

Minutes

ORDINARY COUNCIL MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

6:00PM, TUESDAY 25TH JUNE, 2019

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON TUESDAY, 25 JUNE 2019 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan, Cr Craig Stewart

IN ATTENDANCE: Phil McMurray (Acting General Manager), Ganesh Ganeshamoorthy (Manager Assets), Susan Gheller (Manager of Business), Mark Ellis (Manager Civil Works), Sharon Langman (Manager Development, Building and Compliance), Andrew Brock (Manager Facilities), Tim Swan (Manager Finance), Glen McAtear (Manager Regulatory Services), Wayne Bennett (Manager Waste, Parks & Recreation Services)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

ADJOURN MEETING FOR OPEN FORUM

RESOLUTION 174/2019

Moved: Cr Leigh Bowden

Seconded: Cr Dennis Palmer

Council adjourn for Open Forum.

CARRIED

2 OPEN FORUM

List of Speakers

1. Allan Mitchell – Proprietor Albion Hotel - spoke on the ongoing pigeon problem in the Cootamundra CBD area.
2. Jenna Reid – Proprietor Little Apron Coffee shop – spoke on the ongoing pigeon problem in the Cootamundra CBD area.

RESUME OPEN MEETING

RESOLUTION 175/2019

Moved: Cr Gil Kelly

Seconded: Cr Charlie Sheahan

Council resume the Open Meeting.

CARRIED

3 APOLOGIES

Nil

4 DISCLOSURES OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 28 MAY 2019

RESOLUTION 176/2019

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

The Minutes of the Ordinary Meeting of Council held on Tuesday 28 May 2019 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

RESOLUTION 177/2019

Moved: Cr Leigh Bowden

Seconded: Cr Craig Stewart

The information in the Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

**7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING
HELD ON THURSDAY 13 JUNE 2019**

RESOLUTION 178/2019

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 13 June 2019 (attached) are submitted for adoption.

CARRIED

**7.2 MINUTES OF THE ACCESS AND INCLUSION COMMITTEE MEETING HELD ON FRIDAY 5
APRIL 2019**

RESOLUTION 179/2019

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

The Minutes of the Access and Inclusion Committee Meeting held on Friday 5 April 2019 (attached) are submitted for adoption.

CARRIED

**7.3 MINUTES OF THE ACCESS AND INCLUSION COMMITTEE MEETING HELD ON THURSDAY
30 MAY 2019**

RESOLUTION 180/2019

Moved: Cr Charlie Sheahan

Seconded: Cr Craig Stewart

The Minutes of the Access and Inclusion Committee Meeting held on Thursday 30 May 2019 (attached) are submitted for adoption.

CARRIED

8 GENERAL MANAGER'S REPORT

8.1 BUSINESS

8.1.1 GUNDAGAI TOURISM ACTION S.355 COMMITTEE MEETING MINUTES

RESOLUTION 181/2019

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

- 1. The Minutes of the Gundagai Tourism Action s.355 Committee meetings held on 14 March, 22 May and 12 June 2019, attached to the report, be received and noted.**
- 2. Council noted the Committee recommendation regarding the road surface at Annie Pyers Drive.**
- 3. Council set Gaol entry fee at \$5 per person, children free. Gaol audio headsets to be an additional \$5 each to hire.**

CARRIED

8.1.2 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE

RESOLUTION 182/2019

Moved: Cr Leigh Bowden

Seconded: Cr Doug Phillips

- 1. The Minutes of the Muttama Hall Management s.355 Committee Ordinary meeting held on 17 April 2019 and 13 June 2019, attached to the report, be received and noted.**
- 2. The Muttama Memorial Hall Masterplan and Statement of Heritage Impact for Conservation and Reconstruction Works, attached to the report, be received and noted.**
- 3. Council noted the recommendations for building works to the Muttama Hall and allocations of funding detailed from point 1-7 in the 13 June 2019 Minutes, attached to the report.**
- 4. Anne Last be endorsed as a member of the Muttama Hall Management s.355 Committee.**

CARRIED

8.1.3 STOCKINBINGAL ELLWOOD'S HALL S.355 COMMITTEE MEETING MINUTES

RESOLUTION 183/2019

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee Ordinary Meeting held on 30 May 2019, attached to the report, be received and noted.

