moved: Cr Craig Stewart
Seconded: Cr Gil Kelly

Development application 2020/083 for the construction of a storage shed at 35 Parker Street, Cootamundra be approved subject to the following conditions:

ADMINISTRATIVE CONDITIONS

(1) GEN Condition - Compliance Standards

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

Reason: *The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.*

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
N/A	Statement of Environmental Effects	Applicant	Undated
N/A	Site Plan	Applicant	Undated
0810745342 (sheets 2-7 of 9)	Floor Plan, Elevations, Framing & Footings	Best Sheds	30/05/2020

Reason: *To confirm the details of the application as submitted by the applicant and as approved by Council.*

(3) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason: *To ensure that any public utilities are maintained and protected from damage.*

(4) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason: *This consent does not certify compliance with the BCA or NCC.*

PRIOR TO COMMENCEMENT OF WORKS

(1) PCW Condition – Prior to Building Work Commencing.

The erection of a building in accordance with the development consent must not commence until:

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and

2. the person having the benefit of the development consent has:
   a. appointed a principal certifying authority for the building work, and

b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

3. the principal certifying authority has, no later than 2 days before building works commences:
    a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
    b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and

4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
    a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
    b. notified the principal certifying authority of any such appointment, and
    c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work .

Reason: *To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.*

(2) PCW Condition – Signage.
Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include:

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: *To meet the minimum requirements of the Environmental Planning & Assessment Regulation.*

(3) PCW Condition – Notice of Commencement.
Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

Reason: *To meet the minimum requirements of the Environmental Planning & Assessment Regulation.*

(4) PCW Condition – Builders Toilets.
Provision being made for temporary WC accommodation on site prior to the commencement of excavation or other associated building works.

Reason: *To ensure minimum standards of hygiene for onsite workers.*

(5) PCW Condition – Residential Building Work.
Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information:

1. In the case of work for which a principal contractor is required to be appointed:
   a. In the name and licence number of the principal contractor, and
   b. The name of the insurer by which the work is insured under Part 6 of that Act.

2. In the case of work to be done by an owner-builder:
   a. The name of the owner-builder and,
   b. If the owner builder is required to hold an owner builder permit under the Act, the number of the owner-builder permits.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (1) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Reason: *Statutory compliance.*

(6) PCW Condition – Siting of Building.
The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council as specified on the approved site plan.

Reason: *To ensure the development is carried out on the correct allotment.*

(7) PCW Condition – Waste Storage During Construction.
Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

Reason: *To ensure that the site is not a source of wind-blown litter.*

(8) PCW Condition – Soil Erosion Control.
Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage system. Care shall be taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

Reason: *To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.*

(9) PCW Condition – Second Hand Materials.
No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

Reason: *To ensure the external appearance of the building is maintained to an acceptable standard.*

(10) PCW Condition – Underground Services.
The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

Reason: *To ensure the utility services are protected and satisfactory for the proposed development.*

DURING CONSTRUCTION

(1) DUR Condition – Works to be undertaken in Accordance with the Approval.

All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

Reason: *ensure all works are carried out in accordance with the development consent.*

(2) DUR Condition – Hours of Construction Site Works.

Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:

Monday to Saturday from 7.00am to 7.00pm
Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

Reason: *So that the development does not reduce the amenity of the area.*

(3) DUR Condition – Footpath Storage.

Building materials not to be stored on Council footway or nature strip at any time.

Reason: *To ensure an adequate level of public safety is maintained.*

(4) DUR Condition – Waste Removal.

All debris and any waste fill are to be removed from the site and disposed of at Cootamundra Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Council's waste depot. You should contact Council's Works Operations Manager for an estimate of costs in this regard.

Reason: *To ensure that the amenity and unsightly condition is minimised.*

(5) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: *To ensure the building complies with the BCA.*

(6) DUR Condition – Inspections.

The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 91A of the Environmental Planning and Assessment Act 1979.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: *To ensure that adequate time is given of required inspections.*

(7) DUR Condition – Restricted Public Access.

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with WorkCover Regulations.

Reason: *To ensure public safety is maintained.*

(11) DUR Condition – Storm Water.
Storm water is to be discharged to an approved point. The applicant is provide a stormwater plan demonstrating compliance with AS3500.

Reason: *To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system*

POST CONSTRUCTION
(1) POC Condition – Occupation of Building.
A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason: *So that the development is substantially completed to a safe standard to allow use or occupation of said building.*

(2) POC Condition – Compliance Certificates.
Prior to occupation of the building an Occupation Certificate is to be obtained. If Council is requested to issue the Occupation Certificate, all relevant compliance certificates must be submitted.

Reason: *So that the development is substantially completed to a safe standard to allow use or occupation of said building.*

ONGOING USE
(1) USE Condition – Business Use.
The shed/carport not being let, adapted or used for separate occupation or commercial purposes.

Reason: *Development consent is required for any activity other than residential.*

(2) USE Condition – Clean and Tidy.
The premises are to be maintained in a clean and tidy condition at all times.

Reason: *So that the development does not reduce the amenity of the area.*

(3) USE Condition –Amenity General.
The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

Reason: *So that the development does not reduce the amenity of the area.*

(4) USE Condition – Non Habitable Use.
The shed is not to be used for residential occupation without prior consent of Council.

Reason: *Health and safety prohibition.*

VOTING RECORD	
FOR RESOLUTION	**AGAINST RESOLUTION**
Cr Abb McAlister (Mayor) Cr Dennis Palmer Cr Leigh Bowden Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Doug Phillips Cr Charlie Sheahan Cr Craig Stewart	Nil
ABSENT	**DECLARED INTEREST**
Nil	Nil

CARRIED

8.4.3 DEVELOPMENT APPLICATIONS APPROVED MAY 2020

RESOLUTION 192/2020

Moved: Cr Dennis Palmer
Seconded: Cr Charlie Sheahan

The information on Development Applications Approved in May 2020 be noted.

CARRIED

8.4.4 ADOPTION OF RURAL LANDS STRATEGY

RESOLUTION 193/2020

Moved: Cr Charlie Sheahan
Seconded: Cr David Graham

The Rural Lands Strategy, attached to the report, be adopted as exhibited.

CARRIED

8.5 REGULATORY SERVICES

Nil

8.6 ASSETS

8.6.1 COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL PLANT AND FLEET REPLACEMENT PROGRAM

RESOLUTION 194/2020

Moved: Cr David Graham
Seconded: Cr Doug Phillips

1. **The Plant And Fleet Replacement Program, attached to the report, be adopted.**
2. **A ten year Strategic Plan detailing the projected balance of funds in the plant reserve, incorporating the Plant and Fleet Replacement Program, be developed as part of a report to be prepared and submitted for consideration at the Ordinary Meeting to be held Tuesday, 28th July, 2020 .**

CARRIED

8.7 CIVIL WORKS

8.7.1 AERODROME CHARGES

RESOLUTION 195/2020

Moved: Cr Penny Nicholson
Seconded: Cr Leigh Bowden

1. **Council endorse a trial of the Avdata Airport Billing Service to ascertain the value of landing fees at the Cootamundra Aerodrome.**
2. **A further report be prepared and submitted detailing the results of the Avdata Airport Billing Service at the end of the trial period for the consideration of Council.**
3. **A consultation process on the development of annual fees for use of the aerodrome be undertaken with aerodrome users.**

CARRIED

8.7.2 CIVIL WORKS AND TECHNICAL SERVICES REPORT - JUNE 2020

Note: Cr Graham requested that the staff involved in work recently undertaken on the stormwater in Gundagai be commended for their excellent work.

RESOLUTION 196/2020

Moved: Cr Craig Stewart
Seconded: Cr Doug Phillips

The Civil Works and Technical Services Report for the month of June, 2020 be received.

CARRIED

8.8 TECHNICAL SERVICES

Nil

8.9 FACILITIES

Nil

8.10 WASTE, PARKS AND RECREATION

8.10.1 OPERATION OF THE COOTAMUNDRA MATERIALS RECOVERY FACILITY AND WALLENDBEEN AND STOCKINBINGAL LANDFILLS CONTRACT

RESOLUTION 197/2020

Moved: Cr Leigh Bowden
Seconded: Cr Doug Phillips

The Contract, attached to the report, for the Operation of the Materials Recovery Facility and Wallendbeen and Stockinbingal Landfills be endorsed.

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - CR LEIGH BOWDEN - LEAVE OF ABSENCE

RESOLUTION 198/2020

Moved: Cr Leigh Bowden
Seconded: Cr Doug Phillips

That Council grant a leave of absence to Councillor Bowden for the Ordinary Meeting to be held 28th July, 2020.

CARRIED

9.2 NOTICE OF MOTION - IDENTIFICATION OF LOCAL ARTS AND CULTURAL GROUPS IN THE LOCAL GOVERNMENT AREA

RESOLUTION 199/2020

Moved: Cr Leigh Bowden
Seconded: Cr Charlie Sheahan

That Council undertake research to identify the arts and cultural groups which exist in our LGA with a view to building and sustaining partnerships with them, supporting their activities and helping them to secure funding for cultural and arts development in the local government area.

CARRIED

10 QUESTIONS WITH NOTICE

10.1 QUESTIONS WITH NOTICE

RESOLUTION 200/2020

Moved: Cr Gil Kelly
Seconded: Cr Craig Stewart

The Questions with Notice from Councillors and related responses from Council officers be noted.

CARRIED

11 CONFIDENTIAL ITEMS

Nil

The Meeting closed at 8:53 PM.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 28 July 2020.

..... **.....**

CHAIRPERSON **GENERAL MANAGER**

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

DOCUMENT NUMBER	329789
AUTHORISING OFFICER	Phillip McMurray, General Manager
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
ATTACHMENTS	Nil

To keep Councillors and the community aware of my engagements on behalf of Council I intend to provide regular updates through my Mayoral Minutes.

RECOMMENDATION

The information in the Mayoral Minute be received and noted.

30th June, 2020

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Kelly, Nicholson, Phillips, Sheahan and Stewart, and I attended a Councillor Workshop with Phillip McMurray (General Manager) and senior Council staff.

1st July, 2020

Cr Palmer (Deputy Mayor) and Cr Stewart attended a presentation by Member for Cootamundra, Steph Cooke, MP for funding of $153,203 for pavilion upgrades at the Cootamundra Showground.

In my stead, Cr Dennis Palmer (Deputy Mayor), Cr's Bowden and Sheahan attended the Cootamundra Development Corporation's 'Celebrate Coota' launch held at the Cootamundra Country Club. Member for Riverina, Steph Cooke, MP was the guest speaker of the evening.

2nd July, 2020

Cr Bowden attended a Cootamundra Tourism Action Group s355 Committee Meeting.

7th July, 2020

Cr Nicholson, Phillip McMurray (General Manager) and I met with Member for Cootamundra, Steph Cooke, MP, Members of the Historic Bridges committee, representatives from Transport for NSW and the Department of Crown Lands to discuss the Prince Alfred Bridge and Gundagai rail viaduct sites.

I attended the unveiling of a Mural of unique Aboriginal artwork, created by Gundagai High School students depicting community and unity, at the Gundagai Police Station with Member for Cootamundra, Steph Cooke, MP.

9th July, 2020

Cr Bowden attended a Cootamundra Development Corporation Board Meeting.

14th July, 2020

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Nicholson, Sheahan and I attended a Councillor Workshop with Phillip McMurray (General Manager) and senior Council staff.

16th July, 2020

Cr Dennis Palmer (Deputy Mayor), Cr Kelly and I met with Member for Cootamundra, Steph Cooke, who presented a cheque to Cootamundra-Gundagai Regional Council for the sum of $4,073,926.00 to be spent on local roads.

Cr Bowden attended a Cootamundra Creative Arts and Cultural Centre s355 Committee Annual General Meeting.

Cr Kelly and I inspected works being undertaken at the Cootamundra Ex-Servicemen's and Citizens Memorial Club.

21st July, 2020

Cr Bowden attended an Eastern Riverina Arts Extraordinary Board and Advisory Committee Meeting via Zoom.

23rd July, 2020

Cr Bowden attended an Ellwood's Hall s355 Committee Annual General Meeting.

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT

8.1 BUSINESS

8.1.1 COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL RECREATION NEEDS STUDY FINAL REPORT

DOCUMENT NUMBER	330652
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**1. A vibrant and supportive community: all members of our community are valued** 1.2 Public spaces provide for a diversity of activity and strengthen our social connections
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. CGRC Recreation Needs Study Final 200707 ⇩

RECOMMENDATION

1. **The Cootamundra-Gundagai Regional Council Recreation Needs Study Final Report, attached to the report, be received and noted.**
2. **The Cootamundra-Gundagai Regional Council Recreation Needs Study Final Report be used in the consideration of future related budget and grant opportunities in implementing aspects of the study recommendations as required.**

Introduction

Council received funding from the NSW Office of Local Government to prepare a Recreation Needs Study for the Cootamundra-Gundagai Regional Council (CGRC) Local Government Area.

Discussion

Tredwell Management Services was engaged to prepare a Recreation Needs Study for the Cootamundra-Gundagai region in 2019, with extensive consultation taking place in the second half of 2019.

The resulting Draft CGRC Recreation Needs Study was placed on Public Exhibition in March, 2020. A further two submissions were received, and the consultant addressed these issues in the Final Report.

FINAL REPORT - R0 JUNE 2020

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL RECREATION NEEDS STUDY

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

TREDWELL

Acknowledgements

The following people and organisations are acknowledged and thanked for their contribution to the Recreation Needs Study.

Miriam Crane, Manager Community and Culture, Cootamundra-Gundagai Regional Council

Andrew Brock, Manager Facilities, Cootamundra-Gundagai Regional Council

Mayor Abb McAlister, Cootamundra-Gundagai Regional Council

Cootamundra-Gundagai Regional Council Elected Members and Staff

Community workshop attendees

Community members

Survey respondents

Disclaimer

We make every reasonable effort to ensure the information we source for your report is true, correct and accurate and that we fully and properly represent our findings to you.

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For further information

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W: www.tredwell.com.au

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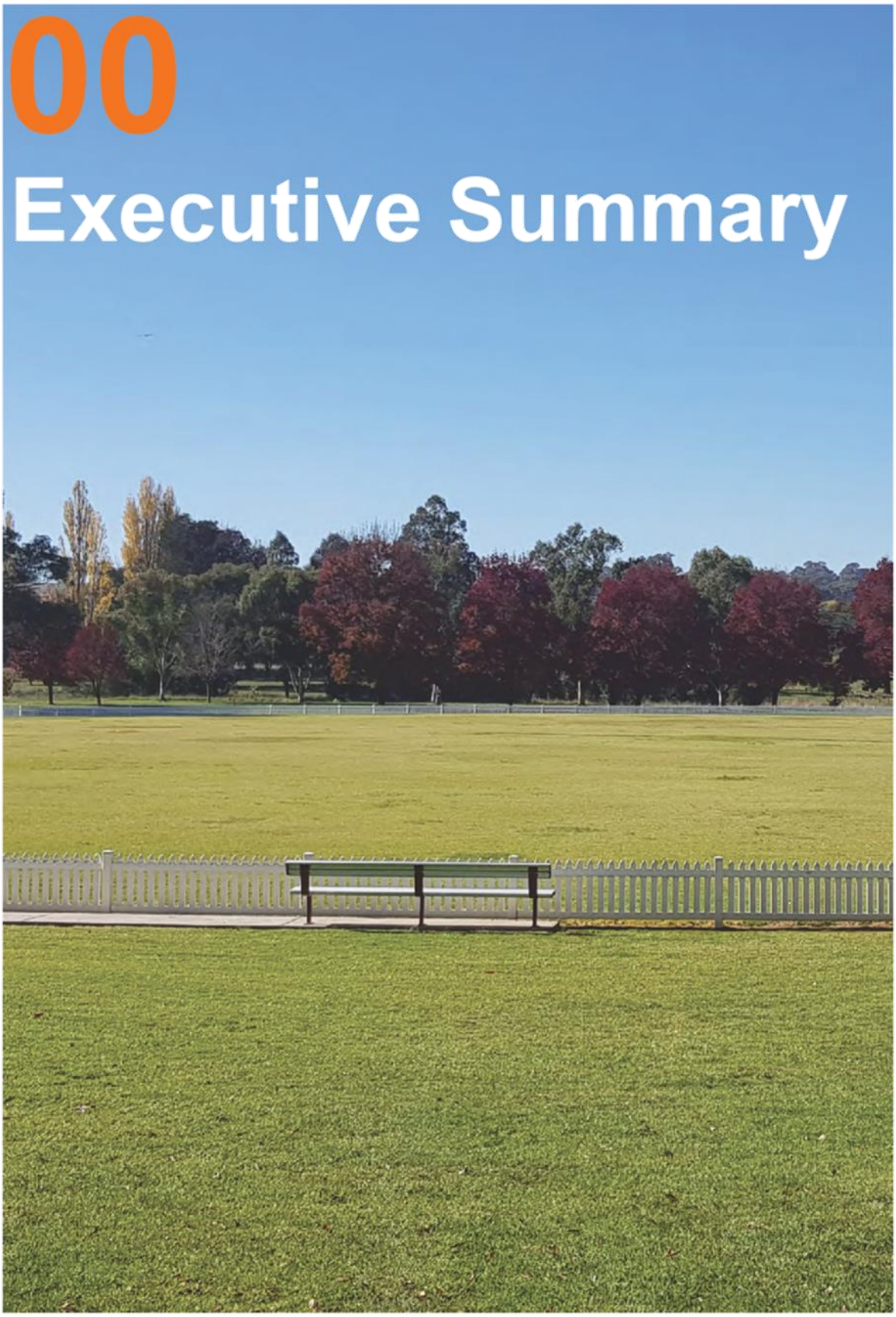


00 Executive Summary

Project Overview

Cootamundra-Gundagai Regional Council was formed in 2016, after the merger of the former Gundagai Shire and Cootamundra Shire Councils. Because of this merger and changing sport and recreation needs and aspirations Council is striving to strategically plan for the region for the next 10 years.

Tredwell Management Services was engaged to prepare a Recreational Needs Study for the Cootamundra-Gundagai region.

The aspirations and key directions for the Cootamundra-Gundagai region have been identified by Council's key strategic document *Our Place, Our Future: Community Strategic Plan 2018-28*. This Recreation Needs Study aligns with this plan, focusing on the four key directions:

- A vibrant and supportive community
- A prosperous and resilient economy
- Sustainable natural & built environments
- Good governance

Project Scope

The Recreation Needs Study considers the following:

- Review of the relevant strategies, plans, documents, policies and information.
- Appraisal of participation trends and rates, along with a demographic analysis.
- Consultation with the community on current and perceived future usage of sports and recreation facilities.
- Design of strategies that will guide sport and recreation provision over the next 10 years.
- Detail of action plans for providing quality sport and recreation opportunities for the communities of Cootamundra-Gundagai as well as visitors.

Our Region

The Cootamundra-Gundagai Council area covers an area of 3,981 square kilometres of the Riverina region incorporating the towns of Cootamundra and Gundagai, as well as the villages of Coolac, Adjungbilly, Muttama, Wallendbeen, Stockinbingal, Nangus and Tumblong.

It has a population of 11,141 representing 6.7% of the Riverina population. Future population trends (growth or decline) are likely to continue in a similar pattern to the 2011 to 2016 movements.

Key Directions

The strategic direction for sport and recreation is guided by a number of state, regional and local policies and plans, as well as peak body strategic directions. Partnerships and cross-agency collaboration allow planning for sport and recreation facilities, programs and services to support various strategic outcomes such as health and local economic development.

Key points included in many of these strategic documents are the importance of:

- Well managed facilities that meet the needs of users.
- A strategically focused and empowered sport and recreation sector.
- More people participating in sport and active recreation.

More people participating in physical activity is the desired outcome as it is a key risk factor contributing to disease burden in Australia. 1 in 2 adults (55%) did not meet the physical activity guidelines in 2017-2018 (Australian Institute of Health and Welfare, Australian Government).

The CGRC Community Strategy acknowledges the issues facing the region and strategically plans to turn these into opportunities to achieve the community's vision. Key issues identified are:

- The Merging of Two Councils
- Employment and Investment
- Tourism and Promotion
- Ageing Population
- Changing Climate
- Land Tenure

00 Executive Summary

Roles in Recreation Provision

While the Council takes a lead role in facilitating sport and recreation opportunities within the community, it is supported by federal, state, peak governing bodies, other services providers and community, including many volunteers. Successful delivery of sport and recreation facilities, programs and services are dependent on partnerships and ongoing cooperation between all levels of government and the community.

Trends

The key trends which are likely to impact on recreation include:

- Increasing popularity of individualised sport and recreation activities.
- Increasing popularity of adventure/ extreme/ lifestyle sports.
- Rising cost of sport participation.
- Growing cohort of older Australians.
- Inactivity in children is growing.
- Australians having less time available for recreation.
- Participation rates in traditional organised sports declining.
- Modified formats of the more traditional organised sports are also increasing in popularity (e.g. T20, AFL 9s).
- The emergence of female participation in traditionally male dominated sports.
- Technological advances have also introduced a wide range of fitness apps (e.g. Map My Ride/Run, STRAVA).
- Sport becoming increasingly professional & commercial.
- Community sporting clubs moving towards becoming an organisations with corporate structures and formal forms of governance.
- Potential impacts of climate change.
- Public/private/community partnerships with schools (private and public), private providers and across local/state/federal levels of government.

Benefits & Motivators

Sport and recreation provide a wide range of individual and community benefits (i.e. economic, environmental, leadership).

AusPlay results found that the key motivator for Australians to be active is *physical health or fitness*, followed strongly by *fun/enjoyment*.

Facility Inventory

Cootamundra and Gundagai are the primary hubs for recreation opportunities across the LGA. They provide access to core recreation facilities, such as ovals (i.e. cricket, rugby), pitches (i.e. soccer), courts (i.e. tennis, netball), courses (i.e. golf, horse), aquatic facilities, showgrounds and youth precincts (i.e. skateparks) and cater for social to elite needs by offering a variety of programs, events and competitions to the community and visitors.

The smaller villages across the region typically have a community hall, a court(s), oval, playground and associated amenities. These recreation facilities vary considerably across the region, often dependent on current population numbers and the availability of individual community members to participate in and maintain these facilities.

An inventory of sport and recreation facilities in the Cootamundra-Gundagai area was completed as part of this study. Information was drawn from site visits, Council records, strategic documents, sporting and recreational groups and from community members. The review has focused on Council owned facilities and key community owned facilities.

The review identified over 50 key recreation sites and multiple trails across the Cootamundra-Gundagai region.

Community Profile

A Community Profile Page (Appendix 1) is provided for each town or village showcasing important information & data such as:

- Key Facilities
- Clubs & Organisations
- Challenges and Opportunities
- Consultation Vision/Themes

00 Executive Summary

Consultation

The engagement mechanisms used in the development of the Recreation Needs Study included an online user-group survey and community survey, community workshops and key stakeholder meetings/ interviews.

The online user group survey indicated that their highest club priorities related to the following:

- Facility improvements
- Increase (and/or stabilise) participation numbers and memberships
- Junior development & player pathways
- Increase number of volunteers, coaches and umpires
- Financial sustainability

Community workshops were held in eight key towns of Coolac, Muttama, Wallendbeen, Gundagai, Stockingbingal, Nangus, Tumlong & Cootamundra. These were well attended and provided significant input into the study.

The workshop format was centred around the "Community Wheel" interactive workshop tool. This provided attendees with the opportunity to rate the following aspects of sport and recreation within their local area:

- Access
- Recreation and Sport Clubs and Associations
- Facilities
- Economic Development
- Programs and Activities
- Community Governance

The views expressed in these workshops are detailed on each village/town community profile.

The community survey was made available online and in hard copy. The survey responses provided valuable insight into the nature of participation across the region as well as the issues and opportunities relating to recreation facilities, programs and services.

The survey noted that 95% of respondents Agree or Strongly Agree that "Recreation is an important aspect of the community"

Vision & Facility Planning Principles

A vision has been created that seeks to reflect the aspirations of the community in relation to planning for recreation development.

> *"A healthy community through thriving recreational opportunities supported by active towns and villages with high quality facilities, clubs and programs".*

Facility Planning Principles

1. Maximum community participation
2. Shared precincts and community hubs
3. Sustainability
4. Partnerships
5. Working together with our community
6. Placemaking
7. Effective Management & Maintenance

Strategic Recommendations & Action Plan

The Strategy and Action Plan, with the associated costs and partners has been prepared with the intention of remaining flexible in order to adapt to dynamic influences such as community needs, funding opportunities and technological advances.

The Strategies for Cootamundra-Gundagai and the outlying villages are detailed below:

1. Strategic Precinct Development

Strategically plan for the development and enhancement of key precincts.

2. Existing sport and recreation facilities.

Review, enhance and repurpose existing facilities to meet community recreation and sporting needs

3. Optimal usage

Optimise usage of recreation facilities and open spaces

4. Facility Management

Develop and adopt an equitable and sustainable approach to facility management and maintenance.

00 Executive Summary

5. Accessibility

Improve the accessibility of recreation opportunities for all members of the community.

6. Volunteering

Assist clubs and associations in developing their volunteer bases

7. Partnerships

Work collaboratively with clubs, associations, schools, state and federal governments to develop and provide recreation opportunities in the region.

8. Young people

Encourage young people to safely participate in recreation activities within their community

9. Events, programs and services

Facilitate and support events, programs and services that encourage an active community, build on the unique characteristics of the region and support regional development.

10. Resourcing

Obtain the necessary resources to effectively coordinate the implementation of the Recreation Needs Study

11. Communication

Develop a range of informative and innovative communication initiatives to keep the community engaged and informed about recreation opportunities

12. Inclusion

Develop programs and strategies to help address barriers and create opportunities for inactive and disadvantaged people and communities to participate in recreation activities.

13. Pathways

Develop programs and strategies to support local clubs and associations to improve player development and pathways for their activity

01 Context

01 Context

Project Overview

Cootamundra-Gundagai Regional Council was formed in 2016, after the merger of the former Gundagai Shire and Cootamundra Shire Councils. The Council strives to provide community services that meet or exceed community expectations.

Because of this merger and changing sport and recreation needs and aspirations Council is striving to strategically plan for the region for the next 10 years. Tredwell Management Services have been engaged to prepare a Recreational Needs Study for the Cootamundra-Gundagai region.

The aspirations and key directions for the Cootamundra-Gundagai region have been identified by Council's key strategic document *Our Place, Our Future: Community Strategic Plan 2018-28*. This Recreation Needs Study aligns with this plan, focusing on the four key directions:

- A vibrant and supportive community
- A prosperous and resilient economy
- Sustainable natural & built environments
- Good governance

Council recognises the importance of sport and recreation to Cootamundra-Gundagai residents and visitors and is committed to fostering partnerships with key stakeholders to deliver-sustainable outcomes.

A range of sport and recreation opportunities are currently offered through Council or privately-owned facilities including stadiums, swimming pools, sports grounds and playgrounds. These facilities provide numerous options for residents and visitors to participate in organised activities such as cricket, rugby, football, soccer, touch, basketball, netball, tennis, swimming, squash, golf, bowls, croquet, skateboarding, rodeo, racing, pony club, dance, martial arts, yoga and darts. Many of these opportunities are planned for, and provided by, volunteers who give up their time to serve the community.

There are also a variety of natural settings including rivers, dams and parks with trails, tracks, signage, shelters, barbeques, playgrounds, amenities and campgrounds to enjoy. The region is also within proximity to many locations supporting popular recreational pursuits such as as the Burrinjuck, Blowering Dams, Jindalee National Park and the Snowy Mountains snowfields. Some are managed by Council while others are managed by NSW National Parks and Wildlife Service.

Participation in and access to adequate sport and active recreation opportunities is a priority because it benefits the wellbeing and health of individuals, the social cohesion of communities as well as boosting productivity and the economy (Office of Sport).

This Recreation Needs Study identifies a vision and strategic plan to embrace sport and recreation opportunities into the future.

Project Scope

The Recreation Needs Study considers the following:

- Review of the relevant strategies, plans, documents, policies and information
- Appraisal of participation trends and rates, along with a demographic analysis
- Consultation with the community on current and perceived future usage of sports and recreation facilities
- Design of strategies that will guide sport and recreation provision over the next 10 years
- Detail of action plans for providing quality sport and recreation opportunities for the communities of Cootamundra-Gundagai as well as visitors.

01 Context

Our Region

Cootamundra-Gundagai Region

The Cootamundra-Gundagai Council area covers an area of 3,981 square kilometres of the Riverina region incorporating the towns of Cootamundra and Gundagai, as well as the villages of Coolac, Adjungbilly, Muttama, Wallendbeen, Stockinbingal, Nangus and Tumblong.

The Wiradjuri people are the Traditional Custodians of the ancestral lands of the region. The first white settlers moved to the area for gold mining and agriculture. Inevitably gold attracted bushrangers to the district, resulting in Gundagai becoming iconic in Australian folklore.

The region has a special interest, strong connections and a proud history of sport and recreation achievements. The region has always been seen as having a strong sporting culture, particularly in traditional sports and this is represented through the number of sporting infrastructure.

There are several internationally recognised attractions. Cootamundra has strong connections with cricket as it is Bradman's birthplace and has the Captain's Walk that features 42 bronze statues of Australian Test Captains, along with Unaarrimim the leading aboriginal player in the first Australian cricket team. Gundagai is famous for the 'Dog on the Tuckerbox' which sits 8kms north of Gundagai with a trail connecting the monument with the town.

From a recreation perspective, the region offers a diversity of outdoor sport and recreation pursuits including bushwalking, mountain biking, cycling & camping. The majority of the formalised facilities, programs and services are located within the two major townships of Cootamundra and Gundagai.

Villages complement these towns with smaller sports hubs that often include an oval, tennis court, cricket net, hall & playground.

Historically, the Cootamundra-Gundagai region has had a strong sporting culture, however many of the villages are being impacted on by a declining population as the size of rural landholdings is increasing, with fewer landholders managing larger properties and an aging population with more people aged 65 and over. Villages are transitioning from traditional sport to cater for more flexible recreational activities with facilities such as pump tracks, adventure playgrounds and recreational vehicle parks.

Location

Located 160kms (approx.2hrs) north-west of Canberra and 380kms (approx. 4hrs) south-west of Sydney, the Council area is surrounded by rich agricultural lands and incorporates the tranquil Murrumbidgee River.

Many of the towns and villages are accessible via three main roads; the Hume Highway M31, Olympic Highway A41 and the Burley Griffin Way B94. Cootamundra is strategically located on the main Sydney-Melbourne train line and has an active bus/train interchange. The link to these transport corridors presents benefits, such as a high standard of driving conditions, accessibility to facilities and services, tourism opportunities as well as challenges, such as movement constraints (pedestrians, cyclists).

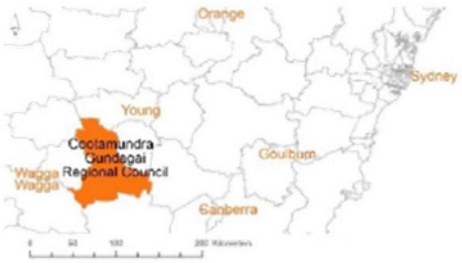


Figure 1: Cootamundra-Gundagai Regional Council Location Map

01 Context

Towns & Villages

The towns and villages have distinct historical contexts and current issues and opportunities relating to sport and recreation.

For this reason, the Recreation Needs Study is broken down into recommendations relating to these villages and their surroundings areas as precincts. The village precincts are:

- Adjungbilly
- Coolac
- Muttama
- Nangus
- Stockinbingal
- Tumblong
- Wallendbeen

Figure 1 illustrates the Cootamundra-Gundagai Regional Council area and its key features.

Figure 2: Cootamundra-Gundagai Regional Council key features map

01 Context

Demographics

Regional Context

Cootamundra-Gundagai is part of the Riverina region of south-western New South Wales, which extends from the foothills of the Snowy Mountains north west through the Murrumbidgee River catchment area to the flat dry inland plains of Hay and Carrathool. The Riverina region has an economy based on agricultural production, food and beverage manufacturing and wood processing.

The Riverina covers an area of 80,586sq kms and services a population of 169,856, equivalent to around 2.2% of the residents living within NSW. It comprises the regional cities of Wagga Wagga and Griffith and the local government areas of Bland, Carrathool, Coolamon, Cootamundra-Gundagai, Griffith, Hay, Junee, Leeton, Lockhart, Murrumbidgee, Narrandera, Snowy Valleys, Temora and Wagga Wagga.

The Cootamundra-Gundagai Regional Council has a population of 11,141 representing 6.7% of the Riverina population. Due to the merger of the former Gundagai Shire Council and Cootamundra Shire Council the LGA historical population statistics are identified separately in the table below.

Table 1: Census QuickStats Population[i]

	2006	2011	2016
Riverina 113 (SA4)	131,682	↑150,120	↑155,934
Cootamundra -Gundagai LGA13510	-	-	11,141
Gundagai LGA13500	3,693	↓3,662	-
Cootamundra LGA12200	7,315	↑7,334	-

Population projections by Regional Development Australia Riverina NSW expect the Riverina's population to grow by 14.5% from 2018 to 2036, to reach a total of 187,500. By 2036, over 25% of the region's population is expected to be aged 65 or more, compared to 21.6% in NSW as a whole[ii].

The 2016 New South Wales State and Local Government Area Population Projections indicates that the Cootamundra-Gundagai Regional Council population, along with most bordering councils are projected to decline until 2036. The exception is Wagga Wagga City Council that is projected to have an annual growth rate of 0.9%.

Table 2: LGA Population projections[iii]

LGA	2016	2026	2036
Cootamundra -Gundagai Regional Council	11,250	↓10,800	↓10,100
Temora Shire Council	5,850	↓5,550	↓5,100
Hilltops Council	19,150	↑19,350	↓19,050
Snowy Valleys Council	14,600	↓14,150	↓13,400
Wagga Wagga City Council	65,850	↑72,650	↑77,950
Junee Shire Council	6,200	↓6,150	↓5,850

01 Context

Cootamundra-Gundagai Region

Demographic indicators vary across towns and villages as demonstrated in Table 3. There is significant variance in median weekly household income. This is likely to be influenced by the employment offered within a town or village, as well as the most prominent stage of life. For example, the village of Muttama has the lowest median age of 33 and the highest median weekly household income of $1,416. Whereas, Stockinbingal has a relatively high median age of 50 and a lower median weekly household income of $772.

Future population trends (growth or decline) are likely to continue in a similar pattern to the 2011 to 2016 movements. The population growth is largely occurring in the regional towns and decreasing in the villages. The villages are heavily influenced by localised employment opportunities and by examining historical trends there has been a change in land use. The size of rural landholdings is increasing, with fewer landholders managing larger properties.

However, the villages offer lifestyle properties, small hobby farms/acreage blocks that are often within a practical commute to employment centres.

Table 3: Demographic breakdown[iv]

	Population		Median Age	Median weekly house-hold income
	2011	2016		
NSW (excl. Sydney)	2512947	2643536	43	$1,168
Wagga Wagga (LGA)	59,458	↑62,385	35	$1,354
Cootamundra-Gundagai Regional Council	**10,996**	**↑11,141**	**47**	**$964**
Cootamundra (SA2)	7,444	↑7,570	49	$920
Gundagai (SA2)	3,577	↑3,597	44	$1,087
Stockinbingal (SSC)	448	↓374	50	$772
Wallendbeen (SSC)	305	↓260	52	$1,224
Muttama (SSC)	-	131	33	$1,416
Coolac (SSC)	365	↓216	38	$1,089
Adjungbilly (SCC)	-	81	36	$1,375
Nangus (SCC)	410	↓205	40	$1,125
Tumblong (SCC)	338	↓196	40	$1,339

Source: ABS QuickStats – Census Data

01 Context

The key features of the Cootamundra-Gundagai region and the potential implications for sport and recreation facilities, programs and services are outlined in Table 4: Cootamundra-Gundagai community demographic features & implications.

Table 4: Cootamundra-Gundagai community demographic features & implications[v]

Features	Potential Implications
Population growth in larger towns, regional centres	The larger towns/regional centres need to offer fit for purpose facilities/services that meet the needs of the region's recreation requirements. *Sport and recreation facilities, programs and services bring people together and contribute to a stronger, healthier and more inclusive NSW (Office of Sport, NSW Government)*
Population decline in villages	The network of sport and recreation facilities, programs and services must be sustainable. Facilities and programs need to be highly valued among communities and visitors, widely used and adaptable to changing trends and preferences.
Easy access to transportation routes	The link to main transport corridors presents benefits, such as a high standard of driving conditions to access facilities and services, tourism opportunities as well as challenges, such as movement constraints (pedestrians, cyclists).
86% of people were born in Australia	Recreational preferences will typically be traditional Australian sports such as cricket, netball, tennis & rugby, rather than global sports that are gaining popularity in urban cities. It is however important that recreation opportunities cater for people from different cultural backgrounds, including both residents and visitors.
Ageing Population (median age in CGRC is 47 years)	Preferences vary across age groups and life stages and it is important that sport and recreation provision is relevant to the region's population through provision of adaptable facilities which host a wide range of activities.
Less people aged under 15[vi]	Most organised sporting activities are participated in by children and young adults, having a low proportion of people within this age group is likely to make it difficult to recruit and maintain club memberships and active participants.
Strong community pride (27% did voluntary work compared with NSW 18%)	It is important that investment into sport and recreation is strategically planned to ensure that resources are targeted towards areas where investment will be highly valued by the community. There is a wide range of competing funding priorities and it is vital that investment is well planned, and funds are efficiently utilised.
27% of homes without an internet connection	Sport, recreation and open space facilities and programs need to be promoted through a range of mechanisms, without relying solely on the internet for communication (NSW rate is 14.7%).
59% of NSW adults participate in sport or physical activity at least 3/week[vii]	Physical inactivity is a powerful risk factor associated with chronic diseases and mental health problems. Provision of accessible and relevant sport and recreation opportunities are an important element of encouraging healthy lifestyles. The proportion of people who are obese and overweight has been increasing over the last 20 years.
Opportunity for growth in tourism	Surrounded by natural beauty and attractive rural landscapes including the Murrumbidgee River and a variety of open parklands the provision and promotion of recreation facilities, such as specialised trail networks, is likely to attract more visitors to regions.
Decrease in club participation	People are being inundated by new forms of entertainment, time poor and have preferences for greater flexibility. This means that sport needs to work around people's busy lifestyles. Non-organised forms of physical activity such as running with headphones on and pursuing new adventure sports are increasingly favourable.

01 Context

Key Directions

The strategic direction for sport and recreation is guided by a number of state, regional and local policies and plans, as well as peak body strategic directions. Partnerships and cross-agency collaboration allow planning for sport and recreation facilities, programs and services to support various strategic outcomes such as health and local economic development. The following strategic documents may influence the directions of recreation and sport in the Cootamundra-Gundagai Region and have been reviewed to inform this Plan.

State & Regional Documents

- *Office of Sport Strategic Plan 2018-2022*
- *Riverina Murray Sport and Active Recreation Plan 2018 -2023*
- *NSW State Health Plan: Towards 2021*
- *Her Sport Her Way 2019-2023*
- *Healthy, Safe and Well: A Strategic Health Pan for Children, Young People and Families 2014-24*
- *Riverina Murray Regional Plan 2036*
- *Riverina Murray Destination Management Plan 2018*

Local Documents

- *Our place Our future Community Strategic Plan 2018-28*
- *Villages Strategy 2018*
- *Economic Development Strategy 2017*
- *Murrumbidgee Valley Rail Trail Feasibility Study 2009*
- *Gundagai Rail Trail – Trail Development - Draft Report 2018*
- *Gundagai Railway Bridge and Viaducts – Conversion to Rail Trail Feasibility Report 2018*
- *The Arts Centre Cootamundra, Strategic Plan 2019-2022*
- *Cootamundra Gundagai Regional Council Fees and Charges 2018-19*

Key points included in many of these strategic documents are the importance of:

- Well managed facilities that meet the needs of users
- A strategically focused and empowered sport and recreation sector
- More people participating in sport and active recreation

More people participating in physical activity is the desired outcome as it is a key risk factor contributing to disease burden in Australia. 1 in 2 adults (55%) did not meet the physical activity guidelines in 2017-2018 (Australian Institute of Health and Welfare, Australian Government).

The World Health Organization report titled *"Global Action Plan on Physical Activity 2018-2030 – More Active People for a Healthier World"* also notes that the global progress to increase physical activity has been slow, largely due to lack of awareness and investment. To reverse the current trends the global action plan sets out four strategic objectives:

1. ***Create active societies***
2. ***Create active environments***
3. ***Create active people***
4. ***Create active systems***

The *Office of Sport Strategic Plan 2018-2022* and the *Cootamundra-Gundagai Regional Council Our Place Our Future Community Strategic Plan 2018-28* and the *Villages Strategy* are summarised within this chapter. All other strategic documents are contained in Appendix 2.

01 Context

Office of Sport Strategic Plan 2018-2022

The NSW *Office of Sport Strategic Plan 2018-2022* states that *the sport and active recreation sector contributes around $10billion annually to the NSW Gross State Product.*

It notes that the value of sport and active recreation *is important, contributing significantly to our health, economy, social wellbeing and the liveability of our cities and communities.*

The sport and active recreation sector is a rapidly evolving sector with significant challenges and opportunities. These challenges and opportunities are;

- Shifting participation landscape
- Sector sustainability
- Access to places and spaces
- Integrity in sport
- Customer expectations
- High performance success
- Availability and analysis of data
- Partnerships

Five priorities are outlined in the *Sport Strategic Plan* with each having a goal and description of what the office of Sport do, their strategic initiatives, challenges and targets.

Places & Spaces
Well managed facilities that meet the needs of users and investors

Sector Performance
A strategically focused and empowered NSW sport and active recreation sector

Participation
More people in NSW participating in sport and active recreation

High Performance Pathways
More NSW sporting success and NSW being a valued partner in Australia's international success

Our Capability
The Office of Sport has the capability to make a valued contribution to the sector.

The *Sport Strategic Plan* sets targets such as;

- 100% utilisation of facilities across NSW
- 80% of State Sporting Organisations with a sound organisational health rating
- 65% of NSW adult population participating in regular physical activity by 2025
- 30% of NSW children participating in regular physical activity outside of school by 2020

01 Context

Our Place Our Future Community Strategic Plan 2018-28

The Cootamundra-Gundagai Regional Council Community Strategic Plan 2018-28 was created in consultation with the community to provide a document that identified the community's priorities and aspirations for the 10 years (2018-28) and how they aim to reach those objectives.

Our Vision

A vibrant region attracting people, investment and business through innovation, diversity and community spirit

Four Key Directions

The plan is structured around four key directions that identify where Council wants to be:

- A vibrant and supportive community: all members of our community are valued and connected
- A prosperous and resilient economy: we are innovative and 'open for business'
- Sustainable natural and built environments: we connect with the places and spaces around us
- Good governance: an actively engaged community and strong leadership team

The objectives are shown in Table 5.

Table 5: CGRC Key Directions & Objectives

Objectives	
A Vibrant and Supportive Community	1.1 Our community is inclusive and connected 1.2 Public spaces provide for a diversity of activity and strengthen our social connections 1.3 Our community members are healthy and safe
A Prosperous and Resilient Economy	2.1 The local economy is strong and diverse 2.2 Strategic land-use planning is coordinated, and needs based 2.3 Tourism opportunities are actively promoted 2.4 Our local workforce is skilled and workplace ready
Sustainable Natural and Built Environments	3.1 The natural environment is valued and protected 3.2 Our built environments support and enhance livability
Good Governance	4.1 Decision-making is based on collaborative, transparent and accountable leadership 4.2 Active participation and engagement in local decision making 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council

01 Context

Challenges and Opportunities

The CGRC Community Strategy acknowledges the issues facing the region and strategically plans to turn these into opportunities to achieve the community's vision. Key issues identified are:

The Merging of Two Councils

In 2016 the former Cootamundra and Gundagai Shire Councils were amalgamated.

Employment and Investment

The small number of key employers has been identified as a risk to the economy and employment options in the future. To ensure our future sustainability and economic resilience, we need to encourage and incentivise a diversity of investment.

Tourism and Promotion

Increased promotion of the region should be anchored in existing strengths such as heritage and historic events, sporting success, natural beauty, food production and proximity to population centres. Importantly a whole-of-region approach was favoured with calls for increased co-ordination of events and tourism opportunities

Ageing Population

While some groups within our community identified the trend of an ageing population as a potential threat to the long-term viability of our region, most of our community members feel strongly that we are well equipped to turn this challenge into an opportunity.

Changing Climate

Opportunities to strengthen our already sound response include increasing community awareness and education, investigating the potential for innovative renewable energies and protecting the agricultural base of the region.

Land Tenure

Scope for innovation in how land is managed by Council including zoning, using Crown land for alternative purposes and encouraging business.

Our Plan for Action

Distinct outcomes are identified under each objective and the plan outlines strategies to achieve them.

The strategy most relevant to the Recreation Needs Study are outlined below.

1.1 Our Community is inclusive and connected

- 1.1a A range of programs, activities and events are delivered and promoted across the region to create opportunities for all members of our community to come together and strengthen community cohesion
- 1.1b Cultural and arts facilities and services are promoted and supported
- 1.1c Local groups, clubs, and volunteer organisations are recognised, promoted and supported
- 1.1d. Recognise and value the importance and uniqueness of the history and heritage of our area and its communities
- 1.1e. Develop and implement a range of activities which promote a culture of accessibility and inclusiveness

1.2 Public spaces provide for a diversity of activity and strengthen our social connections

- 1.2a Maintain and enhance the amenity of our main streets and public spaces so that they are attractive, clean and people feel safe
- 1.2b Promote our sense of identity and enhance the attractiveness of our region by investing in town and village entrances
- 1.3c Encourage the wide-spread use of open spaces and community facilities by ensuring they are welcoming, accessible, maintained and managed for everyone to enjoy, and that they continue to meet the needs of our community

1.3 Our Community members are healthy and safe

- 1.3a A broad range of services are provided and supported to meet the needs of all members to promote personal health and well-being and encourage a healthy lifestyle

- 1.3b Provide opportunities for the recreational use of parks, sporting facilities and swimming pools by ensuring they are promoted, accessible, safe, maintained and managed, and meet the needs of all age groups
- 1.3c Work with key partners and members of our community to maintain low levels of local crime and deliver community and road safety
- 1.3d Deliver dependable emergency service management practices and responses which protect our community members

2.3 Tourism opportunities are actively promoted

- 2.3a Develop and implement strategies which provide opportunities for increased tourism
- 2.3b Actively promote the local government area and local programs, activities and events to attract visitors to the region
- 2.3c Invest in improvements to visitor amenity and experiences

3.1 The natural environment is valued and protected

- 3.1a Develop and implement land-use strategies and management practices which enhance and protect our natural environments and biodiversity
- 3.1c Investigate and implement sustainable waste and water strategies

3.2 Our built environments support and enhance liveability

- 3.2c Deliver and maintain infrastructure to meet the current and future needs of our community

4.2 Active Participation and engagement in local decision-making

- 4.2a Ensure opportunities for genuine and robust community consultation and engagement are provided to all members of our community

Villages Strategy 2018

In 2018 Council, released the Cootamundra-*Gundagai Regional Council Village Strategy*. The purpose of the strategy is to provide clear, strategic indicators for the development of villages of Cootamundra-Gundagai Regional Council Local Government Area over the next 30 years and beyond. The plan aims to inform residential and economic growth and is based on extensive community consultation and planning analysis to provide a blueprint for village planning and associated projects.

A key process in the preparation of Council's *Recreation Needs Study* was the review of the actions and works items outlined in the *Village Strategy 2018*. The actions have a description, timeframes of short, medium, long term or ongoing, an estimated cost, funding and responsibility details. Several of the recreation works items have been actioned, including the:

1. Nangus Playground Expansion
2. BMX Pump Track at Stockinbingal.
3. Playground upgrade at King George V Park
4. Exercise equipment in Barry Grace Oval

There are many other itemised projects that have a recreation focus that will be re-iterated within this *Recreation Needs Study*.

Roles in Recreation Provision

Council's Role

Council has a key role in driving the community forward and an important role in facilitating strong, active and healthy communities. The Recreation Needs Study will assist the Council to strategically plan for the future of recreation and to ensure it is reflective of the communities' needs. Delivery of this Study is based on achieving strong partnerships and collaboration between all levels of government, business, educational institutions, community groups and individuals. The role of Council in sport and recreation is outlined in Table 6.

Table 6: Council's role in sport and recreation

Role	Initiatives
Partnerships and Advocacy	Advocating on behalf of the community and clubs Partnering with other organisations and stakeholders Strengthening relationships with community organisations
Planning	Strategic planning Master planning Policy development
Facility Management	Asset management Asset maintenance Leasing and licensing Compliance with legislation and industry standards
Service Provision	Development and training opportunities for community organisations Information provision e.g. website/social media, newsletters and directories Community organisation liaison and engagement Facilitating special events Delivering inclusive programs
Funding	Providing grants, scholarships and loans Seeking and providing capital investment Accessing external funding

While the Council takes a lead role in facilitating sport and recreation opportunities within the community, it is supported by federal, state, peak governing bodies, other services providers and community, including many volunteers. Successful delivery of sport and recreation facilities, programs and services are dependent on partnerships and ongoing cooperation between all levels of government and the community.

The towns and villages of Cootamundra-Gundagai Shire have a strong culture of volunteering that plays an integral part in the activities on offer. These roles vary from administration and facility maintenance to coaching or officiating.

They are supported to various levels by the **service providers** such as Council, sport and recreation clubs, schools, private providers, not-for-profit organisations (e.g. Hall Committees) and local businesses.

Supporting the local sport and recreation clubs and providers are **peak governing bodies**.

State bodies, such as the Office of Sport NSW Government. The Office of Sport offers a range of services and support in NSW to promote an active and healthy lifestyle. From training programs to grants, they work closely with individuals to build strong, inclusive and active communities. Each year the Office of Sport provides millions in government grants to nurture sporting talent, help build sports facilities and develop the industry.

The **Federal government** supports sport and recreation in Australia from grassroots to elite; increasing participation in activities to promote physical and mental health; and utilising sport and recreation as a vehicle to address disadvantage and social inclusion challenges. Cootamundra-Gundagai Regional Council has been a recipient of the Stronger Communities Programme with many community groups upgrading or renewing infrastructure. These relationships are highlighted in Figure 3: Role of Stakeholders.

01 Context

Cootamundra- Gundagai Regional Council takes a lead role in facilitating recreation opportunities within the community and is supported by federal, state, peak governing bodies, other services providers and community, including many volunteers as illustrated in Figure 3: Role of Stakeholders.

Figure 3: Role of Stakeholders

01 Context

Benefit of Sport and Recreation

Sport and recreation provide a wide range of benefits to individuals and communities. These benefits have been identified through many government, university and private company research reports and studies over a long period of time. These benefits can contribute towards the Cootamundra-Gundagai Regional Council strategic objectives.

Future Direction	Benefit
Economy	Eases pressure on the health system
	Promotes productivity through a healthy workforce and work/life balance
	Creates employment opportunities (employing more than 220,000 people and attracting 1.8 million volunteers)
	Contributes to economic growth through investment, employment, events and tourism
Community	Creates a strong sense of community through sporting clubs, events and networks
	Contributes to social capital
	Creates opportunities for, and promotes, volunteering and networking
	Promotes an inclusive society by drawing together people of different races, religions and cultures
	Brings people together, providing opportunities for social interaction
	Improves learning and ability to cope with stress
	Reduces anti-social behaviour in the community through providing positive alternatives
	Fosters community pride and support
	Promotes healthy, active lifestyles and improves physical and mental health
	Provides a sense of belonging, ownership and responsibility within community spaces
Environment	Helps to sustain the environment through protecting open space and promoting active lifestyles including active modes of transport
	Enhances the use and efficiency of community infrastructure through adaptable and flexible design, reducing duplication and ad-hoc provision
	Integrates long and short–term environmental sustainability considerations into facility design
Leadership	Empowers, inspires and motivates individuals
	Contributes to higher levels of self-esteem and self-worth
	Promotes fair, inclusive competition and achievement
	Creates new skills and opportunities such as teamwork and leadership

Every dollar spent in sport returns $7 of total benefits to Australia *(Intergenerational Review of Australian Sport 2017)*

01 Context

Trends and Participation

Sport and Recreation Trends

A variety of reports and studies over recent times have identified a raft of trends that are likely to influence Australian sport and recreation over the coming years. These trends are outlined below.

Trends	Description
	Increasing popularity of individualised sport and recreation activities (such as yoga, gym, aerobics and jogging) that align with time-poor, increasingly busy lifestyles.
	Increasing popularity of adventure/ extreme/ lifestyle sports.
	Activities are becoming more geared towards ageing and more culturally diverse Australian population, changing both the types of sports we play and how we play them.
	Governments are increasingly incorporating recreation into various policies to tackle a range of issues from childhood obesity through to community wellbeing & female participation.
$$	Higher salary levels at the elite level, placing pressures on less financially backed sports.
	Greater pressures on loosely organised community sporting clubs to become organisations with corporate structures and formal forms of governance.
	Rising cost of sport participation which is now becoming a barrier for some members of the community.
	Inactivity in children is growing, linked to a decline in sport in schools, less active commuting, increased screen time and changing recreation behaviours.
	Sport and physical activity opportunities will need to be diversified and expanded to meet the needs of the growing cohort of older Australians.
	Australians now have less time available for recreation, and a smaller proportion of that time is spent being physically active; traditional sport formats require a significant time commitment and may be adversely impacted by this trend.
	Sport is becoming increasingly professional & commercial; the benefits from this trend however are being shared unevenly, resulting in potentially negative impacts on 'smaller' sports, such as declining participation rates & reducing the diversity overall.
	Sport is being transformed by technology; social technologies have created online sports communities outside traditional club structures.
	The community's sporting and recreational preferences are continually changing over time, and this has a direct impact on how the sport, recreation and open space facility network will be utilised.
	Broadly speaking, participation rates in traditional organised sports are declining, with preferences trending towards activities such as walking and cycling/mountain biking and other informal recreation activities that can be undertaken as and when the participant desires, offering them greater flexibility and control.

01 Context

	Modified formats of the more traditional organised sports are also increasing in popularity (e.g. T20, AFL 9s), as are other sports previously considered as extreme or niche interest activities (e.g. BMX and skateboarding).
	Technological advances have also introduced a wide range of fitness apps that promote participation in physical activity and provide a platform where the individual user can promote and compete against themselves or other individuals on specific challenges (e.g. Map My Ride/Run, STRAVA).
	The emergence of nature-based tourism and increasing visitor numbers will place additional pressures on certain open spaces across the region, particularly the extensive network of national parks, higher profile regional open spaces and other popular and accessible locations.
	The open space network plays a critical role in the facilitation of structured and unstructured sport and recreation. Open space is becoming increasingly linked to climate change adaptation policies, with forward planning required to ensure that open spaces are resilient to the challenges arising from climate change and adaptive measures implemented wherever possible
	Potential impacts of climate change include the risk of increased summer temperatures, prolonged periods of extreme/high temperatures and droughts, increased rainfall intensity and damaged infrastructure through extreme heat and flooding. All these factors will impact upon the delivery facilities and programs that support structured and unstructured physical participation.
	The emergence of female participation in traditionally male dominated sports has exploded in recent years. This is placing pressure on facilities both from a capacity (grounds/courts/ pavilions) and functionality perspective (e.g. changeroom design and access). Ensuring existing and newly developed facilities are universally accessible is essential and ensuring sporting organisations governance arrangements and cultures are inclusive and supportive of female participation.
	The Visitor Economy is now recognised at all levels of government as an intrinsic, sustainable and driving part of economic development, creating long term improvements in the liveability of cities, towns and rural life and significantly improving the prosperity of Australian communities. The open space network, sport and recreation facilities form a critical component of the infrastructure that supports the Visitor Economy, facilitating access to visitor destinations and experiences, offering sport and recreation participation opportunities and playing host to a wide range of community events.
	Public/private/community partnerships with schools (private and public), private providers and across local/state/federal levels of government are essential moving forward to ensure resources are maximised and sustainable services are provided. Examples include publicly accessible school facilities and private public partnerships for the delivery of infrastructure such as stadiums and aquatic facilities.
	Asset management is a key requirement and focus of local government who own and control vast amounts of infrastructure including sporting facilities, open spaces and recreation areas. Ensuring contemporary asset management principles are applied is a necessity as is identifying lifecycle costings for proposed new facilities.

NSW Participation Rates

The Australian Sports Commission (ASC) administers *AusPlay*, a national population tracking survey that captures adults' and children's sport and physical recreation participation data. A distinction is made between sport related activities (e.g. team sports, golf) and non-sport related physical activities (e.g. gym activities, bushwalking).

AusPlay results found that the key motivator for Australians to be active is *physical health or fitness*, followed strongly by *fun/enjoyment*.

In line with the national trends in sport, the top five activities among NSW adults in 2018 were primarily individual fitness pursuits that fit into people's increasingly busy lifestyles. While organised sport is less popular, soccer, golf and tennis still feature within the top ten activities. The top ten adult activities in NSW are detailed in Table 7.

Table 7: NSW Top 10 Adult Sport & Physical Activities[viii]

	Activity	NSW Adult Participation Rate
1	Walking (recreational)	44.2%
2	Fitness / Gym	35.4%
3	Swimming	18%
4	Athletics (including jogging and running)	14.7%
5	Cycling	9.9%
6	Football/soccer	6.3%
7	Bush walking	5.9%
8	Yoga	5.6%
9	Golf	5.1%
10	Tennis	4.9%

Children participate in sport and physical recreation at different rates than adults. For example, their involvement in swimming is 20% higher than that of adults and is overall generally higher in organised sports such as soccer, netball, tennis, Australian football, basketball etc. Children also participate in activities such as gymnastics and dancing at higher levels. The top 10 organised activities for children in NSW are detailed in Table 8.

Table 8: NSW Top 10 Children Organised Sport & Physical Activities

	Activity	NSW Children Participation Rate
1	Swimming	38%
2	Football/soccer	18.8%
3	Gymnastics	10.9%
4	Dancing (recreational)	10.7%
5	Netball	8.3%
6	Athletics (including jogging and running)	7.7%
7	Tennis	6.1%
8	Australian football	5.5%
9	Basketball	4.4%
10	Cricket	3.9%

01 Context

Local Participation

Cootamundra-Gundagai region has a proud culture relating to recreation and has strong leagues and associations in the traditionally popular sports of Australian regional areas, such as cricket, rugby, tennis, lawn bowls and horse events (i.e. racing, rodeo, gymkhana).

Individualised sport and fitness activities have shown to be popular with the respondents who completed the survey. This is in line with trends across Australia and The Future of Australian Sport's identified megatrends.

The top three activities that individuals regularly participate in according to the online survey are:

Daily (at least 5 days per week)

- Walking
- Cycling
- Swimming/Diving

At least weekly

- Walking
- Fitness/Gym
- Arts and Crafts

At least monthly

- Walking
- Swimming/Diving
- Arts/Crafts and Bushwalking

At least yearly

- Bushwalking
- Fishing
- Swimming/Diving

Active Exchange

Active Exchange is a platform that matches the resident profile of suburbs (and LGA's) with demand for specific programs and sports, acting as a match making toolkit to grow active communities.

The following table outlines the predicted participation demand for select sports in the Cootamundra-Gundagai Regional Council area.

Table 9: Active Exchange Club Participation Demand Forecast

Club Participation Demand	Number
Athletics	19
Little Athletics	175
Baseball	3
Basketball	225
Football	1713
Hockey	3
Ice Hockey	1
Ice Skating	1
Netball	450
Squash	17
Swimming	228
Tennis	154

02

Community Profile

02 Community Profile

Facility Inventory

Cootamundra and Gundagai are the primary hubs for recreation opportunities across the LGA. They provide access to core recreation facilities, such as ovals (i.e. cricket, rugby), pitches (i.e. soccer), courts (i.e. tennis, netball), courses (i.e. golf, horse), aquatic facilities, showgrounds and youth precincts (i.e. skateparks) and cater for social to elite needs by offering a variety of programs, events and competitions to the community and visitors.

The smaller villages across the region typically have a community hall, a court(s), oval, playground and associated amenities. These recreation facilities vary considerably across the region, often dependent on current population numbers and the availability of individual community members to participate in and maintain these facilities.

An inventory of sport and recreation facilities in the Cootamundra-Gundagai area was undertaken as part of this study. Information was drawn from site visits, Council records, strategic documents, sporting and recreational groups and from community members. The review has focused on Council owned facilities and key community owned facilities.

The review identified over 50 key recreation sites and multiple trails across the Cootamundra-Gundagai region. A snapshot of these recreation facilities are detailed in:

- Table 10 – Gundagai
- Table 11 – Cootamundra
- Table 12 – Villages

Table 10: Gundagai Recreation Inventory

Location	Key Facilities	Status	
		Used	Disused
Gundagai			
Anzac Park	Rugby League Field	1	
GYC	Netball Court	3	
	Basketball Court	1	
Gundagai Golf & Bowls Club	Golf Course	1	
	Bowls Green	2	
	Tennis Court	2	1
Cauvarel's Building	Craft Workshop	1	
Heydon Park	Hockey Field		1
Owen Vincent Oval	Senior Soccer Pitch	1	
	Junior Soccer Pitches	2	
	Cricket Oval	1	
	Cricket Nets	2	
Stan Crowe Oval	Cricket Oval	1	
	Rugby League Field	1	
	Athletics track (grass)	1	
Yarri Park	Skate Park	1	
War Memorial Olympic Pool	Outdoor Pool	3	
	Gym	1	
Gundagai Showgrounds and Racecourse	Rodeo Main Arena	1	
	Campdraft Arena	1	
	Pony Club Arena	1	
	Racecourse	1	
Trails	Dog on the Tuckerbox	2	
	Heritage		
Carberry Park	Passive Recreation Parks with Playground	1	
Friendship Park		1	
Lindley Park		1	
Palmer Park		1	
Tumut Reserve	Reserve	1	
Tumut Road	Scout Hall	1	
First Ave	Community Garden	1	

02 Community Profile

Table 11: Cootamundra Recreation Inventory

Location	Key Facilities	Status	
		Used	Disused
Cootamundra			
Albert Park	Cricket Oval	1	
Arts Centre	Arts Centre	1	
Bradman Oval	Cricket Oval	1	
	Cricket Nets	2	
Clarke Oval	AFL/Cricket Oval	1	
Cootamundra Pool	Indoor Pool	1	
	Outdoor Pools	3	
	Volleyball Court	2	
Gordon Vesperman Park	Skate Park	1	
	Exercise Equipment	1	
Cootamundra Sports Stadium	Multiuse Court	2	
Fisher Park	Rugby Field	1	
	Velodrome	1	
Nicholson Park	Rugby - Michael Dabin Field	1	
	Rugby - Ned Miller Field	1	
	Rugby - Barry Crick Field	1	
	Tennis Court	6	
	Hot Shot Court	4	
	Netball/Basketball Court	1	
O'Connor Park	Senior Soccer Pitch	1	
Mitchell Park	Junior Soccer Pitches	4	
Country Club Oval	Rugby Union Field	2	
Mountain Bike Park	MTB Track	1	
Apex Park	Dog Park	1	
Harolds Conkey Park	Passive Recreation Parks with Playground	1	
Kingstone Park		1	
Jubilee Botanical Park		1	
Trails	Captains Walk Pioneer Park Bird Walk Migurra Reserve	4	
Racecourse Lane	Racecourse	1	
Pinkerton Rd	Showgrounds	1	
Cameron Square	Cricket Net	1	
Back Brawlin Rd	Firearms Range	1	
State Model Flying Field	Flying Field	1	
Ursula St	Squash Centre	1	
Ex-Services Club	Bowling Green	1	
Parker St	Scouts Hall	1	
Parker St	Army Cadet Unit Drill Hall	1	
Thompson St	Cootamundra Guides Hall	1	
Sutton St	Men's Shed	1	
Airport	Drag Strip	1	
Private Gyms	Gym	2	
Thompson St	Community Garden	1	

02 Community Profile

Table 12: Village Recreation Inventory

Key Facilities	Status	
	Used	Disused
Coolac		
Memorial Hall	1	
Cricket Oval	1	
Cricket Nets	2	
Tennis Courts		2
Tennis Clubrooms		1
Adjungbilly		
Community Hall	1	
Tennis Court	1	
Muttama		
Hall	1	
Tennis Courts		4
Oval		1
Nangus		
Public Hall	1	
Tennis Courts	2	
Netball Court	1	
Oval	1	
Stockinbingal		
Cricket Oval	1	
Pump Track	1	
Tennis Courts	2	
Bowling Green	1	
Ellwood's Hall	1	
Tumblong		
War Memorial & Citizens Hall	1	
Tennis Courts		2
Wallendbeen		
Memorial Hall	1	
Cricket Oval	1	
Outdoor Exercise Equipment	1	
Tennis Courts	3	
Rage Cage	1	

Facility Classification

To assist in the planning of sport and recreation facilities, it is common practice to define facilities under a facility classification hierarchy. This is particularly important when assessing service levels for each class of facility and in obtaining external funding, as many of the funding programs are aligned to one or more facility classes.

A commonly used hierarchy, based on State Government standards, is to classify sport and recreation facilities in one of the following four (4) scales:

- State
- Regional
- District and
- Local

The definitions of each of these classifications are provided in Appendix 4 and facilities identified within the profile pages have been classified using these definitions.

Condition Rating

The recreational facilities were assessed on condition and usage. The usage level indicator, relative to capacity was noted as High, Moderate, Low or Disused.

The following scale was used to indicate current overall facility condition.

Facility condition scale
Very Poor / Unserviceable
Poor
Satisfactory
Good
Excellent

A Community Profile Page is provided for each town or village showcasing important information & data such as:

- Key Facilities
- Clubs & Organisations
- Challenges and Opportunities
- Consultation Vision/Themes

Refer to Appendix 1 for details.

03
Consultation
GUNDAGAI
GOLF & BOWLS CLUB

03 Consultation

The engagement mechanisms used in the development of the Recreation Needs Study included:

- Online user-group survey
- Community workshops
- Online community survey
- Key stakeholder meetings/ interviews

The marketing and promotion of the project included providing information through various platforms including the Cootamundra-Gundagai Regional Council website, Facebook, interviews and details on local radio and the distribution of flyers throughout the community including through email to clubs and community members on Council's Community Stakeholder Database.

Online user-group survey

The online user group survey was targeted at all sport and recreation clubs/organisations across the Cootamundra-Gundagai Regional Council. Fifteen user groups responded to the survey, providing information about their group's participation, facilities, programs and surveys.

Respondent groups indicated that their highest club priorities related to the following:

- Facility improvements
- Increase (and/or stabilise) participation numbers and memberships
- Junior development & player pathways
- Increase number of volunteers, coaches and umpires
- Financial sustainability

Community workshops

Community workshops were held in eight key towns of Coolac, Muttama, Wallendbeen, Gundagai, Stockingbingal, Nangus, Tumlong & Cootamundra. These were well attended and provided significant input into the study.

Figure 4: Workshop Promotional Flyer

The workshop format was centred around the "Community Wheel" interactive workshop tool. This provided attendees with the opportunity to rate the following aspects of sport and recreation within their local area:

- Access
- Recreation and Sport Clubs and Associations
- Facilities
- Economic Development
- Programs and Activities
- Community Governance

Attendees were also asked to identify challenges/opportunities, think about their recreation vision for their town/village and provide suggestions for the future.

The views expressed in these workshops are detailed on each village/town community profile.

03 Consultation

Community survey

The community survey was made available online and in hard copy, attracting 51 responses from community members. The survey responses provided valuable insight into the nature of participation across the region as well as the issues and opportunities relating to recreation facilities, programs and services.

Respondents provided a good level of information about their experience with sport and recreation across the region, including information and suggestions relating to specific facilities, programs and services.

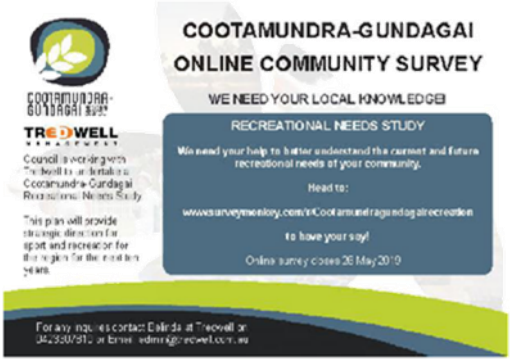


Figure 5: Online Community Survey Flyer

The survey asked the respondents to indicate their level of agreement (agree or strongly agree) with several pre-set statements. The results showed:

- 95% - Recreation is an important aspect of the community
- 68% - Plenty of opportunities to be involved with the recreation activities that they enjoy
- 33% - Existing recreation facilities meet their needs
- 60% - Existing recreation facilities are generally in good condition
- 65% - Existing recreation facilities are generally easily accessible and affordable
- 79% - Use of school facilities for community recreation should be promoted and encouraged
- 62% - Opportunities for young people to participate in recreational activities
- 47% - Opportunities for older people to participate in recreational activities
- 40% - Opportunities for people from culturally and linguistically diverse backgrounds to participate in recreational activities
- 38% - Opportunities for low income families to participate in recreational activities

04
Strategic Planning

04 Strategic Planning

Our Challenges and Opportunities

The following key challenges and opportunities have been identified for recreation in the Cootamundra-Gundagai Regional Council area through the development of this Plan.

