

Business Paper

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, Tuesday 25th March, 2025

Administration Centres: 1300 459 689

The Mayor & Councillors
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of Council will be held in the Council Chambers, Gundagai on:

Tuesday, 25th March, 2025 at 6:00PM

The agenda for the meeting is enclosed.

Roger Bailey
Interim General Manager

Live Streaming of Meetings Statement

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

By attending this meeting, you consent to your image and, or, voice being live streamed and publicly available. Please refrain from making any defamatory statements.

Statement of Ethical Obligations

The Mayor and Councillors are bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of Cootamundra-Gundagai Regional Council and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the Local Government Act or any other Act, to the best of their skill and judgement.

It is also a requirement that the Mayor and Councillors disclose conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with Council's Code of Conduct and Code of Meeting Practice.

AGENDA

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1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Wiradjuri people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Wiradjuri Nation and extends that respect to other Aboriginal people who are present.

ADJOURN MEETING FOR OPEN FORUM**2 OPEN FORUM****RESUME OPEN MEETING****3 APOLOGIES****4 DISCLOSURES OF INTEREST**

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 25 FEBRUARY 2025

REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Roger Bailey, Interim General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Ordinary Meeting of Council held on Tuesday 25 February 2025

RECOMMENDATION

That the Minutes of the Ordinary Meeting of Council held on Tuesday 25 February 2025 be confirmed as a true and correct record of the meeting.



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Email: mail@cgrc.nsw.gov.au
www.cgrc.nsw.gov.au

Minutes

ORDINARY COUNCIL MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

6:00PM, TUESDAY 25th February, 2025

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON TUESDAY, 25 FEBRUARY 2025 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Rosalind Wight (Deputy Mayor), Cr Logan Collins, Cr Les Cooper, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Ethan Ryan, Cr Danyal Syed

IN ATTENDANCE: Roger Bailey (Interim General Manager), Matt Stubbs (Deputy General Manager - Operations), Barry Paull (Interim Deputy General Manager - CCD), Linda Wiles (Manager Business), Zac Mahon (Manager Finance), Michael Mason (Interim Manager Sustainable Development), Steven Lowe (Acting Manager Regional Services Cootamundra), Greg Ewings (Acting Manager Regional Services Gundagai), Teresa Breslin (Executive Assistant)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

ADJOURN MEETING FOR OPEN FORUM

RESOLUTION 030/2025

Moved: Cr Les Cooper

Seconded: Cr David Graham

That Council adjourn for Open Forum.

CARRIED

2 OPEN FORUM

List of Speakers

1. Brendan Price – DoTT Development Pty Ltd. Pertaining to item 8.2.3 DP/OP Quarterly Progress Report action code 2.1f (5)

RESUME OPEN MEETING

RESOLUTION 031/2025

Moved: Cr Rosalind Wight

Seconded: Cr Gil Kelly

That Council resume the Open Meeting.

CARRIED

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

Nil

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST**MOTION****RESOLUTION 032/2025**

Moved: Cr Gil Kelly

Seconded: Cr Ethan Ryan

That Council note Cr Graham's pecuniary interest pertaining to item 8.4.5. Cr Graham advised that he is the Chairman of the St Patricks Church Finance Committee.

CARRIED

5 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 28 JANUARY 2025****RESOLUTION 033/2025**

Moved: Cr David Graham

Seconded: Cr Les Cooper

That the Minutes of the Ordinary Meeting of Council held on Tuesday 28 January 2025 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES**6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT****RESOLUTION 034/2025**

Moved: Cr Logan Collins

Seconded: Cr Danyal Syed

That the information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES**7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 13 FEBRUARY 2025****RESOLUTION 035/2025**

Moved: Cr Logan Collins

Seconded: Cr Rosalind Wight

1. The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 13 February 2025, attached to the report, be received and noted.
2. In consideration of the Cootamundra-Gundagai Local Traffic Committee recommendations detailed in the minutes, Council endorse the following:
 - 2.1. That Old Cootamundra Road from Sutton's Lane to the shire's border remain without weight restriction and continue to be excluded from the blanket B Double approval throughout Cootamundra pending further investigations.
 - 2.2. (a) That Transport for NSW conduct a signage review along Berthong Road on the approach to the Temora Street intersection, Cootamundra, and
(b) That Council write to Transport for NSW to stress the urgency of the review.
 - 2.3. That location defining *Loading Zone* signage be installed in Cooper Lane, south of Wallendoon Street, to determine a designated delivery space, and that *No Stopping* signs be installed 10m from the kerb of Wallendoon Street intersection as per Road Rules 2014 – Reg 170.
 - 2.4. That parking remain unrestricted between the NO STOPPING signs on the western side of Hovell Street between Temora Road and Sutton Street.
 - 2.5. That current Reverse Angle Parking signage be replaced with Parallel Parking signage on the western side of Murray Street between Adams Street and Bourke Street to ensure safe passage for motorists at all times of the day.
 - 2.6. That the two-hour parking restriction is NOT extended along Parker Street.
 - 2.7. That the Traffic Committee undertake consultation in relation to the proposed two-hour parking restriction in front of the Cootamundra Council Administration Office be extended along Wallendoon Street to include the Cootamundra Library and Town Hall.
 - 2.8. That the Traffic Committee reconsider 'GIVE WAY' signs at the intersection of Temora Street and Parker Street with a view to installing 'STOP' signs.
 - 2.9. That approval be given for the Cootamundra Returned and Services League to hold the 2025 ANZAC Day March subject to the following conditions:
 - (a) The event organiser complies with any conditions set by Council and the NSW Police,
 - (b) That all Traffic Control Plans are applied in accordance with the 'Traffic Control at Worksites Manual',
 - (c) All Traffic Controllers must have the appropriate traffic control tickets,
 - (d) Council will arrange for the placement and removal of all road barriers.
 - 2.10. 2.10. That approval be given for the Gundagai Returned and Services League to hold the 2025 ANZAC Day March subject to the following conditions:
 - (a) The event organiser complies with any conditions set by Council and the NSW Police,
 - (b) That all Traffic Control Plans are applied in accordance with the 'Traffic Control at Worksites Manual',
 - (c) All Traffic Controllers must have the appropriate traffic control tickets,
 - (d) Council will arrange for the placement and removal of all road barriers.
 - 2.11. That approval be given to hold the Wallendbeen 2025 ANZAC Day Parade subject to the following conditions:

- (a) The event organiser complies with any conditions set by Council and the NSW Police
- (b) That all Traffic Control Plans are applied in accordance with the 'Traffic Control at Worksites Manual'
- (c) All Traffic controllers must have appropriate traffic control tickets
- (d) Council will arrange for the placement and removal of all road barriers.

CARRIED**PROCEDURAL MOTION****RESOLUTION 036/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Gil Kelly

That Council bring forward items 8.4.3 and 8.4.6 on the agenda for consideration.**CARRIED****8.4.3 MANAGEMENT OF COUNCIL IMPOSED SUBDIVISION COVERNANT****RESOLUTION 037/2025**

Moved: Cr Penny Nicholson

Seconded: Cr David Graham

That Council continue to assess and determine development applications which propose the use of building materials that are contrary to the restrictive instrument (88B covenant) applicable to the land on an individual basis, giving consideration to the public interest and any relevant changes to the legislation.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Rosalind Wight Cr Logan Collins Cr Les Cooper Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Ethan Ryan Cr Danyal Syed	Nil
ABSENT	DECLARED INTEREST
Nil	Nil

CARRIED

8.4.6 DA 2024/129 - PROPOSED DETACHED SHED - 8 BANJO PATTERSON PLACE, GUNDAGAI**RESOLUTION 038/2025**

Moved: Cr Ethan Ryan

Seconded: Cr Rosalind Wight

That Council approve DA 2024/129 subject to conditions of consent as outlined in the accompanying Draft Notice of Determination.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Rosalind Wight Cr Logan Collins Cr Les Cooper Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Ethan Ryan Cr Danyal Syed	Nil
ABSENT	DECLARED INTEREST
Nil	Nil

CARRIED**8 GENERAL MANAGER'S REPORT****8.1 GENERAL MANAGER OFFICE****8.1.1 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY 2025 - REGISTRATION****RESOLUTION 039/2025**

Moved: Cr David Graham

Seconded: Cr Les Cooper

That the attendance of the Mayor and Interim General Manager at the Australian Local Government Association (ALGA) National General Assembly in June, 2025 be authorised.

CARRIED

8.2 BUSINESS**8.2.1 AUDIT, RISK AND IMPROVEMENT COMMITTEE STRATEGIC PLAN AND INTERNAL AUDIT CHARTER****RESOLUTION 040/2025**

Moved: Cr Danyal Syed

Seconded: Cr David Graham

That Council adopts the amended Internal Audit Charter and ARIC Strategic Plan.

CARRIED

8.2.2 TABLING OF PECUNIARY INTEREST RETURNS - NEW DESIGNATED PERSON**RESOLUTION 041/2025**

Moved: Cr David Graham

Seconded: Cr Danyal Syed

That the tabling of a pecuniary interest returns from a new designated person be noted.

CARRIED

8.2.3 DELIVERY PROGRAM - OPERATIONAL PLAN QUARTERLY PROGRESS REPORT**RESOLUTION 042/2025**

Moved: Cr Gil Kelly

Seconded: Cr Ethan Ryan

That the Delivery Program incorporating the Operational Plan 2024/2025, quarterly progress report, (2nd Quarter October to December), attached to the report, be received and noted.

CARRIED

8.2.4 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES**RESOLUTION 043/2025**

Moved: Cr David Graham

Seconded: Cr Les Cooper

The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held 9 December 2024, attached to the report be, received and noted.

CARRIED

8.2.5 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES**RESOLUTION 044/2025**

Moved: Cr David Graham

Seconded: Cr Danyal Syed

That the Minutes of the Muttama Hall Management s.355 Committee Ordinary Meetings held, 29 January 2025, attached to the report, be received and noted.

CARRIED

8.3 FINANCE

8.3.1 INVESTMENT REPORT - JANUARY 2025

RESOLUTION 045/2025

Moved: Cr Logan Collins

Seconded: Cr Rosalind Wight

That the report detailing Council Cash and Investments as at 31st January 2025, be received and noted.

CARRIED

8.3.2 RESTRICTED CASH RECONCILIATION - JANUARY 2025

RESOLUTION 046/2025

Moved: Cr Ethan Ryan

Seconded: Cr Les Cooper

That:

- 1. The Restricted Cash Reconciliation report, be received and noted.**
- 2. Council be provided with a list of items of the \$1.746 million of unspent grants.**

CARRIED

8.3.3 FINANCE UPDATE - JANUARY 2025

RESOLUTION 047/2025

Moved: Cr David Graham

Seconded: Cr Les Cooper

That the Finance Update report, be received and noted.

CARRIED

8.4 SUSTAINABLE DEVELOPMENT

8.4.1 ANNUAL FIRE SAFETY STATEMENT POLICY AND PROGRAM

RESOLUTION 048/2025

Moved: Cr Gil Kelly
Seconded: Cr Rosalind Wight

That:

1.

Council endorse the Draft Annual Fire Safety Statement Policy & Program for the purpose of public exhibition for a period of 28 days, in accordance with Council's Community Participation Plan.
2.

If no material submissions are received during the exhibition period, the Draft Annual Fire Safety Statement Policy & Program be adopted without further resolution.
3.

A report be provided to Council should any material submissions be received, for consideration prior to final adoption of the policy.

CARRIED

8.4.2 ESTABLISHMENT EASEMENT FOR UTILITIES ON COUNCIL OWNED LAND

RESOLUTION 049/2025

Moved: Cr Les Cooper
Seconded: Cr Logan Collins

That Council grant owners consent and for the registration of an easement for utilities over lots:

- Lot 21 Sec: 37 DP: 758785
- Lot: 2 Sec: 37 DP: 758785
- Lot: 3 Sec: 37 DP: 758785; and
- Lot: 1 DP: 155943

To the benefit of:

- Lot: 2 DP: 506531
- Lot: 2 DP: 201705
- Lot: 3 DP: 201705
- Lot: 2 DP: 802021; and
- Lot: 5 DP: 201705

CARRIED

8.4.4 DA 2024/148 - PROPOSED CARPORT AT 74 OLNEY STREET, COOTAMUNDRA

RESOLUTION 050/2025

Moved: Cr David Graham
Seconded: Cr Penny Nicholson

That Council approve DA 2024/148 subject to conditions of consent as outlined in the accompanying Draft Notice of Determination.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Rosalind Wight Cr Logan Collins	Nil

Cr Les Cooper Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Ethan Ryan Cr Danyal Syed	
ABSENT	DECLARED INTEREST
Nil	Nil

CARRIED

At 7:20 pm, Cr David Graham left the meeting.

8.4.5 DA 2024/108 - PROPOSED ELECTRONIC ADVERTISING SIGN - 107 SHERIDAN STREET, GUNDAGAI

RESOLUTION 051/2025

Moved: Cr Penny Nicholson

Seconded: Cr Danyal Syed

That Council approve development application 2024/108 subject to conditions of consent as outlined in the accompanying Draft Notice of Determination.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Rosalind Wight Cr Logan Collins Cr Les Cooper Cr Gil Kelly Cr Penny Nicholson Cr Ethan Ryan Cr Danyal Syed	Nil
ABSENT	DECLARED INTEREST
Cr David Graham	Nil

CARRIED

At 7:21 pm, Cr David Graham returned to the meeting.

8.5 ENGINEERING COOTAMUNDRA

8.5.1 COOTAMUNDRA ENGINEERING REPORT - FEBRUARY 2025

RESOLUTION 052/2025

Moved: Cr Logan Collins

Seconded: Cr Ethan Ryan

That the Cootamundra Engineering Report for the month of February 2025 be noted.

CARRIED

8.6 ENGINEERING GUNDAGAI

8.6.1 GUNDAGAI ENGINEERING REPORT - FEBRUARY 2025

RESOLUTION 053/2025

Moved: Cr David Graham

Seconded: Cr Les Cooper

That the Gundagai Engineering Report for the month of February 2025 be noted.

CARRIED

8.7 REGIONAL SERVICES GUNDAGAI

8.7.1 GUNDAGAI REGIONAL SERVICES WORKS REPORT

RESOLUTION 054/2025

Moved: Cr Gil Kelly

Seconded: Cr Rosalind Wight

That the Gundagai Regional Services Department, Monthly works report be received and noted.

CARRIED

8.8 REGIONAL SERVICES COOTAMUNDRA

8.8.1 REGIONAL SERVICES - COOTAMUNDRA MONTHLY REPORT TO COUNCIL

RESOLUTION 055/2025

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

That the Regional Services – Cootamundra department monthly works report be received and noted.

CARRIED

8.8.2 REVIEW OF GUNDAGAI WASTE MANAGEMENT OPERATIONS

MOTION

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

1. Council acknowledges receipt of the report on the current Waste Services Operations across the CGRC area.
2. That Tenders be called for the provision of the Waste collection services for Council's Transfer Stations and the Gundagai Burra Road Waste Facility.
3. Council proceeds with the capital improvement program for the Gundagai Burra Road Waste Facility as detailed in the 2024/2025 Budget.

AMENDMENT

An amendment was moved:

Moved: Cr Ethan Ryan

Seconded: Cr Gil Kelly

That Council:

1. Acknowledges receipt of the report on the current Waste Services Operations across the Cootamundra Gundagai Regional Council area.
2. Defers a decision on the capital improvements until:
 - 2.1. The Minister for Local Government makes a determination in relation to the demerger of the Cootamundra-Gundagai Regional Council.
 - 2.2. A Business Plan, including income and expenditure, of the proposed waste facility improvements is provided.

On being PUT the amendment became the MOTION:

RESOLUTION 056/2025

Moved: Cr Ethan Ryan

Seconded: Cr Gil Kelly

That Council:

1. Acknowledges receipt of the report on the current Waste Services Operations across the Cootamundra Gundagai Regional Council area.
2. Defers a decision on the capital improvements until:
 - 2.1. The Minister for Local Government makes a determination in relation to the demerger of the Cootamundra-Gundagai Regional Council.
 - 2.2. A Business Plan, including income and expenditure, of the proposed waste facility improvements is provided.

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

11.1 CLOSED COUNCIL REPORT

RESOLUTION 057/2025

Moved: Cr Penny Nicholson

Seconded: Cr Les Cooper

1. **Item 11.2 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
2. **In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Item 11.2 be withheld from the press and public.**

CARRIED

RESUMPTION OF OPEN COUNCIL MEETING

RESOLUTION 058/2025

Moved: Cr Ethan Ryan

Seconded: Cr Logan Collins

The Open Council meeting resume.

CARRIED

ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

Note: The Interim General Manager announced the resolutions made in Closed Council.