CARRIED

8.1.4 COOTAMUNDRA SHOWGROUND USERS GROUP S.355 COMMITTEE ANNUAL GENERAL MEETING AND MEMBERSHIP

RESOLUTION 184/2019

Moved: Cr Gil Kelly

Seconded: Cr Charlie Sheahan

- 1. The Minutes of the Cootamundra Showground Users Group s.355 Committee Annual General Meeting held on 15 May, 2019, attached to the report be received and noted.**
- 2. The Minutes of the Cootamundra Showground Users Group s.355 Committee Meeting held on 15 May, 2019, attached to the report be received and noted.**
- 3. Council note the vacant Office Bearer positions and endorse the Manager Business as the temporary Secretary/Treasurer.**
- 4. Council endorse the new Kennel Club user group nominated member and alternate member of the Showground Users Group s.355 Committee as detailed in the report.**
- 5. Council not support the recommendations included in the report.**

CARRIED

8.1.5 FEES FOR MAYOR AND COUNCILLORS

RESOLUTION 185/2019

Moved: Cr Charlie Sheahan

Seconded: Cr Penny Nicholson

The Councillor annual fee of \$12,160 and the Mayoral (Additional) annual fee of \$26,530 for the 2019/20 financial year be adopted.

CARRIED

8.1.6 DRAFT CODE OF MEETING PRACTICE

RESOLUTION 186/2019

Moved: Cr Doug Phillips

Seconded: Cr Leigh Bowden

The draft Code of Meeting Practice, attached to the report, be adopted.

CARRIED

8.1.7 DRAFT 2019/2020 OPERATIONAL PLAN

RESOLUTION 187/2019

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

- 1. The draft 2019/20 Operational Plan, inclusive of the Revenue Policy, Fees and Charges, Long Term Financial Plan and budget, be adopted.**
- 2. Council provide funding of \$50,000 to The Art Centre Cootamundra in recognition of its ongoing cultural and economic contribution to the community for the 2019/20 financial year.**
- 3. The Arts Centre Cootamundra enter into an Memorandum of Understanding in relation to management process and a business plan.**

CARRIED

8.1.8 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2019

MOTION

Moved: Cr Leigh Bowden

Seconded: Cr Abb McAlister

- 1. Council determined the attendees for the Local Government NSW Annual Conference to be Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor) Cr Leigh Bowden and Phil McMurray (Acting General Manager).**
- 2. The Mayor and Deputy Mayor be nominated as Council's voting delegates for the Local Government NSW Annual Conference**

8.1.9 INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALASIA

RESOLUTION 188/2019

Moved: Cr Charlie Sheahan

Seconded: Cr Dennis Palmer

Cr Sheahan's report on the annual Institute of Public Works Engineering Australasia Local Road Congress, 2019 and attachments be received and noted.

CARRIED

8.1.10 SMALL BUSINESS FRIENDLY COUNCILS INAUGURAL CONFERENCE REPORT

RESOLUTION 189/2019

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

The attendance Report for the Small Business Friendly Councils Inaugural Conference by Cr Bowden be received and noted.

CARRIED

8.1.11 COUNCIL MEETING ACTION REPORT

RESOLUTION 190/2019

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

The updated Council Meeting Action Report, attached to the report, be received and noted.

CARRIED

8.1.12 REQUESTS FOR SPONSORSHIP

RESOLUTION 191/2019

Moved: Cr Doug Phillips

Seconded: Cr David Graham

- 1. Council donate the amount of \$1000 to the Southern Sports Academy for the sponsorship of five young local athletes to participate in sports development programs.**
- 2. Council donate \$900 for three local special needs children to attend the annual Special Children's Christmas Party, 2019 to be held in Albury.**
- 3. Council donate \$500 to assist with the Red Cross's 100 years of service in Cootamundra celebrations.**

CARRIED

8.1.13 JOBS FOR NSW REGIONAL PITCHFEST 2019

RESOLUTION 192/2019

Moved: Cr David Graham

Seconded: Cr Gil Kelly

Council consider sponsorship and involvement in the Pitchfest 2020 program by becoming a grassroots partner.

