

Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00PM, TUESDAY 28th January, 2025

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON TUESDAY, 28 JANUARY 2025 AT 6:00PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Rosalind Wight (Deputy Mayor), Cr Logan Collins, Cr Les Cooper, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Ethan Ryan, Cr Danyal Syed

IN ATTENDANCE: Roger Bailey (Interim General Manager), Barry Paull (Interim Deputy General Manager - CCD), Linda Wiles (Manager Business), Michael Mason (Interim Manager Sustainable Development), Greg Ewings (Acting Manager Regional Services Gundagai), Trevor Dando (Acting Manager Engineering Gundagai), Teresa Breslin (Executive Assistant)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

ADJOURN MEETING FOR OPEN FORUM

RESOLUTION 001/2025

Moved: Cr David Graham

Seconded: Cr Les Cooper

Council adjourn for Open Forum.

CARRIED

2 OPEN FORUM

List of Speakers

1. Paul Vercoe and Peter Hilton (RSL Gundagai) – 8.7.1 Gundagai RSL Commemoration Project / Coral/Norden Memorial

RESUME OPEN MEETING

RESOLUTION 002/2025

Moved: Cr Ethan Ryan

Seconded: Cr Rosalind Wight

Council resume the Open Meeting.

CARRIED

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 APOLOGIES

APOLOGY

RESOLUTION 003/2025

Moved: Cr David Graham

Seconded: Cr Gil Kelly

That the apology received from Cr Nicholson be accepted and leave of absence granted.

CARRIED

3.2 LEAVE OF ABSENCE

Nil

4 DISCLOSURES OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 10 DECEMBER 2024

RESOLUTION 004/2025

Moved: Cr David Graham

Seconded: Cr Les Cooper

The Minutes of the Ordinary Meeting of Council held on Tuesday 10 December 2024 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

RESOLUTION 005/2025

Moved: Cr David Graham

Seconded: Cr Rosalind Wight

The information in the Councillor Engagements Mayoral Minute be received and noted.

CARRIED

PROCEDURAL MOTION**RESOLUTION 006/2025**

Moved: Cr Les Cooper
Seconded: Cr Danyal Syed

That council bring forward items 8.7.1 and 8.3.4 on the agenda for consideration.

CARRIED

8.7.1 GUNDAGAI RSL COMMEMORATION PROJECT**RESOLUTION 007/2025**

Moved: Cr Ethan Ryan
Seconded: Cr David Graham

- 1. Council provide a letter of support for the Gundagai RSL Sub Branch regarding their grant application for the commemoration project recognising the Battle of Fire Support Base Coral and the actions of Private Richard Norden, VC, DCM.**
- 2. Should funding be obtained, Council provide a suitable location for construction of the memorial and commit to the ongoing maintenance of the structure.**

CARRIED

Min Lee NSW Audit Office presented the 2024 audited financial statements.

8.3.4 PRESENTATION OF AUDITED FINANCIAL STATEMENTS**RESOLUTION 008/2025**

Moved: Cr Gil Kelly
Seconded: Cr Ethan Ryan

The General-Purpose Financial Statements, Special-Purpose Financial Statements and Special Schedules for the year ended 30th June 2024, be adopted following consideration of any submissions received.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT**8.1 GENERAL MANAGER OFFICE****8.1.1 COUNTRY MAYORS ASSOCIATION MEETING MINUTES 15 NOVEMBER 2024****RESOLUTION 009/2025**

Moved: Cr Danyal Syed

Seconded: Cr David Graham

- 1. The Minutes of the Country Mayors Association Meetings held on 15 November 2024, attached to the report, be received and noted.**
- 2. Council send congratulatory letters to Cr Rick Firman and Jamie Chaffey.**

CARRIED**8.2 BUSINESS****8.2.1 DELEGATIONS OF THE MAYOR****RESOLUTION 010/2025**

Moved: Cr Rosalind Wight

Seconded: Cr Danyal Syed

Pursuant to Sections 351,377 of the Local Government Act, 1993 Council delegate to the Mayor the authority to:

- 1. Appoint a person to the position of Acting General Manager temporarily whilst the General Manager is incapacitated; or during such time as there is a vacancy in the position until a temporary appointment can be determined by the Council.**
- 2. Approve the attendance of the General Manager at conferences, seminars and courses at Council's cost.**
- 3. Approve leave of absence for the General Manager in accordance with his Contract of Employment.**
- 4. Approve expenses incurred by the General Manager on Council's behalf.**
- 5. Manage complaints regarding the General Manager.**