11.2 RFT2024/04 WATER NETWORK CIVIL, ELECTRICAL AND MECHANICAL UPGRADES AT COOTAMUNDRA & GUNDAGAI

RESOLUTION 059/2025

Moved: Cr Gil Kelly

Seconded: Cr Ethan Ryan

That Council:

1. **Not accept any tenders submitted in relation to RFT2024/04.**
2. **Completes the project tendered for in RFT2024/04 using day labour staff.**

CARRIED

The Meeting closed at 7.41pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 March 2025.

CHAIRPERSON

GENERAL MANAGER

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

DOCUMENT NUMBER	432306
AUTHORISING OFFICER	Abb McAlister, Mayor
REPORTING OFFICER	Abb McAlister, Mayor
ATTACHMENTS	Nil

To keep the community aware of Councillor and my engagements, on behalf of Council I intend to provide regular updates through my Mayoral Minutes.

RECOMMENDATION

The information in the Councillor Engagements Mayoral Minute be received and noted.

Correction

28 January 2025

*Crs Wight (Deputy Mayor), Cooper, **Graham**, Kelly, Ryan, Syed, and I, Cr McAlister (Mayor) attended a Councillor Workshop and Council Meeting in Gundagai.*

18 February 2025

I, Cr McAlister (Mayor), attended a Bin Trim Presentation in Gundagai.

Crs Wight (Deputy Mayor), Nicholson and I, Cr McAlister (Mayor), attended a Boundaries Commission hearing in Gundagai.

19 February 2025

Crs Wight (Deputy Mayor), Graham, Kelly, Nicholson and I, Cr McAlister (Mayor), attended a Boundaries Commission hearing in Cootamundra.

I, Cr McAlister (Mayor), attended a Murrumbidgee Local Health District (MLHD) online meeting with the Interim General Manager.

20 February 2025

I, Cr McAlister (Mayor), attended an Office of Local Government (OLG) online meeting with the Interim General Manager.

I, Cr McAlister (Mayor), attended a meeting with the Cootamundra Turf Club.

21 February 2025

I, Cr McAlister (Mayor), attended an online Riverina Eastern Regional Organisation of Council (REROC) Executive meeting.

24 February 2025

Cr Wight (Deputy Mayor), the Interim General Manager and I, Cr McAlister (Mayor), attended a Community Information Session on Pathology Services in Cootamundra.

25 February 2025

I, Cr McAlister (Mayor), attended a meeting with Local Member Steph Cooke MP.

27 February 2025

I, Cr McAlister (Mayor), attended an online NBN meeting hosted by Country Mayors Association.

I, Cr McAlister (Mayor), attended the NSW SES Southwest Slopes Cluster Awards Presentation.

28 February 2025

I, Cr McAlister (Mayor), attended a Riverina Eastern Regional Organisation of Council (REROC) Board meeting.

4 March 2025

Cr Nicholson and I, Cr McAlister (Mayor) attended the Seniors Morning Tea in Gundagai.

5 March 2025

Crs Wight (Deputy Mayor), Cooper and Ryan attended the Seniors High Tea in Cootamundra.

6 March 2025

I, Cr McAlister (Mayor), attended a meeting with Micheal McCormack and Gundagai RSL Sub-Branch and Council Reps re statue for Gundagai VC Recipient Richard Norden.

11 March 2025

I, Cr McAlister (Mayor), attended a meeting with a resident and Interim General Manager regarding the Dog on the Tuckerbox wishing well.

Crs Cooper, Nicholson, and I, Cr McAlister (Mayor) attended a Councillor Workshop in Gundagai. Crs Kelly and Ryan attended the Workshop online.

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT

8.1 GENERAL MANAGER OFFICE

8.1.1 RURAL AND REGIONAL SUMMIT 2025

DOCUMENT NUMBER	432295
REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Roger Bailey, Interim General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.4 Recognised as a premier local government Council that represents and advocates for community needs
FINANCIAL IMPLICATIONS	Total Est cost is \$3880, to be funded from applicable Executive and Councillor budgets.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The attendance of the Mayor, Interim General Manager and two (2) Councillors at the Rural and Regional Summit in May 2025, be endorsed.

Introduction

The LGNSW Rural and Regional Summit will be held on Thursday 8 May 2025 at the State Library of NSW.

LGNSW Rural and Regional Summit is a crucial one-day event, which serves as a focal point for deliberating on the pressing challenges facing rural and regional communities.

Topics on the 2025 summit agenda will include sessions about the NSW Government's response to recommendations of the parliamentary inquiry into councils' ability to fund infrastructure and services, a panel discussion with State and local governments outlining success and challenges in dealing with disaster and emerging invasive species threats and the role of councils.

With mayors, councillors, council staff and NSW Government representatives attending, the summit fosters collaborative solutions aimed at bolstering the socio-economic landscape of NSW's rural and regional areas

More information is available here: <https://lgnsw.org.au/Public/Rural-Regional-Summit/Rural-Regional-Summit-home.aspx>

Discussion

Topics on this year's summit agenda include a review of the financial model for local government, case studies showcasing excellence in the rural and regional local government sector, panel

discussion on the vision for rural and regional NSW, and updates from the NSW Reconstruction Authority.

With mayors, councillors, council staff and NSW State Government representatives attending, the summit promises to foster collaborative solutions aimed at bolstering the socio-economic landscape of NSW's rural and regional areas.

List of speaker's include:

- Cr Phyllis Miller OAM - President of Local Government NSW
- Brett Whitworth - Deputy Secretary, Office of Local Government
- Ron Hoenig MP - Minister for Local Government
- Cr Steve Krieg
- Mal Lanyon APM
- Wendy Tuckerman MP

Financial

Tickets - Early-bird (until 3 March) \$540 each. Total for four (4) is \$2160

Accommodation - Close proximity accommodation – \$430 per night.

Total estimated cost for four (4) attendees is \$3880. 1 night accommodation calculated.

Note: An additional night may be required for the Mayor and Interim General Manager to attend the Country Mayors meeting on the following day.

OLG 23a Guideline consideration

Does not conflict with guidelines.

8.2 BUSINESS

8.2.1 ARIC INDEPENDENT CHAIR AND MEMBERS FEE REDUCTION FOR EXTRAORDINARY MEETINGS

DOCUMENT NUMBER	433187
REPORTING OFFICER	Linda Wiles, Manager Business
AUTHORISING OFFICER	Barry Paull, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	Reduced rate for ARIC extraordinary member fees.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

That Council adopts a 50% reduction in the daily rate for ARIC members attending extraordinary ARIC meetings to only review financial statements where it is not possible to align meetings with other Internal Audit Alliance councils.

Introduction

Cootamundra-Gundagai Regional Council has established an Audit, Risk and Improvement Committee ('ARIC') in accordance with the *Local Government Act 1993* ('the Act') s 428A. The ARIC must meet standards set in the *Local Government (General) Regulation 2021* ('the Regulation') and the *Guidelines for Risk Management and Internal Audit* ('the Guidelines') issued by the OLG under s 23A of the Act.

Cootamundra-Gundagai Regional Council is part of an 'Internal Audit Alliance' of Bland, Coolamon, Junee, Lockhart and Temora Councils to jointly engage Internal Audit services and achieve significant cost savings and efficiency through shared learnings across the Councils. Bland Shire hosts a role that coordinates this function. One point of cost-efficiency is that ARIC meetings are held over two days across the six councils, which spreads the cost of the shared chair and members over the alliance.

Under the new Guidelines, the ARICs meet annually to review the financial statements prior to Council meeting to endorse the financial statements to be referred to audit. When the alliance was established, the intent was to have 2-3 ARICs on each day and the chair and members are entitled to a daily rate. The justification for this requirement is that Council receives preliminary assurance about the contents of the statements and guidance on where issues may arise prior to the audit commencing to enable proactive responses from management and streamline the audit process.

Due to different timeframes for the preparation of financial statements among the Internal Audit Alliance, scheduling all meetings of ARIC to review the financial statements within two days is not feasible, and this increases the costs to the alliance.

ARIC members agreed to hold the 2024 extraordinary meeting without payment and have agreed to accept a reduced rate of 50% of the daily rate for future extraordinary meetings when held on a single day to only review the financial statements. This is agreed consistently with management across the alliance and reduces the cost of the extraordinary meeting by \$1500. This amendment represents a saving for Council and is recommended for endorsement.

Summary

This report request's Council endorsement for a reduced rate for ARIC extraordinary member fees.

Financial

This proposed approach balances the scheduling of extraordinary ARICs across the alliance if alignment with other Council ARIC extraordinary meetings cannot be found. Every effort will be made to align extraordinary meetings with other alliance Council's to reduce costs.

It is noted that many NSW Councils have standalone ARICs and provide a budget to pay the members to meet at an extraordinary meeting for financial statements in addition to four ordinary meetings, whereas the Alliance has three ordinary meetings and then an extraordinary for financial statements. This is considered appropriate by the Internal Audit Alliance as it reduces expenditure and while the new ARIC structure is being established, allows for additional time between meetings for Council to consider the outcomes of meetings and implement Council-endorsed actions.

OLG 23a Guideline consideration

Does no conflict with Guidelines.

8.2.2 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES

DOCUMENT NUMBER	431733
REPORTING OFFICER	Anne Chamberlain, Governance Officer
AUTHORISING OFFICER	Barry Paull, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.3 Actively engaged and supportive community
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	To comply with the Section 355 Committee Management Manual.
ATTACHMENTS	1. CHCMC Minutes - 4 February 2025 ↓ 2. CHCMC Minutes - 4 March 2025 ↓

RECOMMENDATION

The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meeting held 4 February 2025 and 4 March 2025, attached to the report, be received and noted.

Introduction

The attached Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 4 February 2025 and 4 March 2025, are submitted for the information of Council and the community.

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

**THE REPORT AND RECOMMENDATIONS OF THE COOTAMUNDRA HERITAGE CENTRE
MANAGEMENT COMMITTEE MONTHLY MEETING HELD AT THE COOTAMUNDRA
HERITAGE CENTRE ON MONDAY 4 FEBRUARY 2025 COMMENCING AT 4.02PM**

Present: Geoff Larsen (in the Chair), Betty Brown, Yvonne Forsyth, Helen Hamilton, Michele Pigram, Betti Punnett, Frances Redden, Leah Sutherland

Apologies: Nil

Disclosure of Interest: There was no disclosure of interest.

Minutes from the Previous Meeting: Moved Betti Punnett, seconded Helen Hamilton that the Minutes be confirmed. **CARRIED**

Business Arising: * Baileyanna street sign - members were pleased with its arrival. It was suggested that it be erected besides the large COOTAMUNDRA sign in the front garden.

* Railway gantry restoration - nothing further

* Front door - Betti Punnett reported that Steve Broadley will submit a quote to paint both doors.

* *Section 355 Committees Management Manual* - President Geoff reported that he and Frances Redden had attended a meeting with C/GRC. Some small changes in the Manual were noted.

Financial Report: Frances Redden presented the Financial Report for December: CHC 135, children 6 \$212.45 EFTPOS \$0 Lucky Dips \$100.00; VIC 105 Souvenirs \$162.40 EFTPOS \$129.00 **\$449.85** EFTPOS **\$154.00** **\$603.85** Bank Balance **\$3084.69** Expenses \$1318.19 - milk, tea towels, maps, cards, stubby holders, Steve Broadley January 2025 CHC 192, children 18, \$281.15 EFTPOS \$77.00; VIC 171, Souvenirs \$171.00, EFTPOS \$91.00 **\$642.15** EFTPOS **\$178.00** **\$820.15** Bank balance **\$3617.38** Expenses \$138.86 - milk, hose/fittings, doorbell, masks, sticky tape Moved Frances Redden, seconded Betty Brown **CARRIED**

CORRESPONDENCE: OUT - December Minutes

IN - M&G NSW - Disaster Preparedness Calendar; Nicky Godber - Smith & Rinkin records; Leah Sutherland - *Caravan & Camping* booklet; Yvonne Forsyth - back door bell

GENERAL BUSINESS: * Leah Sutherland reported that new maps are being designed for Cootamundra and district. They will be available as tear-off hand outs.

* Tim McLaren's scull - Betti Punnett reported that Steve Lowe and Nicky Godber C/GRC had visited CHC with the offer of presenting Tim McLaren's scull boat, presently held by C/GRC. The only place considered suitable for its display would be to be suspended from the ceiling in the long hallway. One hall light would need to be disconnected. Cost of installation would be paid by C/GRC. A floodlight might be necessary. Members agreed this would indeed be an asset for the CHC. Moved Michele Pigram, seconded Betty Brown that the scull be accepted. **CARRIED**
Tim McLaren OAM was born in Cootamundra and educated here. In 1984 Los Angeles Olympic Games he won a silver medal as part of the Australian quad sculls team - a nail biting race which took judges 10 minutes to decide that West Germany had won over Australia. Since then Tim has become one of the most knowledgeable and respected coaches in the sport, both in Australia and internationally. He was awarded Order of Australia Medal in 1998 and was inducted into Sport Australia Hall of Fame in 2023 as a General Member for his contribution to the sport of rowing - coach.

* Smith & Rinkin records - Nicky Godber C/GRC has borrowed CHC archive of cemetery records

to update C/GRC records. They will be returned.

* Danswan medal - received by mail from a relative in England . Another item of great interest to members. Betty Brown offered to research Danswan connection.

* Cootamundra Antique Car Club - Mal Chaplin had also visited CHC offering historic items from the Car Club eg large silver tray. Members agreed the CHC would accept the items and that the glass cabinet in Education/Sport Gallery (only part used) would be a possible place for display.

* Members were also informed that June Stapleton has items of interest for CHC from Stape - railway memorabilia. These could be viewed in her home and items selected for CHC.

* *Cootamundra Herald* negatives - Betty Brown informed members that all negatives held in CHC verandah storeroom have now been taken to ex Cootamundra District Hospital building for storage.

* Betti Punnett informed members that owing to illness, she would be unable to continue much of her involvement in CHC. Of most concern for her, was the continued work in cataloging/ labelling/entering all collection items in *MOSAIC* system. Unfortunately as she was the only volunteer trained in *MOSAIC* and that she had not done the work of late, there was much to be done. She suggested it may be necessary to obtain a grant in order to train/employ someone to bring *MOSAIC* records up to date.

* Kitchen cabinet - Michele Pigram requested that the cabinet in the kitchen be still available for volunteers to use as safe storage for handbags/personal items. It was agreed that another key be made available to volunteers.

* There being no further business the meeting closed at 5.05pm

Betti Punnett Secretary

Next meeting: Monday 3 March 2025 4.00pm

Should you have any item/s you wish to place on next month's meeting agenda, please notify me by 28 February.

bettipunnett@bigpond.com 69421158 0429421158

**THE REPORT AND RECOMMENDATIONS OF THE COOTAMUNDRA HERITAGE CENTRE
MANAGEMENT COMMITTEE MONTHLY MEETING HELD AT THE COOTAMUNDRA
HERITAGE CENTRE ON MONDAY 4 MARCH 2025 COMMENCING AT 4.00PM**

Present: Yvonne Forsyth (in the Chair), Helen Hamilton, Leah Sutherland, Betti Punnett, Frances Redden, Simon Hall

Welcome: Yvonne Forsyth welcomed Simon Hall as a possible new member of the CHC Management Committee.

Apologies: Chairperson Geoff Larsen; Ros Wight, Michele Pigram

Disclosure of Interest: There was no disclosure of interest.

Minutes from the Previous Meeting: Moved Betti Punnett, seconded by Leah Sutherland that the Minutes be confirmed. **CARRIED**

Business Arising: * Betti Punnett reported that she had purchased a copy of the kitchen cabinet key \$9.25.

* Tim McLaren scull - C/GRC workers have removed one of the hallway lights to make room for the installation of the scull.

* Danswan medal - nothing to report.

* Antique Car Club items - nothing further to date.

Financial Report: Frances Redden presented the Financial Report for February: CHC 121, children 6, \$134.35; EFTPOS \$39.50; Lucky Dips \$20.00; VIC 109; Souvenirs \$116.00; EFTPOS \$34.00; **\$285.35 EFTPOS \$93.50 \$378.85** Expenses \$589.94 - Lucky Dips, Air Freshener, Milk, Souvenir pens, Tea towels, Nitrile gloves Payment to Betti Punnett for key copy \$9.25 Moved Frances Redden, seconded Simon Hall. **CARRIED**

Correspondence: OUT - February Minutes

IN - Museums & Galleries NSW 2025 Volunteer Museum Grants, Volunteer Symposium 28/29 July 2025; M&G NSW Skills Development Grants 2025 Guidelines; Steve Broadley Quote; Emails - Yvonne Forsyth, Michele Pigram, Anne Chamberlain

General Business: * Front doors - Steve Broadley quote \$550.00 Moved Helen Hamilton, seconded Simon Hall the quote be accepted. **CARRIED**

* Entry fee - Leah Sutherland informed members that should a decision be made to instigate a visitor fee, C/GRC must be informed before next Monday. Members made no decision on establishing an entry fee.