Table 13: Challenges and opportunities

Challenges and opportunities for recreation	
Council Amalgamation	The amalgamation of the Cootamundra-Gundagai Councils in 2016 presents the opportunity to ensure consistency across the region for provision and management of recreation.
Focus on community recreation hubs in each town/village	Each of the eight main towns/villages in the Cootamundra-Gundagai Regional Council area has an established precinct offering a range of recreation activities. This presents the opportunity to focus on the development and activation of these existing sport and recreation precincts.
Current economic conditions	The 2019 seasonal climate summary from the Department of Primary Industry shows 97 per cent of the state is in some form of drought. Recreation can provide many positive opportunities to communities impacted by drought (i.e. social, health & economic).
Strategically located with good transport routes	Many of the towns and villages are accessible via three main roads; the Hume Highway M31, Olympic Highway A41 and the Burley Griffin Way B94. Cootamundra is strategically located on the main Sydney-Melbourne train line and has an active bus/train interchange.The link to these transport corridors presents benefits, such as a high standard of driving conditions, accessibility to facilities and services, tourism opportunities as well as challenges, such as movement constraints (pedestrians, cyclists).
Ageing built infrastructure	Many of the facilities built within the villages which are used today were constructed to serve a larger population in the past. Many of these aged facilities have since weathered, requiring extensive maintenance, upgrade and/or replacement (i.e. community halls)
A transitioning population	With a transitioning population, it is vital to ensure that facilities, programs and services are well planned for now and into the future. This includes substantiating the need and feasibility of facility developments & enhancements.
Necessity for strategic resource allocation	A strategically planned approach to facility provision is required to ensure asset management of sport and recreation infrastructure maximises community benefit.
Need for cooperation for the shared use of facilities	To optimise the use of resources, cooperation and collaboration is required between providers including Council, the private sector, schools and clubs to achieve the shared use facilities.
High facility standards and community expectations	Today's society places high expectations upon community facilities including sport and recreation infrastructure. Clubs and service providers are required to meet high facility standards and risk management measures.
Maintaining the sustainability of facilities, clubs and programs	It is essential for sport and recreation service providers and users to ensure that facilities and clubs remain viable and are self-supporting. This encompasses financial, social and environmental sustainability.
Necessity for good governance	Sport and recreation providers including clubs/organisations must proactively engage effective governance models.

04 Strategic Planning

Challenges and opportunities for recreation	
The need to cater for emerging activities	Sport and recreation provision needs to be dynamic to adapt to changing demand. Participation and interest in sports can be influenced by a range of factors including demographic and cultural influences, trends and popular culture.
The need to provide for a diverse population	Organisations involved in sport and recreation need to proactively foster the integrity and values of inclusivity which make sport a fundamental part of Australian and NSW culture.
Need to consider life-cycle costing and asset management	Facilities need to be planned, built, operated and maintained with appreciation of the associated costs. Where necessary, facility users may require sinking funds for facility maintenance and replacements.
Health issues created by physical inactivity	Increased participation in sport and other physical activities is needed to improve health outcomes.
Balancing the needs of the informal recreational activities and competitive sports	While it is important to cater for the increasing popularity of informal recreational activities, it is also important to provide opportunities for residents to be involved in organised, competitive sports as both bring benefits to communities and individuals.
Balancing the needs of the local community and elite sport	There is a need to cater for all levels of community sport whilst ensuring that elite sport pathways exist.
Information collation and transfer	Up to date and accurate information is required to make sound decisions relating to sport and recreation development.
Technology and innovation advances	The Cootamundra-Gundagai communities must embrace opportunities to progress recreation development through new and emerging technologies.
Volunteer management and support	Volunteers are an invaluable resource to sport and recreation organisations. It is imperative that volunteers are effectively recruited, managed, supported and valued in their role. It has become evident through consultation that there is currently an over-reliance on core groups of volunteers.

04 Strategic Planning

Our Planning Principles

The following principles have been developed to guide the development, future provision and management of sport and recreation facilities, programs and services for Cootamundra-Gundagai.

Table 14: Our planning principles

PRINCIPLE 1 Maximum Community Participation	➢ Facilities, clubs and programs offer a range of accessible recreational opportunities targeted to the needs of our communities and deliver associated health benefits to all people regardless of age, socio-economic status or ability ➢ Focus is primarily on delivering grassroots and local community-based recreation facilities, clubs and programs that maximise community participation and support elite pathways.
PRINCIPLE 2 Shared Precincts and Community Hubs	➢ Where appropriate and practical, facilities are clustered and co-located with compatible users to optimise use whilst maintaining organisational identity and individual needs through adaptable and flexible designs
PRINCIPLE 3 Sustainability	➢ Facilities, clubs and programs effectively integrate long and short-term economic, environmental, social and cultural considerations ➢ Facility and program developments strategically align with Council strategies to meet current and future community needs and provide value-for-money
PRINCIPLE 4 Partnerships	➢ Collaborative approaches are used to plan, deliver and manage facilities, clubs and programs with the community, government, clubs, associations, educational institutions and private sector ➢ Partnerships are utilised to achieve community outcomes beyond sport and recreation
PRINCIPLE 5 Working Together with Our Clubs & Community	➢ Clubs and the wider community are effectively engaged in the planning and design of recreation facilities and programs ➢ An inclusive recreation and sporting culture is achieved through club development programs, positive relationships and provision of facilities that support opportunities for all
PRINCIPLE6 Placemaking	➢ Placemaking approaches are used to achieve quality places for recreation that are based on best-practice and informed by the community
PRINCIPLE 7 Effective Management & Maintenance	➢ Facilities are managed and maintained in a manner that promotes safe condition, minimises financial liability and complies with relevant legislation, policies and standards

04 Strategic Planning

Our Vision

A vision has been created that seeks to reflect the aspirations of the community in relation to planning for recreation development. The achievement of this vision requires partnerships between Council and the wider Cootamundra-Gundagai community, state and federal organisations, agencies and governments.

"A healthy community through thriving recreational opportunities supported by active towns and villages with high quality facilities, clubs and programs".

Partnerships

Sport and recreation planning is multifaceted and interrelated. Consideration needs to be given to the three major components of planning; facilities, clubs and programs. These components cannot be considered in isolation.

The *facilities* component includes:

- Planning (strategies, feasibility studies, master plans, reviews)
- Delivery (upgrades, new facilities, repurposing, collocation, multi-purpose, accessible)
- Management (governance, leasing, programming, asset management, maintenance)

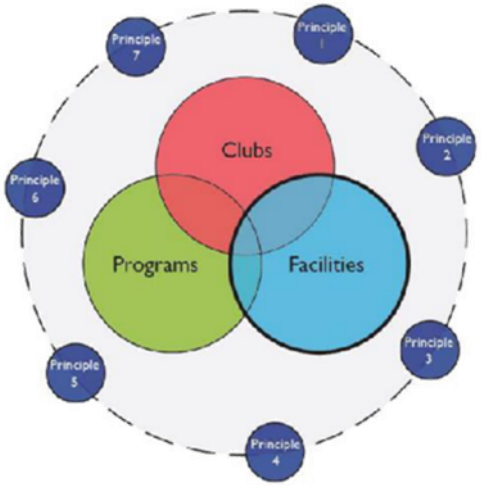
The *clubs/user groups* component includes:

- Club development
- Communication
- Engagement
- Accessibility
- Volunteering
- Partnerships
- Training and development

The *programs* component includes:

- Special population groups
- Events, programs and services
- Resourcing
- Communication and marketing
- Inclusion
- Pathways

The planning principles, as outlined in the previous section are relevant to the three components of sport and recreation planning, facilitate decision making and prioritisation and underpin the Strategy and Action Plan. The needs of the Cootamundra-Gundagai community are instrumental also in informing the plan.



04 Strategic Planning

Strategy and Action Plan

The following tables detail the strategies and actions for developing recreation in the Cootamundra-Gundagai Regional Council. Each of the three components of sport and recreation planning; facilities, clubs and programs, have been addressed through a series of strategies and actions which are guided by this Plan's principles and strive to achieve the vision for recreation in the Cootamundra-Gundagai Regional Council.

The Strategy and Action Plan has been prepared with the intention of remaining flexible in order to adapt to dynamic influences such as community needs, funding opportunities and technological advances.

Strategies and actions for Cootamundra-Gundagai and the outlying villages are illustrated on the profile pages and subsequent tables.

Each strategy is priorities and a rationale for the strategy is also provided. Listed actions have an identified time frame, partners and an estimate of resource needs.

In assessing the priority for each of the strategies, the following factors were taken into consideration:

- Alignment with the Vision
- Alignment to Strategic Plans
- Identified Need
- Community Support
- Level of Planning Undertaken
- Feasibility
- Safety

The Action Plan provides the following broad timeframes:

- Immediate (first 12 months and includes little wins and already planned and funded projects)
- Short (1 – 3 years)
- Medium (4 – 7 years)
- Longer (8+ years)
- Ongoing

The timeframe identified for the completion of each action is indicative and should be reviewed annually. The staging of investment will allow maximum value from the existing facilities as well as the sustainable provision of new facilities, services and programs.

Partners have been identified who may be able to assist Council with the delivery of the action. It is acknowledged that without partner support many of the actions identified will not likely be achieved. The lead partner(s) are identified in bold (e.g. CGRC) and the assisting partners are also identified.

An estimate of the resources required to implement each action has been identified to assist the Cootamundra-Gundagai Regional Council with its budgeting processes. These are broad indicative estimates and should be reviewed prior to implementation. There has been no financial commitment from the Cootamundra-Gundagai Regional Council to implement the actions identified and relevant actions will be considered as part of normal annual business planning/budgeting and long-term financial planning processes. The Action Plan provides the following indicative resource requirements:

- Low (L) $0 – $100,000
- Medium (M) $100,000 – $500,000
- High (H) $500,000+

Funding for the projects can be sourced through various funding programs as outlined in the section *Potential Funding Opportunities*

04 Strategic Planning

Strategy and Actions - Facilities

Overall Objective: Support the development of sustainable and fit-for-purpose facilities that optimise participation and meet the needs of the community.

1. Strategy: Strategic Precinct Development

Strategically plan for the development and enhancement of key precincts.

Rationale: Due to a number of reasons including ageing infrastructure, changing community preferences and demographics, the emergence of some sports and recreational activities, and the need to provide functional, efficient and fit-for-purpose facilities, the Cootamundra- Gundagai Regional Council will need to continue to plan for the development and enhancement of key sport and recreation precincts.

It is proposed that resources primarily be directed towards future investment in facilities at these locations, with a focus on projects that have multiple uses, address ageing infrastructure, demonstrate need/demand and are well located/accessible. This does not prohibit investment in other facilities outside these hubs where there is a clear and demonstrable benefit to the community such as within the villages (this is further addressed in Strategy 2) where it is considered to be of strategic importance to the critical delivery of sport and recreation activities for the Village and the wider region.

Actions	Timeframe	Partners	Resources
Cootamundra Sporting Precinct: Undertake a Master Plan for the Precinct that includes Fisher Park, the indoor Sports Centre and Nicholson Park consider: • Consolidation and refurbishment of the existing Sports Centre, changerooms, Frank Smith Grandstand and associated amenities into a multi-purpose community sporting hub facility. • Rationalisation of other aging built facilities • Future level of outdoor court provision specifically netball/basketball courts • Playing surfaces • Resurfacing of the velodrome • Traffic movement and parking • Future sports lighting requirements • Increased recreational use of the site • Connection with CBD, aquatic centre and Clarke Oval • Safety and security	Medium	• CGRC • Community organisations/ User groups *(existing and potential users)* • Local Schools • Peak bodies • NSW Sport • Broader community	H

04 Strategic Planning

1. **Strategy: Strategic Precinct Development** Strategically plan for the development and enhancement of key precincts.			
1.1. Cootamundra Pool Precinct: Undertake a Master Plan for the precinct of the Cootamundra Pool, Clarke Oval and Gordon Vesperman Park considering: • Swimming pool upgrades to ensure compliance with NSW Public Health Act and Regulations and Royal Lifesaving Guidelines for Safe Pool Operations including separate plant for each pool and meeting required turnover times. • Provision of disability access and wet deck edges • Replacing toddlers pool with splashpad • Future need and function of old grandstand • Linkage to beach volleyball courts • Further integration of the swimming pool site with adjoining recreation facilities at Gordon Vesperman Park • Provide support infrastructure for Clarke Oval multipurpose-hall facility such as parking, drainage and access road. • Traffic and pedestrian movement at Clarke Oval • Improved spectator seating at Clarke Oval • Future sports lighting requirements at Clarke Oval • Public toilet provision at Clarke Oval • Connection and linkages with Fisher Park, Nicholson Park and Sports Centre. • Extension of existing walking path to create a fitness loop trail around the precinct. • Safety and security	Short	• **CGRC** • Community organisations/ User groups *(existing and potential users)* • Local Schools • Peak bodies • Royal Lifesaving • NSW Sport • Broader community	H
1.2. Cootamundra Showgrounds: Undertake a Master Plan for the showgrounds precinct that considers: • Upgrade of harness racing track • Further activation of the site • Signage and wayfinding • Traffic management, pedestrian movement and parking • Consolidation of ageing-built facilities • Delineation of spaces (i.e. trotting track, caravan/camping, arena) • Amenities	Short	• **Cootamundra Showground Users Committee** • CGRC • Community organisations/ User groups *(existing and potential users)* • Peak bodies • NSW Sport • Broader community	M

04 Strategic Planning

1. **Strategy: Strategic Precinct Development** Strategically plan for the development and enhancement of key precincts.			
1.3. The Arts Centre Cootamundra: Undertake a Master Plan for the Arts Centre Precinct to enhance and develop The Arts Centre as a regionally significant cultural facility considering: • Business development opportunities and value adding • Asset management including maintenance • Further promotion and marketing • Traffic management and parking around and on the site • Attracting additional events and activities to the Centre	Ongoing	• **Creative Arts Inc** • CGRC • Community organisations/ User groups *(existing and potential users)* • Adjoining businesses • Broader community	M
1.4. Gundagai Sporting Precinct: Undertake a Master Plan for the precinct that includes Anzac Park, Owen Vincent Oval and Stan Crowe Oval considering: • Better integration of new clubrooms with surrounding playing fields • Relocation of cricket nets • Consolidation of aging built facilities at Anzac Park into a multi-purpose facility • Traffic movement and parking • Wayfinding and pedestrian access across the site • Future sports lighting requirements • Exercise equipment • Connection with town centre, Yarri Park & Heydon Park • Safety and security	Medium	• **CGRC** • Community organisations/ User groups *(existing and potential users)* • Peak bodies • NSW Sport • Broader community	H

04 Strategic Planning

1. **Strategy: Strategic Precinct Development** Strategically plan for the development and enhancement of key precincts.			
1.5. Gundagai Showgrounds and Racecourse: Progressive upgrades of the precinct including: • General building upgrades in line with recently complete audit • Refurbish main pavilion and stage area to cater for functions and events (i.e. weddings) • Upgrade Rodeo Arena to include LED lighting • Improved pedestrian access and wayfinding • Improved fencing • Amenities block upgrade in accordance with current plans • Delineation of event spaces (i.e. horses/cattle, dogs/sheep) • Events space for marquees and tents • Upgrade of poultry pavilion • Mains power for campsites • Trail linkage showcasing Australia's longest and State Heritage Listed timber viaduct	Ongoing	• **Gundagai Showgrounds & Racecourse Trust** • CGRC • Community organisations/ User groups *(existing and potential users)* • Peak bodies • NSW Sport • Broader community	M

04 Strategic Planning

1. Strategy: Strategic Precinct Development Strategically plan for the development and enhancement of key precincts.			

1.6. Gundagai Town Centre Sporting Precinct: Undertake a Master Plan for the precinct of the Olympic Pool, GYC (netball) and District Services Club (lawn bowls, golf, tennis, squash) considering:
• Swimming pool upgrades to ensure compliance with NSW Public Health Act and Regulations and Royal Lifesaving Guidelines for Safe Pool Operations including separate plant for each pool and meeting required turnover times.
• Also consider the following at the swimming pool
  • Disability access, re-tiling and wet deck edges
  • Replacing toddlers pool with splashpad
  • Refurbish entry, changerooms, kiosk and clubrooms to improve functionality, meet Australian Building Code and universal accessibility standards
  • Increased shade
  • Diving board depth requirements and starting block replacements
• A streetscape plan focusing on Sheridan Lane to improve pedestrian crossing points/movement, traffic management and parking.
• Covering existing netball court(s)
• Integrating new netball clubrooms (GYC) in refurbished swimming pool facilities
• Encourage multiuse of all outdoor courts (e.g. multi-line marking, emerging sports such as Pickle Ball)
• Investigating the cause of subsidence issues at the rear of Services Club tennis courts and rectify accordingly
	Immediate	• **CGRC**
		• District Services Club
		• Gundagai Netball Club
		• Community organisations/ User groups *(existing and potential users)*
		• Peak bodies
		• Royal Lifesaving
		• NSW Sport
		• Broader community
			H

04 Strategic Planning

1. Strategy: Strategic Precinct Development Strategically plan for the development and enhancement of key precincts.			
1.7. Plan for and develop a tourism and recreation trail network that links existing trails, key attractions within Gundagai and surrounds including: • The Dog on the Tuckerbox Trail linking through to the old railway corridor at Ann Street • Development of the Gundagai Rail Trail (Section 1: Ann St to Sheridan St) in line with the Gundagai Town Cycleway plan and Gundagai Rail Trail Feasibility Study. • Gundagai Heritage Trail linkages through the town along Sheridan Street • Sheridan St turning South onto Otway St, cross the Morley's Creek, follow east to Middleton Dr onto the Ol Bell Drive through to the Show Grounds & Racecourse Precinct. • Future connections could include Rotary Look Out (scenic views), Tumut Reserve (kayaking and canoeing), Mount Kimo (bushwalking, mountain biking), Mudjarn Nature Reserve(birdwatching), The Jackalass alluvial field at South Gundagai (heritage) and Gocup Road in the South (future rail trail). This will require determining • Most appropriate alignments for the trail sections • Signage and wayfinding strategy • Trail facilities (e.g. amenities, parking) • End of trip facilities • Identifying points of interest (i.e. lookouts, heritage sites, cafes, pubs) • Integration with existing and/or future trail networks • Mapping and marketing plan	Short	• **CGRC** • NSW Parks and Wildlife Service • Gundagai Showgrounds & Racecourse Trust • Eastern Riverina Rail Trail Alliance • Destination NSW • Peak bodies • Local businesses • Broader community	H

04 Strategic Planning

1. **Strategy: Strategic Precinct Development** Strategically plan for the development and enhancement of key precincts.			
1.8. Plan for and develop a tourism and recreation trail network that links existing trails, key attractions within Cootamundra and surrounds including, but not limited to: • Captains Walk • Bird Walk (Muttama Creek) • The Arts Centre • Heritage Centre • Mountain Bike Track • Pioneer Park • Migurra Reserve • WWII Fuel Depot Site (no.3 IAFD) • Wattle Arboretum This will require determining • Most appropriate alignments for the trail sections • Signage and wayfinding strategy • Trail facilities (e.g. amenities, parking) • End of trip facilities • Points of interest (i.e. heritage/cultural sites, cafes, pubs, restaurants) • Integration with existing and/or future trail networks • Mapping and marketing plan	Medium	• **CGRC** • NSW Parks and Wildlife Service • Destination NSW • Peak bodies • Muttama Creek Regeneration Group • Dudauman Frampton Group Landcare Group • Cootamundra Cycling Club • Creative Arts Inc. • Local businesses • Broader community	M

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
Rationale: There are many existing recreation facilities within the Cootamundra-Gundagai Regional Council region. Some are nearing the end of their useful life and will require upgrading, consolidation or redevelopment to ensure they are safe, fit-for-purpose and sustainable and meet the future recreation needs of the community.			
Actions	**Timeframe**	**Partners**	**Resources**
2.1. Coolac: Recreation Ground - – Undertake progressive refurbishment including: • Providing access to a water supply (e.g. town water, bore, rainwater) • Definition of site areas such as oval/access/movement • Installation of a playground • Upgrading courts to a multipurpose court • Installation of a BBQ • Decommissioning tennis clubrooms, tennis court lighting, old playground equipment, cricket portable backstop • Providing safety lighting • Installation of goals for recreation use (e.g. AFL/NRL) • Fitness stations • Camping/RV designated area • Cricket net landscape works • Upgrading park signage in-line with corporate style	Ongoing	• **Coolac Hall Management Committee** • CGRC • Coolac Cricket Club • Community organisations/ User groups *(existing and potential users)* • Peak bodies • NSW Office for Sport • Broader community	M
2.2. Coolac: Upgrade the Memorial Hall including: • Upgrade of kitchen and storeroom • Installation of solar power and insulation	Short	• **Coolac Hall Management Committee** • CGRC • Broader community • Community organisations/ User groups (existing and potential users)	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.3. Coolac: Investigate the feasibility of creating a link/loop trail that showcases the local heritage and culture. This will require: • Determining the most appropriate alignments for the trail sections • Signage and wayfinding strategy • Trail facilities (e.g. amenities, parking, end of trip) • Points of interest (i.e. heritage/cultural sites, pub) • Integration with future trail networks (e.g. proposed rail trail) • Mapping and marketing	Longer	• **CGRC** • Broader community • Local businesses	L
2.4. Adjungbilly: Support ongoing maintenance and enhancement of the Adjungbilly tennis courts and Hall. This may include: • Installation of a cricket net (near the tennis court) • Installation of a large screen & projector in the hall	Ongoing	• **Bongongo Public School** • Local Community Management Committee. • CGRC	L
2.5. Muttama: Recreation Ground - Undertake progressive refurbishment to create a passive recreation ground that caters for residents and visitors including: • Improving the tennis courts (1-2 courts) to a suitable playing standard • Potentially developing a multi-use court on one of the remaining unused courts to cater to sports such as netball, basketball or children's games such as foursquare to complement playground. • Installing safety lighting • Decommissioning existing playground equipment as it is not compliant with Australian Standards. • Installation of new playground equipment • Installation of water tank to provide water to clubroom for community events. • Future development of the club rooms and toilets to potentially cater for campers.	Ongoing	• **Local Community** • CGRC	M
2.6. Muttama: Memorial Hall - Upgrade the Memorial Hall in line with heritage advice and building audit including: • Staged program of repairs (e.g. re-stumping) • Re-establishing the war memorabilia display	Immediate	• **Local Community** • **CGRC**	M

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.7. Wallendbeen: Recreation Ground - Undertake progressive refurbishment to create a passive recreation ground that caters for residents and visitors including: • Developing a safe pedestrian connection from the cricket oval to the Wallendbeen town centre, including potentially a foot bridge over the creek. • Decommissioning existing playground equipment as is not compliant with Australian Standards • Installation of new playground equipment to compliment exercise equipment and cater for travelers stopping off at the oval for a rest. • Installation of shade sail over the exercise equipment to protect from weather • Improved lighting at kiosk • Improved seating around the oval.	Ongoing	• **Wallendbeen Hall Management Committee** • CGRC • Broader community • Local businesses	M
2.8. Wallendbeen: Tennis Club – Upgrade tennis club and surrounds including: • Enhancing access/egress from carpark to the tennis courts • Improving the access/egress from the club rooms to the tennis courts by providing disability ramp • Conducting a building audit to determine whether to upgrade or demolish the clubrooms and reinstate, including the toilets to the rear. • Decommission swing	Immediate	• **Wallendbeen Tennis Club** • CGRC • Tennis NSW • NSW Office for Sport • Broader community	M
2.9. Wallendbeen: Trail - Investigate the feasibility of creating a heritage trail that showcases the silos, pubs, King Street, oval and cemetery aligned with the King Street Revitalisation Report. This will require determining: • Most appropriate alignments for the trail sections • Signage and wayfinding strategy • Trail facilities (e.g. amenities, parking, end of trip) • Points of interest (i.e. heritage/cultural sites, pub, silo) • Integration with future trail networks (e.g. proposed rail trail) • Mapping and marketing	Longer	• **CGRC** • Broader community • Local businesses	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.10. Stockinbingal: Recreation Ground – Undertake a Master Plan for the precinct considering: • Future clubroom and storage buildings including additional toilets to cater for recreation ground users, Village Fair and other community events (e.g. birthdays). • Develop a shared use pathway and connection around the oval to connect newly installed pump track to road and other amenities. • Delineate areas within the facility, including recreation oval, pump track, camping area, parking areas and vehicle access roads. • Installation of a playspace and shelter to complement the pump track • Solar lighting (safety) • Signage provision including safety and directional • Decommission stock loading ramp	Medium	• **CGRC** • Broader community	M
2.11. Stockinbingal: King George Park - Maintain new tennis courts, refurbish clubrooms, improve toilet facilities and extend shade sail over new playground equipment.	Longer	• **Stockinbingal Tennis Club** • CGRC • Tennis NSW • NSW Office for Sport • Broader community	M
2.12. Stockinbingal: Ellwood's Hall - Undertake redevelopment of Hall in line with design plans	Immediate	• **Stockingingal Hall Management Committee** • CGRC • Broader community • Local businesses	M
2.13. Stockinbingal: HeritageTrail – Refresh heritage walk signage and promotional material and investigate the inclusion of a cemetery trail.	Longer	• **CGRC** • Broader community • Local businesses	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.14. Stockinbingal: Bowls Club – Continue to enhance and maintain the bowling clubrooms, support facilities and green.	Ongoing	• **Stockinbingal Bowls Club** • CGRC • Bowls NSW • NSW Sport • Broader community	L
2.15. Nangus: Recreation Ground – Undertake a Master Plan for the precinct considering: • Developing a visible connection to the recreation ground (playground, courts) from Nangus Rd. • Delineate areas within the facility, including parking areas and access points • Establish free camping sites area within the oval surrounds • Consider the feasibility of providing a bike skills area or dirt mounds for children • Lighting assessment (consider lighting only one tennis court) • Improvements to shelter adjoining tennis courts • Shade over the existing playground equipment • Signage and wayfinding • Replacement of gas BBQ with electric BBQ • Installation of picnic table and chairs • Public access to existing hall toilets or provision of standalone toilet facilities.	Short	• **Nangus Hall Committee** • CGRC • Broader community	L
2.16. Nangus: Public Hall - Refurbish the Public Hall to meet contemporary standards.	Ongoing	• **Nangus Hall Committee** • CGRC • Broader community	L

04 Strategic Planning

2. **Strategy: Existing sport and recreation facilities.** Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.17. Tumblong: War Memorial and Citizens Hall Precinct – Progressively upgrade the Precinct including: • Refurbishing the Hall to meet contemporary standards • Providing a universally accessible access path from parking area. • Supporting the acquisition of land to provide additional land for the precinct to enable a nature playspace to be developed, with associated picnic tables, shade and BBQ. • Redeveloping existing courts into one tennis court and one multi-use court. • Formalising parking	Immediate	• **Tumblong Hall Committee** • CGRC • Broader community	L
2.18. Tumblong: Trail - Investigate the feasibility of creating a heritage trail that showcases the Church, hall, pub, cemetery, creek and Hannah Jane mystery. This will require determining: • Most appropriate alignments for the trail sections • Signage and wayfinding strategy • Trail facilities (e.g. amenities, parking, end of trip) • Points of interest (i.e. heritage/cultural sites, pub, church) • Integration with future trail networks (e.g. proposed rail trail) • Mapping and marketing	Longer	• **CGRC** • Broader community	L
2.19. Gundagai: Yarri Park – Establish park as a youth precinct including a new basketball court, improved landscaping around the skatepark and improve connections with surrounding recreation grounds.	Immediate	• **CGRC** • Broader community • Young people	M
2.20. Gundagai: Heydon Pak – Determine a suitable future use for the previous hockey pitch which could include an event space or an overflow for sports such as soccer and rugby league.	Longer	• **CGRC** • Community organisations/ User groups *(existing and potential users)*	L
2.21. Gundagai: Craft Workshop – Continue to maintain and enhance facility to cater for craft and men's shed activities.	Ongoing	• **Lions Club** • CGRC	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.22. Gundagai: Tumut Reserve – Enhance reserve to cater for water sports (e.g. canoeing, kayaking, stand up paddle boarding, fishing and nature-based activities) including formalising access, shade & picnic facilities.	Short	• **CGRC** • NSW Department Planning, Industry and Environment • Destination NSW • Broader community • Local businesses	M
2.23. Gundagai: Gundagai Scout Group – Upgrade current facility to include new toilets, heating, insulation and solar panels.	Short	• **CGRC** • Gundagai Scout Group • Scouts NSW	L
2.24. Gundagai: Lindley Park - Upgrade park in line with Lindley Park Concept Plan including: • Removal of the existing cottage • Installation of the car park area, concrete path, toilet, BBQ area, park furniture, trampoline, shade sail, water fountain and rubber softfall elements etc	Immediate / Short	• **CGRC** • Broader community	M
2.25. Gundagai: Friendship Park – Upgrade park in line with Friendship Park Concept Plan and formalise the off-leash dog area including: • Installation of toilets, BBQ area, water fountain, additional seating and rubber softfall elements. • Installation of fencing and associated dog park features so dogs can exercise without a leash, thereby improving the health and fitness of both dog and owner and ensuring the protection of children & families at the park.	Immediate / Short	• **CGRC** • Broader community	L
2.26. Gundagai: Palmer Park - Improve and maintain park infrastructure to support increased activation through: • Installation of seating, water fountain and shade sail • Upgrade rubber softfall and ensure it remains at an adequate standard.	Short	• **CGRC** • Broader community	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.27. Gundagai: Carberry Park – Upgrade park in line with Carberry Park Development Concept Plan including: • Installation of an adventure playground with sand & water play, cableway, toddler, junior. & senior zones, swing & spin, picnic zone • Upgrade of open space for gatherings/events/amphitheatre, passive recreation and fitness zone.	Short	• **CGRC** • Broader community	M
2.28. Cootamundra: Albert Park – Enhance park as the premier cricket facility in Cootamundra and develop new cricket practice facilities, repair scoreboard, improve access to the oval and install seating on the western side. • In line with the Albert Park Landscape Concept, along with planting palette and concept images approved by CGRC Feb 2020	Short	• **CGRC** • Cootamundra District Cricket Association • Cootamundra District Junior Cricket Association • Cootamundra RSL • Cricket NSW • NSW Office for Sport • Broader community	L
2.29. Cootamundra: Bradman Oval – Enhance oval as a local cricket facility including upgrading cricket nets, amenities, playgrounds and general surrounds to capitalise on visitor interest in the cricket heritage of the site. This may include: • Maintaining the "BIG" cricket stump & bat to a standard that appeals to tourists • Considering the needs of local users and travellers in the upgrade of the amenities, playgrounds and general areas • Improving the scenic and environmental value of Muttama Creek • Using an overarching theme to create a holistic and integrated spatial organisation of the precinct.	Medium	• **CGRC** • Cootamundra District Cricket Association • Cootamundra District Junior Cricket Association • Cricket NSW • NSW Office for Sport • Muttama Creek Regeneration Group • Broader community	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.30. Cootamundra: Country Club Oval – Continue to enhance precinct as the premier rugby union facility in the region by installing a new scoreboard, upgraded lighting and parking.	Short	• **CGRC** • Cootamundra Country Club • Cootamundra Rugby Club • NSW Rugby Union • NSW Office for Sport • Broader community	L
2.31. Cootamundra: County Club – Continue to enhance the Cootamundra Country Club as the key precinct for golf, bowls and croquet.	Ongoing	• **Cootamundra Country Club** • CGRC • Community organisations/ User groups *(existing and potential users)* • Peak bodies • NSW Office for Sport • Broader community	L
2.32. Cootamundra: Ex-Services Club – Continue to enhance the facility as a key bowling club.	Ongoing	• **Cootamundra Ex-Services Club** • CGRC • Community organisations/ User groups *(existing and potential users)* • Peak bodies • NSW Office for Sport • Broader community	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.33. Cootamundra: Jubilee Botanical Park – Continue to enhance the park as a key open space for passive recreation within Cootamundra, including ongoing expansion of The Captains Walk.	Ongoing	• **CGRC** • Bradman Museum of Cricket • Broader community	L
2.34. Cootamundra: Mountain Bike Track – Continue to upgrade the trail network including improved signage (i.e. directional, classification), parking and tread.	Ongoing	• **CGRC** • Cootamundra Cycle Club • Broader community	L
2.35. Cootamundra: Pioneer Park – Undertake a trail audit and assessment of the trail surface, signage, alignment, classification and support facilities to determine required upgrades and maintenance requirements to create an attractive trail hub.	Short	• **CGRC** • Broader community	L
2.36. Cootamundra: Firearms Range – Continue to enhance as the premier shooting range in the region including consolidating underutilised buildings and ensure compliance with NSW Police Force firearm ranges regulations.	Medium	• **Cootamundra Rifle Club** • CGRC • NSW Police Force	M
2.37. Cootamundra: O'Connor Park – Continue to enhance as the premier senior soccer facility in Cootamundra through new sports lighting and improvement of the entrance and carparking.	Immediate	• **CGRC** • Cootamundra Soccer Club • Cootamundra Strikers Soccer Club • Football NSW • NSW Office for Sport • Broader community	M
2.38. Cootamundra: Mitchell Park – Continue to enhance as the junior soccer facility in Cootamundra through improved sports lighting, fencing, spectator seating and changerooms (unisex). Retain also as a cricket oval to support Albert Park, Clarke Oval and Bradman Oval.	Medium	• **CGRC** • Cootamundra Junior Soccer • Football NSW • NSW Office for Sport • Broader community	M

04 Strategic Planning

2. **Strategy: Existing sport and recreation facilities.** Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.39. Cootamundra: State Model Flying Field – Continue to enhance as the State facility for model flying in NSW (i.e. signage & promotion).	Ongoing	• **Minature Aero Sports NSW Inc** • CGRC	L
2.40. Cootamundra: Squash Centre – Continue to enhance as the key squash facility in Cootamundra through court renovation and ongoing maintenance.	Immediate	• **Cootamundra Squash Association** • CGRC • Squash NSW • NSW Office for Sport	L
2.41. Cootamundra: Scouts Hall – Continue to enhance as the key Scout facility in Cootamundra through ongoing refurbishment and maintenance.	Ongoing	• **Cootamundra Scout Group** • CGRC	M
2.42. Cootamundra: Gyms – Support private providers of fitness and recreation activities to meet the needs of the region.	Ongoing	• **Private Providers**	L
2.43. Cootamundra: Men's Shed – Support the relocation of the Cootamundra Men's Shed to relocate to Depot 2 on Hovell Street and construct a new facility.	Immediate	• **Cootamundra Men's Shed** • CGRC	M
2.44. Cootamundra: Drag Strip – Support the development of the starting pad (i.e. drag racing) at the Cootamundra Airport.	Immediate	• **CGRC** • Cootamundra Airport • Community organisations/ User groups *(existing and potential users)*	L
2.45. Cootamundra: The Off-Leash Dog Park (Apex Park) – Continue to enhance as the central off-leash dog park in Cootamundra so dogs can exercise without a leash, thereby improving the health and fitness of both dog and owner and increasing opportunities for dog socialisation.	Ongoing	• **CGRC** • All Breeds Kennel Club Inc	L
2.46. Cootamundra: Cameron Square - Improve and maintain park infrastructure to support increased activation through enhancing existing playground & picnic facilities. Remove aged cricket nets from the square.	Medium	• **CGRC** • Broader community	L

04 Strategic Planning

2. Strategy: Existing sport and recreation facilities. Review, enhance and repurpose existing facilities to meet community recreation and sporting needs.			
2.47. Cootamundra: Harolds Conkey Park – Continue to maintain at current levels to support active recreation (i.e. Harold Conkey Ave to Pinkstone Ave path).	Ongoing	• **CGRC** • Broader community	L
2.48. Cootamundra: Kingston Park – Continue to improve park to provide a stop for visitors/tourists and upgrade existing facilities to maximise usage by members of the local community.	Ongoing	• **CGRC** • Broader community	L
2.49. Apply for external funding and grants in order to provide new, upgraded or redeveloped recreation facilities identified in this study.	Ongoing	• **CGRC** • Community organisations/ User groups • Peak bodies • State Government • Federal Government	L, M, H

04 Strategic Planning

3. Strategy: Optimal usage Optimise usage of recreation facilities and open spaces. **Rationale:** The Cootamundra Gundagai Regional Council is the owner and/or manager of a diverse and significant number of recreation facilities. These facilities need to be enhanced over time to ensure they are being used at their optimum levels. Initiatives such as the introduction of efficient lighting technologies and innovative storage solutions need to be further explored and implemented over time.			
Actions	**Timeframe**	**Partners**	**Resources**
3.1. Continue to review and upgrade sportsground lighting including the usage of LED lighting systems in-line with the actions relating to sports lighting identified in Strategy 2.	Ongoing	• **CGRC** • Peak bodies • Community organisations/ User groups	M
3.2. Carefully plan and integrate existing and proposed storage facilities into existing, redeveloped or new facilities.	Ongoing	• **CGRC** • Community organisations/ User groups	M
3.3. Consider co-location of compatible recreation organisations for mutual benefit (i.e. recreation, community, tourism, economic) and promote shared use of facilities wherever feasible and appropriate to do so.	Ongoing	• **Community organisations/ User groups** • **CGRC** • Peak bodies • Community services • Broader community	L
3.4. Promote the use of underutilised recreation facilities for alternative uses (e.g. community halls that can also be used for yoga, pilates, dance, meetings, private functions etc.).	Ongoing	• **CGRC** • Community organisations/ User groups	L
3.5. Implement contemporary facility booking systems such as Tennis Australia's Book a Court online court booking and payment platform.	Ongoing	• **Community organisations/ User groups** • **CGRC** • Peak bodies	

04 Strategic Planning

4. Strategy: Facility Management

Develop and adopt an equitable and sustainable approach to facility management and maintenance.

Rationale: Given the large suite of recreation facilities, open spaces and assets under the Cootamundra Gundagai Regional Council's ownership and control there is a need to ensure that sustainable facility management and maintenance processes and systems are in place. There is also the added complexity of many facilities being leased/licensed to external parties, primarily sporting and recreation clubs and associations operated by volunteers and with limited resources that can be committed to asset management. Many of the recreation grounds and facilities located in the Villages and to a lesser degree Cootamundra and Gundagai are located on Crown Reserves and there have been recent changes in legislation as to how this land and associated facilities will be managed going forward.

Ensuring compliance with relevant legislative requirements and standards is critical along with improving tenure agreements to clearly identify responsibilities of the various parties. There is a need to review the fees and charges levied on facility users. There is also a need for facility managers including clubs and associations to continually develop and plan for the future including facility management practices and developments including ensuring compliance with the recent changes to the Crown Land legislation.

Actions	Timeframe	Partners	Resources
4.1. Regularly audit facilities for compliance with relevant legislation, policies and standards (e.g. risk management, Building Code of Australia, Australian Standards) in line with Asset Management Plans.	Ongoing	• **CGRC** • Community organisations/ User groups	M
4.2. Undertake an audit of all facilities to a develop a program of works to ensure that all facilities are compliant with the Disability Discrimination Act (DDA)	Short	• **CGRC** • Community organisations/ User groups	
4.3. Investigate new technologies for 'smart' management and maintenance particularly in the areas of access (e.g. card access), lighting (e.g. LED, automation/smart controllers etc.) and irrigation (central control, moisture sensors, etc.).	Ongoing	• **CGRC** • Community organisations/ User groups • Peak bodies	L
4.4. Ensure lease and licence arrangements clearly define responsibilities for management and maintenance of facilities.	Ongoing	• **CGRC** • Community organisations/ User groups	L
4.5. Determine the appropriate means to equitably maintain recreation grounds and facilities within the Villages.	Short	• **CGRC** • Community organisations/User groups • Broader community	L

04 Strategic Planning

4. Strategy: Facility Management Develop and adopt an equitable and sustainable approach to facility management and maintenance.			
4.6. Review and amend Council policies relating to fee and charges for use of Council owned/managed facilities to ensure equitable fees and charges across the Council area.	Short	• **CGRC** • Community organisations/ User groups • Peak bodies	L
4.7. Incorporate recreation planning initiatives into broader community planning, such as local and regional plans (e.g. strategic plans, development plans, land use planning & initiatives of other relevant organisations)	Short	• **CGRC** • Community organisations/User groups	L
4.8. Review the maintenance costs associated with Cootamundra Gundagai Regional Council's provision of ovals and facilities to identify areas where resources can be saved, while continuing to support clubs and user groups.	Medium	• **CGRC** • Community organisations/ User groups • Peak bodies	L
4.9. Encourage the preparation of club/association strategic plans to articulate their goals, objectives and future directions. This document can help to inform and guide future planning for recreation, improve sustainability of clubs and associations and facilitate increased participation in recreation activities.	Ongoing	• **Community organisations/ User groups** • Peak bodies • **CGRC**	L
4.10. In accordance with the new Crown Lands legislation and the Local Government Act prepare new plans of management for Crown Land now the responsibility of Council to manage. This needs to occur by 30 June 2021.	Short	• **CGRC** • **Existing Crown Land Managers** • NSW Department of Planning, Industry and Environment	L

Strategy and Actions - Clubs/User Groups

Overall objective: Facilitate a strong and sustainable network of recreation clubs, associations and user groups which encourages increased participation across the community.

5. Strategy: Accessibility Improve the accessibility of recreation opportunities for all members of the community.			
Rationale: Providing good levels of access to recreation facilities and services including competitions, training, casual activities and social events is important in ensuring sustainable and vibrant clubs and associations and community benefit. Physical and intangible initiatives to improve accessibility can be delivered to ensure all members of the community can readily access recreation opportunities.			
Actions	**Timeframe**	**Partners**	**Resources**
5.1. Provide improved footpath and bikeway linkages between residential areas and sport and recreation providers/clubs to ensure that involvement in sport and recreation activities is safely accessible for all.	Ongoing	• **CGRC** • Community organisations/ User groups • Broader community	H
5.2. Ensure that all recreation facility upgrades, and new developments are compliant with the *Disability Discrimination Act* (DDA) and facilitate an inclusive culture across recreation providers.	Ongoing	• **CGRC** • Community organisations/ User groups • Peak bodies • State Government	M
5.3. Promote active and healthy lifestyle choices across all recreation providers (i.e. responsible alcohol consumption, healthy eating) to encourage community involvement and facilitate a healthy, inclusive culture.	Ongoing	• **Community organisations/ User groups** • **Peak bodies** • CGRC • Broader community	L

04 Strategic Planning

6. **Strategy: Volunteering** Assist clubs and associations in developing their volunteer bases			
Rationale: Volunteers are the backbone of all community-based clubs and associations. Without volunteers community level recreation would not function effectively. Sporting volunteers are the largest section of the volunteer market and there is a need to recognise this major contribution to the community through positive social, health and economic impacts.			
Actions	**Timeframe**	**Partners**	**Resources**
6.1. Establish an annual volunteer recognition event for recreation volunteers (e.g. administrators, coaches and officials).	Short	• **CGRC** • Community organisations/ User groups • NSW Volunteering • Peak bodies • Broader community	L
6.2. Establish a *Volunteers* Web and Facebook page, as a means for volunteers across the region to connect and share ideas and information. Utilise this online communication tool to form a volunteer pool, where existing residents or people new to the region can suggest the areas in which they would be willing to assist.	Short	• **CGRC** • Community organisations/ User groups • NSW Volunteering • Broader community	L
6.3. Facilitate club and association training courses (e.g. recruitment, retention and management of volunteers, event planning, financial management, risk management and governance).	Medium	• **Peak bodies** • **Sport NSW** • **NSW Office for Sport** • Community organisations/ User groups • CGRC	L

04 Strategic Planning

7. Strategy: Partnerships Work collaboratively with clubs, associations, schools, state and federal governments to develop and provide recreation opportunities in the region.			
Rationale: The delivery of recreation across the Cootamundra Gundagai Region is achieved through partnerships between all three levels of government (local, state and national), schools, peak bodies, associations, clubs and the private sector. Without these collaborative arrangements to plan and provide facilities, services and resourcing, sport and recreation activities would not exist in the format they do today. These partnership arrangements need to be preserved and strengthened to ensure the ongoing development of sport and recreation in the region. Regional planning and collaboration with relevant agencies should continue to be pursued along with specific initiatives to strengthen and support vulnerable clubs and associations.			
Actions	**Timeframe**	**Partners**	**Resources**
7.1. Facilitate partnerships with national and state peak bodies, private industry, government, non-government organisations and education bodies to enhance club development and participation.	Ongoing	• **CGRC** • Community organisations/ User groups • Education providers • Peak bodies • Private businesses • State Government • Federal Government	L
7.2. Ensure clubs, associations and the community are effectively engaged in facility planning and program delivery.	Ongoing	• **CGRC** • Peak bodies • Community organisations/ User groups • Broader community	L
7.3. Develop and maintain a database of club and association contacts and member numbers to support club development, club sustainability and ongoing communication between Council and recreation providers.	Short	• **CGRC** • Community organisations/ User groups • Peak bodies	L

04 Strategic Planning

Strategy and Actions - Programs

Overall objective: Facilitate opportunities to grow participation in recreation, support community and participant development through the delivery of programs that promote active and healthy communities and deliver positive outcomes beyond recreation.

8. **Strategy: Young people** Encourage young people to safely participate in recreation activities within their community			
Rationale: Young adults and children are the largest proportion of the Australian population that participate in the majority of highly active recreation activities, with participation rates much higher, over double the rate of adults. Having young people involved in active recreation has many benefits including health, social and developmental. Ensuring places where young people participate are safe and welcoming is also a critical step for recreation providers.			
Actions	**Timeframe**	**Partners**	**Resources**
8.1. Facilitate 'Come n Try' days and similar participation events on a regular basis at different locations	Ongoing	• **Peak bodies** • **Schools** • CGRC • Community organisations/ User groups	L
8.2. Ensure young people are protected and a safe environment is provided within clubs and service providers	Ongoing	• **Peak bodies** • **Community organisations/ User groups** • **Education providers** • **CGRC**	L
8.3. Facilitate training and development programs for clubs in Child Protection requirements and policy development on a regular basis	Ongoing	• **Peak bodies** • **NSW Government** • CGRC • Community organisations/ User groups	L

04 Strategic Planning

9. Strategy: Events, programs and services

Facilitate and support events, programs and services that encourage an active community, build on the unique characteristics of the region and support regional development.

Rationale: All community members and visitors should be provided with the opportunity to participate in recreation activities. The Cootamundra Gundagai Council has a role to play in supporting the community and recreational organisations in the delivery of events, programs and services. Events provide significant benefits and opportunities for the local community and attract visitors to the region, showcasing the unique environment and lifestyle.

Actions	Timeframe	Partners	Resources
9.1. Assist community and recreation organisations to deliver successful events, programs and services through the provision of information, education and grant funding.	Ongoing	• **Federal / State Government** • **Peak bodies** • **CGRC** • Community organisations/ User groups • Broader community	L
9.2. Support recreation events, programs and services that focus on traditionally under-represented residents such as: • young people • people from lower socio-economic backgrounds • persons with a disability • Aboriginal and Torres Strait Islander people • older people	Ongoing	• **CGRC** • **Community organisations/ User groups** • **Peak bodies** • **State and Federal Government**	L
9.3. Attract and support events that contribute to the development of recreation whilst also aligning with the directions of the Council's Community Strategic Plan 2018-28.	Ongoing	• **CGRC** • Peak bodies • Community organisations/ User groups • Local business groups • State Government	M

04 Strategic Planning

9. Strategy: Events, programs and services Facilitate and support events, programs and services that encourage an active community, build on the unique characteristics of the region and support regional development.			
9.4. Develop and promote an events calendar and make it available on the Council's website.	Immediate	• **CGRC** • Community organisations/ User groups	L

04 Strategic Planning

10. Strategy: Resourcing Obtain the necessary resources to effectively coordinate the implementation of the Recreation Needs Study			
Rationale: A significant level of resources will be required to implement all of the actions and initiatives identified within this Plan including staff resources, internal and external funding support. There is an opportunity to access a range of funding programs in which recreation developments and programs are eligible to be funded.			
Actions	**Timeframe**	**Partners**	**Resources**
10.1. Allocate an annual recreation budget and consider creating a Recreation Development position within the Cootamundra Gundagai Regional Council to support the implementation of the Study recommendations.	Ongoing	• **CGRC**	M
10.2. Utilising the *Potential Funding Opportunities* section of this document develop a register of external funding and grant opportunities including state and federal government, peak bodies, charitable trusts and foundations that provide funding for recreation development initiatives.	Short	• **CGRC**	L
10.3. Provide education and information sessions on accessing grant funding for recreation development initiatives.	Ongoing	• **CGRC** • Peak bodies • Community organisations/ User groups • State and Federal Government • Sport NSW	L
10.4. Assist clubs, associations and providers to gain external funding to contribute towards facility upgrades and developments, club development initiatives and participation programs.	Ongoing	• **CGRC** • Peak bodies • Community organisations/ User groups	L

04 Strategic Planning

11. Strategy: Communication Develop a range of informative and innovative communication initiatives to keep the community engaged and informed about recreation opportunities			
Rationale: Improving communication and relationships with the community and recreation stakeholders is a key pillar of this Plan. Providing relevant and timely information through various communication platforms (e.g. phone, email, social media) will be required on a regular basis.			
Actions	**Timeframe**	**Partners**	**Resources**
11.1. Develop a specific web page/site dedicated to recreation that offers information on club development, events, funding opportunities, training and industry information. This could be incorporated into the Council's website or be a stand-alone site.	Short	• **CGRC** • Community organisations/ User groups • Peak bodies	L
11.2. Market and promote recreation opportunities and club programs to the community. For example, social media posts, regular press releases or articles for local media highlighting local initiatives.	Short	• **Community organisations/ User groups** • **Peak bodies** • **CGRC** • Broad community	L
11.3. Identify and promote new communication technologies and apps (e.g. Strava, All Trails) that encourage greater participation in recreation.	Ongoing	• **Community organisations/ User groups** • Peak bodies • CGRC	L

04 Strategic Planning

12. Strategy: Inclusion Develop programs and strategies to help address barriers and create opportunities for inactive and disadvantaged people and communities to participate in recreation activities.			
Rationale: Inclusive recreation is an important aspect of development within a community. The benefits of recreation are obtainable by all community members provided suitable access is provided. There is an opportunity to support, encourage and facilitate various initiatives and programs that target specific population groups.			
Action	**Timeframe**	**Partners**	**Resources**
12.1. Utilise existing and develop new innovative recreation participation programs.	Ongoing	• **Community organisations/ User groups** • **Peak bodies** • CGRC • State and Federal Govenrment	M
12.2. Enhance opportunities for the community to access recreation facilities and spaces for casual/informal play.	Ongoing	• **CGRC** • **Community organisations/ User groups** • Broader community	L
12.3. Develop and maintain participation initiatives that contribute to place making through activation of spaces.	Ongoing	• **Community organisations/ User groups** • CGRC • Peak bodies • Broader community	L
12.4. Develop and maintain a variety of programs and activities that increase physical activity and health and well-being initiatives	Ongoing	• **Community organisations/ User groups** • **Peak bodies** • **CGRC** • Broader community	L
12.5. Develop and maintain programs which facilitate partnerships between schools and local recreation clubs and associations to increase participation.	Ongoing	• **Schools** • **Community organisations/ User groups** • **Peak bodies** • CGRC	L

04 Strategic Planning

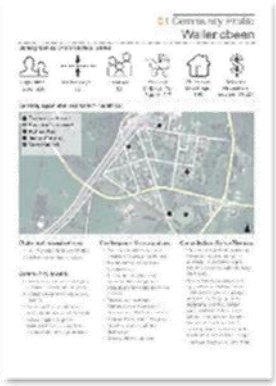
13. Strategy: Pathways Develop programs and strategies to support local clubs and associations to improve player development and pathways for their activity			
Rationale: The Cootamundra Gundagai Regional Council has a key role in the provision of local and regional community level sporting and recreation opportunities. State and higher-level provision is typically provided for by State and Federal Government. Pathways to develop elite athletes commence at the local level and this is where the local community can play a significant role in the development of athletes, officials and coaches.			
Action	**Timeframe**	**Partners**	**Resources**
13.1. Recruit high profile athletes from the Cootamundra Gundagai Regional Council areas as ambassadors for local sport.	Ongoing	• **Peak bodies** • **Community organisations/ User groups** • CGRC	L
13.2. Provide player development and pathway opportunities for local participants	Ongoing	• **Peak bodies** • **Community organisations/ User groups** • CGRC	L
13.3. Develop and maintain partnerships with local sporting clubs and associations to improve training and playing environments that support player development	Ongoing	• **Peak bodies** • **Community organisations/ User groups** • CGRC	L
13.4. Develop and maintain initiatives which increase and promote excellence in coaching and officiating.	Ongoing	• **Peak bodies** • **Community organisations/ User groups** • NSW Office for Sport • CGRC	L

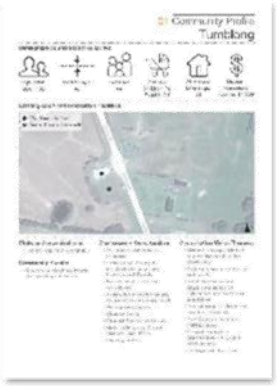
04 Strategic Planning

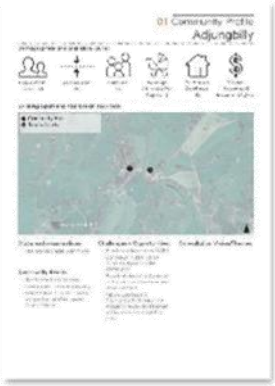
Our Communities

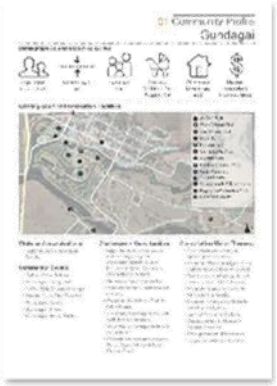
The following community profile pages have been developed to identify the key information relating to the development of this Strategy across the Council area, distinguished between town and villages.

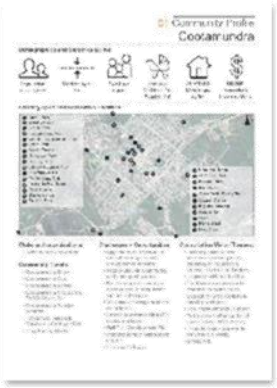
The profile pages capture the demographic, broad themes, issues and opportunities identified through research and consultation and highlight the key facilities and their users. Refer to Appendix 1 for the nine complete community profiles.











05 Appendix

Appendix

Appendix 1: Profile Pages

Community Profile
Coolac

Demographics and Statistics (2016):

Population: SSC 216	Median Age: 38	Families: 51	Average Children Per Family: 0.8	All Private Dwellings: 100	Median Household Income: $1,089

Existing Sport and Recreation Facilities:

Clubs and organisations:

- Coolac Cricket Club
- Hall Management Committee

Community Events:

- Hall is utilised for community events 12 - 20 times per year, generally for weddings reunions, birthdays & meetings.
- Coolac Cricket matches and training are regular fixtures over the summer months.
- The Beehive Hotel consisting of a pub, cafe and motel is central to village activities.

Challenges + Opportunities:

- No mains water.
- Participant and volunteer numbers.
- Condition of existing facilities.
- Maintenance of facilities at safe and use-able standards.
- Securing funding/grants.
- Drawing visitors off the Hume Highway.
- Rail Trail development.
- Potential for the hall to function as a central precinct building.
- Potential to build on cricket heritage & achievements.

Consultation Vision/Themes:

- Create a multi-use and multi-generational precinct.
- Develop community pride through facilities.
- Celebrate both history and current achievements.
- Encourage visitors to utilise the recreation precinct.
- Meet the needs of the local community (health, social).
- Support recreational clubs (Coolac Cricket Club).
- Utilise the Memorial Hall for a wider variety of activities.
- Heritage walk opportunities.
- Rail Trail opportunities.

Appendix 1: Profile Pages

Facilities Audit
Coolac

1. Memorial Hall

Map Reference	1
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Open Hall - Stage - Kitchen - Toilets
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- Ageing Asset
- Hall requires upgrades to bring it up to current building standards (i.e. insulation, store room, relocating kitchen within hall) to better cater to community needs.
- Installation of solar panels
- Installation of tank at rear to service and irrigate oval.
- The hall can be better utilised to cater to the cricket club, unstructured recreation users (i.e. Yoga, Tai-Chi) and events/ meetings.

2. Cricket Oval

Map Reference	2
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Artificial turf pitch -Backstop
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Home to the Coolac Cricket Club who play approx. eight games per season.
- Satisfactory oval condition as there is no mains water connected.
- No perimeter fencing.
- Mesh backstop in poor condition.
- Artificial turf pitch satisfactory condition.
- No clubrooms (hall or local pub is utilised for presentations &/or events).

3. Cricket Nets

Map Reference	3
Facility Scale	District
Owner	Crown Land
Manager	Community
Key Facilities	- x2 Artificial turf cricket nets
Facility Condition	Excellent
Facility Usage	Moderate

General Notes:

- Newly installed x2 synthetic cricket nets.
- Excellent condition.
- Incomplete - step up to new nets. Additional works required to run up area to ensure levels are consistent.
- Cricket nets has one long side which could be used in the development of neighbouring disused courts.

Appendix 1: Profile Pages

Facilities Audit
Coolac

4. Tennis Courts

Map Reference	4
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- x2 tennis courts (disused) - Lighting - Fencing - Umpire seat
Facility Condition	Very poor
Facility Usage	Disused

General Notes:

- Natural grass courts are overgrown and disused.
- No current Tennis Club.
- Nets around exterior are in very poor condition.
- Light poles are in very poor condition.

5. Tennis Clubrooms

Map Reference	5
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	Tennis clubrooms
Facility Condition	Very poor
Facility Usage	Disused

General Notes:

- Aged Facility.
- UnServiceable.

6. Amenities

Map Reference	6
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	Amenities block Picnic shelter
Facility Condition	Excellent
Facility Usage	Moderate

General Notes:

- Amenities are in very good condition and meets the needs of the precinct users.
- Picnic shelter is durable (cement seating & table) with basic tin roof shelter.

Appendix 1: Profile Pages

Community Profile
Adjungbilly

Demographics and Statistics (2016):

Population: SSC 81	Median Age: 36	Families: 22	Average Children Per Family: 1	All Private Dwellings: 43	Median Household Income: $1,375

Existing Sport and Recreation Facilities:

Clubs and organisations:

- Hall Management Committee

Community Events:

- Tennis coaching lessons
- Arabin Cup T-Ball at Binalong
- Small Schools Touch Football competition at Wee-Jasper Public School

Challenges + Opportunities:

- Smallest village in the CGRC
- Bongongo Public School is the focal point in the community
- Residents travel to Gundagai or Tumut to access retail and other services.
- Future upgrades to Adjungbilly Rd through the Roads to Recovery Program will improve transportation links.

Consultation Vision/Themes:

- The hall is an important community asset utilised by vary user groups (i.e. Puggles Mobile Children's Services Van, School, Bushfire Brigade, wild dog meetings).
- The hall could benefit from a large screen and projector for eduction/training purposes.
- A number of local people are associated with the Coolac Cricket Club and a training facility (nets) in Adjungbilly would be beneficial - ideally located near the tennis court.

Appendix 1: Profile Pages

Facilities Audit
Adjungbilly

1. Community Hall

Map Reference	1
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Open Hall - Kitchen - Toilets
Facility Condition	Good
Facility Usage	Low

General Notes:

- Installation of a new BBQ at Adjungbilly Hall SCCF.

2. Tennis Courts

Map Reference	2
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Synthetic Tennis Court
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- Tennis court was recently upgraded as a result of a $130,000 SCCF
- The Bongongo Public School utilises the court.
- Tennis coaching lessons available at designated times.

Appendix 1: Profile Pages

Community Profile
Muttama

Demographics and Statistics (2016):

Population: 131	Median Age: 33	Families: 33	Average Children Per Family: 1.3	All Private Dwellings: 44	Median Household Income: $1,416

Existing Sport and Recreation Facilities:

Clubs and organisations:

- Hall Management Committee

Community Events:

- Australia Day/Christmas event
- Occasional community events (i.e. vintage tractor stop point, wedding)
- Hall potentially utilised for community recreation after staged repairs (i.e. art courses, film theatre events, Vietnam war veterans memorial).

Challenges + Opportunities:

- Participant and volunteer numbers.
- Very poor condition of existing facilities.
- Facilities do not meet current day standards.
- Management structure.
- Potential for the hall to function as a central precinct building.
- Drawing visitors.
- Potential to build on free camping market.

Consultation Vision/Themes:

- Reduce the number of courts to 1-2 and retain gravel surface (1 multipurpose)
- Community trying to form a trust to manage the recreation precinct so they can apply for funds.
- Playground equipment aged, requires renewal.
- Oval is not utilised for sport, visitors camp for free.
- Heritage consultant has completed a report with staged works plan for hall.
- Retain Hall for heritage preservation.

Appendix 1: Profile Pages

Facilities Audit
Muttama

1. Memorial Hall

Map Reference	1
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-Open Hall - Stage - Kitchen - Toilets (rear)
Facility Condition	Very Poor
Facility Usage	Low

General Notes:

- Hall is characteristic of local building heritage
- Heritage consultant report complete.
- Staged program of repairs (Priority - foundation/ structural repairs)
- Approved funding SCCF (Restumping $140,707)
- Once refurbished the war memorabilia will be returned and the community will potentially use the hall for weddings, art courses, film/theatre productions etc.
- Toilets at the rear in very good condition.

2. Playground

Map Reference	2
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-Slide -Swing -Turn table
Facility Condition	Poor
Facility Usage	Moderate

General Notes:

- Play equipment is dated and may not meet current Australian Standards.

3. Oval

Map Reference	3
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-Oval (disused)
Facility Condition	Very Poor
Facility Usage	Disused

General Notes:

- Oval is disused.
- Oval area is used by free campers who are self sufficient.

Appendix 1: Profile Pages

Facilities Audit
Muttama

4. Tennis Courts

Map Reference	4
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-Tennis Courts (disused)
Facility Condition	Very Poor
Facility Usage	Disused

General Notes:

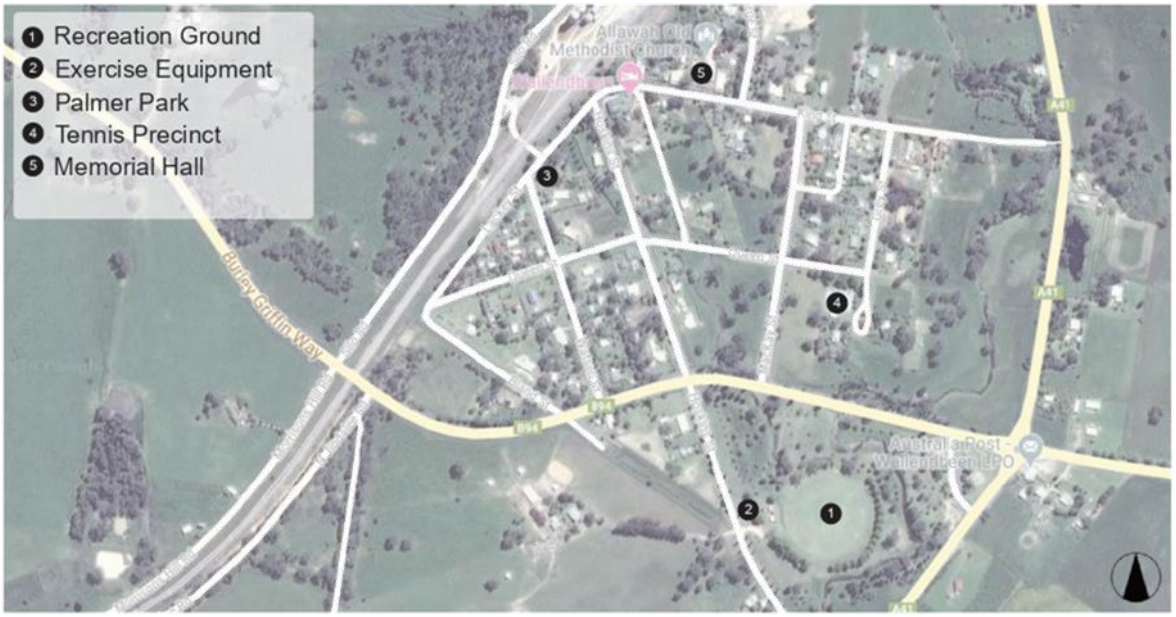
- Gravel courts are overgrown and disused.
- No current Tennis Club.
- Nets around exterior are in very poor condition.
- Light poles are in very poor condition.
- Club house in poor condition.

Community Profile
Wallendbeen

Demographics and Statistics (2016):

Population: SSC 260	Median Age: 52	Families: 83	Average Children Per Family: 0.7	All Private Dwellings: 146	Median Household Income: $1,224

Existing Sport and Recreation Facilities:



Clubs and organisations:

- Hall Management Committee
- Wallendbeen Tennis Club

Community Events:

- Tennis competitions (4 nights a week / 9 mths of the year)
- Wallendbeen Markets (every month).
- Regional School Athletics (annual) at Barry Grace Oval
- Active Farmers at the Memorial Hall, along with occasional meetings/events

Challenges + Opportunities:

- Participant and volunteer numbers (aging population)
- Maintenance of facilities (volunteers).
- Strong tennis club that services the village and attracts participants from out of town.
- Disconnect between Wallendbeen Recreation Ground and the town centre.
- Palmer Park Youth Precinct
- Drawing visitors off the Highways.
- Stately Memorial Hall.

Consultation Vision/Themes:

- Tennis competition is strong, however access to courts is steep, clubrooms aged, toilets unable to cater to large numbers.
- Grant funding approved for upgrades at Wallendbeen Recreation Ground (ideas include: lighting up kiosk, installing seating, splash pad, powered sites, solar power, shade over outdoor equipment, playground).
- Linking Barry Grace Oval to town via a pedestrian bridge.
- Heritage Focus(i.e. Silo Trail)

Appendix 1: Profile Pages

Facilities Audit
Wallendbeen

1. Recreation Ground

Map Reference	1
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-Oval -Artificial Turf Pitch -Picket Fence -Kiosk/ Changerooms
Facility Condition	Good
Facility Usage	Low

General Notes:

- Barry Grace Oval is very picturesque with a white picket fence.
- Lighting SCCF $98,397
- Playground equipment may not meet Australian Standards.
- Kiosk/Changeroom usage levels are very low as there are no organised sports.
- Regional school sports athletics utilise the oval annually.

2. Exercise Equipment

Map Reference	2
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Outdoor Exercise Equipment
Facility Condition	Excellent
Facility Usage	Moderate

General Notes:

- The 4 stations provide 8 options of exercise.
- Artificial turf provides surety underfoot.
- Exposed to the weather elements.

3. Palmer Park

Map Reference	3
Facility Scale	District
Owner	Crown Land
Manager	CGRC
Key Facilities	-Rage Cage -x2 Playground
Facility Condition	Excellent
Facility Usage	Moderate

General Notes:

- Rage Cage has basketball and soccer goals.
- 1 x Traditional playground with swings, slides etc with picnic table.
- 1x Modern playground with shade structure offering climbing & balance activities.

Appendix 1: Profile Pages

Facilities Audit
Wallendbeen

4. Tennis Precinct

Map Reference	4
Facility Scale	District
Owner	Crown Land
Manager	Community
Key Facilities	-x3 Tennis Courts with lighting -Clubroom -Toilets
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Courts are in good condition.
- Court lighting allows evening games 4 nights a week.
- Clubhouse facility is aged, however well maintained.
- Access from the clubhouse to courts is unsafe due to the large gradient change.
- Car parking is unstructured.
- Toilets are in poor condition and do not meet the needs of the users at busy times.
- Swing in poor condition.

5. Memorial Hall

Map Reference	5
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Open Hall - Stage - Kitchen - Toilets
Facility Condition	Good
Facility Usage	Low

General Notes:

- Memorial Hall 1922 is an iconic building within the village and has strong heritage signage information.
- Continue to enhance and maintain to meet the needs of the community.
- Upgrade in line with legislative requirements (i.e. DDA)

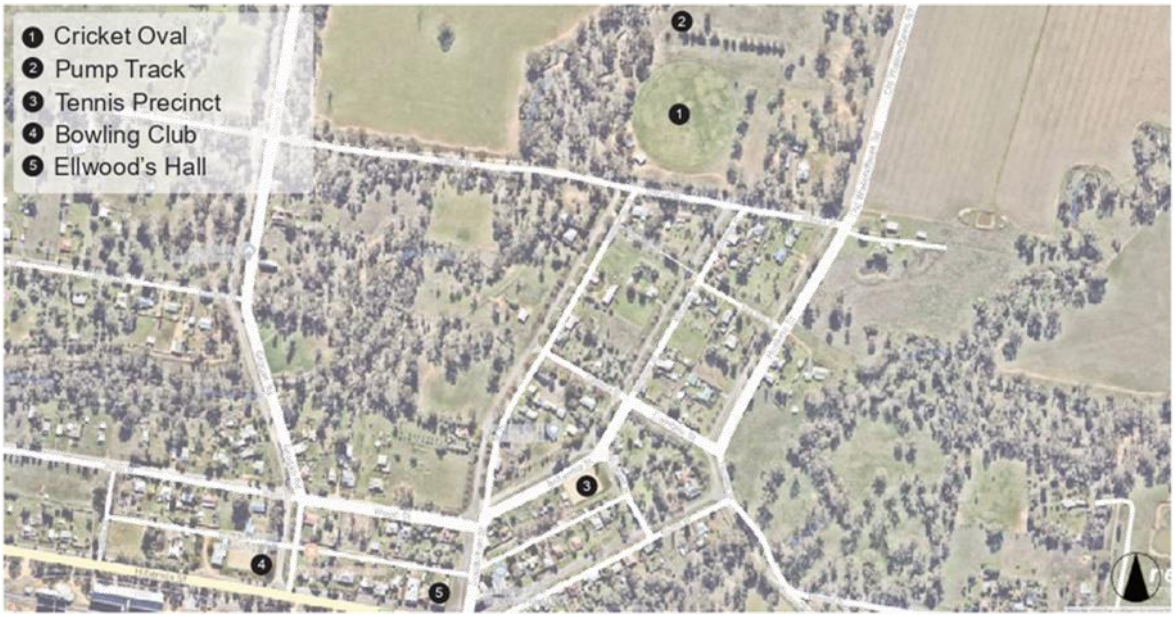
Appendix 1: Profile Pages

Community Profile
Stockinbingal

Demographics and Statistics (2016):

Population: SSC 374	Median Age: 50	Families: 101	Average Children Per Family: 0.7	All Private Dwellings: 201	Median Household Income: $772

Existing Sport and Recreation Facilities:



Clubs and organisations:

- Hall Management Committee
- Tennis Club
- Bowls Club

Community Events:

- Active Farmers
- Tai Chi
- Stop & Mingle (History room)

Challenges + Opportunities:

- Participant and volunteer numbers (aging population)
- Maintenance of facilities (volunteers)
- Active tennis club that services the village.
- Active bowls club that provides opportunities for social and community interaction.
- An already activated Hall offering post office, history room , recreation pursuits.
- No active cricket club or regular user of the oval.
- Drawing visitors

Consultation Vision/Themes:

- Recreation ground site has no structure to it's layout.
- Opportunity to enhance caravan/camping facilities.
- Pump track location is at the rear of the site (not integrated)
- Toilet blocks at both the Rec Ground and King George V Park require maintenance/ upgrade.
- Shade over playgrounds.
- Opportunity to create a cemetery trail walk
- Private/Public partnership with hotel for pool use.

