



COOTAMUNDRA-  
GUNDAGAI REGIONAL  
COUNCIL

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# Minutes

## ORDINARY COUNCIL MEETING

**COUNCIL CHAMBERS, GUNDAGAI**

**6:00PM, TUESDAY 29th January, 2019**

Administration Centres: **1300 459 689**

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL  
ORDINARY COUNCIL MEETING  
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI  
ON TUESDAY, 29 JANUARY 2019 AT 6:00PM**

**PRESENT:** Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Craig Stewart, Cr Charlie Sheahan

**IN ATTENDANCE:** Phil McMurray (Acting General Manager), Susan Gheller (Manager Tim Swan (Manager Finance)

**1 OPEN FORUM**

Nil

**OR**

List of Speakers

1. Enter name - Enter subject raised
2. Enter name - Enter subject raised

**2 ACKNOWLEDGEMENT OF COUNTRY**

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

**3 APOLOGIES**

Nil

**4 DISCLOSURES OF INTEREST**

**5 CONFIRMATION OF MINUTES**

**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 11 DECEMBER 2018**

**RECOMMENDATION**

**The Minutes of the Ordinary Meeting of Council held on Tuesday 11 December 2018 be confirmed as a true and correct record of the meeting.**

**5.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 19 DECEMBER 2018**

**RECOMMENDATION**

**The Minutes of the Extraordinary Meeting of Council held on Wednesday 19 December 2018 be confirmed as a true and correct record of the meeting.**

**6 MAYORAL MINUTES**

**6.1 MAYORAL MINUTES FOR DECEMBER, 2018 AND JANUARY, 2019**

**RECOMMENDATION**

**The information in the Mayoral Minute be received and noted.**

**7 REPORTS FROM COMMITTEES**

Nil

**8 GENERAL MANAGER'S REPORT**

**8.1 CORPORATE SERVICES DIRECTORATE**

**8.1.1 INVESTMENT REPORT - DECEMBER 2018**

**RECOMMENDATION**

**The Investment Report as at 31 December 2018 be received and noted.**

**8.1.2 MONTHLY FINANCE REPORT FOR DECEMBER 2018**

**RECOMMENDATION**

**The Monthly Finance Report for December, 2018 attached to the report be received and noted.**

### **8.1.3 ADMINISTRATION OF SEPTEMBER, 2020 ELECTIONS**

#### **RECOMMENDATION**

**The Cootamundra-Gundagai Regional Council (“the Council”) resolves:**

- 1. Pursuant to s.296(2) and (3) of the Local Government Act, 1993 (NSW) (“the Act”) that an election arrangement be entered into by contract for the Electoral Commissioner to administer all elections of the Council.**
- 2. Pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council.**
- 3. Pursuant to s.296(2) and (3) of the Act, as applied and modified by s.18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council.**

### **8.1.4 ALGWA NSW ANNUAL CONFERENCE 2019**

#### **RECOMMENDATION**

**Council determine attendees for the Australian Local Government Women’s Association Annual Conference, 2019**

### **8.1.5 GUNDAGAI SENIORS FESTIVAL**

#### **RECOMMENDATION**

**Council consider donating the sum of \$1860.00 to the Gundagai Neighbourhood Centre for the cost of stage hire to accommodate the Kapooka Band for the Gundagai Seniors Week Festival.**

### **8.1.6 COUNCIL MEETING ACTION REPORT**

#### **RECOMMENDATION**

**The updated Council Meeting Action Report attached to the report be received and noted.**

**8.1.7 CR SHEAHAN NATIONAL LOCAL ROADS & TRANSPORT CONGRESS REPORT**

**RECOMMENDATION**

**The attached report by Cr Sheahan on the National Local Roads & Transport Congress, 2018 be received and noted.**

**8.1.8 SECTION 355 COMMITTEE MEMBERSHIP**

**RECOMMENDATION**

**The office bearers and membership of the following Section 355 Committees, as detailed in the report, be endorsed;**

1. Cootamundra Creative Art and Cultural Centre S.355 Committee
2. Gundagai Tourism Action S.355 Committee
3. Cootamundra Heritage Centre Management S.355 Committee
4. Muttama Hall Management S.355 Committee

**8.1.9 COOTAMUNDRA SHOWGROUND USERS GROUP SECTION 355 COMMITTEE MEMBERSHIP AND DELEGATES**

**RECOMMENDATION**

1. The office bearers and membership of the Cootamundra Showground Users Group Section 355 Committees, as detailed in the report, be endorsed.
2. Councillor Gil Kelly be appointed as Council's representative on the Cootamundra Showground Users Group Section 355 Committees.

**8.1.10 COOTAMUNDRA TOURISM ACTION SECTION 355 COMMITTEE MEMBERSHIP**

**RECOMMENDATION**

**The membership of the Cootamundra Tourism Action Section 355 Committee, as detailed in the report, be endorsed.**

**8.1.11 MUTTAMA HALL MANAGEMENT SECTION 355 COMMITTEE MEMBERSHIP AND AGM MINUTES**

**RECOMMENDATION**

1. The Minutes of the Muttama Hall Management s.355 Committee Annual General Meeting held on 28 November 2018 attached to the report, be received and noted.
2. Membership of the Muttama Hall Management s.355 Committee, comprising five (5) existing members and six (6) new members as detailed in the report, be endorsed.

