

Business Paper

ORDINARY COUNCIL MEETING

**ALBY SCHULTZ MEETING CENTRE,
COOTAMUNDRA**

6:00 PM, Tuesday 23rd February, 2021

Administration Centres: 1300 459 689

The Mayor & Councillors
Cootamundra-Gundagai Regional Council
PO Box 420
Cootamundra NSW 2590

NOTICE OF MEETING

An Ordinary Meeting of Council will be held in the Alby Schultz Meeting Centre, Cootamundra on:

Tuesday, 23rd February, 2021 at 6:00 PM

The agenda for the meeting is enclosed.

Phillip McMurray
General Manager

Live Streaming of Meetings

This meeting is streamed live via the internet and an audio-visual recording of the meeting will be publicly available on Council's website.

AGENDA

Order Of Business

1	Acknowledgement of Country	7
2	Open Forum	7
3	Apologies	7
4	Disclosures of Interest	7
5	Confirmation of Minutes	8
5.1	Minutes of the Ordinary Meeting of Council held on Wednesday 27 January 2021	8
5.2	Minutes of the Extraordinary Meeting of Council held on Wednesday 3 February 2021	22
5.3	Minutes of the Cootamundra Aerodrome Users Advisory Group Meeting held on Wednesday 10 February 2021	28
6	Mayoral Minutes	32
6.1	Mayoral Minute - Councillor Engagement	32
7	Reports from Committees	35
7.1	Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 11 February 2021.....	35
8	General Manager's Report.....	50
8.1	Business	51
8.1.1	Building Better Regions Fund Round Five application for the Turners Lane Industrial Subdivision Development Cootamundra	51
8.1.2	Delivery Program and Operational Plan Quarterly Progress Report	53
8.1.3	Tumorrara Brigade Station Establishment	98
8.1.4	The 2021 National General Assembly to be Held 20-23 June, 2021.....	102
8.1.5	Muttama Creek Regeneration Group s.355 Committee Meeting Minutes	115
8.1.6	The Arts Centre Cootamundra s.355 Committee Meeting Minutes.....	117
8.1.7	Cootamundra Tourism Action Group s.355 Committee Meeting Minutes	124
8.1.8	Updated Council Meeting Action Report.....	128
8.1.9	Information Bulletin.	146
8.2	Finance	164
8.2.1	Presentation of Audited Financial Statements	164

8.2.2	December 2020 Quarterly Budget Review Statement	166
8.2.3	Monthly Finance Report for January 2021	180
8.2.4	Investment Report - January 2020.....	185
8.3	Community and Culture	188
8.4	Development, Building and Compliance	189
8.4.1	Development Applications Approved January 2021.....	189
8.4.2	Development Application 2020/191 - 37 Crown Street, Cootamundra - Variation to Development Control Plan.....	191
8.5	Regulatory Services	222
8.5.1	Regulatory Section Activities 2020.....	222
8.5.2	Regulatory Section Activities January 2021	227
8.6	Assets	231
8.6.1	Road Assets Condition Assessment and Valuation	231
8.7	Civil Works	232
8.7.1	Civil Works and Technical Services Report - February 2021.....	232
8.7.2	Proposed Street Names for the Boundary Road Subdivision Development Cootamundra.....	234
8.8	Technical Services	236
8.9	Facilities	237
8.9.1	Otway Street and Sheridan Street Gundagai Intersection Upgrade and Tree Removal.....	237
8.10	Waste, Parks and Recreation	239
8.10.1	Replacement of the Salt Cells Cootamundra Aquatic Centre	239
9	Motion of which Notice has been Given.....	243
9.1	Notice of Motion - That Council Provides Support, in Principal and Inkind to the Establishment and Ongoing Development of a Cooperative In Cootamundra, The Coota Co-op Ltd.....	243
9.2	Notice of Motion - That Council, that is The Mayor and, or the General Manager on behalf of all Councillors and the community, writes to each individual member of the NSW State Cabinet stating the case for the demerger of the Cootamundra-Gundagai Regional Council back to the former Cootamundra Shire Council and Gundagai Shire Council. That the letters be sent at the time that the verdict of the Boundaries Commission is due to be delivered.....	245
10	Questions with Notice	247
10.1	Questions With Notice	247
11	Confidential Items	248
11.1	Closed Council	248