* The Giant - Yvonne Forsyth suggested the Giant needed restoration/repaint. She will contact Jim Newman. A leaflet on the Giant to be printed for distribution to visitors.

* Signs - members agreed all exterior CHC signs need to be restored/repainted. To be discussed April meeting.

* MOSAiC - Leah Sutherland informed members that the MOSAiC program needed to be updated. Cost \$962.00 Moved Betti Punnett, seconded Helen Hamilton that CHC apply to M&G NSW Small Grant for a grant to finance the update. **CARRIED**

Noted: All grant applications must go through C/GRC. Furthermore, grant money may not be used to pay anyone to learn MOSAiC.

* Sureways to be contacted re new volunteers (Betti Punnett).

- * Statistics - C/GRC requested information on volunteers - total number; number over 90 years of age.
- * Baileyanna street post - C/GRC to be asked to erect when working on scull installation.
- * Lawn mower - the ride-on mower (owned by CHC) to be collected by Simon Hall and stored for the time being in Yvonne Forsyth's garage. The mower to be sold.
- * Hot water - a plumber to be contacted to replace the filter on the hot water system.
- * Bus - tour changed to Thursday 20 March. Morning tea to be served.
- * Frances Redden informed members she would be out of town for a period and Simon Hall will be collecting all money.
- * Betti Punnett requested that Leah Sutherland enquire if there are any ex C/GRC office chairs available for use at CHC. Present old chairs are unsatisfactory.
- * There being no further business the meeting closed at 4.58pm

Betti Punnett Secretary

Next meeting: Monday 7 April 2025 4.00pm

Should you have any item/s you wish to place on next month's meeting agenda, please notify me by 31 March.

bettipunnett@bigpond.com 69421158 0429421158

8.3 FINANCE

8.3.1 FINANCE UPDATE - FEBRUARY 2025

DOCUMENT NUMBER	431839
REPORTING OFFICER	Zac Mahon, Manager Finance
AUTHORISING OFFICER	Barry Paull, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Finance Update report, be received and noted.

Report

The February Finance Update has been reviewed and no issues have been detected.

Operations

Income

The operational income is at 65% when comparing actual to budget, with the annual rates already being recognised as income but becoming due and payable quarterly throughout the year.

Department	Income Actual	Income Budget	Variance	Result	Comment
Building Department	\$435,612	\$647,616	67%	😊	Fees from new development in Cootamundra received
Business Department	\$59,171	\$311,600	19%	😊	
Engineering Cootamundra	\$1,701,841	\$6,642,489	26%	😊	
Engineering Gundagai	\$111,277	\$2,654,988	4%	😊	
Executive Department	\$44,374	\$223,600	20%	😊	
Finance Department	\$6,801,628	\$10,517,795	65%	😊	
Rates Cootamundra	\$6,801,789	\$7,028,139	97%	😊	
Rates Gundagai	\$4,407,916	\$4,532,162	97%	😊	
Services Cootamundra	\$3,382,638	\$3,633,750	93%	😊	
Services Gundagai	\$1,225,566	\$1,610,000	76%	😊	
Sewer Cootamundra	\$1,819,293	\$2,910,807	63%	😊	

Department	Income Actual	Income Budget	Variance	Result	Comment
Sewer Gundagai	\$428,836	\$768,442	56%	😊	
Water Cootamundra	\$1,845,456	\$3,267,356	56%	😊	
Water Gundagai	\$919,807	\$1,629,444	56%	😊	
Total	\$29,985,203	\$46,378,188	65%	😊	

Expenditure

Operational Expenditure is at 58% when comparing actual to budget.

Department	Expense Actual	Expense Budget	% Spent	Result	Comment
Building Department	\$1,057,574	\$1,763,671	60%	😊	
Business Department	\$2,302,268	\$3,499,004	66%	😊	
Engineering Cootamundra	\$7,199,583	\$9,576,544	75%	😊	
Engineering Gundagai	\$4,128,685	\$5,210,819	79%	😊	
Executive Department	\$1,353,080	\$2,348,537	58%	😊	
Finance Department	\$9,727,668	\$20,447,706	48%	😊	
Services Cootamundra	\$3,519,441	\$5,744,946	61%	😊	
Services Gundagai	\$1,537,151	\$2,608,305	59%	😊	
Sewer Cootamundra	\$509,550	\$1,581,693	32%	😊	
Sewer Gundagai	\$411,270	\$784,319	52%	😊	
Water Cootamundra	\$1,399,609	\$2,812,625	50%	😊	
Water Gundagai	\$432,484	\$1,210,655	36%	😊	
Total	\$33,578,363	\$57,588,824	58%	😊	

Capital

Income

Capital income is at 20% of budget when comparing actual to budget.

Asset Category	Total YTD.	Budget	%Received	Result	Comments
Plant & Equipment - Cootamundra	\$222,535	\$473,550	47%	😊	
Plant & Equipment - Gundagai	\$164,974	\$498,950	33%	😊	
Property Disposal – Cootamundra	\$0	\$1,000,000	0%	😊	
Property Disposal – Gundagai	\$0	\$0	0%	😊	
TOTAL	\$387,509	\$1,972,500	20%	😊	

Expenditure

Capital expenditure is at 43% of budget when comparing actual to budget.

Asset Category	Total YTD	Budget	% Spent	Result	Comments
Cootamundra Land	\$152,745.92	\$301,785	51%	😊	Oliver Selwyn purchase to be reimbursed by insurance
Cootamundra Plant	\$1,900,207.01	\$2,142,264	89%	😊	
Cootamundra Roads	\$847,662.58	\$3,697,854	23%	😊	Works schedule to be completed by EOFY
Cootamundra Building	\$487,295.57	\$1,059,556	46%	😊	
Cootamundra Recreation	\$417,475.48	\$594,117	70%	😊	
Cootamundra Waste	\$194,790.22	\$242,000	80%		
Cootamundra Bridges	\$0.00	\$0	0%	😊	
Cootamundra Water	\$807,263.78	\$1,036,527	78%	😊	
Cootamundra Sewer	\$654,613.81	\$3,070,300	21%	😊	
Gundagai Building	\$249,670.69	\$931,858	27%	😊	
Gundagai Recreation	\$503,108.46	\$1,071,273	47%	😊	
Gundagai Waste	\$0.00	\$720,000	0%	😊	
Gundagai Bridges	\$1,380,709.38	\$1,480,757	93%	😊	
Gundagai Plant	\$968,689.67	\$1,300,000	75%	😊	
Gundagai Roads	\$1,378,645.99	\$2,815,746	49%	😊	
Gundagai Water	\$302,246.19	\$3,241,336	9%	😊	
Gundagai Sewer	\$171,065.77	\$633,000	27%	😊	
IT	\$0.00	\$50,000	0%	😊	
Total	\$10,416,191	\$24,388,373	43%	😊	

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

8.3.2 RESTRICTED CASH RECONCILIATION - FEBRUARY 2025

DOCUMENT NUMBER	431851
REPORTING OFFICER	Zac Mahon, Manager Finance
AUTHORISING OFFICER	Barry Paull, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Restricted Cash Reconciliation report, be received and noted.

Report

The restricted cash figures have been reconciled to 28 February 2025 as shown in the below table.

Internally Restricted Reserves	Bal 30 June 2024	Transfers To	Transfers From	Bal 28 Feb 2025
Aerodrome Bitumen Resurfacing	\$165,588			\$165,588
Bradman's Birthplace	\$94,337			\$94,337
Cootamundra Caravan Park	\$213,037	\$0	\$7,191	\$205,846
Heritage Centre	\$27,490	\$1,186	\$0	\$28,676
Development - Land & Buildings	\$1,767,204			\$1,767,204
Employee Leave Entitlements	\$1,798,460			\$1,798,460
Quarries & Pit Restoration	\$476,387		\$128,706	\$347,681
Bangus Landfill	\$329,938	\$181,311		\$511,249
Plant Replacement	\$3,720,480	\$2,849,536	\$3,710,198	\$2,859,818
Cemetery	\$133,710	\$201,509	\$239,065	\$96,154
Southern Phone	\$586,464		\$24,570	\$561,894
Waste Management	\$500,000			\$500,000
Total Internal	\$9,813,095	\$3,233,542	\$4,109,730	\$8,936,907

Externally Restricted Reserves				
Domestic Waste	1,334,928	1,822,427	1,230,540	1,926,815
Water Supply	7,826,732	2,726,005	2,823,845	7,728,892
Sewerage Service	5,172,930	2,021,841	1,556,160	5,638,610
Stormwater Infrastructure Renewal	389,985	96,001		485,986
Developer Contributions	1,310,465	52,350		1,362,815
General Fund Unspent Grants & Contributions	5,633,377		1,820,679	3,812,698
Total External	21,668,417	6,718,623	7,431,225	20,955,815
TOTALS	31,481,512	9,952,165	11,540,955	29,892,722

Restricted Cash Reconciliation

Restricted Cash	29,892,722
Cash at 28 Feb 2025	29,909,751
Unrestricted Balance	17,029
Grant Debtors Outstanding	241,617
Balance	258,646

Financial

There are no financial implications associated with this report.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

8.3.3 INVESTMENT REPORT - FEBRUARY 2025

DOCUMENT NUMBER	432364
REPORTING OFFICER	Zac Mahon, Manager Finance
AUTHORISING OFFICER	Barry Paull, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Collaborative and progressive leadership 4.1 A clear strategic direction that is delivered upon
FINANCIAL IMPLICATIONS	Council's cash and investment portfolio decreased \$527,284.87 from \$30,437,036.80 as at 31 st January 2025 to \$29,909,751.93 as at 28 th February 2025.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021.
POLICY IMPLICATIONS	Investments comply fully with the Council's Investment Policy.
ATTACHMENTS	Nil

RECOMMENDATION

The report detailing Council Cash and Investments as at 28th February 2025, be received and noted.

Introduction

A report on Council's Investments is required to be presented for Council's consideration in accordance with Clause 212 of the Local Government (General) Regulation 2021.

Financial

Council's cash and investment portfolio decreased \$527,284.87 from \$30,437,036.80 as at 31st January 2025 to \$29,909,751.93 as at 28th February 2025.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

Cash and Investment Portfolio

Type	Long Rating	Short Rating	Issuer	Frequency	Purchase	Maturity	Days	Rate	Benchmark*	Principal
TD	A-	A2	BOQ	At Maturity	03-09-24	04-03-25	182	4.90	4.34	\$4,000,000.00
TD	A-	A2	BOQ	At Maturity	10-09-24	08-04-25	210	4.90	4.34	\$2,000,000.00
TD	AA-	A1+	NAB	At Maturity	10-09-24	08-04-25	210	5.00	4.34	\$2,000,000.00
TD	AA-	A1+	NAB	At Maturity	15-10-24	13-05-25	210	5.00	4.34	\$3,000,000.00
TD	BBB	A2	Beyond Bank Australia	At Maturity	12-11-24	13-05-25	182	5.10	4.34	\$2,000,000.00
TD	A-	A2	BOQ	At Maturity	10-12-24	10-06-25	182	5.15	4.34	\$3,000,000.00
TD	BBB+	A2	AMP	At Maturity	17-12-24	16-09-25	273	5.10	4.34	\$3,000,000.00
TD	BBB+	A2	AMP	At Maturity	15-01-25	15-07-25	181	5.10	4.34	\$4,000,000.00
TD	BBB	A2	JUDO	At Maturity	04-02-25	05-08-25	182	4.85	4.34	\$3,000,000.00
CASH	AA-	A1+	CBA	Monthly				3.90	4.35	\$1,022,888.48
CASH	AA-	A1+	CBA	Monthly				3.90	4.35	\$2,774,044.04
CASH	AA-	A1+	NAB	Monthly				3.10	4.35	\$112,819.41
Total										\$29,909,751.93

*Benchmarks

On Call - RBA Cash

Floating Rate Deposit - 3m BBSW

Term Deposit - BBSW

Performance

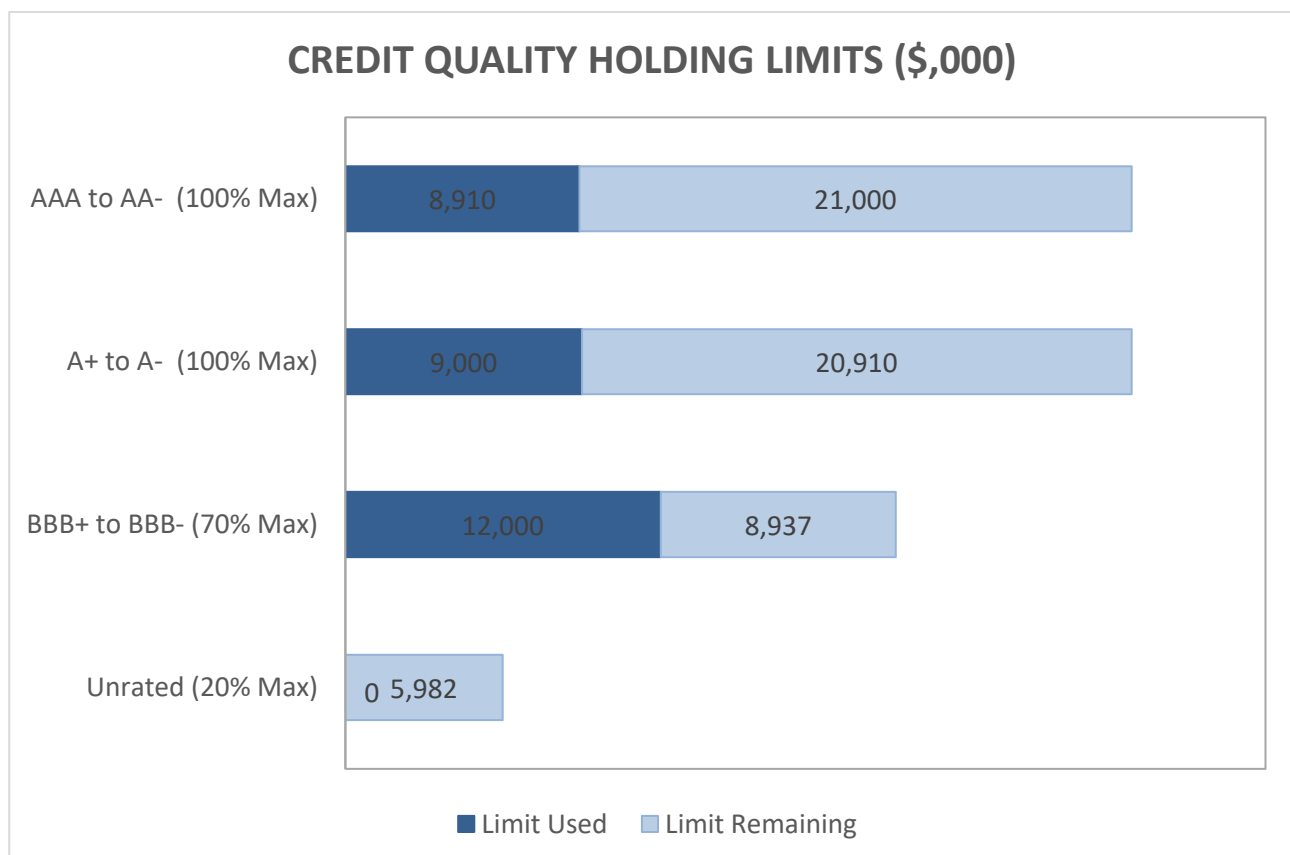
Cootamundra-Gundagai Regional Council's investment portfolio outperformed the relevant BBSW Index benchmark by 12.02%. The average weighted yield for February was 4.88%, over an average weighted term of 90 days, with a benchmark of 4.34%.

Please note that Council have tried to invest in longer term investments but the rate is far below the required benchmark and it isn't a financially viable alternative.