Appendix 1: Profile Pages

Facilities Audit
Stockinbingal

1. Cricket Oval

Map Reference	1
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-Oval -Artificial turf pitch -John Sherry Stand - Kiosk building -Amenities block
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- Informal layout of site
- Oval & artificial turf pitch in good condition
- Kiosk building very basic and in poor condition
- John Sherry Stand in satisfactory condition
- Seating around perimeter of oval and x1 light
- Separate amenities block
- No active cricket club
- Powered sites available

2. Pump Track

Map Reference	2
Facility Scale	District
Owner	Crown Land
Manager	CGRC
Key Facilities	-Pump Track
Facility Condition	Excellent
Facility Usage	Moderate

General Notes:

- Bitumen Pump Track (Grant from the NSW Government's Stronger Communities Round 2).
- Located at the rear of the site (less passive surveillance).
- No formal access pathways to reach pump track.
- Bark on surrounding graded mounds is not the most suitable material choice.

3. Tennis Precinct

Map Reference	3
Facility Scale	Local
Owner	Crown Land
Manager	CGRC
Key Facilities	-x2 Tennis Courts -Clubroom -Storage Shed
Facility Condition	Excellent
Facility Usage	Moderate

General Notes:

- Tennis Precinct is located in King George V Park, strategically across the road from the school.
- Courts are in excellent condition (SCCF $98,600).
- Demountable clubrooms are in a satisfactory condition, with an additional galvanised storage shed.
- King George V Park has a basic amenities block which requires attention. The park also has a playground, ANZAC memorial & picnic seating.

Appendix 1: Profile Pages

Facilities Audit

Stockinbingal

4. Bowling Club

Map Reference	4
Facility Scale	District
Owner	Crown Land
Manager	Community
Key Facilities	-Bowling Green -Clubrooms
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- Bowling Green (grass)
- Lighting (x6)
- Seating
- Cloth Shades
- Clubhouse
- Storage Shed
- The bowling club provides opportunities for social and community interaction.

5. Ellwood's Hall

Map Reference	5
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Open Hall - Stage - Kitchen - Toilets
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Renovations to Ellwood's Hall - Grant Application May 2019
- History Room, with plans to extend to a tea room.
- Australia Post located in the Hall.

Appendix 1: Profile Pages

Community Profile
Nangus

Demographics and Statistics (2016):

Population: SSC 205	Median Age: 40	Families: 61	Average Children Per Family: 1	All Private Dwellings: 90	Median Household Income: $1,125

Existing Sport and Recreation Facilities:

Clubs and organisations:

- Hall Management Committee

Community Events:

- Small Schools Bi-annual event

Challenges + Opportunities:

- Participant and volunteer numbers
- Maintenance of facilities (volunteers)
- A hub location (hall, playground, courts, oval)
- No regular user of the oval (bi-annual small schools event only)
- No organised sport on courts
- Drawing visitors

Consultation Vision/Themes:

- Maintain and upgrade the Hall to meet the needs of the community.
- Maintain the courts, upgrade shelter, BBQ, lighting.
- Upgrade shade over playground
- Create a bike skills area/dirt mounds
- Promote Nangus as a convenient destination to base yourself to explore the surrounding district (i.e. boating, nature enthusiast, heritage).
- Free camping in oval area.
- Install public toilets.

Appendix 1: Profile Pages

Facilities Audit
Nangus

1. Public Hall

Map Reference	1
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Open Hall - Stage - Kitchen - Toilets
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- The Public Hall is at the face of the recreation precinct. Set behind the building are the courts and playground.
- Continue to enhance and maintain to meet the needs of the community.
- Upgrade in line with legislative requirements (i.e. DDA)

2. Playground

Map Reference	2
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-Playground
Facility Condition	Excellent
Facility Usage	Low

General Notes:

- The playground is not easily visible from the road.
- It provides for young children with a small slide, climbing wall etc. and offers older children opportunities on larger swings.

3. Tennis Courts

Map Reference	3
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- x2 Tennis - x1 Netball - x2 Shelters
Facility Condition	Good
Facility Usage	Low

General Notes:

- The courts offer tennis and netball opportunities.
- Lights require safety check.
- BBQ Shelter requires maintenance
- Wooden Tennis Shelter very 'rustic', requires assessment for safety.

Appendix 1: Profile Pages

Facilities Audit
Nangus

4. Oval

Map Reference	4
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Oval - Cement Cricket Pitch
Facility Condition	Very poor
Facility Usage	Disused

General Notes:

- The Oval is disused for the majority of time and is used only bi-annually for a small schools event.
- There is an opportunity to use this space for alternative activities (i.e. caravan/camping) to activate the space and increase usage of courts and playground.

Community Profile
Tumblong

Demographics and Statistics (2016):

Population: SSC 196	Median Age: 40	Families: 44	Average Children Per Family: 0.9	All Private Dwellings: 88	Median Household Income: $1,339

Existing Sport and Recreation Facilities:

Clubs and organisations:

- Hall Management Committee

Community Events:

- Occasional Meetings/Events (i.e. weddings, funerals)

Challenges + Opportunities:

- Participant and volunteer numbers
- Families are moving to the district for small rural holdings and lifestyle.
- Maintenance of facilities (volunteers)
- Acquisition of additional land (property boundary approval)
- No organised sports
- Disused Courts
- Disused Recreation Ground
- History (St James Church, Hannah Jane 1921)
- Drawing visitors

Consultation Vision/Themes:

- Maintain and upgrade hall to meet the needs of the community.
- Address slope in front of hall and courts
- Install new adventure playground (focus on natural feel and look) after acquisition.
- Tree planting for shade and new bbq, tables etc.
- New Courts x1 tennis x1 multi-purpose
- Support recreation opportunities (i.e. yoga 6 week course)
- Heritage trail/ Rail Trail

Appendix 1: Profile Pages

Facilities Audit
Tumblong

1. War Memorial Hall

Map Reference	1
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	- Open Hall - Stage - Kitchen - Toilets
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- Continue to enhance and maintain the War Memorial Hall to meet the needs of the community.
- Address slope in front of hall and courts
- Upgrade in line with legislative requirements (i.e. DDA)

2. Tennis Courts

Map Reference	2
Facility Scale	Local
Owner	Crown Land
Manager	Community
Key Facilities	-x2 tennis courts (disused)
Facility Condition	Very Poor
Facility Usage	Disused

General Notes:

- The two grass courts are overgrown and disused.

Appendix 1: Profile Pages

Community Profile
Gundagai

Demographics and Statistics (2016):

Population: UCL 1,925	Median Age: 46	Families: 508	Average Children Per Family: 0.6	All Private Dwellings: 930	Median Household Income: $952

Existing Sport and Recreation Facilities:

Clubs and organisations:

- Refer to each individual facility

Community Events:

- Battle of the Bidgee
- Gundagai Campdraft
- NSW CDE Championships
- Snake Gully Cup Festival
- Gundagai Rodeo
- Gundagai Show
- Gundagai Horse Trials

Challenges + Opportunities:

- Opportunity to encourage events targeting the corporate market due to the proximity to Canberra International Airport.
- No indoor sporting facility
- Increase female participation in sport.
- Potential Jackalass Trail to link villages.
- 2 primary sporting hubs, with well defined usages.
- Volunteers management and recruitment.
- Pedestrian movement (Yarri Park, Owen Vincent/Stan Crowe Oval).

Consultation Vision/Themes:

- Pool improvements (i.e. splash pad, access)
- Promote Murrumbidgee River (canoe/kayak) lack of access
- Trail network offerings for all users (waker, MTB, horse).
- Upgrade turf wicket on Stan Crowe Oval
- Promote & improve events for visitors & locals.
- Support for organisations to develop and grow.
- Lack of Arts and Culture.
- Opportunities in Mudjarn Nature Reserve.
- Amalgamation differences.
- Upgrade outdated facilities.

Appendix 1: Profile Pages

Facilities Audit
Gundagai

1. Anzac Park

Map Reference	1
Facility Scale	Regional
Owner	CGRC
Key User	Gundagai Adelong JRL

Key Facilities

-Rugby League Field
-Field Lighting
-Clubroom Building
-Changeroom Building
-Open Shed with Seating
-Bendigo Bank branded building
-Entry Building (yellow)

Facility Condition	Good
Facility Usage	Moderate

General Notes:

- Premier Rugby League site.
- There are x5 structures on the site.
- Consolidate built structures.
- Electric scoreboard.
- Bitumen very close to the base of trees.

2. Owen Vincent Oval

Map Reference	2
Facility Scale	Regional
Owner	CGRC

Key Users: Gundagai Panthers Soccer Club, Gundagai Touch Football, Gundagai-Adelong Tigers JRL, Gundagai District Cricket Association.

Key Facilities

-Clubroom Building
-Soccer Pitches / Cricket Oval
-Cricket Nets

Facility Condition	Good
Facility Usage	Moderate

General Notes:

- Linkage improvements to Stan Crowe Oval.
- Soccer Pitches (senior, junior & mini pitch) in good condition.
- Cricket Oval with sight screen and artificial turf pitch in satisfactory condition.
- Cricket Nets in satisfactory condition.
- Car parking and pedestrian movement informal.

3. Stan Crowe Oval

Map Reference	3
Facility Scale	District
Owner	CGRC

Key User: Gundagai District Cricket Association, Gundagai-Adelong Tigers JRL, School

Key Facilities

- Cricket Oval / Rugby League Field / Grass Athletics Track
- Amenities Block

Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Cricket Oval with turf pitch and sight screens.
- Turf pitch in poor condition requiring replacement.
- Amenities building located between Anzac Park & Stan Crowe Oval.
- Car parking and pedestrian movement informal.
- Athletics track markings on oval, while field events are placed around the perimeter (incl. Anzac Park)
- Rugby League Oval (lighting opportunities).

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Facilities Audit
Gundagai

4. Skate Park

Map Reference	4
Facility Scale	Local
Owner	CGRC
Key User	Children & Youth
Key Facilities	-Skate Park
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Small concrete park with quarters & spine.
- Suited to scooters and skateboards.
- Located next to Yarri Park which has a playground, shelters & amenities block.
- Proposed Gundagai large scale adventure playground and fitness centre program. Possible locations of exercise equipment along Yarri Park and along Murrumbidgee River bank at Gundagai (est. cost $1m).

5. Heydon Park

Map Reference	5
Facility Scale	Local
Owner	CGRC
Key User	Nil
Key Facilities	-Hockey Field
Facility Condition	Very Poor
Facility Usage	Disused

General Notes:

- Disused Hockey Field
- Hockey goals (x2) are located along the fence/ tree line.
- Flexible open space.

6. Golf & Bowls Club

Map Reference	6
Facility Scale	Regional
Owner	Gundagai District Services Club

Key User: Gundagai Golf and Bowls Club, Gundagai Services Tennis, Gundagai Squash

Key Facilities: Bowling Greens, Golf Course, Tennis Courts & Squash Courts

Facility Condition	Good
Facility Usage	High

General Notes:

- Gundagai District Services Club Limited Sports Club
- Bowling Greens (x2) in good condition.
- Golf Course (18 hole) oldest in NSW.
- Tennis Courts (2 in satisfactory condition, 1 very poor/disused).
- Subsidence issue at rear of tennis courts and amenities block in poor condition.

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Facilities Audit
Gundagai

7. Olympic Pool

Map Reference	7
Facility Scale	District
Owner	CGRC
Key User: Gundagai Amateur Swimming Lifesaving Club	
Key Facilities: Outdoor 50m Pool, Outdoor Program Pool, Outdoor Toddler Pool, Clubroom/Changeroom, Covered playground, Gym.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Gundagai Amateur Swimming Club Clubroom opened in 1987.
- Capital works required to enable pool to meet contemporary standards and provide a safe and compliant facility into the future (i.e disabled ramp and resurfacing 2019).
- Shade structures & shelters structures vary in condition.

8. Outdoor Courts (GYC)

Map Reference	8
Facility Scale	District
Owner	CGRC
Key User	Gundagai Netball Club
Key Facilities	
-Club/Storage Building -Netball Courts x3 -Netball/Basketball Court x1	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Lighting & amenities upgrade listed in CGRC - Delivery Program/ Operational Plan
- Club/storage room planned upgrade.
- Netball courts in good condition
- Netball/Basketball court in good condition
- 2 courts with lighting (4 posts).

9. Craft Workshop

Map Reference	9
Facility Scale	Local
Owner	CGRC
Key User: Lions Women's Craft Workshop & Men's Shed	
Key Facilities	Craft Workshop
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Provision of craft /workshop opportunities
- Delivery of community information (i.e. weight watchers in Cootamundra)

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Facilities Audit
Gundagai

10. Tumut Reserve

Map Reference	10
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities	
- Murrumbidgee River - Tumut Reserve	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Tumut Reserve is located at the end of Tumut St in South Gundagai.
- The reserve is on the banks of the Murrumbidgee River.
- No built infrastructure.
- Informal pedestrian and vehicle movements.
- Access to river for canoe/ kayak users.

11. Showgrounds & Race Course

Map Reference	11
Facility Scale	Regional
Owner	CGRC
Key User: Gundagai Rodeo Club, Gundagai Pony Club, Gundagai-Adelong Racing Club	
Key Facilities: Pony Club Arena, Rodeo Club Complex, Race Course & Showgrounds.	
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- Located on O I Bell Drive
- Prince Alfred Bridge is the longest timber viaduct in Australia
- Pony Club - Multipurpose Arena 2019 $53,290 SCCF. Jumping arena in good condition.
- Gundagai Rodeo Club - Campdraft arena complex upgraded in 2017.
- Snake Gully Cup is one of the most popular country NSW racing events.
- Gundagai Pastoral & Agricultural Society manages the annual show.

12. Dog on the Tuckerbox Trail

Map Reference	12
Facility Scale	District
Owner	Traveling Stock Route
Key User	Community
Key Facilities	- Dog on the Tuckerbox - Sealed
Facility Condition	Poor
Facility Usage	Low

General Notes:

- Shared use trail (bicycles, walkers, horses, dogs on leash)
- Trailhead Springflat Drive in excellent condition.
- Links to central township are not clear.
- Underpass Hume Hwy to access the Dog on the Tuckerbox.
- Property owners on occasions close gates / restrict trail user movement.

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Facilities Audit
Gundagai

13. Gundagai Scouts

Map Reference	13
Facility Scale	Local
Owner	Scouts Australia
Key User	1st Gundagai Scouts Group
Key Facilities	
- Scout Hall - Climbing Wall	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Scout Hall requires toilet upgrade, improvements with heating/insulation and could benefit from solar power installation.
- Thursday 4-6pm
- Carberry Park Climbing Wall $89,000 SCCF has four climbing paths including speed climbing which will be an Olympic activity in Tokyo.
- The wall folds and is carried on a three metre trailer and can be used for fundraising activities.

14. Lindley Park

Map Reference	14
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities	
- Playspace & associated facilities	
Facility Condition	Poor
Facility Usage	Moderate

General Notes:

- Strategically located near South Gundagai Public School.
- $50,000 grant received - NSW State Government Social Housing Community Improvement Fund - Rd 3
- Access & Inclusion Committee recommended to adopt concept plan 2019
- Grant application to remove existing cottage, install car park area, concrete path, toilet, BBQ area, shade sail, water fountain & rubber softfall elements in development.

15. Friendship Park

Map Reference	15
Facility Scale	Local
Owner	CGRC
Key User	Community & Dog owners
Key Facilities	
- Playspace & associated facilities	
Facility Condition	Poor
Facility Usage	Moderate

General Notes:

- Landscape Concept Plan adopted by CGRC.
- $60,000 funding for upgrades 2019.
- Grant application for toilets, BBQ area, water fountain, seating and rubber softfall in development.
- Strategically located near Gundagai Public School.
- Shared use path runs through the park from O'Hagan St to William St
- Off-leash dog area requires infrastructure to separate dogs from playspace.

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Gundagai

16. Palmer Park

Map Reference	16
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities	
- Playspace and associated facilities	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Located 22 Lawson Drive.
- Strategically located near Gundagai Public School.
- Wear evident on rubber softfall under swing area requiring repair.
- Future upgrades may include seating, water fountain & shade sail.

17. Carberry Park

Map Reference	17
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities	
- Open space park with seating, parking, amenities and links to central precinct buildings/ services.	
Facility Condition	Satisfactory
Facility Usage	High

General Notes:

- Proposed Carberry Park Development Concept includes a large scale adventure playground, picnic areas, play zones catering for children of all ages & a passive recreation zone.
- Strategically located on Sheridan St next to the library and existing Council building.
- Provides access for all to engage in healthy and active lifestyle choices.

18. Community Garden

Map Reference	18
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities	
- Community Garden	
Facility Condition	NA
Facility Usage	NA

General Notes:

- Located on the corner of Otway St & First Ave
- The community garden is the result of a Stronger Country Communities Round Two Grant
- The garden will include a garden shed, 30 garden beds and irrigation. Secure fencing, picnic bench, a barbeque, a hedge of natives and rain water tanks.

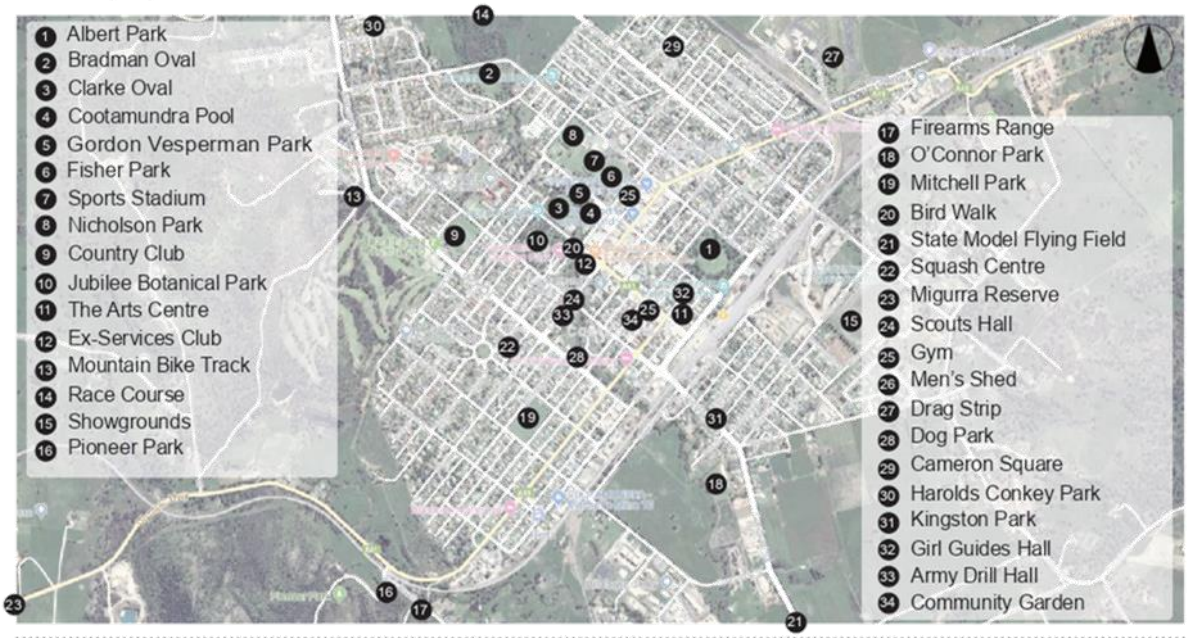
Appendix 1: Profile Pages

Community Profile
Cootamundra

Demographics and Statistics (2016):

Population: UCL 5,669	Median Age: 51	Families: 1,490	Average Children Per Family: 0.5	All Private Dwellings: 2,797	Median Household Income: $845

Existing Sport and Recreation Facilities:



Clubs and organisations:

- Refer to each individual

Community Events:

- Cootamundra Show.
- Cootamundra Cup.
- Cootamundra Rodeo.
- Cootamundra Arts Centre - TACC What's On.
- Cootamundra Sunday Markets.
- Haycarters Handicap Weekend - Cycling NSW.
- Drag Racing Meets.

Challenges + Opportunities:

- Opportunity to improve the central town sports and showgrounds facilities.
- Passionate Arts Community and a range of spaces.
- Maintaining and running an outdoor pool in conjunction with an indoor pool.
- Volunteers management and recruitment.
- Limited accommodation (161 rooms available)
- Rail Trail Development Plan
- Increase female participation in sport
- Improved linkages

Consultation Vision/Themes:

- Lack of programs and activities for older people, culturally & linguistically diverse, low income families.
- Upgrade outdated facilities.
- Facilities are expensive to maintain for some clubs.
- Support for organisations to develop and grow.
- Pool improvements (outdoor)
- Trail network offerings for all users (waker, MTB, horse).
- Promote & improve events for visitors & locals.
- Strong Arts

Appendix 1: Profile Pages

Facilities Audit
Cootamundra

1. Albert Park

Map Reference	1
Facility Scale	District
Owner	CGRC
Key User: Cootamundra District Cricket Association	
Key Facilities: Cricket Oval, Turf Pitch, Kiosk/Storage Building & Amenities Block.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Cricket oval has a picket fence, sight screens, scoreboard.
- Kiosk/Storage building very basic.
- Limited seating
- Playground and public toilets also located with the park.
- Formal war memorial at entrance.

2. Bradman Oval

Map Reference	2
Facility Scale	District
Owner	CGRC
Key User: Cootamundra Junior District Cricket Association, Dog Owners.	
Key Facilities: Cricket Oval, Artificial Turf Pitch, Cricket Nets (x2), Playgrounds & Amenities Block. Off-Leash Dog Park.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Bradman Oval is located off Adam St close to Bradman's birthplace.
- A large stump and bat sign is in satisfactory condition.
- The oval is in satisfactory condition, with a good artificial turf pitch.
- The cricket nets are in poor condition and require upgrade.
- The amenities block is very basic.
- Ground maintenance levels could be improved.
- Off-Leash Dog Park

3. Clarke Oval

Map Reference	3
Facility Scale	District
Owner	CGRC
Key User: Cootamundra Blues Australian Rules Football Club, District Cricket Association	
Key Facilities: AFL / Cricket Oval, Clubrooms (construction), Kiosk with Shelter & Scoreboard with Shelter	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Multipurpose Hall 2019 stage 2 SCCF $272,800
- Fenced playground on site for younger children.
- Field lighting (x4)
- Cricket pitch covered with soil.
- Scorers hut, player shelters and kiosk in satisfactory condition.
- Seating around perimeter of ground in very poor condition, requires replacement.
- Informal vehicle & pedestrian movement.

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Facilities Audit
Cootamundra

4. Cootamundra Pool

Map Reference	4
Facility Scale	Regional
Owner	CGRC
Key User: Cootamundra Swimming and Lifesaving Club, Cootamundra Beach Volleyball	
Key Facilities: 25m Indoor Heated Pool with Changeroom/Office Facilities, Outdoor 50m Pool, Program Pool & Toddler Pool, Grandstand, Diving Board and Volleyball Courts	
Facility Condition	Good
Facility Usage	High

General Notes:

- Indoor heated pool complex built in 2014.
- Outdoor pool age and condition an issue (i.e. turnover rates, DDA, grandstand, diving boards).
- Capital works required to enable pool to meet contemporary standards and provide a safe and compliant facility into future.
- Shade structures & shelters structures vary in condition.
- Beach Volleyball Courts fragmented from pool.

5. Gordon Vesperman Park

Map Reference	5
Facility Scale	District
Owner	CGRC
Key User: Children & Youth	
Key Facilities: Cootamundra Skate Park & Outdoor Exercise Equipment	
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- Concrete Skate Park with a few hips, spine, ledges and small pyramid in good condition.
- One lighting pole on verge lights skate park.
- 5 outdoor exercise stations with artificial turf provide exercise options.
- Exposed to the weather elements.
- Drinking water fountain available near exercise equipment.
- Sealed path starts at Murray St, continues along Bourke St and finishes at the bridge on Olney St.

6. Fisher Park

Map Reference	6
Facility Scale	Regional
Owner	CGRC
Key User: Bulldogs Rugby League FC, Cootamundra APH&I Assoc Inc, Cootamundra Cycle Club	
Key Facilities: Rugby Field, Frank Smith Grandstand, Velodrome & Structures, Sheds/Buildings	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Field in good condition.
- Frank Smith Grandstand in satisfactory condition
- Home of Bulldogs Rugby League.
- Perimeter seating is in poor condition.
- Old lighting and PA system.
- Velodrome & associated structures in poor condition.
- Show ground sheds/ buildings in satisfactory condition.
- Site would benefit from Master Plan.

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Facilities Audit
Cootamundra

7. Sports Stadium

Map Reference	7
Facility Scale	District
Owner	CGRC
Key User: Cootamundra Basketball Association	
Key Facilities: Indoor Stadium 2 Multipurpose Courts (i.e. basketball, badminton)	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- The indoor stadium is connected to the Frank Smith Grandstand.
- Aged indoor facility with tired changerooms and amenities.
- Synthetic flooring.
- Caters for community level sport.

8. Nicholson Park

Map Reference	8
Facility Scale	Regional
Owner	CGRC
Key User: Cootamundra Junior Rugby League Club, Town Tennis Club Inc, Netball, Amateur Basketball	
Key Facilities: Michael Dabin Field, Ned Miller Field & Shelter, Barry Crick Field & Clubroom, Tennis Courts & Clubroom, Outdoor Netball/Basketball Courts	
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- Junior Rugby League Club, shelters and amenities block in good condition.
- Playing Field Surfaces Rejuvenation SCCF $60,000
- Tennis courts upgraded 2018 resurfacing, installation of hot shots courts &fencing.
- Tennis clubrooms in satisfactory condition.
- Outdoor Netball/Basketball courts, lighting & shed in satisfactory condition.

9.Country Club

Map Reference	9
Facility Scale	District
Owner	CGRC
Key User: Cootamundra Rugby Union Club, Bowling, Croquet and Golf Clubs.	
Key Facilities: Club, Bowling Green, Croquet Green, Golf Course and Rugby Fields with Clubroom Complex	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- New Rugby clubrooms complex constructed 2019.
- Home of the Cootamundra Rugby Club.
- Basic field lighting.
- Carpark in poor condition due to building works.
- CGRC manages the Country Club Oval Complex
- Opposite is the Country Club with bowling green, croquet club and golf course are managed by the Country Club.

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Facilities Audit
Cootamundra

10. Jubilee Botanical Park

Map Reference	10
Facility Scale	District
Owner	CGRC
Key User	Community
Key Facilities: Captains Walk, Playgrounds, Shelters, Amenities, Sealed Path within Jubilee Botanical Park	
Facility Condition	Good
Facility Usage	High

General Notes:

- The Captains Walk features 42 bronze sculptures of Australian Test Cricket Captains, along with Unaarrimim the leading Aboriginal player in the first Australian cricket team to tour England in 1868.
- Tourist attraction.
- Strategically located near the Cootamundra Caravan Park.
- Passive recreation space.

11. The Arts Centre

Map Reference	11
Facility Scale	District
Owner	CGRC
Manager	Creative Arts Inc
Key Facilities: The Exhibition Room, The Tin Shed Theatre 2011, The Visual Arts Studio	
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- The Cootamundra Creative Arts Inc.
- The Creative Arts & Cultural Centre Committee remains as a Section 355 Committee.
- Range of spaces for performing arts activities and events.
- Grant to prepare a business plan for its future.
- The Arts Centre Rehearsal Space SCCF $122,294

12. Ex-Services Club

Map Reference	12
Facility Scale	Regional
Owner	Not-for-profit Company Ltd
Manager	Directors
Key Facilities: Bistro/ Function Areas, Bowling Green with Clubroom & Associated Facilities.	
Facility Condition	Good
Facility Usage	High

General Notes:

- Bowling green with clubrooms overlooking the greens.
- Storage sheds and covered BBQ area.
- Retractable shade awnings at one end of the greens.

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Facilities Audit
Cootamundra

13. Mountain Bike Track

Map Reference	13
Facility Scale	District
Owner	CGRC
Key User: Cootamundra Cycling Club	
Key Facilities: Mountain Bike Tracks, Walking Tracks, Informal Car Parking Area with Trailhead Sign.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- 2017 CGRC & SCCF $50,000 for development of mountain bike and walking tracks (Cycle Club).
- Trail Head Signage improvement, align to MTB Standards (i.e. green).
- Wayfinding signage satisfactory.
- Continue to enhance MTB tracks & delineate the trails shared with walkers.
- Land parcel could benefit from removal of debris (i.e. rusted metal).
- Informal car parking, opportunity to improve.

14. Race Course

Map Reference	14
Facility Scale	Regional
Owner	Turf Club
Key User: Turf Club	
Key Facilities: Race Course (grass & sand), Stables & Associated Facilities, Grandstand & Amenities	
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- SCCF Turf Club Upgrade $81,970
- It hosts 4 meetings annually including the Cootamundra Cup and Sires Stakes.
- The club has been in continuous operation for over 120 years.

15.Showgrounds

Map Reference	15
Facility Scale	District
Owner	CGRC
Manager: Showground Users Committee	
Key Facilities: Show Arena / Trotting Track, Pavilions / Sheds, Caravan/ Camping Sites and Amenities Block	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Showground Users Section 355 Committee (APH&I, Machinery Restoration Society, Pony Club, Kennel Club, Antique Motor Club, Harness Racing Club, Riding for the Disabled).
- Signage dated, not in keeping with CGRC style.
- Unpowered or powered sites available.
- 2016 $90,931 for a multi-purpose shed SCCF.

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Cootamundra

16. Pioneer Park

Map Reference	16
Facility Scale	District
Owner	CGRC
Key User: Community	
Key Facilities: Bushland Reserve with Lookout, Walking & Horse Riding Trails, MTB Trails, Picnic Facilities	
Facility Condition	Good
Facility Usage	High

General Notes:

- Walking tracks (i.e. Obelisk Loop Track) in poor condition. Requires track maintenance, wayfinding and trail head signage that meet walking track guidelines.
- Numbered plant signage (i.e 14 Spearwood Wattle) no trail information.
- Alignment of horse trails unclear.
- Iconic views of township at Obelisk.
- Informal carpark with erosion problems.

17. Firearms Range

Map Reference	17
Facility Scale	District
Owner	Crown Land
Key User: Cootamundra Rifle Club	
Key Facilities: Firearms Ranges, Clubroom & Amenities, Shipping Containers/Shelters, Wooden Building & Brick Huts.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Cootamundra Rifle Club facilities upgrade SCCF $63,015.
- Adhoc buildings and associated facilities.
- Consolidate underutilised built facilities.

18. O'Connor Park

Map Reference	18
Facility Scale	District
Owner	CGRC
Key User: Cootamundra Strikers Soccer Club	
Key Facilities: Soccer Pitch, Clubrooms with verandah, Spectator flat roof Shelter, Player shelters & Storage Shed	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Lighting for O'Connor Park Home of the Cootamundra Strikers Soccer Club SCCF $98,397.
- Entry off Betts St undeveloped.
- Informal car parking.

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Facilities Audit
Cootamundra

19. Mitchell Park

Map Reference	19
Facility Scale	District
Owner	CGRC
Key User: Cootamundra Junior Soccer	
Key Facilities: Soccer Pitches & Cricket Oval, Artificial Turf Pitch, Changerooms/Kiosk Building and Amenities Block.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Changeroom/kiosk/small amenities building in satisfactory-poor condition.
- Amenities block in good condition.
- Artificial turf cricket pitch in good condition.
- Soccer fields and goals in good condition for junior games.
- Mesh portable grandstand in poor condition.
- Field light on Cowcumbla St end, condition & usage to be determined.

20. Bird Walk

Map Reference	20
Facility Scale	Local
Owner	CGRC
Key User: The Muttama Creek Regeneration Group	
Key Facilities: Mutta Creek - Corrugated Bird Structures	
Facility Condition	Good
Facility Usage	High

General Notes:

- Muttama Creek Regeneration Group is actively re vegetating the creek.
- The corrugated birds were created by the Men's Shed.
- The bird walk requires a review of the trail alignment, trail head signage and marketing material.

21. State Model Flying Field

Map Reference	21
Facility Scale	State
Manager: Minature Aero Sports NSW Inc	
Key Facilities: Elevated Covered Deck with Showers and Toilets Facilities.	
Facility Condition	Good
Facility Usage	Moderate

General Notes:

- The Field can caters for
  - Jets
  - Helicopters
  - Gliders and Tugs
  - Pylon
  - Pattern
  - Old Timber
  - Control line
  - Scale

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Cootamundra

22. Squash Centre

Map Reference	22
Facility Scale	Local
Key User: Cootamundra Squash Association	
Key Facilities	
- Squash Centre	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Squash court renovation SCCF $97,655
- Located within a residential area.

23. Migurra Reserve

Map Reference	23
Facility Scale	Local
Owner	Dudauman Frampton Landcare Group (Trustee)
Manager	'as above'
Key Facilities: 20ha Migurra Reserve (Ironbark/Gey Box Woodland) & Walking Track.	
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- 750m walking track.
- Interpretive signage(i.e. soil crusts, mistletoe.
- Reserve contains 70 different plant species reflecting the landscape prior to grazing/cropping.
- Continue to maintain and conserve reserve by ensuring the trail alignment is clear for all users.

24. Scouts Hall

Map Reference	24
Facility Scale	Local
Owner	Scouts Australia
Key User: Cootamundra Scouts Group	
Key Facilities	
- Scout Hall	
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- Scout Hall opened in 1959.
- Cubs meet Mon nights
- Scouts meet Wed nights

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Facilities Audit
Cootamundra

25. Gyms

Map Reference	25
Facility Scale	Local
Owner	Private
Manager	Private
Key Facilities	
- Private Gyms	
Facility Condition	-
Facility Usage	-

General Notes:

- Private Gyms (i.e. Ripped 247 and Come Alive Fitness Centre) offer fitness classes and free weights.

26. Men's Shed

Map Reference	26
Facility Scale	Local
Owner	CGRC
Manager	Cootamundra Men's Shed Inc
Key Facilities	
- Shed / Workshop with Associated Amenities.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Accessed off Sutton St
- Tue, Wed and Thur 9-12
- Venue for Men's Health Information (Men's Health Week 2019).
- Makers of the Bird Walk Sculptures.
- Vision to build a bigger shed.

27. Drag Strip

Map Reference	27
Facility Scale	Local
Owner	CGRC
Manager	Cootamundra Airport
Key Facilities	
- Starting pad surface on the current runway at the aerodrome.	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- The new surface is the same product used in other motorsport tracks such as Mt Panorama in Bathurst.
- The higher quality section of the first 70m will enable better traction for high powered vehicles.
- Drag racing events are of great financial benefit to Cootamundra.
- Each event can bring between 60-100 cars.

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Facilities Audit
Cootamundra

28. Dog Park

Map Reference	28
Facility Scale	Local
Owner	CGRC
Key User: Dog owners Cootamundra All Breeds Kennel Club Inc	
Key Facilities	
- Designated off-leash dog park with associated facilities (i.e seating, water fountain)	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Located on Hurley St in Apex Park
- Designated off-leash dog park opened in 2014.
- Progressive upgrades (i.e. irrigation)

29. Cameron Square

Map Reference	29
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities: - Cricket Nets, Playspace & associated facilities	
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- Located between Harley Ave & Wall Ave
- The Square consists of playground, shelter, table & chairs
- Cricket nets are in poor condition
- Provides outdoor play opportunities for children and an unstructured recreational space for the local community.

30. Harolds Conkey Park

Map Reference	30
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities: - Playspace & associated facilities	
Facility Condition	Satisfactory
Facility Usage	Low

General Notes:

- Located on Pinkstone Ave
- The park consists of x2 shelters, playground equipment & security lighting.
- A footpath runs through the park to link Harold Conkey Ave to Pinkstone Ave.
- Provides outdoor play opportunities for children and an unstructured recreational space for the local community.

Appendix 1: Profile Pages

Facilities Audit
Cootamundra

31. Kingston Park

Map Reference	31
Facility Scale	Local
Owner	CGRC
Key User	Community
Key Facilities	
- Playspace & associated facilities	
Facility Condition	Satisfactory
Facility Usage	Moderate

General Notes:

- Located on Gundagai Rd near Warren St
- The park consists of public toilet, x3 table chairs & playground equipment.
- Offers travelers/visitors rest stop facilities.
- Provides outdoor play opportunities for children and an unstructured recreational space for the community.

32. Girl Guides

Map Reference	32
Facility Scale	Local
Owner	Girl Guides Australia
Key User	Cootamundra Girl Guides
Key Facilities	
- Hall & associated facilities	
Facility Condition	NA
Facility Usage	NA

General Notes:

- Located at 58 Thompson St
- No site visit conducted

33. Army Drill Hall

Map Reference	33
Facility Scale	Local
Manager	Department of Defence
Key User	Army Cadets
Key Facilities	
- Hall and associated facilities	
Facility Condition	NA
Facility Usage	NA

General Notes:

- Located at 316 - 320 Parker St
- No site visit conducted

Appendix 1: Profile Pages

Facilities Audit
Cootamundra

34. Community Garden

Map Reference	34
Facility Scale	Local
Owner	Baptist Church
Key User	Community
Key Facilities	
- Community Garden on the grounds of the Baptist Church	
Facility Condition	NA
Facility Usage	NA

General Notes:

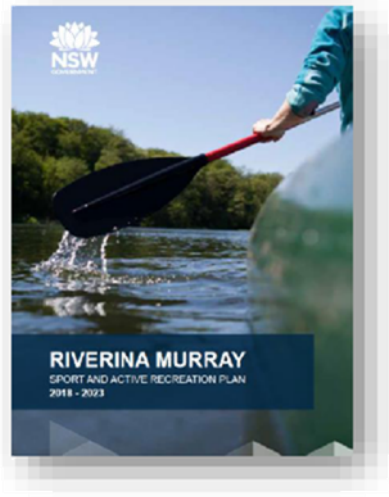
- Located at 90 Thompson St
- No site visit conducted

Appendix

Appendix 2: Strategic Document Review

Strategic Documents

Riverina Murray Sport and Active Recreation Plan 2018-2023



The Riverina Murray Sport and Active Recreation Plan sets out the vision for the region:

Riverina Murray Communities Working Together to Increase Participation in Sport and Recreation for All Through High Quality Programs and Facilities.

Six outcomes were identified for the Riverina Murray region:

INCREASED PARTICIPATION
of adults and children in regular sport and active recreation.

IMPROVED ACCESS
to sport and active recreation for everyone in the region, regardless of background or ability.

INTEGRATED PERFORMANCE PATHWAYS
for participants in sport.

FIT FOR PURPOSE FACILITIES
in the region.

VALUED REGIONAL SPORTING EVENTS
which are valued by the region.

EFFECTIVE COLLABORATION
within the sport and active recreation sector.

In order to achieve these outcomes, the following strategies have been suggested:

Increased Participation

- 1.1 Increase promotion of sport and active recreation
- 1.2 Establish "Come and try" opportunities
- 1.3 Develop a Regional Sports Pass
- 1.4 Promote Active Kids Programs
- 1.5 Plan for and promote child safe and child friendly environments
- 1.6 Support Councils to include and strengthen reference to sport and active recreation in their Community Strategic Plans (CSP's)
- 1.7 Support State Sporting Organisations (SSOs) to develop a regional participation strategy
- 1.8 Attract and retain new volunteers

Improved Access

- 2.1 Improve coordination with schools
- 2.2 Develop a mobile phone application to foster sport and active recreation participation
- 2.3 Alter traditional format of sports to improve access for all participants
- 2.4 Improve education and training for different roles in the sport and active recreation sector
- 2.5 Explore options for shared transport to sport and active recreation opportunities
- 2.6 Provide support to under-represented groups to access sport and active recreation opportunities
- 2.7 Develop a central information hub /clearinghouse / database /portal for all sporting organisations and participants
- 2.8 Support sport and active recreation clubs to attract new participants
- 2.9 Focus on people not currently participating in any form of sport and active recreation
- 2.10 Enhance and promote Borambola Sport and Recreation Centre as a place for children and adults to experience sport and active recreation activities

Integrated Performance Pathways

- 3.1 Establish a Centre of Excellence
- 3.2 Refocus school sport and active recreation
- 3.3 Strengthen links between the Southern Sports Academy and other sector partners
- 3.4 Embed the Foundation, Talent, Elite and Mastery (FTEM) pathway model in the region
- 3.5 Develop Borambola Sport and Recreation Centre
- 3.6 Improve coaching and officiating standards in the Riverina Murray

Fit for Purpose Facilities

- 4.1 Establish Regional Sporting Hub in Wagga Wagga and explore locations for regional sub-hubs
- 4.2 Maintain and enhance regionally significant sports facilities
- 4.3 Develop a strategic infrastructure plan
- 4.4 Plan and create passive and active recreation places
- 4.5 Plan for female friendly sporting facilities
- 4.6 Gain access to school facilities
- 4.7 Modernise and Optimise Borambola Sport and Recreation Centre

Valued Regional Events

- 5.1 Develop a unified sport and active recreation major event calendar
- 5.2 Maintain and enhance existing successful sporting events
- 5.3 Work with key stakeholders on events activation and legacy planning

Effective Collaboration

- 6.1 Establish a Riverina Murray Sport Forum
- 6.2 Develop a communication software tool
- 6.3 Explore insurance arrangements for sport participation

Her Sport Her Way, Shaping the Future of Women's Sport in NSW

The Office of Sport has designed a series of initiatives across four strategic pillars, Participation, Places and Spaces, Leveraging Investment and Leadership. We've applied the 'Her Sport Her Way' lens to each pillar to achieve the vision of enabling women and girls to be valued, recognised and have equal choices and opportunities to lead and participate in sport in NSW.

It will focus across four pillars

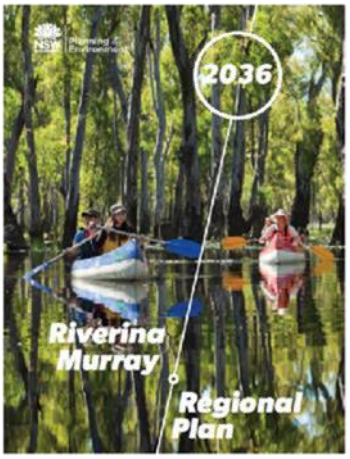
Participation - Increase the number of women and girls playing sport

Places and Spaces - Lead, guide, inform and invest in the provision of sport facilities that support women and girls

Leverage Investment - Maximise investment in women's sport across the sporting sector, corporate sector, media, social media and government

Leadership - Support the sector to increase the number of women in leadership positions on and off the field, and develop inclusive sporting cultures

Riverina Murray Regional Plan 2036



The *Riverina Murray Regional Plan 2036* establishes a framework to grow the region's cities and local centres, supports the protection of high-value environmental assets and makes developing a strong, diverse and competitive economy central to building prosperity and resilience in the region.

The Riverina Murray's strategic location is a major competitive advantage and critical to growing a diverse economy and building a strong network of centres.

The priorities for Cootamundra-Gundagai outlined in the report centre around:

- Supporting agriculture & the development of key freight services
- Develop niche value-added agricultural produce and related tourism opportunities
- Capitalise on the existing access to rail and road infrastructure
- Enhance access to services and facilities, including health and aged care, to support a healthy rural community

Riverina Murray Destination Management Plan 2018

A set of nine Strategic Development Themes were developed were developed to respond to the issues and opportunities for the region. The themes most relevant to the Recreation Needs Study are:

Theme 2: Nature-Based Tourism

Utilise the region's natural assets to develop nature-based and recreational tourism experiences.

Theme 3: Rivers and Waterways

Improve visitor access and experience to major rivers and lakes to increase water-based activities

Theme 6: Sport and Recreation

Unlock the strong sporting culture and infrastructure of the region to develop recreational experiences and attract major sporting events and carnivals.

Theme 9: Infrastructure and Servicing

Ensure that investment in key infrastructure and visitor servicing keeps pace with visitor growth and expectations, including online marketing.

Projects aligned to these themes include:

Theme 2: Nature-Based Tourism

- Investment in park infrastructure such as roads, picnic areas, camping site and toilets
- Investment in trails, including walking and cycling trails

Theme 3: Rivers and Waterways

- Riverfront precinct masterplans
- Riverfront parkland enhancements
- Other water-based experiences

Theme 6: Sport and Recreation

- Investment in supporting golfing infrastructure such as club house, food and beverage and accommodation
- Investment in sports and recreation facilities
- Investment in sports clubs
- Capacity building in event managers/regional competitions to host/run major competitions

Theme 9: Infrastructure and Servicing

- Township gateway improvements
- Township streetscape improvement and beautification
- Visitor Information and Servicing

The tier two projects that are nominated for the Cootamundra-Gundagai Council within the Management Plan that are relevant to the study are the:

1. Gundagai Rail Trail

Feasibility Study completed in 2008 and a funding application has been submitted for detailed development plan including costing to develop the section within the town limits as a phase 1, incorporating the State Heritage Listed Gundagai Railway Viaduct

2. South Gundagai Café and Canoe Hire

Temporary cafe/canoe hire at South Gundagai in warmer months to provide a new nature-based product and capture visitors along the Hume Highway.

Economic Development Strategy 2017

Economic Development Strategy

Cootamundra Gundagai Regional Council

The strategy highlights five strategic initiatives to support economic development within the region

1. Grow the economy through existing and new business
2. Marketing and promotion as a great place to live and invest
3. Product development to become a "destination"
4. Drive agricultural enterprises

Work with partners to encourage economic infrastructure investment

The region is in proximity to many locations supporting popular recreational pursuits such as the Murrumbidgee River, Burrinjuck and Blowering Dams and the Snowy Mountains snowfields.

Listed as one of the regions comparative advantages is the:

- Access to excellent recreational facilities including golf, bowling, sporting fields and pools
- Excellent cultural and recreational opportunities for adults, youth and children (including Arts Centre, creative and sporting groups)
- Active volunteers and an engaged community
- Significant natural beauty (including the Murrumbidgee River) with great amenity
- Good proximity to popular places associated with recreational pursuits (snowfields, dams etc)

Several barriers are present in the region:

- Village utility infrastructure (i.e. reticulated water)
- Government funding to support infrastructure development is hard to access
- Small mixed lot farms have been subsumed into large scale operations reducing employment and population, especially in outlying villages
- Heavy reliance on Council to advocate and support initiatives – these may not get sufficient support from private businesses
- Communities can be change averse and resist approaching issues innovatively and creatively

The Economic Development Strategy states that consideration should be given to product development related to:

- Natural resources: River, proximity to snow, dams
- Related recreational activities: Adventure tourism, water–based recreation, cycling
- History and stories: the flooding of the original town and the role of the indigenous community in this event, Captain Moonlite, Dog on the Tuckerbox
- Historical assets: timber bridges, statues and memorials

Murrumbidgee Valley Rail Trail Feasibility Study (2009)

The *Murrumbidgee Valley Tail Trail Feasibility Study* was commissioned by the Riverina Regional Development Board, in partnership with the Gundagai Shire Council to establish whether developing a multi-use recreation trail along a disused railway corridor between Coolac and Tumblong, through Gundagai was a worthwhile proposition.

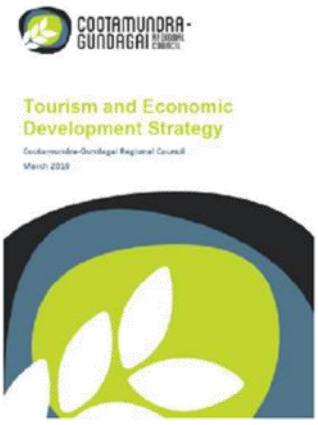
The Coolac to Tumblong corridor is approximately 32 kms and has 10 timber bridges ranging in size from 3 metres to over 920 metres.

The benefits gained by the development of a recreational trail along the former railway include economic, health & environmental benefits, along with improved fire management.

Of strategic importance to the recreation needs study it is noted that the development of the rail-trail appears a very worthwhile proposition. The cost of developing a trail along the Coolac to Tumblong railway corridor has been estimated at $3.33 million (plus GST) 10 years ago.

The study has noted 10 conditions upon which the rail-trail conversion should proceed & providing these conditions are accepted the staged conversion of the railway corridor between Coolac and Tumblong to a multi-use recreation trail is feasible.

Cootamundra Gundagai Regional Council Tourism and Economic Development Strategy March 2019



The dive strategic focus areas for tourism and economic growth and sustainability are:

- Improving liveability
- Supporting local businesses
- Managing planning issues
- Developing the visitor economy
- Branding and marketing

A priority action plan to implement the tourism and economic development strategy recommended 20 actions. The actions relevant to sport and recreation included;

- Masterplan access to the Murrumidgee River and be shovel ready to seek funding assistance to action the capital improvements
- Develop promotional campaigns highlighting sport related activities and facilities
- Implement the Villages Strategy recommendations (Developing trails for canola, rail (inclusion in the Eastern Riverina Rail Trails Alliance), art (Coolac, Muttama & Nangus), trail (Coolac-Gundagai-Tumblong), walking and riding trails

Cootamundra-Gundagai Regional Council Fees and Charges 2018-19

The Council fees and charges associated with the recreation and sport fields, parks & facilities are outlined in the 2018-19 *Fees and Charges* document.

Sporting fields, parks and sports stadium fees are often associated primarily with a club (i.e. Clarke Oval is the base for the Australian Rules Football Club) and as such charges this user an annual fee. This fee varies depending on the venue and the club associated with the site. Several venues also have a fee for casual usage.

The sports stadium is available for casual court hire, Council organised sport, school groups and non-sporting groups. A Council program costs a minimum fee of $5 per person, casual court hire $40, school groups $4 and non-sporting use $70.

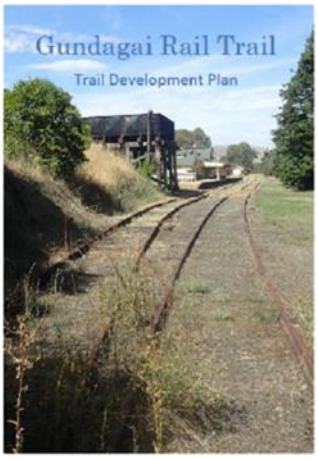
The swimming pool prices are set

- Cootamundra annual prices for adults $250, children & pensioners $200, family $700
- Gundagai season passes adults $113, children & pensioners $93, family $227

Cootamundra Town Hall has set rates for hiring with charitable organisations eligible to apply for a donation from Council of up to 50% off. The village halls of Muttama, Stockinbingal and Wallendbeen have the fees set by the local committee.

Fees for major events are determined by a quorum of the Cootamundra Sporting Groups Advisory Committee

Gundagai Rail Trail – Trail Development Plan Draft Report (2018)



The *Trail Development Plan* sets out a detailed set of activities for the progressive construction of a trail on the disused railway corridor within the "town" section of Gundagai (from Ann St in the north to Gocup Road in the south).

The estimated detailed cost of the project is $1,282,560. The scope of work excluded assessment of the viaduct bridge over the Murrumbidgee River. This *Trail Development Plan* states that if the bridge is not able to be restored, the existing footpath network can be used for the rail trail, however the present bridge crossing is not ideal.

A subsequent study *Gundagai Railway Bridge and Viaducts – Conversion to Rail Trail Feasibility Report 2018* was commissioned by the Cootamundra-Gundagai Regional Council to investigate the feasibility of incorporating Gundagai Railway Bridge and Viaducts into a possible future rail trail.

The overall indicative cost estimate to rehabilitate the timber viaducts and install shared path decking system across the entire Gundagai viaducts and bridge spans is $19,615,000 which includes a contingency of 40%.

Peak Bodies

Partnerships with sport and recreation peak bodies will be important in the implementation of this Plan. The strategic direction of these organisations can have direct and indirect influences on sport and recreation facilities, clubs and programs. For example, future state or regional restructures of competition leagues can influence opportunities relating to a sport within the Cootamundra-Gundagai region

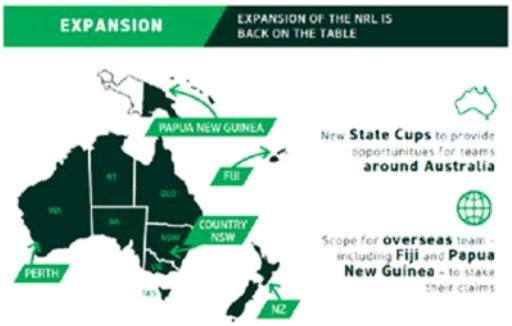
Peak body strategic documents include:

- *AFL Preferred Facility Guidelines State, Regional, Local, School and Remote Facilities (2019)*
- *Australian Professional Rodeo Association*
- *Australian Rugby Strategic Plan 2016-2020*
- *Baseball Australia Strategic Plan*
- *Basketball NSW Strategic Plan 2016-2020*
- *Confederation of Australian Motor Sports (CAMS) Strategic Plan 2017-2019*
- *Cricket NSW Strategy 2017-2022*
- *Mountain Bike Australia Strategic Plan 2016-2021*
- *Netball in NSW – Statewide Facilities Strategy (2018-2033)*
- *NRL Strategic Plan 2018-2022*
- *Pony Club NSW 2018 Annual Report*
- *Reframing the Future 2017-2020 Athletics in New South Wales (OneSport)*
- *Swimming NSW Strategic Plan*
- *Tennis NSW Strategic Plan 2018-21*
- *The NSWTA Strategic Plan 2015-2020, NSW Touch Football*
- *We Are Football, This is Our Vision, Whole of Football Plan*

NRL Strategic Plan 2018-2022

The *NRL Strategic Plan* has three key words UNITE / EXCITE / INSPIRE and notes three key focus areas:

- Grassroots (more funding)
- Expansion (Country NSW)
- Women's Game (fastest growing part)



2016-2020 Australian Rugby Strategic Plan

The four key areas within the plan are:

1. Make Rugby a Game For All
2. Ignite Australia's Passion for the Game
3. Build Sustainable Elite Success
4. Create Excellence in How the Game is Run

Detailed under *A Game For All*, it is stated that Club Rugby is at the heart of Australian Rugby and that the traditional make XV's game in Rugby heartlands will be insufficient to grown clubs and participants. The target is to build a more diverse participant base by introducing new forms of the game. These formats need to reach into the network of clubs to reinvigorate their playing base, help them become more sustainable and use their infrastructure 12 months a year instead of 6.

We Are Football, This is Our Vision, Whole of Football Plan

The Whole of Football, a vision for Football in 2035 and has set future targets for the sport. The targets most relevant to the Recreation Needs Study are outlined below.

Football Community

- Meet the needs of participants who want to enjoy Football "Anytime, Anyhow, Anywhere"
- Welcome newly arrived residents or people who develop a newfound affinity for Football
- Invest in the Grassroots. Football must redistribute resources to focus on improving participant experience and providing pathways for our best players
- Recognise our stars. Not only players on the pitch, but the people who make everything possible, volunteers, coaches and referees

Participation

- Having a girls' team in every club, then work towards a girls' and women's team in every age group within each club
- Futsal will be a key component of the growth in social football. Futsal's small sided, dynamic & flexible format means it can be efficiently delivered to Australia's more remote areas

Coaching

- Coaching will be measured by a coach's ability to help a player enjoy Football and fulfil their potential at whatever level that may be

Facilities

- Every Member Federation in Australia must have a Home of Football to support Football in that region that acts as a community hub and supports the development of elite players

The NSWTA Strategic Plan 2015-2020, NSW Touch Football

The NSW Strategic Plan 2015/2020 sets some ambitious targets for the sport and sets four pillars of "A Clear 2020 Vision".

- Corporate Leadership
- Operational Services
- Sports Management
- Sport Development

The strategies most relevant to the Recreation Needs Study are outlined below.

Sport Management

- 2A. Create relationships with non-direct competitors (netball, rugby league, events such as Tough Mudder/Colour run etc)
- 2B. Create Government Agency relationships for the benefit of State and Affiliate development (actively engage with local authorities)
- 2D. Substantially grow participation of affiliated members of NSWTA by 5% by 2020.
- 2G. Place value on human resource at both professional and volunteer level

Sport Development

- 3A. Provide a quality experience for recreational participants through innovative processes geared at ease of participation.
- 3D. Forge key relationships and programs with Schools/ Universities/ Educational providers

Operational Services

- 4J. Aid in the development of local facilities for the benefit and enjoyment of grass root members

AFL Preferred Facility Guidelines State, Regional, Local, School and Remote Facilities (2019)

The Guidelines outline the preferred facility requirements for State League, Regional and Local level facilities.

The 2019 edition recognises the changing trends in the facility space. These trends include:

- The growth in female participation and the subsequent need to address amenity provision and provide welcoming, inclusive club environments
- Innovation in facility and ground surface design
- The need to access an increasing number of venues to address ground capacity issues

The guidelines recommend classifying facilities against the Community Facility Hierarchy Model.

Hierarchy Level	Represent % of Venues Nationally
State	3%
Regional	5%
Local	76%
Remote	1%

76% of all community venues fall within the local category or classification. They are designed to cater for local level competition within individual suburbs, townships, or municipalities and are usually also the 'home' of a seasonal club. Facilities and playing surfaces are provided to home and away competition standard only. However, local leagues should aspire to get local facilities used for finals to regional level standards.

Cricket NSW Strategy 2017-2022

The Cricket NSW Strategy is represented graphically in the diagram below. The vision is 'Australia's Favourite Sport – a sport for all Australians)

Cricket NSW will support their strategy by delivering the facilities, we need at all levels, attracting and developing great people. They are also aiming to be the leading sport for women and girls.

Strategy Plan Basketball NSW 2016-2020

The plan identifies Strategic Pillars of Leadership; Culture & Inclusion; Competition, Elite Pathways; Innovation; Participation; Facilities; Awareness.

Key strategies are listed under each pillar

Participation - to increase participation at all levels of the game working pro-actively and collaboratively with our community. This includes supporting 5x5, reaching into schools, adopting a new format of 3x3.

Facilities – increase the number of facilities and basketball courts available to play basketball in the areas where we can quantify and support the growth of the sport.

High priority hub areas in Regional – Dubbo, Wagga, Illawarra, North East and Newcastle.

Netball in NSW – Statewide Facilities Strategy (2018-2033)

The Netball in NSW Statewide Facilities Strategy contains recommendations for the 15-year period from 2018 to 2033. It notes a benchmark of 1 court per 3,500 population.

The strategies most relevant to the Recreation Needs Study are outlined below.

- 1.1 Associations should increase the utilisation rate of their current and future netball facilities to provide increased access to training and competition opportunities for all current and future players, coaches and umpires; and to encourage participation growth (i.e. changing programming schedules – other days than Saturday)
- 4.1 Netball NSW to encourage all Association, Clubs and other deliverers of netball are referring to, abiding by, all requirements within the most current version of the Netball Australia National Facilities Policy, when any current court is being upgraded and when any new court is being developed, be it indoor, outdoor, single use, or multi use
- 4.2 Netball NSW to encourage all Association, Clubs and other deliverers of netball to include FAST5 court markings on their facility's courts when any court is being resurfaced/ marked, and when any new court is being developed
- 4.7 NNSW to work with the relevant NNSW Associations and all other relevant parties to prioritise the development / enhancement of netball facilities, in-line with the State Government's Regional Multi-Sport Facilities Hubs initiative. The following locations have been identified by State Government as potential Regional Multi-Sport Facilities Hub locations: Tamworth, Wagga Wagga, Bathurst, Coffs Harbour, Dubbo, Lismore, Jindabyne

Reframing the Future 2017-2020 Athletics in NSW (OneSport)

Reframing the Future 2017-2020 provides the platform from which all partners in the Athletics Movement can work together as a united collective, to drive the growth and capacity of the sport in NSW (i.e. LANSW, ANSW, NSW Masters Athletics and others).

The strategic priorities are:

More People in NSW Participating in Athletics

- We want more people, of all ages, backgrounds and abilities, participating and competing in all forms of Athletics in NSW and more often

Enabling Our People

- We will ensure the growth and development of the Athletics workforce in NSW

Leading the Way

- We will work collaboratively and innovatively to build an industry-leading sports community in NSW

Swimming NSW Strategic Plan 2015-2018

Swimming NSW's Strategic plan acknowledges that swimming is Australia's highest participation sport and is an activity synonymous with the Australian way of life.

The current objectives published on the Swimming NSW website https://nsw.swimming.org.au/about-us-nsw relevant to this study are:

- To promote, to teach and to encourage the art of swimming
- To stimulate public opinion in favour of providing proper accommodation and facilities for acquiring the art of swimming

Australian Mountain Bike Trail Guidelines

Trails are like any other asset or facility development and as such, are subject to a formal planning and approval process. The trail development process is an eight-stage process.

1. Proposal
2. Framework
3. Site Assessment
4. Concept Planning
5. Corridor Evaluation
6. Detailed Design
7. Construction
8. Management

Sustainable trails means developing the right trails, in the right places, the right way and for the right reasons.

The guidelines comprehensively cover general trail planning design and construction principles such as trail hierarchy and models, sustainability, technical features, trail difficulty rating systems and signage.

The trail difficulty rating system (TDRS) outlined below provides 7 levels of difficulties ranging from very easy to extreme. These trail descriptors should be used at trail signage, on brochures and maps.

Difficulty Symbol	Short Description
	Very easy
	Easy
	Easy with Intermediate Sections
	Intermediate
	Intermediate with Difficult Sections
	Difficult
	Extreme

Tennis NSW Strategic Plan 2018-21

The state of play of tennis in NSW is considered in this report

1. Participation in tennis remains strong
2. The way we play is changing (Adult social play offers our largest opportunity for growth
3. The places we play need to evolve
4. The power of coaches (only 49% of venues have a formal coach/club agreement)

Strategic Purpose:

1: To support clubs and coaches get more people participating in tennis

NEW INITIATIVES WE WILL DELIVER	
HOT SHOTS	Growing the number of Hot Shots venues
	Growing Hot Shots Matchplay venues
	Increased investment in Hot Shots marketing
SCHOOLS	Growing primary school partners
	Growing secondary school partners
	Increasing teacher training
COMPETITIVE TENNIS	Tennis Sydney governance review
	Supporting JDS administration
	Training more Tournament Directors
ADULT SOCIAL TENNIS	Promoting Adult Social Tennis benefits
	Supporting Adult Social Tennis pilots
	Assist Clubs to better market Adult Social Tennis

2: To assist our Clubs, Coaches and Councils to invest in and operate sustainable tennis venues

NEW INITIATIVES WE WILL DELIVER	
TENNIS INFRASTRUCTURE	Publish the Future Venues Strategy
	Increase number of ITF standard venues
	Develop strategic master plans in key regional hubs
CLUB OPERATIONAL HEALTH	Launch #tennisrestart
	Develop the Venue Sustainability Rating (VSR)
	Use VSR as means to engage Clubs & Councils on future needs of tennis
RAISE PROFILE OF TENNIS IN GOVT.	Strengthen relationships with State Government and Local Government Areas (LGA's)
	Better educate LGA's on the needs of tennis
	Influence a greater number of LGA leases
STATE TENNIS CENTRE	Invest in the upgrade of Sydney Olympic Park Tennis Centre
	Continue to lobby for a new Sydney Sports Arena
	Create a world-class high performance environment

Appendix 2: Strategic Document Review

ABCRA Australian Bushmen's Campdraft and Rodeo Association

The Australian Bushmen's Campdraft and Rodeo Association (ABCRA) is a non-profit Campdraft and Rodeo organisation that was formed in 1946 for the purpose of co-ordinating and assisting affiliated committees to conduct their events.

The ABCRA affiliates the sports of Campdrafting, roughriding (saddlebronc, bareback, bull and steer riding) and timed rodeo events (steer wrestling, rope & tie, barrel race (ladies), steer undecorating (ladies), team roping, breakaway roping (ladies) and junior barrel race.

Although the typical competition is likely to have a direct association with the land, the increasing profile of rodeo and Campdrafting, now sees competitors from all walks of life. What will never change is the family appeal; both in spectating and competing, the ABCRA actively encourages novice and junior competitors in both rodeos and campdrafts.

Pony Club New South Wales 2018 Annual Report

Pony Club New Sale Wales encourages young people to ride and learn to enjoy all kinds of sport connected with horses and riding in a safe and supportive environment.

The Pony Club is facing the challenge of dwindling memberships numbers and is actively working to address this trend. The strengths & advantages of the organisation are listed as the volunteers who spend considerable time for the benefit of Pony Club, along with the substantial knowledge base of the membership.

Baseball Australia Strategic Plan

Performance Objectives:

- Aussie T-Ball – Grow baseball via a quality junior program
- Little League – Australian sport's leading community-based competition
- Australian Baseball League – Broadcast Asia-Pacific League
- Team Australia – Top 5 World Ranking
- Leadership and Development – Increase support to grassroots.

Confederation of Australian Motor Sport (CAMS) Strategic Plan 2017-2019

The CAMS Strategic Plan 2017-2019 will advance and grow motor sport for Australian participants at all levels as the trusted custodian, developer and facilitator or sustainable, safe and fair sport. There are four key elements

- Deliver sustainable financial growth
- Improve brand and reputation
- Grow participation and membership
- Align strategy, culture and performance

Appendix

Appendix 3: Funding Opportunities

SPORT NSW

NSW SPORTING GRANTS SUMMARY

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FOR A SPORTING FUTURE

Purpose:
As part of Sport NSW's commitment to advocating for and strengthening the sports sector - grants information and updates are a regular feature of the fortnightly Blues eNews newsletter. *Join our network and subscribe to Blues eNews*

The full Sport NSW Grants Schedule Summary document is regularly updated and details available grants with the view to making this information easily accessible and in one place.

Sport NSW encourages our member State Sporting Organisations, State Sporting Organisations with a Disability and Local Councils to regularly share this information with their stakeholders, for the benefit of all sporting clubs and associations across the state. *Bookmark the Sport NSW Grants page and check back regularly for updates*

Contents:

- Infrastructure
- Participation, Activity and Project Funding
- Events
- Volunteers
- Female
- Indigenous
- Multicultural
- Disability
- Capacity Building
- Individuals / Scholarships
- Age Specific
- Sport Specific
- Technology
- Defibrillator
- General Community Grants provided by Business
- Competitions and Raffles

Other Opportunities for support:
When looking for available funding in your area, we also encourage you to get in contact with your **Local Council** to enquire about scholarships, grants and council discretionary funds.

The Australian Sports Foundation can assist you as an individual or club representative to fundraise for anything that helps develop sport! Click here to visit their page: https://asf.org.au/

Do you have details of a grant that we have missed?
Please forward the information and link to applications to info@sportnsw.com.au

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Facilities and Infrastructure

Regional Growth Fund Eligibility - https://www.nsw.gov.au/improving-nsw/regional-growth-fund-eligibility/
Browse the list of local government areas or enter your postcode below to check which funds are available in your area.