CARRIED

8.1.14 INFORMATION BULLETIN

RESOLUTION 193/2019

Moved: Cr Gil Kelly

Seconded: Cr Penny Nicholson

The information provided in the attachments of the Information Bulletin be noted.

CARRIED

8.2 FINANCE

8.2.1 INVESTMENT REPORT - MAY 2019

RESOLUTION 194/2019

Moved: Cr Gil Kelly

Seconded: Cr Craig Stewart

The Investment Report as at 31st May, 2019, attached to the report be received and noted.

CARRIED

8.2.2 MONTHLY MAJOR PROJECTS PROGRAM REPORT

RESOLUTION 195/2019

Moved: Cr Leigh Bowden

Seconded: Cr Gil Kelly

- 1. The progress report on project status be received and noted.**
- 2. The recommended changes to the project budgets as listed be adopted.**

CARRIED

8.2.3 MONTHLY FINANCE REPORT FOR MAY, 2019

RESOLUTION 196/2019

Moved: Cr David Graham

Seconded: Cr Doug Phillips

- 1. The Monthly Finance Report for May, 2019 under separate cover be received and noted.**
- 2. Dates be determined for meeting with Council to commence finance workshops.**

CARRIED

8.3 COMMUNITY AND CULTURE

8.3.1 COOTAMUNDRA DEVELOPMENT CORPORATION MEMORANDUM OF UNDERSTANDING

RESOLUTION 197/2019

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

Council delegate authority to the Acting General Manager to execute the Cootamundra Development Corporation's Memorandum of Understanding on behalf of Cootamundra-Gundagai Regional Council.

CARRIED

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE

8.4.1 DEVELOPMENT APPLICATIONS APPROVED MAY 2019

RESOLUTION 198/2019

Moved: Cr Dennis Palmer

Seconded: Cr David Graham

The information on Development Applications Approved in May 2019 be noted.

CARRIED

8.4.2 LIQUID TRADE WASTE IMPLEMENTATION COOTAMUNDRA TOWNSHIP

RESOLUTION 199/2019

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

Council implement a two category charge for the discharge of liquids into the Cootamundra Sewer System for all non residential land uses to align with the system currently being charged to non residential land uses that discharge liquids into the Gundagai Sewer System.

CARRIED

8.5 REGULATORY SERVICES

Nil

8.6 ASSETS

Nil

8.7 CIVIL WORKS

8.7.1 CIVIL WORKS REPORT - JUNE 2019

RESOLUTION 200/2019

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The Civil Works Update Report for the month of June, 2019 be received.

CARRIED

8.8 TECHNICAL SERVICES

Nil

8.9 FACILITIES

8.9.1 PROPOSED COOTAMUNDRA NETBALL COURT UPGRADE

RESOLUTION 201/2019

Moved: Cr Dennis Palmer

Seconded: Cr Doug Phillips

Council adopt the proposed layout on the Netball Court Site Plan, attached subject to the following amendments:

- 1. The court layout be located 1.5m closer to the car park,**
- 2. The court layout be located 1.0m closer to Adam Street,**
- 3. Dual court line marking be used to accommodate both the netball and basketball associations, and,**
- 4. "Universal" goal posts be installed to accommodate both the netball and basketball associations.**

CARRIED

8.10 WASTE, PARKS AND RECREATION

8.10.1 WASTE PARKS & RECREATION SECTION MONTHLY ACTIVITY REPORT

RESOLUTION 202/2019

Moved: Cr Leigh Bowden

Seconded: Cr Charlie Sheahan

The Waste, Parks & Recreation Services Sections activity report be received and noted.