Total Cost 29,909,752	Monthly Interest Received 110,332	Weighted Average Term 90 Days
Total Value 29,909,752	Yearly Interest Received 1,009,371	Weighted Average Yield 4.88%

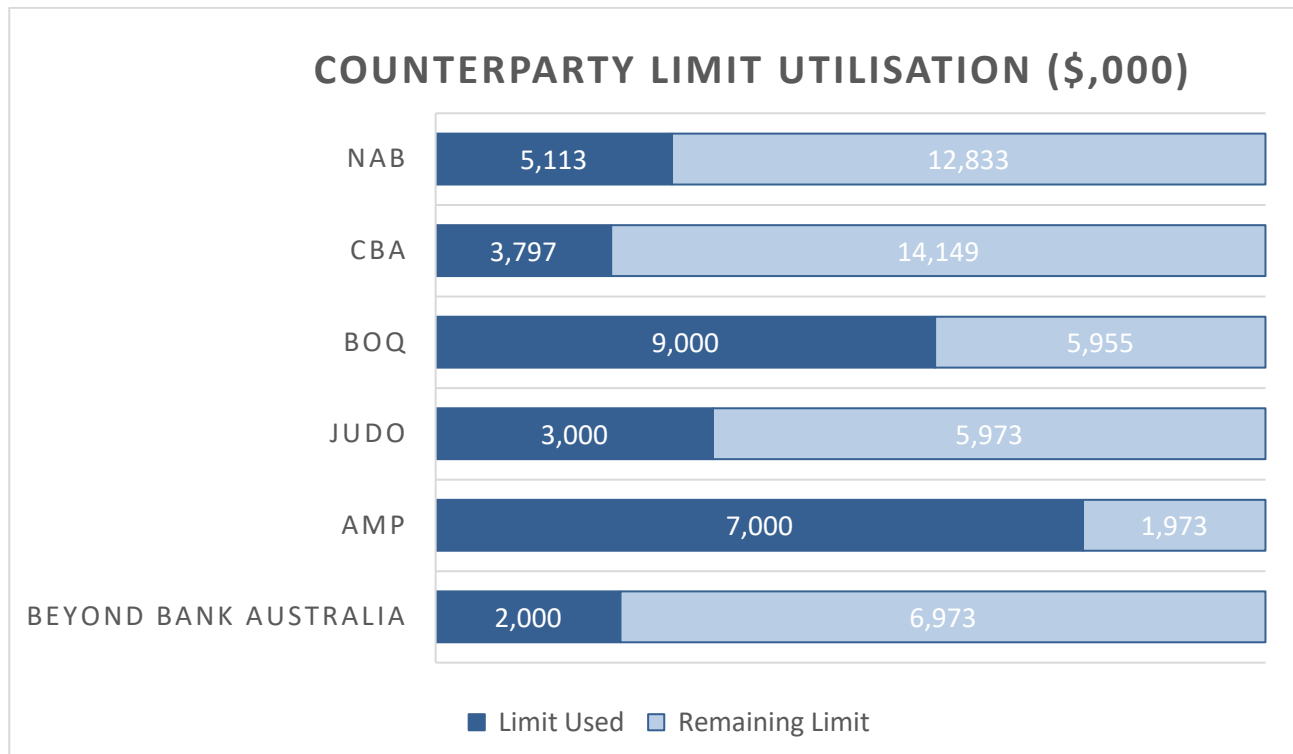
Credit Quality Compliance

Council's investment portfolio was compliant with policy in terms of S&P long term rating credit quality limits, as displayed below.



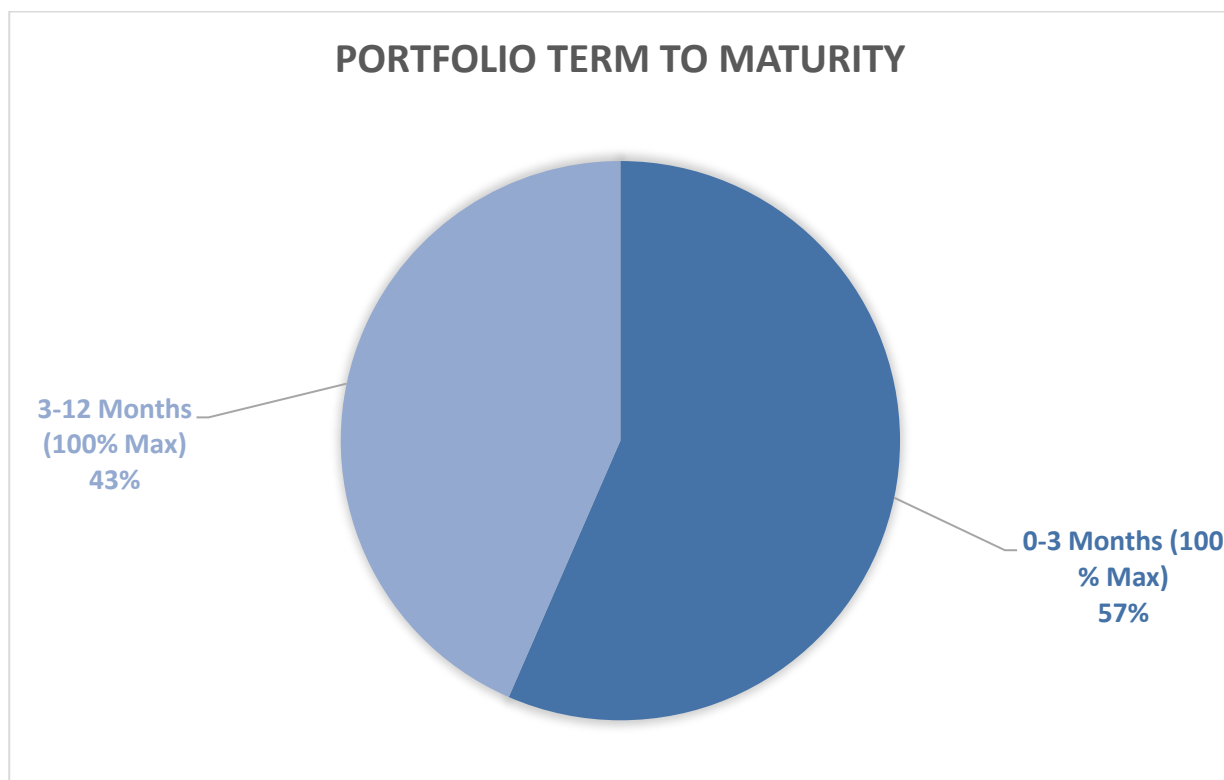
Counter Party Compliance

As at the end of February, Council was compliant with policy. It is worth noting that capacity limits are affected by changes in the on-call account balance compared to the total portfolio balance.



Term to Maturity

Council's investment portfolio maturities shown graphically below were also compliant with policy requirements. All of the investments are short term to deal with liquidity and to be prepared for the demerger split.



Declaration

I hereby certify that investments listed in the report have been made in accordance with Section 625 of the Local Government Act 1993, Clause 212 of the Local Government (General) Regulation 2021 and Council's Investment Policy.

Signed

A handwritten signature in black ink that reads "Zac Mahon". The signature is written in a cursive, flowing style.

Zac Mahon
Responsible Accounting Officer

8.4 SUSTAINABLE DEVELOPMENT

8.4.1 ADOPTION OF BUSHFIRE PRONE LAND MAPPING POLICY AND ENDORSEMENT OF BUSHFIRE PRONE LAND MAP

DOCUMENT NUMBER	433584
REPORTING OFFICER	Lauren Dawes, Senior Building Surveyor
AUTHORISING OFFICER	Barry Paull, Interim Deputy General Manager - CCD
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Protected and enhanced environment 3.3 Responsive and adaptive community to climate change risks and impacts
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There is no Policy implication associated with this report.
ATTACHMENTS	1. Draft Bushfire Prone Land Mapping Policy.pdf ↓ 2. Draft Bushfire Land Map.pdf ↓

RECOMMENDATION

That council:

1. Adopt the attached Draft Bushfire Mapping Policy.
2. Endorse the attached Draft Bushfire Prone Land Map and request that the Commissioner of the NSW Rural Fire Service certify the map as the Bushfire Prone Land Map for the area of Cootamundra-Gundagai Regional Council.

Introduction

This report is presented to Cootamundra-Gundagai Regional Council to seek:

1. Adoption of the Draft Bushfire Mapping Policy presented to Council in January 2025 and publicly exhibited from 29 January 2025 until 28 February 2025.
2. Endorse the Draft Bushfire Prone Land Map presented to Council in January 2025 and publicly exhibited from 29 January 2025 until 28 February 2025.

Discussion

On 28 January 2025 Council resolved to publicly exhibit the draft Bushfire policy and mapping. Public exhibition was undertaken in accordance with the resolution of Council. No submissions were received during the exhibition period. As such, it is recommended that the policy be adopted and mapping endorsed by Council and provided to the NSW Rural Fire Service with a request that the map be certified as the Bushfire Prone Land Map for the area of the Cootamundra-Gundagai

Regional Council under the provisions of *Section 10.3 Bush fire prone land* of the *Environmental Planning and Assessment Act 1979*.

A letter from NSW RFS Southwest Slopes district office has been received endorsing the draft map for submission to the NSW RFS Commissioner. Bushfire Mapping guidelines requires endorsement from both Council and the relevant RFS district office before a request can be made to the RFS Commissioner for certification of the map.

Financial

Nil

OLG 23a Guideline consideration

Nil



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Gundagai Office:
 255 Sheridan Street,
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Draft Bush Fire Prone Land Mapping Policy

Policy Approval and Distribution

Approved by	Council resolution
Responsible Officer	Manager Sustainable Development
Council Service Unit	Sustainable Development
Next Review Date	dd-MMM-yyyy
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability

Version Control

Ref	Date	Description	Resolution Number
V1	28/01/2025	Presented to Council to facilitate public exhibition process	

Purpose

The purpose of this policy is to:

- Meet Council's obligations under Section 10.3 Bush fire prone land of the Environmental Planning and Assessment Act 1979 (as amended), by establishing an on-going process for the review of Council's bush fire prone land map; and
- Minimise risks to life and property associated with bush fire hazards.

Scope

This policy applies to all land within the Cootamundra-Gundagai Local Government Area and outlines Council's roles and responsibilities in the ongoing review and identification of bush fire prone land.

Definitions

CGRC

Cootamundra Gundagai Regional Council

Bush Fire Prone Land Map

A map prepared in accordance with NSW RFS requirements and certified by the Commissioner of the NSW RFS under Environmental Planning & Assessment Act 1979 Section 10.3(2).

As defined by Planning for Bushfire Protection.

Draft Bush Fire Prone Land Map

A map endorsed by Council and the relevant NSW RFS District Office awaiting endorsement from Commissioner of the NSW RFS.

Development

As defined by Section 1.5 of the Environmental Planning and Assessment Act 1979

Development Application

As defined by Section 1.4 of the Environmental Planning and Assessment Act 1979

RFS

NSW Rural Fire Service

Legislative Framework

- Environmental Planning and Assessment Act 1979
- Environmental Planning and Assessment Regulation 2021
- Rural Fires Act 1997
- Rural Fires Regulations 2022
- Guide for Bush fire Prone Land Mapping Version 5b, published by NSW RFS

Related CGRC Documents

Nil

Review Period

This document is to be reviewed every 5 years, or as legislative requirements are updated to ensure that it remains relevant and meets legislative requirements.

Policy Statement

Introduction

The Cootamundra-Gundagai Regional Council area includes extensive bush fire prone land, such as National Parks, State forests, bushland reserves, and farmlands.

Development on bush fire prone land must incorporate measures that protect human life, property, and valuable environmental assets from bush fire threats, while avoiding unacceptable environmental impacts. The application of these requirements is largely determined by whether a development site is identified as being at risk on the Bush Fire Prone Land Map.

As the local government authority, Council is legally obligated to establish, regularly review, and update the Bush Fire Prone Land Map.

Legislative requirements for mapping of bush fire prone land

Section 10.3 of the Environmental Planning and Assessment Act 1979 (EP&A Act)

Section 10.3 of the EP&A Act requires that Council must review the adopted Bush Fire Prone Land Map for the area and send the map to the Commissioner of the NSW Rural Fire Service for designation and certification of the map every 5 years.

The identification and categorization of bush fire prone land are carried out in accordance with the guidelines set by the Rural Fires Act 1997, as published by the NSW RFS.

Before submitting the reviewed map for endorsement by the NSW Fire Commissioner, Council must consult with the local NSW RFS District (South West Slopes) and obtain a letter from the District Manager confirming their agreement with the proposed amendments.

Exhibition and Community Consultation of draft mapping

Public exhibition of the Bush Fire Prone Land Map prior to Council endorsement is not required under the Rural Fires Act 1997 or the Environmental Planning and Assessment Act 1979. However, as part of this policy, Council will conduct a public exhibition of the draft map for a minimum of 28 days and will consider any submissions received before final endorsement and submission to the Commissioner of the NSW Rural Fire Service (RFS).

Adoption of Draft Bushfire Prone Land Map

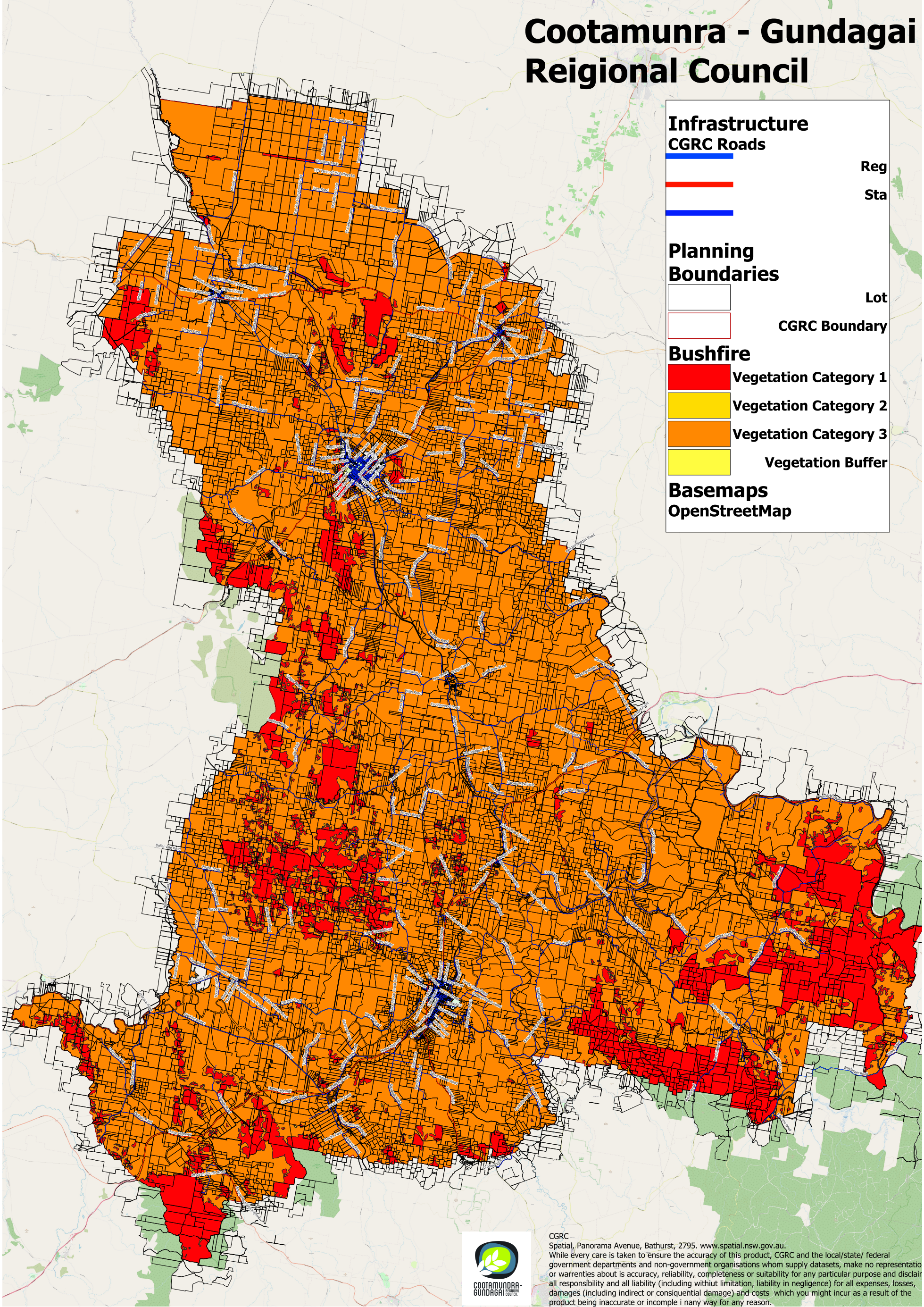
Following the endorsement of the Bush Fire Prone Land Map by Council, the local NSW Rural Fire Service (RFS) District, and its submission to the Commissioner of the NSW RFS for designation, the map will be adopted by Council as a Draft Bush Fire Prone Land Map until the designation process is completed.