11.2 RFQ Asphalt Works Sheridan and West Street Intersection 248

11.3 Resumption of Open Council Meeting 248

11.4 Announcement of Closed Council Resolutions 248

1 ACKNOWLEDGEMENT OF COUNTRY

Council acknowledges the Wiradjuri people, the Traditional Custodians of the Land at which the meeting is held and pays its respects to Elders, both past and present, of the Wiradjuri Nation and extends that respect to other Aboriginal people who are present.

ADJOURN MEETING FOR OPEN FORUM**2 OPEN FORUM****RESUME OPEN MEETING****3 APOLOGIES****4 DISCLOSURES OF INTEREST**

5 CONFIRMATION OF MINUTES

5.1 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 27 JANUARY 2021

REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Ordinary Meeting of Council held on Wednesday 27 January 2021

RECOMMENDATION

The Minutes of the Ordinary Meeting of Council held on Wednesday 27 January 2021 be confirmed as a true and correct record of the meeting.

Minutes

ORDINARY COUNCIL MEETING

COUNCIL CHAMBERS, GUNDAGAI

6:00 PM, WEDNESDAY 27TH JANUARY, 2021

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON WEDNESDAY, 27 JANUARY 2021 AT 6:00 PM**

PRESENT: Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Gil Kelly, Cr Penny Nicholson, Cr Doug Phillips, Cr Charlie Sheahan, Cr Craig Stewart

IN ATTENDANCE: Phil McMurray (General Manager), Kay Whitehead (Interim Deputy General Manager), Ganesh Ganeshamoorthy (Manager Assets), Sharon Langman (Manager Development, Building and Compliance), Andrew Brock (Manager Facilities), Tim Swan (Manager Finance), Glen McAtear (Manager Regulatory Services), Matt Stubbs (Manager Technical Services)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

ADJOURN MEETING FOR OPEN FORUM

RESOLUTION 001/2021

Moved: Cr Dennis Palmer

Seconded: Cr Charlie Sheahan

Council adjourn for Open Forum.

CARRIED

2 OPEN FORUM

List of Speakers

1. Rupert Tait – Submitted correspondence suggesting improvements at Bradman Oval (read aloud)
2. Chris Imrie - Made representations on behalf of his client who is the applicant for of 8.4.1 Development Application 2020/176 - 8 Chamen Street, Cootamundra - Variation to Development Control Plan.

RESUME OPEN MEETING**RESOLUTION 002/2021**

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

Council resume the Open Meeting.

CARRIED

3 APOLOGIES

Nil

4 DISCLOSURES OF INTEREST

Cr David Graham disclosed a less than significant non-pecuniary interest in item 8.9.1 Gundagai Preschool Kindergarted Inc. and Cootamundra-Gundagai Regional Council - Memorandum of Understanding due to being the former owner of the block of land purchased out of grant funding money for use of the Gundagai Preschool and Kindergarten Inc. development.

5 CONFIRMATION OF MINUTES**5.1 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON THURSDAY 3 DECEMBER 2020****RESOLUTION 003/2021**

Moved: Cr David Graham

Seconded: Cr Dennis Palmer

The Minutes of the Extraordinary Meeting of Council held on Thursday 3 December 2020 be confirmed as a true and correct record of the meeting.

CARRIED

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5.2 MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD ON TUESDAY 8 DECEMBER 2020**RESOLUTION 004/2021**

Moved: Cr Dennis Palmer

Seconded: Cr Charlie Sheahan

The Minutes of the Ordinary Meeting of Council held on Tuesday 8 December 2020 be confirmed as a true and correct record of the meeting.