Community Building Partnership Program
Purpose The program awards grants for community infrastructure projects that: • Deliver positive social, environmental and recreational outcomes • Promote community participation, inclusion and cohesion
Who can apply? • Local councils (required to match funding in the form of cash) • Incorporated not-for-profit organisations (not required to match funding but will be looked upon favourably)
How much? $300,000 available to fund projects in each state electorate of NSW. (Whilst there is no upper grant limit, the average is usually around $20,000)
When is it open? • Applications Open: Monday, 4 May 2020 • Applications Close: Friday, 12 June 2020 • Announcement of successful projects and advice to all applicants' Late November 2020 • Projects to be completed by 31 March 2022
Administered by: NSW Government (Department of Premier and Cabinet)
Further Information https://www.nsw.gov.au/improving-nsw/projects-and-initiatives/community-building-partnership/

Stronger Country Communities Fund
Purpose To invest in infrastructure projects in regional NSW communities to improve the lives of residents and enhance the attractiveness of these areas as vibrant places to live and work.
Who can apply? • Applications can only be submitted by Councils in regional NSW.
How much? Round Three will provide an additional $100 million for community projects in regional NSW, with at least $50 million for youth-related projects.
When is it open? • Applications open Monday 1 July 2019 • Applications close Friday 27 September 2019
Administered by: NSW Government
Further Information https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-growth-fund/stronger-country-communities/

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Greater Sydney Sports Facility Fund
Purpose To ensure funding is allocated to those sporting facilities that deliver the best outcomes for the communities: • Increase the number and type of sport facilities • Improve the standard of existing sport facilities • Increase participation in sport
Who can apply? Funding is available for projects in all Greater Sydney local government areas, from eligible applicants: • 33 local government authorities in Greater Sydney • NSW state sporting organisations or the National sporting organisation where the state body is part of a unitary governance model • Incorporated, community-based, not-for-profit sporting organisations and organisations providing sport and recreation programs that benefit the community, such as PCYCs, YMCA and YWCA • Educational organisations (such as schools, TAFEs and universities) in conjunction with local councils and local or state sporting entities • Private enterprises.
How much? An allocation of $100 million is available over three years for sport facility projects. Funding for individual projects: • up to $5 million for sport facility projects. • For projects more than $1 million a 25 % co-contribution of the grant amount requested will be required.
When is it open? • Round 2 of the fund opened 1 July 2019 • Applications close 20 September 2019 at 5pm
Administered by: NSW Government (Office of Sport)
Further Information https://sport.nsw.gov.au/clubs/grants/greater-sydney-sports-facility-fund

Regional Growth – Environment and Tourism Fund
Purpose To increase tourist visitation by investing in regional environment and tourism infrastructure, particularly focusing on assets that will grow and further diversify NSW regional economies.
Who can apply? • Local and state government agencies • Aboriginal Land Councils and other Aboriginal groups • Community groups registered as incorporated associations • Non-government organisations.
How much? $500,000+ (with a pool of $100 million available) • Stream Two: Up to $50 million for projects from eligible applicants who were unsuccessful at EOI stage during Round One.
When is it open? Opened 14 August 2018 Closes midnight on Friday 11 January 2019.
Administered by: NSW Government
Further Information https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-growth-environment-and-tourism-fund/

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Regional Sports Infrastructure Fund
Purpose Increase number / type of regional sporting facilities, improve standard of existing regional sporting facilities, and Increase participation opportunities in sport
Who can apply? • Local government authorities • State Sporting Organisations • Incorporated, community based and not-for-profit sporting organisations (clubs or district associations) • Educational organisations (ie. schools, TAFEs and universities) in conjunction with local councils and local or state sporting entities • Private enterprises
How much? Targets investment between $1 million and $10 million for regional sports hubs or regionally significant sport facilities.
When is it open? • Applications open 15 March 2018 • Applications close 4 May 2018
Administered by: NSW Government (Office of Sport)
Further Information https://sport.nsw.gov.au/clubs/grants/regional-sports-infrastructure

ClubGRANTS Category 3 Fund – Infrastructure Grants
Purpose To support the building, renovation and fit out of infrastructure to communities across NSW. Funding is available for sport and recreation, arts and cultural and emergency preparedness projects. Funding can be used toward the costs of construction, alteration, renovation, fit out of infrastructure and the purchase of mobile infrastructure in the across: Indoor organised sports centres, Leisure centres, Outdoor organised sport facilities, Recreation spaces, Large-scale purpose-built facilities and Water sports.
Who can apply? / Eligibility • Location – built infrastructure based in NSW • Applicant – organisation with an ABN that is responsible for operating / maintaining the infrastructure • Benefit – accessible and available to the general public the majority of the time • Purpose – Infrastructure related to Arts & Culture, Emergency Preparedness or Sport & Recreation • Development status – works with Development Approval or written exemption • Financial contribution – local government applicants are required to match funding amount requested
How much? Sport & Recreation Projects - $100,000 to $300,000
When is it open? The 2020-21 Grants will open later than usual this year due to COVID-19.
Administered by: NSW Government (Office of Responsible Gambling)
Further Information https://www.responsiblegambling.nsw.gov.au/funding-opportunities/infrastructure-grants

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

ClubGRANTS Category 2 Fund
Purpose To support general community development and support activities, such as junior sport/grassroots sport or veteran welfare activities.
Who can apply? / Eligibility To be eligible, you must be a not-for-profit organisation and provide the following projects and/or services: • Community welfare or social services • Community development • Community health services or employment assistance activities You are also eligible if your organisation is involved in community or professional sport.
How much? There is no standard amount due to the different sizes of clubs and areas. It is advisable to contact the Local Committee and consider the amount the amount of funding available in your area.
When is it open? Ongoing, the grant is available all-year-round.
Administered by: NSW Government
Further Information https://www.clubgrants.com.au/

Emergency Bushfire Response Grants
Purpose To provide immediate relief to eligible primary producers, small businesses and non-profit organisations for clean-up and restoration costs in the aftermath of extreme natural disasters.
Who can apply? • Small businesses and not-for-profit organisations located in the disaster affected area.
How much? • The maximum grant for clean-up and restoration is $50,000. This is split into; A) An initial amount of up to $25,000. B) A subsequent amount of up to $25,000. • Multiple applications can be submitted, made up to the maximum amount available.
When is it open? • For those in Bega Valley, Eurobodalla, Mid-Western, Queanbeyan-Palerang, Shoalhaven, Snowy Monaro, Snowy Valleys – applications are open now and close on 3 July 2020. • For those in Wingecarribee, Wollondilly – applications are open now and close on 23 June 2020. • For those in Blue Mountains, Lithgow, Hawkesbury, Cessnock, Central Coast, Singleton – applications are open now and close on 18 June 2020. • For those in Armidale, Ballina, Bellingen, Byron, Clarence Valley, Coffs Harbour, Glen Innes Severn, Inverell, Kempsey, Kyogle, Lismore, Mid-Coast, Nambucca, Port Macquarie-Hastings, Richmond Valley, Tenterfield, Tweed and Walcha – applications are open now and close on 24 May 2020.
Administered by: Rural Assistance Authority
Further Information: https://www.service.nsw.gov.au/nsw-small-business-and-non-profit-organisation-grant-terms-and-conditions

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Everyone Can Play in NSW
Purpose - focused on funding inclusive play space delivery across NSW by partnering with Councils to design and construct new and upgrade play spaces in line with the Everyone Can Play in NSW inclusive play space guideline.
Who can apply? The grant is open to all NSW Councils.
How much? $4 million in funding will be available to Councils across NSW for the following projects • **Inclusive Playspace – Upgrades** (up to $50,000 per project) • **Inclusive Playspace – New** (up to $200,000 per project)
When is it open? • Applications Open: November 2019 • Applications Close: 12pm – 11th December 2019
Administered by: NSW Government (Planning and Environment)
Further Information https://www.planning.nsw.gov.au/Policy-and-Legislation/Open-space-and-parklands/Everyone-Can-Play-in-NSW/Everyone-Can-Play-in-NSW-grant

Community Sport Infrastructure Scheme
Purpose To improve local community sport infrastructure which will support greater community participation in sport and physical activity and/or offer safer and more inclusive community sporting hubs.
Who can apply? • A sporting organisation, such as a community sports club or registered sport association. • A local government entity. • An education institution in an outer regional, remote, or very remote location, and only if community sport infrastructure exists on land owned or managed by the institution's council/board of management. • A not-for-profit (NFP) organisation whose NFP status must be demonstrated Please refer to Section 5 of the Program Guidelines for additional eligibility criteria.
How much? • Stream 1 up to $50,000 • Stream 2 $50,001 to $200,000 • Stream 3 $200,001 to $500,000
When is it open? Grant open: 2 August 2018 Grant close: 14 September 2018 Announcement Period: December 2018 onwards
Administered by: Sport Australia
Further Information https://www.sportaus.gov.au/grants_and_funding/community_sport_infrastructure_grant_program

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

My Community Project
Purpose My Community Project is all about local ideas, local projects and local decisions. Projects must align with one or more of the following program categories: Accessible, Cultural, Healthy, Liveable, Revitalising or Safe communities.
Who can apply? Anyone can submit a project proposal, providing they: • request funding between $20,000 and $200,000 • are aged 16 years or older as of 15 May 2019 • have a residential address in the NSW state electorate where the project is to be delivered • have identified a sponsor who agrees to support and manage the delivery of the project if approved.
How much? • Grants between $20,000 and $200,000 are available.
When is it open? Applicants will be invited to submit their My Community Project applications from 9am, 2 April 2019 to 2pm, 15 May 2019.
Administered by: NSW Gov
Further Information https://www.nsw.gov.au/improving-nsw/projects-and-initiatives/my-community-project/

Building Better Regions Fund (BBRF) - Infrastructure Projects Stream
Purpose The $641.6 million Building Better Regions Fund (BBRF) supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future. The Infrastructure Projects Stream supports projects which involve the construction of new infrastructure, or the upgrade or extension of existing infrastructure that provide economic and social benefits to regional and remote areas.
Who can apply? At a minimum, you must have an Australian Business Number (ABN) and be one of the following incorporated entities: • an incorporated not for profit organisation. • an Australian local government agency or body as defined in appendix A of the grant opportunity guidelines • non-distributing co-operatives.
How much? up to 50 per cent or up to 75 per cent of your eligible project costs - between $20,000 to $10 million
When is it open? 27 Sept 2018 – 15 November 2018
Administered by: Department of Industry, Innovation and Science
Further Information https://www.business.gov.au/Assistance/Building-Better-Regions-Fund/Building-Better-Regions-Fund-Infrastructure-Projects

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Building Better Regions Fund (BBRF) - Community Investments Stream
Purpose The $641.6 million Building Better Regions Fund (BBRF) supports the Australian Government's commitment to create jobs, drive economic growth and build stronger regional communities into the future. The Community Investments Stream funds the following community activities, new or expanded local events, strategic regional plans, and leadership and capability strengthening activities These projects will deliver economic and social benefits to regional and remote communities.
Who can apply? At a minimum, you must have an Australian Business Number (ABN) and be one of the following incorporated entities: • an incorporated not for profit organisation. • an Australian local government agency or body as defined in appendix A of the grant opportunity guidelines • non-distributing co-operatives.
How much? between $5,000 to $10 million - the grant amount will usually be 50 per cent of eligible project costs. In some circumstances the grant may be up to 100 per cent. For small projects with a total project value of less than $20,000, grant funding will be up to 100 per cent of eligible project costs.
When is it open? 27 Sept 2018 – 15 November 2018
Administered by: Department of Industry, Innovation and Science
Further Information https://www.business.gov.au/Assistance/Building-Better-Regions-Fund/Building-Better-Regions-Fund-Community-Investments

Stronger Communities Programme Round 4
Purpose The Stronger Communities Programme provides each of the 151 federal electorates with up to $150,000 to fund small capital projects that improve local community participation and contribute to vibrant and viable communities.
Who can apply? In consultation with their community, each Federal Member of Parliament must identify potential applicants and projects in their electorate and invite them to apply for a grant. At a minimum you must: • an incorporated not for profit organisation • Local government agency or body • A trustee on behalf of a property trust with responsibility for a community asset
How much? $2,500 to $20,000 (with $150,000 allocated per electorate in Australia and up to 50% of eligible project costs).
When is it open? Opened 5 August 2019 – Closing 10 October 2019
Administered by: NSW Government (Department of Industry, Innovation and Science)
Further Information https://www.business.gov.au/assistance/stronger-communities-programme

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Resources for Regions
Purpose Delivers improved infrastructure and services to mining-related communities, as part of the NSW Government's $1.3 billion Regional Growth Fund.
Who can apply? Applicants must be in a regional local government area which is mining-related. Applications can be accepted from the following entities: • Local councils • Joint Organisations of Councils (JOCs) or Regional Organisations of Councils (ROCs) • incorporated not-for-profit organisations. Partnerships between groups are encouraged.
How much? Up to $50 million is available for the 2018-19 round of the Resources for Regions Fund. The minimum grant amount is $1 million and there is no maximum grant amount. All projects must have a minimum financial co-contribution of 25 per cent of the total grant amount
When is it open? Expressions of interest open on 12 June 2018 and close on 23 July 2018
Administered by: Department of Premier and Cabinet
Further Information https://www.nsw.gov.au/improving-nsw/regional-nsw/regional-growth-fund/resources-for-regions/

Restricted – by invitation only

Community Development Grants Programme
Purpose To support needed infrastructure that promotes stable, secure and viable local and regional economies.
Who can apply? • The Community Development Grants Programme is not a competitive grants programme. Only projects identified by the Australian Government will be considered for funding under the Community Development Grants Programme. ie. Australian Government selects projects to be invited to submit a request for information. • General applications by organisations for projects not identified by the Australian Government will not be accepted by the Department. • Funding proponents must be a legal entity and have an Australian Business Number (ABN) or an Australian Company Number (ACN) to receive funding under the programme.
How much? $2,000 to $35 million (includes multiple year projects – must be scheduled for completion before 30 June 2020).
When is it open? Ongoing
Administered by: NSW Government (Department of Infrastructure, Regional Development and Cities)
Further Information http://regional.gov.au/regional/programs/community-development-grants.aspx

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Participation, Activity and Project Funding

Move It AUS – Participation
Purpose The Move It AUS - Participation Grant Program provides support to help organisations get Australians moving and to support the aspiration to make Australia the world's most active and healthy nation. If successful, applicants will receive grants up to $1 million to implement community-based activities that align to the outcomes of Sport 2030.
Who can apply? To be eligible to apply for the Move It AUS - Participation Grant Program, applicants must be one of the following entity types and have been operating for 12 months or longer: **Stream 1** • Sporting Organisations (excluding National Sporting Organisations) • Non-Government Organisations (NGO)* including physical activity organisations**; and/or • Local Government Organisations. • The Australian Capital Territory does not have local government organisations therefore, ACT funded organisations are eligible to apply **Stream 2** • National Sporting Organisations including National Sporting Organisations (NSO) and National Sporting Organisations for people with Disability (NSOD).
How much? • Stream 1 - Grants between $25,000 and $250,000 to fund local sport and physical activity organisations. • Stream 2 - Grants between $100,000 and $1 million to fund the delivery of large-scale initiatives through National Sporting Organisations.
When is it open? Grant open: 9am (AEST) 7 January 2019 Grant close: 5pm (AEST) 18 February 2019
Administered by: Sport Australia
Further Information https://www.sportaus.gov.au/grants_and_funding/participation

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Alliance for Sports Recovery Grants
Purpose In response to the Bushfire Crisis the Australian Olympic Committee, Commonwealth Games Australia, Paralympics Australia and the Australian Sports Foundation have joined forces to restore grassroots sport to communities affected by the bushfires or other natural disasters.
Who can apply? Applicants for these grants will only be accepted by organisations or clubs, and must; • Be in an area affected by the 2019-20 Australian bushfires or other natural disasters • Be not-for-profit with an ABN • Intend to spend the funds within 12 months of receiving them *Please Note: Priority will be given to applications from volunteer run organisations.*
How much? • Suggested grant values are up to $20,000.
When is it open? Grant applications are now open and close at 5pm on Friday, 8 May 2020.
Administered by: Australian Sports Foundation
Further Information https://grants.sportsfoundation.org.au/

Local Sport Grant Program
Purpose To increase regular and on-going participation opportunities in sport and active recreation, address barriers to participation and assist sport clubs provide quality service to their members, with four project types; • Sport development • Community sports events • Sport access • Facility development
Who can apply? • Incorporated, not-for-profit grassroots sports clubs in NSW • Applications from licenced clubs may be considered providing the project benefits the sport and not the licenced premises • Sports clubs associated with a school, church or university providing they are an incorporated not for profit club in their own right
How much? $50,000 allocated for projects within each NSW electorate, with set limits for each project type; • Sport development $2,000 • Community Sports Events $5,000 • Sport Access $5,000 • Facility Development $20,000
When is it open? Closes 25 November 2019
Administered by: NSW Government (Office of Sport)
Further Information https://sport.nsw.gov.au/clubs/grants/localsport

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Sporting Schools
Purpose Sporting Schools provides a program for primary schools and a targeted program for Year 7 and 8 students in secondary schools.
Who can apply? • Primary Schools with students enrolled from P-6 • Secondary Schools with students in Years 7 and 8 Please read Eligibility Criteria here
How much? • Primary Schools - Funding amounts are usually between $1,000 and $3,100 per term. • Secondary Schools - Funding amounts are usually between $1,000 and $2,500 per term. Funding is determined by whole school enrolment and expected overall participant numbers. Special Circumstances funding is also available to assist schools with additional costs due to location or demographics.
When is it open? Term 3, 2020: Monday 25 May, 2020 – Friday 5 June, 2020 Term 4, 2020: Monday 10 August, 2020 – Friday 21 August, 2020
Administered by: Sport Australia
Further Information https://sportingschools.gov.au/funding

Sport4Everyone
Purpose Sport4Everyone funds projects that positively impact (but not limited to): Aboriginal and Torres Strait Islander people, Culturally and Linguistically Diverse (CALD) people, Elderly people, Economically Disadvantaged people, LGBTIQ+ community, People with disabilities and People living remotely
Who can apply? Community-based organisations, schools and clubs.
How much? Sport4Everyone provides grants of up to $10,000 for projects and activities that will positively impact one or more of the four focus areas • Increasing the number of Women & girls in sport • Physical activity – getting more kids, more active • Improving Leadership & decision making through sport • Diversity & Inclusion – increasing participation among minority groups*
When is it open? Sport4Everyone grant round is open on March 28th 2019 and will close at midday on 22nd April 2019
Administered by: Australian Sports Foundation
Further Information https://asf.org.au/resources/sport4everyone-guidelines-2019/

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Sport Development Grant Program
Purpose • Increase regular and on-going participation in sport • Improve pathways for athlete, coach and official development • Improve sport governance • International and national sporting events projects • Research initiatives
Who can apply? NSW state sporting organisations (SSOs) and state sporting organisations with a disability (SSOD)
How much? $5,000 - $50,000. Applicants may apply for multiple projects, but $50,000 is max available to any one organisation p/a. Applicant must also contribute to the project ie. financial, voluntary labour, donated material / equipment etc
When is it open? Open 15 August 2018 Close 14 September 2018
Administered by: NSW Government (Office of Sport)
Further Information https://sport.nsw.gov.au/clubs/grants/sport-development

Legacy Partnership Program – 2020 UCI Road World Cycling Championships
Purpose To maximise the legacy of the 2022 UCI Road World Championships. The overall program objectives are as follows – your project must address at least one of these; • Increase opportunities for participation in cycling. • Support initiatives that increase opportunities for people to ride a bike as active transport. • Maximise the event platform to further policy matters to support cycling. • Support educational programs that will develop all facets of cycling. • Assist achieve a UCI Bike City designation for Wollongong. • Develop the skills of event organisers, event approval authorities and sport volunteers to support future events • Provide a platform to galvanise the community interest and support to deliver legacy as part of W2022.
Who can apply? To be eligible, applicants must be one of the following; • An incorporated, not-for-profit organisation that is based in or provides services in the Illawarra Region • A registered business located in the Illawarra Region that has been registered for at least 2 years • A local council in the Illawarra Region • A university, school or TAFE in the Illawarra Region
How much? • Total funding is up to $100,000 in 2019/20 and further rounds will be conducted in 2020/21 and 2021/22. • Minimum grant amount is $2,000. • Maximum grant amount is $20,000.
When is it open? • Applications open 16 March 2020 and close 15 April 2020
Administered by: NSW Office of Sport
Further Information https://sport.nsw.gov.au/2022-uci-road-world-championships-%E2%80%93-wollongong-legacy-partnership-program

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Events

Destination NSW - Regional Event Fund
Purpose To help deliver events that attract visitors and provide an economic boost to local businesses in regional communities, particularly those that have been affected by bushfires and drought. Note: There are two funding streams on offer – Micro Event Fund and Flagship Event Fund.
Who can apply? / Eligibility Micro Event Fund; • Events must be delivered between 1 May and 31 December 2020. • Event has total expenditure of approx. $75,000 or less. • Can engage and harmonise the community, stimulate local economy and attract visitors. Flagship Event Fund; • Events must be delivered between 1 May and 31 December 2020. • Define the character and culture of the local area and attract overnight visitors. • Have a well-developed marketing plan and clear strategies for evaluating visitation and experience. • Plus more.
How much? • Micro Event Fund – one-off grant of $10,000 • Flagship Event Fund – annual grants of $20,000 OR triennial grants of $27,500 plus $2,500 in value-in-kind research services, per year for 3 years.
When is it open? Until midnight on Wednesday 25 March 2020
Administered by: Destination NSW, NSW Government
Further Information https://www.destinationnsw.com.au/tourism/business-development-resources/funding-and-grants/regional-event

2020 Event Grants Funding – Sydney Olympic Park Authority
Purpose The program is designed to help subsidise costs and encourage the staging of more community and commercial events in the Sydney Olympic Park precinct. Expressions of Interest will be accepted for events that activate outdoor spaces in the Park and provide a benefit to visitors and the local community.
Who can apply? / Eligibility Registered not-for-profit groups and commercial entities that meet the relevant selection criteria, for events that will be held during the 2020 calendar year.
How much? from $200 to $20,000, and in-kind support up to the value of $60,000
When is it open? until Friday 20 September 2019
Administered by: Sydney Olympic Park Authority
Further Information https://www.sopa.nsw.gov.au/News/2020-Event-Grants-Funding

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Volunteers

Volunteer Grants
Purpose To support the efforts of volunteers - can be used towards the cost of essential items that help make the work of volunteers easier, safer, and more enjoyable, such as equipment, training, transport and background screening.
Who can apply? Community organisations including charities, sports clubs and schools
How much? Grants of between $1,000 and $5,000
When is it open? Opened 7 August – Closes 2pm 18 September 2018
Administered by: Dept of Social Services
Further Information https://www.communitygrants.gov.au/grants/volunteer-grants-2018

Female

NSW Women's Week Grants
Purpose The NSW Women's Week grants provide local organisations with an opportunity to deliver a range of education, mentoring and participatory activities that will provide direct benefit to local women and girls.
Who can apply? Charities, not-for-profits, companies limited by guarantee and local government organisations within NSW
How much? up to $1,000 for small scale events and activities $1,001 to $5,000 for larger scale events and activities
When is it open? Open from Wednesday 9 October 2019 closing 5pm Wednesday 6 November 2019
Administered by: Women NSW
Further Information https://www.women.nsw.gov.au/news-and-events/nsw-womens-week/nsw-womens-week-grants

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

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Women Leaders in Sport (WLIS)
Purpose The WLIS program aims to provide women with development opportunities to reach their leadership potential in the sports industry.
Who can apply? • be involved in a paid or volunteer capacity at a local, state or national level in the sport industry; and • be supported by a sporting organisation that is, or is affiliated with, a national sporting organisation recognised by Sport Australia.
How much? In 2019, the WLIS program offers the following: • Leadership Workshops for individuals and organisations, • Development Grants for individuals and organisations, and • A targeted leadership development program for individuals
When is it open? Applications open: 9:00am (AEST) Monday 26 August 2019 Applications close: 5:00pm (AEST) Monday 23 September 2019
Administered by: Sport Australia
Further Information https://www.sportaus.gov.au/grants_and_funding/women_leaders_in_sport

Investing in Women Funding Program
Purpose The program funds NSW organisations to develop and implement projects that support: • Improve women's financial wellbeing and security and support diverse and flexible employment opportunities for women and girls • Promote and support a holistic approach to women's health across the lifespan • Support women's engagement through social networks, access to information and building confidence using diverse representation of women and girls.
Who can apply? Applicants must be a legally constituted Australian based entity. This includes: • Not-for-profit organisations, including community organisations • Local councils and shires, including regional organisations of councils and consortia of councils • Industry bodies and the private sector working in partnership with the community or government on initiatives directly supporting women and girls.
How much? The 2020 Investing in Women funding program will fund projects according to stages of development. There are three categories of grant funding available for this grant round. A total of $400,000 is available in this round.
When is it open? Applications open at 9AM (AEST) on Monday 4 May 2020 and close at 11:59PM (AEST) on Sunday 31 May 2020.
Administered by: Women NSW
Further Information https://www.women.nsw.gov.au/commissioning/investing-in-women-funding-program

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

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2020 NSW Women of the Year Awards
Purpose Now in their ninth year, the NSW Women of the Year Awards recognise and celebrate the outstanding contribution made by women across NSW to industry, communities and society.
Who can apply? Anyone can nominate providing they have the consent and full contact details of the woman they are nominating. Self-nominations are not accepted. **There are seven state-wide Award categories:** NSW Premier's Woman of the Year; NSW Aboriginal Woman of the Year; Community Hero; Harvey Norman Young Woman of the Year; Rex Airlines Regional Woman of the Year; NSW Business Woman of the Year; First State Super Lifetime Achievement
How much? Finalists will be invited to attend the event on 5 February 2020 in Sydney and any finalist from outside metropolitan Sydney, Wollongong and Newcastle will be provided with air travel to attend. All finalists will also have their nomination forms forwarded to the Honours Secretariat for consideration in the 'Australian of the Year Awards'.
When is it open? Submit your nomination by 5pm on Friday 25 October 2019
Administered by: Women NSW
Further Information https://www.women.nsw.gov.au/news-and-events/women-of-the-year

Her Sport Her Way
Purpose provides up to $2.6 million over four years to assist our state sporting organisations grow their game for women and girls, reduce barriers to participation, and promote inclusive sport experiences.
Who can apply? NSW state sporting organisations and state sporting organisations for people with disability.
How much? Grants from $5,000 - $50,000 Applicants may apply for multiple projects, or multiple locations however the maximum available to any one organisation is $50,000 p.a..
When is it open? • Program open: 19 August 2019 • Think Tank one: 21 August 2019 • Think Tank two: 28 August 2019 • Applications close: 16 September 2019
Administered by: Office of Sport NSW
Further Information https://sport.nsw.gov.au/clubs/grants/her-sport-her-way

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Indigenous

Indigenous Advancement Strategy – Community Lead Proposals
Purpose The NIAA considers grant proposals that address a need for Aboriginal and Torres Strait Islander people. Proposals must be developed with the community or group who will be impacted by the activity.
Who can apply? At a minimum you must • be a legal entity with full legal capacity to enter into a project agreement with the Commonwealth • have an Australian Business Number (ABN) and be registered for GST if required • not be bankrupt or subject to insolvency proceedings
How much? Varied
When is it open? Applicants should discuss their initial proposal with the Department, you must submit an initial proposal form before applying for funding. After you have received feedback from the Department, you can then decide to submit an application for funding. Applications may be made at any time.
Administered by: NIAA
Further Information https://www.niaa.gov.au/indigenous-affairs/grants-and-funding/community-led-proposals https://www.niaa.gov.au/resource-centre/indigenous-affairs/indigenous-advancement-strategy-grant-guidelines-march-2016

Indigenous Advancement Strategy – Tailored Assistance Employment Grants
Purpose Tailored Assistance Employment Grants connect Aboriginal and Torres Strait Islander peoples with real and sustainable jobs. There are three streams of funding - Employment, School-based and Cadetships. Activities should increase employment and retention rates, work-readiness, successful transition of students into employment and/or lead to certified o transferable qualifications.
Who can apply? At a minimum you must • be a legal entity with full legal capacity to enter into a project agreement with the Commonwealth • have an Australian Business Number (ABN) and be registered for GST if required • not be bankrupt or subject to insolvency proceedings
How much? Varied
When is it open? Applications may be made at any time.
Administered by: NIAA
Further Information https://www.niaa.gov.au/resource-centre/indigenous-affairs/tailored-assistance-employment-grants-fact-sheet https://www.niaa.gov.au/resource-centre/indigenous-affairs/indigenous-advancement-strategy-grant-guidelines-march-2016

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

NAIDOC week funding
Purpose NAIDOC grants support communities to celebrate the histories, cultures and achievements of Aboriginal and Torres Strait Islander peoples during NAIDOC Week. Activities should be held during NAIDOC Week in July. Applicants are strongly encouraged to align their project with the annual NAIDOC theme.
Who can apply? Aboriginal and Torres Strait Islander and non-Indigenous legal entities may apply for NAIDOC funding. Community groups that may not be eligible to apply for funding are encouraged to consider partnering with an eligible organisation.
How much? Total Amount Available (AUD): $1,400,000.00
When is it open? Applications are now open and will close on Monday 30 March 2020 at 8pm.
Administered by: NIAA
Further Information https://www.niaa.gov.au/indigenous-affairs/grants-and-funding/naidoc-week-funding

Multicultural

Celebrating Diversity Grants
Purpose To assist community projects, events and activities that foster community harmony and celebrate cultural diversity as a precious part of our identity and way of life. **Events** – Funding for festivals and events that bring communities together, showcase the benefits of cultural diversity and promote social cohesion and community harmony. **Projects** – Funding to support new projects and initiatives that bring communities together and make a lasting positive impact on social cohesion at the grassroots level.
Who can apply? • Non-profit sharing community organisations • Local councils
How much? • Up to $10,000 for the Events Category • Up to $40,000 for the Projects Category
When is it open? **Round three:** Celebrating Diversity Grants – Events (funding for events from 1 July 2020 to 31 December 2020) Open for Applications from 3 February - 13 March 2020
Administered by: Multicultural NSW
Further Information https://multicultural.nsw.gov.au/grants/

Grant OPEN or UPCOMING at time of update
Grant not currently available

COMPACT Grants (Community. Partnership. Action.)
Purpose supports partnerships and collaboration between community, non-government, youth sports, arts/media, educational organisations and the private sector by providing grant funding for innovative, evidence-based community projects. **Volunteers & humanitarians:** includes methods to engage young people in volunteering, civic activities, charity and local and/or international humanitarian work with a clear benefit to local communities. **Sports for social cohesion:** includes methods to engage young people, break down barriers, reinforce positive messages, and create support networks, mentoring opportunities and positive role models.
Who can apply? • The host organization (grant recipient) must be a non-profit sharing organisation • Named partners (other from the host organisation) must have agreed in writing to be a partner in the project. • Named partners (other from the host organisation) may be non-profit sharing organisations.
How much? projects valued from $50,000 to $150,000 per year for up to two years.
When is it open? Applications close 24 August 2018 at 5pm
Administered by: Multicultural NSW
Further Information https://multicultural.nsw.gov.au/communities/compact/

Disability

Para-sport Equipment Fund
Purpose Designed to provide opportunities for Australians with disabilities to participate and compete in Para-sport by addressing the challenges associated with the high cost of Para-sport equipment.
Who can apply? There are extensive eligibility criteria for these grants, both Individual and Program. Visit https://www.paralympic.org.au/wp-content/uploads/2019/04/Para-sport-Equipment-Fund-Guidelines-and-Conditions.pdf to read more
How much? Paralympics Australia will work directly with businesses to purchase the equipment. Equipment may be partially or fully funded.
When is it open? • Round 5 Applications Close: 5pm, Friday 26 June 2020 • Notifications will be made on Friday 14 August.
Administered by: Paralympics Australia
Further Information https://www.paralympic.org.au/programs/equipment-fund/

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Sport Access Foundation Grants
Purpose This year, Sports Access Foundation (SAF) is offering a range of grants that are focussed on the mental health and well-being of young Australians.
Who can apply? Children / teenagers aged 7-17 years with a physical or intellectual disability
How much? 10 x $250 – BlueScope Building Up Grants 4 x $500 – PICA Group Kick Start Grants 2 x $1000 – SAF Pathway to Paralympics Grants 4 x $250 – SAF No Barriers Grants
When is it open? • Applications Close: Friday 21 August 2020
Administered by: Sport Access Foundation
Further Information http://sportaccessfoundation.org.au/what-we-do/our-grants https://www.sportaccessfoundation.org.au/what-we-do/2020-grants

Capacity Building

2019 Social Investment Grants Program
Purpose The program awards grants to support NFP organisation in their quest to help excluded, marginalised and disadvantaged people. The 2019 theme casts the net much wider and encourages all organisations that are 'building capacity' to apply.
Who can apply? • Applicants must be a not-for-profit organisation • The grant will only support projects that benefit communities in Australia • Limited to NFP organisations with an annual turnover greater than $50k and no more than $5M
How much? A total grant pool of $350,000 is available in 2019. Applications can be made for grants of either $25,000 or $50,000.
When is it open? Applications will open 1 May 2019 and close at 5pm AEST on Friday, 31 May 2019.
Administered by: Community Sector Banking (Bendigo bank)
Further Information https://www.communitysectorbanking.com.au/grants

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Local Buying Foundation Grants
Purpose To build on the local capabilities and opportunities for growth in current and emerging industries, by supporting projects and programs which facilitate workforce development, innovation and the productive capacity of business and industry to grow the potential of their regional economies.
Who can apply? • There are two funding opportunities for projects or programs that benefit businesses in or across Muswellbrook, Singleton, and/or Upper Hunter Shire. • LBF B.I.G. Futures Fund – this fund is open to business, economic and industry groups. • LBF Funding Round – open to business, not for profit organisations, economic and industry groups.
How much? • There is no set amount for these grants, but you can contact LBF Project Officers to discuss your submission and the recommended application amount - info@localbuyingfoundation.com.au or 1800 536 663.
When is it open? • Round 2 – Open now and closes on 31 July 2020 • Round 3 – Open now and closes on 30 October 2020
Administered by: Local Buying Foundation
Further Information https://localbuyingfoundation.com.au/funding/

Individuals / Scholarships

dAIS Athlete Grants
Purpose As part of the Australian Institute of Sport (AIS)'s high performance strategy, the dAIS scheme aims to provide athletes with direct financial support to enable them to focus on training and competitions to achieve the strategy targets in Olympic, Paralympic and Commonwealth Games sports.
Who can apply? Athletes are nominated by their National Sporting Organisation (NSO) to receive a dAIS grant if they: • achieved a top 1-8 position result at a recent world championship level event and are expected to maintain that level of performance; or • demonstrate potential to achieve a podium result at a future world championship level event, and meet certain other eligibility criteria as set out in these guidelines.
How much? • Grant amounts are determined by results at a world championship or equivalent event in the previous 12 months.
When is it open? • Round 1 – NSO nominations October each year • Round 2 – NSO nominations March/April each year
Administered by: Australian Institute of Sport
Further Information https://www.sportaus.gov.au/grants_and_funding/dais_athlete_grants

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Local Sporting Champions
Purpose The Local Sporting Champions program provides financial assistance for coaches, officials and competitors aged 12-18 participating in state, national or international championships.

Who can apply? / Eligibility
Applicants must meet the following criteria:
• Be turning 12 to 18 years of age in the same calendar year as the nominated championships.
• Be an Australian citizen or have been granted permanent resident status, residing in Australia.
• Be participating as an athlete, coach, or match official in:
  ○ an official state championships endorsed by the relevant Sport Australia recognised national sporting organisation (NSO) or a School Sport Australia member body; or
  ○ an official national championship endorsed by the relevant Sport Australia recognised NSO or School Sport Australia; or
  ○ an international competition as a member of an official Australian team, endorsed by a Sport Australia recognised NSO or School Sport Australia.
• Those attending a state championship must be living more than 125km from the championships venue and travelling greater than 250km return to participate in the nominated championships*.
• Must complete and submit the application prior to the nominated championships commencing**
• May receive a maximum of two grants in the same allocation year (1 April 2020 – 31 March 2021) for attending either:
  ○ one state or national championships and one international competition; or
  ○ two different international competitions.
• Must incur out-of-pocket expenses equal to, or greater than, the grant amount they are eligible to receive.

How much? • Base Grant: $500 • Applicants travelling 800km - 1999km to their nominated championships: + $100 • Applicants travelling internationally or greater than 2000km to their nominated championships: + $200 • Applicants residing in a rural electorate: + $50
When is it open? Applications are currently suspended due to the Coronavirus pandemic but should re-open soon.
Administered by: Australian Government (Australian Sports Commission)
Further Information https://www.sportaus.gov.au/grants_and_funding/local_sporting_champions

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Age Specific Programs

Youth Opportunities Program
Purpose Provides one-off, time-limited grants to fund new projects that enable young people to participate in community development activities.
Who can apply? • Non-government organisations • Local government
How much? Up to $50,000 for projects in 2020
When is it open? Open: 23 May 2019 Close: 5pm 16 July 2019
Administered by: NSW Family and Community Services
Further Information http://youth.nsw.gov.au/youth-opportunities/

2020 NSW Seniors Festival Grants Program
Purpose Funding to organisations and councils to run local festival events and activities that provide opportunities for people over 60 to remain active, healthy, engaged and contributing to their local communities. 2020 Seniors Week is in Feb
Who can apply? Category 1 and 2 not-for-profit organisations charitable organisations public companies limited by guarantee local government authorities based in NSW Category 3 local government organisations only
How much? Three funding categories are available to distribute $200,000 across the state: • Category 1: Up to $1,000 for small-scale local community events and activities. • Category 2: $1,001 – $5,000 for larger local community events and activities. • Category 3: $5,001 - $10,000 to local government organisations only to hold large scale community and regional events and activities.
When is it open? Opens 24 June 2019 Closes 9 August 2019
Administered by: Seniors Festival NSW
Further Information https://www.seniorsfestival.nsw.gov.au/events/nsw-seniors-festival-grants

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

FRRR ABC Heywire Youth Innovation Grants
Purpose Assist not-for-profit community-based organisations in rural, regional and remote Australia adopt and act on one of the seven innovative Heywire project ideas. Must address one of the following: a) Build community resilience b) Develop organisational resilience and capacity c) Enhance environmental sustainability d) Foster cultural vibrancy e) Encourage lifelong education & training f) Strengthen the local economy g) Improve community health & social wellbeing
Who can apply? • All not-for-profit community-based organisations with an ABN or Incorporation Certificate. • Councils are eligible to apply with strong evidence of youth support and engagement • Schools are eligible to apply, with strong evidence of youth support and engagement. • All applicants must have policies and procedures around Working with Children Checks and complaints.
How much? Total of $100,000 available.
When is it open? Applications are now open and close at 5pm AEST on Tuesday, 26 May 2020.
Administered by: Foundation for Rural & Regional Renewal
Further Information https://www.frrr.org.au/grants/Heywire-youth-innovation

Better Ageing Grant Program
Purpose The program aims to prevent and reduce the impact of chronic disease and increase overall physical and mental health of older Australians. The objective is to improve older Australians overall health and wellbeing, particularly those less active by: • enhancing the understanding and benefits of regular physical activity • improving access to sport and physical activity opportunities • enabling regular engagement in sport and physical activity; and • enhancing the capability and capacity of organisations and staff to deliver age-appropriate activities.
Who can apply? • Sporting organisations and sporting organisations for people with disability • Non-government organisations • Local government
How much? Up to $2million over a two-year period
When is it open? Opens 20 September 2018 Closes 31 October 2018 at 5pm
Administered by: Sport Aus
Further Information https://www.sportaus.gov.au/grants_and_funding/better_ageing

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Veteran and Community Grants
Purpose To maintain and improve the independence and quality of life for members of the Australian veteran community by providing funding for projects that sustain or enhance health and wellbeing. Deliver projects that are sustainable, financially viable and have an ongoing benefit for members of the Australian veteran community; and that increase opportunities for members of the Australian veteran community, associated with social activity and community participation and/or improve health behaviours and support healthy places.
Who can apply? you must be one of the following entity types: • Indigenous Corporation • Company • Cooperative • Incorporated Association • Statutory Entity • Trustee on behalf of a Trust • Unincorporated Association
How much? The Australian Government has announced a total of $2,360,000.00 (GST exclusive) for the 2019-2020 financial year. There is no minimum or maximum grant amount.
When is it open? 1 March 2019 to 27 February 2020.
Administered by: Department of Veterans' Affairs
Further Information https://www.communitygrants.gov.au/grants/veteran-and-community-grants-0

Pilot Modified Sport Program
Purpose To design and deliver a modified version of their sports aimed at engaging older people which deliver the following outcomes: • Older people in NSW actively participating in sports through opportunities that have been designed around their needs • Playing modified sports becomes a normal part of a routine for program participants • Health and wellbeing benefits of participants are captured and evaluated to inform the costs and benefits of scaling the program
Who can apply? • Sporting Organisations
How much? Each pilot program will be delivered for a fixed price of no more than $16,000 GST exclusive.
When is it open? Opens 8 March 2019 and closes on 27 February 2020
Administered by: NSW FACS

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Sport Specific

Australian Cricket Infrastructure Fund (ACIF)
Purpose The ACIF will provide more than $4.68 million annually (up until 2020-21) to fund improved community cricket infrastructure, with a focus on growing participation and promoting accessibility and inclusivity in Australian cricket.
Who can apply? • clubs, associations, schools and local councils
How much? • Grants of up to $30,000 will be awarded to successful applicants
When is it open? Round 2 is currently on hold but should re-open soon.
Administered by: Cricket Australia
Further Information To download ACIF guidelines, please click here. Cricket NSW Grants https://cricketnsw.com.au/support/grants

St George Footy Grants
Purpose To help footy clubs keep the lights on and provide much needed support to local community clubs in a time when Australians are doing it tough.
Who can apply? • Clubs, players, parents, volunteers
How much? • Total grant pool of $200,000
When is it open? Closes at midnight on 30 June 2020
Administered by: St George Bank
Further Information https://www.stgeorge.com.au/about/community-sponsorship/footy-grants

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Safe Shooting Program
Purpose • Increase opportunities for the community to safely participate in the sport of shooting • Improve the safety of shooting facilities that are used by the community • Assist people from groups that traditionally face barriers to participation or access to shooting facilities • Provide educational programs and opportunities to improve safety and compliance. The focus for the 2018-2019 round of funding returns to the traditional objectives of the program – the program encourages smaller organisations to continue to submit applications to enable clubs and ranges to connect with the new online systems developed by the NSW Firearms Registry. For the 2018-2019 year one off 'micro-grants' that do not require significant in-kind support or multiple quotes for a small non-ongoing project will also be considered
Who can apply? • NSW incorporated, community based not-for-profit Shooting, Hunting and Collecting Clubs • Shooting ranges in NSW approved and administered by the NSW Firearms Registry
How much? $500 - $20,000
When is it open? Applications open 6 September 2018 and close 5pm, 8 November 2018
Administered by: NSW Government (Office of Sport) on behalf of the Police Policy Office, NSW Department of Justice
Further Information https://sport.nsw.gov.au/clubs/grants/safeshooting

Surf Club Facility Program
Purpose To assist surf clubs throughout NSW to develop their facilities to increase the usage, safety and participation in surf lifesaving clubs in NSW for the benefit of their members and the wider community.
Who can apply? • Surf Life Saving Clubs in NSW • SLSNSW Branches are able to apply for surf club related works eg. Storage sheds for emergency equipment. However, they will only be considered if all applications from surf clubs in the round receive funding
How much? $30,000 - $350,000
When is it open? Until 5pm Friday 31 March 2020
Administered by: NSW Government (Office of Sport)
Further Information https://sport.nsw.gov.au/clubs/grants/SCFP

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

NSW ICC World T20 2020 Cricket Legacy Fund
Purpose The Fund will provide assistance to community cricket clubs, associations and local councils. The Fund aims to improve cricket facilities and supporting infrastructure, increase participation opportunities, improve female player pathways and enable hosting of elite cricket content in Regional NSW.
Who can apply? • Incorporated clubs, and associations, bodies or deliverers that are recognised by CNSW. • Councils located in NSW
How much? • **Infrastructure** – minimum $15,000 ex GST – fund may support up to 50% of net project costs with maximum funding contribution of up to $200,000 ex GST • **Female programs and resources** – minimum $2,500 ex GST – fund may support up to 50% of the net project costs with maximum funding contribution of up to $50,000 ex GST • **Regional event content** – minimum $20,000 ex GST – fund may support up to 50% of the net project costs with maximum funding contribution of up to $100,000 ex GST
When is it open? 28 May 2019 – 5pm, Monday 15 July 2019
Administered by: NSW Government (Office of Sport) on behalf of Cricket NSW
Further Information https://sport.nsw.gov.au/clubs/grants/t20worldcupfund

Growing Cricket for Girls Fund
Purpose To support Community Cricket Associations, Clubs, School Sporting Associations and Schools to create new playing opportunities and developing existing competitions for teenage girls across the country.
Who can apply? Community Cricket Associations, Clubs, School Sporting Associations and Schools
How much? Funding is available for 2 years • Community Cricket and School Sporting Associations – up to $5000 in Year 1 and up to $2,500 in Year 2 • Clubs and secondary Schools – up to $2000 per year
When is it open? Round 1 – 30 April 2018 to 30 June 2018 Round 2 – 23 July 2018 to 21 September 2018
Administered by: My Cricket Community
Further Information https://community.cricket.com.au/clubs/a-sport-for-all/growing-cricket-for-girls

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Let's Light Up Football
Purpose Improve the quality of light at community football facilities and experience for players, referees, coaches' administrators and spectators. Provide additional open space to play more football, and an inviting and safe environment to participate in
Who can apply? • Football NSW affiliated clubs • Football NSW Member Associations • Local Councils/Schools in conjunction with a Football NSW affiliated Club or Member Association
How much? • The level of funding for each project is limited to 20% of the total project cost with a maximum of $20,000.
When is it open? Applications OPEN Tuesday 30 April 2019 Applications CLOSE Monday 15 July 2019
Administered by: Football NSW
Further Information https://footballfacilities.com.au/lets-light-up-football/

NSW Golf Foundation
Purpose The New South Wales Golf Foundation is a charitable body that administers and manages grants throughout the NSW golf community. The foundation encourages the development of the game when barriers such as location or adversity prevent people from taking part. Its vision is to build a bright and vibrant future for golf.
Who can apply? Clubs and supporting organisations who can demonstrate hardship or who are growing Golf in NSW
How much? No fixed amount
When is it open? No fixed timeline – applications can be made at any time.
Administered by: Golf NSW and ASF
Further Information https://www.golfnsw.org.au/nsw-golf-foundation/

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Volkswagen Grassroots Grants (AFL)
Purpose The Sydney Swans and Volkswagen have teamed up to deliver community AFL clubs over $50,000 in prizes with a new Volkswagen Golf Alltrack and five $2,000 grants on offer to go towards facility improvements, club programs, uniforms or training equipment.
Who can apply? Grassroots AFL Clubs
How much? 5 x $2,000 grants available and chance to win a Volkswagen Golf Alltrack (valued $44,649)
When is it open? Open 10 June 2019 – closes 22 July 2019
Administered by: Sydney Swans
Further Information https://www.sydneyswans.com.au/community/participation/vw-grassroots-grants

Hyundai Goals for Grassroots
Purpose The program is linked to Australia's national football competition – Hyundai A-League, and is in operation during every round of the season, including the Grand Final.
Who can apply? Junior football clubs can apply via the online registration form. All eligible entries will be reviewed by a Hyundai Help for Kids panel and junior club grant recipients will be selected based on the worthiness of the application.
How much? The selected junior club is issued with an array of match day benefits including match tickets and receive a guaranteed $1,000 grant plus an additional $1,000 for every goal that the home team scores (up to maximum of $10,000 per game).
When is it open? • Applications close on 12 April, 2020.
Administered by: Hyundai A League
Further Information https://hyundaihelpforkids.com.au/g4gr-registration/

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Community Swimming Grants
Purpose The Community Swimming Grants Program provides support to help providers of swimming and aquatics activities get inactive people swimming in their local community and improve the system of sport and physical activity by targeting populations at risk of inactivity, across all life stages, specifically people with disability and people from culturally and linguistically diverse communities
Who can apply? Organisations with the capability to provide or facilitate the provision of swimming and aquatics activities (including but not limited to learn to swim, water safety, aquatics fitness or play and competitive swimming programs and activities). Eligible organisations may include: Learn to swim providers, Aqua fitness providers, Aquatics facilities, Swim Clubs, Other aquatics sport clubs (e.g. Water Polo Clubs.), Community organisations, Charity organisations, Councils, Schools, Universities, State or Territory Sport Organisations.
How much? • Eligible organisations may apply for grants between $5000 and $10 000 +GST.
When is it open? open 30 September 2019 and close at midnight on 8th November
Administered by: Swimming Australia
Further Information https://www.swimming.org.au/community-swimming-grants

You Grow Girl – Netball Grants
Purpose To support netball clubs and associations with developments and improvements to their community, whether that be through upgrading of facilities, developing skills, purchasing equipment, supporting club members, etc.
Who can apply? • Entries are open to any Australian netball club or association. • Clubs and associations should have a specific project in mind for how the grant will be used to benefit their local community.
How much? • 50 x $2,000 grants • 5 x $20,000 grants
When is it open? • Entries for 2019 have closed. • Entries will open again soon in 2020.
Administered by: Woolworths and Netball Australia
Further Information https://yougrowgirl.netball.com.au/grants/

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Technology

Website Build and Match Fund Grant
Purpose This program is to help charities organisations to establish or redevelop its website, with the aim of boosting digital presence and maximising fundraising efforts.
Who can apply? Small or medium sized non-profit organisation, with a revenue range between AU$0.3m and $30m
How much? 100% of the strategy, design, build and launch for a new feature-rich website, delivered by Joyful.org – and first $1,000 raised through new website will be matched
When is it open? Closing 30 June 2019
Administered by: The Institute of Technology in Australia & New Zealand
Further Information https://www.titan.org.au/match-fund-and-website-build

Defibrillator Program

Local Sport Defibrillator Grant Program
Purpose To provide NSW sports clubs the opportunity to acquire an automated external defibrillator (AED) package for their club or sports facility at a reduced cost.
Who can apply? • Incorporated, not-for-profit grassroots sports clubs in NSW • Applications from licenced clubs may be considered providing the project benefits the sport and not the licenced premises • Sports clubs associated with a school, church or university providing they are an incorporated not for profit club in their own right • Councils on behalf of eligible sports clubs that currently share facilities based in NSW
How much? Up to 50% of the AED package to the maximum amount determine by the zone of the applicant. (Zone 1 - $1,250 / Zone 2 - $1,300 / Zone 3 - $1,400).
When is it open? Now open – assessments 30 September 2019, 25 November 2019, 24 February 2020, final applications close 5pm Wednesday 8 April 2020).
Administered by: NSW Government (Office of Sport)
Further Information https://sport.nsw.gov.au/clubs/grants/defibrillator

Grant OPEN or UPCOMING at time of update
Grant not currently available

Document updated – 22 June 2020

Appendix 3: Funding Opportunities

General Community Grants provided by Business

AMP's Tomorrow Fund
Purpose AMP's Tomorrow Fund awards up to $1 million in grants each year to amazing Australians doing great things in their communities. Grant recipients work in a diverse range of fields and include artists, athletes, social innovators, scientists, educators, disability advocates, technologists, filmmakers, fashion designers, medical researchers and musicians. The grants can be used for a range of activities, including travel, equipment, study costs, research and more.
Who can apply? Australian citizens or permanent residents are eligible to apply for an AMP Tomorrow Fund grant. There and very few restrictions and no age limit.
How much? AMP Tomorrow Fund grants of between $5,000 and $100,000 can fund a diverse range of activities. The money could be used for training and travel costs associated with competing in a sport, study assistance while you work on research or small business funding for an innovative idea.
When is it open? Applications are now open until 4pm (AEST) on Wednesday 15 April.
Administered by: AMP Foundation
Further Information https://www.ampstomorrowfund.com.au/ https://www.ampstomorrowfund.com.au/faqs/

Jetstar Flying Start
Purpose To help community groups and organisations across Australia to fund a project that will enrich the lives of people in their local community.
Who can apply? Entry is open to not-for-profit community groups and organisations of any size, who can be classified into one of the following categories: Charity, Educational and Health Organisations, Arts Group or Organisation, Sporting Group or Organisation.
How much? Each grant will be worth $30,000, comprising $15,000 cash and $15,000 worth of Jetstar travel.
When is it open? 1 Apr 2019 to 30 Sept 2019
Administered by: Jetstar
Further Information https://www.jetstar.com/au/en/flyingstart

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Sunsuper's Dreams for a Better World Community Grants
Purpose Sunsuper's community grants are here to assist your not-for-profit organisation or community group dreams of helping to create brighter futures for Australians or a more active community or support others to live better
Who can apply? To qualify, your dream must aim to make a positive difference in the community, and it must also: • benefit a registered community cause, charity group or not-for-profit organisation (and not an individual) • be based in Australia with funds being spent in Australia • be able to be undertaken in the next 12 months • fit with the round theme
How much? • Total of $150,000 available
When is it open? There are three rounds, with all three closing on 26 June, 2020. • Round 1: Better Living • Round 2 – Brighter Futures • Round 3 – Active Community
Administered by: Sunsuper
Further Information https://dreamsforabetterworld.com.au/community-grants

Qantas Regional Grants
Purpose Our new Regional Grants Program will provide financial, flight and marketing support to community groups and organisations to help further their causes and projects that help deliver direct services or benefits to regional communities.
Who can apply? Entry is open to Australian based individuals, not-for-profit community groups and organisations of any size, who are seeking funding to help enhance the lives of people in regional communities
How much? $5 million in grants - $1 million each year over five years The Qantas Regional Grants program will offer recipients a combination of: • Cash Grant • Flights in kind • Marketing support
When is it open? • 2020 Grants program has been suspended due to Coronavirus. The program will re-open in 2021.
Administered by: Qantas
Further Information https://www.qantas.com/au/en/about-us/our-company/in-the-community/qantas-regional-grants.html#about-the-program

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

The Awesome Foundation
Purpose The Awesome Foundation is an international philanthropic organization devoted to forwarding the interest of awesomeness in the universe. Every month TAF award a no-strings-attached grant of $1,000 to a project deemed 'Awesome.' Projects include – Innovative ideas, ideas with passion and purpose, local projects and community benefit.
Who can apply? Anyone is eligible for a grant — individuals, groups, and organizations alike. If you can fill out the application form, you can apply.
How much? $1,000 grants every month
When is it open? Ongoing – you can apply at any time.
Administered by: The Awesome Foundation
Further Information Sydney - https://www.awesomefoundation.org/en/chapters/sydney Lake Macquarie - https://www.awesomefoundation.org/en/chapters/lakemac

Budget Direct Sponsorship
Purpose Budget Direct are strong believers in supporting local communities and want to help groups throughout Australia in their efforts to build happy and healthy neighbourhoods. This sponsorship aims to help those striving to make a difference in their local community, but in need of financial assistance.
Who can apply? Budget Direct are open to sponsoring registered organisations/associations that; • Provide local or state-wide community services • Run community awareness and education programs • Promote health and wellbeing – e.g. sports clubs • Support in need or at-risk Australians • Help build strong, vibrant communities
How much? $1,000, $2,500 or $5,000 sponsorship amounts available
When is it open? Applications open on 1 March 2020 and close on 31 May 2020.
Administered by: Budget Direct
Further Information https://www.budgetdirect.com.au/about-us/sponsorships.html

Grant OPEN or UPCOMING at time of update
Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Competitions and Raffles

Play for Purpose
Purpose Fundraising raffle is free for clubs to participate in and will give clubs access to large prize pools and a powerful e-commerce technology, with no financial risk.
Who can apply? • Licensed Sporting Clubs in Australia can register to raise funds • Raffle entry is open to residents of Queensland, New South Wales, Australian Capital Territory, Victoria, Tasmania and South Australia who are 18 years of age or older.
How much? A prize pool of $500,000 is available for raffle winners. Clubs can raise funds by selling tickets, with a minimum of 50% of every ticket sold returned to you. Clubs can sell tickets through 3 different channels. Play for Purpose main website, your own dedicated customised website and peer-to-peer sites where individuals or teams can fundraise on your behalf.
When is it open? • Draws open and close every 2 to 3 months
Administered by: Sport Australia, 50/50 Foundation (Tabcorp)
Further Information https://playforpurpose.com.au

Women in Sport Photo Action Awards #WISPAA
Purpose WISPAA aims to generate greater recognition and respect for the skill, strength and athleticism of women actively participating in sport.
Who can apply? Open to both Amateur and Professional photographers for action photos of a woman or women actively participating in sport. The action photo must be of an Australian sportswoman or sportswomen participating in sport at any level and needs to have been published in the traditional, digital, or social media between May 1, 2019 – April 30, 2020.
How much? Professional Category winner will receive $5,000 Nikon estore voucher and Amateur Category winner will receive $3,000 Nikon estore voucher.
When is it open? Entries close at midnight on May 31, 2020.
Administered by: Women Sport Australia
Further Information https://www.womensportaustralia.com.au/wispaa/

Grant OPEN or UPCOMING at time of update

Grant not currently available

Appendix 3: Funding Opportunities

Document updated – 22 June 2020

Appendix 4: Facility Classification

State Level Facility

These are the facilities that meet the requirements of nominated sport or recreation peak bodies to conduct training at a State level or hold a State 'Open' event and/or a facility that meets the requirements of nominated sport or recreation peak bodies to conduct training or an event at a National level or under National rules. They may also be a recreation facility that has a unique/high profile attraction that attracts people from wide catchments including interstate and overseas.

Characteristics include:

- a range of large scale higher standard facilities (i.e. elite level sporting facilities, grandstands)
- attracts large numbers of patrons from outside the Council area
- high usage by a range of clubs/users
- high spectator numbers
- capable of catering for state, national and/or international level events
- Incorporates a unique quality, feature or facility that draws people from wide catchments including interstate and/or overseas.

These facilities attract users and visitors from within and outside the State and all are managed by State Government or private industry. They are predominantly recreation based.

Regional Level Facilities

A facility is Regional if it attracts users from a substantial part of the Council area as well as outside of the Council area. They tend to cater for large numbers of people, teams or individuals beyond a local area e.g. a multi-court indoor recreation centre, and an outdoor sporting complex of a high standard.

Characteristics include:

- Substantial facilities e.g. large club rooms, high number of courts, high standard lighting suitable for night competitions
- Usage by a range of clubs/users
- Features a specialised single purpose facility
- More than one playing/competition area
- Generally, attracts patrons from within and outside the Council area
- May have significant infrastructure such as sealed car parking and substantial fencing.

District Level Facilities

District facilities have a wider catchment than just a small number of towns or villages, however they do not have the level of infrastructure that a regional facility has.

Features include:

- Range of facilities e.g. club rooms, changerooms, multiple tennis/netball courts, sports lighting suitable for training (minimum)
- Used by a large club or significant number of users
- At least one reasonably high-quality playing/competition area
- Generally, attracts patrons from within, but possibly outside the Council area for special events
- Infrastructure such as adequate car parking and fencing.

These range from outdoor sporting complexes that cater for sports such as football, tennis, netball and cricket to specialist facilities for activities such as shooting and equestrian.

Local Level Facilities

Local recreation and sport facilities cater for activities primarily targeted at the population of a township or village. Characteristics include:

- Basic facilities e.g. toilets, shelter
- Possibly small clubrooms and/or changerooms
- Used for low-level competitions, junior, casual and social activities
- Generally, attracts patrons from only within the local community
- Caters for local club activities but not district and higher-level competitions

The majority of facilities provided within the Cootamundra-Gundagai Regional Council area are of a local standard.

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[iii] NSW Government Planning & Environment 2016 *New South Wales State and Local Government Area Population Projections* https://data.nsw.gov.au/data/dataset/population-projections-2011-2036-2016-series

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[v] NSW Government Office of Sport 2019 *Participation in sport and active recreation*. Accessible via https://sport.nsw.gov.au/sectordevelopment/participation

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[viii] Australian Sports Commission. 2019. *AusPlay Survey Results January 2018 –NSW*. Accessible via https://www.clearinghouseforsport.gov.au/research/smi/ausplay/results/state

8.1.2 DRAFT WORKPLACE SURVEILLANCE POLICY AND DRAFT USE OF BODY WORN VIDEO CAMERA PROCEDURE

DOCUMENT NUMBER	330484
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	The adoption of the policy will assist in legislative compliance.
POLICY IMPLICATIONS	Adoption of the attached Draft Workplace Surveillance Policy.
ATTACHMENTS	1. Draft Workplace Surveillance Policy ⇩ 2. Draft Use of Body Worn Video Cameras Procedure ⇩

RECOMMENDATION

1. **The Report on the Draft Workplace Surveillance Policy and Draft Use of Body Worn Video Camera Procedure be received and noted.**
2. **The Draft Workplace Surveillance Policy and Draft Use of Body Worn Video Camera Procedure, attached to the report, be adopted.**

Introduction

A Workplace Surveillance Policy was prepared and submitted to the Consultative Committee and General Manager, for consideration and subsequent approval in January, 2019.

More recently, a procedural response was developed for the introduction of body worn video cameras to be used by some Council staff.

Discussion

Councils across Australia are investing in body worn video cameras to assist in the safety of staff as they carry out their duties as part of Workplace Health and Safety legislated requirements.

Research has shown that should a Ranger or Law enforcement Officer be wearing a body worn camera the risk of assault, abuse and unsubstantiated complaints decreases dramatically.

Although there have been no physical assaults on Cootamundra-Gundagai Regional Council staff to date, some staff members (e.g. Rangers and Environmental Health Officers) receive verbal abuse on a regular basis in the course of undertaking their duties.

As detailed in the Draft Use of Body Worn Video Camera Procedure, attached to the report, the body worn video cameras will not be switched on at all times. The video cameras are only for use where a staff member fears for their safety or in any event that may assist in their protection whilst performing their daily duties.

Rangers and Environmental Health Officers are the only staff, at this stage and in the foreseeable future, to be issued with the cameras which will be utilised only as required. The processes detailed in the documents attached to the report will be reviewed with staff regularly to ensure the optimum process is for the use of the body worn cameras is achieved.

Workplace Surveillance Policy

Policy Approval and Distribution

Approved by	General Manager
Responsible Officer	Madlin Snell, Risk HSE Officer
Council Service Unit	Work Health Safety
Next Review Date	July 2022

Version Control

Ref	Date	Description	Resolution Number
0.1	22 January 2019	Endorsed by the Consultative Committee	
1.0	22 January 2019	Approved by the General Manager	
1.1	28 July 2020	Adopted by Council	

Purpose

The purpose of this Policy is to:

- detail Council's commitment to ensuring that it complies with the requirements of *The Workplace Surveillance Act 2005 (NSW);*
- explain to employees and contractors the types of surveillance that may be carried out in the workplace; and
- explain the responsibilities of management in regards to the introduction of workplace surveillance.

Scope

This Policy applies to all Council employees and contractors, and applies at all Council premises and in Council vehicles, equipment and plant.

Introduction

Council recognises its obligations to ensure, where reasonably practicable, a safe and healthy workplace for its workers and others.

The use of certain devices has the potential:

- **Through the provision of GPS tracking devices;** to identify the geographical location of a worker, if they are in need of emergency assistance;
- **Through the provision of CCTV and surveillance cameras;** to deter a possible assailant and reduce the safety risks associated with workers and others, to deter assault, vandalism and criminal activity, and/or to capture evidence for environmental investigations;

- **Through the review of outputs of data;** to investigate and assess hazards and incidents (including near miss) and to manage the identified risks in accordance with Work Health and Safety (WHS) requirements.
- **Through the review of outputs of data;** to investigate allegations of non-compliance with Council's Code of Conduct.

Legislative Framework

Industrial Relations Act 1996 (NSW)	State Records Act 1998 (NSW)
Local Government Act 1993 (NSW)	Surveillance Devices Act 2007 (NSW)
Workplace Surveillance Act 2005 (NSW)	Workplace Surveillance Regulations 2012 (NSW)
Government Information (Public Access) Act 2009 (NSW)	Privacy and Personal Information Protection Act 1998 (NSW)

Review Period

This document is to be reviewed every three (3) years to ensure that it remains relevant and meets legislative requirements.

Related Documents

Motor Vehicle Use Policy	Workplace Health and Safety Policy
Code of Conduct	Use of I.T and Communication Devices Policy
Procurement Policy and Procedure	Records Management Policy

Definitions

An outline of the key definitions of terms included in the policy.

Worker	In this policy, a Worker has the same meaning as Worker under Section 7 of the *Work Health and Safety Act 2011*, being: a) an employee, or b) a contractor or subcontractor, or c) an employee of a contractor or subcontractor, or d) an employee of a labour hire company who has been assigned to work in the person's business or undertaking, or e) an outworker, or f) an apprentice or trainee, or g) a student gaining work experience, or h) a volunteer, or i) a person of a prescribed class.
Council	Cootamundra-Gundagai Regional Council.
WHS	Work Health and Safety.
HSE	Health Safety and Environmental.
Workplace	Means premises, or any other place, where employees work, or any part of such premises or place.

Policy Statement

Council recognises they have a number of electronic systems in place which are utilised for surveillance. The surveillance devices used by Council are primarily in place to assist Council to capture relevant data needed for the operation of Council's business, improve service delivery, and enhance safety outcomes.

Tracking Devices

Council, at times, requires workers to work alone and in isolation to the general workplace. To reduce the risks associated with this, Council may introduce tracking devices to identify the location of the worker, should an emergency response be required. Where tracking devices are utilised surveillance will be continuous and ongoing.

Increasingly, Council's vehicles have equipment that provides back to base, real time capability with regard to location, engine revolutions per minute (RPM), gear ratio and other performance data. Where a vehicle is supplied standard with a GPS device, the vehicle will display notification that a GPS device is installed in the vehicle.

Where the provision of the device in the vehicle is optional, a risk assessment process shall be completed to ascertain the need for such device. This will occur prior to any operation or function of such device. If the risk assessment deems it necessary to install a GPS device, the vehicle will display notification that a GPS device is installed in the vehicle.

A WHS/ Risk Officer or Risk HSE Officer shall be involved throughout all risk assessments undertaken under this policy.

Information regarding the tracking system and responsibility for monitoring and receiving alerts is to be determined.

Closed Circuit Television (CCTV)

Council uses CCTV surveillance cameras and overt surveillance devices in and around various Council worksites and facilities. This camera surveillance monitors or records visual images of activities on premises or, in any other place. CCTV camera surveillance will be continuous and ongoing.

Signs are located within each site/location to identify the areas affected by the camera surveillance, and are clearly visible at each entrance to that site or location. In the event where Council is conducting a covert operation in relation to environmental offences and/or investigations, Council will not display signage. However, in such cases, Council staff who are required to work in the vicinity of the (covert) surveillance camera will be formally advised of the cameras presence and location.

Where Council intends to install new CCTV devices, workers will be notified prior to any operation or function of the new installations which occur after the date of acceptance of this policy by Council.

Use of Surveillance Records – Tracking Devices and CCTV

Council may use and disclose confidentially the surveillance records where that use or disclosure is for a purpose related to the matter raised below regarding workers and management of Council.

Council may also use and disclose the surveillance records where that use or disclosure is related to Council's business activities including:

- to a law enforcement agency in connection with an environmental offence or alleged environmental offence, a criminal offence or alleged criminal offence;
- In connection with bona-fide legal proceedings; or
- As reasonably believed to be necessary to avert an imminent threat of serious violence or substantial damage to property.

Examples of instances in which use or disclosure of surveillance records might occur include but, are not limited to:

- Allegations of breaches of Council's Code of Conduct;
- Allegations of poor performance or unacceptable behaviour;
- Allegations of illegal dumping or other environmental offences;
- If there is an assault, or suspected assault of a person;
- If theft of Council's property (or that of a related entity of Council) is suspected or;
- Criminal damage to Council's equipment or facilities (or that of a related corporation of Council) has occurred;
- A serious WHS incident as defined by the *Work Health and Safety Act 2011 (NSW)*;
- By request of a worker and Union representative regarding any bona-fide investigation.

All surveillance records are available under the *Government Information (Public Access) Act 2009 (GIPA)*; however, persons wishing to access these records should be aware that there are provisions under GIPA that may override the release of the information.

Generally, CCTV surveillance records will not be used or disclosed unless that disclosure is:

- for a legitimate purpose related to employment; or
- to investigate allegations of non-compliance with Council's Code of Conduct,
- to a member or officer of a law enforcement agency for use in connection with the detection, investigation or prosecution of an criminal offence; or
- for a purpose that is directly or indirectly related to the taking of criminal proceedings; or
- reasonably believed to be necessary to avert an imminent threat of serious violence to persons or of substantial damage to property.

Information stemming from the use of surveillance, as outlined in this policy, will not be used for the purposes below:

- As the sole and primary means of disciplinary action.
- To target or victimise employees.
- As a form of real time employee performance monitoring.

This means that surveillance information can be used for disciplinary purposes only to substantiate allegations stemming from other sources. This prevents victimisation in the workplace and prevents the potential abuse of power on part of those who have access to the surveillance information.

It has the secondary benefit of not viewing employees under surveillance in terms of Lowest Common Denominator thinking, in that Council expects the worst from their employees. Trust in the workplace is a vital component to increase productivity beyond that of doing merely the bare minimum.

Data Surveillance and Retrieval

The computer usage of workers is not routinely read or monitored, however, they are records of Council and shall be managed accordingly. At times, Council may retrieve or review electronic files, records and correspondence of workers. This applies to all Council's Information and Communication systems including telephones, mobile phones and mobile computing technology. Council also provides a number of software systems, which have the ability to track changes made to data.

Designated workers of Council are also required to utilise a variety of security systems, which provide access to Council sites based on unique logins allocated to workers. Surveillance of workers' use of all of these systems and equipment is undertaken by Council on a continual basis.

Camera Devices

Council frequently uses camera devices to take pictures, or videos, e.g. for the safety of its employees, promotions, press releases, training applications or incident/environmental investigations. At times, this may require including workers, and/or others in the picture, or video. To comply with the relevant legislation, the following shall apply:

- A Council worker authorised to operate a Council camera device shall obtain express, or implied, consent from workers and or others, prior to taking the photograph or video.
- Workers wishing to take pictures or videos from their personal camera device shall respect a person's privacy and obtain express or implied consent from that person or persons prior to taking the picture or video. Council shall devise such policy and procedures to facilitate this approval. In the event where relevant legislation proves that Council can collect evidence/samples as part of an investigation, Council is not required to obtain consent from the person or persons prior to taking the picture or video.
- Pictures or videos of Council processes, procedures or practices shall not be taken without first obtaining permission from the worker's Manager.
- Managers shall ensure that pictures or videos for a use, other than for internal purposes, shall be approved by the Communications Section Manager, prior to use.

Recordings of Conversations

On occasion Council may wish to record conversations. Council will not record a private conversation without the consent, of the principal parties to the private conversation or the persons who took part in the activity, as per the requirements of the *Surveillance Devices Act 2007*.

If expressly agreed, when a recording of a conversation is made in relation to a Council worker who is participating in an investigation, the worker will receive a copy of the recording together with a transcript of the recording which they will then be asked to sign and verify as a true and correct record. This recording cannot occur without the express permission of the worker involved. Council, at no stage, will apply any duress for any interview to be recorded.

Confidentiality and Records

Council workers shall at all times exercise duty of confidentiality. Data shall only be released in compliance with the *Workplace Surveillance Act 2005 (NSW)* and on a need to know basis as prescribed by this policy or by a worker's request.

Non-compliance with duty of confidentiality requirements shall render a Council worker liable to disciplinary procedures which may include termination of employment.

All documents created in relation to this policy will be kept in accordance with the *State Records Act 1998 (NSW)* and Cootamundra-Gundagai Regional Council's Records Management Policy.

Members of the public can make application to access Council's data in accordance with the *Government Information Public Access (GIPA) Act 2009* and the *Privacy and Personal Information Protection Act (PPIPA) 1998*.

For the purposes of determining compliance to this policy, random audits will be undertaken of data generation and collection activities by Council's internal auditor. Audit results shall be reported to the relevant Group Manager for determination and the Consultative Committee for review.