CARRIED

8.10.2 PROPOSED EXTENDED OPERATING HOURS COOTAMUNDRA AQUATIC CENTRE**RESOLUTION 203/2019**

Moved: Cr Craig Stewart

Seconded: Cr Leigh Bowden

- 1. The Cootamundra Aquatic Centre operating hours review report be received and noted.**
- 2. Council proceed with implementing the additional hours for this 2019 winter season only as presented in the report as a trial basis.**
- 3. The additional estimated \$12,250 be funded from Council's General Fund.**
- 4. Council staff investigate and prepare a report no later than the October, 2019 Ordinary Council for meeting the consideration of Council.**
- 5. A comprehensive independent review of the Cootamundra Aquatic Centre and existing opportunities outlining the most effective and efficient management practices required to operate the facility and to service the projected user demands into the future will be attached to the report mentioned in 4 above.**

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**9.1 NOTICE OF MOTION - CONTINUED PIGEON CONTROL IN THE COOTAMUNDRA CENTRAL BUSINESS DISTRICT****RESOLUTION 204/2019**

Moved: Cr Craig Stewart

Seconded: Cr Doug Phillips

"That Cootamundra-Gundagai Regional Council continue to undertake efforts for the purpose of pigeon control in the Cootamundra central business district".

CARRIED

9.2 NOTICE OF MOTION - COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL CONTINUE TO SUPPORT THE ARTS CENTRE COOTAMUNDRA**MOTION**

"That Cootamundra-Gundagai Regional Council continue to support the Arts Centre Cootamundra with the financial contribution of \$50,000 for the 2019/2020 financial year and that the contribution be reflected in the budget paper".

At the request of the author, the Notice of Motion was withdrawn.

9.3 NOTICE OF MOTION - COUNCIL INVESTIGATE THE FEASIBILITY OF THE INSTALLATION OF SOLAR STREET LIGHTING ON MIDDLETON DRIVE WALK AND CYCLE WAY

RESOLUTION 205/2019

Moved: Cr Abb McAlister

Seconded: Cr Leigh Bowden

“That Cootamundra-Gundagai Regional Council investigate the feasibility for the installation of solar street lighting along the walking and cycle way, from north to south Gundagai on Middleton Drive, and through Heydon and Yarri Parks.”

CARRIED

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

11 CLOSE FOR CONFIDENTIAL ITEMS OF OPEN COUNCIL MEETING

RESOLUTION 206/2019

Moved: Cr Dennis Palmer

Seconded: Cr Penny Nicholson

The Open Council meeting close for Confidential Items.

CARRIED

11.1 RECRUITMENT FOR POSITION OF GENERAL MANAGER AT COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL**RECOMMENDATION**

1. Item 11.2 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Item 11.2 be withheld from the press and public.

11.2 RECRUITMENT OF THE POSITION OF GENERAL MANAGER FOR COOTAMUNDRA-GUNDAGAI REGIONAL COUNCILProvisions for Confidentiality

Section 10A (2) (c) – The Confidential Report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community.

11.2 RECRUITMENT OF THE POSITION OF GENERAL MANAGER FOR COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

RESOLUTION 207/2019

Moved: Cr Charlie Sheahan

Seconded: Cr Gil Kelly

- 1. Council review and consider the attached proposals for the recruitment of the position of General Manager at Cootamundra-Gundagai Regional Council.**
- 2. Council accept the recruitment proposal, attached, from Local Government New South Wales Management Solutions for the recruitment of the position of General Manager at Cootamundra-Gundagai Regional Council.**
- 3. The Mayor advise the selected recruitment agency of its proposal being accepted by Council.**
- 4. The unsuccessful recruitment agencies be thanked for submitting their proposal for the recruitment of the position of General Manager at Cootamundra-Gundagai Regional Council.**

CARRIED

11.3 RESUMPTION OF OPEN COUNCIL MEETING

RESOLUTION 208/2019

Moved: Cr Penny Nicholson

Seconded: Cr Dennis Palmer

The Open Council meeting resume.

CARRIED

11.4 ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

Note: The Chairperson announced the resolutions made in Closed Council.

The Meeting closed at 9:10pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 30 July 2019.

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CHAIRPERSON

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GENERAL MANAGER