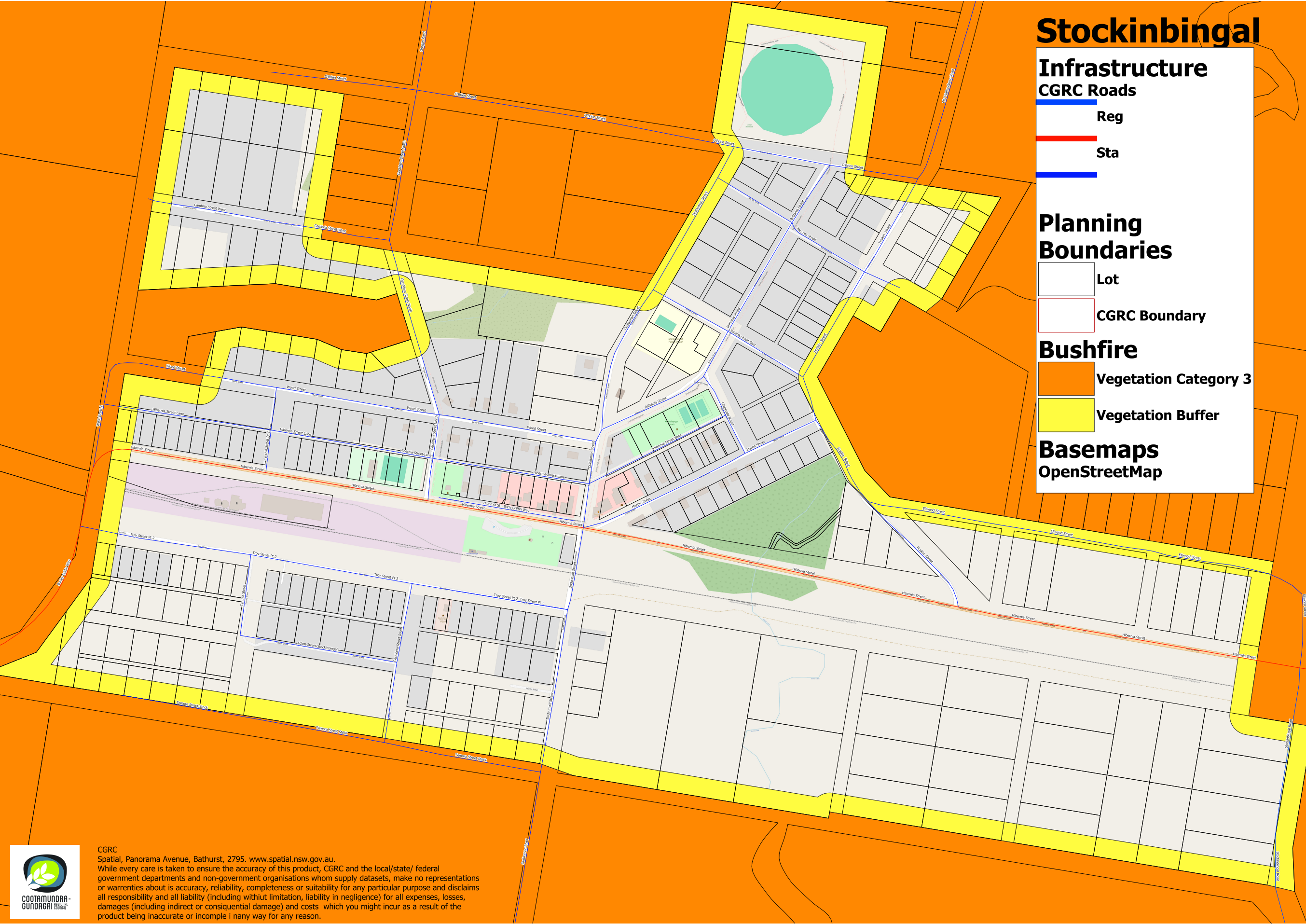
The Draft Bush Fire Prone Land Map will be used by Council staff to identify developments that must comply with the specifications and requirements of Planning for Bushfire Protection under Section 4.15 of the EP&A Act.

The Draft Bush Fire Prone Land Map will be made publicly available on Council's website. Additionally, Section 10.7 Planning Certificates issued by Council will identify:

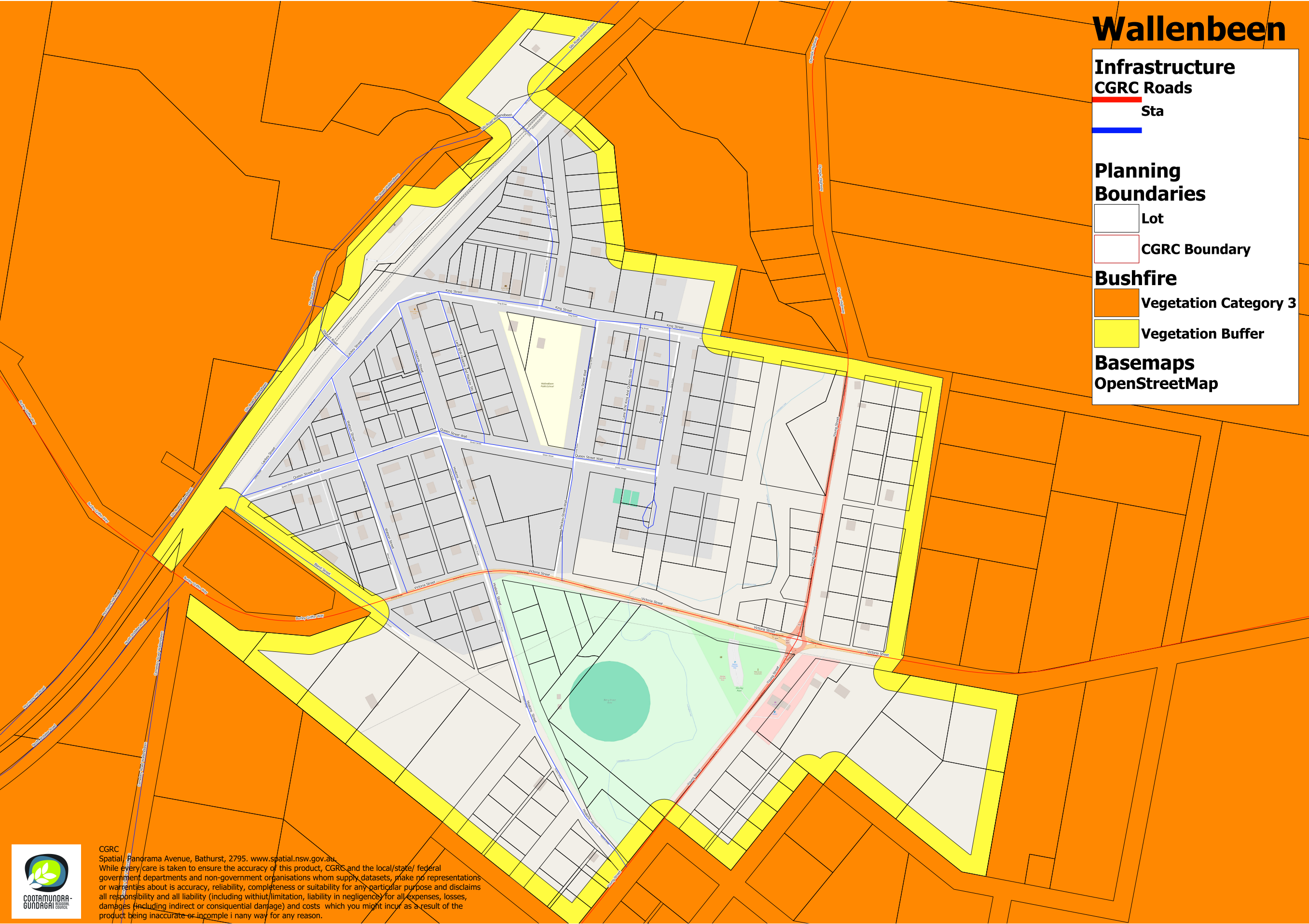
- a) Whether the lot or part of the lot is designated as bush fire prone land on the current Designated Bush Fire Land Map; and
- b) Whether the lot or part of the lot is identified as bush fire prone land on Council's adopted Draft Bush Fire Land Map.

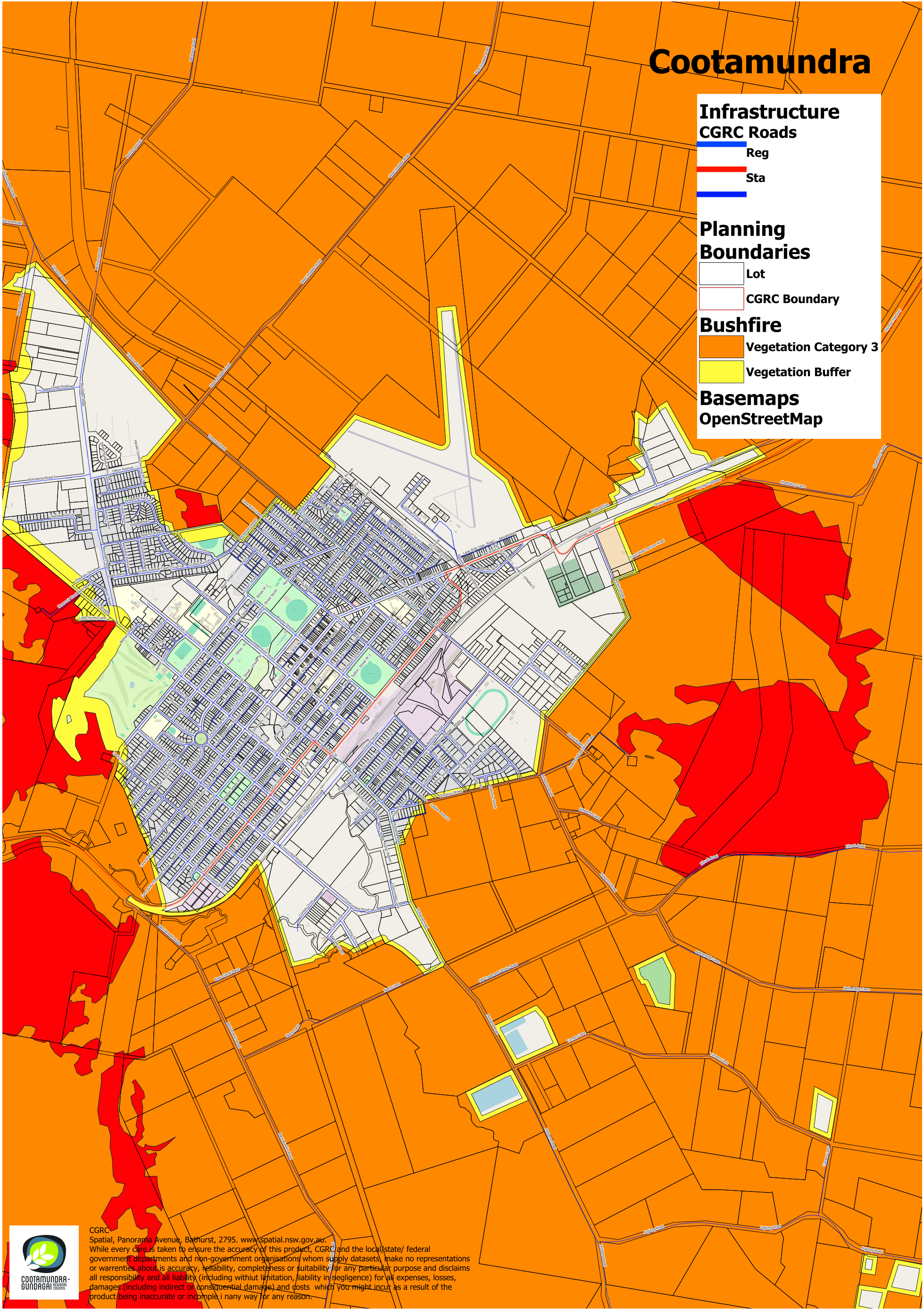
Council acknowledges that the designation process by the Commissioner of the NSW RFS may take time. In the interim, adopting and making the Draft Bush Fire Prone Land Map available for the purposes of Section 10.3 of the EP&A Act ensures greater transparency and provides valuable information to the public and applicants while awaiting the final designation of the map.

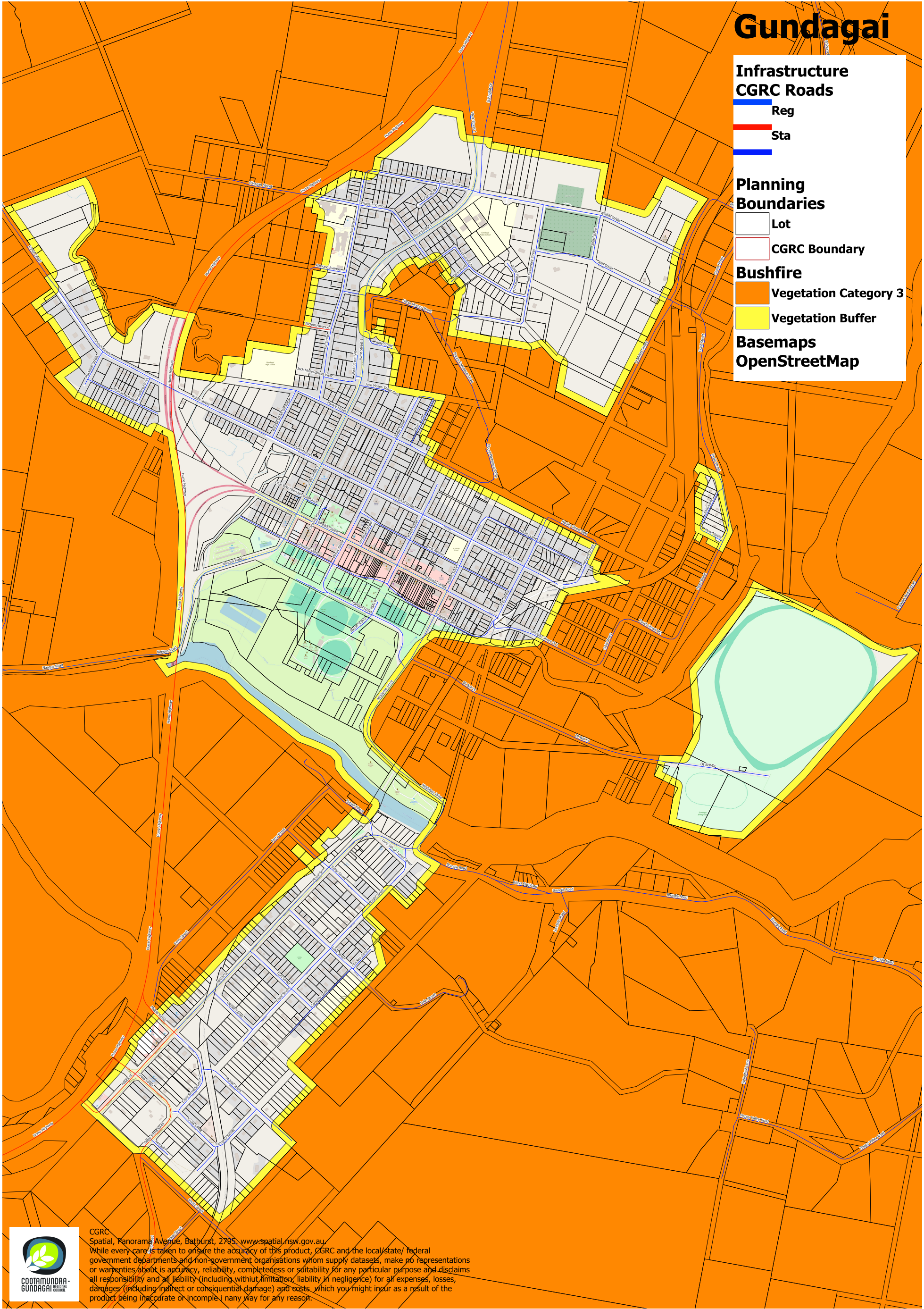




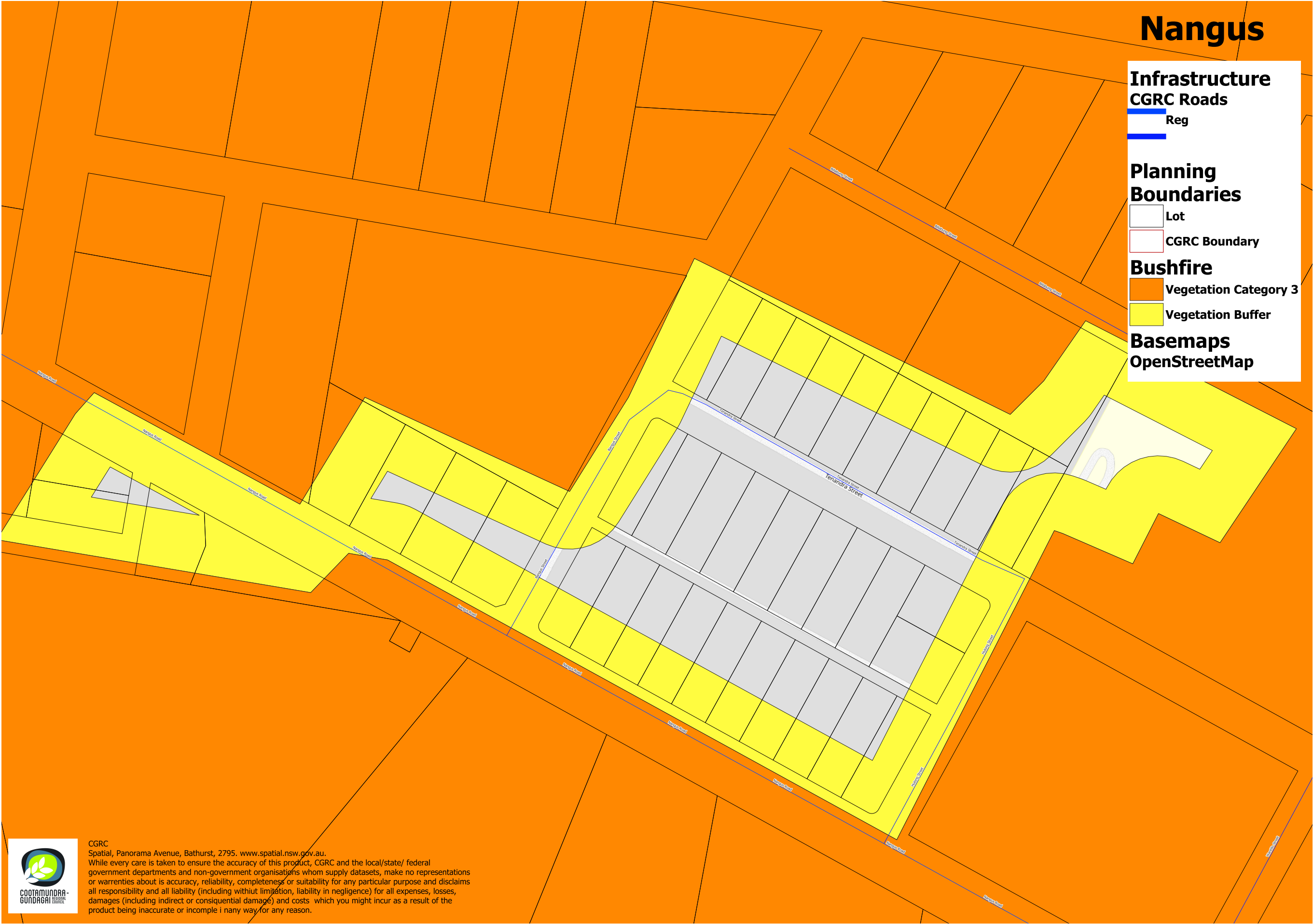
CGRC
Spatial, Panorama Avenue, Bathurst, 2795. www.spatial.nsw.gov.au.
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8.5 ENGINEERING COOTAMUNDRA

8.5.1 COOTAMUNDRA ENGINEERING REPORT - MARCH 2025

DOCUMENT NUMBER	431587
REPORTING OFFICER	Julie Buckley, Operations Support Officer
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	5. Integrated and accessible region 5.2 Easily accessible from major cities and other regional towns
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Cootamundra Engineering Report for the month of March 2025 be noted.