CARRIED

6 MAYORAL MINUTES**6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT****RESOLUTION 005/2021**

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

The information in the Mayoral Minute be received and noted.

CARRIED

7 REPORTS FROM COMMITTEES

Nil

8 GENERAL MANAGER'S REPORT**8.1 BUSINESS****8.1.1 RIVERINA EASTERN REGIONAL ORGANISATION OF COUNCILS REPORT****RESOLUTION 006/2021**

Moved: Cr Penny Nicholson

Seconded: Cr Leigh Bowden

- 1. The Minutes of the Riverina Eastern Regional Organisation of Councils Board Meeting and the Minutes of the Riverina Joint Organisation Board Meeting held 11th December, 2020 be noted.**
- 2. The Riverina Joint Organisation Annual Performance Statement 2020, to be tabled at the January 2021 Ordinary Meeting be accepted.**

CARRIED

8.1.2 AUSTRALIAN LOCAL GOVERNMENT WOMENS ASSOCIATION WOMEN'S FORUM**RESOLUTION 007/2021**

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

- 1. The Report on the Australian Local Government Women's Association Women's Forum, and correspondence attached to the report, be received and noted.**
- 2. Council endorse a Women's Forum conducted by Australian Local Government Women's Association in Gundagai to be held 11th April, 2021.**
- 3. The Mayor attend the Australian Local Government Women's Association Women's Forum and perform an official Welcome.**
- 4. Council make representation to the Minister for Local Govern requesting funding to host the Australian Local Government Women's Association Women's Forum in Gundagai.**

CARRIED**8.1.3 SECTION 355 COMMITTEE MANAGEMENT MANUAL AMENDMENT****RESOLUTION 008/2021**

Moved: Cr Penny Nicholson

Seconded: Cr Craig Stewart

1. The Manual be amended to reflect that a Councillor holding full membership on an s355 Committee must disclose any conflicts of interest for any item that comes to an Ordinary Meeting of Council requiring a resolution.
2. Council endorse the amended Cootamundra-Gundagai Regional Council Section 355 Committee Management Manual, with the inclusion of 1 above.
3. An updated copy of the Cootamundra-Gundagai Regional Council Section 355 Committee Management Manual, attached to the report, with cover letter be forwarded to all Cootamundra-Gundagai Regional Council Section 355 Committees.

CARRIED**8.1.4 THE COOTAMUNDRA HERITAGE CENTRE MANAGEMENT S.355 COMMITTEE MEETING MINUTES AND MEMBERSHIP****RESOLUTION 009/2021**

Moved: Cr David Graham

Seconded: Cr Charlie Sheahan

1. The Minutes of the Cootamundra Heritage Centre Management s.355 Committee meeting held on 2 November, 2020, attached to the report, be received and noted.
2. The Minutes of the Cootamundra Heritage Centre Management s.355 Committee Annual General Meeting held on 2 November, 2020, attached to the report, be received and noted.
3. The letter from the Cootamundra Heritage Centre supporting Councillor Stewart's membership, attached to the report, be received and noted.
4. The office bearers of the Cootamundra Heritage Centre Management s.355 Committee as detailed in the report, be endorsed for 2021.
5. Council write to the Heritage Centre advising of Council resolution of Cr Stewart

CARRIED**8.1.5 MUTTAMA HALL MANAGEMENT S.355 COMMITTEE MEETING MINUTES AND MEMBERSHIP****RESOLUTION 010/2021**

Moved: Cr Leigh Bowden

Seconded: Cr Charlie Sheahan

1. The Minutes of the Muttama Hall Management s.355 Committee Ordinary Meeting held on 9 December, 2020, attached to the report, be received and noted.