Training

Existing workers of Council shall be notified of the installation and intent of tracking devices, CCTV cameras and data surveillance though the dissemination of this policy.

Workers yet to commence with Council shall be given notification of this policy as part of their offer of employment. By accepting employment with Council, the worker will be consenting to the conducting of surveillance in accordance with this policy, immediately upon the commencement of employment with Council.

Record of user awareness and understanding of this management directive will be obtained by the completion of toolboxing of the policy in accordance with the Toolbox Procedure and by publication on Council's Intranet and Internet Site.

Ongoing training and awareness of this policy shall be provided by Council management throughout the employment relationship.

Requesting access to information

All requests for information under this policy from members of the public will be assessed under the *Government Information (Public Access) Act 2009*.

All requests for data retrieval or review from workers can only be approved by the General Manager or Deputy General Manager, and Managers (following consultation with and approval of the General Manager or Deputy General Manager).

Any request must specify the reason for data retrieval or review, the specific period to be accessed and the Approved Worker(s) undertaking the investigation.

All requests and approvals must be given in writing.

This shall not apply to requests where an individual piece of data directly related to a task being undertaken by a worker is required. In such case a request to gain the individual piece of data shall require approval from the worker's manager.

Where a worker is required to respond to an investigation or disciplinary matter where data collected through surveillance is utilised, the worker will be entitled to review the data upon which Council is relying as part of any investigation or disciplinary matter prior to responding to any allegations.

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

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Use of Body Worn Cameras Procedure

Procedure Approval and Distribution

Approved by	General Manager, Section Manager
Responsible Officer	Manager Regulatory Services
Council Service Unit	Regulatory Services
Next Review Date	July 2022

Version Control

Ref	Date	Description
0.1	July 2020	Reported to Council.
1.0		

Objectives

To define a protocol that provides effective guidance for the proper use of the BWVC as a WHS risk control measure by Authorised Officers when performing their duties within the Cootamundra Gundagai Regional Council LGA.

Purpose

Authorised Officers are empowered to undertake regulatory action under a number of Acts and Regulations throughout the LGA. Often this requires direct face to face contact with members of the community that on occasion has led to verbal abuse and threats to Officers.

It is intended that these officers wear the BWVC as a Work Health and Safety risk control where the device may be activated by the officer in instances where they feel they are at risk or exposed to potential verbal or physical assaults.

The purpose of this procedure is to provide a process for the consistent and proper use of the BWVC by all Authorised Officers and in accordance with relevant legislation requirements

DATE CREATED: 8 July, 2020
RELATED POLICIES: Workplace Surveillance Policy
RELATED PROCEDURES & FORMS:

Relevant Legislation

- WHS Act 2011
- WHS Regulations 2011
- The Surveillance Devices Act 2007.
- State Records Act 1988
- Privacy and Personal Information Protection Act 1988
- Government Information (Public Access) Act 2009

Definitions

Authorised Officer means a Ranger, Regulatory Officer or Environmental Health Officer or any other employee Authorised by Council who at the time is employed by Cootamundra Gundagai Regional Council.

Body Worn Video Camera (BWVC) means a device that is worn by the authorised officer that is capable of recording audio and visual activity.

Background

The use of BWVC devices is to complement existing risk controls and precautions, such as using deescalating techniques, removing oneself from any perceived threat and to provide a maximum benefit to officers in terms of protecting and enhancing their health and wellbeing.

The use of the BWVC devices have a range of identified benefits which may include:

- Decrease in aggravated or aggressive incidences
- Improved transparency and accountability relating to incidents
- Improved sense of officer safety and morale
- De-identified content may be used to improve internal processes (ie: officer training)
- Improvement in collection of evidence in court preparation

Training and Competence

Council is committed to staff receiving training relevant to the tasks/activities undertaken in this procedure. Training requirements will be reviewed at least annually as part of the performance appraisal program. All training will be evaluated to ensure continuous improvement. Competence of employees.

Records Management

All records related to this procedure are to be stored in Councils record management system accordance with Council's Records Management Policy.

Review and Evaluation

This procedure will be reviewed on a two yearly basis or as required due to changes in relevant legislation, acts and codes of practice because of change of equipment or process to ensure relevance and currency.

Review and evaluation will be conducted in consultation with employees at appropriately identified intervals to evaluate the effectiveness of the implemented procedure. The review of the procedure will be implemented to ensure conformance verification and identify corrective actions where non-conformance is recorded. The outcomes of the review process will be used to implement performance improvement strategies.

Responsibility of Authorised Officer

- To effectively participate in procedure training
- To follow procedures outlined
- To report any barriers or concerns relating to procedure implementation to Supervisor without undue delay
- To effectively participate in document review.

Senior Regulatory Officer

- To effectively train, guide and monitor staff in procedure implementation
- To effectively respond to reported concerns or barriers to procedure implementation
- Be an active advocate for procedure implementation
- To effectively participate in procedure review.
- Ensure procedure requirements remain consistent with Council Policy and Organisational objectives.

Manager

- To effectively respond to reported concern or barriers to procedure implementation
- Be an active advocate for procedure implementation
- Effectively coordinate and participate in procedure review
- Ensure procedure requirements remain consistent with Council Policy and Organisational objectives.

Procedure

BWVC are to be stored in a designated locked cupboard and connected to the docking station chargers. Access to the cupboard shall be limited to the Authorised Officers, Senior Regulatory Officer and the Manager of Regulatory Services.

At the commencement of conducting work duties in the field, the officer(s) shall obtain a device from the cupboard and check that the device battery is charged and that the date and time stamp is correct before fitting the device onto their person by the appropriate method available, ensuring the lens is facing outwards.

Once in the field the officer is to turn the device on to standby mode. The device in this function is not recording. The device is only to be activated to record by pushing the red button. At this time the device will record audio and visual activity from a pre-set time of 2 minutes (or other designated time up to 30 minutes) prior to the time of activation. This will allow for capture of an escalating incident immediately prior to a time where the officer perceived a threat.

Activation / use of the BWVC device for recording purposes is only permitted for the following:

1. When the device is used as a dash cam by the officer (and with the knowledge of any other officer or person in the vehicle) for the purpose of obtaining video evidence for an offence eg: litter from vehicle etc. whilst patrolling within the LGA or;

2. When the device is worn in the field and the officer perceives there is a threat to their wellbeing.

Limitations

- Officer perception to the threat
- Timeliness of caution to be issued
- Officer perception of circumstance in which camera is to be used

Guidelines for Instances where body worn cameras cannot be used:

- General conversation with a member of the public or staff
- Within Council buildings and / or in the company of Cootamundra Gundagai Regional Council employees without the expressed consent of all members
- Whilst walking around the Local Government Area generally where a private conversation may be heard
- During any interview

Supplying a Warning/Caution to the person(s)

When an officer determines that there is a conversation/situation that is escalating and the officer perceives there is a threat, the officer shall provide a warning/caution as follows:

> *"Sir/Ma'am if you continue to yell / swear / argue I will turn on my video recorder / camera to protect myself / for my protection You do not have to say or do anything, but anything you do say or do may be used in evidence. Do you understand?"*

In circumstances where a situation escalates beyond the capacity of the officer to issue a warning, the officer may immediately activate the recording function. Such circumstances may include immediate or uninitiated assault.

Protocol for activation of BWVC

- Assess the risk:
  - Is the person who is speaking to you threatening?
  - Is the person who is speaking harassing or intimidating you?
  - Is an assault imminent?
  - Has an assault occurred?

- If the risk is escalating provide the following caution:

  - *"Sir / Ma'am if you continue to yell / swear / argue I will turn on my video recorder/camera to protect myself/ for my protection You do not have to say or do anything, but anything you do say or do may be used in evidence. Do you understand?"*

- If the risk escalates to harassment, imminent physical assault, turn on your camera and say to the person;

  - *"Sir / Ma'am, I have now turned on my video recorder/camera to protect myself/for my protection"*

- If you are able to, add;

  - *"You do not have to say or do anything, but anything you do say or do may be used in evidence.*
  - *Do you understand?"*

- Back away from the situation, if the person's behaviour does not change, remove yourself from danger and contact your Supervisor/Manager as soon as possible.

- If an assault has occurred remove yourself from danger, and contact Police, then your Supervisor/Manager as soon as possible and seek medical attention if required without undue delay.

- When the situation is safe, turn off the camera and carry on with your duties or direction provided by the Supervisor/Manager.

- If your camera was turned on and footage was recorded as the result of an incident, the camera is to be given to your direct Supervisor who will download and store the information appropriately.

End of shift or return to office

At the end of each shift, officers who are allocated BWVC devices must inspect the devices and report any damage to the Supervisors or Supervisors. If no incident has occurred the officer is required to switch off their device and place it into the designated docking station for charging.

The Supervisor will be responsible for ensuring that all BWVC devices have been returned and the storage cupboard is locked.

Downloading of BWVC data

Where an incident has occurred and a BWVC device has been activated, the officer is to notify the Supervisor and provide them with the device, or the Supervisor is to retrieve the device from the officer if medical attention has been required as soon as practically possible to do so.

The Supervisor shall be responsible for downloading the data from the device to the secure computer program for storage.

Incident Reporting

Any incident involving the use of the BWVC or where an officer(s) had to disengage and remove themselves from a location will require that the officer complete an Incident Report and an investigation report will also need to be completed by the Supervisor in accordance with WHS procedures.

Use of BWVC data

The use of Data from a BWVC device in which an incident has occurred may only be used for the purposes of officer wellbeing, evidence in court proceedings or for training purposes. BWVC information will not be used for employee performance management purposes.

Inappropriate use

Any officers misusing the BWVC or associated data may be subject to the Council's Disciplinary Policy.

DATE CREATED:	8 July, 2020
RELATED POLICIES:	Workplace Surveillance Policy
RELATED PROCEDURES & FORMS:	

8.1.3 GOVERNANCE RESPONSES TO ISSUES IDENTIFIED BY THE AUDIT OFFICE NSW

DOCUMENT NUMBER	329421
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	Amendment to the Related Party Disclosure
ATTACHMENTS	1. Related Party Disclosure Policy ⇩

RECOMMENDATION

1. **Council's *Related Party Disclosure Policy* be amended to delete Section Managers and the Public Officer from the list of Key Management Personnel.**
2. **Council continue negotiations with Riverina Eastern Regional Organisation of Council regarding software and training for *Legislative policy and register reporting frameworks* and initiate more formal discussions with the Office of Local Government and the Audit Office to address administrative and cost burdens associated with best practice responses.**

Introduction

The Audit Office of NSW has identified a number of areas for Council to review so as to better align existing policies, procedures and practices with regulatory requirements and to improve and embed transparent procedures without unnecessary administrative burdens.

Discussion

A. Related Party Disclosure Policy

Council in preparing its General Purpose Financial Statements does so in accordance with Australian Accounting Standards, and in relation to this policy, AASB 124 *Related Party Disclosures (July 2015*.)

The Audit Office noted that our historical reporting practice and the requirements of AASB 124 do not require the extensive list of Key Management Personnel (KMP) - those having authority and responsibility for planning, directing and controlling the activities of Council – listed in the existing policy.

Specifically, the KMP's of Council currently listed, and that are recommended to be kept, are the:

(a) Mayor;

(b) Councillors;

(c) General Manager; and

(d) Deputy General Manager

The Audit Office, and Standard, do not require the following to be retained in the Council Policy:

(e) Section Managers;

(f) Public Officer

As such, it is recommended that Council's *Related Party Disclosure Policy* be amended to delete clauses (e) Section Managers and (f) Public Officer, from the list of Key Management Personnel.

B. Legislative Compliance Framework

This is a second flagging by the Audit Office for Council to develop both a legislative compliance policy and register. Council advised the Audit Office that a module to supplement existing reporting software was awaiting implementation. This requires staff training at a cost of c. $7500.00.

The list of 'opportunities to strengthen Council's legislative framework in line with best practice' is exhaustive, and if fully embraced, effectively a staff position in and of itself and one requiring significant resourcing.

The Office of Local Government has advised that it, and perhaps the Audit Office as well, is unaware of the myriad Acts and regulations applicable to Local Government, and the last significant compilation was undertaken in 2013 by the Independent Pricing and Regulatory Authority (IPART) which identified:

> *"that councils have 121 regulatory functions, involving 309 separate regulatory roles, emanating from 67 State Acts, which are administered by approximately 31 State agencies"*

In their recommendation, the Audit Office identifies the risks as:

- *reduces accountability for complying with key legislative requirements.*
- *increases the Council's risk of breaching key legislative requirements.*
- *Non-compliance may attract penalties and/or result in significant reputation damage.*

The administrative costs of properly preparing and maintaining a register, as well as the recommended ongoing monitoring, would only be realistically beneficial to a single Council if there were notable and/or numerous systemic issues.

As noted above, whilst Council has access to a software package - and this is also under consideration by other Councils in the Riverina Eastern Regional Organisation of Councils (REROC) – in addition to licensing and training costs, there is a significant set up cost in terms of staff resourcing. It is most unlikely that Council will have any additional resources in the short or long for such a lofty goal.

Whilst the adoption of a 'model' policy by Council could be immediately achieved to assuage the Audit Office, Council's own Governance position should be to develop the appropriate REROC response that may see a shared development of a software and associated local training and implementation procedure to this and other audit and risk measures initiatives.

Related Party Disclosure Policy

Policy Approval and Distribution

Approved by	Council resolution
Responsible Officer	Manager Business & Manager Finance and Customer Service
Council Service Unit	Governance and Finance
Next Review Date	22-May-2021

Version Control

Ref	Date	Description	Council Resolution
1.0	22-05-2018	Adopted.	108/2018
1.1	03-10-2019	Minor formatting and position title changes to reflect changes in organisational structure and staff responsibilities.	N/A

Purpose

This Policy aims to provide guidance to Council in achieving compliance with the Local Government Act, section 413(3), which requires Council to prepare its General Purpose Financial Statements in accordance with Australian Accounting Standards, and in relation to this policy, AASB 124 Related Party Disclosures, July 2015 (AASB 124) in particular.

Scope

This Policy applies to Key Management Personnel (KMP), Close Family Members of KMP and Related Entities of Council.

Principles

Council desires to achieve compliance with applicable legislation and standards in the conduct of its responsibilities and activities. For Related Party Disclosures it seeks to ensure that the existence of certain related party relationships, related party transactions and information about the transactions, necessary for users to understand the potential effects on the Financial Statements are properly identified, recorded in Council's systems, and disclosed in Council's General Purpose Financial Statements in compliance with AASB 124, the Privacy and Personal Information Protection Act 1998 [PPIPA] and the Government Information (Public Access) Act 2009 [GIPAA].

Policy Statement

Council, in complying with disclosure requirements in AASB 124, will;

(1) identify related party relationships, related party transactions and ordinary citizen transactions;
(2) identify information about the related party transactions for disclosure;
(3) establish systems to capture and record the related party transactions and information about those transactions;
(4) identify the circumstances in which disclosure of the items in subparagraphs (1) and (2) are required; and
(5) determine the disclosures to be made about those items in the General Purpose Financial Statements for the purpose of complying with AASB 124.

Definitions

Arm's length terms
Terms between parties that are reasonable in the circumstances of the transaction that would result from:

(a) neither party bearing the other any special duty or obligation; and
(b) the parties being unrelated and uninfluenced by the other; and
(c) each party having acted in its own interest.

Associate
In relation to an entity (the first entity), an entity over which the first entity has significant influence.

Close family members or close members of the family
In relation to a KMP, family members who may be expected to influence, or be influenced by that KMP in their dealings with Council including:

(a) that person's children and spouse or domestic partner;
(b) children of that person's spouse or domestic partner; and
(c) dependants of that person or that person's spouse or domestic partner.

For the purpose of AASB 124, close family members could include extended members of a family (such as, without limitation, parents, siblings, grandparents, uncles/aunts or cousins) if they could be expected to influence, or be influenced by, the KMP in their dealings with Council.

Control
Control of an entity is present when there is:

(a) power over the entity; and
(b) exposure or rights to variable returns from involvement with the entity; and
(c) the ability to use power over the entity to affect the amount of returns received

as determined in accordance with AASB 10 Consolidated Financial Statements, Paragraphs 5 to 18, Appendices A (Defined Terms) and B (Application Guidance).

Joint control
The contractually agreed sharing of control of an arrangement, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

Joint venture
An arrangement of which two or more parties have joint control and have right to the net assets of the arrangement.

Joint venturer
A party to a joint venture that has joint control of that joint venture.

Key Management Personnel (KMP)
Person(s) having authority and responsibility for planning, directing and controlling the activities of Council. Specifically, KMP of Council are the:

(a) Mayor;
(b) Councillors;
(c) General Manager;
(d) Deputy General Manager
(e) Section Managers;
(f) Public Officer

Ordinary citizen transactions
Transactions that an ordinary citizen would undertake with Council, which is undertaken on arm's length terms and in the ordinary course of carrying out Council's functions and activities.
Examples of ordinary citizen transactions assessed to be not material in nature are:

(a) paying rates and utility charges;
(b) using Council's public facilities after paying the corresponding fees.

Related party
A person or entity that is related to Council pursuant to the definition contained in AASB 124, Paragraph 9. Examples of related parties of Council are:

(a) Council subsidiaries;
(b) KMP;
(c) close family members of KMP;
(d) entities that are controlled or jointly controlled by KMP or their close family members.

Related party transaction
A transfer of resources, services or obligations between the Council and a related party, regardless of whether a price is charged.

Examples of related party transactions are:

(a) purchases or sales of goods;
(b) purchases or sales of property and other assets;
(c) rendering or receiving of services;
(d) rendering or receiving of goods;
(e) leases;
(f) transfers under licence agreements;
(g) transfers under finance arrangements (example: loans);
(h) provision of guarantees (given or received);
(i) commitments to do something if a particular event occurs or does not occur in the future;
(j) settlement of liabilities on behalf of Council or by Council on behalf of that related party.

Related party transaction notification (disclosure)
Notification of a disclosure made on the document entitled Related Party Disclosure by Key Management Personnel in the form set out in Attachment A.

Significant influence
The power to participate in the financial and operating policy decisions of another entity but is not control or joint control of those policies, as determined in accordance with Australian Accounting Standard AASB 128 Investments in Associates and Joint Ventures, Paragraphs 3, 5 and 6.

Procedures

1 AASB 124 DISCLOSURE REQUIREMENTS

1.1 Disclosures

To comply with AASB 124, for annual periods beginning on or after 1 July 2017, Council will make the following disclosures in its General Purpose Financial Statements:

(a) Relationships between Council and its subsidiaries, irrespective of whether there have been transactions between them.[1]

(b) Key management personnel (KMP) compensation in total and for each of the following categories: [2] [3]

  (i) short-term employee benefits;

  (ii) post-employment benefits;

  (iii) other long term benefits; and

  (iv) termination benefits.

(c) Amounts incurred by Council for the provision of KMP services that are provided by a separate management entity.[4]

(d) The information specified in Section 1.2 for related party transactions with the following persons during the periods covered by the Financial Statement:[5]

  (i) Council subsidiaries;

  (ii) entities who are associates of Council or of a Council subsidiary;

  (iii) joint ventures in which Council or a Council subsidiary is a joint venturer;

  (iv) Council's KMP;

  (v) other related parties, comprising:

    (a) a close family member of a KMP of Council;

    (b) entities controlled or jointly controlled by a KMP of Council;

    (c) entities controlled or jointly controlled by a close family member of a KMP of Council;

    (d) other entities as specified in AASB 124, paragraph 9(b)(iii), (iv), (v) and (viii),

1.2 Disclosed Information

For each category of related parties specified in Section 1.1(d), Council will disclose the following information in Council's General Purpose Financial Statements:

(a) the nature of the related party relationship;

(b) the amount of the transactions;

(c) the amount of outstanding balances, including commitments, and:

  (i) their terms and conditions, including whether they are secured, and the nature of the consideration to be provided in settlement; and

  (ii) details of any guarantees given or received;

(d) provisions for doubtful debts related to the amount of outstanding balances; and

(e) the expense recognised during the period in respect of bad or doubtful debts due from related parties.

[1] See AASB 124, paragraphs 13, Aus13.1, 14, 15, and 16.

[2] See AASB 124, paragraphs 17 and 17A.

[3] Note: This requirement is in addition and separate to the disclosure of senior management remuneration in Council's annual report, pursuant to the *Local Government (General) Regulation2005,* clause 217.

[4] See AASB 124, paragraph 18A.

[5] See AASB 124, paragraphs 18 to 24.

1.3 Disclosed in Aggregate or Separate

For each related party category specified in Section 1.1(d), Council will disclose information specified in Section 1.2 for related party transactions of a similar nature in aggregate except when separate disclosure is necessary for an understanding of the effects of related party transactions on the Financial Statements of Council, having regard to the following criteria:

(a) the nature of the related party relationship;

(b) the significance of the transaction (individually or collectively) in terms of size or value (including where the materiality arises due to the fact that no consideration for the transaction is given or received by Council);

(c) whether the transaction is carried out on non-arm's length terms;

(d) whether the nature of the transaction is outside normal day-to-day businessoperations, based on the factors and thresholds under the direction of the Responsible Accounting Officer in consultation with Council's external auditor.

2 IDENTIFYING COUNCIL RELATED PARTY RELATIONSHIPS AND TRANSACTIONS

2.1 Identification

The Responsible Accounting Officer is responsible for identifying Council subsidiaries, associates and joint ventures (incorporated and unincorporated) from the Related Entities Register, a document which is prepared to substantiate Note 19 of the Financial Statements "Interests in Other Entities".

2.2 Control or Joint Control

To determine whether Council has control or joint control of an entity, the Responsible Accounting Officer is responsible for applying Australian Accounting Standards AASB 10 Consolidated Financial Statements and AASB 11 Joint Arrangements.

2.3 Associate or Joint Venture

To determine whether an entity is an associate of, or in a joint venture with, Council or a Council subsidiary the Responsible Accounting Officer is responsible for applying AASB 128 investments in associates and joint ventures.

2.4 Electronic Investigation

The Responsible Accounting Officer is responsible for investigating through Council's business system whether any identified Council subsidiaries, associates or joint ventures have an existing related party transaction with Council.

2.5 Information Extraction

The Responsible Accounting Officer is responsible for identifying and extracting information specified in Section 1.2 against each existing related party transaction in Council's business systems for the purpose of recording the related party transactions and associated information in a register of related party transactions.

2.6 Manual Investigation and Recording of Information

For related party transactions that are not captured by Council's business systems, the Responsible Accounting Officer is responsible for manually reviewing the transactional documentation and record the information specified in Section 1.2 for the subject transaction in the register of related party transactions.

3 IDENTIFYING RELATED PARTY TRANSACTIONS WITH KMP AND THEIR CLOSE FAMILY MEMBERS

3.1 Related Party Disclosures

KMP must provide a Related Party Disclosure in the form set out in Attachment A, notifying any existing or potential related party transactions between Council and either themselves, their close family members or entities controlled or jointly controlled by them or any of their close family members, subject to Section 3.5, to the Governance Officer by no later than the following periods during a financial year (***specified notification period***):

(a) 30 days after the commencement of the application of this Policy;

(b) 30 days after a KMP commences their term or employment with Council; and

(c) 30 June each year.

3.2 Related Party Disclosure Form

At least 30 days before a specified notification period, the Governance Officer will provide KMP with a Related Party Disclosure Form (Attachment A) and a Privacy Collection Notice (Attachment B).

3.3 Additional Related Party Disclosures

If at any other time a KMP becomes aware of:

(a) any new or potential related party transaction that is required or likely to be required to be disclosed in the Council's financial statements; or

(b) any change to a previously notified related party transaction (including a change to a related party relationship),

The KMP must provide additional Related Party Disclosures notifying of the new or potential related party transactions or changes, by no later than 30 days after the KMP becomes aware of the transaction or change.

3.4 Suspected Related Party Transaction

If a KMP suspects that a transaction may constitute a Related Party Transaction, the KMP should provide a Related Party Disclosure to the Governance Officer for consideration and determination.

3.5 Other Notifications

The notification requirements in Section 3 are in addition to the notifications a KMP must make to comply with:

(a) the *Code of Conduct*

(b) the disclosure of interests in a written return pursuant to section 450A of the *Local Government Act 1993 and Local Government (General) Regulation 2005*.

3.6 Exclusions

The notification requirements in Section 3 do not apply to:

(a) related party transactions that are ordinary citizen transactions not assessed as being material as determined under Section 4; and

(b) expenses incurred and facilities provided to the Mayor and Councillors during the financial year under Council's *Payment of Expenses and Provision of Facilities to Mayor and Councillors' Policy*, the particulars of which are contained in Council's Annual Report pursuant to the *Local Government (General) Regulation 2005*, clause 217.

3.8 Information Extraction

The Responsible Accounting Officer is responsible for identifying information specified in Section 1.2 against each notified related party transaction in Council's business systems for the purpose of recording the related party transactions and associated information in the register of related party transactions.

3.9 Other Sources of Information

To ensure all related party transactions are captured and recorded, the Responsible Accounting Officer is responsible for reviewing, if required, other sources of information held by Council including, without limitation:

(a) a register of interests of a KMP and of persons related to the KMP;

(b) minutes of Council and committee meetings;

(c) Council's Contracts' Register.

3.10 Manual Investigation and Recording of Information

For notified related party transactions that are not captured by Council's business systems, the Responsible Accounting Officer is responsible for manually reviewing the transactional documentation and recording the information specified in Section 1.2 for the subject transaction in the register of related party transactions.

4 ORDINARY CITIZEN TRANSACTIONS

4.1 Non-material in Nature

A KMP is not required to notify in a related party disclosure and Council will not disclose in its Financial Statements, related party transactions that are ordinary citizen transactions assessed to be not material in nature.

4.2 Material in Nature

A KMP is required to notify in a related party disclosure and Council will disclose in its Financial Statements in accordance with Section 1, related party transactions that are ordinary citizen transactions assessed to be material in nature.

4.3 Materiality Assessment

The Responsible Accounting Officer is responsible for reviewing and assessing the materiality of related party transactions that are ordinary citizen transactions to determine whether the disclosure of such transactions are necessary for an understanding of the effects of the related party transactions on the Financial Statements having regard to the criteria specified in Section 1.3.

As a general rule, Council will utilise $5,000 as the threshold for materiality.

4.4 Information Extraction

The Responsible Accounting Officer is responsible for identifying information specified in Section 1.2 against each notified related party transaction that is an ordinary citizen transaction assessed as being material in nature in Council's business systems for the purpose of recording the related party transactions and associated information in a register of related party transactions.

5 REGISTER OF RELATED PARTY TRANSACTIONS

5.1 Maintain a Register

The Responsible Accounting Officer is responsible for maintaining and keeping up to date a register of related party transactions that captures and records the information specified in Section 1.2 for each existing or potential related party transaction (including ordinary citizen transactions assessed as being material in nature) during a financial year.

5.2 Contents of Register

The contents of the register of related party transactions must detail for each related party transaction:

(a) the description of the related party transaction;

(b) the name of the related party;

(c) the nature of the related party's relationship with Council;

(d) whether the notified related party transaction is existing or potential;

(e) a description of the transactional documents the subject of the related party transaction;

(f) the information specified in Section 1.2.

The Responsible Accounting Officer is responsible for ensuring that the information specified in Section 1.2 is disclosed in Council's Financial Statements to the extent, and in the manner stipulated by AASB 124, subject to Section 1.3.

6 INFORMATION PRIVACY

6.1 Confidential

The following information is classified as confidential and is not available for inspection by or disclosure to the public, including through a GIPAA application:

(a) information (including personal information) provided by a KMP in a related party disclosure; and

(b) personal information contained in a register of related party transactions.

6.2 When Consent is Required

Except as specified in this Policy, Council and other permitted recipients will not use or disclose personal information provided in a related party disclosure by a KMP or contained in a register of related party transactions for any other purpose or to any other person except with the prior written consent of the subject KMP.

6.3 Permitted Recipients

The following persons are permitted to access, use and disclose the information (including personal information) provided in a related party disclosure or contained in a register of related party transactions for the purposes specified in Section 6.4:

(a) the General Manager;

(b) the Responsible Accounting Officer,

(c) Manager Business

(d) Governance Officer

(e) Internal Auditor;

(f) an Auditor of Council (including an Auditor from the NSW Auditor General's Office);

(g) Other Officers as delegated by the General Manager.

6.4 Permitted Purposes

A person specified in Section 6.3 may access, use and disclose information (including personal information) in a related party disclosure or contained in a register of related party transactions for the following purposes:

(a) to assess and verify a notified related party transaction;

(b) to reconcile identified related party transactions against those notified in a related party disclosure or contained in a register of related party transactions;

(c) to comply with the disclosure requirements of AASB 124;

(d) to verify compliance with the disclosure requirements of AASB 124.

6.5 An individual may access their personal information provided by a KMP in a related party disclosure or contained in a register of related party transactions in accordance with *Council's Privacy Management Plan*.

7 GOVERNMENT INFORMATION (PUBLIC ACCESS) [GIPAA] STATUS

7.1 No Public Inspection

The following documents are not open to or available for inspection by the public:

(a) related party disclosures provided by a KMP; and

(b) a register of related party transactions.

7.2 Not GIPAA - accessible

A GIPAA application seeking access to:

(a) a document or information (including personal information) provided by a KMP in a related party disclosure; or

(b) personal information contained in a register of related party transactions;

will be refused on the grounds the document or information comprises information for which there is an overriding public interest against disclosure pursuant to Section 14 of GIPAA.

7.3 Transactional Documentation

A GIPAA application seeking access to and release of transactional information and documentation the subject of a related party transaction with Council will be considered, assessed and determined in accordance with Council's usual procedures regarding applications made under GIPAA.

8 LEGISLATIVE REFERENCES

Local Government Act 1993 and Local Government (General) Regulation 2005,

Accounting Standard AASB 124 July 2015 Related Party Disclosures

Privacy and Personal Information Protection Act 1998 [PPIPA]

Government Information (Public Access) Act 2009 [GIPAA].

9 RELATED POLICIES / PROCEDURES

Code of Conduct

Payment of Expenses and Provision of Facilities to Mayor and Councillors' Policy

Privacy Management Plan

8.1.4 COOTAMUNDRA TOURISM ACTION GROUP SECTION 355 COMMITTEE - MINUTES OF MEETING HELD 2 JULY 2020

DOCUMENT NUMBER	330771
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	Funds required for requested signage.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Cootamundra Tourism Action Group s355 Committee Meeting - 2 July 2020 - Minutes ⇩

RECOMMENDATION

1. **The Minutes of the Cootamundra Tourism Action Group Section 355 Committee held 2 July 2020, attached to the report, be received and noted.**
2. **Council consider the recommendations contained within the report.**

Introduction

The Minutes of Cootamundra Tourism Action Group Section 355 Committee held 2nd July, 2020, attached to the report, are submitted for the information of Council and the community.

There are two recommendations contained in the Minutes that require the consideration and adoption of Council.

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Phone: 1300 459 689
Email: mail@cgrc.nsw.gov.au
www.cgrc.nsw.gov.au

Minutes

COOTAMUNDRA TOURISM ACTION GROUP SECTION 355 COMMITTEE

STEPHEN WARD ROOMS, WALLENDOON STREET
4.30PM, THURSDAY 2ND JULY 2020

1 AGENDA ITEMS

1.1 Attendance and Confirmation of Quorum

Attendance:
President/Chairperson: Nina Piotrowicz
Secretary: N/A
Treasurer: N/A
Councillor: Leigh Bowden
General Members: Leah Sutherland (Minutes), Brian Nolan, Gwen Norman, Dotti Le Sage, Hans Bruitzman
Other: Jeana Bell (Staff), Miriam Crane (Staff)

Confirmation of a Quorum: Due to the approved Leave of Absence of Sarah Last, there are 8 Members appointed to this Committee.
Quorum numbers are met **[yes]**

1.2 Apologies & Disclosure of Interests

Apologies from Annie Jacobs, Cr Penny Nicholson were noted.

1.3 Confirmation of previous meeting Minutes

The Minutes of Meeting dated 4th June were confirmed as true and correct.
(Moved: Gwen Norman. Seconded: Leah Sutherland. Carried)

1.4 Council Meeting Discussion items

- *Tourism Branding & Marketing Strategy*

The new logo and tag line "Let your Rural Spirit Play" was endorsed at the Council meeting on Tuesday 30th June. The Committee discussed launch ideas including:

- Official launch to the community as part of the CDC Event on the 5th August
- Update of all online material, social media & visitor compendiums + online promotional campaigns
- Material/Posters for each Business window
- Stickers (for purchase to recoup costs)
- Newspaper editorials
- Re-skin of pull up banners
- Light pole & large street banners (first opportunity in lieu of highway or other permanent tourism signage with the new brand)

RECOMMENDATION TO COUNCIL
That the Cootamundra Gundagai Regional Council agree that the first large banner created and erected on the across street pole system on Parker Street be the new logo and tag line. This banner should always be used, when another event banner is not in use. (Moved: Nina Piotrowicz. Seconded: Gwen Norman. Carried)

It was noted that the hardcopy Cootamundra brochure will be updated later in 2020 so the current ones will remain in use for the time being.

Jeana, Miriam, Leah and Gwen will work together to coordinate the launch activities and distribution of material.

- *Resolution re Street Banner maintenance*

Leigh advised that a contract has been signed. The issue on banners being changed with appropriate timing has been resolved. Gwen Norman raised the question on the content and design of the commissioned banners for the main street.

Action: Miriam Crane to provide a copy of each of the current designs to the Committee for information and ensure that future designs are reviewed by CTAG prior to their production/use.

Jeana Bell is currently working on the guidelines for use of the over-street banner system. The footings have now been installed and the remaining infrastructure should be in place soon.

- *Other*

The Operational Plan feedback from CTAG was noted by Council. Miriam Crane noted reallocation of some funding arrangements to extend the position of Tourism and Economic Development Officer for Cootamundra until end June 2021. (Originally only funded till November 2020). This will allow for a more permanent consideration of this position within the next Council budget.

1.5 For Discussion

- *List of Items for future grant possibilities*

A running list of activities/items has been provided to the Tourism & Economic Development Officer to consider when appropriate grants or funding is available without the need to return to the Committee and to assist with timing differences between CTAG meetings and Grant application closure dates.

Action: Nina to provide details of the interested parties for the Motorcycle Museum to Jeana to consider any further staged activities that could be pursued.

Several the ideas may fall under the banner of other Council areas such as the Jubilee Park Masterplan or Main street upgrades. The Committee should remain alert to participate in any reviews of these plans when put on public exhibition.

Miriam suggested the Committee consider a list of suitable sites or historical events that may warrant an interpretive plaque, QR code etc. This will be discussed at the next meeting.

- *Town Centre Directional signage*

The current signage (from Yass Road direction) directs entrants to our town to turn left to continue via Hovell Street to stay on the Olympic Highway. This diverts knowledge and attention to our Main Street and a significant proportion of our Businesses. Town Centre signage does appear if you continue straight past the turn off, however this is a bit late!

Similarly, when you get to the intersection of Sutton Street and Wallendoon Street (how you are directed coming from Wagga direction), there is no Town Centre sign to point visitors to turn left.

RECOMMENDATION TO COUNCIL
That the Cootamundra Gundagai Regional Council install two Town Centre directional signs – one on Yass Road, prior to the Hovell Street/Olympic Highway diversion turn-off and one at the Sutton Street/Wallendoon Street intersection. (Moved: Nina Piotrowicz. Seconded: Brian Nolan. Carried)

1.6 Council Tourism Activities

- *Update on online Trainspotters Trail*

Jeana is continuing to work on this. The Junee Shire Council has recently installed a viewing platform at the Bethungra Spiral. This is a great addition!

- *Agritourism Strategy*

A desktop audit has been completed. Consultation with stakeholders has started. There has been some difficulty in finding review group members that do not have personal vested interests. Gwen Norman was nominated from CTAG due to her extensive agricultural industry background.

- *Other*

Action: Jeana Bell to find out if there are any restrictions on allowing Buskers on the main streets. In Gundagai they need to complete a form re liability and pay a fee. For now, Buskers would need to provide their own equipment and work with a relevant shop owner for power access.

Some old records and recordings of Don Bradman's song-writing ventures are being digitised to include at the Bradman's Birthplace Museum.

1.7 Other Business

- The CDC will be canvasing businesses to gauge interest in contributing finances to complete the fairy lights in the trees along Parker Street.

- Jubilee Park Masterplan consultation sessions were recently held. The ideas were overwhelmingly positive and if implemented, will enhance the Park space for both the community and visitors. Ideas included enhancing and improving connection of the Park to other spaces such as the Bird Walk and Main Street; Interpretive signage; natural play areas and plantings that encourages local wildlife; power outlets to enable events to be more easily held in the park; and the telling of our First Nations story.

- Leigh Bowden noted research undertaken by Dean Freeman and George Main on the First Nations story along Muttama Creek from Cootamundra to Gundagai. There is minimal visible telling of Cootamundra's aboriginal history. The Aboriginal Working Party are keen to work with Council to establish this presence.

- Brian noted some negative customer service experiences with businesses in town and is concerned if visitors are also experiencing this. Leah noted the CDC will be hosting Customer Service training sessions soon.

1.8 Next Meeting

Thursday 6th August @ 4.30pm.

Meeting Closed at 5.35pm.

8.1.5 COOTAMUNDRA YOUTH COUNCIL - MEETINGS HELD TUESDAY 7TH JULY 2020

DOCUMENT NUMBER	330847
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Cootamundra Youth Council Minutes ⇩

RECOMMENDATION

That Council receive and note the attached Minutes of the Cootamundra Youth Council meetings held 7 July 2020.

Introduction

This report is to notify Council that an advisory committee has been established under the auspices of the Manager of Community and Culture's staff.

Discussion

After preliminary meetings to establish a group of interested young adults from the Cootamundra district, a formal Annual General Meeting was held and executive has been established.

The AGM Minutes, prepared by the Members at the inaugural meeting, are attached for the information of Councillors, as are the Minutes of the subsequent ordinary meeting.

The Committee meets on Council property, at the invitation of Council staff and under staff supervision. As it does not exercise any formal functions of Council and is covered by similar coverage as the general public at any Council event.

Like most community interest groups, it requires no statutory status as a formal committee of Council as it controls no assets of Council, nor does it have any delegations to act for, or on behalf of, Council.

A similar Youth Committee at Gundagai has not met this year due to Covid-19 restrictions.

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Phone: 1300 459 689
Email: mail@cgrc.nsw.gov.au
www.cgrc.nsw.gov.au

Minutes

COOTAMUNDRA YOUTH COUNCIL

ANNUAL GENERAL MEETING (AGM)

LOCATION OF MEETING: COOTAMNDRA LIBRARY
TUESDAY 7TH JULY 2020 4PM

ACKNOWLEDGMENT OF COUNTRY:
I'd like to begin by acknowledging the Traditional Custodians of the land on which we meet today. I would also like to pay my respects to Elders Past, Present & Emerging.

AGENDA ITEMS

1. **Attendance: Youth Council Members**, Logan Collins, Kyle Collins, Kalliopi D'Souza, Michelle Rabey, Blake George, Destini Warren, Kyle Sheppard, and Declan Brown.
2. **Attendance: Support Members,** Marjory Taprell, Sgt. Mark Hutchinson, Cr. Doug Phillips, Eric Steinke, Cheney Dewar
3. **Apologies:** Helena Manwaring, Jessalyn Wild, Cindy Smith, Cr. Leigh Bowden
4. **Acceptance of nominations from committee members for the positions of:**

   - **Youth Mayor**: Logan Collins
     Nominated by: Destiny Warren Seconded: Michelle Rabey
   - **Deputy Youth Mayor** No Nomination
   - **Secretary/ Publicity Officer**: Michelle Rabey
     Nominated by: Logan Collins Seconded: Destini Warren
   - **Treasurer:** Kyle Collins
     Nominated by: Kyle Collins Seconded: Blake George

5. **Election of Office Bearers: All nominations passed by majority vote.**
   Cootamundra Youth Council Established 07/07/2020

The newly elected Youth Mayor declares the AGM meeting closed.

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COOTAMUNDRA YOUTH COUNCIL

Minutes

COOTAMUNDRA YOUTH COUNCIL

LOCATION OF MEETING: COOTAMUNDRA LIBRARY STEVEN WARD ROOM
TUESDAY 7TH JULY 4:15PM

AGENDA ITEMS

1. **Minute Taker:** Michelle Rabey

2. **Confirmation of previous meeting Minutes**

The minutes of the last **Cootamundra Youth Council** meeting dated **02/06/2020** are confirmed as true and correct by: Logan Collins Seconded: Blake George

3. **Business Arising from previous Minutes:** N/A

4. **Correspondence in/out:** A donation from the previous youth council has been given to the newly established Cootamundra Youth Council. Marjory Taprell to be contact person to help facilitate this donation. This includes term deposits. Final term deposits mature May 2021. Deposits will be made into the new Youth Council bank account once it is set up. Suggested the Skate park could use a 'freshen up'.

5. **Report from the Treasurer/President/Secretary:** N/A

6. **General Business:**

8.1 Logo Confirmation: A majority Vote was held with the winning design winning the vote 5 to 2. The new logo is attached to the top of the minutes. It will be used at all official youth council events & on our social media pages. The winning design was submitted by Michelle Rabey we will discuss with her how she would like to be announced as the winner & in-regards to her major prize.

8.2 New Commonwealth bank account set up Confirmation: It was decided by a unanimous vote that a new Commonwealth bank account will be established. Kyle Collins (treasure), Logan Collins (Youth Mayor), Cheney Dewar (CGRC youth liaison officer), & Penny Howse (CGRC Library manager) will be signatories. To withdraw funds the youth council will need two people to sign. One will always be a council employee.

8.3 Constitution ratified: By unanimous vote it was agreed that the constitution as written will become our official constitution.

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8.4 Mark Hutchinson Youth Police Liaison Officer:

- Eager to be involved in sporting events
- Heavy School Involvement/experienced presenter
- Seeking to create a way to help troubled youths more
- Fundraising is difficult & is not allowed by NSW Police
- Mark would need to be given early notice for events 6 weeks in advance
- Email is his preferred method of contact.

8.5 Cr. Phillips: Congratulations.

- Lots of experience with Beach Parties, Deb Balls & events in community
- The vote wont always go your way. That's just the way it is. Move forward
- Stand by your decisions. You might get comments from other people. They are your decisions, follow them through regardless of what others may say about them.

8.6 Halloween at The Arts Centre- Sub Committee: Logan Collins, Michelle Rabey, Kalliopi D'Souza, Helena Manwaring. Members of the Sub-committee will present their ideas for a Cootamundra Halloween event at The Arts Centre on Wednesday 15/07/2020 10:30am.

9. Date & Time of next meeting: Tuesday 4th August 4pm

10. Meeting closed: 4:50pm

8.1.6 THE ARTS CENTRE COOTAMUNDRA S355 COMMITTEE ANNUAL GENERAL MEETING REPORTS AND MINUTES

DOCUMENT NUMBER	331086
REPORTING OFFICER	Greg Briscoe-Hough, Relief Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. TACC s355 Committee Reports_AGM_160720 ⇩ 2. TACC s355 Committee Minutess_AGM_160720 ⇩

RECOMMENDATION

The attached reports and minutes of the Annual General Meeting of The Arts Centre Cootamundra be received and noted.

Introduction

The Arts Centre Cootamundra (TACC) s355 Committee held its Annual General Meeting on 16th July, 2020.

Discussion

The management of the TACC has reverted solely to Council's control with the former Incorporated Board and structure wound up and the transfer of the association's finances to Council.

Cootamundra Creative Arts and Cultural Centre
18-20 Wallendoon Street
COOTAMUNDRA NSW 2590
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ANNUAL GENERAL MEETING

TACC 355 COMMITTEE

Thursday 16 July 2020
Meeting begins at 6.00 pm

AGENDA

1. Present – please sign sheet
2. Apologies – please enter on sheet
3. Confirmation of Minutes from Annual General Meeting 18 July 2019
4. Business arising from Minutes
5. Chairperson's Report presented by Isabel Scott
6. Treasurer's Report presented Maree Twomey
7. Program Manager's Report presented by Isabel Scott
8. Visual Arts Report presented by Annabel Marley
9. Election of Office Bearers (see attachment)

We acknowledge the Traditional Custodians of the land on which we live, work, and create. We pay respects to Elders past, present and emerging.

Meeting Attendance Record
The Arts Centre Cootamundra s355 Committee
Annual General Meeting

Date: 18 July 2020

Name (print)	Signature
Isabel Scott	
Maree Twomey	
Rosemary Fowler-Sullivan	
Lindsey Baber	APOLOGY
Leigh Bowden	
Annabel Marley	
Leigh Scott	
Lucy Main	
Andrew Brock	
JUDY EMERY	APOLOGY
Richard White	
OSBORN CAMPBELL	
Diana Campbell	
Julie Cowell	
Fiona Braybrooks	APOLOGY
Eric Steinke	
Cwen Norman	
	Lucy Main

[CHAIRPERSON'S REPORT
COOTAMUNDRA CREATIVE ARTS AND CULTURAL CENTRE -] July 15, 2020

TACC
THE ARTS CENTRE COOTAMUNDRA

Good Evening and welcome everyone.

ACKNOWLEDGEMENT OF COUNTRY

Thank you for attending this critical AGM of the Cootamundra Creative Arts and Culture Centre a s355 Committee of Council.

With the establishment and election of an Incorporated Skills based BOARD in July 2019 activities under the s355 were to be reassessed along with the governance, administration and programming paths for The Arts Centre future operations.

As elected Chairperson of CCACC I was to be its representative on that skills based BOARD with the right to negotiate and have input into how TACC undergo its reorganization for governance, programming and future direction using the excellent strategy report researched, written and delivered by David Sharp.

This report pointed out the areas of governance compliance problems between how the two entities CCACC & CCA Inc were working.

David Sharp's Strategy Report was open ended and was to assist in negotiating a path forward. It offered guidelines, pointing out the problems that may cause roadblocks offering solutions as negotiations moved forward. It also pointed out the way other Cultural Centre's worked in other rural towns and cities. Most are substantially supported by respective Councils offering the cultural organization of the Shires financial security to service community arts and cultural recreational requirements.

The new BOARD Chairperson requested CCACC not to continue as an active Committee to enable the new structure to be worked through by the BOARD.

This put a question mark over all projects, activities, programs and scheduled events that were booked in. Who would run the events? who had the authority to make decision on event budgets? Who has the authority to manage activities? What about the insurance cover for the working volunteers?

As a volunteer and often the event co-ordinator, took a hard stand that if an event was to be undertaken using volunteers it was to be managed and run a CCACC Event as a service to community ensuring the safety and insurance coverage of all volunteers under the s355.

[CHAIRPERSON'S REPORT
COOTAMUNDRA CREATIVE ARTS AND CULTURAL CENTRE -] July 15, 2020

From July to December CCACC did manage and ran some very profitable and valued services for Community engagement.

1. The Show GIG - Gwen applied for funding from Murrumbidgee Health Services for the marquee. We ran a gourmet Burger and Drinks Outlet exhibiting Local Unlimited produce and products. It was a fun, extremely well utilised and received. A highly successful event. Thank all who took on this mammoth day and delivered a smooth and financially beneficial operation.
2. Vis Arts staged Florabunda Exhibition- A spin off from 3 yrs of Fabrics and Fibres Exhibition. Thank you Vis Arts Girls and boys. Thank you to the hard working set up team.
3. Alison Patterson's Musical Dinner organized as a TRIBUTE to her 2 HSC students. - this successful evening was catered by our usual volunteers once again delivering a profit. These types of catering jobs give our Youth training in hospitality and quality service. I thank Ossie and Diana Campbell for their expertise and management of this Youth training.
4. Volunteers also facilitated and helped Jessica Grace Exhibition, Kapooka Band Recital, Grandparents morning tea, etc etc.
5. Volunteers once again stepped up to assist and be on site.
   for Miss Ems, CEDS & Dance 2590 End of year Concerts -
   The High School HSC Music Exams utilized the Tin Shed Theatre.

- **The DCI Opening in September** for new release film has proven to be a financial windfall for TACC.
- We thank Julie Cowell and Michael Hoffman and the small advisory group for their dedication to this successful venture. I also thank the backup volunteers who run the box office, usher, manage the kiosk and bar, open and close the centre and take on the all important OH&S supervision as Safety and Fire Wardens.
- Michael Hoff thank you for your very up-to-date and concise projectionist instruction manual.

6. **Sadly we lost one of our most inspiring, able and loved volunteers - Bob Guy**. His fight with cancer was nothing short of inspiring. His wonderful courage saw him keep up his volunteering as a projectionist almost to the end. He will be always remembered as a gifted musician running his regular Friday night in the Arts Centre events, his great ability as an actor, producer director and writer of live performance. His newly learnt skills to build the theatre of which he had a true passion for took him into the building trade - gyprocking, sanding, nailing, designing etc etc. Bob was there always willing and extremely able.

I thank Sue, Michael and Hannah for allowing The Arts Centre to stage the celebration of Bob's life. He will be always remembered - Thank you.

By late November I found I could no longer comply with how this restructure was being implemented especially the speed and order of restructured jobs that was being demanded. The lack of BOARD team building utilising the considerable SKILLS on that Committee, the lack of consultation with volunteers who had managed various services within the Centre for over 15 years and the enormous pressure it put on staff and volunteers was pushing everyone who cared and worked for the facility to breaking point.

With the suspension of s355 meetings and operations the right to engage with community and inform volunteers of what was going on was being smothered. The very nature, culture and purpose of the Centre was, in my opinion, being redirected away from a community based activity for which the facility was primarily constructed and developed.

[CHAIRPERSON'S REPORT
COOTAMUNDRA CREATIVE ARTS AND CULTURAL CENTRE -] July 15, 2020

I resigned from the BOARD and rescheduled the s355 CCACC program for meetings with community user engagement. This was an attempt to keep the few volunteers we had left and rebuild resources and activities driven by community.

After the restructure of the BOARD following the resignation of myself the Chairperson and then Centre Manager I consulted with Susan Gheller who with a newly configured BOARD were working through just how the facility moved forward.

Susan Gheller had been a Member of CCACC Committee for several years has resigned from the Council and this organization moving to Melbourne to be near family. Her professionalism, knowledge and analytical skills attempted to sort through the issues that now arose. She has left a huge void not only for TAC but dare I say COOTAMUNDRA. We wish her well and when Covid restriction relax we hope Susan can return for a proper farewell and thank you for all she did for this facility and for the Council Region.

2020 began as a very unsettling and disjointed period. As Chairperson of CCACC I continue to work with Council, the volunteers, users and patrons to find a way forward. I thank all who attended CCACC Meetings over the past several months and with Covid 19 restrictions the volunteers who have continued to support and participate in clean up working bees.

To keep TACC at the forefront of community minds during the closure of the facility and "community lockdown" Lucy, Gwen and I developed the activity concept of Social "Dis-dance-sing" Challenges. Community members could engage in any of the 3 categories with the prospect, *after all returns to normal*, exhibit and or perform their works in the Centre and on the TST stage. We will find out who and what was produced down the track when things have settled back to some normality.

2020 CCACC activity began with

- **Sheep Matters Conference** in February at which CCACC again catered. As a Business offering Conference Facilities this type of support is financially very viable for TACC.
- **Peter Hogan's Bush Fire Fundraiser** was a return to a Friday Night in The Arts Centre Cabaret Concept. It was a great event and well attended. This venue offers small amateur groups a venue where everyone can relax, feel included and not have to spend a fortune. One comment came in from a mother of a young man with considerable disability challenges. *"He can move around the Centre with safety, be close up and feel genuinely part of the action joining into what is going on with ease."*
- **MOVIES continued to be our major income** during this 3 month period before lockdown. I thank our usual facilitators led by Julie Cowell who spends many hours resourcing, contracting and managing the delivery of film to this community.
- **In April TACC was closed down by order of CGRC** - Undertaking Covid 19 restrictions and shutdown compliance. TACC Office Manager, Gwen Norman, employed by the BOARD continued to hold the fort behind closed doors. I commend Gwen for her resilience through this very difficult & disruptive period.
- A solution has been arranged for the continuation of staff employment to run the Centre which Council has approved. made necessary by the shutting down of the CCA Inc BOARD structure.
    - s355 cannot employ Staff.
    - s355 cannot contract staff.

- To be employed as a casual Staff through Council but they must be willing to have their own ABN.
- Another option is to use a Temp agency with Council as the Host. Please be aware TACC will be paying the wages not Council "the host". This is the option we currently have to bridge the gap for continued staff employment.

If the Centre is to continue and increase our activities and programmes, this problem of finding the funds and paying the premium for using an agency with Council as the host has to be resolved as it will leave very little for any new development, programming or assisted maintenance funding. TAC may even struggle to cover the extra expenses especially if restrictions continue and Movies, our main income, cannot get going soon. Currently with the shutdown and financial drain on our income reserves TACC cannot afford to re establish CCA Inc.

A partnership with Council is the only way forward. We thank Council for agreeing to support this important recreational venue as a s355.

- **TST Theatre WILL remain closed till we can financial run Movies and Plays sustainably**.
- **As Chairperson of CCACC s355** I have engaged with and work with Andrew Brock looking at how this valuable community Creative Playground can move forward and deliver the services that community want to engage in. I thank Andrew for being positive about our future and for his genuine attempt to find solutions.

In Visual Arts some new initiatives have been added to our list of services to community: I thank Annabel for her continued diligence promoting a variety of Visual Arts challenges.

A staged re-opening of the Centre after lockdown has been implemented for our groups to re-unite under strict conditions of cleaning and self distancing. We worked with Andrew Brock and Madeline Snell, Council, to implement this staged reopening which still has its challenges and disruptions. They accepted the guidelines we submitted and our groups are doing a great job adhering to all conditions.

I thank Gwen for her input and her consistent attention to detail. I thank all who are engaged in Arts Centre activity groups for your co-operation for the safety of everyone in the community.

I thank Eric for his extra attention to cleaning detail. The job is currently very disjointed. The Centre looks wonderful and inviting.

A partnership with Council as a s355 Committee will very much hinge on the respect given to volunteers delivering these arts and cultural services to benefit CGRC . **If that trust is compromised or unworkable another solution will have to be found.**

I thank Lucy Main for her dedication and skills in delivering professional communications and promotional face of TACC. She has put TACC up as force to be respected through her consistent messaging and positive vibe. It is rewarding to have her guiding us as a professional communications officer.

Ladies and gentlemen I would like to thank

- **Elise Magrath** for her amazing skills and work she undertook while Cultural Development Officer for The Arts Centre. The results for our Council region Youth and Community was inspiring and exceptionally rewarding.

- **Michael Magrath** for his dedication to solving many technical issues in the Centre operations.
- **Michael Van Baast** - now moved to Wagga we thank him for his contribution & expertise in stage lighting taking over after Ben Pepper left the district. Thank you Michael for the support and volunteering your gave so generously.
- **I acknowledge and thank TWOMEY'S** Accountancy Firm for their unwavering sponsorship and assistance throughout 17 yrs of operation of the Centre finances. Their support, consultancy and advice has allowed TAC to conduct our financial management in a highly transparent professionalism.
- **I would like to thank Gwen, Lucy and Eric** for sticking with the project during these past few months. There is a light at the end of this tunnel so please hang in there.
- **I thank all the facilitators of activities**, the users, participants and patrons who support this valuable community resource.

I would like to mention Lindsay and Andy Baber both whose contribution to the Project has been outstanding and who are now stepping back from regular volunteering especially the hard yakka setting up and facilitating the various events. They will be missed on our regular volunteers activities which they covered so consistently.

Thank you Rosie Fowler Sullivan for your reliable expertise as our keeper of meeting records and your professional presentation of minutes and reports.

Lastly but most importantly- Maree Twomey. Your 17 years of service to The Arts Centre Project has been nothing short of outstanding. Words cannot express the respect everyone who has been part of this project has for your input, expertise and diligence. You are not only the Treasurer "extra-ordinair" but caterer, chef and event manager. You contribution has made the Arts Centre Project possible. Recently on BOARD matters your resilience and patience has been inspiring. Thank you so much for hanging in there under what has been very difficult times. I also acknowledge Michael's input and unselfish calm support. Thank you.

Ladies and Gentlemen this facility is unique in country NSW. Many towns want what Cootamundra has. As a venue not only for the promotion and practice of the arts it is a venue with enormous possibilities for social and economic growth. This venue offers choice of lifestyle, a reason to relocate and settle in the area and a venue where Business can educate and exhibit their wares. It is a tourist attraction that can change with cultural and tourism demands. It teaches and enforces creative solutions to everyday problems.

Now as I step down as CCACC Chairperson for 2019/20 I would like to thank Leigh Scott as a partner and for his support and diligence in all the things he has accomplished in the construction phase of the Centre but also for his consistent support and versatility. He had to go back to "uni" to do an exam for BAR LICENCE Manager for the Centre which means he is not too far down *the old age "can't teach an old dog new trick" track*. A man of many talents his patience and endurance living with me is much appreciated. This Centre would never have been built if Leigh Scott did not deliver.

Thank you everyone.

Isabel Scott - OAM

Chairperson CCACC

PRESENT FLOWERS:

Maree, Lindsay and Rosie.

Cootamundra Creative Arts & Cultural Centre

S355 Committee of Council

AGM 16 July 2020

Treasurer's Report

Receipts/Income for the Financial Year 2019-2020 were $73,237 approximately a $5,000 increase from last year, even though The Arts Centre has had very little income since early March due to Covid-19.

With the new DCI film equipment, we had been showing new release films and our film profits nearly tripled in the first 9 months of this financial year compared to the same period last year. We received $27,656 in film income and hire of premises $19,414 for the year.

Our expenses were $51,699, approximately $34,000 less than last year, as we didn't have to subsidise wages this year. Wages for CCA Inc were $61,346, $10,000 less than the year before and with the Council's subsidy and Administration & Management fees from the Fulcrum Grant these helped to cover CCA Inc wages expense. The Fulcrum Grant also paid for the updating of all our policies & procedures, producing a volunteer handbook, fire warden training, bar management, a film projection manual and an instruction video for lighting and film.

The Profit this year was $21,538

There was $30,965.14 in the bank account @ 30 June 2020. CCA Inc will be dissolved and the balance of the bank account will be transferred to CCACC, giving The Arts Centre approximately $45,000 to operate on for the next Financial Year. No one can predict the financial future at the moment with Covid-19 having a huge impact on The Arts, not just locally but throughout Australia and worldwide.

I would like to thank Twomeys for providing their professional services, over many years, at very generous community discounts.

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Profit & Loss Statement

July 2019 To June 2020

CootamundraCreativeArts&CulturalCentre
The Arts Centre Cootamundra (TACC)
355 Committee of Council
18-20 Wallendoon St
Cootamundra 2590
ABN: 46 211 642 339
Email: info@theartscentrecootamundra.org.au

Income		
Administration Fees	$160.00	
Bar Sales	$4,527.58	
Kiosk Sales	$1,079.60	
Catering	$5,022.18	
Donations	$4,514.36	
Film	$27,655.60	
General Fundraising	$3,665.56	
Hire of Premises	$19,314.09	
Interest Received	$32.95	
Performances	$5,122.44	
Raffle	$101.37	
Workshops	-$726.36	
Stock Income	$15.45	
Sundry Income	$2,751.90	
Total Income		$73,236.72
Total Cost Of Sales		$0.00
Gross Profit		$73,236.72
Expenses		
Advertising & Marketing	$2,972.40	
Art Supplies	$107.67	
Bank Fees	$8.00	
Bathroom Supplies	$32.23	
Building Repairs and Maintenan	$564.26	
Repairs to Plant and Equip	$634.55	
Catering Purchase	$3,209.73	
Bar stock	$1,727.67	
Kiosk Stock	$657.26	
Council Fees	$2,545.48	
CCA Inc	$5,995.00	
Kitchen replacement	$990.14	
Cleaning Expenses	$310.00	
Film Hire	$11,903.66	
Freight	$100.00	
Electricity Expenses	$7,513.59	
IT Support	$2,128.37	
Professional Services	$300.00	
Gas Expenses	$487.05	
Licences	$368.87	
Performance fees	$3,145.63	
Hire of Equipment	$295.00	
Sundry Expenses	$115.45	
Printing and Stationery	$1,059.72	
IT - Website	$192.00	
Computer Expenses	$119.61	
Security	$490.92	
Stationery	$379.55	
Telephone Expenses	$1,572.87	
Postage	$266.00	
Freight Out	$556.12	
Teaching Fees	$668.00	

This report includes Year-End Adjustments.

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CootamundraCreativeArts&CulturalCentre
The Arts Centre Cootamundra (TACC)
355 Committee of Council
18-20 Wallendoon St
Cootamundra 2590

ABN: 46 211 642 339
Email: info@theartscentrecootamundra.org.au

Profit & Loss Statement

July 2019 To June 2020

Payroll Expenses		
Staff Training Expenses	$100.00	
Travel & Accom. Expenses	$181.82	
Total Payroll Expenses		$281.82
Total Expenses		$51,698.62
Operating Profit		$21,538.10
Total Other Income		$0.00
Total Other Expenses		$0.00
Net Profit/(Loss)		$21,538.10

This report includes Year-End Adjustments.

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CootamundraCreativeArts&CulturalCentre
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355 Committee of Council
18-20 Wallendoon St
Cootamundra 2590

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Balance Sheet

As of June 2020

Assets			
Current Assets			
Bank Accounts			
SWSCU A/c 400138690	$30,965.14		
Petty Cash/Cash On Hand	$100.00		
Float	$150.00		
Total Bank Accounts		$31,215.14	
Other Current Assets			
Trade Debtors	$2,376.00		
Total Other Current Assets		$2,376.00	
Total Current Assets			$33,591.14
Non-Current Assets			
Furniture			
Furniture At Cost	$24,855.20		
Total Furniture		$24,855.20	
Office Equipment			
Office Equipment At Cost	$2,059.37		
Total Office Equipment		$2,059.37	
Computers			
Computers At Cost	$1,590.00		
Total Computers		$1,590.00	
Total Non-Current Assets			$28,504.57
Bulding Improvements			$144,313.27
Plant & Equipment			$55,391.74
Total Assets			$261,800.72
Liabilities			
Current Liabilities			
GST Liabilities			
GST Collected	$7,105.39		
GST Paid	-$4,362.59		
Total GST Liabilities		$2,742.80	
Other Current Liabilities			
Trade Creditors	$208.00		
Glass Equip - Cost recoverable	$2,000.00		
Total Other Current Liabilities		$2,208.00	
Total Current Liabilities			$4,950.80
Total Liabilities			$4,950.80
Net Assets			$256,849.92
Equity			
Retained Earnings			$235,311.82
Current Year Earnings			$21,538.10
Total Equity			$256,849.92

This report includes Year-End Adjustments.

PERFORMING ARTS REPORT AGM Thursday July 15 2020

Performance and productions for 2019/20 have taken a heavy hit with the establishment of a new programming schedule under the new BOARD Structure and then 2020 Covid 19.

In 2019 the following performances went ahead:

- Cheek to Cheek
- Kapooka Jazz band
- Dance 2590 Concert
- Miss Ems Student Production
- Chris Edwards Dance School end of year Concert.

The Musical Production by the TST Theatre Drama Group "Nuncracker" scheduled for Nov /Dec was Cancelled

2020 brought new challenges and some new initiatives:

- The MADD spansored Jan Preston concert had to be cancelled and will be rescheduled when Exhibition space can accommodate sufficient patrons to make the Concert viable. I thank Lindsay and Andy for the great job they do with this crowd funding format of MADD.
- The first gathering of the TST Drama Group Workshops designed to build performance resources got off the ground in February only to be cancelled due to lockdown in April.
- TST Drama Group had its first Play Reading " Pull the Other one" setting up for auditions in April.- Cancelled
- Peter Hogan organized the " Bush Fire Music Night in the Arts Centre". It was a fantastic evening full of wonderful music by local artists. This group have indicated they would like to continue these Cabaret evenings.
- The Tin Shed Theatre is closed down for Covid 19 restriction compliance. Now in July we can reopen but financially this is not possible as an audience can only be 25% of seating capacity rendering any movie or play budget to "tatters". Watch this space for notifications of events when viable.

- Rehearsals Of the play Pull the Other One can begin with a led in of 8 weeks to performance. The play is almost cast but the unsure nature of the spread of the virus makes this difficult to program. The Director will attempt to start up again in August. for a production late October 2020.
- The Tin Shed Drama Group hope to gather again within the next month for impromptu workshops and performances to be led by Eric Steinke.
- The High School HSC Music Students performed their exams in the Theatre in October 2019.

Lighting Grid:

TACC been attempting to reconfigure the lighting grid to make it user friendly for local groups without expert Lighting technicians on site. This work will hopefully be carried out before Concert season. Work on the Power Room which has compliance issues and which includes moving the Main Switch Board to an outside site must take place before this can be finalized.

It is also envisaged theatre lights will be assessed and sorted selling off what we do not require. This has been in the pipeline for 6 months but as yet not carried through due to Covid 19.

Costume Storage:

All costume has been moved to the small room in the Rehearsal space waiting for the Me's Shed to relocate solving some of our set and Centre equipment storage problems.

New Bookings for 20/21

There have been several enquiries for venue performance for 2021 along with the re scheduling of some Performances that were booked and had to be either cancelled or rescheduled.

- "What's New Pussycat" - Winding Road Production.
- The Brewers Tale - Peter Cox
- Jan Preston - Piano Queen

Thank you

Regards

Isabel Scott - OAM

Performing Arts Co-ordinator

TACC
THE ARTS CENTRE COOTAMUNDRA

PROJECT MANAGERS REPORT

Firstly the fantastic

The DCI MOVIE SCREENING SYSTEM. for new release film. The dream is now real.

The installation was Project Managed on the behalf of The Arts Centre by myself working with Maxine Imrie from Council. I thank Maxine for her co-operative and quick response to all my concerns - the result was the project ran smoothly, without problems and to budget. I thank all who attended the projectionist workshops and now for their continued attention to duty as protectionists. Michael Hoff thank you for your very up-to-date and concise projectionist instruction manual.

On the Infrastructure front little has been done except recommendation that our secured Stronger Communities Funding be redirected into fixing compliance issues for infrastructure upgrades.

Areas of concern so far identified are:

- access to and from the Centre at all exits including the Theatre emergency exit into the laneway.
- the power utility room - an area TACC Works Manager's attention had not been notified on during 17 yrs of operation. All works in that area had been carried out by qualified electricians and passed by past Council Infrastructure managers. If possible we would like this upgrade work to be carried out immediately.
- Working with CGRC Infrastructure Manager I have requested all Theatre lights undergo maintenance and retagging. I have also

requested a resetting of the lighting grid take place to facilitate a user friendly grid. Excess lights to be assessed and any not required sold off.

- The Project and Works Manager both have requested upgrades to the foundations. Outside brickwork that requires reappointment underpinning the Carriageway facades and surrounding pathways have on several occasions been recognized for the OH&S issues that prevail around the facility itself. The request for this work, repainting and landscaping around the complex was put forward to CGRC Council, as a Council Owned facility, for a Regional Arts Infrastructure Grant submission in 2018. This application was extended and a consultant employed by CGRC to design a complete overhaul of the Centre configuration and the development of a Strategy for an Arts Precinct to be produced. That Fit for the Future Strategy did not address the above issues so remain a major compliance problem.
- Currently CCACC is waiting for a full list of compliance issues.
- The Rehearsal Space and On-line learning Centre Funding has been put on hold for another grant application to be submitted to develop these spaces.
- Council replaced the old air-conditioned servicing the old office block studios 1 & 2 with separate reverse cycle units. These two studios are used by 2 long term hirers.

I thank Council for their quick response to this during a period of an extreme heatwave.

Thank You

Isabel Scott OAM - Project Manager

VA Report AGM July 2020 Annabel Marley VA Coordinator

The best laid plans of mice and men...everything came to a sudden stop in March and all the anticipated activities were put on hold.

Our **Friendship days** have started up again with a couple of new additions:

The **Unfinished Object Day** ((UFO) on Tuesdays is a pleasant get together of several retirees knitting, crocheting and patchworking although any form of art or craft work can happen.

Cardmaking once a month, with Jenny Neale has a loyal following.

Mudlarks with Lyn Cameron is back in force on Thursday, thank you Lyn.
Spinlarks meet on Wednesday night, with Kim Medcalf. Thank you, Kim.

Our **children's holiday program** has not resumed, but will in time. Two very successful sessions were held in January with **Paper Craft** and **Fabric Craft**. We had to run extra sessions for primary aged students, all of them filled to the max. The high school student sessions were not so well attended so Lucy and I have some new ideas to attract this age group.

During the September holiday, in conjunction with the Harden Kite Festival we held a lively **Kite workshop** making bumblebee kites. Parents and carers assisted as some of the children were very young. This format of carers staying with the children allows us to attempt more ambitious crafts. There are plenty of unadorned kites for us to run another workshop when normality returns.

An exciting partnership is in abeyance but will forge ahead in time. A grant has been awarded to Tumut Arts Society, Temora Art Society and TACC to run workshops with visiting artists. Tumut kicked off with Acrylic painting and three TACC participants attended. The TACC and Temora workshops are ahead of us. This grant reduces significantly the cost to participants.

Dabble Days have not yet resumed but several successful sessions were held last year: Tessellations by Annabel and Prick and Stitch with Jenny Neale.

The Exhibition ***Galvanise**: Fibre, Steel and Stone* in August was quite low key and although widely promoted did not draw the usual number of visitors. The artworks were varied and plentiful from regular exhibitors and novices, the space looked great. A sincere thankyou to all the hardworking volunteers who made it happen. Nevertheless, the throngs did not eventuate. A lot of meetings and soulsearching resulted in the decision to have a biennial exhibition. So 2021 should be the next one. The most discussed aspect was who would run it. We need an energetic, enthusiastic individual or group with vision and skills. The wonderful team involved over the years has had very few newcomers and is tiring. The fact is most of us are getting old and managing all the technology and organisational details doesn't interest us or is beyond our skills.
So the question posed is how or if the exhibition continues.