Introduction

The Cootamundra Engineering Report for the month of March 2025 is submitted for the information of Council and the community.

Discussion

Fixing Local Roads

Under boring has commenced in Hovell Street and it is anticipated that the project will be completed late May 2025. The preliminary works including public notifications have been finalised.

The Hovell Street Reconstruction Project RFT was advertised through Vendorpanel and closed on 12 March.

State Roads

Council's line marking contractor has completed the reseal segment line marking on the Olympic Highway and Burley Griffin Way.

Shoulder widening south of Cootamundra at Yarrowee commenced on 17 February, 2025 and is expected to be completed in six weeks.

RMCC crews have undertaken weed spraying and pothole repairs.

Local Roads & Community Infrastructure R4 Footpaths

Footpath replacement works on Cooper Street (Wallendoon to Mackay Streets) have been completed.

The concrete crew have commenced works on the spoon drain in Poole Street.

The preliminary works, design and service location for the kerb project in Ursula Street to Southee Circle are underway with works expected to commence at the end of March.

Natural Disaster

The Silo Road underpass at Wallendbeen, natural pavement works have commenced with drainage replacement required to prevent flooding of the underpass.

Water and Sewer

Betts Street Rising Main and Res 1 & 2 projects expected to go out to tender before the end of the month.

General Works

Gravel patching and maintenance grading has been carried out on Shaftsbury Lane, Wallendoon East Lane, Hillbank Lane, Turner's Lane, Brawlin Springs Road, Hines Lane, Racecourse Road, Freemans Lane, Laloki Lane, Yeo Yeo Lane and West Berthong Road.

Jet patching has been carried out at various locations throughout the shire including Stockinbingal Road, Muttama Road and Cullinga Road.

Slashing has been completed at Stockinbingal and in the Cootamundra township with slashing being carried out at the Airport.

Open drain works on Old Cootamundra Road and Poole Street.

Council crews undertook the clean-up works from the Volleyball Weekend.

Financial

Projects funded from various funding sources, as noted above.

Maintenance works funded from the General Fund.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

8.6 ENGINEERING GUNDAGAI

8.6.1 GUNDAGAI ENGINEERING REPORT - MARCH 2025

DOCUMENT NUMBER	433262
REPORTING OFFICER	Belle Mooney, Operations Support Officer
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	5. Integrated and accessible region 5.2 Easily accessible from major cities and other regional towns
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Gundagai Engineering Report for the month of March 2025 be noted.

Introduction

The Gundagai Engineering Report for the month of March 2025 is submitted for the information of Council and the community.

Natural Disaster

The Natural Disaster restoration works continued throughout the area with identified damages being completed on the following roads

- Yammamtree Road
- Coggans Road
- Crowes Road
- Armours Lane
- Adjungbilly Village Road
- Finlays Lane

Council staff have now commenced repairs on Gundagai town streets on Ovid Street, Landon Street and Middleton Drive.



Hillas Creek Bridge

Hillas Creek Bridge is currently progressing well. Council staff have completed the gravel pad around the pilings and an access track, and contractors have completed the concrete pour for fill into the piers. The pre cast bridge decking was delivered to site mid-March and will be craned into place in April.

Local Roads and Community Infrastructure Program (LRCI)

Sheridan Street Block 3 Stage 2 upgrade:

The final seal of the full width of Sheridan Street Block 3 occurred on 15th March. This finalised the road construction phase of the project with landscaping remaining which is scheduled to be completed by Council's Parks and Gardens staff before Easter.

Council are awaiting the delivery of a new light pole to complete the civil works. This is expected to arrive in mid-April.

First Avenue Upgrades

First Avenue upgrades are progressing with the completion of the foundation for kerb and gutter of the bottom section completed and pouring of concrete to commence mid to late March. Council staff will finalise with backfilling and commence kerb and gutter and stormwater upgrade to the top section of First Avenue.

General Works

Reseals have now been completed on the following roads:

- Burra Road
- Coolac Road
- Happy Valley Road
- Darbalara Road
- Threeways Road
- Wee Jasper Road
- O'Briens Road
- Muttama Road

Second coat seal will be completed on the Nangus Road heavy patching mid-March followed by heavy patching locations on Brungle Road and the reseal of Tarrabandra Road.

Maintenance grading has been completed on Lockhart Road with grading teams now undertaking shoulder grading throughout the Nangus village and grading on Chandlers Road, Youngs Road and Mundarlo area by the end of March.

Gravel resheeting on Coggans Road is now completed.

Water and Sewer

Water and Sewer teams are completing ongoing maintenance and operations to the treatment plants, as well as mains repairs when required.

Council Water staff attended the initial kick-off meetings for the Gundagai Water Treatment Plant Filter Rehabilitation and the Media Replacement, and the design for the Gundagai Water Treatment Plant Raw Water Intake and Chemical Dosing. This occurred in early March and is the commencement of the first stages of the project.

Staff have also been heavily involved in the preparation of the issues paper for the Integrated Water Cycle Management plan which has required collection of data and staff input.

Asset Management Plan

Asset Management Plan is set to undergo internal consultation with staff on 17 March. This will provide a good basis for further development of the plans.

Financial

Projects funded from various funding sources, as noted above.

Maintenance works funded from the General Fund.

OLG 23a Guideline consideration

Report purpose does not conflict with guidelines.

8.6.2 ASSET MANAGEMENT POLICY

DOCUMENT NUMBER	432258
REPORTING OFFICER	Thomas Hogg, Design Coordinator
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Protected and enhanced environment 3.4 Greater efficiency in the use of resources
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Draft Asset Management Policy ↓

RECOMMENDATION

That Council resolve to adopt the Draft Asset Management Policy to meet its commitment under the Local Government Act 1993 (NSW) Section 88 c) ii).

Introduction

Cootamundra-Gundagai Regional Council is currently the owner and manager of over \$620 million worth of assets. These assets include, but are not limited to, buildings, recreational open spaces and associated infrastructure, operational land, drainage, roads, footpaths, kerb and gutter, bridges, sewerage and water assets. Council is responsible to ensure that assets are appropriately managed. The Draft Asset Management Policy attached to this report provides the overall guidance on how Council will manage assets under the ownership and management of Council.

Discussion

The *Local Government Act 1993 (NSW) Section 8B c) ii)* states that Councils should have effective financial and asset management, including sound policies and processes for asset maintenance and enhancement. One way for Cootamundra-Gundagai Regional Council to meet this obligation is to ensure that an Asset Management Policy is developed and adopted.

The Integrated Planning & Reporting Guidelines prepared by the Office of Local Government states that *“Each council must prepare and adopt an Asset Management Policy, an Asset Management Strategy and Asset management Plans for each class of assets to support the Community Strategic Plan and Delivery Plan (Essential Element 3.14).”*

The Asset Management Policy fits within the Resourcing Strategy of the Integrated Planning and Reporting Framework as shown in figure 1 below. The guidance which the Asset Management Policy, Strategy and Plans provides links directly into the Long-Term various other key documents such as the delivery program which details the program required to create, maintain, renew and dispose of assets.

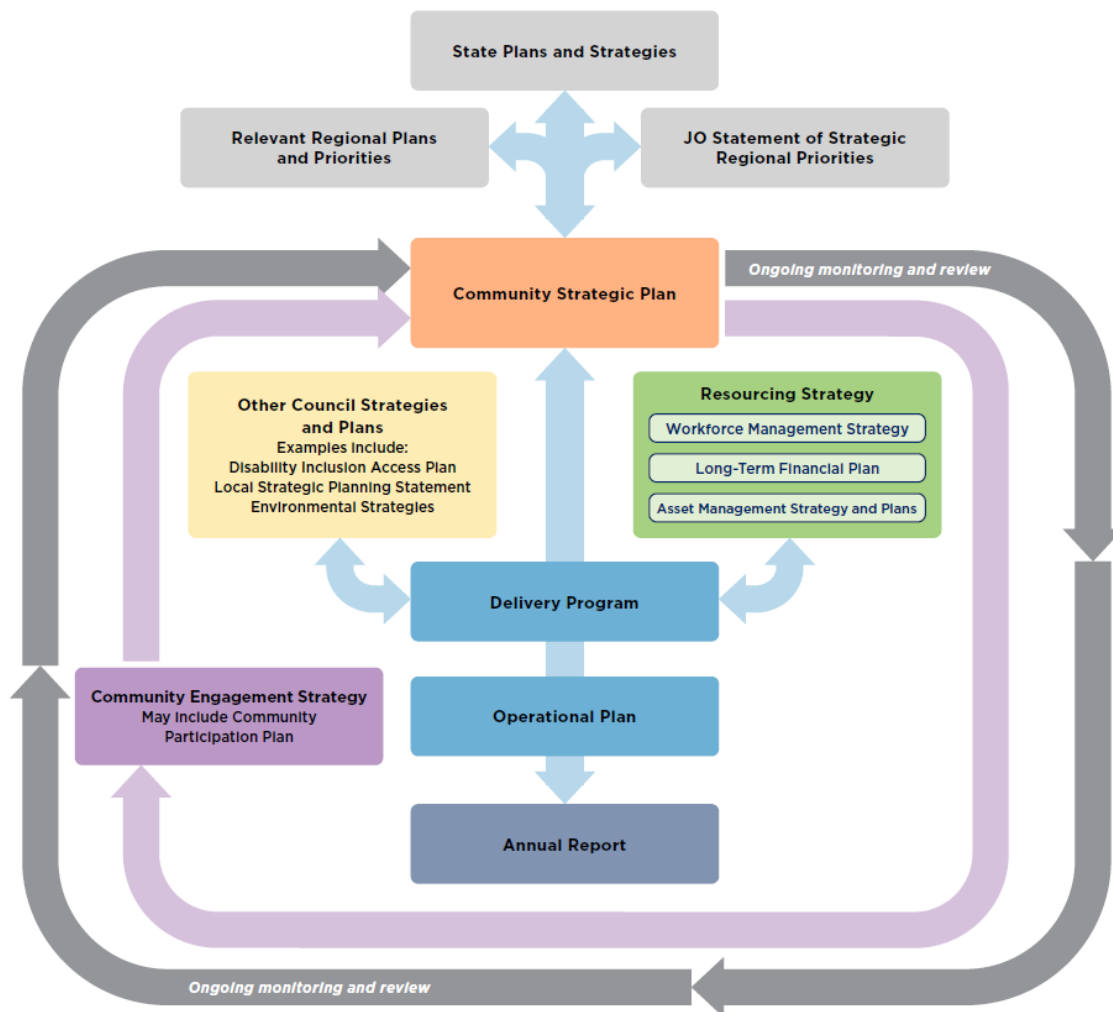


Figure 1 – Integrated Planning and Reporting Framework.

The Asset Management Policy provides Council with a strategic approach to asset management, ensuring that Council delivers an appropriate level of service through its assets. The policy reflects strategic asset management fundamentals of value, alignment, leadership and assurance for:

- Long term financial sustainability
- Improved financial performance
- Informed asset investment decisions
- Managed risk
- Improved services and costs
- Demonstrated social responsibility
- Demonstrated compliance
- Enhanced reputation
- Improved sustainability

The Asset Management Policy is an overarching document within the Asset Management obligations of Council. This document provides high level guidance on management of assets.

Underneath the policy, documents such as the Asset Management Strategy and Asset Management Plans will provide greater detail on how Council will fulfil its obligations operationally under this Policy.

Financial

The Asset Management Policy does not create direct financial implications on Council, however through effective asset management practices as guided by the policy financial decisions relating to the sourcing, construction, maintenance and disposal of assets will be made. It is intended that this policy will ensure that Councils financial investment into assets will be optimised to provide best value for money when considering long term implications relating to asset management.

OLG 23a Guideline consideration

The Asset Management Policy aligns with OLG's 23a Guidelines by ensuring that financial decisions currently made in relation to assets minimise the ongoing backlog of asset maintenance and renewal which new Councils would become responsible for.



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Gundagai Office:
 255 Sheridan Street,
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Asset Management Policy

Policy Approval and Distribution

Approved by	Interim General Manager - Roger Bailey
Responsible Officer	Deputy General Manager Operations – Matt Stubbs
Council Service Unit	Operations
Next Review Date	20 February 2029
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>3. Sustainable natural and built environments: we connect with the places and spaces around us</p> <p>3.2 Our built environments support and enhance liveability</p>

Version Control

Ref	Date	Description	Resolution Number
0.1	TBC		TBC

Purpose

The purpose of this policy is to assist Council in achieving sustainable asset management within its financial means. Sustainable asset management is to be achieved by ensuring that the systems and processes are in place to enable the Council to determine the most effective and efficient options for delivering infrastructure asset services, while undertaking risk management to limit risk to Council.

Additionally, this policy provides a platform for Council to develop, regularly review and maintain Asset Management Strategies and Plans to assist Council in their development of Council's Community Strategic Plan, Long Term Financial Plans, Delivery Program and Operational Plan. It also allows Council to meet its obligations under Integrated Planning and Reporting requirements.

This policy will support Council to understand the long-term, cumulative consequences of being the custodian of public infrastructure, while ensuring their accountability, efficiency and effectiveness aligns with Council's strategic and operational processes.

This policy aligns with Council's obligations set in the Integrated Planning and Reporting Framework and sits within the Resourcing Strategy of that framework.

Objectives

This policy sets a broad framework for undertaking asset management in a structured and coordinated way, which aligns with Council's Community Strategic Plan, Delivery Plan and Operational Plan. The document outlines why asset management will be undertaken.

The objectives of the policy are to:

- Establish the goals and objectives of Asset Management;
- Ensuring that services and infrastructure are provided in a financially sustainable manner, with the appropriate levels of service to customers and the environment;
- Integrate Asset Management with Council's overall objectives and strategic direction;
- Safeguard infrastructure assets by implementing appropriate asset management strategies and appropriate financial resources for those assets;
- Manage infrastructure assets by creating and sustaining asset management awareness throughout the organisation, through training and development of Council staff;
- Maximise value for money by adoption of asset lifecycle costing;
- Promote financial, social and environmental sustainability across Council operations;
- Provide a framework to achieve sustainable asset management, that is based on service delivery needs and integrate it into Council's corporate and financial planning processes.

Scope

This policy applies to all infrastructure related to service provisions such as:-

- fleet and plant
- roads and footpaths;
- stormwater drainage;
- buildings;
- parks and open spaces; and
- sport and recreational facilities.