2. **The Minutes of the Muttama Hall Management s.355 Committee Annual General Meeting held on 25 November, 2020, attached to the report, be received and noted.**
3. **The office bearers and membership of the Muttama Hall Management s.355 Committee as detailed in the report, be endorsed.**

CARRIED

8.1.6 COOTAMUNDRA SHOWGROUND USERS GROUP S.355 COMMITTEE MEETING MINUTES AND MEMBERSHIP

RESOLUTION 011/2021

Moved: Cr Charlie Sheahan

Seconded: Cr Dennis Palmer

1. **The Minutes of the Cootamundra Showground Users Group s.355 Committee Ordinary Meeting held on 18 November 2020, attached to the report, be received and noted.**
2. **The Minutes of the Cootamundra Showground Users Group s.355 Committee Annual General Meeting held on 18 November 2020, attached to the report, be received and noted.**
3. **The office bearers of the Cootamundra Showground Users Group s.355 Committee as detailed in the report, be endorsed.**

CARRIED

8.1.7 COOTAMUNDRA TOURISM ACTION GROUP S.355 COMMITTEE MEETING MINUTES

RESOLUTION 012/2021

Moved: Cr Doug Phillips

Seconded: Cr Craig Stewart

1. **The Minutes of the Cootamundra Tourism Action Group s.355 Committee meeting held on 3 December 2020, attached to the report be received and noted.**
2. **Council consider the recommendations contained within the Minutes.**

CARRIED

8.1.8 INFORMATION BULLETIN

RESOLUTION 013/2021

Moved: Cr Dennis Palmer

Seconded: Cr David Graham

1. **The Information Bulletin and attached correspondence be received and noted.**
2. **Correspondence be sent to Dallas Tout (President NSW Public Libraries Association) in relation to ensuring that the future sustainability of library funding is safe beyond the existing funding increase for the next four years, through the Renew Our Libraries Campaign, for merged councils with two libraries that only receive a single funding allocation.**

CARRIED**8.2 FINANCE****8.2.1 DRAFT LOCAL GOVERNMENT AMENDMENT (RATING) BILL 2021****RESOLUTION 014/2021**

Moved: Cr Charlie Sheahan

Seconded: Cr Leigh Bowden

- 1. The Report on the Draft Bill on Local Government Rating Reform and correspondence from the Office of Local Government, attached to the report be received and noted.**
- 2. Council respond to each item in terms of the Consultation Guide.**
- 3. These responses be conveyed to the Minister.**

CARRIED**8.2.2 INVESTMENT REPORT - DECEMBER 2020****RESOLUTION 015/2021**

Moved: Cr Craig Stewart

Seconded: Cr Dennis Palmer

The Investment Report for December 2020 be received and noted.**CARRIED****8.3 COMMUNITY AND CULTURE**

Nil

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE**8.4.1 DEVELOPMENT APPLICATION 2020/176 - 8 CHAMEN STREET, COOTAMUNDRA - VARIATION TO DEVELOPMENT CONTROL PLAN****RESOLUTION 016/2021**

Moved: Cr Charlie Sheahan

Seconded: Cr Dennis Palmer

That Council approve DA2020/176 for the construction of an addition to the shed at Lot 5 DP10285, 8 Chamen Street Cootamundra subject to the following:**Standard conditions for the construction of a residential garage as included in Council's standard condition set; with the addition of the following specific conditions:**

1. the development, including all services, be fully contained within the allotment and Council be provided with a surveyor's report upon peg out of the development and upon completion to demonstrate compliance.
2. to ensure the amenity of the neighbourhood is maintained the building be clad in non-reflective metal material, the details of which shall be submitted to Council prior to the issue of a Construction Certificate.
3. Prior to the issue of a Construction Certificate the applicant shall provide details to Council, and receive approval, demonstrating that the stormwater system for the existing shed is capable of dealing with the cumulative water from the existing building and the proposed development.

CARRIED

VOTING RECORD	
FOR RESOLUTION	AGAINST RESOLUTION
Cr Abb McAlister (Mayor) Cr Dennis Palmer Cr Leigh Bowden Cr David Graham Cr Gil Kelly Cr Penny Nicholson Cr Doug Phillips Cr Charlie Sheahan Cr Craig Stewart	Nil
ABSENT	DECLARED INTEREST
Nil	Nil

8.4.2 DEVELOPMENT APPLICATIONS APPROVED DECEMBER 2020

RESOLUTION 017/2021

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

The information on Development Applications Approved in December, 2020 be noted.