Regarding workshops and use of our wonderful resources nothing concrete can be planned. Once we feel confident that all is well again I will focus on attracting tutors and offer a range of workshops to cater for our small but loyal group of artists.

I think we are all keen to return to normal but we must be patient.

Thank you

Annabel Marley

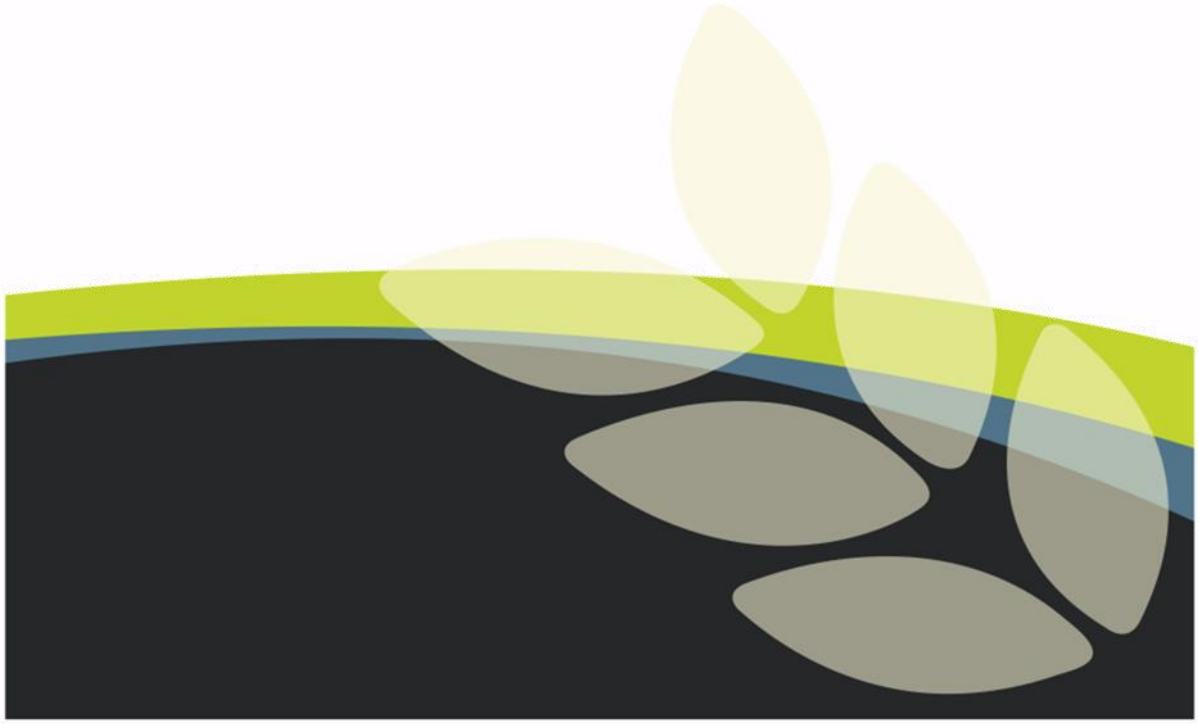
Minutes

THE ARTS CENTRE COOTAMUNDRA SECTION 355 COMMITTEE

ANNUAL GENERAL MEETING

THE ARTS CENTRE COOTAMUNDRA,
18 WALLENDOON STREET, COOTAMUNDRA

6PM, THURSDAY 16 JULY 2020



Minutes

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1.1 Attendance 2
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1 MINUTES

1.1 Attendance and Confirmation of Quorum

Present: **President/Chairperson: Isabel Scott**
Secretary: Rosemary Fowler-Sullivan
Treasurer: Maree Twomey -
Council Representative: Leigh Bowden
Committee Members: Leigh Scott, Annabel Marley,
Other Attendees: Andrew Brock, Gwen Norman, Richard White, Julie Cowell, Ossie Campbell, Diana Campbell, Eric Steinke, Lucy Main

1.2 Apologies

Committee Members that were unable to attend:
Lindsey Baber
Other apologies: Judy Emery, Penny Nicholson, Sarah Last, Fiona Braybrooks

We acknowledge the Traditional Custodians of the Land on which we live, work, and create. We pay respects to Elders past, present and emerging.

1.3 Confirmation of previous Annual General Meeting Minutes

The minutes of the last AGM of **Cootamundra Arts Centre Section 355 Committee** meeting dated **18 July 2019** are confirmed as true and correct.
(Moved: Maree Twomey, Seconded: Isabel Scott)

1.4 Reading of Annual Reports:

1.4.1 Chairperson

Isabel reported that activities of TACC were reassessed with the formation of CCA Inc board recommended in David Sharpe's Strategy Plan. Governance and compliance problems had to be addressed for events in the ensuing months for volunteers to maintain bookings. From July-December TACC volunteers held financially successful events such as The Show Gig where Gourmet Burgers & drinks were served exhibiting Local Unlimited produce, Vis Arts Florabunda Exhibition, Alison Patterson's Musical Dinner a tribute to two of her students also supporting youth training in hospitality; a huge thank you to Ossie & Diana Campbell, Jessica Grace Exhibition, Kapooka Band Recital, Grandparents Morning Tea, 2590 Dance Concert, Chris Edwards School of Dance Concert, Miss Em's Concert, High School Music students exams. Movies were shown using the new DCI technology thank you to Julie Cowell, Michael Hoffman & team. Isabel thanked committee members, staff and volunteers - Maree Twomey (17 years as treasurer), Lindsey & Andy Baber, Rosemary Fowler-Sullivan, Lucy Main, Michael Van Baast, Gwen Norman, Eric Steinke, Twomey's for accountancy support, Susan Ghellar, Elise Magrath & husband Michael for her amazing skills as Cultural Development Officer also husband Leigh who has supported ideas and assisted with support in all stages of the growth of the centre, support from CGRC's Andrew Brock, and other Council employees. Special mention of the late Bob Guy who had been an active volunteer in the early days of building the centre as well as his contribution and passion for music, acting, producing & directing. Along with Gwen & Lucy we have been developing the activity concept of Social 'Dis-dance-sing' which will be exhibited when normality returns. So far in 2020 the Sheep Matters Conference was held, Peter Hogan's Bush Fire Fundraiser Concert, movies prior to lockdown. The facility is unique in country NSW and now CCA Inc has been disbanded, s355 will move forward in partnership with CGRC to expand TACC as a community venue with enormous possibilities for social and economic growth.
(Isabel's full report is attached. Moved Isabel Scott, Seconded Leigh Scott)

1.4.2 Treasurer

Maree presented the Profit and Loss and Balance Sheet for s355 Committee of The Arts Centre for the financial year ending June 2020, showing a profit which has obviously been impacted by COVID-19.
(Maree's full report is attached. Moved Maree Twomey, Seconded Julie Cowell)

1.4.3 Performing Arts

Performance and productions have been affected heavily with COVID 19 restrictions. In 2019 performances were held: Cheek to Cheek, Kapooka Jazz Band, Dance 2590 Concert, Miss Em's Student Production, Chris Edwards School of Dance Concert. TST Drama Group Workshops had to be cancelled due to lockdown. Play reading of 'Pull the Other One' also had to be cancelled. MADD sponsored Jan Preston had to be cancelled and will be rescheduled. Thank you to Lindsey and Andy for the crowd funding format of MADD. Peter Hogan's 'Bush Fire Music Night in the Arts Centre' was well received and he would like to continue cabaret style evenings. TST has been closed and will not reopen until financially viable. TST groups hope to gather again soon for impromptu workshops and performances with Eric Steinke. High School Music students preformed their exams in the theatre in October 2019.
has hosted several musicians – thank you to Lindsey and Andy Baber for their crowd funding to support these events.
Miss Em's group performed a major production with huge success.
Miss Chris's Ballet Concerts continue to be wonderful performances.
Movies have moved one step forward with the installation of DCI projection system to allow first release movies to be screened.
(Moved Isabel's full report is attached. Moved Isabel Scott, Seconded by Gwen Norman.)

1.4.4 Project Manager's Report

The DCI movie screening system managed by Isabel working with Maxine Imrie from CGRC. Projectionist workshops were held for projectionists in TST. Thank you to Michael Hoffman who drew up an up-to-date concise Projectionist Instruction Manual.
Stronger Communities Funding has been redirected into fixing compliance issues for infrastructure upgrades such as access to and from TACC to all exits including theatre emergency exit to laneway, power utility room to be upgraded to regulations required, all theatre lights require maintenance and retagging and resetting of the lighting grid.
Upgrades to reappointment and underpinning of Carriageway facades and surrounding pathways are a compliance issue. A full list of compliance issues has not been supplied to TACC. Rehearsal Space and On-line Learning Centre funding has been put on hold for another grant application to be submitted. Thank you to Council for replacing old air-conditioners in Studios 1 & 2.
(Isabel's report is attached. Moved Isabel Scott, Seconded by Annabel Marley.)

1.4.5 Visual Arts Report

In her report Annabel reported that after the sudden stop in March and since COVID restrictions have been lifted, activities in the VA area have resumed; Friendship Days, Unfinished Objects (UFO), Cardmaking, Mudlarks & Spinlarks. Future children's holiday program will resume in time. In September, a kite workshop was held to coincide with Harden Kite Festival. A grant has been awarded in conjunction with Tumut Arts Society, Temora Art Society and TACC to run workshops with visiting artists. Tumut has been held with Temora and TACC to continue when restrictions allow. Dabble Days will resume in the future. The Exhibition 'Galvanise: Fibre, Steel and Stone' was low key but artworks exhibited were varied and plentiful.
(Annabel's full report attached. Moved Annabel Marley, Seconded Gwen Norman.)

Prior to the election, Andrew Brock addressed the meeting to reassure those present that it was desirable for CGRC and TACC to work together and move forward. He thanked the committee and volunteers. Council will not contribute any funds into the future and with a fresh set of eyes he can picture what the negativity and issues TACC has had keeping the arts alive in the community. Planners and engineers will address non-compliance issues with the building for public safety, using the funds set aside. Research can then be made to apply for further grants for future works. As part of the new partnership, CGRC would be able to assess and manage the risks associated with the site, enter into agreements to manage current staffing arrangements, and help promote the use of the centre. CGRC will also manage funds in trust for the TACC which would include but not limited to, day to day accounting, financial reports and looking after contracts for movies and leases. This way, a happy balance will be achieved between both parties, with the aim of a bright and vibrant future for the centre.

All positions became vacant and Andrew Brock proceeded with the election.

1.5 Acceptance of nominations from committee members for the position of:

- **Chairperson: Andrew Brock** nominated by Isabel Scott, seconded by Annabel Marley, elected unopposed.
- **Vice Chairperson**: **Leigh Scott** nominated by Andrew Brock, seconded by Isabel Scott, elected unopposed.
- **Treasurer:** TBA.
- **Secretary/Minutes Secretary**: **Rosemary Fowler-Sullivan** nominated by Maree Twomey, seconded by Isabel Scott, elected unopposed.
- **Performing Arts**: **Eric Steinke** nominated by Annabel Marley, seconded by Leigh Scott, elected unopposed.
- **Visual Arts**: **Annabel Marley** nominated by Rosemary Fowler-Sullivan, seconded by Isabel Scott, elected unopposed.
- **General committee**: Isabel Scott, Julie Cowell, Gwen Norman, Lucy Main
- **Council Representative**: Leigh Bowden

1.6 Date and Time of Next Meeting – TBA

1.7 Time Meeting Closed – 7.30 PM

1.8 Annex 1: Chairperson's Report
Annex 2: Treasurer's Report
Annex 3: Performing Arts Report
Annex 4: Project Manager's Report
Annex 5: Visual Arts Report

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Phone: 1300 459 689
Email: mail@cgrc.nsw.gov.au
www.cgrc.nsw.gov.au

8.1.7 UPDATED COUNCIL MEETING ACTION REPORT

DOCUMENT NUMBER	331237
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Updated Council Meeting Action Report ⇩

RECOMMENDATION

The Updated Council Meeting Action Report be noted.

COUNCIL MEETING ACTION REPORT

MEETING / ITEM	ACTION	OFFICER	STATUS
05.07.2017 18.06.2019 19.09.2019	Amend Gundagai LEP 2011 to correct mapping discrepancies	Manager Development, Building and Compliance	Ongoing. Amendment No 4 is currently being reviewed following feedback from the Department of Planning prior to a Gateway determination. Gateway determination issued, currently on exhibition for 28 days. To be reported back to October 2019 Council meeting. Partly complete – schedule 1 amendment gazette May 2020 update – negotiations underway with DPIE regarding progressing the remainder of this proposal. June 2020 – Council has been allocated new staff from DPIE, negotiations underway as to the most appropriate way to progress this matter.

Ordinary Meeting 30 October 2018			
ITEM	ACTION	STAFF	Status
Council, with further consultation, consider the representations made by Mr Peter Beath on behalf of the members of the Cootamundra Aboriginal Working Pary, in his letter dated 24 October 2018. 8.1.4 Resolution 215/2018	"It is recommended the CGRC take a proactive approach engaging with the existing community groups and organisations to look at the formation of a formal Aboriginal Advisory/Consultative Committee under section 355 of the local Government Act 1993"	Manager Culture and Community	July 2020 MOU written
8.1.5 Resolution 216/2018	2. In time, and subject to available funding, CGRC, in conjunction with the local Aboriginal communities, the Brungle-Tumut LALC and the Young LALC, undertake the mapping of the sites of cultural significance to Aboriginal people in this LGA. 3. CGRC, in consultation and negotiation with Aboriginal communities in the region, form an Aboriginal Advisory Committee to liaise with Council about matters of importance and concern to local Aboriginal people. 4. The Consultative Committee consider the implementation of an Indigenous Employment Strategy	Manager Development Manager Culture and Community HR	May 2020 – seek funding opportunities to undertake the required studies as they arise. June 2020 – Funding opportunities from Heritage Office will allow this to occur. Grant applications will open in the latter part of the year. Council is on the mailing list to be notified when the grants open.
	CGRC put in place Cultural (Aboriginal) Competency/Cross Cultural training to Council Staff and Councillors.	Manager Culture and Community	

28.11.2017 – 7.3.2.1	Waste Collection Services	Manager Waste, Parks and Recreation	23/10/19 update - Draft financial plan delivered to council in September with the final plan scheduled to go to the November Council meeting. November 2019 - Report to November 2019 for Councils consideration February 2020 – report adopted in principal, report to Feb meeting seeking council approval to place the report out to the community for 3 months seeking comment. March 2020 – Reviewed report going to council this month. July 2020 – Council has taken over the operation of the Cootamundra Transfer Station (Pit) and will present a report on the weigh bridge activities every 3 months for the information of Council.
31.01.2018 – 7.1.1.4 18.06.2019	Prepare detailed design and cost estimates for Turners Lane industrial subdivision. Include budget allocation in 2018/2019 budget.	GM Bill	22/03/2018 To be outsourced. An amount of $500K has been included in budget estimates. Proposals being sought. Awarded to MJM – Designs expected Dec 18. July 2019 update - Final civil design plans received. Awaiting final electrical design (anticipated mid-August). Awaiting result of funding application prior to commencement of construction.

ITEM	ACTION	STAFF	Status
17.01.2019	Investigations to be undertaken to determine feasibility of providing a safe and accessible pedestrian pathway to link Cootamundra town centre and the cemetery on Yass Rd.	Manager Civil Works/ Road Safety Officer	Long term project. Include in new PAMP CYCLEWAYS Plan Safety audit of rail overpass completed.
31.07.18 – 9.2	Council, in collaboration with the Muttama Creek Regeneration Group, investigate the feasibility of creating a walking track alongside sections of Muttama Creek. *Council, in collaboration with the Muttama Creek Regeneration Group, investigate the feasibility of creating a walking track alongside sections of Muttama Creek. continued*	Manager Waste, Parks and Recreation	**November 2019** - This is still yet to happen with the current work load and this rated as a low priority action will be implemented ASAP. In the meantime Council is working with the Group with the existing works as and when required no change to date. March – no change June 2020 – Council staff have been working with the Muttama Group b delivering mulch and undertaking some clearing works. There is no funding for any works associated with the Muttama Group. July 2020 – no change
Ordinary Meeting - 26 March 2019			
ITEM	ACTION	STAFF	Status
Item 8.4.1	NSW Public Works Advisory be invited to prepare a proposal for a concept design incorporating an optional PV arrangement to offset power costs and with the provision for future chlorine treatment should Council wish to supply treated effluent for irrigation purposes within the village.	GM/ Manager Assets	23/05/2019 update - Discussions with Public Works are continuing.

ORDINARY MEETING - 28 MAY, 2019			
ITEM	**ACTION**	STAFF	Status
Question 8.1.10 Council Meeting Action Report		GM	Prepare report for June/July business paper. Ongoing. Seeking funding opportunities for bridge assessment.
9.1 Notice of Motion (172/2019) 07.2019 *9.1 Notice of Motion (172/2019) continued*	Council investigate the feasibility of extending the Cootamundra indoor pool weekend operating hours. Further, Council undertake a review of the facility's processes and expenditure and incorporate options regarding the use of staff or contractors in the management of both the pool and stadium facilities.	Manager Waste, Parks And Recreation	No time frame was provided for a report to be submitted to Council. An independent report to be prepared at the conclusion of the trial period and with a report to be submitted for the Council consideration. The extended winter season operating hours have been implemented as per Council resolution, with the outcomes to be reported back to Council at the end of the winter pool season. A report to Council will be presented in August, 2019 indicating the cost associated with the undertaking of an independent review of the aquatic centre and stadium operations. 23/10/19 update - Associated reports will be submitted to council regarding both the trail extended hours and aquatic centre feasibility study. November 2019 – Report to the November council meeting. March 2020– Pool and Sports Stadium now closed. July – independent review completed and EOI currently being managed. Report to go to Sept Council meeting. There has been strong interest from well qualified companies interested with 4 site visits to the pool and stadium at this stage.

ORDINARY MEETING - 25 June, 2019			
ITEM	ACTION	GM	Status
Aside request from Cr Sheahan	Disability access audit of business' with awareness programme delivered by Council staff to business owners/managers Starting with Council premises first.	Manager Development, Building and Compliance	May 2020 Update – committee agreed to access the professional services on offer to commence this process. Due to the COVID 19 situation this has not been possible. June 2020 – still on hold due to COVID 19 July 2020 – still on hold due to COVID 19
ORDINARY MEETING - 27 AUGUST, 2019			
ITEM	ACTION	STAFF	Status
Item 8.1.9 Gundagai TAC Minute Recommendations	Council seeks funding for a Tuckerbox plinth for tourists to pose their dogs on for a photo as a permanent fixture at the Dog on the Tuckerbox Site.	Manager Community & Culture	Seeking funding opportunities. Update to be provided at a later date. November 2019 – It is intended to use the proceeds of the donations received. Still awaiting quotation to be able to apply for funding 11.02.2020 July 2020 – Purchase Order raised for stone plinth through KD Stoneworks. Council staff to fabricate steel box. Project to be funded by donations received.
8.5.1 Pigeon Strategy Report	Council prepare a fact sheet to distribute to residents and local businesses providing information on pigeon control. Council undertake pigeon proofing on Council assets where roosting pigeons congregate. Council liaise with business owners to facilitate efforts to eradicate pigeons from the CBD area and seek Expressions of Interest from pest exterminators with the intention of	Manager Regulatory Services	12.02.2020 Manager Regulatory Services has written to the Cootamundra Development Corporation and, in turn, they have written to the local businesses regarding contributing towards a pigeon control program. A meeting to be held with interested local businesses will be arranged at the end of February.

	providing a report to Council once the information has been collated. The report and resolution be distributed to CBD businesses.		
8.10.1 Cootamundra Aquatic Centre Access	3. The cost for the installation of permanent barricades be investigated with the consideration to disabled access.	Manager Waste, Parks and Recreation	This has been completed on a temporary trial basis. November 2019 – no change. March – Pool now closed no further action at this stage. June 2020 – No Further action to date July 2020 – On hold pending the outcome of the EOI
ORDINARY MEETING - 24 September, 2019			
ITEM	ACTION	STAFF	Status
9.2 Notice of Motion - Cootamundra-Gundagai Local Area Traffic Committee Develop Draft Guidelines for Roadside Trailer Advertising	Council request Cootamundra-Gundagai Regional Council Local Traffic Committee develop a draft policy guidelines paper to regulate the use of advertising trailers across the local government area. Once the draft policy guidelines to regulate the use of advertising trailers has been completed a report will be prepared and submitted for the consideration of Council. The policy guidelines should commit to: a) Present a degree of fairness, reflecting Council's ongoing support for the promotion of local businesses, b) Regulate appropriate sites to protect public access and safety, c) The proposal of a fee to cover the cost of administration of the regulation of the policy guidelines, and d) Ensure the proposed fee reflect fair commercial advertising costs.	Manager Civil Works	Initial report went to November, 2019 Traffic committee to consider suitable sites

ORDINARY MEETING - 29th October, 2019			
ITEM	ACTION	STAFF	Status
8.1.1 Local Government Elections 2020	Council invite a representative from the Australian Electoral Commission to address Council and explain the costs included in the quote received for the local Government elections 2020.	GM/ EA to GM & Mayor	Waiting on response from AEC to indicate their availability to attend a Councillor Workshop Elections deferred due to COVD-19
8.1.8 Gundagai Tourism Action s.355 Committee Meeting Minutes	From Minutes – council wait for outcome of SCCF 3 funding before spending $300K	Manager Community & Culture	Funding successful for new visitor toilets and accessibility upgrades.
8.3.1 Friends of Old Gundagai Gaol Committee Meeting AGM Minutes	Restricted funds audit report to Council	Manager Community & Culture	Manager Community & Culture and Manager Finance to discuss to determine what is required. July, 2020 - Complete. Incorporated group has ceased and funds are held in trust for use for promotion and structural repairs at Gaol.
9.4 Council develop a local services preference policy detailing that, where opportunity exists, service providers, based within town boundaries are given preference should they be available, they are able to meet essential criteria and specifications and their quote or tender amount is comparative with other submissions received by Council.	Council develop a Local Services Preference Policy detailing that, where opportunity exists, service providers, based within town boundaries are given preference should they be available, they are able to meet essential criteria and specifications and their quote or tender amount is comparative with other submissions received by Council.	Procurement Officer	March The Procurement Policy has been updated with reference to buying local and further information will be contained in the Procurement Procedure document to go to the April Council Meeting. May, 2020 update - Report to be prepared and submitted to the June,2020 ordinary meeting for the consideration of Council

ORDINARY MEETING 26TH NOVEMBER, 2019			
ITEM	**ACTION**	STAFF	STATUS
8.3.4 EVERYONE CAN PLAY APPLICATION - LINDLEY PARK SOUTH GUNDAGAI RESOLUTION 429/2019 Moved: Cr David Graham Seconded: Cr Charlie Sheahan	Council endorse a matched application for funding for Lindley Park South Gundagai to the Everyone Can Play Grants.	Manager Finance/ Manager Community & Culture	If grant application successful set aside funding in budget. Determine how to fund. Works in kind from what department. Discuss with relevant Managers. July, 2020 - Complete. Funding application unsuccessful.
8.7.2 COUNCIL MINI HIACE BUS COMMUNITY USAGE REVIEW RESOLUTION 437/2019 Moved: Cr Penny Nicholson Seconded: Cr Leigh Bowden	2. Council undertake consultation with representatives of Mirabooka to develop a fee proposal, to be included in the report, to be prepared and submitted to the Ordinary Meeting to be held Tuesday, 26th May, 2020 for the consideration of Council for inclusion in the 20/21 Fees and Charges. 3. A further report with more accurate hire details be prepared and submitted to the Ordinary Meeting to be held Tuesday, 26th May, 2020 for the consideration of Council.	Manager Civil Works/ GM	12.02.2020 Trial continuing. Report to be prepared for the consideration of Council at the Ordinary Meeting to be held 26th May 2020 June 2020- Report to be prepared for the consideration of Council at the Ordinary Meeting to be held 30th November, 2020

ORDINARY MEETING 10TH DECEMBER, 2019			
ITEM	**ACTION**	**STAFF**	**STATUS**
9.4 Notice of Motion - The Cost of an Irrigation System for the Off Leash Dog Park in Hurley Street be Included in the 2020/21 Budget. RES 482/2019	That an amount of up to $30,000 be considered within the 2020/21 Budget for an irrigation system to be installed at the Off Leash Dog Park in Hurley Street, Cootamundra.	Manager Regulatory Services	Update required March, 2020 To be completed by Regulatory Services **May, 2020 to be included in budget.**
11.2 Proposed Compulsory Acquisition Land Affecting Lots 35,	1. Council make application to acquire land affecting lots 35, 71 & 88 DP 751451 and lot 2 DP1100263 under the Land Acquisition (Just Terms Compensation) Act, 1991.	GM	Confidential Report. Confidential update required.

71 and 88 DP751415 and Lot 2 DP1100263 Reno Road, Gundagai RES 485/2019	2. The General Manager be authorised to sign any relevant documentation in relation to the proposed acquisition referred to in 1 above. 3. Authority be granted to affix the common seal of Council to the necessary documents.		
11.4 Proposed Acquisition by Cootamundra-Gundagai Regional Council for Bangus Quarry Remediation Project - Late Report RES 487/2019	1. Council approve the acquisition of Crown land Lot 7300 DP1149008 and Lot 7004 DP1028797 for the Bangus Quarry Remediation Project. 2. The General Manager be authorised to sign any relevant documentation in relation to the proposed acquisition referred to in 1 above. 3. Authority be granted to affix the common seal of Council to the necessary documents. 4. Upon acquisition by Council the land be classified as operational.	GM	Confidential Report. Confidential update required.

ORDINARY MEETING 28TH JANUARY, 2020			
ITEM	**ACTION**	**STAFF**	**STATUS**
8.1.15 Cootamundra Tourism Action Group Section 355 Committee Minutes of meeting held 15 January 2020 RES 020/2020	1. That appropriate grant funding be acquired to develop a specific agri-tourism and regional tourism tours strategy for the Gundagai and Cootamundra region which develops rural, agriculture, food tourism and experiential tourism opportunities through the collaboration between Council, Local businesses and producers. **2.** That Council seek an appropriate funding arrangement to ensure the position of Economic Development and Tourism Officer in Cootamundra, continues beyond	Manager Culture and Community	No update available to date July, 2020 – 1. Complete. 2. Memo drafted to GM proposing solution for funding role to June 2021.

	the current one year term which ends in November, 2020.		
8.1.16 Gundagai Tourism Action Section 355 Committee RES 021/2020	Council seek permission from Transport for New South Wales to locate a variable message sign on the northern side of Gundagai, with the intention of encouraging south bound motorists to Stop, Revive, Survive in Gundagai.	Manager Culture and Community	Anthony Carroll taking to February, 2020 traffic committee June 2020- still seeking advice from TfNSW on location of the variable message sign
Ordinary Meeting February, 2020			
ITEM	**ACTION**	**STAFF**	**STATUS**
8.3.1 Recreational Needs study public consultation (066/2020)	1. The Draft Cootamundra-Gundagai Recreational Needs Study (attached under separate cover) be placed on public exhibition for a period of twenty eight days inviting submissions from the community. 2. A further report on the Cootamundra-Gundagai Recreational Needs Study including submissions, if any, be prepared and submitted for the consideration of Council.	Manager Culture and Community	
8.3.2 Drought communities program (067/2020)	Applications be prepared and submitted through the Drought Communities Program for the Gundagai Main Street Development Stage Two (2) and Parker Street Cootamundra Upgrade.	Manager Culture and Community	

Ordinary Meeting March, 2020			
ITEM	**ACTION**	**STAFF**	**STATUS**
8.1.4 Cootamundra Showground Users Group s355 Committee Minutes 18th march, 2020	Tree dropping limbs on to private property bordering the ground be removed.	Manager Facilities	Staff investigated and planning for removal with other work in area this month
8.1.6 Minutes of the Gundagai Tourism Action s355 Committee Meeting February 2020	Council look at options for funding a speaker system to be purchased and installed in Sheridan Street that has the capacity to play a local radio station and can be utilised for events	T and ED Officer	
8.6.2 Stockinbingal Sewerage Scheme	1. Engage Public Works to prepare business case 2. An application be made under the sage and secure water program for funding towards a detailed design.	B Moore	
Ordinary Meeting 28th April, 2020			
ITEM	**ACTION**	**STAFF**	**STATUS**
9.1 NoM – That the Waste Strategy be adopted and made available for public review and comment	Undertake the usual advertising protocols	Manager Waste, Parks & Recreation	June 2020- have been on hold until such times as the MRF contract had been completed. The Strategy will now need to be adjusted prior to going out on public exhibition as to reflect the changes as a result of the MRF Contract. July 2020 – Report currently being reviewed prior to going onto public exhibition. There has been a delay due to the effort required it taking over the weighbridge operations.
9.2 That Council write to the Minister for Local Government, the Hon. Shelley Hancock, and Member for Cootamundra, Ms Steph Cooke, MP advising them that Cootamundra-Gundagai Regional Council has undertaken the Rate Harmonisation as legislated by the State Government, and that the letter include the table of rate changes, the formula applied to ascertain the harmonisation figures and a comment on the adverse impact that the rate increases are likely to have on many members of its community.		GM	Letters sent to both Ministers. Waiting on response from Office of Local Government

Ordinary Meeting 26th May, 2020			
ITEM	**ACTION**	**STAFF**	**STATUS**
8.1.7 Cootamundra Rugby Club Clubhouse Project	A Memorandum of Understanding detailing the terms and conditions of the repayment of the subject loan be developed and submitted for the information of Council.	Manger Finance	
8.1.12 July, 2020 Cuppa for the Driver 2020 Campaign	The Road Safety Officer provide the information for The Free Cuppa for the Driver 2020 Campaign to be advertised through Council's usual media channels.	Media	
Ordinary Meeting 30th June, 2020			
ITEM	**ACTION**	**STAFF**	**STATUS**
8.1.4 Federal Government Funding – Local Road and Community Infrastructure Programme	The Deputy Prime Minister be thanked for his efforts in securing this funding.	EA to GM	Complete
8.1.5 ALGWA Executive Meeting	1. Cootamundra-Gundagai Regional Council write to the Minister for Local Government, Shelley Hancock, MP expressing strong opposition to the concept of universal postal voting for NSW Local Government elections to be held 4th September, 2020. 2. Cootamundra-Gundagai Regional Council join the Australian Local Government Women's Association New South Wales	EA to GM	Complete
8.1.7 Applications for community Donations	1. Letters be sent to applicants advising of outcome. 2. PO's be raised for payment	EA to GM	Complete
8.1.8 Cootamundra Rugby Club Clubhouse Project	The additional funding be added to the existing loan.	Manager Finance	
8.1.11 s355 Committee Update	Cootamundra Concert Band be reinstated as a s355 committee of council	Business Coordinator	
8.1.11 s355 Committee Update	Council meet with members of the Cootamundra Beach Volley Ball s355 committee to discuss: i) if the existing s355 Committee remains the best means of governance for the future of the event and insurance coverage for volunteers involved in its delivery;	Business Coordinator	

	ii) if sponsorship, by way of the existing 'in-kind' support should continue or if a cost recovery model be adopted; iii) subsequent to the determinations of (i) and (ii), that part of the accumulated surplus raised by the Committee, and not required for undertaking future events, be used for a specific bequest, to the community, at the discretion of the Committee;		
8.3.1 Tourism Branding and Marketing Strategy	Actions arising from the strategy be incorporated into the Operational Plan and be sent to Relief Governance officer	Manager Community and culture	
8.6.1 CGRC Plant and Fleet Replacement Programme	A ten year Strategic Plan detailing the projected balance of funds in the plant reserve, incorporating the Plant and Fleet Replacement Program, be developed as part of a report to be prepared and submitted for consideration at the Ordinary Meeting to be held Tuesday, 28th July, 2020	Manager Assets	
8.7.1 Aerodrome Charges	1. Council endorse a trial of the Avdata Airport Billing Service to ascertain the value of landing fees at the Cootamundra Aerodrome. 2. A further report be prepared and submitted detailing the results of the Avdata Airport Billing Service at the end of the trial period for the consideration of Council. 3. A consultation process on the development of annual fees for use of the aerodrome be undertaken with aerodrome users.	Manager Civil Works	
9.2 NoM – Identification of Local Arts and Cultural Groups in the LGA	That Council undertake research to identify the arts and cultural groups which exist in our LGA with a view to building and sustaining partnerships with them, supporting their activities and helping them to secure funding for cultural and arts development in the local government area.	Manager Community and culture	

8.1.8 OPEN FORUM SUBMISSIONS

DOCUMENT NUMBER	331273
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**1. A vibrant and supportive community: all members of our community are valued** 1.1 Our Community is inclusive and connected
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

Written submissions for the Open Forum received after the publishing of the July, 2020 Business Paper, if any, be received and read aloud.

Introduction

Due to Covid-19 amendments were made to the Local Government Act, 1993 in relation to the requirements for holding monthly Council meetings. To ensure compliance with the Public Health Order, public forums will only be held in a manner that is consistent with the Public Health Order and the Australian Health Protection Principal Committee's recommendations on indoor gatherings.

Discussion

At the time of publishing the Business Paper for the Ordinary Meeting to be held 28th July, 2020 no written submissions for the Open Forum had been received.

Written submissions by members of the community have been called for the Open Forum section of Council's Ordinary Meetings. Any written submissions received in time shall be read aloud at the meeting and any action arising from those submissions will be provided to the correspondent in writing by the appropriate Council Officer.

8.2 FINANCE

8.2.1 2020/21 RATES AND ANNUAL CHARGES

DOCUMENT NUMBER	330391
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

This report is submitted for the information of Council.

Introduction

At the Ordinary Meeting held 30th June, 2020 Council resolved (Min. no. 168/2020 item 8.2.1 2020/21 Rates and Annual Charges), to make representations to the Minster for Local Government, the Hon. Shelley Hancock, MP (the Minister) requesting Ministerial approval for Cootamundra-Gundagai Regional Council to implement an Ordinary Rate increase 'glide path' over three years so as to transition the rating increase and reduce the financial impact on the rate payers that were to receive significant increases to their land rates charges. This correspondence was emailed to the Minister's office on 7th July, 2020.

Correspondence was also sent to Member for Cootamundra, Steph Cooke, MP requesting that she make representations in support of the 'glide path' to the Minister, on Council's behalf. This correspondence was also sent on 7th July, 2020 and acknowledgement was received from Ms Cooke's office on 8th July, 2020 advising that representations had been made directly to the Minister, on Council's behalf, in support of the approval to implement the 'glide path'.

At the time of writing this report no response had been received from the Minister's office. It is anticipated that a response is imminent and should that correspondence be received prior to the Ordinary Meeting scheduled to be held on Tuesday, 28th July, 2020, a late report will be prepared and submitted for the consideration of Council with direct reference to the response from the Minister.

8.2.2 MONTHLY FINANCE REPORT FOR MAY 2020

DOCUMENT NUMBER	329752
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	Regular monitoring of Council's finances will ensure that any issues are identified in a timely manner.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Finance Report May 2020 ⇩

RECOMMENDATION

The Monthly Finance Report for May 2020 be received and noted.

Introduction

The Monthly Finance Report provides Councillors with an update on the current budget status.

Discussion

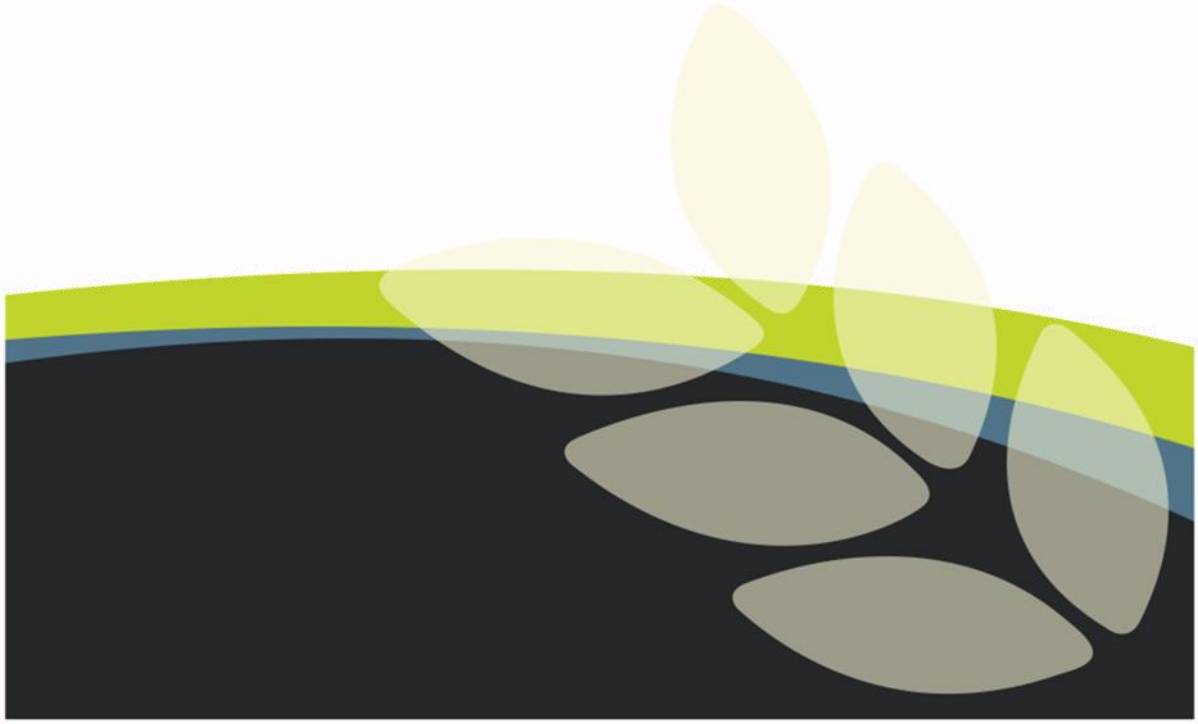
Overall expenditure remains on budget. Income is under budget, but invoices planned for June will ensure that the overall target is met.

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

May 2020

Financial reporting pack

Monthly operational analysis



Monthly budget variance report
Consolidated
Period ended 31 May

	Year to date actual								
	General	Waste	Water	Sewer	Consolidated total	Consolidated budget	Balance remaining	% of annual budget	Comments
Revenue									
Rates and annual charges	7,361,681	2,091,408	1,185,331	1,511,431	**12,149,851**	13,020,211	870,360	93.32%	
User charges and fees	4,384,196	243,179	2,044,875	437,395	**7,109,645**	8,957,685	1,848,040	79.37%	
Interest and investement revenues	318,186	7,436	25,053	10,793	**361,468**	497,517	136,049	72.65%	
Other revenues	562,178	-	5,289	-	**567,466**	519,740 -	47,726	109.18%	
Operating grants and contributions	8,972,493	69,406	53,677	51,539	**9,147,115**	8,186,506 -	960,609	111.73%	
Capital grants and contributions	623,683	-	-	-	**623,683**	6,077,229	5,453,546	10.26%	
Internal Plant hire	2,852,240	-	-	-	**2,852,240**	3,420,000	567,760	83.40%	
Internal Overheads	-	-	-	-	-	2,278,576	2,278,576	0.00%	
Internal Easements	-	-	-	-	-	1,464,950	1,464,950	0.00%	
Total revenue	**25,074,657**	**2,411,430**	**3,314,225**	**2,011,157**	**32,811,468**	**44,422,414**	**11,610,946**	**73.86%**	
Expenditure									
Employee costs	10,062,699	414,357	570,745	466,218	**11,514,019**	12,262,336	748,317	93.90%	
Borrowing costs	82,706	-	-	-	**82,706**	107,157	24,451	77.18%	
Materials and contracts	10,169,280	1,232,878	2,223,636	335,740	**13,961,534**	13,576,435 -	385,099	102.84%	
Plant hire	1,747,348	178,254	81,919	61,970	**2,069,491**	2,686,202	616,711	77.04%	
Other expenses	3,256,656	6,343	149,277	176,552	**3,588,827**	3,588,112 -	715	100.02%	
Internal Overheads	-	-	-	-	-	2,278,576	2,278,576	0.00%	
Internal Easements	-	-	-	-	-	1,464,950	1,464,950	0.00%	
Total expenses	**25,318,689**	**1,831,832**	**3,025,577**	**1,040,480**	**31,216,577**	**35,963,768**	**4,747,191**	**86.80%**	
Net result	**(244,032)**	**579,598**	**288,648**	**970,677**	**1,594,891**	**8,458,646**	**6,863,755**		

Business Unit Summary - Operating
Period ended 31 May

	Income					Expenditure				Comments
	Actual	Budget	Variance	%		Actual	Budget	Variance	%	
Development, Building and Compliance	302,898	384,120	81,222	78.86%		946,810	1,315,066	368,256	72.00%	OK
Regulatory Services	498,489	648,190	149,701	76.90%		966,239	1,103,122	136,883	87.59%	OK
Community and Culture	283,412	358,342	74,930	79.09%		1,404,948	1,501,362	96,414	93.58%	
Business Services	24,965	12,280	(12,685)	203.30%		1,990,800	2,125,847	135,047	93.65%	OK
Finance and Customer Services	13,007,441	16,556,739	3,549,298	78.56%		1,360,877	1,886,194	525,317	72.15%	
Executive Office	(5,758)	10,000	15,758	-57.58%		2,823,198	3,372,456	549,258	83.71%	Overlap between Operations Mgt, Works & Tech. Services. Fully separated for 2020/21.
Operations Management	2,422,780	6,245,262	3,822,482	38.79%		2,908,943	1,716,852	(1,192,091)	169.43%	See executive. Grants invoice being prepared.
Facilities	308,212	252,940	(55,272)	121.85%		1,129,265	1,345,971	216,706	83.90%	OK
Recreation	326,156	187,392	(138,764)	174.05%		1,903,988	1,893,267	(10,721)	100.57%	Expenditure being reviewed.
Technical Services	965,810	515,991	(449,819)	187.18%		1,650,642	2,079,033	428,391	79.39%	OK
Civil Works	3,459,617	3,366,180	(93,437)	102.78%		5,017,377	5,547,993	530,616	90.44%	
Asset Management	3,480,634	3,807,080	326,446	91.43%		3,215,602	3,315,691	100,089	96.98%	Expenditure includes termination payment that skews percentage. Plant income a concern.
Waste Services	2,411,430	2,458,338	46,908	98.09%		1,831,832	2,264,646	432,814	80.89%	OK
Water	3,314,225	4,224,467	910,242	78.45%		3,025,577	3,996,553	970,976	75.70%	OK
Sewer	2,011,157	5,395,093	3,383,936	37.28%		1,040,480	2,499,715	1,459,235	41.62%	
Total	32,811,468	44,422,414	11,610,946	73.86%		31,216,577	35,963,768	4,747,191	86.80%	

Capital expenditure

	YTD	Budget	Variance	%	Comments
Capital income					
Proceeds from sale of plant	565,860	696,500	(130,640)	**81.24%**	
Proceeds from sale of property	333,043	-	333,043	**0.00%**	
Sports facilities capital income			-	**0.00%**	
Storwater capital income			-	**0.00%**	
Roads capital income			-	**0.00%**	
Water capital income			-	**0.00%**	
Sewer capital income			-	**0.00%**	
Waste capital income			-	**0.00%**	
Other capital income			-	**0.00%**	
Total Income	898,902	696,500	202,402	**129.06%**	
Capital expenditure					
Plant and equipment	2,112,960	2,484,000	(371,040)	**85.06%**	
Office equipment	33,393	40,000	(6,607)	**83.48%**	
Buildings	395,428	230,000	165,428	**171.93%**	
Land improvements	225,236	192,771	32,465	**116.84%**	
Major projects	5,572,863	5,920,226	(347,363)	**94.13%**	
Roads, bridges and footpaths	3,500,892	4,290,000	(789,108)	**81.61%**	
Stormwater drainage	634,447	-	634,447	**0.00%**	
Recreation assets	189,517	27,410	162,107	**691.41%**	
Parks and Gardens	102,477	102,479	(2)	**100.00%**	
Waste Services	25,527	-	25,527	**0.00%**	
Water supply network	4,162,446	4,100,000	62,446	**101.52%**	
Sewerage network	5,059,019	6,174,064	(1,115,045)	**81.94%**	
Other assets	-	-	-	**0.00%**	
Total Expenses	22,014,205	23,560,950	(1,546,745)	**93.44%**	
Net capital expenditure	21,115,302	22,864,450	(1,749,148)		

8.2.3 INVESTMENT REPORT - JUNE 2020

DOCUMENT NUMBER	331085
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	Council's investment income for June 2020 was $9,968.65, 59% under the budgeted figure of $24,564.00.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with Section 625 of the Local Government Act (NSW), 1993, Local Government (General) Regulation, 2005 paragraph 212 and Council's Investment Policy.
POLICY IMPLICATIONS	The Investment Policy was adopted on 31st July 2018 and is due for review on 31st July 2021.
ATTACHMENTS	1. June 2020 Investment Report ⇩

RECOMMENDATION

That the Investment Report for June 2020 be received and noted.

Introduction

The monthly investment report provides an overview of Council's investments, and their performance for the month.

Discussion

Investments for June 2020 have produced interest of $9,968.65, 59% below the adjusted budget. This reflects the state of interest rates, with the benchmark having fallen from 1.11% at the start of the financial year to its current level of 0.09%.

INVESTMENT REPORT

As at: 30-06-20

Date Invested	Interest Rate	Term Days	Investment Amount	Held With	Interest	Maturity Date
28 Apr 2020	1.26%	91	$1,007,993.99	Rural Bank Ltd	$ 1,043.90	28 Jul 2020
11 Feb 2020	1.80%	182	$3,072,746.34	AMP	$ 4,545.98	11 Aug 2020
19 Feb 2020	1.90%	181	$1,000,000.00	AMP	$ 1,561.64	18 Aug 2020
25 Jun 2020	0.85%	90	$2,000,000.00	National Australia Bank	$ 232.88	23 Sep 2020
25 Jun 2020	1.20%	124	$1,000,000.00	AMP	$ 164.38	27 Oct 2020
25 Jun 2020	0.90%	152	$2,000,000.00	BOQ	$ 246.58	24 Nov 2020
25 Jun 2020	0.85%	180	$2,000,000.00	National Australia Bank	$ 232.88	22 Dec 2020
		AC	$2,643,793.46	Commonwealth Bank	$ -	At Call
		BOS	$2,757,499.32	Commonwealth Bank	$ 1,833.73	At Call
		AC	$29,368.32	National Australia Bank	$ 106.69	At Call
Total			$17,511,401.43			
Matured in Report Month						
Totals					$ 9,968.65	

Budgeted Interest for Month	$ 24,564.00
Combined Interest Rate	0.68%
BBSW Benchmark Rate	0.0958%

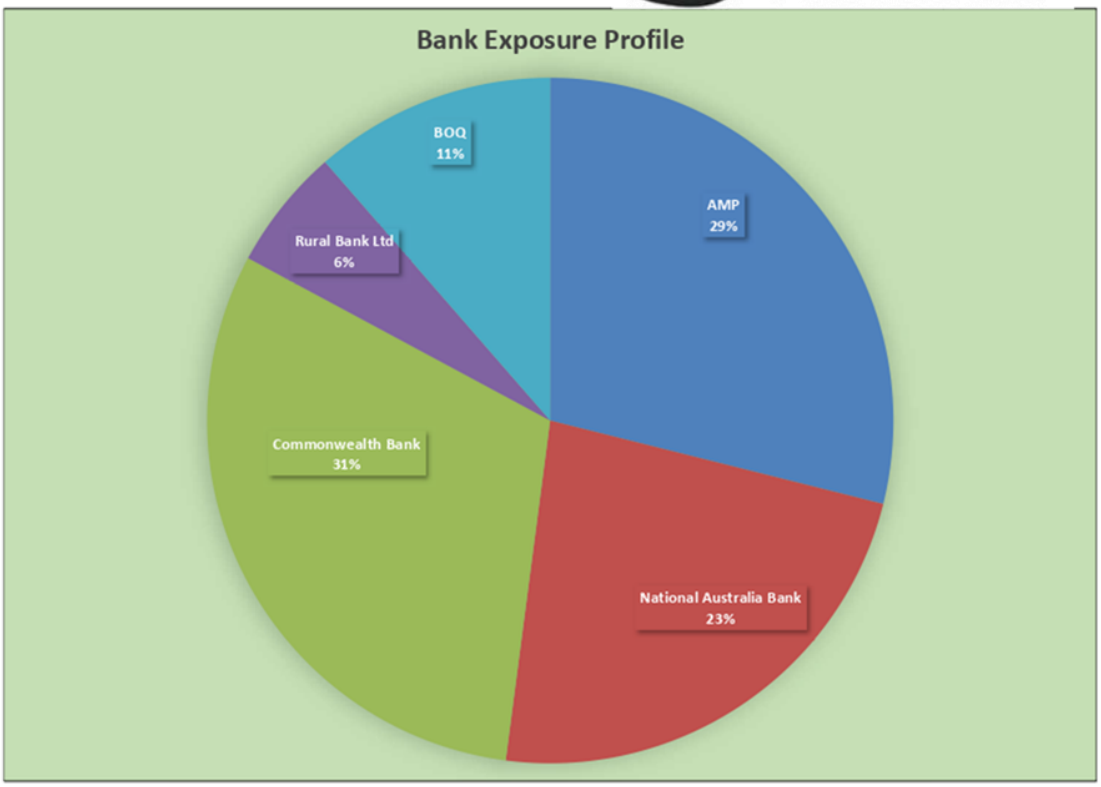
This report is produced in accordance with section 625 of the local Government Act 1993 and all Investments have been made in accordance with the Act, the Regulations and council's investment policy.

Signed

Tim Swan
Responsible Accounting Officer

Investment Report
June 2020

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL



8.2.4 UPDATED MONTHLY MAJOR PROJECTS PROGRAM AND PROJECTS SCHEDULE

DOCUMENT NUMBER	331026
REPORTING OFFICER	Paul Woods, Executive Director - PMO
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Updated Monthly Major Projects Schedule ⇩

RECOMMENDATION

The Updated Monthly Major Projects Program Report, and Updated Monthly Major Projects Schedule attached to the report, be received and noted.

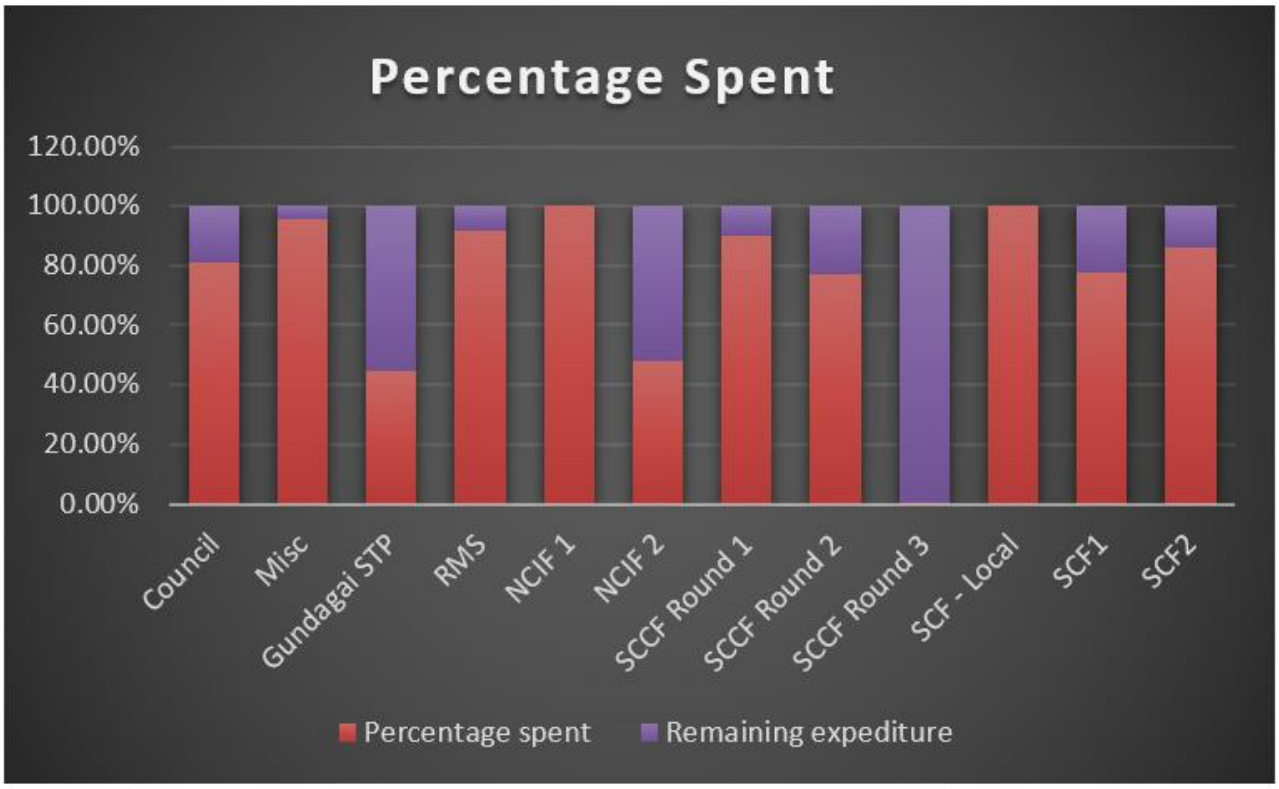
Introduction

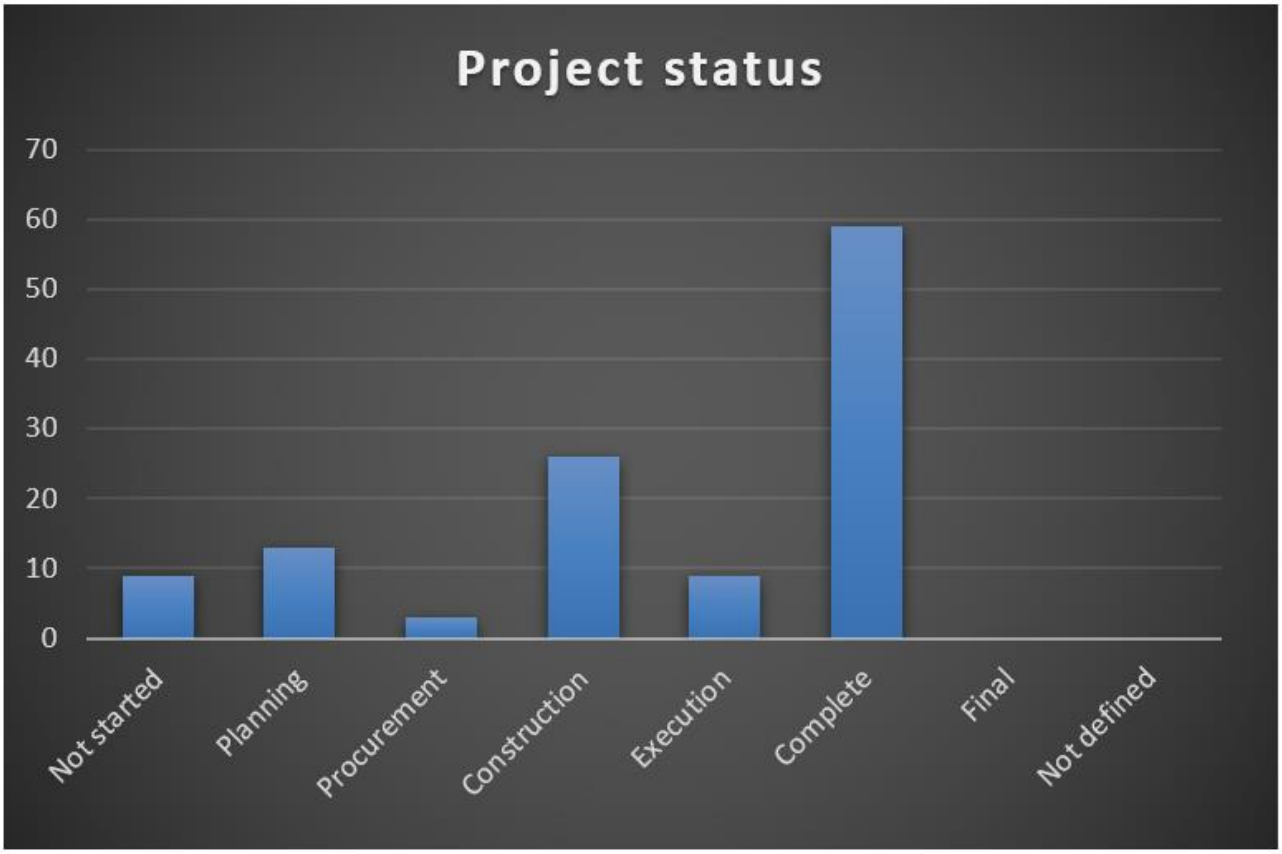
Council is currently managing 110 projects worth $53,030,487. This report provides a monthly update as at 30th June, 2020 to Councillors as to the progress of the projects. The attached schedule provides a brief update on the status of each of the projects.

Discussion

Project expenditure

The figures used for total expenditure include both actual invoices paid and orders raised in the system but not yet paid (committed expenditure). In some instances there can be a lag in time between the goods being ordered and being physically delivered on site. From a budget point of view it is important to include both actual and committed expenditure to assist with management of budgets.


Percentage Spent
120.00%
100.00%
80.00%
60.00%
40.00%
20.00%
0.00%
Council
Misc
Gundagai STP
RMS
NCIF 1
NCIF 2
SCCF Round 1
SCCF Round 2
SCCF Round 3
SCF - Local
SCF1
SCF2
Percentage spent
Remaining expediture


Project status
70
60
50
40
30
20
10
0
Not started
Planning
Procurement
Construction
Execution
Complete
Final
Not defined

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

As at 30th June 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Council funded projects					
Gundagai Library Extension	Council	Complete	195,000	190,168	97.52%
Mirrabooka Retaining Wall & Store Room	Council	Complete	-	-	0.00%
Cootamundra depot refurbishments	Council	Planning	900,000	27,424	3.05%
Turners Lane Industrial Land Development	Council	Planning	790,000	26,724	3.38%
Yass Road Service Centre - SW Fuels	Council	Complete	800,000	802,587	100.32%
Sheridan Street Gundagai Redevelopment - Main Street Upgrade	Council	Complete	5,430,490	5,450,774	100.37%
Sheridan and West Streets intersection treatments	Council	Complete	500,000	500,025	100.01%
		Total	8,615,490	6,997,703	81.22%
Council Reserve funded projects					
Waste facility upgrades - Cootamundra - To be informed by waste strategy outcomes	Council Reserve	Planning	1,000,000	42,521	4.25%
Waste facility upgrade - Gundagai - To be informed by waste strategy outcomes	Council Reserve	Planning	400,000	-	0.00%
		Total	1,400,000	42,521	3.04%
Misc grant funded projects					
Truckwash Upgrade - Cootamundra Saleyards	Country Truck Washes	Complete	362,935	371,171	102.27%
Morley's Creek Fishing Pier Replacement	Dept of Fisheries	Complete	61,600	61,600	100.00%
Wallendbeen Strategic Heritage Study & King Street Revitilisation	Heritage Near Me	Complete	95,000	48,050	50.58%
Stan Crowe Oval Gundagai canteen and changerooms construction (CAPREN)	NRL Grants	Complete	240,000	239,327	99.72%
Gundagai Sewerage Treatment Works Plant Replacement	NSW State Govt - Sewer	Construction	13,500,000	6,053,469	44.84%
Old Gaol - completion of repairs and maintenance activities and redesign of drainage (PRMF Grant)	Public Reserves Management Fund	Complete	15,000	15,637	104.25%
Old Primary School and Mens Shed - Renewal of fencing gutters, downpipes, facias and construction of retaining wall	Public Reserves Management Fund	Complete	171,760	160,361	93.36%
Coolac Recreation Reserve & Public Hall Trust - Solar Panels	SCF - Local	Complete	23,450	23,450	100.00%
Old Gaol masterplan, structural repairs, publicity and Captain Moonlight display (Heritage near me grant)	Heritage Near Me Heritage Activation Grant	Complete	87,605	92,362	105.43%
		Total	14,557,350	7,065,427	48.54%
NCIF Round 1					

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

As at 30th June 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
NCIF Round 1	NCIF 1	Complete	5,000,000	5,000,000	100.00%
		Total	5,000,000	5,000,000	100.00%
Total NCIF 2					
Gundagai Depot Training Room Construction	NCIF 2	Complete	300,000	270,136	90.05%
Gundagai Admin Refurbishment	NCIF 2	Procurement	100,000	4,472	4.47%
Branding and marketing plan	NCIF 2	Execution	100,000	45,861	45.86%
Better Community Strategy (ABCS)	NCIF 2	Execution	100,000	5,000	5.00%
Tourism and Economic development strategic plan	NCIF 2	Execution	150,000	102,586	68.39%
Recreational Needs Study	NCIF 2	Execution	100,000	65,245	65.24%
Consolidation and upgrade of Authority Corporate Software System	NCIF 2	Execution	414,282	315,223	76.09%
GIS Operational Review	NCIF 2	Planning	50,000	45,909	91.82%
Fees and charges review	NCIF 2	Execution	30,000	-	0.00%
Internal audit committee implementation	NCIF 2	Execution	20,000	-	0.00%
Business continuity and disaster recovery plans	NCIF 2	Planning	50,000	5,000	10.00%
Rates structure review	NCIF 2	Execution	50,000	5,000	10.00%
Signage updates	NCIF 2	Planning	250,000	26,731	10.69%
Local environmental plan development	NCIF 2	Planning	200,000	27,079	13.54%
		Total	1,914,282	918,242	47.97%
SCCF Round 1 projects					
Cootamundra AFL - Demolition of old clubrooms & construction of new clubrooms	SCCF Round 1	Construction	372,800	122,188	32.78%
Gundagai Tigers - Construction of new shed & fitout of gymnasium	SCCF Round 1	Complete	100,000	99,123	99.12%
Cootamundra Racecourse - EXTERNAL repairs to flooring, repainting inside & out, refurbishment of function room, replacement of external cladding & replacement of seating of Grandstand building	SCCF Round 1	Complete	50,000	52,970	105.94%
Gundagai RSL - refurbishment of tennis clubrooms and squash courts - EXTERNAL	SCCF Round 1	Complete	150,000	150,772	100.51%
Coolac to Tumblong Rail Trail Development Plan	SCCF Round 1	Complete	54,600	54,600	100.00%
Nangus - Village Playground & Fitness Infrastructure (CAPREN)	SCCF Round 1	Complete	53,322	53,364	100.08%
Stockinbingal Playground and BMX track	SCCF Round 1	Complete	109,200	113,011	103.49%
Wallendbeen fitness infrastructure, playground and Rage Cage	SCCF Round 1	Complete	216,393	215,849	99.75%
Cootamundra Tennis - refurbishment of tennis court surfaces, new line marking including hot shot courts	SCCF Round 1	Complete	183,029	183,848	100.45%

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

As at 30th June 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Gundagai Scouts - EXTERNAL Construction & Installion of Climbing Wall	SCCF Round 1	Complete	100,000	99,931	99.93%
Large Scale Teen Playground at Jubilee Park Cootamundra	SCCF Round 1	Complete	499,900	500,045	100.03%
Gundagai large scale adventure playground & fitness centre	SCCF Round 1	Complete	1,000,000	955,963	95.60%
		Total	2,889,244	2,601,663	90.05%
SCCF Round 2 projects					
Cootamundra Showground Completion of Multipurpose Pavilion SCCF2	SCCF Round 2	Complete	53,290	36,655	68.78%
Anzac Park South Supporters Toilets - Gundagai	SCCF Round 2	Complete	86,061	88,151	102.43%
Mirrabooka Revivification (SCCF2)	SCCF Round 2	Complete	67,045	67,387	100.51%
Cootamundra Rifle Club Mower, top dressing, building maintenance, storage shed	SCCF Round 2	Construction	63,015	26,901	42.69%
Upgrades to Christ Church hall Cootamundra	SCCF Round 2	Complete	70,273	70,143	99.81%
Cootamundra Squash Court Renovation	SCCF Round 2	Planning	97,655	293	0.30%
Gundagai Pony Club Undercover Arena	SCCF Round 2	Complete	199,151	197,065	98.95%
Gundagai Racecourse and Showground Amenities Block	SCCF Round 2	Complete	215,000	214,893	99.95%
Cootamundra Event Promotion Banners	SCCF Round 2	Construction	53,841	67,496	125.36%
Gundagai Event Promotion Banners	SCCF Round 2	Construction	53,841	54,878	101.93%
Gundagai Friendship Park Playground	SCCF Round 2	Construction	60,000	48,435	80.73%
Muttama Hall Re-stumping	SCCF Round 2	Complete	140,707	131,055	93.14%
Gundagai Community Garden	SCCF Round 2	Construction	63,552	13,499	21.24%
Stockinbingal Tennis Court resurfacing - 3 courts	SCCF Round 2	Complete	118,093	118,836	100.63%
Community Safety & Beautification of King Street Wallendbeen	SCCF Round 2	Execution	55,964	73	0.13%
Barry Grace Oval Wallendbeen	SCCF Round 2	Construction	98,397	17,742	18.03%
O'Connor Park - Home of the Cootamundra Strikers Soccer Club - Lighting	SCCF Round 2	Construction	98,397	84,198	85.57%
Cootamundra Arts Centre Tin Shed Theatre Projection	SCCF Round 2	Complete	61,682	61,755	100.12%
Cootamundra Arts Centre Rehearsal Space	SCCF Round 2	Procurement	122,294	11,979	9.80%
Cootamundra Turf Club Irrigation system upgrade	SCCF Round 2	Construction	81,970	49,799	60.75%
Cootamundra Aerodrome Drag Pad and Taxiway for Water Refilling	SCCF Round 2	Complete	160,312	150,678	93.99%
Cootamundra Junior Rugby League Rejuvenation of football field	SCCF Round 2	Complete	60,000	57,196	95.33%
Upgrade to change rooms at ANZAC park Gundagai	SCCF Round 2	Construction	172,987	160,055	92.52%
Cootamundra Community Garden	SCCF Round 2	Construction	70,242	59,507	84.72%
		Total	2,323,769	1,788,668	76.97%
SCF1 projects					
Gundagai pool tiling and disabled ramp	SCF1	Complete	300,000	274,996	91.67%

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

As at 30th June 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Gundagai Visitors Information Centre redevelopment - disabled ramp and disabled toilet	SCF1	Planning	300,000	18,781	6.26%
Gundagai Netball Courts Masterplan - construction of lighting, storage & shelter	SCF1	Construction	200,000	40,695	20.35%
Stephen Ward Rooms Outdoor Area construction	SCF1	Construction	200,000	45,308	22.65%
Rathmells Lane - Bitumin seal from Temora St to end	SCF1	Complete	248,451	247,115	99.46%
Footpath renewal	SCF1	Complete	500,000	500,705	100.14%
Cootamundra pool - water park	SCF1	Complete	400,000	398,942	99.74%
Fisher Park Cootamundra sports ground lighting installation	SCF1	Complete	250,000	255,962	102.38%
Pool shade Cloth - Cootamundra and Gundagai	SCF1	Complete	100,000	97,626	97.63%
Extension of Gundagai Water Supply to the Dog on the Tuckerbox site	SCF1	Planning	600,000	340,579	56.76%
Nangus Water Supply Works	SCF1	Procurement	647,500	71,153	10.99%
Stormwater mitigation	SCF1	Construction	1,000,000	875,506	87.55%
Cootamundra saleyards lighting and electrical upgrade	SCF1	Complete	268,882	259,021	96.33%
Adjungbilly Road reconstruction for B'Doubles	SCF1	Complete	2,100,000	2,100,000	100.00%
Cootamundra water mains replacement project *should be a separate work order for each segment*	SCF1	Complete	2,000,000	2,000,503	100.03%
Investment into Department of Education	SCF1	Not started	594,724	-	0.00%
Construct public toilets - Sheridan St Gundagai	SCF1	Complete	150,000	152,911	101.94%
		Total	9,859,557	7,679,803	77.89%
SCF2 projects					
Yarri Park Youth precinct/Lions Park – Basketball courts and Pump Track	SCF2	Construction	130,000	121,514	93.47%
Gundagai Preschool – Capital works projects to build additional rooms, providing more spaces.	SCF2	Planning	510,000	250,265	49.07%
Coolac Hall & Oval – Project includes relining hall, new kitchen, installation of cricket nets, picket fence, irrigation and seating.	SCF2	Construction	200,000	184,229	92.11%
Gundagai Public School P&C – Installation of soft fall for playground.	SCF2	Complete	75,100	75,099	100.00%
Gundagai Tourism Action Group (s355 Committee) – Gundagai Main Street History walk.	SCF2	Construction	50,000	36,566	73.13%
Ellwood Hall (Stockinbingal) – General repairs and installation of heating and cooling.	SCF2	Complete	60,000	56,967	94.94%
Gundagai Junior Rugby League – New PA system.	SCF2	Complete	14,753	14,753	100.00%
Battle of the Bidgee – Installation of permanent storage sheds to support to event.	SCF2	Complete	22,449	20,121	89.63%

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

As at 30th June 2020

Project	Funding source	Status	Budget	Total committed expenditure	Percentage spent
Town & Country Inc – Disabled toilet.	SCF2	Complete	30,000	26,427	88.09%
Gundagai South Public School – Sensory garden.	SCF2	Complete	60,000	59,900	99.83%
Adjungbilly Hall – Upgrade tennis courts into multipurpose facility, install community BBQ.	SCF2	Construction	130,000	111,713	85.93%
Tumblong Hall – Community facilities, multipurpose courts and BBQ area.	SCF2	Construction	137,447	102,489	74.57%
Mill Centre – Interactive Tourist Attraction.	SCF2	Construction	200,000	54,238	27.12%
Owen Vincent Oval - Gundgai	SCF2	Complete	150,000	148,010	98.67%
Gundagai RSL – Landscaping Anzac Grove, Gundagai.	SCF2	Complete	25,000	22,685	90.74%
Cootamundra Nursing Home – Installation of solar panels	SCF2	Complete	53,227	52,507	98.65%
Cootamundra Mens Shed – Relocation of Mens Shed to Depot 2 on Hovell Street.	SCF2	Construction	100,000	62,354	62.35%
Cootamundra Arts Centre – Disabled access ramp.	SCF2	Planning	3,142	-	0.00%
Owen Vincent Oval Gundagai – River water pump	SCF2	Complete	40,000	40,000	100.00%
Cootamundra Rugby Union Club – New dressing room facilities and club room. (CAPNEW)	SCF2	Construction	430,000	430,833	100.19%
Cootamundra Harness Racing – Upgrades and maintenance to track.	SCF2	Construction	52,000	18,368	35.32%
Cootamundra Netball Courts – 4 new netball courts to replace non-complying courts.	SCF2	Construction	450,000	449,206	99.82%
Cootamundra Country Club – Upgrades to precinct including dam, machinery shed, course, upgrade to building façade.	SCF2	Construction	1,355,000	1,342,202	99.06%
		Total	4,278,118	3,680,447	86.03%

SCCF3 projects					
Sustainable Redevelopment and Upgrade of Cootamundra Library	SCCF3	Not started	199,659	-	0.00%
Youth and Community Toolbox Room	SCCF3	Not started	200,000	-	0.00%
Muttama Memorial Hall Rejuvenation Works, Stage 2 – Kitchen and Supper Room Upgrade	SCCF3	Not started	59,869	-	0.00%
Stan Crowe Replacement of Turf Wicket -	SCCF3	Not started	96,000	-	0.00%
Carberry Park Car Park and Toilet Upgrade	SCCF3	Not started	448,526	-	0.00%
Indoor Rock Climbing Wall Cootamundra Stadium	SCCF3	Not started	250,000	-	0.00%
Pump Track Cootamundra	SCCF3	Not started	165,000	1,200	0.73%
St Patricks Primary School Enchanced Active Spares	SCCF3	Not started	129,000	-	0.00%
		Total	1,548,054	1,200	0.08%

8.3 COMMUNITY AND CULTURE

8.3.1 GUNDAGAI NEIGHBOURHOOD CENTRE INCORPORATED (GUNDAGAI CULTURAL GROUP) MEMORANDUM OF UNDERSTANDING WITH COUNCIL

DOCUMENT NUMBER	331051
REPORTING OFFICER	Miriam Crane, Manager Community and Culture
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**1. A vibrant and supportive community: all members of our community are valued** 1.1 Our Community is inclusive and connected
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Draft MOU-Gundagai Cultural Group ⇩

RECOMMENDATION

The execution of the Memorandum of Understanding between Gundagai Neighbourhood Centre Incorporated (Gundagai Cultural Group) and Cootamundra-Gundagai Regional Council by the General Manager Report is submitted to Council for endorsement.