Council's Suite of Asset Management documents include the:-

- Asset Management Policy (*this document*);
- Asset Management Strategy (*under development*); and
- Asset Management Plans for each asset classification.

This Asset Management Policy provides guiding principles, intentions and goals for the strategic direction of Council's asset management.

The Asset Management Strategy aligns to this policy and specifies how organization objectives are to be converted into asset management plans. It also provides guidance on the development of plans to ensure consistency between the plans.

Asset Management Plans are developed for each asset classification. This details how each asset is to be effectively managed, timeframes related to asset management, resourcing requirements and priorities. They must align with the Asset Management Strategy and Asset Management Policy.

Definitions

Term	Meaning
Asset:	A fixed item/component/facility (including infrastructure) used to provides value to the community, allows the community to function or which enables services to be provided to the community.
Asset Management:	<p>Asset management is a systematic process to guide the planning, acquisition, operation, maintenance, renewal and disposal of assets with the objective of maximising the service delivery potential while minimising the related risks and costs of assets over their entire lifecycle. It should consider the;</p> <ul style="list-style-type: none"> • Range of services required; • Standard of services expected (known as Level of Service); • Impact of sustainability and intergenerational equity. <p>Asset management involves a combination of management, financial, economic, engineering and other practices to the management of physical assets, with the objective of providing the agreed level of service in the most cost-effective manner.</p>
Asset Management Policy	A statement of Council's attitude and preferred direction in managing its assets to meet desired outcomes consistent with its strategic goals.
Asset Management Strategy:	<p>The asset management strategy is a strategic document that demonstrates how the Council's asset portfolio supports the service delivery needs of the community into the future. The strategy contains:</p> <ul style="list-style-type: none"> • A description of the current status of the Council's asset management practices (processes, asset data and information systems) • Specific actions to be undertaken to improve or enhance the Council's asset management capability (a gap analysis), including resource requirements and timeframes • Specific actions to be undertaken to achieve the Council's strategic objectives.
Asset Management Plan:	A specific plan developed with guidelines for acquiring, operating, maintaining, renewing and disposing of the assets within the asset class in the most cost effective manner possible, whilst providing a specific level of service.
Asset Management Working Group:	<p>Group of Council staff including, but not limited to:</p> <ul style="list-style-type: none"> - Deputy General Manager Operations (Chair) - Managers responsible for managing assets - Staff with subject matter expertise relating to asset management.
Maintenance:	Action/activities required to be undertaken to keep the asset to an operational status, or as near as possible to its original condition. These works slow the deterioration of an asset and delays when rehabilitation or replacement may be necessary.
Level of Service:	Accepted and measurable parameters that reflect the technical and community expectations of the performance of an asset, that capture what can be financially sustainably delivered by Council.
Long Term Financial Planning	The Long-Term Financial Plan will be used to inform decision making during the actioning of Council's Strategic Plan, and the development of the Delivery Program. The Long-Term Financial Plan will be for a minimum of 10 years and be updated at least annually as part of the development of Council's Operational Plan.

Review Period

This policy will be reviewed in line with the review of Councils' Operational Plan, and every four (4) years, to ensure that it remains relevant and meets legislative requirements.

The Asset Management Working Group is responsible for the review of this policy.

Policy Statement

Cootamundra-Gundagai Regional Council will provide assets that are essential to the provision of services to the community, whilst reducing risks and whole of life costs. Council will ensure sustainable asset management needs will be met by ensuring adequate provision is made for the long-term planning, financing, operation, maintenance, renewal, upgrade and disposal of capital assets.

The core principles that underpin asset management at Cootamundra-Gundagai Regional Council are that:

- 1) Council will apply this policy to inform, plan and guide decisions about infrastructure assets in order to deliver the optimum balance of services and risks within its fiscal capacity;
- 2) Assets exist to meet the service needs of the community and the strategic objectives set by Council;
- 3) Council will allocate sufficient resources for the development of asset strategies, asset management plans and service level documents to support asset management practices, and will be underpinned by performance measurement, audit and review at documented intervals;
- 4) Asset management processes are transparent, responsible and align with Local Government best-practices;
- 5) Decisions on asset renewal, disposal, upgrade or new asset provision are carried out in accordance with asset management procedures, that includes demonstrated need, lifecycle costings, sustainability, equitable distribution of resources, social equity, financial performance, utilisation/demand, function and the condition of the assets;
- 6) An asset management strategy is implemented which considers Council's strategic direction, in regards to management of Council assets into the future;
- 7) Asset management plans are implemented which are consistent with Council's long term financial/strategic plan, agreed upon levels of service, and are reflective of appropriate maintenance requirements for each asset type.
- 8) Implement asset management principles aligning with this policy, Council's asset management strategy and Council's asset management plans to ensure that assets are managed effectively.
- 9) Undertake regular reviews of Council's asset management strategy and plans to ensure that they remain up to date. This review shall also assess the effectiveness of strategies put in place by the strategy and plans.
- 10) Consult with key stakeholders and the community to ensure that asset management aligns with stakeholder expectations.
- 11) The application of asset management will conform to all relevant legislative and regulatory requirements, while reflecting best practice.

Roles and Responsibilities

The roles and responsibilities for asset management are:

Elected Representatives (Mayor and Councillors)

Councillors are the overall custodians of assets. Councillors will:

- Set and adopt the policy vision and objectives (this document) and ensure sufficient resources are applied to manage the assets.
- Make resolutions of Council which are consistent with Council's Asset Management Policy and vision.
- Ensure that the appropriate resources and budget is allocated to the administration and management of Asset Management.

Executive Team & Managers

- Educate and promote awareness of the asset management functions to Council staff, Councillors and the community.
- Ensure all staff are aware of their responsibilities to comply with the Policy, Strategy and Plans.
- Ensure appropriate resources are available for asset management activities.
- Ensure integration and alignment with Council's financial systems and classify operational, maintenance, renewal, upgrade and new asset expenditure;
- Adequately identify and plan for future maintenance costs of assets and infrastructure, to reduce any asset renewal gap in allocated funding;
- Establish an asset management working group to oversee the effective management of assets.

Asset Management Working Group

- Responsible for ensuring that all asset management activities are consistent with the objectives of Councils' Community Strategic Plan (CSP), and asset management suite of documents.
- Ensuring people, processes and systems are in place and work together to deliver services and meet Council's corporate infrastructure asset management objectives.
- Develop and implement asset management policy, strategy and plans.
- Educate and promote awareness of the Asset Management function to staff and contractors.
- Ensure reports comply with the Integrating Planning and Reporting (IP&R) guidelines and National Asset Management Framework prior to General Manager submission for endorsement to authorities.
- Oversee the development of asset management plans (including associated risk management plans) for all asset classes.
- Monitor and review implementation of the Policy, Strategy and Plans.
- Support the identification and management of risks for each asset category.

Asset Managers

- Implementation of infrastructure asset management plans, systems, policies and procedures.
- Provide asset management advice, including condition rating and data maintenance.
- Responsible for ensuring that a routine inspection program of assets under their respective asset classifications takes place.
- Lifecycle costs, maintenance and renewal plans are generated from available condition data, predictive modelling (as deemed appropriate), usage rates, available funding and the needs of the community.

Staff

- Action and complete activities contained within asset management plans within their area of responsibility within Council.
- Utilise up to date technologies, methodologies, and continuous improvement processes in asset management within their workplace responsibilities.

8.7 REGIONAL SERVICES GUNDAGAI

8.7.1 GUNDAGAI REGIONAL SERVICES WORKS REPORT

DOCUMENT NUMBER	433464
REPORTING OFFICER	Donna Britton, Operations Support Officer - Facilities
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	2. A region for the future 2.2 A thriving region that attracts people to live, work and visit
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Gundagai Regional Services Department, Monthly works report be received and noted.

Introduction

This report is an overview of the works Gundagai Regional Services performed over the previous month and intends to give an update on the ongoing works and projects being conducted.

Discussion

This report covers the Regional Services projects and works over the month, detailing the operational activities, information on the progress of projects and the routine duties of this division.

Gundagai Parks & Gardens Section – Parks, Reserves, Sporting Fields, and Playgrounds - Achievements for the month include:

- Council buildings and public amenities have been cleaned in readiness for pest control spraying
- Fire mitigation has been conducted at Coolac, Nangus, Muttama, Pettit.
- Spraying of town Streets.
- Town maintenance.
- Park and Playground maintenance.
- Major pruning around sump area at the Old Railways Station.
- Hedging in main street and parks.
- Mowing, edging, and watering of recreational areas.
- Investigations are under way as to why some sections of the hedges in Sheridan Street appear to be dying.

Cemeteries – North Gundagai Lawn & Monumental, South Gundagai, Tumblong, Coolac, Mount Adrah, Muttama, Adjungbilly, Nangus, Wragobilly (Darbalara). Cemetery happenings this month include:

- New mapping has been completed to additional areas in our cemeteries.
- Irrigation repairs have been completed in the cemetery.
- Council staff have completed the CCA NSW training in relation to our Religious and cultural requirements for our cemeteries.
- Lawns and garden maintenance are conducted across all cemetery locations.
- There have been seven interments across the cemeteries.

Biosecurity - Councils Biosecurity Officer has completed his Government Investigation training as part of his position requirements.

Compliance/control inspections are being completed as below.

GOAL 2- ERADICATE OR CONTAIN Inspection				Inspection of council managed land for state and regional priority weeds. None found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspection of council managed land for state and
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspection of council managed land for state and regional priority weeds. None found.
GOAL 3- EFFECTIVELY MANAGE Control	Johnson grass	Sorghum halepense	Heavy (>50%)	The Johnson Grass infestation was chemically controlled.
GOAL 3- EFFECTIVELY MANAGE Control	Blackberry	Rubus fruticosus species aggregate	Light (1% to 10%)	The Blackberry infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspecting council managed land, Owen Vincent Oval, for state and regional priority weeds. None found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Yarriambiack Park, for state and priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Heddon Memorial Park, for state and priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Palmer Park, for state and regional priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Friendship Park, for state and regional priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Anzac Park, for state and regional priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Sewage Treatment Plant
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Stan Crowe Oval, for state and regional priority weeds, none found.
GOAL 3- EFFECTIVELY MANAGE Control	Johnson grass	Sorghum halepense	Light (1% to 10%)	The Johnson Grass infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, RV park on Pope St, for state and regional priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, RV park on Pope St, for state and regional priority weeds, none found.
GOAL 1- EXCLUDE Inspection				Inspected council managed land, RV park on Middleton Drive, for state and regional priority weeds, none found.
GOAL 3- EFFECTIVELY MANAGE Control	Johnson grass	Sorghum halepense	Light (1% to 10%)	The Johnson Grass infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, North Gundagai Monumental Cemetery, for state and regional priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection	Serrated tussock	Nassella trichotoma	Light (1% to 10%)	The infestation was chemically controlled on the 20/02/2025. Plants are not actively growing.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, North Gundagai Lookout, for state and regional priority weeds, none found.
GOAL 3- EFFECTIVELY MANAGE Inspection	Firethorn	Pyracantha species	Light (1% to 10%)	The Firethorn infestation was chemically controlled.
GOAL 3- EFFECTIVELY MANAGE Control	Blackberry	Rubus fruticosus species aggregate	Light (1% to 10%)	The Blackberry infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, South Gundagai Lookout, for state and regional priority weeds, none found.
GOAL 3- EFFECTIVELY MANAGE Control	Blackberry	Rubus fruticosus species aggregate	Light (1% to 10%)	The Blackberry infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Lindsey Park, for state and regional priority weeds, none found.
GOAL 3- EFFECTIVELY MANAGE Control	Johnson grass	Sorghum halepense	Light (1% to 10%)	The Johnson Grass infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Chandler Park, for state and regional priority weeds, none found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Rose Inn Memorial, for state and regional priority weeds, none found.
GOAL 3- EFFECTIVELY MANAGE Control	Star thistle	Centaurea calcitrapa	Light (1% to 10%)	The Centaurea calcitrapa was removed by hand given the riparian location.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Morleys Creek Boat Ramp, for state and regional priority weeds, none found.
GOAL 3- EFFECTIVELY MANAGE Inspection	Blackberry	Rubus fruticosus species aggregate	Light (1% to 10%)	The Blackberry infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Coolac Cemetery, for state priority weeds. None found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Muttama Cemetery, for state and priority weeds. None found.
GOAL 3- EFFECTIVELY MANAGE Control	Blackberry	Rubus fruticosus species aggregate	Light (1% to 10%)	The Blackberry plant was physically removed from soil.
GOAL 3- EFFECTIVELY MANAGE Control	Blackberry	Rubus fruticosus species aggregate	Light (1% to 10%)	The Blackberry infestation was chemically controlled.
GOAL 3- EFFECTIVELY MANAGE Control	Blackberry	Rubus fruticosus species aggregate	Heavy (>50%)	The Blackberry infestation was chemically controlled.
GOAL 3- EFFECTIVELY MANAGE Control	Johnson grass	Sorghum halepense	Medium (11% to 50%)	The Johnson Grass infestation was chemically controlled.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected council managed land, Wagragobilly Cemetery, for state priority weeds. None found.
GOAL 2- ERADICATE OR CONTAIN Inspection				Inspected travelling stock reserve, Wagragobilly, for state priority weeds. None Found.

Spray Records for the month of February 2025

Spray Records for the month of February 2025				
Date	Chemical	Quantity	Location	Weeds
3/02/2025	Round Up	8L	Happy Valley Rd	All Weeds
	Metsulfuron	120g	Darbalara Rd	
	Gusto	5L	Threeways Rd	
			Wee Jasper Rd	
3/02/2025	Tank Rinse	800g	Yard	
4/02/2025	Round Up	8L	Burra Rd	All Weeds
	Metsulfuron	120g	Darbalara Rd	
	Fightback	5L		
5/02/2025	Round Up	8L	Dalkeith Rd	All Weeds
	Metsulfuron	120g	O'Briens Rd	
	Fightback	5L	Happy Valley Rd	All Weeds

Gundagai Public & Council Facilities:**Gundagai Pool –**

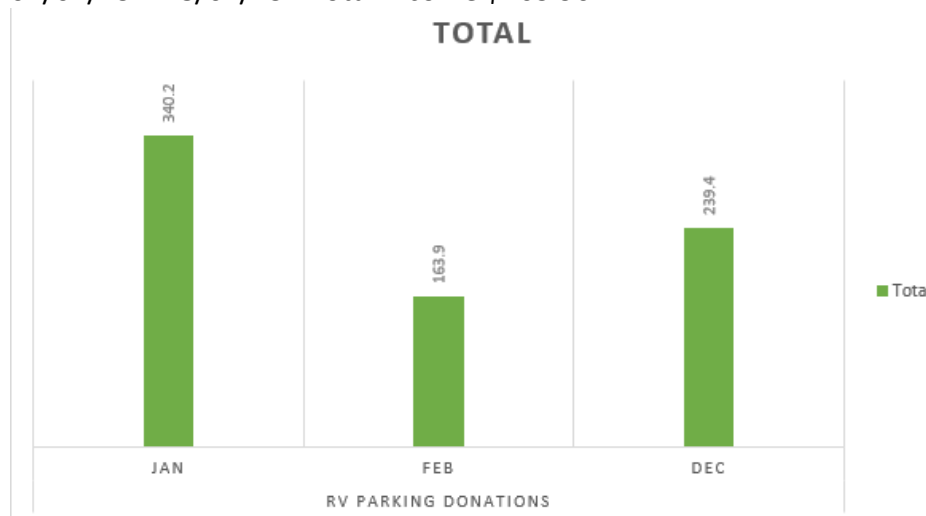
Gundagai Pool continues to be well attended with swimming lessons being well utilized.

The Gundagai Swimming Pool will now be open until Sunday 23 March 2025, with a possible extension of opening date depending on weather conditions.

The pool will be closed to the general public on Friday 21 March from 6pm to host the Gundagai Swimming Club annual presentation awards.