CARRIED

8.2.2 REVIEW OF DELEGATIONS OF AUTHORITY OF GENERAL MANAGER**RESOLUTION 011/2025**

Moved: Cr David Graham

Seconded: Cr Ethan Ryan

- 1. Following the review of the delegations of the General Manager in accordance with section 380 of the Local Government Act 1993, the General Manager, or the person who acts in that position, continue to be granted all of the functions, powers, duties and authorities of the Council that it may lawfully delegate under the Local Government Act 1993, any other Act, regulation, instrument, rule or the like (including any functions, powers, duties and authorities delegated to the Council by any authority, body, person or the like) except those functions prescribed in section 377(1) of the Local Government Act 1993.**
- 2. The General Manager, or the person who acts in that position, be granted the additional delegation to authorise urgent works and other expenditures outside of the adopted budget up to an amount of - Unlimited.**

CARRIED

8.2.3 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES**RESOLUTION 012/2025**

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held 8 October 2024, attached to the report be, received and noted.

CARRIED

8.2.4 COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES**RESOLUTION 013/2025**

Moved: Cr Les Cooper

Seconded: Cr Rosalind Wight

The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Meeting held 2 December 2024, attached to the report, be received and noted.

CARRIED

8.2.5 INFORMATION SECURITY POLICY

RESOLUTION 014/2025

Moved: Cr Danyal Syed

Seconded: Cr Ethan Ryan

The Draft Information Security Policy attached to the report be adopted.

CARRIED

8.2.6 REQUEST FOR DONATION - MUTTAMA HALL S.355 COMMITTEE

RESOLUTION 015/2025

Moved: Cr Gil Kelly

Seconded: Cr Ethan Ryan

Council approve allocation of \$5000 from Community Events Budget to the Muttama Hall s.355 Committee to contribute to event cost for the 100-year Celebrations of the Muttama Hall.

CARRIED

8.3 FINANCE

8.3.1 FINANCE UPDATE - DECEMBER 2024

RESOLUTION 016/2025

Moved: Cr Les Cooper

Seconded: Cr Ethan Ryan

The Finance Update report, be received and noted.

CARRIED

8.3.2 RESTRICTED CASH RECONCILIATION - DECEMBER 2024

RESOLUTION 017/2025

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

The Restricted Cash Reconciliation report, be received and noted.

CARRIED

8.3.3 INVESTMENT REPORT - DECEMBER 2024

RESOLUTION 018/2025

Moved: Cr David Graham
 Seconded: Cr Rosalind Wight

The report detailing Council Cash and Investments as at 31st December 2024, be received and noted.

CARRIED

8.4 SUSTAINABLE DEVELOPMENT

8.4.1 DA2024/122 - 91-97 WALLEDOON STREET, COOTAMUNDRA - INSTALLATION OF COLUMNS TO SUPPORT EXISTING AWNING

RESOLUTION 019/2025

Moved: Cr Danyal Syed
 Seconded: Cr Les Cooper

That Council approve the following development application, subject to the conditions of consent detailed in the draft Notice of Determination:

- **Application No.:** DA 2024/122
- **Property:** Lots 1 and 2 SP 82001
 91-97 Wallendoon Street
 COOTAMUNDRA NSW 2590
 (Including the footpath area adjacent to this property)
- **Development:** Commercial premises (alterations and additions) – the installation of columns to support the existing footpath awning.

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Rosalind Wight Cr Logan Collins Cr Les Cooper Cr David Graham Cr Gil Kelly Cr Ethan Ryan Cr Danyal Syed	Nil
ABSENT	DECLARED INTEREST
Cr Penny Nicholson	Nil

CARRIED

8.4.2 BUSHFIRE MAPPING UPDATE AND POLICY

RESOLUTION 020/2025

Moved: Cr Les Cooper

Seconded: Cr Gil Kelly

1. That Council resolve to:
 - (a) Publicly exhibit the proposed Bushfire Prone Land Map attached to this report for a period of not less than 28 days.
 - (b) Ensure that the public exhibition process is advertised and promoted through appropriate channels, including local newspapers, Council's website, and community noticeboards, to inform our community of the proposed changes and how they can make submissions.
 - (c) Receive a further report following the conclusion of the public exhibition period, to consider submissions received and formal endorsement of the proposed Bushfire Prone Land Map.
2. That Council resolve to:
 - (a) Publicly exhibit the Draft Bushfire Mapping Policy provided attached to this report for a period of not less than 28 days.
 - (b) Ensure that the public exhibition process is advertised and promoted through appropriate channels, including local newspapers, Council's website, and community noticeboards, to inform our community of the proposed changes and how they can make submissions.
 - (c) Receive a further report following the conclusion of the public exhibition period, to consider any submissions received and to seek formal endorsement of the policy.