**8.1.12 COOTAMUNDRA SHOWGROUND USERS GROUP SECTION 355 COMMITTEE MEETING - MINUTES****RECOMMENDATION**

1. The Minutes of the Cootamundra Showground Users Group s.355 Committee meeting held on 19 December, 2018, attached to the report be received and noted.
2. The recommendations contained in the Minutes of the Cootamundra Showground Users Group s.355 Committee meeting held on 19<sup>th</sup> December, 2018 attached to the report be considered.
3. The operational maintenance recommended by the Committee and detailed in the Minutes be referred to the responsible Council officer for investigation and resolution as necessary.

**8.1.13 STOCKINBINGAL ELLWOOD'S HALL SECTION 355 COMMITTEE MEETING - MINUTES****RECOMMENDATION**

The Minutes of the Stockinbingal Ellwood's Hall s.355 Committee ordinary meeting held on 29 November 2018 attached to the report, be received and noted.

**8.1.14 GUNDAGAI TOURISM ACTION SECTION 355 COMMITTEE MEETING - MINUTES****RECOMMENDATION**

1. The Minutes of the Gundagai Tourism Action s.355 Committee meetings held on 14<sup>th</sup> November, 2018 attached to the report, be received and noted.
2. The recommendations contained in the Minutes of the Gundagai Tourism Action s.355 Committee meeting held on 14<sup>th</sup> November, 2018 be considered.

### **8.1.15 INFORMATION BULLETIN**

#### **RECOMMENDATION**

- 1. The information contained in the Information Bulletin attached to the report be received and noted.**
- 2. Council resolve matters arising from correspondence attached to the report.**

## **8.2 DEVELOPMENT AND COMMUNITY SERVICES DIRECTORATE**

### **8.2.1 DEVELOPMENT APPLICATIONS APPROVED DECEMBER 2018**

#### **RECOMMENDATION**

**The information on Development Applications Approved in December 2018 be noted.**

### **8.2.2 DELEGATES FOR RIVERINA REGIONAL LIBRARY**

#### **RECOMMENDATION**

**Council appoint two delegates and one alternate delegate for the Riverina Regional Library in accordance with section three (3) of the RRL Deed of Agreement as stated in the report.**

## **8.3 OPERATIONS DIRECTORATE**

### **8.3.1 WATERWAYS WORKS MANAGEMENT**

#### **RECOMMENDATION**

**The Draft Report on Waterways Works Management for Cootamundra-Gundagai Regional Council providing working guidelines for all future works undertaken on all Waterways within Cootamundra-Gundagai Regional Council's local government area, attached under separate cover, be adopted.**

### **8.3.2 YASS ROAD ELECTRICAL UPGRADE**

#### **RECOMMENDATION**

**The revised electrical design and installation for the development in the Yass Road area detailed in the report, be endorsed.**

### **8.3.3 JANUARY OPERATIONS REPORT**

#### **RECOMMENDATION**

**The Operations Update Report and Works Program for the month of January, 2019 attached to the report be received and noted.**

### **8.3.4 SHERIDAN AND WEST STREETS INTERSECTION AMENDED DESIGN**

#### **RECOMMENDATION**

**The modified design plan for the intersection upgrade of Sheridan and West Streets Gundagai, as contained in the report, be adopted.**

### **8.3.5 PEDESTRIAN REFUGE CONSTRUCTION AT SHERIDAN AND OTWAY STREETS INTERSECTION**

#### **RECOMMENDATION**

**The Sheridan and Otway Streets pedestrian refuge construction plan contained in the report be endorsed.**

### **8.4 ASSET MANAGEMENT DIRECTORATE**

Nil

### **9 MOTION OF WHICH NOTICE HAS BEEN GIVEN**

#### **9.1 NOTICE OF MOTION - COUNCIL INVITE REPRESENTATIVES FROM STATE GOVERNMENT AND NSW POLICE TO DISCUSS CONCERNS IN RELATION TO LOCAL POLICE STAFFING MATTERS**

#### **MOTION**

- 1. That Council make representations to the Hon. Troy Grant MP, Member for Dubbo, Minister for Police and Minister for Emergency Services, Steph Cooke MP, Member for Cootamundra, Superintendent Bob Noble, Riverina Area Command District Commander**

in relation to concerns of staffing levels and current roster arrangements at Cootamundra and Gundagai Police Station; and

2. Council invite the Hon. Troy Grant MP, Member for Dubbo, Minister for Police and Minister for Emergency Services, Steph Cooke MP, Member for Cootamundra, Superintendent Bob Noble, Riverina Local Area Command District Commander to meet with Council to discuss the above concerns.

## 10 QUESTIONS WITH NOTICE

### 10.1 QUESTIONS WITH NOTICE

#### RECOMMENDATION

The Questions with Notice from Councillors and related responses from Council officers be noted.

## 11 CONFIDENTIAL ITEMS

### 11.1 CLOSED COUNCIL REPORT

#### RECOMMENDATION

1. Item 11.2 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Item 11.2 be withheld from the press and public.

### 11.2 BOURKE ESTATE RESIDENTIAL SUBDIVISION STAGE 2

#### Provisions for Confidentiality

Section 10A (2) (c) – The Confidential Report contains information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

#### Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community..

## **11.2 BOURKE ESTATE RESIDENTIAL SUBDIVISION STAGE 2**

### **RECOMMENDATION**

**The offer to purchase lots 32 and 33 of Bourke Estate Residential Subdivision (stage 2) Gundagai, as detailed in the report, be refused.**

## **11.3 RESUMPTION OF OPEN COUNCIL MEETING**

### **RECOMMENDATION**

**The Open Council meeting resume.**

## **11.4 ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS**

Note: The Chairperson announced the resolutions made in Closed Council.

**The Meeting closed at [enter time](#).**

**The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 26 February 2019.**



**CHAIRPERSON**



**GENERAL MANAGER**