Introduction

In October, 2018 Mr Peter Beath on behalf of the members of the Cootamundra Aboriginal Working Party, wrote to Council regarding its consultation processes with the Aboriginal community. At the Ordinary Meeting held 30th October, 2018 Council resolved (Min. no. 215/2018):

It is recommended the CGRC take a proactive approach engaging with the existing community groups and organisations to look at the formation of a formal Aboriginal Advisory/Consultative Committee under section 355 of the local Government Act, 1993.

Discussion

Gundagai and Cootamundra are two separate communities and are part of two Local Aboriginal Lands Councils. As such separate groups exist in each town to deal with Aboriginal community concerns in Cootamundra being the Cootamundra Aboriginal Working Party and in Gundagai being the less formal Gundagai Cultural Group as a subcommittee of the Gundagai Neighbourhood Centre Incorporated. Rather than form a separate formal Aboriginal Advisory/Consultative Committee under section 355 of the local Government Act 1993 to deal with consultation across the new Local Government Area it is proposed that Council meet with the groups via their existing channels.

Please note that whilst a draft of the attached document has been sent to the Cootamundra Aboriginal Working Party for comment and formulation of their own MOU this process is still underway due to COVID 19 making it difficult for the group to meet.

It is proposed that an MOU with the Cootamundra Aboriginal Working Party be executed via a later separate report.

Memorandum of Understanding (MOU) between Gundagai Neighbourhood Centre Incorporated (Gundagai Cultural Group) and Cootamundra-Gundagai Regional Council

Policy Approval and Distribution

Approved by	Council resolution
Responsible Officer	Miriam Crane, Manager Community & Culture
Council Service Unit	Community & Culture
Next Review Date	Four years from adoption

Version Control

Ref	Date	Description	Resolution Number
0.1	XX-XX-2020	Presented to Council for Adoption.	TBA
		Presented to Council to facilitate public exhibition	

Purpose

1. Cootamundra-Gundagai Regional Council (Council) acknowledges that Aboriginal people are the original inhabitants and custodians of all airspace, land and water in the Cootamundra-Gundagai Region and respects their continued connection with it.
2. The Cootamundra-Gundagai Regional Council accept that in order to address the issues and effects of colonisation, which continue to have effect on Aboriginal people in the area today, we must first acknowledge the past, to further respect, protect and advance the continuing rights and interests of all people in the Council area.
3. Cootamundra-Gundagai Regional Council acknowledges and respects the traditions of the Aboriginal people and respects their continued special relationship with the land and water of the area.
4. The Gundagai Neighbourhood Centre Incorporated (Gundagai Cultural Group) and the Cootamundra-Gundagai Regional Council acknowledge that there is between them a mutual obligation to give effect to the spirit of this Memorandum of Understanding and for all parties to work together towards the success of this Memorandum of Understanding as part of the journey of Aboriginal, Local Government and community reconciliation.

Undertakings

As part of the recognition of the status of Aboriginal people, Council commits itself to:

1. Recognising that the sum of the Cultural Heritage of the Aboriginal people of the area is not confined to archaeological sites and artefacts, but includes natural values such as flora, fauna, landforms, waters and other natural resources.
2. Flying the Aboriginal Flag together with the Australian flag in front of the Council Chambers and at appropriate civic events.
3. Celebrating appropriate Aboriginal ceremonies and events including Reconciliation and NAIDOC Weeks.
4. Assisting, encouraging and promoting employment opportunities for Aboriginal people both in its own workforce and in the broader community workforce.
5. Facilitating the referral of enquiries on the appropriate use of "The Great Rescue of 1852" sculpture image to the Gundagai Neighbourhood Centre Incorporated (Gundagai Cultural Group) for consideration.

As part of working in partnership, the Gundagai Neighbourhood Centre Incorporated (Gundagai Cultural Group) and Council commit themselves to:

1. Developing greater community understanding of Aboriginal culture in the area and increasing opportunities for cultural tourism.
2. Providing ongoing support in identifying areas of land within the area which are of cultural significance to Aboriginal people or the subject of joint management arrangements, and recognising that, subject to legislation, Aboriginal interests require special recognition and protection.
3. Acknowledging and respecting the need of the Lands Councils to have the ability to develop their lands to help overcome social and economic problems and to achieve social and economic growth, and to work together to identify development opportunities for their lands to achieve this growth.
4. Reviewing and maintaining mechanisms and processes which guarantee that appropriate consultation takes place in relation to Development Applications and Councils civil works to ensure that Aboriginal culture and heritage are taken into account as part of the assessment/planning phase. The mechanisms and processes are to give effect to both the statutory requirements and the spirit of the National Parks and Wildlife Act.
5. Undertaking appropriate community planning to address social, economic or cultural disadvantage experienced by local Aboriginal people in the area.
6. Promoting and supporting the needs of young Aboriginal people in the area and encouraging community involvement and the retention of Aboriginal people in school.
7. Developing an action plan which will be a working document to identify and address relevant issues, demonstrating an ongoing commitment to reconciliation and the Memorandum of Understanding.
8. Developing other appropriate processes/protocols as a part of the MOU Action Plan.
9. Ensuring appropriate representation in the group including Council staff and Councillors, Lands Council and a Cootamundra representative, and meeting regularly.

Reporting Obligations

The Gundagai Neighbourhood Centre Incorporated (Gundagai Cultural Group) shall furnish the Council with a copy of minutes for relevant discussions relating to consultation within one week of meetings.

Review Period

This document is to be reviewed every four (4) years to ensure that it remains relevant and meets legislative requirements.

Execution Clauses

_____	_____
Name of Authorised Signatory	Signature
_____	_____
Position Held	Date

In the presence of:

_____	_____
Name of Witness	Signature of Witness

Signed on behalf of Gundagai Neighbourhood Centre Incorporated (Gundagai Cultural Group) by its authorised signatory:

_____	_____
Name of Authorised Signatory	Signature
_____	_____
Position Held	Date

In the presence of:

_____	_____
Name of Witness	Signature of Witness

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE

8.4.1 REQUEST TO WAIVE PAYMENT OF CONTRIBUTION FEES FOR DA 2018/18 - SERVICE STATION, YASS ROAD, COOTAMUNDRA

DOCUMENT NUMBER	330914
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	The financial implications are detailed within the report.
LEGISLATIVE IMPLICATIONS	The legislative implications are detailed in the report.
POLICY IMPLICATIONS	There are policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Report on a Request to Waive Payment of Contribution Fees For DA 201/18 – Service Station, Yass Road, Cootamundra is submitted for the consideration of Council.

Introduction

Council has received a request to waive the contribution fees payable for development consent 2018/18 for a service station at Yass Road, Cootamundra. This request is further to that put before Council at the Ordinary Meeting held 11th December, 2018. The resolution at that meeting (Min. No 291/2018) in relation to the request was as follows:

The request from South West Fuels for the reduction of the Section 7.12 (former s94a) contribution as a condition of Development Consent 2018/18 be refused.

Discussion

Developer contributions have been in place in NSW for a number of decades now and provide a means for consent authorities to collect funds from developers to contribute to the provision of shared local infrastructure, facilities or services. Developer contributions augment Council infrastructure funds by taxing those who directly benefit from infrastructure improvement and is an equitable way of charging individuals who benefit from public investment in infrastructure. There are numerous mechanisms under planning legislation that allow the collect of contributions from developers, including the collection of funds calculated as a levy paid to Council as a percentage of the proposed cost of carrying out the development (Section 7.12, formerly Section 94A of the Environmental Planning and Assessment Act, 1979).

The Cootamundra-Gundagai Regional Council area is projected to experience urban and rural development in the future. New development is expected to be in terms of residential and commercial, industrial, rural and other non-residential development across the entire Local Government Area (LGA). Development will occur in the form of new development and alterations and additions to existing development. Development of the area is likely to result in an increase in the demand for, and therefore the provision of, public services and amenities that the Council traditionally provides (for example, parks and community services). Existing public services and amenities have been generally designed to accommodate the needs generated by the existing population. Future development of the area, and the populations that will use and occupy such development, will need to be sustained by a significant investment in the provision, extension and augmentation of infrastructure and services. It is appropriate that development make a reasonable contribution toward the cost of providing this infrastructure.

Council's current *Section 7.12 Development Consent Levy Contributions Plan 2018* commenced on 1 July 2018 and rescinded the "*Cootamundra Development Contributions Plan for Other Developments"* which commenced on 1st July, 2011. The *Cootamundra Development Contributions Plan for Other Developments* is the plan applicable to this development as it was the plan that was in place at the time the application was lodge. As it applies to this development, the plan requires a payment of 1% of the proposed cost of carrying out the development, being a payment of $44,000 based on the proposed cost of the development of $4.4million. The plan indicates that the timing of the payment of the contribution for a development application involving building work is prior to the release of the construction certificate. In this particular instance the construction certificate was released without compliance with this condition. The condition as imposed is as follows:

(12) GEN Condition – Section 7.12 Developer Contributions payment agreement.

As per agreed Section 7.12 "works in kind" contributions between the developer and the council. A total of $44,000 (1% of development cost) shall be paid to Council upon the commencement of the new Yass Road reconstruction works, to be used to contribute to the cost associated with such works.

***Reason:** So that the section 7.12 developer contributions are paid in accordance with the works in kind agreement and contributions policy.*

It is believed that this condition was imposed as part of a negotiated agreement as referenced in the assessment report for the development application:

> *Council and the developer have agreed to enter into a contributions agreement as per council's policy that will see the contributions paid go towards the cost of road and other infrastructure upgrade works that will help to serve the development and the precinct as a whole, given this will be to the benefit of the community as a while.*
>
> *The estimated cost identified in the application was $4.4 million dollars with contribution of $44,000 to go into the council work order for the precinct upgrade works.*

The report goes on to acknowledge that there will be financial impacts for Council; viz:

> *The development will have some significant financial impacts on Council through the need to undertake significant road and service upgrades to the locality.*
>
> *S7.12 Contributions towards this financial impact from the developer can be made through a works in kind agreement under the development contributions plan.*

The above statements seem to suggest that the developer is required to pay the contribution, however rather than the money being put toward works outlined and prioritised in the Contributions Plan the money would be put towards road works required on Yass Road via a "works

in kind agreement". A search of Council's records has not located any formal works in kind agreement.

The developer has made a submission to Council believing that they have contributed more "works in kind" than the payment due in accordance with the condition of consent, ie $44,000. The developer is arguing the following are "works in kind" and should be offset against the condition:

- Turf and irrigation on Council land at 60 Yass Road;
- Purchase, connection, servicing and fuel for a generator due to Council not providing power to the site;
- Fencing hire to exclude public access to the generator.

It is believed that in negotiating the location of this facility on Yass Road, the developer was advised that Council had committed to electricity and road upgrades at an onsite meeting. Council has paid for the electricity connection to the site with a 500kv transformer installed that was to also serve the needs of future potential development in this area with the indication being that a complementary fast food outlet would be the preferred development, thus justifying the need for increased power supply.

The developer believes that the development has achieved much for Cootamundra as well as many of the aims Council articulated to the developer when the proposal on this site was first put forward. These include:

Employment of an additional 7 people;

Fast food outlet;

Substantial truck facility (including food and shower facilities).

It is clear from the assessment report that Council considered the required road upgrades to be a significant financial cost to Council and that the developer should bear some of this cost. The condition does not make it entirely clear what the "works in kind" were to be, but is abundantly clear that despite the "negotiated works in kind agreement" the developer is to pay $44,000 which Council will put towards the upgrade works required on Yass Road rather than the items identified in the Contributions Plan.

Nonetheless the legal mechanism for the developer to not pay the $44,000 deemed to be owing, should Council support the request for non payment, is for Council to agree that the "works in kind" are acceptable to Council, to at least the value of $44,000, and they have been undertaken by the developer. In determining this Council needs to consider the purpose of collecting developer contributions as outlined in the first part of this report, ie to provide funds, augment or provide infrastructure and services to the benefit of the community. If Council forms the view that the developer has provided works in kind, then the works need to be given a dollar figure that can be used for reporting purposes in accordance with the requirements for reporting developer contributions collected, expended and unexpended.

8.4.2 DEVELOPMENT APPLICATION DA2018/094 MOD 1 - RESOURCE RECOVERY FACILITY, LOT 1 TURNERS LANE, COOTAMUNDRA

DOCUMENT NUMBER	331006
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**3. Sustainable natural and built environments: we connect with the places and spaces around us** 3.1 The natural environment is valued and protected **4. Good governance: an actively engaged community and strong leadership team** 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. DA 2018/094 - MOD 1 - DA Report ⇩

RECOMMENDATION

Council approve the following application for modification of the existing approved resource recovery facility, subject to the amended conditions below (new or amended conditions in red type and deletions ~~struck through~~)

- **Application No:** **DA2019/094 MOD 1**
- **Property:** **Lot 1 DP12233224**
  Turners Lane
  COOTAMUNDRA NSW 2590
- **Modification:** **To modify a number of physical and operational aspects of the approved resource recovery facility, including: building location and size, infrastructure location, storage and processing area locations, car parking number and location, first-flush stormwater catchment system, earthworks, waste stream (type and volume), processing methods, hours of operation and general operational matters to improve amenity.**

CONDITIONS:

GENERAL CONDITIONS

(1) GEN Condition - Compliance Standards

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

***Reason**: The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.*

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
-	Statement of Environmental Effects	JLW Services	4 September 2018
~~TP03/TP06~~	~~Site Plan~~	~~Geolyse~~	~~29 January 2019~~
~~TP05/TP06~~	~~Stormwater Management Plan~~	~~Geolyse~~	~~29 January 2019~~
1570667	EPA General Terms of Approval	EPA	29 January 2019
216100_MOD_001 Rev: C	Statement of Environmental Effects – Modification	Premise	26 March 2020
216100 – Sheet TP07, Set 02F, Rev. F	Relocated office plan and elevations	Premise	29 June 2020
216100 – Sheet TP04, Set 02F, Rev. F	Site plan	Premise	29 June 2020
216100 – Sheet TP05, Set 02F, Rev. F	Concept surface stormwater management plan	Premise	29 June 2020
216100 – Sheet TP03, Set 04A, Rev. A	Shed site plan	Premise	6 July 2020
216100 – Sheet TP04, Set 04A, Rev. A	Shed plan	Premise	6 July 2020
216100 – Sheet TP05, Set 04A, Rev. A	Shed elevations 1 and section	Premise	6 July 2020
216100 – Sheet TP06, Set 04A, Rev. A	Shed elevations 2	Premise	6 July 2020
216100 – Sheet TP01 of TP01 – A1	Weighbridge Office Details	Premise	20 July 2020

***Reason**: To confirm the details of the application as submitted by the applicant and as approved by Council.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(2A) Inconsistencies between approved plans and documents

In the event of an inconsistency between the documents and/or plans referred to above, the latter documents and/or plans, shall prevail to the extent of the inconsistency.

Reason: *To manage any inconsistencies between the approved plan and documents.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(2B) Inconsistencies between approved plans / documents and conditions of consent

In the event of an inconsistency between the conditions of this consent and the documents and/or plans referred to above, then the conditions of this consent shall prevail to the extent of the inconsistency.

Reason: *To manage any inconsistencies between the approved plan/documents and conditions of consent.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(3) GEN Condition - Compliance with Legislation

Regardless of consent the applicant is still responsible for adhering to the requirements of State Legislation including (but not limited to) the Protection of Environment Operations Act and Dangerous Goods (Road and Rail Transport) Act.

Reason*: This consent does not remove obligations imposed by State and Federal Legislation.*

(4) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason*: To ensure that any public utilities are maintained and protected from damage.*

(5) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason*: This consent does not certify compliance with the BCA or NCC.*

~~**(6) GEN Condition – New Footpath Construction.**~~

~~The Developer shall at their cost, construct a concrete footpath, 1.5 metres wide across the full frontage of the allotment and re-instate the nature strip afterwards to Council's satisfaction along with the entire area under the proposed awning paved or concreted.~~

~~**Reason**: To ensure that adequate pedestrian access facilities are provided to the development to be benefit of the community.~~

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(7) GEN Non Standard Condition – Not Approval for Buildings

This development consent does not signify consent for structures and other builds on the site. Application for development consent is to be sought before the erection of buildings and other works requiring certification.

Reason*: Compliance with Environmental Planning & Assessment Act 1979*

(8) GEN Condition – Public Land Costs

Costs attributed to all work involved on public land shall be borne by the proponent.

***Reason**: Need for applicants to be reasonable for costs arising as a result of development work*

(9) Parameters of the development

The maximum volume of waste that can be received at the premises in any 12-month period is limited to the following:

- 5,500 tonnes of waste mattresses,
- 1,100 tonnes of silage tarp,
- 5,500 tonnes of waste electronic goods and whitegoods.

***Reason:** To identify the approved waste limits*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

PRIOR TO ISSUE OF CONSTRUCTION CERTIFICATE

(1) PCC Condition - Section 94A Contributions.

At the time of submission of a Construction Certificate all owning monies as they relate to Section 94A contributions must be paid in full.

Section 94A contributions are calculated on the estimated cost of development as specified on the Development Application at time of lodgement and may be subject to change with the coming of a new financial year or revised estimated cost of development.

***Reason**: So that the Section 94A Developer Contributions are paid in accordance with Council's Section 94A policy as adopted 2011.*

(2) PCC Condition - Certificates in Relation to Energy Efficiency.

Prior to obtaining a Construction Certificate, the Applicant shall furnish Council with Certificates in relation to energy efficiency. In general terms, these certificates shall be provided by appropriately qualified persons and reference compliance of the particular element of construction with Part J of the Building Code of Australia. Certificates shall be provided for the following parts of construction:

1. Building Fabric
2. External Glazing
3. Air Movement
4. Air Conditioning and Ventilation Systems
5. Artificial Lighting and Power
6. Hot Water Supply
7. Access for Maintenance

***Reason**: To ensure the development meets the energy requirements of Section J of the Building Code of Australia.*

~~**(3) PCC Condition - Traffic Control Plan.**~~

~~The applicant shall provide to Council, for approval, a Traffic Control Plan for those areas which involve work in the vicinity of the intersection of Muttama Road and Coolac Road to the Roads & Traffic Authority Guidelines.~~

~~**Reason**: To ensure acceptable standards of safety for both vehicular and pedestrian traffic.~~

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(4) PCC Condition - Carpark Design.

Detailed car parking plan outlining car spacing's, vehicle manoeuvring, exit/entrance points and location and provision for service delivery vehicles in accordance with Australian Standard 2890 submitted for Council approval providing for ~~30~~ ***23*** light vehicle spaces and 5 truck parking spaces. Entry and exit points are to be clearly signposted.

***Reason**: To ensure that adequate and practical off-street parking and access to the development has been provided.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(5) PCC Condition – New Connection: Plumbing and Drainage Works.

An application shall be lodged and approved by Cootamundra Shire Council under Section 68 of the Local Government Act for any new water, sewerage or drainage connection prior to the issue of a Construction Certificate.

All plumbing works must be undertaken by a licenced plumber or drainer. They must submit their Notice of Work (N.O.W) and pay for any associated inspections 48hrs before the first inspection. They also must submit a correct Sewer Service Diagram (S.S.D) for all works. The C.O.C and S.S.D. must be submitted before an Occupation Certificate can be released by the Principal Certifying Authority (P.C.A).

The proponent shall comply with all requirements tabled under any approval issued under section 68 of the Local Government Act 1993, NSW Fair Trading and The Plumbing Code of Australia.

***Reason**: Statutory compliance.*

(6) PCC Condition - Onsite Sewerage Management System.

An application shall be lodged and approved by Cootamundra Shire Council under Section 68 of the Local Government Act for the installation of an onsite sewerage management system prior to the issue of a Construction Certificate. Details of the proposed system are to be included with the application detailing the tank capacity, type and location and size of effluent disposal area.

The proponent shall comply with all requirements tabled under any approval issued under section 68 of the Local Government Act.

***Reason**: To comply with the requirements of Section 68 of the Local Government Act.*

(7) PCC Condition - Road Opening and Closing Permit.

If it is proposed to construct a vehicular crossing on the public footpath a road opening permit must be obtained from Council and an appropriate fee paid for Council to assess or to carry out the design and construction of such crossing. No excavation of, or construction on the public footpath is authorised to be carried out by others than Council except in accordance with (a) a design approved by Council and (b) the terms of an appropriate road opening permit.

***Reason**: To ensure that work carried out on public roads conforms to the requirements of Council, the responsible authority.*

(8) PCC Condition - Trade Waste Device Required.

Any business or premises proposing to discharge a pollutant discharge greater than or differing from domestic usage is to submit to Council an application for a Trade Waste Licence. This application is to be approved by Council. This application is to be approved by Council prior to any discharge to sewer being commenced. A trade waste fee may be applicable in accordance with Council's adopted Fees and Charges.

***Reason**: To comply with Council's Trade Waste Policy*

(9) PCC Condition - Driveway & Layback Installations.

The provision of adequate vehicle access, ~~including the provision of an invert crossing at the kerb and gutter~~ is required to be installed as part of the development. ~~The installation of the vehicle access and kerb and gutter crossing are to be constructed in accordance with Councils "Typical vehicle kerb and gutter crossing KG 65/1".~~

An Application is to be lodged with Council along with appropriate current fee's paid, for approval under Section 138 of the Roads Act 1993 prior to the issue of a Construction Certificate.

Twenty four (24) hours' notice is to be given to Council's Engineering Services group before placement of concrete to enable formwork to be inspected. Failure to do so may result in rejection of the works and a need for reconstruction.

***Reason**: To ensure that adequate vehicle access is achieved and maintained throughout the development*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(10) PCC Condition - Internal Road Design.

Provision of a detailed internal road design outlining car parking spacing's, vehicle manoeuvring, site lines, exit/entrance points and location and provision for service vehicles in accordance with Australian Standard 2890 are to be submitted for Council approval prior to the issuing of a Construction Certificate. Entry and exit points to be clearly signposted.

~~The vehicle entrance into the development from Parker Street shall be of concrete construction from the kerb line to the building line. The provision of a new vehicle access point off Parker Street, including the provision of an invert crossing at the kerb and gutter is required to be installed as part of the development. The installation of the vehicle access and kerb and gutter crossing are to be constructed in accordance with Councils "Typical vehicle kerb and gutter crossing KG 65/1".~~

Twenty four (24) hours' notice is to be given to Council's Works & Services group before placement of concrete to enable formwork to be inspected. Failure to do so may result in rejection of the works and a need for reconstruction.

***Reason**: To ensure that adequate vehicle access and internal movement is achieved and maintained throughout the development*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

PRIOR TO COMMENCEMENT OF WORKS

(1) PCW Condition – Prior to Building Work Commencing.

The erection of a building in accordance with the development consent must not commence until:

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and

2. the person having the benefit of the development consent has:
   a. appointed a principal certifying authority for the building work, and
   b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and

3. the principal certifying authority has, no later than 2 days before building works commences:
   a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
   b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and

4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
   a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
   b. notified the principal certifying authority of any such appointment, and
   c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work.

***Reason**: To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.*

(2) PCW Condition – Signage.

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include: -

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

4. Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(3) PCW Condition – Notice of Commencement.

Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

***Reason**: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.*

(4) PCW Condition – Public Safety – Hoardings.

A hoarding or fence must be erected between the building or site of the proposed building and the public place (street frontage). If necessary, an awning sufficient to prevent any substance from, or in connection with, the work, falling onto a public place is also to be erected. Such hoardings require separate approval by Council and must comply with the requirements of the WorkCover Authority.

The hoarding or fence is to be kept lit during the time between sunset and sunrise if the work may be a source of danger to persons using the public place.

The hoarding, fence or awning is to be removed when it is no longer required for the purposes for which it was provided. Restriction of public access to the building site shall restrict entry by members or equipment on the site when building work is in progress or the site is otherwise unoccupied.

***Reason**: To protect the general public.*

(5) PCW Condition – Traffic Control Plan.

The applicant shall provide to Council, for approval, a Traffic Control Plan for those areas which involve work in the vicinity of the ***development***, to the Roads & Maritime Services Guidelines.

***Reason**: To ensure acceptable standards of safety for both vehicular and pedestrian traffic.*

(6) PCW Condition – Waste Storage During Construction.

Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

***Reason**: To ensure that the site is not a source of wind-blown litter.*

(7) PCW Condition – Construction Safeguards.

Fire precautions during construction are to comply with PART E1.9 Building Code of Australia. Not less than one fire extinguisher to suit Class A, B and C fires and electrical fires must be provided at all times on each storey adjacent to each required exit.

***Reason**: To provide a minimum standard of fire safety during construction.*

(8) PCW Condition – Soil Erosion Control.

Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage

system. Care shall be taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

***Reason**: To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.*

(9) PCW Non Standard Condition – Essential Energy Infrastructure

No building works or land use may commence under and within the 20m easement of the existing Essential Energy infrastructure until Council has been provided with written consent to do so by Essential Energy or the infrastructure has been moved.

***Reason**: Ensure the ongoing use and service of essential infrastructure.*

(10) PCW Condition – Underground Services.

The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

***Reason: To ensure the utility services are protected and satisfactory for the proposed** development.*

DURING CONSTRUCTION

(1) DUR Condition – Works to be undertaken in Accordance with the Approval.

All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

***Reason**: ensure all works are carried out in accordance with the development consent.*

(2) DUR Condition – Hours of Construction Site Works.

Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:

Monday to Saturday from 7.00am to 7.00pm
Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

***Reason**: So that the development does not reduce the amenity of the area.*

(3) DUR Condition – Footpath Construction.

All work on the public footpath and roadway shall be carried out with due care and regard for the safety and convenience of the public including pedestrians, cyclists and motorists. Special regard shall be paid to caring for the needs of children, the disabled, the infirm and the elderly.

***Reason**: Preservation of the life, health and good will of members of the public.*

(4) DUR Condition – Footpath Storage.

Building materials not to be stored on Council footway or nature strip at any time.

***Reason**: To ensure an adequate level of public safety is maintained.*

(5) DUR Condition – Waste Removal.

All debris and any waste fill are to be removed from the site and disposed of at Cootamundra Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Council's waste depot. You should contact Council's Works Operations Manager for an estimate of costs in this regard.

***Reason**: To ensure that the amenity and unsightly condition is minimised.*

(6) DUR Condition – Driveway and Layback.

The provision of an adequate vehicle access, ~~including the provision of an invert crossing at the kerb and gutter~~ is required to be installed as part of the development. ~~The installation of the vehicle access and kerb and gutter crossing are to be constructed in accordance with Councils 'Typical vehicle kerb and gutter crossing KG 65/1'~~.

Twenty four (24) hours' notice is to be given to Council's Works & Services group before placement of concrete to enable formwork to be inspected. Failure to do so may result in rejection of the works and a need for reconstruction.

***Reason**: To ensure appropriate vehicle access is provided to the development which does not adversely impact on pedestrian traffic or Council's public road infrastructure.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(7) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

***Reason**: To ensure the building complies with the BCA.*

(8) DUR Condition – Inspections.

The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 91A of the Environmental Planning and Assessment Act 1979.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

***Reason**: To ensure that adequate time is given of required inspections.*

(9) DUR Condition – Restricted Public Access.

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with WorkCover Regulations.

***Reason**: To ensure public safety is maintained.*

(10) DUR Condition – Storm Water.

Storm water is to be discharged: -

1. Clear of the building and septic tank disposal area
2. To diffusion pit a minimum 3m from any building and in such a position that it does not cause nuisance to neighbours
3. To the roadside gutter, taken through the kerb and the kerb is to be made good or, alternatively, linked to existing storm water drainage which discharges at the roadside gutter
4. To the roadside table drain. The end of the storm water pipe at the table drain shall be suitably protected to avoid damage to the end of the pipe
5. To the requirements of the BASIX Certificate, and any overflows to be without nuisance

***Reason**: To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system*

(11) DUR Condition – Exit Doors.

In accordance with Clause D2.20 and Clause D2.21 of the Building Code of Australia, all exit doors must swing in the direction of egress. Exit doors must be readily openable without a key from the side that faces a person seeking egress, by a single handed downward action or pushing action on a single device which is located between 900mm and 1200mm from the floor.

***Reason**: To facilitate exit from the building.*

(12) DUR Condition – Fire Hazard Index.

The early fire hazard indices of materials, linings and surface finishes must comply with specification C1.10 of the Building Code of Australia.

***Reason**: To suppress fire within places of public entertainment.*

(13) DUR Condition – Disabled Fitouts.

All ramps, hand rails and ablution fitouts shall be installed in accordance with Australian Standard 1428.1-2009 “Design for Access and Mobility, Part 1: General Requirements for Access – Buildings”.

***Reason**: To provide access for disabled people.*

(14) DUR Condition – Provide Suitable Access.

Access is to be constructed to Council specification and location. The access to be constructed and maintained at the owners cost such no soil erosion is caused.

***Reason**: To ensure that traffic movement generated by the development does not adversely affect the road system of the locality and that siltation of waterways is minimised.*

(15) DUR Condition – Disabled Carparking.

Additional Disabled Carparking spaces shall be incorporated in the existing carpark facility and in a position, which is located as near as practical, adjacent to the premises entrance.

***Reason**: The legal obligations of an applicant to provide access/parking for disabled persons.*

(16) DUR Condition – Dust Free Carpark.

Carpark area and access driveway shall be constructed to a dust free standard, and maintained in good, dust fee condition.

***Reason**: To ensure that no dust nuisance occurs.*

(17) DUR Condition – Carpark Entry.

Entry and exit from the carpark is to be in a forward direction. Adequate turning space will be required to enable vehicles to leave the carpark in a forward direction.

***Reason**: To ensure acceptable standards of safety for both vehicular and pedestrian traffic.*

(18) DUR Condition – New connection: Plumbing and Drainage Works.

All plumbing works must be undertaken by a licenced Plumber or Drainer. They must submit their Notice of Work (N.O.W.) and pay for associated inspections 48hrs before the first inspection. They also must submit a Certificate of Compliance (C.O.C) after the work has been completed and also submit a correct Sewer Service Diagram (S.S.D.) for all works. The C.O.C and S.S.D must be submitted before an Occupation Certificate can be released by the Principal Certifying Authority (P.C.A.)

The proponent shall comply with all requirements tabled under any approval issued under Section 68 of The Local Government Act 1993, NSW Fair Trading and The Plumbing Code of Australia.

***Reason**: Statutory compliance.*

(19) DUR Condition – Alterations: Plumbing and Drainage Works.

All plumbing works must be undertaken by a licenced Plumber or Drainer. They must submit their Notice of Work (N.O.W) and pay for any associated inspections 48hrs before the first inspection. They also must submit a Certificate of Compliance (C.O.C) after the work has been completed and also submit a correct Sewer Service Diagram (S.S.D.) for all works. The C.O.C and S.S.D must be submitted before an Occupation Certificate can be released by the Principal Certifying Authority (P.C.A).

The proponent shall comply with all requirements tabled under NSW Fair Trading and The Plumbing Code of Australia.

***Reason**: Statutory compliance.*

(20) Retaining Walls.

Where retaining walls exceed 1 metre in height, the design of such retaining walls shall be provided to Council as certified by a practicing Structural Engineer.

Reason: *To ensure the structural adequacy of the retaining wall.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(21) First flush catchment system

Detailed design plans and calculations, demonstrating that the first flush catchment system will capture the first 15 mm of rainwater that falls on or passes though the potentially contaminated areas of the site, shall be submitted to Council within sixty (60) days of the date of the modification being determined

Reason: *To ensure that the first flush catchment system is designed, located and constructed to capture potentially contaminated stormwater, so as not to pollute surface waters.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

POST CONSTRUCTION

(1) POC Condition – Occupation of Building.

A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason*: So that the development is substantially completed to a safe standard to allow use or occupation of said building.*

(2) POC Condition – Compliance Certificates.

Prior to occupation of the building an Occupation Certificate is to be obtained. If Council is requested to issue the Occupation Certificate, all relevant compliance certificates must be submitted.

Reason*: So that the development is substantially completed to a safe standard to allow use or occupation of said building.*

(3) POC Condition – Property Identification.

Street numbers of a size and type satisfactory to Council being affixed to the building or fence. Such numbers to be clearly visible from the street.

In rural areas, the number should be affixed near your property entrance at the fence line.

Reason*: To ensure that the development is clearly identifiable and easily found by emergency, trade and other services.*

~~**(4) POC Condition – Landscaping.**~~

~~All proposed landscaping, fencing and outdoor structures such as water tanks and clothes lines etc. are to be installed in strict accordance with the approved plans for the development prior to the release of a Final Occupation Certificate by the PCA.~~

~~Changes to these items during construction may require the submission of amended plans and a Section 96 Application to modify the development consent.~~

~~***Reason**: So that the completed appearance and functionality of the development is maintained from that which was originally approved.*~~

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(5) POC Condition – Landscaping, Fencing and Outdoor Structures.

All proposed landscaping, fencing and outdoor structures such as water tanks ~~and clothes lines~~ etc. are to be installed in strict accordance with the approved plans for the development prior to the release of a Final Occupation Certificate by the PCA.

Changes to these items during construction may require the submission of amended plans and a Section 96 Application to modify the development consent.

***Reason**: So that the completed appearance and functionality of the development is maintained from that which was originally approved.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(6) POC Condition – Driveway and Layback Crossings.

The applicant shall ensure that the provision of an adequate vehicle access, ~~including the provision of an invert crossing at the kerb and gutter~~ is installed as part of the development. The installation of the vehicle access ~~and kerb and gutter crossing~~ are to be constructed in accordance with ~~Councils 'Typical vehicle kerb and gutter crossing KG 65/1' and~~ the approval issued under Section 138 of the Roads Act 1993.

***Reason**: To ensure appropriate vehicle access is provided to the development which does not **adversely** impact on pedestrian traffic or Council's public road infrastructure.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(7) Stabilisation of exposed surfaces

As soon as practical after all structures (cuts, batters, mounds) have been finished, exposed surfaces shall be stabilised (seeding, spraying or other suitable method).

***Reason:** To ensure that the integrity of the structures and surfaces are maintained and no erosion occurs.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

ONGOING USE

(1) USE Condition – Annual Certificate.

The owner of the building shall submit to Council an 'Annual Fire Safety Statement' (Form 1) by 1 July, each subsequent year after obtaining a 'Fire Safety Certificate' for the building from Council.

The 'Annual Fire Safety Statement' shall comply with the provisions set out in the Environmental Planning & Assessment Regulation 2000. Forms for this purpose can be collected from Council's offices.

***Reason**: To ensure that fire and other safety measures are maintained in a proper working condition.*

(2) USE Condition – Discrimination Laws.

The applicant's attention is drawn to legislation regarding responsibility to provide an improved environment for disabled persons.

The Disability Discrimination Act (DDA) is commonwealth legislation that aims to increase the economic and social independence of people with a disability.

The DDA applies to discrimination against any person on the grounds of disability in the areas of: accommodation; education; access to premises; provision of goods; services and facilities; the activities of clubs or sports; and the request for information.

It should be noted that by the issuing of this consent the Council does not guarantee that all legislative requirements of the DDA or subsequent premises standards have been satisfied and that the owners/operators may still be subject to complaints being made under the DDA. It is advisable that the applicant should satisfy themselves with the requirements of the DDA and seek further professional advice if deemed necessary.

***Reason**: To clarify that the issuing of this development consent does not certify that the establishment or operation of the development satisfies all requirements of the Disability Discrimination Act.*

(3) USE Condition – Establishment of Landscaping.

Proposed landscaping in accordance with the approved plans for tree planting shall be maintained to ensure a dense screen is established. Such plantings are to occur within six (6) months from the date of this approval.

***Reason**: To minimise visual impact and promote/enhance the rural character of the area and Council's concern that the amount of vegetation in the Shire should continue to increase to improve the climate and appearance.*

(4) USE Condition – Hours of Operation.

~~The development shall only be conducted between the hours of:-~~
~~Monday to Saturday from 7am to 8pm~~
~~Sundays and public holidays from 9am to 5pm~~

The hours of operation of the development shall be limited to the following:

(a) Processing of waste
- 7:00 am and 6:00 pm Monday to Friday
- 8:00 am to 1:00 pm Saturday
- Nil on Sundays or Public Holidays.

(b) Ancillary activities including heavy vehicle arrival/departure and loading/unloading, light vehicle arrival/departure, office work, work within buildings using hand tools only, such as vehicle maintenance, and the like:
- 7:00 am to 10:00 pm (Monday to Saturday)
- 9:00 am to 6:00 pm (Sundays).
- Nil on Public Holidays

Reason: So that the development does not reduce the amenity of the area.

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(5) USE Condition – Clean and Tidy.

The premises are to be maintained in a clean and tidy condition at all times.

***Reason**: So that the development does not reduce the amenity of the area.*

(6) USE Condition –Amenity General.

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

***Reason**: So that the development does not reduce the amenity of the area.*

(7) USE Non Standard Condition –EPA General Terms of Approval

The construction and operation of the site must be done in accordance with the EPA General Terms of Approval which form a part of this consent (Notice No. 1570667).

***Reason**: Protection of the Environment Operations Act 1997*

(7A) Amendment to Environment Protection Licence (EPL)

Prior to the modification being acted upon, the Applicant shall apply to the Environment Protection Authority for a variation to Environment Protection Licence No 21294, and the license variation shall be approved.

***Reason:** Requested by the EPA, and to ensure that the activities carried out on-site are consistent with the EPL.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(8) USE Condition – Non Habitable Use.

The garage or shed is not to be used for residential occupation without prior consent of Council.

***Reason**: Health and safety prohibition.*

(9) Storage and handling of dangerous goods

Dangerous goods, as defined by the Australian Dangerous Goods Code, must be stored and handled strictly in accordance with all relevant Australian Standards.

***Reason:** To minimise the risk associated with the storage and handling of dangerous goods.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(10) Storage and handling of chemicals, fuels, oils, etc

The Applicant must store all chemicals, fuels and oils used on-site in accordance with:
(a) all requirements of all relevant Australian Standards; and
(b) within an impermeable and bunded area, with a capacity of 110% of the intended storage capacity.

***Reason:** To prevent the contamination of surface and groundwater.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(11) Storage and handling of batteries

The Applicant must store all batteries in a secure, ventilated and roofed area on an impermeable surface, away from combustible or flammable items such as the tyres and mattresses, and shall be removed from site on a regular basis.

Reason: *To prevent the contamination of surface and groundwater, and minimise the risk of an explosion or ignition.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(12) Dust and airborne particle management

Activities occurring at the premises must be carried out in a manner that will minimise emissions of dust and airborne particles at the premises, and measures to be employed shall include the following, as a minimum:

- limiting activities on windy days (more than 20 km/h),
- actively using a water cart to dampen down trafficable and processing areas of the site.

Reason: *So that the development does not reduce the amenity of the area.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(13) Waste storage and disposal

All waste generated from the recycling activities on-site (i.e the by-products of the recycling process that cannot be reused), shall be stored in a bunded area with an impermeable surface, and shall be removed from the site and disposed of to a waste management facility lawfully permitted to accept the waste, on a regular basis.

Reason: *So that the development does not reduce the amenity of the area, and to protect surface and groundwater.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(14) Storage and stockpiles - combustible waste material

The storage and stockpiling of combustible waste material (excluding tyres) shall be carried out in accordance with Section 8.2 of Fire and Rescue NSW's *Fire safety guidelines – Fire safety in waste facilities*, and stockpile limits shall be permanently marked to ensure limits are understood and adhered to.

Reason: *To minimise the likelihood and severity of fire.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(15) Stockpile movement - combustible waste material

Stockpiles of combustible waste material (excluding tyres) shall be rotated or managed to dissipate any generated heat and minimise risk of auto-ignition, in accordance with Section 8.3 of Fire and Rescue NSW's *Fire safety guidelines – Fire safety in waste facilities*.

Reason: *To minimise the likelihood of fire.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

16) External stockpiles - combustible waste material

The width and location of external stockpiles of combustible waste material (excluding tyres), shall be in accordance with Section 8.4 of Fire and Rescue NSW's *Fire safety guidelines – Fire safety in waste facilities*.

Reason: *To minimise the likelihood and severity of fire.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(17) Operations plan

A copy of the proposed operations plan, prepared in accordance with Section 8.6 of Fire and Rescue NSW's *Fire safety guidelines – Fire safety in waste facilities*, shall be submitted to Council, within sixty (60) days of the date of the modification being determined.

Reason: *To clearly document the procedures related to the daily operations of the facility.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(18) Emergency plan

A copy of the proposed emergency plan, prepared in accordance with Section 9.3 of Fire and Rescue NSW's *Fire safety guidelines – Fire safety in waste facilities*, shall be submitted to Council, within sixty (60) days of the date of the modification being determined.

Reason: *To clearly document the procedures relating emergencies on site.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

(19) Emergency services information package (ESIP)

A copy of the proposed ESIP shall be submitted to Fire and Rescue NSW, within sixty (60) days of the date of the modification being determined.

Reason: *To ensure those people responding to a fire or emergency on-site, have all relevant information.*

[as amended by DA2018/094 MOD1, approved 28th July 2020]

Introduction

This report assesses an application to modify the existing approved resource recovery facility, currently operating at Lot 1 DP 1223224, Turners Lane, Cootamundra (DA2018/094 MOD1), which was originally approved by Council at the Ordinary Meeting of Council held (Min. no. 056/2019) February, 2019.

The application was duly notified, and one (1) submissions was received, and the key issues raised included impact on property values, noise, dust, lights and hours of operation.

The assessment of the application has considered all relevant matters under Section 4.15 and 4.55 of the *Environmental Planning and Assessment Act 1979* (the Act), the objects of the Act and the comments from the Environment Protection Authority. The assessment concludes that the modification could be approved, with minimal impact. See development assessment report (Attachment 1).

A number of changes to the existing conditions plus the imposition of additional conditions have been recommended, to ensure that the commitments made by the Applicant are reinforced and implemented.

With the implementation of the recommended conditions, it is considered that the impacts of the development can be appropriately managed and/or mitigated. Consequently, it is considered that the development meets all relevant environmental and amenity criteria and that the development is in the public interest and is recommended for approval, subject to conditions.

Discussion

The application proposes to modify a number of physical and operational aspects of the approved development, including: building location and size, infrastructure location, storage and processing area locations, car parking number and location, first-flush stormwater catchment system, earthworks, waste stream (type and volume), processing methods, hours of operation and general operational matters to improve amenity.

The Applicant is presently operating a resource recovery facility at the property, which was approved by full Council at the Ordinary Meeting (Min. No. 056/2019) held 26th February, 2019.

Whilst the use of the site as a resource recovery facility is approved, elements of the current operation on-site are not consistent with the development consent issued. For example, dismantling of mattresses is being undertaken outside using a shredder instead of in a shed using hand tools, works are being undertaken outside of the areas originally nominated on the site plan, additional earthworks have been undertaken, the catchment dams have changed in location and design, an office/ amenities building has been placed on-site along with shipping containers without consent, there are no approved amenities on-site, etc.

There are also some inconsistencies between the consent and the Environmental Protection Licence (EPL) issued by the Environmental Protection Authority (EPA), relating to hours of operation.

Furthermore, the Applicant wishes to change several operational aspects of the approved development, such as the waste stream, processing methods, building layout and number, etc.

Accordingly, this modification application has been lodged so that the consent aligns with how the site presently operates, and proposes to operate in the future, and to have a greater level of consistency with the EPL. A full assessment of the modification application is contained in the attached assessment report.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)

DEVELOPMENT REFERENCE:

DA2018/094 MOD 1

DEVELOPMENT ADDRESS:

Turners Lane, COOTAMUNDRA, NSW, 2590

DEVELOPMENT LOT / SEC / PLAN:

Lot 1 DP 1223224

OWNER(S):

Cootamundra-Gundagai Regional Council

APPLICANT:

J L W Services Pty Ltd

APPLICANT ADDRESS:

154 Peisley Street
ORANGE NSW 2800

ORIGINAL / APPROVED DEVELOPMENT (PREVIOUS DEVELOPMENT PROPOSALS AND DECISIONS):

DA2018/094 – Resource recovery facility

Approved subject to conditions – 26th February 2019 Council Meeting.

The development was approved as a resource recovery facility, receiving waste tyres, waste mattresses and waste electronic goods and whitegoods, for short term storage, processing, and resource recovery and recycling, with a target of achieving 100% reuse. It proposed the erection of a number of sheds, substantial site and earthworks to create level processing and storage areas, and a stormwater management system.

PROPOSED MODIFICATION:

To modify a number of physical and operational aspects of the approved development, including: building location and size, infrastructure location, storage and processing area locations, car parking number and location, first-flush stormwater catchment system, earthworks, waste stream (type and volume), processing methods, hours of operation and general operational matters to improve amenity.

For further details on these modifications see below.

HISTORY OF THE PROPOSAL:

The Applicant is presently operating a resource recovery facility at the property, which was approved by full Council in February 2019.

Whilst the use of the site as a resource recovery facility is approved, elements of the current operation on-site are not consistent with the development consent issued. For example, dismantling of mattresses is being undertaken outside using a shredder instead of in a shed using hand tools, works are being undertaken outside of the areas originally nominated on the site plan, additional earthworks have been undertaken, the catchment dams have changed in location and design, an office/ amenities building has been placed on-site along with shipping containers without consent, there are no approved amenities on-site, etc.

There are also some inconsistencies between the consent and the Environmental Protection Licence (EPL) issued by the Environmental Protection Authority (EPA), relating to hours of operation.

Furthermore, the Applicant wishes to change several operational aspects of the approved development, such as the waste stream, processing methods, building layout and number, etc.

Accordingly, this modification application has been lodged so that the consent aligns with how the site presently operates, and proposes to operate in the future, and to have a greater level of consistency with the EPL.

There are also several inconsistencies and minor errors in the conditions of consent, that will be corrected during this process.

COMPARISON OF APPROVED DEVELOPMENT AND PROPOSED MODIFICATION:

The following table compares the approved development and the proposed modification, and the physical changes to the site also visually represented on the two (2) subsequent plans, showing the approved site plan and the proposed site plan.

Table 1: Summary of approved development and proposed changes

APPROVED	MODIFICATION	Changes
Use		
Resource recovery facility	Resource recovery facility	Nil
Site and building works		
Office / amenities building ▪ 12 m x 9 m ▪ 10 m off northern boundary ▪ 94 m off western boundary	**Office / amenities building** ▪ 14.6 m x 10.2 m ▪ 5 m off northern boundary ▪ 57 m off western boundary	▪ Increase size of building – from 108 m^2 to 149 m^2 ▪ relocate building closer to the northern (front boundary) and western boundary
Car parking area for 30 vehicles ▪ north-western section of the site	**Car parking area for 23 or 30 vehicles** ▪ north-western section of the site	Generally in the same location. New site plan and SEE state 30 spaces will be provided, but the site plan only shows 23 spaces.
3 x rainwater tanks ▪ north-western section of the site ▪ 50 m off the western boundary	**3 x rainwater tanks** ▪ north-western section of the site ▪ 15 m off the western boundary	Tanks closer to the western boundary
6 x tyre and mattress storage cages ▪ north-western section of the site adjacent tyre and mattress processing sheds	**Tyre and mattress storage cages** ▪ now adjacent the various processing areas on site or overflow at front of site	Location changed
Erection of a tyre processing shed ▪ 30 m x 20 m ▪ 70 m off western boundary ▪ 40 m off northern boundary	**Erection of a tyre processing shed** ▪ 48 m x 20 m ▪ 8 m off western boundary ▪ 5 m off northern boundary	▪ Increase size of shed – from 600 m^2 to 960 m^2 ▪ relocate building closer to the northern (front boundary) and western boundary
Erection of a mattress processing shed ▪ 30 m x 20 m	No mattress processing shed	It is no longer proposed to erect a shed for the purpose of dismantling mattresses
Container loading area ▪ 85 m x 50 m	No longer shown on plans	No designated area, with use to occur at various locations across the site
Earthmover storage and processing area ▪ 3,300 m^2	**Scrap steel press and scrap steel area** **Shredded tyres area** **Car tyres to be shredded area** ▪ located centrally on property	No large single multi-purpose processing area shown on site anymore, with processing and storage of materials to occur at various locations on the site (generally in the central part and adjacent the western boundary).

	Mattresses & tarps to be shredded area **Shredded mattresses PEF area** ▪ located towards the southern part of the site **Scrap metal bale area** ▪ located adjacent the western boundary	Whilst the scrap steel press (baler) was not shown on the original plan, this was part of the original approval and would have been located in the large processing area.
Tyre cage storage area **Mattress storage area** **Whitegoods and e-waste storage area** ▪ adjacent eastern boundary on northern part of the site	Area reduced in size, moved slightly to the west, and use partly changed	Smaller area in similar location, but no longer beneath power lines. Now used predominately for storage of empty cages, with full cages also temporarily stored when processing areas are full
5 x truck parking bays ▪ adjacent eastern boundary	**8 x truck parking bays** ▪ located towards front of property	Increase in truck parking capacity, and relocated towards front of site
Tyre processing / shredding area ▪ 5,030 m^2 ▪ south-eastern corner of the property	**Tyre processing / shredding area** ▪ 2,324 m^2 ▪ south-eastern corner of the property	Reduction in processing area
3 x tyre storage areas ▪ immediately south of tyre processing area	**Tyre storage areas** ▪ north-west of tyre processing area	Storage area moved
Stormwater catchment dams (first flush and secondary) ▪ south-western corner of the site	**Stormwater catchment dams (first flush and secondary)** ▪ south-western part of the site	Dams moved further north on the site
Earthworks in south-eastern corner of the site ▪ 6 metre battered cut into the side of the hill ▪ provide suitable retaining wall	**Earthworks in south-eastern corner of the site** ▪ 6 metre battered cut into the side of the hill ▪ provide suitable retaining wall **Earthworks in central part of the site** ▪ 4 metre battered cut into the side of the hill with a block retaining wall **Earthworks in north-east corner of the site** ▪ 3 metre battered cut into the side of the hill	Additional site cut carried out in the central part of the site, along with a retaining wall. Additional site cut in the north-east corner of the site.
Earthen bund wall - south ▪ adjacent the southern boundary of the site	**Earthen bund wall - south** ▪ adjacent the southern boundary of the site	Nil change to southern earthen bund wall

	Earthen bund walls - west ▪ adjacent the southern half of the western boundary of the site	Additional bund walls proposed part way along western boundary
Landscaping ▪ along the entire western boundary of the site, and part way along the southern, northern and eastern boundaries	**Landscaping** ▪ along the entire western boundary of the site, and part way along the southern, northern and eastern boundaries	Nil
	Short-term scrap metal storage area ▪ northern part of the site	New designated area
	Weighbridge and weighbridge office ▪ located in the north-east section of the property	Installation of ancillary weighbridge and weighbridge office
	Empty cage storage ▪ adjacent front boundary	New designated storage area
	22,000 litre water tank Located in south-east corner of property	Additional water tank
Waste stream		
Tyres ▪ storage – 50 tonnes unprocessed waste tyres ▪ processing – 10 tonnes x 6 days a week ▪ processing – 3,000 tonnes per year	Same	Nil
Mattresses ▪ processing – 1,100 tonnes per year	**Mattresses and silage tarpaulins** ▪ processing – 5,500 tonnes per year ▪ processing - 1,100 tonnes of silage tarp	To introduce 1,100 tonnes per year silage tarpaulins into the mattress waste stream, and increase the amount of mattresses processed by 4,400 tonnes per year (to 5,500 tonnes per year)
E-waste and whitegoods ▪ processing – 5,500 tonnes per year	Same	Nil
Operational matters		
4 x buffing / lathing / crumbing machine and screening machines in tyre processing shed, and installation of air scrubbing / filtration system	Same	No change
Dismantling of mattresses	**Dismantling of mattresses**	Change in process and location for mattress processing

▪ in shed ▪ using hand tools only	▪ in the open ▪ using the shredder	
Vehicle movements per day (single movement into or out of the property) ▪ passenger vehicles - 60 per day ▪ heavy vehicles (19 m) - 6.5 per day ▪ heavy vehicle (12 m) - 6 per day ▪ **total - 72.5 per day**	**Vehicle movements per day** (single movement into or out of the property) ▪ passenger vehicles - 40 per day ▪ heavy vehicles (19 m) - 7 per day ▪ heavy vehicle (12 m) - 10 per day ▪ **total - 57 per day**	▪ Increase of 4.5 heavy vehicle movements per day, ▪ decrease of 20 passenger vehicle movements per day, ▪ overall decrease of 15.5 vehicle movements per day
Hours <u>DA consent and original</u> ▪ 7:00 am to 8:00 pm (Monday to Saturday) ▪ 9:00 am to 5:00 pm (Sun and public holidays) <u>EPA Environment Protection Licence</u> (EPL) ▪ Processing of waste - 7:00 am and 6:00 pm Monday to Friday - 8:00 am to 1:00 pm Saturday - Nil on Sundays or Public Holidays. ▪ Activities that support waste processing such as loading, unloading, movement of waste, maintenance and administration activities - may occur outside the times detailed above. NOTE: The original application nominated the following hours of operation: ▪ 7:00 m to 8:00 pm (Monday to Saturday) - no shredding or use of machines after 5:00 pm ▪ 9:00 am to 5:00 pm (Sundays) - minor internal activities only	**Hours** ▪ Processing of waste - 7:00 am and 6:00 pm Monday to Friday - 8:00 am to 1:00 pm Saturday - Nil on Sundays or Public Holidays. ▪ Ancillary activities including heavy vehicle arrival/departure and loading/unloading, light vehicle arrival/departure, office work, work within buildings using hand tools only, such as vehicle maintenance and the like (no shredding) - 7:00 am to 10:00 pm (Mon to Saturday) - 9:00 am to 6:00 pm (Sundays).	There will be an increase in operating hours, beyond those currently stipulated in the DA consent (which are what the Applicant originally applied for). This will bring them into greater (but not total) conformity with the hours in the EPL. The EPL allows activities, excluding processing waste, to occur 24 hour a day, 7 days a week, although the Applicant has not requested this, and this has not been assessed in this report. The changes are: ▪ Monday to Saturday - start time – nil change - finish time – change from 8:00 pm to 10:00 pm (for ancillary activities only, not waste processing) ▪ Sunday - start time – nil change - finish time – change from 5:00 pm to 6:00 pm. ▪ Public holidays - Nil ▪ Limit the processing of waste to the following hours: - 7:00 am and 6:00 pm Monday to Friday - 8:00 am to 1:00 pm Saturday - Nil on Sundays or Public Holidays.

▪ No work on public holidays		
Employees ▪ 30 employees	**Employees** ▪ 20 employees	Loss of 10 employees

Figure 1: Approved site plan

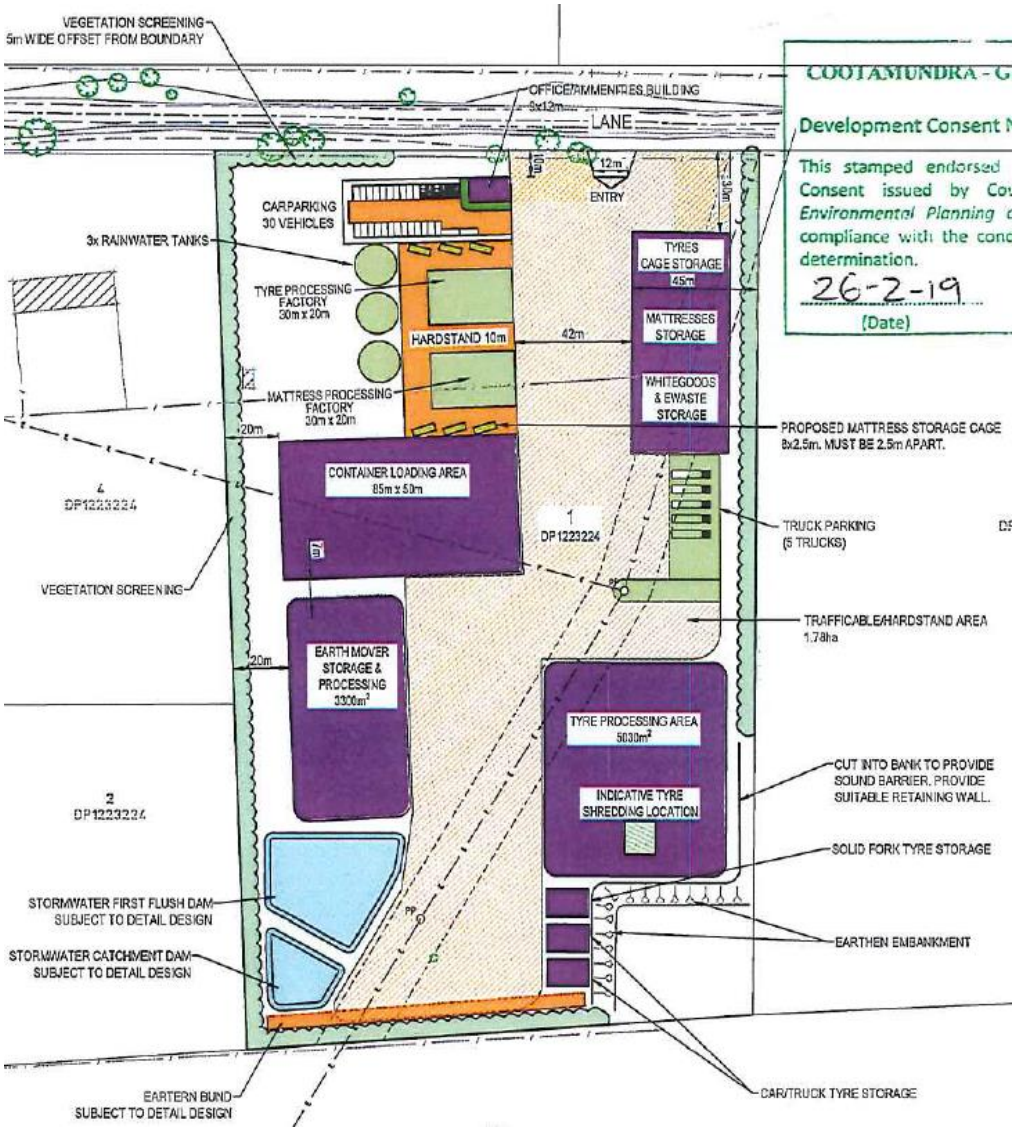


Figure 2: Proposed site plan

SITE:

The 5.971 ha property comprises a single rectangular-shaped lot (created in 2016 as part of a 4 lot subdivision – DA2016/50). The site is located on the southern side of Turners Lane, 3 km south-east of Cootamundra's CBD, and 200 metres east of Gundagai Road.

The surrounding land is a mixture of rural-residential and industrial uses, as well as areas of undeveloped land. The land to the north across Turners Lane comprises Council's waste disposal facility and sewerage treatment plant, whilst the land to the east and south is vacant industrial land. The land to the east is a parcel of rural land, which appears to have been used intermittently for grazing purposes over the years. Muttama Creek is located 500 metres to the west, and there are a number of dwellings dotted around the site, with the closest being 300 metres to the south.

The site falls generally east to west, although the landform has been significantly modified since consent was originally granted in 2019, due to the substantial earthworks carried out, in the form of cut and earth mounds. There is a catchment dam in the south-western part of the site, and there are a small number of trees on the southern part of the site. An office/amenities building has been placed on the northern part of the site without consent, but is not being used at this stage.

Figure 1 – Location plan (source SIX Maps)

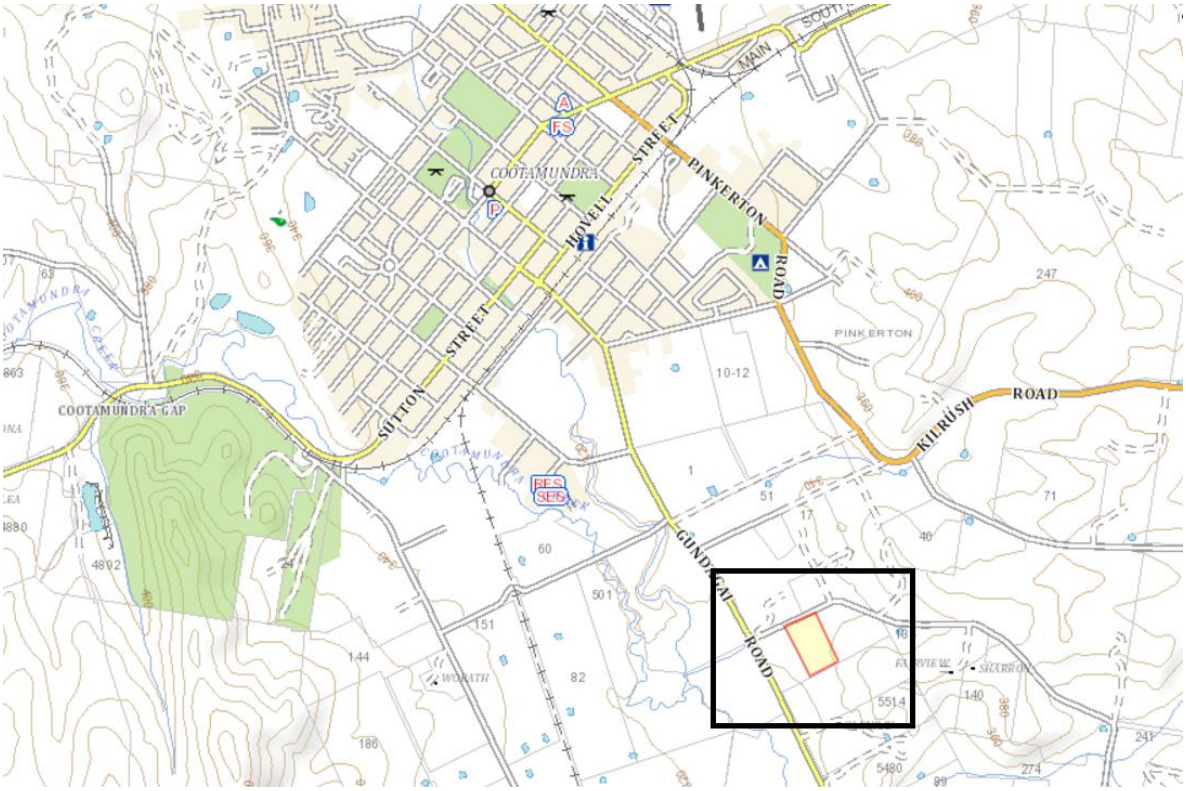


Figure 2 – Aerial view of the locality - site highlighted yellow (source Google Earth 17.11.2019)

Figure 3 – Aerial view – site (source Google Earth – 17.11.2016)

Photo 1 – On site – view to the south

Photo 2 – On site – view to the east

Photo 3 – On site – view to the east / south-east

GENERAL REQUIREMENTS OF THE *ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979*:

1.3 Objects of Act

In determining a development application, the consent authority must consider whether the proposed development is consistent with the relevant objects of the Act, which are numerous and varied. It is considered that the following objects are most relevant to the merit assessment of this modification application:

(c) *to promote the orderly and economic use and development of land* – The site is being used as the zoning of the land intended, and the Applicant seeks to modify the development consent, to reflect the actual operations that are being carried out on site, having found the current practices allow for the better utilisation of the site, which achieve this objective.

(e) *to protect the environment, including the conservation of threatened and other species of native animals and plants, ecological communities and their habitats* – this assessment demonstrates that the modification will not have an adverse impact on the environment, subject to compliance with the requirements of the EPL and conditions of consent, and specifically will not have any impact on threatened species.

(g) *to promote good design and amenity of the built environment* – the modification will have a slightly lesser impact in terms of the built environment, with a reduction in the number of sheds proposed,

(h) *to promote the proper construction and maintenance of buildings, including the protection of the health and safety of their occupants* – the modification will not result in any changes to the conditions of consent that relate to the Building Code of Australia and will not impact the health and safety of the occupants,

(j) *to provide increased opportunity for community participation in environmental planning and assessment* - The application was exhibited in accordance with the relevant requirements (see Section 2.22 below), to provide public involvement and participation in the environmental planning and assessment of this application.

1.7 Application of Part 7 of *Biodiversity Conservation Act 2016* and Part 7A of *Fisheries Management Act 1994*

These sections of the Acts, require Council to consider whether the development or activity is likely to significantly affect threatened species, populations or ecological communities (as per the relevant test in each Act). As per these sections and tests, it is not considered that the modification is likely to significantly affect threatened species, populations or ecological communities, because:

Biodiversity Conservation Act 2016

- the site has not been declared as an area of outstanding biodiversity value,
- the modification does not exceed the biodiversity offsets scheme thresholds (is not mapped as high biodiversity value on the Biodiversity Values Map and does not exceed the clearing threshold),
- it does not involve the removal of trees (native or otherwise), and there is no native groundcover disturbance,
- the site is devoid of the tree, shrub and grass species that are typical of the four (4) EECs known to occur across the whole of the CGRC LGA, and
- the development is not a key threatening process.

Fisheries Management Act 1994

- all threatened species, endangered populations and endangered ecological communities known to occur in the area, or thought to be extinct in the area, are confined to the Murrumbidgee River or river system, and the development is remote from the River,
- there is no declared critical habitat in the region,
- the modification is not a key threatening process.

2.22 Mandatory community participation requirements

Part 1 (Mandatory community participation requirements) of Schedule 1 (Community participation requirements) of the Act, sets out the mandatory requirements for community participation by planning authorities with respect to the exercise of relevant planning functions, which includes among other things, notification of development applications.

As the modification relates to integrated development, the relevant section that applies to this development is:

8A Application for development consent for nominated integrated development or threatened species development

(1) Minimum public exhibition period for an application for development consent for nominated integrated development or threatened species development—28 days.

The development was advertised for 28 days, with letters sent to neighbours, a notice placed in the local newspaper, and placed on Council's website and Facebook page, as per the CGRC Community Participation Plan.

One submission was received strongly objecting to the modification, in particular to the proposed extension of hours, on the following grounds:

- current operational hours have obtrusively and massively impacted their lifestyle, and an extension of these hours would cause further distress,
- lights and noise from trucks, machines and other vehicles (reversing alarms and amber flashing lights) are seen and heard in their home,
- noise from the shredder can be heard in their home and on the property from 7:00 am,
- it would be impossible to control the dust, fibres and noise, from the shredding / crumbling of tyres and mattresses in the open,
- there has been no attempt to comply with the approval, e.g site layout, dust suppression, noise control, stormwater run-off and operational hours,
- property values have been impacted and will be further impacted with the changes,
- during the past year several complaints have been made to Council/Councillors and the EPA, in respect of:
  - noise,
  - dust control,
  - lack of run-off water management,
  - lights and noise from vehicles from 5:00 am to after 10:00 pm,
  - vehicles at night driving with no lights on,
  - lack of concern with compliance,

- in the initial DA tyre shredding was in a shed not an open air shredding site, and seek clarification on the indicative tire shredding location,
- there is no reference to the location of the mattress shredding,
- Council has taken an approach, that has not protected the rural lifestyle/infrastructure of the surrounding land - neighbour purchased their property in December 2009 for the quiet lifestyle close to town, and Council rezoned the subject land industrial,
- a more appropriate site should be found if shredding/crumbling is to be in the open, as the site is unsuitable.

These issues will be addressed throughout this report.

4.5 Designation of consent authority

The development is not State or regionally significant development or infrastructure [as defined by SEPP (State and Regional Development) 2011], and therefore Council is the determining authority.