CARRIED

8.5 ENGINEERING COOTAMUNDRA

8.5.1 COOTAMUNDRA ENGINEERING REPORT - JANUARY 2025

RESOLUTION 021/2025

Moved: Cr Rosalind Wight

Seconded: Cr David Graham

The Cootamundra Engineering Report for the month of January 2025 be noted.

CARRIED

8.6 ENGINEERING GUNDAGAI

8.6.1 GUNDAGAI ENGINEERING REPORT - JANUARY 2025

RESOLUTION 022/2025

Moved: Cr David Graham

Seconded: Cr Danyal Syed

The Gundagai Engineering Report for the month of January 2025 be noted.

CARRIED

8.6.2 2024 NATIONAL LOCAL ROADS, TRANSPORT AND INFRASTRUCTURE CONGRESS

RESOLUTION 023/2025

Moved: Cr Rosalind Wight

Seconded: Cr Ethan Ryan

The 2024 National Local Roads, Transport and Infrastructure Congress Report be received and noted.

CARRIED

8.7 REGIONAL SERVICES GUNDAGAI

8.7.2 GUNDAGAI REGIONAL SERVICES WORKS REPORT

RESOLUTION 024/2025

Moved: Cr Gil Kelly

Seconded: Cr Les Cooper

The Gundagai Regional Services Department, Monthly works report be received and noted.

CARRIED

8.8 REGIONAL SERVICES COOTAMUNDRA

8.8.1 REGIONAL SERVICES - COOTAMUNDRA DIVISIONAL MONTHLY REPORT TO COUNCIL

RESOLUTION 025/2025

Moved: Cr David Graham

Seconded: Cr Les Cooper

The Regional Services Cootamundra Department Monthly Works Report be received and noted.

CARRIED

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

Nil

10 QUESTIONS WITH NOTICE**10.1 QUESTION WITH NOTICE**

Verbal response by Manager Sustainable Development noted.

11 CONFIDENTIAL ITEMS**11.1 CLOSED COUNCIL REPORT****RESOLUTION 026/2025**

Moved: Cr David Graham

Seconded: Cr Rosalind Wight

- 1. Items 11.2 and 11.3 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
- 2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2 and 11.3 be withheld from the press and public.**

CARRIED**RESUMPTION OF OPEN COUNCIL MEETING****RESOLUTION 027/2025**

Moved: Cr Les Cooper

Seconded: Cr Danyal Syed

The Open Council meeting resume.

CARRIED**ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS**

Note: The Chairperson announced the resolutions made in Closed Council.

11.2 RFT 2024/05 GUNDAGAI WATER TREATMENT PLANT FILTER REAHBILITATION AND MEDIA REPLACEMENT TENDER

RESOLUTION 028/2025

Moved: Cr Ethan Ryan

Seconded: Cr Rosalind Wight

1. That Water Treatment Australia Pty Ltd be awarded the tender as described within this report and attachment for a total of \$657,933.64 (ex GST).
2. Delegate authority to the Interim General Manager to execute all necessary documentation associated with this contract and expend funds as per the contract.

CARRIED

11.3 RFT 2025/04 GUNDAGAI WATER TREATMENT PLANT RAW WATER INTAKE AND CHEMICAL DOSING UPGRADE DESIGN

RESOLUTION 029/2025

Moved: Cr Rosalind Wight

Seconded: Cr David Graham

That Council:

1. Award the tender as described within this report and attachment to City Water Technology Pty Ltd for \$320,644.00 (ex GST).
2. Delegate authority to the Interim General Manager to execute all necessary documentation associated with this contract and expend funds as per the contract.
3. Note the construction of the raw water intake and chemical dosing upgrade of the Gundagai Water Treatment Plant will be undertaken in the 25/26 financial year, either through allocation from the water reserve or through external grants.

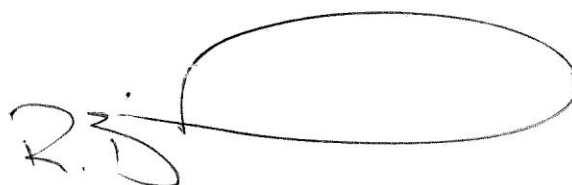
CARRIED

The Meeting closed at 6:50pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 25 February 2025.



CHAIRPERSON



GENERAL MANAGER