Gundagai RV Park Income February 2025

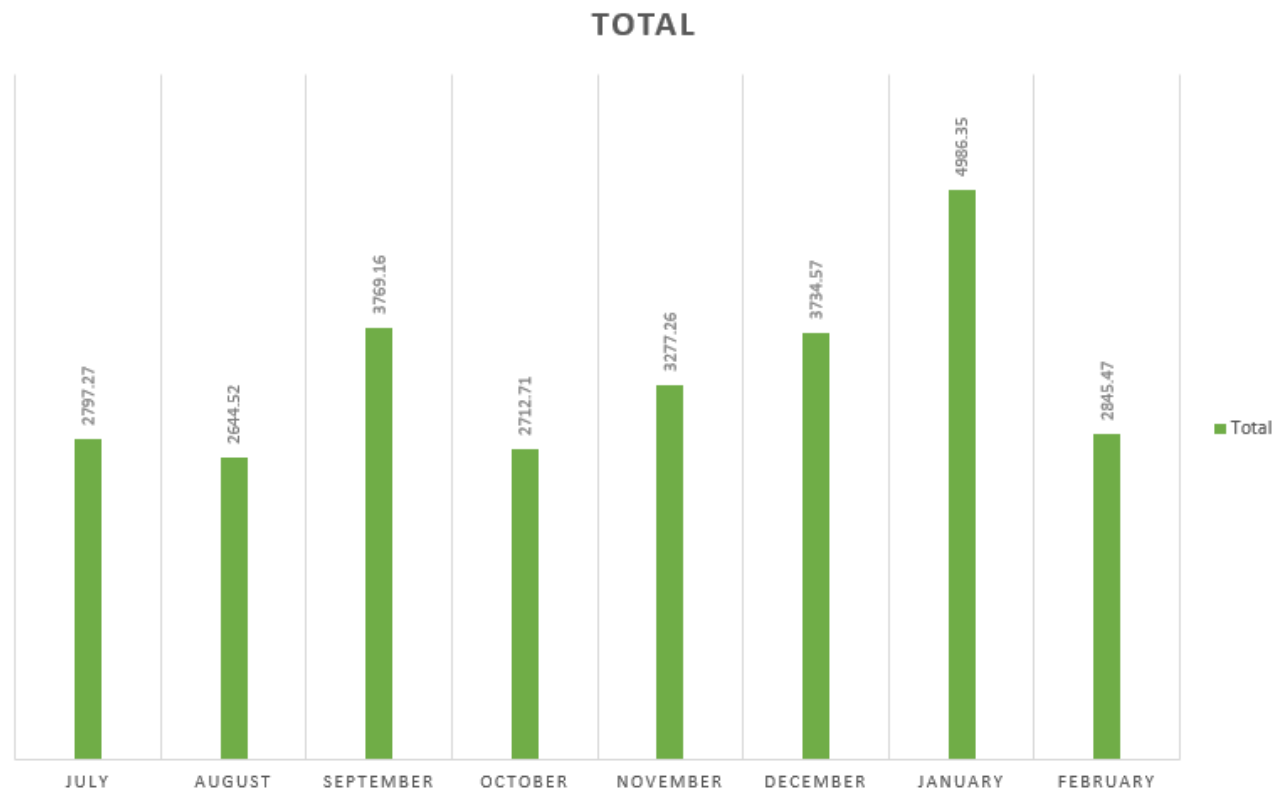
- 01/02/25 – 28/02/25 - Total Income \$163.90

**Gundagai Transfer Station Key February 2025**

- 01/02/25 – 28/02/25 - General Income \$0.00

Gundagai Landfill/Transfer January 2025

- 01/02/25 – 28/02/25 - General Income \$2845.47



Gundagai Saleyards Truck Wash February 2025

- Income from the Saleyards Truck wash for the month of November amount yet to be received. *Note* Figures are GST inclusive.*

2024/2025		Avdata Payments /Council Income	Usage - Customers /Account Holders
		GST Incl.	
2024	July	\$ 3,157.14	35
2024	August	\$ 2,123.91	35
2024	September	\$ 3,313.23	30
2024	October	\$ 2,418.47	28
2024	November	\$ 2,277.33	30
2024	December	\$ 3,435.11	32
2025	January	\$ 3,250.47	33
2025	February	\$ 3,486.04	31
2025	March		
2025	April		
2025	May		
2025	June		
2024/2025	Totals	\$ 23,461.70	254

Compliance:

Compliance with the Companion Animals Act 1998

Local Government (General) Regulation 2021 – Reg 217(1)(f)

- Roaming stock have been an issue on several occasions and addressed with the stock being returned and notices given.
- Several instances of illegal dumping have occurred with investigations ongoing.

Financial

There are no further financial implications as all work has been carried out as per the approved 23/24 budget allocations.

OLG 23a Guideline consideration

There are no implications to the guidelines.

8.8 REGIONAL SERVICES COOTAMUNDRA

8.8.1 REGIONAL SERVICES - COOTAMUNDRA MONTHLY REPORT TO COUNCIL

DOCUMENT NUMBER	432998
REPORTING OFFICER	Shelley Liehr, Operations Support Officer
AUTHORISING OFFICER	Matt Stubbs, Deputy General Manager - Operations
RELEVANCE TO COMMUNITY STRATEGIC PLAN	2. A region for the future 2.2 A thriving region that attracts people to live, work and visit
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Regional Services Cootamundra department monthly works report be received and noted.

Introduction

This report has been prepared to inform Council of the activities undertaken by the Regional Services – Cootamundra department over the month of February 2025.

Discussion

Parks and Gardens

Mowing maintenance was increased due to rain and storms early this month after a dry January. Cricket and athletics ovals were a priority to ensure quality surfaces as well as winter sports fields for the codes that have started training. Villages and other open spaces were also mowed on a weekly to fortnightly basis to provide quality spaces to use. With the recent rainfall comes garden maintenance and weed growth. Teams, when available, have improved the aesthetics of some of our towns gardens with weed removal and pruning.

Cootamundra once again held a very successful Coota Beach Volleyball event held over the weekend of 15-16 February. Council staff, including the Parks and Gardens team, contributed to the success of the event by providing mowing to all spaces in and around the tournament, event bins and cleaning of facilities around the area.

Following the Cootamundra Beach Volleyball event, Council purchased 350 tonnes of sand from The Coota Beach Volleyball Committee to enhance the drainage and playing surfaces of a few local sporting fields. These included Nicholson Park (150 tonnes), Fisher Park (100 tonnes) and Bassingthwaite Park (100 tonnes). This is a program that would benefit multiple sporting fields if continued next year.

Tree Maintenance

Cootamundra had many damaged and dangerous trees as a result of the storm early in the month. This resulted in three trees being struck by lightning and many others severely damaged by high winds. Contractors were engaged to remove two large trees damaged by lightning strike which were deemed a priority, whilst Parks staff were able to deal with the remaining storm damaged trees in due course. In addition to undertaking this clean up, Council staff also were working through tree related customer requests.

Livvi's Place was unfortunately damaged by a fallen limb that caused major damage to 'Peter Pans Fort' which occurred on the 26th of February. The park was temporarily closed to the public as staff and contractors acted quickly to make the space safe and re-open the park. Contractors used machinery to remove the large fallen branch and plan to remove the remaining sections of the tree when a crane becomes available. The area within Livvi's Place where the play structure is damaged is fenced off with temporary fencing. The rest of the park remains open for public use.

Saleyards / Truckwash

Ongoing weed maintenance has been undertaken to keep the yards at a manageable level. No sheep sales have occurred. The Saleyards' holding paddocks are in good condition.

The truck wash recorded 128 transactions during the month of February, invoicing a total of \$7,967.16.

Cemeteries

February has had one burial in the Cootamundra Lawn and four Interments of Ashes in the Cootamundra Lawn. Two plaques were affixed within the Cootamundra Lawn Cemetery.

Conservation grants for Stockinbingal and Wallendbeen Cemeteries were submitted in October and pending notification from the Biodiversity Conservation Trust on the success of the applications. If awarded, these grants will support the preservation of small areas of natural Grassy Box Woodlands, two of the few remaining habitats of this kind in NSW.

Cootamundra Cemetery masterplan has been discussed with planning underway.

Regulatory Services

In February, Council Rangers seized six dogs during the month. Of these, three dogs were impounded and later reclaimed. Three dogs were held for mandatory period and rehomed. Three dogs were surrendered and were released to rescue for rehoming.

Council Rangers seized eighteen cats, with none being claimed by their owners. Eight cats have been rehomed, while a further four are awaiting rehoming. Fourteen feral cats were euthanised.

Council Rangers responded to various concerns about barking dogs, straying animals, and non-compliance for both cats and dogs.

Council Rangers continue to monitor and refill waste stations.

Council Ranger attended two dog incidents. As a result of the investigations, one dog has had an intention of Menacing Dog issued and one dog has been euthanised.

Total registration fees collected for February totalled \$2,168.

Additionally, Rangers issued warnings for illegal parking to owners. One vehicle was impounded for breaches under the NSW Public Spaces Act.

Biosecurity**General and WAP Activity Feb 2025**

Activity	Location	Km/Count	Date
Regional Inspection Program - Inspection of High Risk Pathways (roadsides) (Inspection) (Inspection) 1650km	Stockinbingal Rd	17.2	21/2/25
	Old Gundagai Rd	22	24/2/25
	Jugiong Rd	1.5	27/2/25
	Rosehill Rd	15.2	26/2/25
	Beggan Beggan Rd	2.8	26/2/25
	Old Cootamundra Rd	20.5	28/2/25
		TOTAL: 79.2km	
(HRS) Inspection of named HRS. (7 Cootamundra x 2 inspections) Nursery (3) Saleyards (1) Abattoir (1) Jugiong feedlot (1) Conqueror grain (1)	Cootamundra Saleyard	1 Inspection and spot spraying.	19/2/25
Inspection of High Risk Pathways- Waterways MAJOR DAMS, LAKES (Inspection) 1 Cootamundra (sewer treatment)	Cootamundra Waste water dams	Inspection and spot spraying	19/2/25
Private Property Inspections. Target 120	147 Salt Clay Rd	1 Inspection	4/2/25
	139 Salt Clay Rd	1 Inspection	5/2/25
	123 Salt Clay Rd	1 Inspection	5/2/25
	116 Salt Clay Rd	1 Inspection	5/2/25
	140 Salt Clay Rd	1 Inspection	5/2/25
	143 Salt Clay Rd	1 Inspection	10/2/25
	116 Salt Clay Road	1 inspection	5/2/25
		TOTAL: 7 Grand Total: 61/60	

Inspect Council owned and Managed Lands (≥ 2 annual): <ul style="list-style-type: none"> - Works Depots (3) - Tip transfer stations (3) - Caravan Park (1) - Showground (1) - Aerodrome (1) - Cemetery (3) 	Depot 2	1 Inspection and spot spraying	16/2/25
	Cootamundra Tip	1 Inspection and spot spraying	19/2/25
Provide landholders with education, training & technical advice & support on weed management (Extension)	Post inspection Reports	7 units	10/2/25
Engage in public awareness events for new weeds incursion reporting & promote land tenure Biosecurity Act 2015 obligations (Extension). Target 1 Henty	Sticky Nightshade package		24/2/25
Coordination Event	WAP Meeting	Wagga Wagga	6/2/25
	WAP Meeting	Cootamundra	11/2/25
	WAP Meeting	Gundagai	13/2/25
	WAP Submission	Cootamundra	18/2/25
Other			
Spot Spray Local Roads – Local priority weeds	Stockinbingal Rd	Side jet	20/2/25
	Old Gundagai Rd	Side jet	24-25/2/25
	Old Cootamundra Rd	Side jet	
	Rose hill Rd	Side jet	
	Beggan Beggan Rd	Side jet	
	Jugiong Rd	Side jet	

General Comments:

- Summer maintenance side spray undertaken on several local roads.
- Local road and council land spraying African lovegrass, Johnson grass, silverleaf nightshade blue heliotrope and Bathurst burr.
- Private property inspections to continue.

Waste Services

The new haulage contractors for South West Regional Waste Management Group commenced to transport the waste compactor trailers to Bald Hill. The Group is very happy with the service that is being delivered.

The processed green waste piles were screened to make a compost material for Council to use in projects and to sell back to the community. A total of 2,425m³ was screened.

A total of 657 tonnes of crushed concrete was sold, and a total of 167 tonnes of compost soil was sold during February.

Facilities

The Town Hall kitchen ceiling had to be repaired following damage caused from a storm in February. As a result, the gutters have been cleaned out and minor roofing repairs were undertaken to prevent future damage.

The evaporative coolers at the Cootamundra Sports Stadium were serviced and the filters were replaced.

The rear screen door at Bradman Birthplace was repaired so it could now be closed properly and locked.

The middle light in the hallway at the Heritage Centre has been removed in preparation for the Quad Scull boat installation. Staff are waiting on brackets so the boat can be hung on display.

Capital Works Projects

The Ellwood's Hall toilet block project has been completed and will be officially opened on 20th March.

Nicholson Park flood damage repairs to the canteen and changerooms are well underway and should be completed by the end of March. This includes new kitchen cabinetry, flooring, partitions and other minor repairs.

Financial

All areas of expenditure relating to operations within the Regional Services – Cootamundra department are in the most part within the allocated budgets.

OLG 23a Guideline consideration

No impacts associated with this report.

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION OF RESCISSION - REVIEW OF GUNDAGAI WASTE MANAGEMENT OPERATIONS

DOCUMENT NUMBER	433579
REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Roger Bailey, Interim General Manager

The following Notice of Motion of Rescission signed by Councillors Cr Penny Nicholson, Cr Abb McAlister and Cr Rosalind Wight was submitted on Saturday, 15 March, 2025:

MOTION

That the resolution carried at the Council Meeting held on 25 February 2025 in relation to Item No. 056/2025 be rescinded:

RESOLUTION 056/2025

That Council:

1. Acknowledges receipt of the report on the current Waste Services Operations across the Cootamundra Gundagai Regional Council area.
2. Defers a decision on the capital improvements until:
 - 2.1. The Minister for Local Government makes a determination in relation to the demerger of the Cootamundra-Gundagai Regional Council.
 - 2.2. A Business Plan, including income and expenditure, of the proposed waste facility improvements is provided.

If the Rescission Motion is successful then we propose the following motion:

That Council:

1. Proceeds with the capital improvement program for the Gundagai Burra Road Waste Facility as detailed in the 2024/2025 budget and that this improvement program be conducted in stages:
 - Stage 1 – to include weighbridge, weighbridge office, amenities/site office and power to the site
 - Stage 2 – subject to remaining funding include site entrance improvement, internal roads, parking area, fencing renewal on Burra Road frontage and potential installation of waste compactor unit.
2. As part of the Cootamundra Gundagai Regional Council Waste Strategy, includes a Business Plan for the operation of the of the Gundagai Burra Road Waste Facility.

In support of this motion, we put forward the following for consideration of councillors:

- The upgrade to the Gundagai Waste Facility has been on CGRC agenda for many years, the issue is not new and previous councillors will attest to this. Former staff have attempted to get this project to the tender stage. Councillors have been provided with a Workshop presentation, allowance for questions and thorough reporting by Council staff.
- Council staff have advised that the current Waste Facility at Gundagai is a not compliant workplace. Council, like any business has an obligation to provide staff, contractors and customers with a safe place of work and safe place of business. Council has a knowledge that risk of injury or incident exists.
- Gundagai Landfill is a non-licensed landfill.
- The waste facility at Cootamundra is a credit to staff involved in its planning and inception. The weighbridge enables correct weighing of incoming/outgoing materials ensuring accurate invoicing, record keeping and data collection. The capital improvement program planned for Gundagai Waste Facility would allow both towns to have efficient and compliant facilities, improving our data collection, accuracy of information, ability to increase revenue/income and potential to reduce expenses, and ultimately working towards best practice.
- On 25/10/2024 Council staff advised councillors that Council commenced payment for the hire of the portable office/crib room caravan at the Burra Road waste site in January 2019 and the hire has continued monthly to date. Since January 2019 to date Council has paid a total of \$152,608.16 via monthly payments for the hire of the unit. This is an obscene waste of ratepayers money paying ongoing rent for a temporary office when a permanent office could be erected at the Gundagai Waste Facility site as part of the capital improvement program.
- The capital improvement program for the Gundagai Waste Facility has been budgeted in the 24/25 budget. The budgeted amount will not be expended in this financial year. Identifying our services and assets that require renewal, maintenance and upgrades is the purpose of any budget.

9.2 NOTICE OF MOTION - GLIDER CLUB USE OF AERODROME

DOCUMENT NUMBER	433501
REPORTING OFFICER	Teresa Breslin, Executive Assistant to Mayor and General Manager
AUTHORISING OFFICER	Roger Bailey, Interim General Manager

The following Notice of Motion signed by Councillor Cr Ryan was submitted on 13 March, 2025.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 25 March, 2025:

MOTION

That Council waive all Aerodrome Usage Fees for the Southern Cross Glider Club for their annual summer camp events held in Cootamundra for a period of four years, covering the financial years from October 2024 to October 2028.

Background & Justification:

- The Southern Cross Glider Club has held its annual summer camp in Cootamundra, bringing significant economic benefits to the town.
- The 2023/24 event saw 38 members staying for an average of 11 days, resulting in 262 nights booked in commercial accommodation and an estimated \$100,000+ spent locally on food, accommodation, and incidentals.
- The club is the only airspace user currently charged for aerodrome usage, creating an inconsistency in council policy.
- The continuation of these charges may result in the event relocating to another town, thereby depriving Cootamundra of economic and tourism benefits.
- Waiving the fees ensures that Cootamundra remains a preferred location for the event, sustaining economic growth and tourism promotion.

10 QUESTIONS WITH NOTICE

Nil

11 CONFIDENTIAL ITEMS

Nil