4.10 Designated development

Schedule 3 of the EP&A Regulation defines the various types of designated development, and whilst the proposal is a designated development category (waste management facilities or works), it does not meet the following criteria that would make it designated:

> *(1) Waste management facilities or works that store, treat, purify or dispose of waste or sort, process, recycle, recover, use or reuse material from waste and—*
>
> *(b) that sort, consolidate or temporarily store waste at transfer stations or materials recycling facilities for transfer to another site for final disposal, permanent storage, reprocessing, recycling, use or reuse and—*
> *(iii) that have an intended handling capacity of more than 30,000 tonnes per year of waste such as glass, plastic, paper, wood, metal, rubber or building demolition material, or*
>
> *(d) that are located—*
> *(i) in or within 100 metres of a natural waterbody, wetland, coastal dune field or environmentally sensitive area, or*
> *(ii) in an area of high watertable, highly permeable soils, acid sulphate, sodic or saline soils, or*
> *(iii) within a drinking water catchment, or*
> *(iv) within a catchment of an estuary where the entrance to the sea is intermittently open, or*
> *(v) on a floodplain, or*
> *(vi) within 500 metres of a residential zone or 250 metres of a dwelling not associated with the development and, in the opinion of the consent authority, having regard to topography and local meteorological conditions, are likely to significantly affect the amenity of the neighbourhood by reason of noise, visual impacts, air pollution (including odour, smoke, fumes or dust), vermin or traffic.*

Neither the original application or the proposed modification exceed the volume criteria or the locational parameters, and accordingly it is not designated development

4.13 Consultation and concurrence

If required by an environmental planning instrument, this section requires Council to consult with or obtain the concurrence of the person. No consultation was required in this instance - see comments below relating to *NSW Rural Fire Service (NSW RFS), Essential Energy, Roads and Maritime Services (RMS),* but as the development is integrated development, the concurrence of the Environment Protection Authority, was sought and obtained (see further comments below).

4.14 Consultation and development consent—certain bush fire prone land

The land is not bushfire prone and the development is not for residential or rural residential purposes and is not for a special fire protection purpose. Therefore, no referral to the NSW RFS was required, and the provisions of Planning for Bush Fire Protection 2019, do not apply.

4.22 Concept development applications

The development is not a concept development (a development application that sets out concept proposals for the development of a site, and for which detailed proposals for the site or for separate parts of the site are to be the subject of a subsequent development application or applications).

4.33 Determination of Crown development applications

The development is not a Crown development (a development application made by or on behalf of the Crown).

4.36 Development that is State significant development

The development is not State significant development (of a size, type, value or with impacts deemed to be significant), as it is not identified in *State Environmental Planning Policy (State and Regional Development) 2011*.

4.46 Integrated development

The original development application and the proposed modification is integrated development, as both required the consent or an approval from another government agency. In this instance, it required the following approval from the Environment Protection Authority (EPA), which was granted and that subsequently needs to be modified, as a resulted of the proposed modification:

- environment protection licence (EPL) to authorise carrying out of a scheduled activity at the premises, under Section 48 of the *Protection of the Environment Operations Act 1997*, being:
  - Clause 41 of Schedule 1 - Waste processing (non-thermal treatment) – waste tyres
  - Clause 42 of Schedule 1 - Waste storage – waste tyres.

The modification was referred to the EPA, and the response received was as follows:

- we have no objections to the proposed modification,
- we are supportive of the earthen bund at the southern end of the premises which reduces impacts on the nearest sensitive receptor,

- we recommend the proposed changes to waste streams and volumes are included as conditions of consent as follows:
  - a maximum of 5,500 tonnes of waste mattresses can be received at the premises in any 12-month period,
  - a maximum of 1,100 tonnes of silage tarp can be received at the premises in any 12-month period.
  - should development consent be granted it will also be necessary for the applicant to apply for a variation to Environment Protection Licence No 21294 prior to any construction work and consistent with the modified development application,
  - given the circumstances leading to this modification we request Council require an independent audit of the approval within 12 months of granting consent by a suitably qualified expert (approved by Council) to ensure all commitments made in the application and all conditions of the development consent are implemented and in compliance.

The recommended conditions will be imposed on the modification, except for the recommendation to impose an audit condition, which the EPA have since indicated is not required, on the basis that it does not specifically relate to the modification application.

4.55 Modification of consents - generally

The applicant has lodged the proposed modification as a 4.55(1A), being a modification involving minimal environmental impact. This section of the Act provides that the consent authority may, on application being made by the applicant or any other person entitled to act on a consent granted by the consent authority and subject to and in accordance with the regulations, modify the consent if:

(a) it is satisfied that the proposed modification is of minimal environmental impact, and

It is intended that this report will demonstrate that the modification is of minimal environmental impact.

(b) it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which the consent was originally granted and before that consent as originally granted was modified (if at all), and

In determining whether the modification will result in substantially the same development, the legislation requires Council to consider the proposed modification against the original consent and is not to take into account any previous modifications (of which there are none in this instance).

The summary of the proposed changes is detailed previously in this report, and whilst it appears that there are numerous changes, the NSW Land and Environment Court (NSWLEC), has considered the meaning of "substantially the same" numerous times with the main principles emerging from a range of cases are as follows:

- the comparison between the original development and the modified development involves a consideration of quantitative and qualitative, elements of the proposal [*Moto Projects (No 2) Pty Ltd v North Sydney Council*],

- the modification power is 'beneficial" and 'facultative", meaning, it is designed to assist the modification process rather than to act as an impediment to it … "it is to be construed and applied in a way that is favourable to those who seek to benefit from the provision" [*North Sydney Council v Michael Standley & Associates Pty Limited*],
- a proposal can only be regarded as a modification if it involves "alteration without radical transformation" [*Sydney City Council v Ilenace Pty Ltd*].

With this is mind, the use and activities on the site are substantially the same, as follows:

- the use of the property as a resource recovery facility remains the same,
- the type of waste stream is essentially the same, even with the introduction of silage tarps,
- the hours of operation are not excessively different,
- whilst there is a 45% increase in the volume of waste, it is still within the same limits as it pertains to the integrated development and designated development thresholds,
- the number of buildings is reduced, but the GFA is similar, and they are still proposed to be erected on the northern part of the site,
- the waste processing methods for the bulk of the waste (tyres, whitegoods and e-waste) are the same, with changes to how the mattresses are processed only, but with the same outcome,
- the stormwater catchment system has been modified slightly, but is still in the same general location on-site,
- traffic generation is similar, with an increase in heavy vehicle movements, but an overall reduction in traffic.

Considering all of the above factors, it is accepted that the proposal would not change the core elements of the development, in particular the nature of the use.

(c) it has notified the application in accordance with:
(i) the regulations, if the regulations so require, or
(ii) a development control plan, if the consent authority is a council that has made a development control plan that requires the notification or advertising of applications for modification of a development consent, and

The modification was notified in accordance the EPA Regulations, as it pertains to integrated development as discussed above.

(d) it has considered any submissions made concerning the proposed modification within any period prescribed by the regulations or provided by the development control plan, as the case may be.

Council has considered the submission received, which is summarised in section 2.22 above, with comments provided as necessary, throughout this report.

(3) In determining an application for modification of a consent under this section, the consent authority must take into consideration such of the matters referred to in section 4.15 (1) as are of relevance to the development the subject of the application. The consent authority must also take into consideration the reasons given by the consent authority for the grant of the consent that is sought to be modified.

Following is the section 4.15 assessment of the proposed modification.

SECTION 4.15 CONSIDERATIONS UNDER THE *ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979*:

4.15(1)(a)(i) The provisions of any environmental planning instrument:

State Environmental Planning Policies (SEPPs) and deemed SEPP's

The following SEPPs are relevant to the development.

SEPP No. 33 – Hazardous and Offensive Development

The planning assessment of the initial development application determined that the development was a "potentially hazardous development", and that the application addressed the provisions of this SEPP. As per the *Hazardous and Offensive Development Application Guidelines - Applying SEPP 33*, if the proposed modification is potentially hazardous or potentially offensive in its own right, or if the proposed modifications are not potentially hazardous in themselves, but interact with the existing facility in such a way that cumulative hazards (or offence) from the existing facility may be significantly increased, the SEPP 33 applies to the modification.

It is not considered that the modification meets these tests, and therefore consideration of this clause is not required.

SEPP No. 55 – Remediation of Land

Clause 7(1) prescribes that a consent authority must not consent to the carrying out of any development on land, unless it has considered whether the land is contaminated. Council has no evidence to indicate that the land is a site of possible contamination, and no further investigation is warranted.

SEPP (Infrastructure) 2007

The sections of this policy that may be relevant to an assessment of this application are detailed as follows:

- *Clause 45* (*Determination of development applications—other development)* applied to the original development application, as it was in proximity to electricity infrastructure (e.g within 5 metres of an exposed overhead power line). As stated in the assessment report for the original development, the application was referred to Essential Energy, and as a result, a condition was imposed to the effect that no building works or use of land can occur within the easement, without the written consent of Essential Energy, or the power has been moved. As the modification does not change the requirement for this condition, no further referral to Essential Energy was considered necessary.

  It should be noted that the Applicant has not complied with this condition, in that the power lines have not been moved, and no evidence that the consent of Essential Energy has been obtained to carry out the activities within the easement has been submitted to Council. This however, does not prevent Council from considering the modification, but becomes a separate compliance issue, that will be handled by Staff.

- *Clause 55 (Development adjacent to corridor)* applies to developments adjacent to a gas pipeline corridor. This development is not adjacent the gas pipeline, which is located 4.5 km to the north-west;

- *Subdivision 2 (Development in or adjacent rail corridors),* including *Clauses 84, 85, 86 and 87* – these clauses do not apply to this development, and the closest rail corridor is the disused Cootamundra-Tumut Railway line, 1.5 km to the west;

- *Clause 101 (Development with frontage to classified road)*. The site does not have frontage to a classified road;

- *Clause 102 (Impact of road noise or vibration on non-road development),* does not apply in this instance, as the activity is not identified in the SEPP;

- *Clause 103 (Excavation in or immediately adjacent to corridors)*, does not apply as the development will not result in an excavation adjacent a listed road;

- *Clause 104 and Schedule 3 (Traffic generating development*), applied to the original development application as "waste or resource management facilities" are identified in Schedule 3. As stated in the assessment report for the original development, the development was referred to the Roads and Maritime services (now Transport for NSW), who advised that the intersection of Turners Lane and Gundagai Road is capable of dealing with additional traffic proposed as part of this development. As the modification results in an overall reduction in traffic, no further referral to Transport for NSW was considered necessary.

Local Environmental Plan (LEP)

The applicable LEP is the Cootamundra LEP 2013 (CLEP), and the relevant provisions of the LEP are discussed as follows.

1.2 Aims of Plan

The modification is not inconsistent with the aims of the LEP, which include:
(a) to ensure that local amenity is maintained and enhanced,
(b) to protect viable agricultural areas from conflicting land uses,
(c) to identify, protect, conserve and enhance areas of environmental and aesthetic significance,
(d) to encourage the ecologically sustainable use and management of natural resources,
(e) to identify and protect areas used for community and recreational activities,
(f) to identify and manage the heritage resources of Cootamundra.

The impacts of the development on the amenity of the local area has been discussed below in relation to a number of issues and, provided the operator of the facility complies with the stated commitments, the conditions of consent and the EPL, the impacts should be acceptable. The modification will not cause any conflict with any agricultural uses in the area, and given the location of the development, it will not impact negatively on natural resources or the environment.

1.4 Definitions

The approved development, subject of this modification application, is defined as a:

> ***resource recovery facility*** which *means a building or place used for the recovery of resources from waste, including works or activities such as separating and sorting, processing or treating the waste, composting, temporary storage, transfer or sale of recovered resources, energy generation from gases and water treatment, but not including re-manufacture or disposal of the material by landfill or incineration.*

A resource recovery facility is a subset of the broader parent term:

> ***waste or resource management facility*** which *means any of the following—*
> *(a) a resource recovery facility,*
> *(b) a waste disposal facility,*
> *(c) a waste or resource transfer station,*
> *(d) a building or place that is a combination of any of the things referred to in paragraphs (a)–(c).*

Whilst the SEE for the modification foreshadows that some mattress waste may go to landfill, it is still considered that the development is predominantly a resource recovery facility.

1.6 Consent authority

The consent authority for the purposes of this Plan is the Council.

1.9A Suspension of covenants, agreements and instruments

There are no covenants, agreements, easements or restrictions on the property that affect this development.

2.1 Land use zones

The site is zoned IN3 Heavy Industrial. The original development, and subsequent modification, is permitted in the zone with consent.

2.3 Zone objectives

Under this clause Council must have regard to the objectives of the zone when determining an application. The proposed development, whilst not actively working towards every objective, is considered to be consistent with the following objectives of the IN3 Heavy Industrial zone:

- *to encourage employment* opportunities – whilst the modification application indicates that employment opportunities have been reduced from 30 employees to 20 employees, it is still considered that the development is consistent with this aim,
- *to minimise any adverse effect of heavy industry on other land uses* - the development has been located in an appropriate zone, adjacent other industries with similar impacts. Work practices and on-site works have been and will continue to be implemented, in order to minimise any potential conflicts, an issue that is discussed throughout this report;

The development is not inconsistent the remaining objectives of the zone, which are just not relevant to the proposal, as they are strategic in nature.

2.7 Demolition requires development consent

The original development did not involve demolition work, and the modification does not alter this situation.

5.10 Heritage conservation

There are no items of European heritage identified on either the State Heritage Register or in the LEP as being present on-site, and the site is not located in a Heritage Conservation Area (HCA).

6.1 Earthworks

There are additional earthworks identified in the modification, which includes an additional earthen bund wall partway along western boundary, a site cut and block retaining wall central of the site and a cut in the north-east corner of the site. These works have already been carried out on-site and are already partially revegetated.

These additional earthworks have resulted in changes to site drainage, but have had no detrimental effect on drainage patterns in the wider locality, as the run-off from these areas still drains to the same location as it did pre-development (being the south-west corner of the site), but is now intercepted by the first flush stormwater system (see further discussion on this issue elsewhere in this report).

Additional works are required on some of the cuts, batters and mounds, to ensure that the exposed surfaces are protected (seeded or otherwise stabilised), so that the stability of the soil is not impacted adversely. An additional condition of consent will be imposed, to this effect. General conditions relating to sedimentation and erosion control are already in place in the consent, and no changes to these are required.

The additional earthworks have not impacted adversely on the likely future use or redevelopment of the land, and in fact have made the site more usable for industrial purposes, with several level areas having been created. Furthermore, they have not impacted on the amenity of adjoining properties.

Additional conditions will be imposed relating to the block retaining walls.

6.2 Flood planning

The site is not affected by the flood mapping in the LEP, which is based on the 2001 Cootamundra Flood Study.

6.3 Terrestrial biodiversity

This clause applies to land that is identified as biodiversity land on the **Terrestrial Biodiversity Map**, but the site is not mapped as being affected, and accordingly this clause is not applicable.

6.4 Groundwater vulnerability

This clause applies to land that is identified as groundwater vulnerable on the **Groundwater Vulnerability Map**. This map identifies areas that have a susceptibility to groundwater

contamination, or are likely to have high value for supply of water to town, stock and domestic, irrigation and commercial users, where contamination cannot be tolerated. It is not known how the mapped was derived, but appears that the mapped areas coincide with some locations that have a large number of bores.

The objective of this clause is to maintain the hydrological functions of key groundwater systems, and protect them from depletion and contamination, and before determining a development application for development on land to which this clause applies, the consent authority must consider these issues.

The whole of the site has been mapped as having vulnerable groundwater, and as a result of this, the original assessment report foreshadowed that:

- the on-site bores would need to be monitored, and that a condition of consent would mandate the regular testing of the groundwater for contamination,
- that all hazardous and corrosive materials will be stored appropriately to minimise risk, and conditions would impose this.

Neither of these requirements made it into the conditions of consent.

However, given the processes carried out on-site and the depth of groundwater in the area, it is considered unlikely that groundwater would be negatively impacted, and accordingly it is not considered that testing of groundwater is required, or what the parameters of testing should be. Furthermore, if there was a need for groundwater monitoring, the EPA would have identified it, and imposed relevant monitoring conditions in its EPL, which it did not. Accordingly, it is not proposed that this condition be imposed.

In terms of a condition relating to the proper storage of hazardous or corrosive materials, this does need to be imposed as originally intended, and it is related to both the original consent, as well as the increase in processing of waste on the site as a result of this modification. Possible hazardous or contaminating materials include batteries from the e-waste, which the original SEE identifies as containing cadmium, mercury and lead, as well as diesel/fuel spills, also identified in the original SEE. Accordingly, appropriate conditions will be imposed.

Finally, the original SEE indicates that the development does not rely on the use of bore water, and the modification does not change this, and therefore the development will not contribute to the depletion of groundwater supplies.

6.5 Riparian land and watercourses

This clause applies to land that is identified as a watercourse on the **Watercourses Map**, and to all land that is within 40 metres of the top of the bank of each watercourse on land identified as watercourse, on that map. The site is not mapped as being affected and is not within 40 metres of a mapped area, and accordingly this clause is not applicable.

6.6 Salinity

This clause applies to land identified as dryland salinity on the **Natural Resources Land Map**, but the site is not mapped as being affected, and accordingly this clause is not applicable.

6.7 Highly erodible soils

This clause applies to land identified as high soil erodibility on the **Natural Resources Land Map**, but the site is not mapped as being affected, and accordingly this clause is not applicable.

6.8 Airspace operations

This clause applies to developments that penetrate the Limitation or Operations Surface of the Cootamundra Airport, which neither the original development, or proposed modification does, and therefore this clause is not applicable.

6.9 Essential Services

This clause only applies to land that is zoned Zone RU4 Primary Production Small Lots, or Zone R5 Large Lot Residential, and therefore does not apply in this instance.

4.15(1)(a)(ii) The provisions of any draft environmental planning instrument:

State Environmental Planning Policies (SEPPs)

There are no draft SEPP's which relate to this development.

Local Environmental Plan (LEP)

There are no draft LEPs which apply to this land.

4.15(1)(a)(iii) The provisions of any development control plan:

Cootamundra Development Control Plan **(DCP)**

This DCP applies to the land, and the relevant provisions of the following performance criteria, with reference to the acceptable solutions in the DCP (where they exist) are discussed as follows, as it relates to the modification.

- Chapter 1 General information - Section 1.7 (Notification of Development Applications), contains provisions that relate to the notification of applications, however, the provisions of the Community Participation Plan takes precedence over this section of the DCP (see comments above in Section 2.22).

- Chapter 3 Business & Industrial Development

  New car parks are sufficient in number and design to provide for the needs of new developments.
  There is a minor inconsistency between statements on the amended site plan and in the SEE (stated as 30), and the number car parking spaces shown on the site plan (being 23).
  Regardless of this, with a reduction in the number of employees from 30 to 20, 23 car spaces is considered adequate. This required number will be reinforced as an amended condition of consent [Condition - (4) PCC Condition - Carpark Design].

Adequate space is provided on site to accommodate service and delivery vehicles in new development.
The modification shows on increase in heavy vehicle parking, and a change in location, which is considered acceptable, and meets the acceptable solution in the DCP. No change to existing conditions, or new conditions is required.

- Chapter 5 Car parking and vehicle access

New car parks are sufficient in number and design to provide for the needs of new developments
There is no specific parking rate in the DCP for this type of development, but sufficient parking has been provided (see comments above), and parking is provided on-site.

Parking areas are designed to operate in a safe manner for drivers and pedestrians
All vehicles can enter and leave the site in a forward direction which existing conditions reinforce, and the parking spaces will be suitably designated, as shown on the plans.

Parking bays are readily accessible and provide adequate area for the turning and manoeuvring of vehicles
Conditions were imposed on the original consent, that addresses this issue in terms of design and standard of construction, and the modification does not require any changes to these conditions.

- Chapter 6 Environmental Management

Infrastructure assets, including waste management facilities, do not impact adversely on the amenity of dwellings due to noise, odour and appearance
This issue is discussed in greater detail in the section below [4.15(1)(b)], as it relates to the modification.

4.15(1)(a)(iiia) Any planning agreement or draft planning agreement:

The developer has not entered into a planning agreement, nor has offered to enter into a draft planning agreement.

4.15(1)(a)(iv) Matters prescribed by the Regulations:

Council has considered the following matters as prescribed by Regulations:

Clause 92 (Additional matters for consideration): -
- the application does not involve the demolition of a building,
- the application is not for the carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the Act,
- the development is not located within the local government area of Coonamble, City of Dubbo, Gilgandra or Warrumbungle (to which the Dark Sky Planning Guideline applies),
- the application does not pertain to a manor house or multi dwelling housing (terraces),
- the development is not for the erection of a building for residential purposes on land in Penrith City Centre.

Clause 93 (Fire safety and other considerations)

- the development is not for a change of building use for an existing building.

Clause 94 (Consent authority may require buildings to be upgraded)
- the development does not involve the rebuilding, enlargement or extension of an existing building.

Clause 94A (Fire safety and other considerations - temporary structures)
- the development is not for a temporary structure.

Clause 288 (Special provision relating to Sydney Opera House)
- the development does not relate to the Sydney Opera House.

4.15(1)(b) The likely impacts of that development:

Context and Setting:

The proposed modification does not change the original assessment of this issue, which identified that the site was located in a heavy industrial zone of the Cootamundra industrial land precinct, which is approximately 2.5, from Parker Street (CBD). The surrounding land uses remain the same today as they did in February 2019 when the application was originally assessed, and include the Cootamundra waste disposal facility and sewerage treatment plant, as well as, vacant land used for agricultural purposes. There are also a number of houses in the area, with the closest being located 300 metres to the south.

Is not considered that the modification will significantly alter the character of the locality or the streetscape, as the activity remains largely the same and the physical changes are in keeping with what was originally approved on site. Furthermore, the modification will not adversely impact the scenic qualities and features of the landscape, given the fencing along Turners Lane, the setback to Gundagai Road and nearby dwelling houses, the earthen bund walls and the proposed landscaping.

The modification will not result in any additional loss of acoustic privacy (see discussion below), and whilst there may be some overshadowing of the property to the west, as result of the relocation of the proposed building, this impact is considered acceptable as the land is zoned industrial.

In terms of visual privacy, the issue of nuisance from lights (flashing lights and headlights) has been raised as an issue, which has been partly addressed by the partially constructed earthen bund wall along the southern boundary. When this wall is extended along the full length of this boundary as per the approved plan, and the landscaping is provided as per the approved plan, the issue with lights will be resolved.

Access, Transport and Traffic:

As identified above, the modification will result in an increase of 4.5 heavy vehicle movements per day and a decrease of 20 passenger vehicle movements per day, resulting in an overall decrease of 15.5 vehicle movements per day. These changes relate directly to the increased volume of the waste stream and a reduction in the number of employees.

The original assessment of this application identified that the development would increase traffic movements on Gundagai Road by 5.5%, which was considered acceptable by Council and RMS at the time. Even though there is an increase in heavy vehicle movements, approximately one additional movement every 2 hours during the day, overall there is a reduction in traffic.

The modification also proposes the installation of a weighbridge and weighbridge office, which is considered an appropriate addition, to ensure trucks are not overloaded when leaving the site, and to keep accurate records of the waste stream.

Accordingly, Staff had no concerns regarding the modification as it relates to traffic.

Furthermore the existing conditions of consent relating to the access are suitable, other than some minor housekeeping matters, where Council had inadvertently identified the incorrect street name in the conditions of consent and made reference to kerb and gutter that does not exist.

Public Domain:

The modification will not impact negatively in terms of such things as recreational opportunities, or the amount, location, design, use and management of public spaces.

However, Council did impose a condition [(6) GEN Condition – New Footpath Construction], that required a concrete footpath to be constructed along the entire frontage of the site, which seems unnecessary, given the nature of the business and its location (no foot traffic). After discussing this with the Applicant, it has been requested that the removal of this condition form part of the current modification application, which is supported.

Utilities:

Water

Reticulated water is not presently available to the site but is subject to a contractual arrangement between the Council and the Applicant, although at this stage there is no clear indication of if or when the water will be extended. However, the modification does not result in any changes to the proposed water supply to the development, which proposes to rely on rainwater tanks (existing and proposed). The modification does however, include an additional water tank in the south-east corner of the property, which has already been installed.

Sewer

Both the original SEE and development application assessment report were unclear as to whether or not Council's reticulated sewerage system was to be connected to the site. Accordingly, conditions of consent referred to both the installation of an on-site wastewater management system, as well as the discharge of liquid trade waste, to sewer. Whilst it is appropriate that sewer should be connected to an industrial subdivision, it is unclear if or when this will occur, as the provision of sewer to this site is subject to contractual arrangements between Council and the Applicant. However, as the modification does not change the amount or type of effluent to be generated by the development, the existing conditions are satisfactory.

Power

The proposed modification does not change the power requirements of the development, and the issue relating to the electricity easement, has been discussed above.

Heritage:

The proposed modification does not change the original assessment of this issue, which identified that the proposed development will not impact any known or aboriginal sites, and that the site does not contain any local or state heritage items and is not in a heritage conservation area.

Other Land Resources:

The original assessment of this issue did not identify any concerns, and it is not expected that the modification will have any adverse effect on conserving and using valuable land resources such as productive agricultural land, mineral extractive resources or water supply catchments.

Water:

The issues of water supply and impact on groundwater, as it relates to the modification, has been discussed earlier in the report, and it has been determined that there is unlikely to be any additional impacts,

The submission received expressed concern about stormwater run-off. In terms of surface water the design and location of the first flush catchment system is proposed to be altered as per the modification, and also introduces a clean water diversion drain into the design, to divert clean stormwater from the property above. However, no engineering details have been supplied to demonstrate that it will capture all stormwater from the site, and that it is of sufficient capacity. Furthermore, the SEE that supports the modification contains some conflicting statements as to whether it is a single basin system (Page 5 of the SEE) or a two basin system (Page 8 of the SEE). Accordingly, conditions of consent are to be imposed on the modification, requesting this detail. This will ensure that all potentially contaminated stormwater is retained on-site and does not have an adverse impact on surface water and will address the concerns raised in the submissions.

Soil:

The issue of the modifications impact on the soil have been discussed earlier in this report in regards to sedimentation and erosion control and stabilisation of exposed surfaces. It is unlikely that the modification will have any impact on soil conservation in terms of - soil qualities or instability, management of soils, soil erosion and degradation, sedimentation and pollution of water bodies contamination, or acid sulphate soils, provided the existing and proposed conditions of consent are complied with.

Air and Microclimate:

<u>Odour</u>

Odour is generated from the scrubbing/crumbing of tyres, which is to be carried out in the proposed shed using a lathe and/or crumbing machine, which is fitted with an air scrubbing / filtration system. A fine water spray is also used cool the tyres while crumbing is occurring, to help with the odour. The proposed modification does not change this process, with the only

difference being the location of the shed. Furthermore, an existing condition in the EPL, states that no offensive odours have been identified as being permitted to be emitted, and also states that it is an offence to emit an offensive odour. No adverse impact from odour is expected as a result of the modification.

Dust

The issue of dust, and fibres, has been raised in the submission that was received, concerned about the inability to control the dust from the tyre and mattress shredding that occurs in the open, also citing that dust has been an issue in the last twelve (12) months, from the operations on-site. With additional processes being carried on outside (specifically the mattress shredding), there is potential for additional airborne dust and fibres. The SEE that accompanies this modification application acknowledges that Council has received complaints regarding dust and proposes the following additional measures to further minimise the impacts:

- ceasing or limiting activities on windy days (more than 20 km/h),
- actively using a water cart to dampen down trafficable and processing areas of the site to minimise dust generation,
- install landscaping on the boundary as per the approved arrangement to limit off-site dust impacts.

These additional measures will assist in managing dust and airborne particles from the site, and these commitments will be imposed as conditions of consent.

Flora and Fauna:

This issue has been discussed above, and as no tree or native groundcover removal is proposed as part of the modification, it will not have any impact on critical habitats, threatened species or populations, ecological communities or any other protected species, or on native fauna or vegetation.

Waste:

The original SEE stated that the development has a target of achieving 100% reuse from the recycling activities, although the amended SEE notes that certain partnerships have fallen through (specifically the conversion of mattress waste to softfall). However, with the introduction of silage tarp into the processed mattress waste stream, it is stated that the waste could be sent to be mixed with other waste products to create a processed engineered fuel (PEF). The SEE states that if this market is not available, that waste (approximately 50% of the mattress and 100% of the silage tarps, based on estimate of the mattress components in the original SEE) will be sent to landfill. Conditions will be imposed, regarding the storage of this waste on the property, to ensure that it does not become a nuisance and is removed on a regular basis.

There is no change to other waste (from the office and the amenities) as a result of the modification.

Energy:

The modification will have minimal impact on the energy needs of the development.

Noise and Vibration

Noise has been raised in the submission received, citing existing noise impacts from the shredder, trucks and other vehicles/machinery, and stating that there is noise before 5:00 am and after 10:00 pm. Concern is also expressed relating to the increase/variation to the hours of operation, proposed as part of this modification, and the resultant increased impact from noise.

A noise study was prepared to support this modification, which involved the actual monitoring of noise from the site, whilst one (1) baler, one (1) shredder, one (1) shearer, one (1) truck and three (3) excavators, were operating on the site. This study demonstrated that the current operations on-site did not exceed the daytime (7:00 am to 6:00 pm) noise limit (of 40 dBA), with a noise level of 38 dBA measured at the closest affected receptor. This daytime noise period, is when the processing of waste is carried out, and the study did identify that even though certain activities are audible from time to time, it satisfies the noise standard.

However, the noise study did not specifically address the ancillary activities to be carried out on-site outside the above hours, essentially between 6:00 pm and 10:00 pm (Mon to Saturday), which includes heavy vehicle arrival/departure and loading/unloading, light vehicle arrival/departure, office work, work within buildings using hand tools only, such as vehicle maintenance and the like (no waste processing). Council sought additional information from the Applicant regarding this matter, who provided the following justification, as to why the evening noise limit would not be exceeded:

- the evening period (6:00 pm to 10:00 pm), establishes a noise limit of 37 dBA,
- at all sensitive receptors (dwellings), except the closest receptor, this criteria is achieved with all operational equipment running (1 baler, 1 shearer, 1 shredder, 1 truck moving and 3 excavators),
- at the closest receptor, with all operational equipment running, the measured level was 38 dB(A), a marginal exceedance of 1 dB(A) over the evening project noise level,
- as the proposed evening operations are limited to 1-2 truck and light vehicle movements, it is reasonably apparent that compliance with the evening criteria can be achieved (i.e., 1 truck only at any one time, no baler, shredder, shearer or excavator).

The SEE also addresses the issue of noise from reversing beepers, stating that the Applicant has committed to adopting the use of alternate methods of ensuring safety for users on the property in the context of reversing vehicles. It suggests that this may include one or more of the following strategies:

- visual warnings such as flashing lights or stroboscope,
- self-adjusting or smart alarms (that automatically adjust the volume of the warning alarms based on background noise),
- focussed tonal alarms (that cancel the sound around the side of a machine and so focus the sound to the rear of the vehicle),
- broadband alarms (which are directional).

Council notes the commitment in the SEE to adopt one or more of these methods in order to be a good neighbour, and commends the Applicant on doing this, but given that the use of these alternate warning systems have work, health and safety implications, Council will not be specifically conditioning their use.

In terms of the change to the hours of operation, it is considered that the noise assessment demonstrates that the impacts will be acceptable during the nominated hours. Furthermore, the change to the hours in the development consent do not generally allow for any activities to be

carried out between the hours of 10:00 pm and 7:00 am. It saying that, it is accepted that on rare occasions, due to unforeseen circumstances (e.g mechanical breakdown, etc) that a truck may return to the yard during these hours, but it should not be a normal occurrence.

In conclusion, on the basis of the above assessment, and the fact that the EPA have raised no concern with noise or the hours of operation, it is considered that the likely noise impacts are acceptable. Even if the number or type of machines on site change, and produce a different type or level of noise, the EPL contains strict requirements regarding noise levels that cannot be exceeded. This allows the EPA as the Appropriate Regulatory Authority (ARA), to take action to ensure the noise levels are adhered to.

Natural Hazards:

The modification does not change the original assessment, which found that there are no known risks to people, property or the biophysical environment from, bushfire or flooding.

Technological hazards

The modification does not result in any different type of risk to people, property or the biophysical environment from industrial and technological hazards, land contamination and remediation or building fire risk, from tyre storage and processing. The development is required to comply with the relevant safety guidelines, including Fire and Rescue NSW's "*Guidelines for Bulk Storage of Rubber Tyres*", which has been identified in both the original SEE and the amended SEE, and is a condition on the EPL.

There is potential for risk from the increased mattresses storage and the introduction of silage tarp, and the Applicant has considered the provision of Fire and Rescue NSW's "*Fire safety guidelines – Fire safety in waste* facilities", in the modification application. There are three (3) specific section of this Guideline that need to be considered in relation to waste facilities, being Section 7 (Development and Planning), Section 8 (Facility operation and management) and Section 9 (Workplace fire safety).

Section 7 applies to "new development of any waste facility" (7.1.1) or an "existing waste facility that is subject to a development control order" (7.1.2). Despite the proposed changes to the development, it is not considered that this section applies, as it is not a new development, but is a modification to the existing development.

However, the changes proposed to the site layout and the waste stream, does trigger the need to consider Section 8 of the Guidelines, as it "applies to new and existing waste facilities" (8.1.1), and relates to the mattress and silage tarps. This section deals with such matters as:

- *8.2 Storage and stockpiles* – this requires storage and stockpiling of combustible waste material to be limited in size and volume, and states:
  - the maximum height of any stockpile, loose piled or baled, should not exceed 4 m,
  - the uncontained vertical face of any stockpile should recede on a slope no greater than 45° to minimise the risk of collapse and fire spread,
  - stockpiles to be located so as to minimise the spread of fire and allow access for fire-fighting.

  The SEE indicates that this can be achieved on-site and that stockpile limits would be permanently marked to ensure limits are understood and adhered to. Conditions of consent to reflect these commitments will be imposed.

- *8.3 Stockpile management* – this relates to minimising heat and the risk of fire, by:
  - rotating stockpiles of combustible waste material to dissipate any heat generated,
  - measuring the temperature of stockpiles,
  - cooling of shredded or crumbed waste, before being stockpiled.

  The SEE indicates that an operations plan will be developed to provide measures for stockpile rotation and heat management to identify hotpots and manage them. This would include such things as cooling prior to stockpiling, stockpiling for short periods of time (2 to 4 days), and limiting the stockpile of mattress/tarps to only one (1) stockpile. These seem like reasonable measures and will be reinforced as conditions of consent.
- *8.4 External stockpiles* – this relates to stockpiles external of a building, and deals which such things as
  - the maximum width and length of a stockpile
  - separation distance of stockpiles from other stockpiles, fire source features and buildings.

  The SEE indicates that separation distance as can be achieved as per these guidelines, which will be reinforced as conditions of consent.
- *8.6 Operations plan* – This recommends that the facility should develop and implement an operations plan relating to combustible waste material. The SEE states that an operation plan will be developed, to this effect. Again, this will be reflected in the conditions of consent.

Section 9 of the Guidelines deals with risk management, through the identification of hazards, assessment of risks, implementation of controls, and documented review/audit process. It then requires the preparation of an emergency plan to assess fire safety risks and identify appropriate responses and controls, and include emergency response procedures for staff and other persons at the waste facility in the event of fire. It also requires the preparation of an emergency services information package (ESIP), which is provided to emergency services personnel.

The SEE identifies that there is an existing Pollution Incident Response Management Plans (PIRMP) in place for the premises, which upon review, identifies a number of the risks onsite relating to fire, and the measures employed to manage those risks. The SEE also states that an emergency plan and ESIP will be prepared in accordance with the guidelines. Again, these commitments will be reinforced as conditions of consent.

Safety, security and crime prevention

The site is presently fenced and access is controlled by gates, the modification does not propose any changes to this arrangement, and therefore would not create any additional safety, security or crime risks.

Social Impacts in the Locality:

The submissions received states that since the business has been operating on site, that there has been a negative impact on their lifestyle, and levels some of this criticism at Council for rezoning the land to Industrial, after they purchased their land. Some of the impacts include noise, dust, lights, which have been discussed above.

Given the assessments above, it is not considered that the modification to the approved development will have a negative social impact in terms of the health and safety of the community, social cohesion, community structure, character, values or beliefs, social equity, socio-economic groups or the disadvantaged, and social displacement.

Economic Impact in the Locality:

The submission received raised concerns about the impact of the modification on their property value, citing greater impact due to increased hours and increased activity outside. The impact that a development may have on property values is hard to identify, with many other factors contributing to property value. Even if the impact could be quantified, the Land and Environment Court has typically refused to consider such impacts. Accordingly, in this instance, it is not considered that refusal of the modification on the basis of economic impacts is warranted, with an inability to quantify if there would be a loss, or what that loss would be.

The modification will result in a reduction in the number of employees, falling from the estimated 30 employees down to 20 employees, based on changes to the way the mattresses are processed. Whilst this is extremely disappointing from both an economic and social impact, it is not grounds for refusing the modification.

Site Design and Internal Design:

The proposed modification seeks to change a number of aspects relating to site design, which is to reflect where the activities are in reality being carried out on site presently, rather than where they were initially proposed to be undertaken. The changes are not overly significant, with the noise study demonstrating that the impacts from the processing activities on the current location, are within the acceptable limits. The proportion of the site covered by buildings is minimal and the building can comply with the requirements of the BCA. The change from two (2) sheds to (1) will reduce the overall bulk and mass of the structures on-site, with proposed landscaping along the boundaries to further shield the site. The conditions of consent will to reflect the new plans and support documents, as well as to nominate the hierarchy of applicable plans and documents.

Construction Matters:

The modification does not change the construction impacts, with existing conditions addressing issue such construction issues as: sedimentation and erosion control, waste storage, fire safety, hours of construction, storage of materials, waste removal, etc.

Cumulative impacts

Cumulative impacts include such things as different impacts occurring so close in time, or so close in location, that the impacts overlap and cause a greater impact. Cumulative impacts can also take the form of repetitive, often minor impacts eroding environmental conditions, or different types of impacts interacting to produce another impact. It is not considered that all the changes proposed in the modification will cumulatively have a different or greater impact, than the original development.

4.15(1)(c) - The suitability of the site for the development:

Does the proposal fit in the locality ?

The submission received states that a more appropriate site should be found if the shredding is to occur outside instead of in sheds, as the site is unsuitable for this activity. However, the site is zoned industrial, and is located adjacent other potentially offensive industries, such as the garbage depot and sewage treatment plant, and has sufficient setback from sensitive receptors,

which should minimise the impacts associated with the modification, to an acceptable level. It is considered that the air quality and microclimate are appropriate for the development, and there are no hazardous landuses or activities nearby, and ambient noise levels are suitable for the development.

Are the site attributes conducive to development ?

The site is not subject to natural hazards including flooding, bushfire, subsidence, slip or mass movement. The soil characteristics are appropriate for the development, and there are no critical habitats, or threatened species, populations, ecological communities or habitats on the site. The modification will not prejudice future agricultural production and there are no known mineral or extractive resources on the site. This issue of potential site contamination has been discussed previously.

4.15(1)(d) - Any submissions made:

The submission from the EPA has been discussed above.

The majority of issues raised in the one (1) public submission, have been addressed thought this report. The issues that have not already been addressed are discussed as follows:

<u>The lack of compliance with the approved plans and consent</u>

Rightly so, concern has been expressed that there has been substantial non-compliance with the commitments in the original SEE, the approved plans and the notice of determination granting consent to the development. The Applicant has clearly not complied with approved site layout, or with many of the operational parameters of the development, hence this application to modify the approved development.

It needs to be understood, that if Council imposes conditions of consent then there is an expectation that those conditions will be complied with, and that Council will enforce compliance. Once Council has determined this application (be it by approval or refusal), Council will commence a review of the operations, with a view to having the development comply with the consent. Some of these matters include:

- provision of toilets and the disposal of effluent from the toilets,
- landscaping,
- first flush stormwater system,
- work within the easement,
- continuation of the earth mound on the southern boundary.

<u>Lack of clarity as to where tyre and mattress shredding will be carried out</u>

It is conceded that the site plan is unclear as to exactly where all the shredding activities are to be carried out, however, the SEE supporting the modification makes it clear that the shedder is moveable, and will be used in a number of locations along the stockpile/storage area located centrally on the property, as well as in the south-east corner of the site.

4.15(1)(e) - The public interest:

Relevant planning studies, strategies, guidelines, advisory documents, etc, include:

- *Fire safety guidelines – Fire safety in waste facilities* (Fire and Rescue NSW),
- *Guidelines for Bulk Storage of Rubber Tyres* (Fire and Rescue NSW),
- *Noise Policy for Industry* (EPA),
- *NSW Waste Avoidance and Resource Recovery Strategy 2014–21* (EPA),
- *Riverina Murray Regional Plan 2036* (NSW Planning and Environment).

It is considered that the modification is largely consistent with these documents, and staff are not aware of any other policy statements from either Federal or State Government that are relevant to this proposal, nor any other planning studies or strategies. Overall, the proposal would not contravene the public interest.

OTHER MATTERS:

Section 7.11 and 7.12 Contributions Policies:

Section 7.12(2) of the EPA Act, states that "*a consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11*". Accordingly, Council can only require payment of either a 7.11 or 7.12 contributions.

Section 7.11 Contributions Plans

The only Section 7.11 plan in force is the "Development Generating Heavy Vehicle Usage of Local Road", which only applies in Gundagai, and therefore is not applicable to the modification.

Section 7.12 Contributions Plans

The *Cootamundra-Gundagai Regional Council Section 7.12 Fixed Development Consent Levy Contributions Plan 2018*, applied to the original development, and a condition was imposed in this regard, and the modification does not change its applicability.

Disclosure of political donations and gifts:

The application and notification process did not result in any disclosure of Political Donations and Gifts.

FINANCIAL IMPACTS:

Nil

POLICY IMPACTS:

Nil

ORGANISATIONAL IMPACT:

Nil

RISK MANAGEMENT IMPACTS:

Nil

LEGAL ISSUES:

Nil

CONCLUSION:

In the assessment of any application, Council must consider a number of issues related to that application, and essentially weigh up the positive and negative impacts of the proposal. In doing so, Council does not necessarily have to be assured that there are no impacts at all, but must be

confident that those that do exist, are acceptable. In fact, there is no rule that says that if a development proposal meets with a negative reaction on any particular factor, that consent must be denied, which has been supported by various court cases.

In this instance there is potential for certain negative impacts associated with the modification, based on the increased waste stream, changes to how the waste is processed, and changes to the hours of operation. These generally relate to dust and airborne particles, lights and noise.

However, provided the Applicant operates the development in accordance with the commitments in the original SEE, the SEE supporting the modification, the EPL and the conditions of development consent, and provided Council is prepared to enforce the conditions of consent if they are not being adhered to, then it is believed the potential impacts associated with the modification can be adequately managed.

SCHEDULE 1, DIVISION 4, CLAUSE 20 - REASONS FOR THE DECISION:

This section of the Act requires the public notification of certain decisions, the date of the decision, the reasons for the decision and how community views were taken into account in making the decision. The reasons for the decision (as recommended to Council) and how community views were taken into account, as it relates to this application are:

- the proposed modification is not inconsistent with the objectives of the zone,
- the proposed modification is permitted in the zone,
- assessment of the modification against the relevant provisions of the EPA Act, indicates that the proposed modification will not cause significant adverse impacts on the surrounding natural environment, built environment and infrastructure, community facilities, or local character and amenity,
- the proposed modification does not compromise the relevant Environmental Planning Instruments,
- Council considers that the proposed modification is appropriate having regard to the relevant matters and can be managed through appropriate conditions,
- neighbour notification was carried out as per the CPP, and each of the issues raised has been addressed within the report, and shown to be acceptable, subject to compliance with commitments made in the application, and the conditions of consent.

DEVELOPMENT ASSESSMENT SIGNING OFFICER:

Laura Schweiger
Town Planner

17 July 2020
Date

8.4.3 DEVELOPMENT APPLICATIONS APPROVED JUNE 2020

DOCUMENT NUMBER	330381
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**3. Sustainable natural and built environments: we connect with the places and spaces around us** 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	Compliance with the provisions of the Environmental Planning and Assessment Act, 1979 and relation legislation.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The information on Development Applications Approved in June 2020 be noted.

Introduction

The Development Applications Approved in June 2020 Report is submitted for information of the Council and community regarding development applications processed.

Discussion

The following development applications were approved by Cootamundra-Gundagai Regional Council in June 2020.

APP. NO.	PROPOSED BUILDING	STREET NAME
DA.2020.72	New Garage	Nangus Road
DA.2020.80	Building Envelope	Back Brawlin Road
DA.2020.63	New shed with attached carport	Warren Street
DA.2020.74	New Storage shed	Middleton Drive
DA.2020.75	New Storage Shed	off Landon Street
DA.2020.79	Repositioning of front fence	Thompson Street
DA.2020.81	Part demolition of existing kill floor & associated buildings	Stockinbingal Road
CDC.2020.11	Demolition of Existing Dwelling	Centenary Avenue

VALUE OF WORK REPORTED TO THIS MEETING	**$127,100.00**
VALUE OF WORK REPORTED YEAR TO DATE	**$11,759,059.00**
THIS TIME LAST YEAR:	
VALUE OF WORK –June 2019	*$136,000.00*
VALUE OF WORK – YTD 2019	*$29,055,502.00*

8.5 REGULATORY SERVICES

8.5.1 COOTAMUNDRA CBD PIGEON STRATEGY REPORT

DOCUMENT NUMBER	331053
REPORTING OFFICER	Glen McAtear, Manager Regulatory Services
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

1. **Pigeon proofing be undertaken on Council assets where roosting pigeons congregate.**
2. **Council consider the ongoing maintenance of pigeon control be the responsibility of affected businesses.**
3. **The CBD businesses be advised of Council's final resolution of this matter.**

Introduction

At the Ordinary Meeting held 27th August, 2019 Council resolved (Min no. 293/2019) the following:

1. **Council prepare a fact sheet to distribute to residents and local businesses providing information on pigeon control.**
2. **Council undertake pigeon proofing on Council assets where roosting pigeons congregate.**
3. **Council liaise with business owners to facilitate efforts to eradicate pigeons from the CBD area and seek Expressions of Interest from pest exterminators with the intention of providing a report to Council once the information has been collated.**
4. **The report and resolution be distributed to CBD businesses.**

Discussion

Consequently, Council met with the Cootamundra Development Corporation and local business owners and, or, management to discuss options for the control and, or, the eradication of pigeons in the central business district area.

Since then COVID-19 has had a significant impact on local businesses and, as such, only two businesses have offered a financial contribution for the management of the pigeons along the main street.

This type of pest eradication program is not common practice for a council to undertake, with the exception of council owned assets, and it will be a considerable ongoing financial burden to Council to do so. It is not realistic to be of the opinion that a permanent solution to pigeon control is available, rather, there are only short term and ongoing solutions.

Council undertakes the cleaning of the Parker Street, footpaths between Wallendoon and Adams Streets, seven (7) days a week. This practice is part of the main street maintenance schedule and will continue regardless of where the pigeons roost.

It is recommended that Council resolve that the ongoing maintenance of pigeon control be the responsibility of the affected businesses.

8.6 ASSETS

8.6.1 TEN YEAR PLANT REPLACEMENT PROGRAMME AND PLANT FUND

DOCUMENT NUMBER	331058
REPORTING OFFICER	Kay Whitehead, Interim Deputy General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

That development of a detailed ten year strategic plant management plan be referred to the Finance Committee for ongoing review until the committee is satisfied that the plan be referred to Council for adoption.

Introduction

At its May meeting, Council resolved:

1. The Plant and Fleet Replacement Program attached to the report be adopted.
2. A ten year Strategic Plan detailing the projected balance of funds in the plant reserve, incorporating the Plant and Fleet Replacement Program, be developed as part of a report to be prepared and submitted for consideration at the Ordinary Meeting to be held Tuesday 28th July, 2020.

Discussion

Unfortunately, work is not sufficiently advanced to present a comprehensive ten year strategic plan to the July, 2020 meeting in accordance with the above resolution. In the interim the following progress report is provided, and it is recommended that development of a detailed ten year strategic plan be referred to the Finance Committee for ongoing review until the committee is satisfied that the plan should be referred to Council for adoption.

Progress to date:

The Plant and Fleet Replacement Program is now well developed, and Council has a good understanding of the net plant income that will be required to fund this replacement.

Further work is needed to ensure Council is capturing all plant income and that plant utilisation rates for individual items of plant justify their retention in the plant fleet.

Small plant is now being allocated to business units according to proportion of use, which has ensured that running and replacement costs are captured and correctly allocated.

Private leaseback fees have been reviewed, and are much higher than they were historically, better reflecting the private use cost to Council.

Once Council has confidence that it is capturing all plant income, plant hire rates will be reviewed to ensure the reserve has capacity to replace plant at economic replacement points, and to provide a return on capital invested in plant to Council.

8.7 CIVIL WORKS

8.7.1 CIVIL WORKS AND TECHNICAL SERVICES REPORT - JULY 2020

DOCUMENT NUMBER	331014
REPORTING OFFICER	Shelley Liehr, Executive Assistant - Operations
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**3. Sustainable natural and built environments: we connect with the places and spaces around us** 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Civil Works and Technical Services Report for the month of July, 2020 be received.

Introduction

This report provides a detailed update of the Civil Works and Technical Services Departments works undertaken for the month of July, 2020.

Discussion

Construction works over the last month has seen the completion of the Old Gundagai Road reconstruction project which was sealed in the first week of July. The Burra Road Project has been stabilised in preparation for sealing in the coming week. Both these projects were Roads To Recovery funded projects.

Maintenance grading has been undertaken on Millvale Road, Yannawah Lane, Rosedale and Parsons Creek Roads, with gravel resheeting now in progress around the Tumblong area. Crews will continue maintenance grading/resheeting over the next month in various areas around the region, including around the Muttama area.

Culvert replacement is underway along Nanangroe and Redhill Roads. Drainage issues have been addressed along Brawlin Springs, Back Brawlin, Rawilla, Jugiong and Rosehill Roads and in the Yannawah area where water ponding was affecting the road pavement.

The concrete sleeper retaining wall at Anzac Park has been completed, with the concrete crew currently working on stairs at the Water Treatment Plant. Kerb replacement works are progressing in Adams, Merle and O'Donnell Streets where the old kerb had lifted and created ponding problems.

General sign maintenance and bitumen patching has been competed around the region. Mowing has been completed at the aerodrome and in areas around the townships and villages.

Private works are continuing on the Boundary Road sub-division with works on the sewer mains and rising main compete and approximately 70% of the stormwater pipeline now laid.

8.8 TECHNICAL SERVICES

8.8.1 FEDERAL GOVERNMENT FUNDING - LOCAL ROAD AND COMMUNITY INFRASTRUCTURE PROGRAMME

DOCUMENT NUMBER	330971
REPORTING OFFICER	Matt Stubbs, Manager Technical Services
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**4. Good governance: an actively engaged community and strong leadership team** 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	$985,552 in infrastructure funding.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Media Release - the Hon Michael McCormack - RIVERINA - CGRC to share in $13.8 million boost ⇩ 2. Sheridan Street Scope of Works ⇩

RECOMMENDATION

1. **The Report on Federal Government Funding – Local Road and Community Infrastructure Programme and attachments be received and noted.**
2. **The projects identified within the report be nominated on behalf of Cootamundra-Gundagai Regional Council for funding under the Local Road and Community Infrastructure Programme.**

Introduction

The Federal Government has initiated a Local Roads and Community Infrastructure Programme (LRCI). This report is to outline the projects that are proposed for nomination under this program.

Discussion

It would appear, fundamentally, that the nominated funding is an additional Roads 2 Recovery (R2R) payment that has a more flexible spending scope than most funding programmes. It allows the funds to be used on Local Roads and/or community infrastructure as Council deems appropriate, The amount Cootamundra-Gundagai Regional Council is said to receive from the LRCI programme is $985,552.

It should be noted that this money must be spent on Council owned infrastructure and should be additional to any pre COVID-19 Works Programme for the 2020/2021 Financial Year. Work can

commence from the 1st July, 2020, however, there are no time restraints for the submission or approval of projects by the Office of Local Government. This is similar to how the R2R funding is determined and acquitted by Council.

It is proposed that this funding be divided equally across the departments of Technical Services and Civil Works which would provide an equal amount of $492,776 to be spent in both Gundagai and Cootamundra.

The nominated project for the Gundagai area is to see the finalisation of the intersection of Sheridan and West Streets. The scope of work is highlighted by two areas, in the Sheridan Street Scope of Works attached to the report, and consists of an area of asphalt overlay (indicated in red) and an area that requires partial pavement reconstruction followed by an asphalt overlay (indicated in yellow). In addition to the pavement works there is a desire to complete landscaping around the intersection consistent with that previously undertaken between Otway and Homer Streets. Preliminary estimates have determined that the cost of these works will fit the allocated amount of $492,776 as indicated below with final scope to be determined once detailed costings have been completed.

Sheridan and West St Intersection Preliminary Estimate				
Description	**Qty**	**Units**	**Rate**	**Total**
Asphalt Correction and 50mm Overlay	3500	m2	55	$192,500
Digout and Replace Pavement	1500	m2	130	$195,000
Paver Infill to Concrete Medians	1	item	35000	$35,000
Landscaping to surrounding areas	1	item	25000	$25,000
Linemarking	1	item	15000	$15,000
Traffic Control	1	item	30000	$30,000
				$492,500

There are a number of projects in the Cootamundra area that are proposed for this funding as described below and these are also in the preliminary estimation stage:

- Widening of the pedestrian access bridge over the open drain at the top end of McKay Street. The bridge is part of the footpath and bicycle link into Inala Place and is currently not wide enough to support mobility scooters or to allow multiple pedestrians to pass.
- Widening of the pedestrian bridge across the open drain at the end of Scott Street. Similarly to the McKay Street footbridge, this bridge links from the retirement village and high school into Cutler Avenue and is of insufficient width. Project scope would include the poor quality approaches at either end.
- Construction of a new shared pedestrian/cycleway along Muttama Creek between Parker and Wallendoon Streets (behind the Ex-services Club). This is a missing link for the pathway along the Muttama Creek and would provide separation between vehicles and pedestrians within the carpark area.
- Widening of the Rosehill Road Bridge over Cullinga Creek. The current bridge is only wide enough to carry one vehicle at a time with any oncoming vehicle being forced to give way, this also present a problem for agricultural machinery and their ability to cross the bridge. The costing for this bridge is subject to final design and estimation with any shortfall proposed to be sourced from 2020/21 Roads to Recovery Funds.

It should be noted that the first three projects were unsuccessful in securing funding through the Stronger Communities Grants Round 3 while the Rosehill Road Bridge was previously considered as an R2R project by the former Cootamundra Shire Council.

Cootamundra Area Preliminary Estimates	
Description	**Total**
Pedestrian Bridge on Mackay Street	$60,000
Pedestrian bridge on Scott Street	$60,000
New Shared Cycleway along Muttama Creek (Parker Street to Wallendoon Street behind the Cootamundra Ex-Services Club)	$110,000
Widening of Rosehill Road Bridge	$260,000
	$490,000

The Hon Michael McCormack MP

Deputy Prime Minister
Minister for Infrastructure, Transport and Regional Development
Leader of The Nationals
Federal Member for Riverina

MEDIA RELEASE

22 May 2020

COOTAMUNDRA-GUNDAGI COUNCIL TO SHARE IN $13.8 MILLION INFRASTRUCTURE BOOST, SAYS McCORMACK

Cootamundra-Gundagai Regional Council will receive $985,552 in extra infrastructure funding, Riverina MP and Deputy Prime Minister Michael McCormack has announced.

The funding comes under the new $500 million Local Road and Community Infrastructure (LRCI) Program and is part of the Federal Government's broader $1.8 billion boost to Local Government Areas (LGA) across Australia.

The package will support local jobs and businesses and will boost local economies struggling under the effects of COVID-19 and will enable councils to deliver priority projects with a focus on local road and community infrastructure upgrades and maintenance.

It also includes the bringing forward of $1.3 billion of the 2020-21 Financial Assistance Grants payment.

Mr McCormack said the 12 councils in the Riverina electorate would receive a total of $13.8 million.

The formula for the new LRCI funding to LGAs is based on 20 per cent of each LGA's Roads to Recovery Funding over the five years from 2019-20 to 2023-24.

Mr McCormack, who is the Minister for Infrastructure, Transport and Regional Development, said supporting councils to improve local roads and community infrastructure would have lasting economic and social benefits for communities, particularly those in the regions.

"This package will improve road safety and bolster the resilience of our local road networks, which will get Australians home sooner and safer, no matter where they live," Mr McCormack said.

"Projects could include constructing or improving bridges, street lighting and heavy vehicle facilities such as rest areas or weigh stations.

"Providing support for social infrastructure projects such as new or upgraded bicycle and walking paths, community halls, picnic shelters and barbecue facilities at parks, will help communities, especially those in regional and remote areas, stay connected.

"Local Government is at the forefront of service delivery. Our councils know their communities best and are generally able to deploy workforces quickly which keeps money flowing through their local area."

The Hon Michael McCormack MP
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Cootamundra-Gundagai Regional Council Mayor Councillor Abb McAlister described the funding boost as a "Godsend".

"Small bush councils are doing it tough," Cr McAlister said.

"This great boost will help the Cootamundra-Gundagai Regional Council to improve local roads and other infrastructure projects.

"Thank you to Deputy Prime Minister Michael McCormack for all his hard work to support us during this tough time."

Grant guidelines for the Local Road and Community Infrastructure Program will be provided directly to local governments by the Department of Infrastructure, Transport, Regional Development and Communications.

Local Government Area	Roads to Recovery (R2R) five-year allocation 2019-20 to 2023-24	LRCI Program 2020-21 allocation (20% R2R base formula)
Bland	$9,249,136	$1,849,827
Coolamon	$3,862,225	$772,445
Cootamundra-Gundagai	$4,927,760	$985,552
Cowra	$4,577,261	$915,452
Forbes	$6,112,831	$1,222,566
Hilltops	$8,854,838	$1,770,968
Junee	$2,939,669	$587,934
Lockhart	$4,232,805	$846,561
Parkes	$6,688,064	$1,337,613
Temora	$4,129,841	$825,968
Wagga Wagga	$10,253,500	$2,050,700
Weddin	$3,176,675	$635,335
Riverina electorate total	**$69,004,605**	**$13,800,921**

ENDS

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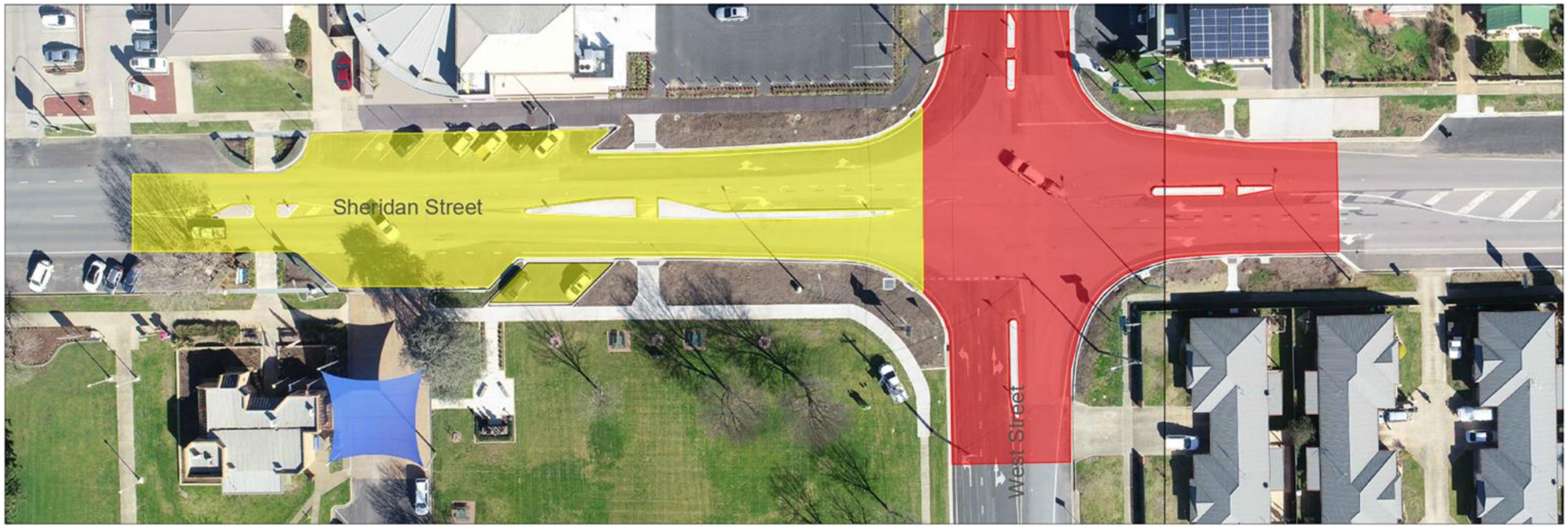
Sheridan Street
West Street

8.9 FACILITIES

Nil

8.10 WASTE, PARKS AND RECREATION

8.10.1 REPLACEMENT OF CASE LANDFILL LOADER PLANT NO. 1304

DOCUMENT NUMBER	331025
REPORTING OFFICER	Wayne Bennett, Manager Waste, Parks and Recreation Services
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	**3. Sustainable natural and built environments: we connect with the places and spaces around us** 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	Any additional funding required that is above the plant reserve allocation for Plant No. 1304 is to be funded from the Waste Reserve.
LEGISLATIVE IMPLICATIONS	To facilitate compliance with sections 10 and 11 of the Local Government Act, 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Quotation Assessment RFQ202009 - Confidential

RECOMMENDATION

1. **The Report for the Replacement of Case Landfill Loader, Plant No 1304 be received and noted.**
2. **The quotation received from Porter Equipment Australia for the purchase of a Hyundai HL757-9 Wheel Loader (including 4:1 bucket & foam filled tyres) be accepted.**
3. **The additional funds required above the plant reserve allocation be funded from the Waste Reserve.**

Introduction

At the Ordinary Meeting held 26th March, 2019 Council resolved (Min. no. 092/2019) item 8.4.3 Cootamundra-Gundagai Regional Council Plant Replacement Program that the Plant And Fleet Replacement Program be adopted.

The Case Landfill Loader (Plant No. 1304) based at the Cootamundra Waste Facility was scheduled to be replaced as part of the 2019/2020 plant replacement program.

A budget of $175,000 has been allocated from the plant reserve to replace the Case Landfill Loader plant no. 1304. The remaining amount will be funded from the Waste Reserve.

Discussion

An aging, second hand Case Landfill Loader is currently in use at the Cootamundra Waste Facility for the purpose of managing the commercial, industrial, green waste and domestic waste streams.

A Request for Quotation (RFQ) was published via Vendor Panel to identify the best machine to service the changing and expanding duties expected of it on 24th June, 2020, with responses due 8th July, 2020. At closing, twelve (12) responses were received.

The Case Landfill Loader plant no. 1304 (130Kw) was purchased from Bland Council in September 2014, for approximately $50,000 with 7,500 hours on the clock. The Case Landfill Loader now has 10,288 hours and needs replacing. Council's workshop supervisor has advised that over the past 18 months, the Case Landfill Loader has 6 months down time recorded against it and it is now considered a financial liability.

The Landfill Loader has now been out of service for the past 3 months, waiting for the arrival of parts from North America. Council has had to hire in a Skid Loader at a cost of $1,000 per week to fill in while the Case Landfill Loader is out of service.

The industry standard for a landfill loader/compactor is around 800 hours per annum. The low industry standard is due to the extremely harsh working environment of a waste landfill facility. The Case Landfill Loader has been averaging approximately 550 hours per annum since its purchase in 2014, which is below the industry standard. With the additional operational tasks required for the new loader, it is expected that the annual hours will exceed the industry standard of 800 hours per annum. The new Loader will manage the transfer station, village tips and composting/green waste operations, in addition to managing the commercial/industrial areas of the Cootamundra Landfill. The new Loader is NOT a landfill compactor, and as such the need to bring in a compactor will still be required to ensure space maximisation within the landfill. Costs for the compactor have been included in the landfill operational budget.

The main purpose of seeking Quotations was to indicate to Council a replacement cost for a rubber tyre loader, with specifications of 120Kw to 140Kw power output, with a 4:1 bucket and foam filled tyres. The Loader will be used to move and organise waste material to maximise landfill space, recycling, and processing requirements.

Council's Waste Management operations are going through a major reorganisation and the new Loader will assist staff to fulfil their obligations in waste management and minimisation, along with achieving expected outcomes and licencing obligations.

On assessment of all the selection criteria, the Hyundai from Porter Group Australia, has been determined as the company best able to replace the existing Case Landfill Loader to service the current and future needs of the Cootamundra Waste Facility.

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - RAIL TRAIL BETWEEN COOTAMUNDRA AND TUMBLONG

DOCUMENT NUMBER	331093
REPORTING OFFICER	Charlie Sheahan, Councillor
AUTHORISING OFFICER	Phillip McMurray, General Manager

The following Notice of Motion signed by Councillor Charlie Sheahan was submitted on 21 July, 2020.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 28 July, 2020:

MOTION

1. **That CGRC produce a submission to present to the NSW Government for development of the Cootamundra to Tumblong Rail Trail as a place making project, promoting tourism growth and economic stimulus, benefiting the whole local government area.**
2. **That $100,000 be reallocated for project pre-planning from NCIF2 funding.**
3. **That all legitimate concerns of adjoining landholders be considered and addressed.**

Note from Councillor

The South-West Slopes Regional Economic Development Strategy and the Riverina-Murray Destination Management Plan both support the concept of the proposed rail trail and its ability to deliver economic stimulus and tourism benefits to the region. The 2008 Feasibility Study on the Coolac – Tumblong section of the trail estimated that just that section alone would deliver an annual benefit to the economy in the order of $1Million per annum.

The Cootamundra-Gundagai Regional Council Recreational Needs Study, Tourism and Economic Development Strategy and the CGRC Village Strategy all recommend the development of a tourism and recreation trail network that links existing trails, key attractions and provides further amenity to the villages for both the lifestyle and economic benefits they provide.

The proposed construction project which would be fully funded by grant income would generate a much needed boost for the local economy, and job opportunities post the impact of COVID-19 and the bushfires. According to the National Institute of Economic and Industry Research (NIEIR) Version 1.1 (May 2020), Local Jobs are forecast to fall by -6.5% in the June Quarter 2020. This equates to a fall of 298 local jobs. The project would not only generate local construction jobs but also ongoing employment.

Approved as a Pilot Rail Trail for NSW in 2015, the Tumbarumba to Rosewood Rail Trail is a 22km trail on the disused rail corridor, fully funded by State Government, and managed by Snowy Valleys Council. Officially opened on 3 April 2020 during COVID-19, by way of a virtual opening, it has enjoyed enormous success with over 4000 people having already used the trail. Businesses in the area are booming, with new businesses including a shuttle service and bike hire already established.

This trail is located approximately one hour's drive from Tumblong, providing an add-on benefit to our proposed development

9.2 NOTICE OF MOTION - COOTAMUNDRA MAIN STREET ENHANCEMENT LIGHTING PROGRAM

DOCUMENT NUMBER	331173
REPORTING OFFICER	Gil Kelly, Councillor
AUTHORISING OFFICER	Phillip McMurray, General Manager

The following Notice of Motion signed by Councillor Gill Kelly was submitted on 22 July, 2020.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 28 July, 2020:

MOTION

That Council proceed with the implementation of the Cootamundra Main Street Enhancement Lighting Program

Note from Councillor

At the Ordinary Meeting held 30th July, 2019 Council resolved (Min. no. 240/2019) a three (3) month trial period for the installation of street tree lighting in Parker Street central business district area, Cootamundra.

At the Ordinary Meeting held 24th September, 2019 I submitted a Notice of Motion That Council disregard the trial period of the Cootamundra Main Street Tree Enhancement Lighting Program and approve its implementation in full. This motion was defeated, however, Council resolved (min.no. 343/2019) to continue the 3 month trial and following the conclusion of the trial a report be prepared and submitted to Council on the costs and potential funding options for continuation of the program.

At the Ordinary Meeting held 26th November, 2019 Council resolved for the lighting to be a consideration in the 2020/21 budget.

The Parker Street enhancement lights (approx. $50,000) have been included in the Scope of Works for the proposed Parker Street upgrade, to be funded from the $1,000,000 Drought Assistance Grant Program ($500,000 being Cootamundra's allocated amount) announced by the Member for Riverina, Michael McCormack, Deputy prime Minister earlier this year.

Due to the necessity to install the lighting during the trees seasonal dormancy stage, I propose that Council approve the purchase of the enhancement lights for the remaining fifteen (15) trees in the Parker Street to be borrowed from the dividend paid to CGRC from the sale of the Southern Phone Company share. Once the Drought Assistance funding has been received by Council the costs associated with the enhancement lighting would be returned to the funding account.

Considerable positive feedback has been received by both residents and travellers on the tree enhancement lighting. As such, any proposed extension of the tree enhancement lighting beyond the CBD into the southern Wallendoon Street district should be considered by Council as alternative funding sources become available.

9.3 NOTICE OF MOTION - THAT COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL DEFER THE RATES HARMONISATION UNTIL THE 2021/22 FINANCIAL YEAR.

DOCUMENT NUMBER	331222
REPORTING OFFICER	Charlie Sheahan, Councillor
AUTHORISING OFFICER	Phillip McMurray, General Manager

The following Notice of Motion signed by Councillor Charlie Sheahan was submitted on 22 July, 2020.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 28 July, 2020:

MOTION

That Cootamundra-Gundagai Regional Council defer the implementation of the Rates Harmonisation until the 2021/22 financial year.

Note from Councillor

Some of the increases to annual rates, specifically related to the harmonisation process, had provided unexpected and significant rate shock to those landowners affected. As such, I put forward this motion to allow these landowners time to prepare for this substantial financial encumbrance.

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

Nil