CARRIED

8.5 REGULATORY SERVICES

Nil

8.6 ASSETS**8.6.1 CONSTRUCTION OF GUNDAGAI SEWAGE TREATMENT PLANT AND ASSOCIATED WORKS PROGRESS REPORT****RESOLUTION 018/2021**

Moved: Cr Doug Phillips

Seconded: Cr David Graham

The Construction of the Gundagai Sewage Treatment Plant and Associated Works Progress Report and the Gundagai Sewerage Augmentation Construction of 3000EP Wastewater Treatment Plant and Associated Works Progress Report dated 15th January 2021, attached to the report, be received and noted.

CARRIED

8.6.2 ADOPTION OF COOTAMUNDRA FLOOD STUDY**RESOLUTION 019/2021**

Moved: Cr Charlie Sheahan

Seconded: Cr David Graham

- 1. The Report on the Cootamundra Flood Study be received and noted.**
- 2. The Cootamundra Flood Study, attached to the report, be adopted with the minor amendments as detailed in the report.**

CARRIED

8.7 CIVIL WORKS**8.7.1 AERODROME ADVISORY COMMITTEE****RESOLUTION 020/2021**

Moved: Cr Dennis Palmer

Seconded: Cr Gil Kelly

- 1. The Report on the Proposed Aerodrome Advisory Committee be received and noted.**
- 2. Council appoint a Representative to sit on the Proposed Aerodrome Advisory Committee.**
- 3. Cr Sheahan be appointed as the Council representative on the Proposed Aerodrome Advisory Committee and the committee be notified accordingly.**

CARRIED

8.7.2 CIVIL WORKS AND TECHNICAL SERVICES REPORT - JANUARY 2021**RESOLUTION 021/2021**

Moved: Cr David Graham

Seconded: Cr Leigh Bowden

The Civil Works and Technical Services Report for the month of January 2021 be received.

CARRIED

8.8 TECHNICAL SERVICES

Nil

8.9 FACILITIES

8.9.1 GUNDAGAI PRESCHOOL KINDERGARTEN INC. AND COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL - MEMORANDUM OF UNDERSTANDING

Note: Having disclosed a less than significant non-pecuniary interest in this item Cr Graham left the meeting.

RESOLUTION 022/2021

Moved: Cr Penny Nicholson

Seconded: Cr Charlie Sheahan

Council endorse the Gundagai Preschool Kindergarten and Cootamundra-Gundagai Regional Council Memorandum of Understanding 2020.

CARRIED

8.9.2 BRADMAN BIRTHPLACE REJUVENATION

RESOLUTION 023/2021

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

Council endorse the allocation of funds for Rejuvenation works and additional souvenirs at the Bradman Cottage site to be funded through the Bradman Reserves

CARRIED

8.10 WASTE, PARKS AND RECREATION

Nil

9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - TO ARRANGE A MEETING BETWEEN COUNCIL, THE NSW PREMIER, THE MINISTER FOR LOCAL GOVERNMENT AND THE MEMBER FOR COOTAMUNDRA TO DISCUSS THE PROPOSED SPECIAL RATE VARIATION APPLICATION BEING PREPARED TO BE SUBMITTED TO IPART FOR CONSIDERATION

RESOLUTION 024/2021

Moved: Cr Leigh Bowden

Seconded: Cr Penny Nicholson

1. That Council, as a matter of urgency, seek an appointment with the Minister for Local Government, the Hon Shelley Hancock, NSW Premier, the Hon. Gladys Berejiklian and Member for Cootamundra, Ms Steph Cooke, MP to advise them that:
 - I. Cootamundra-Gundagai Regional Council is preparing an application for a Special Rate Variation for consideration by the Independent Pricing and Regulatory Tribunal (IPART) to address the serious financial situation Council finds itself in as a result of the 2016 amalgamation; and
 - II. To request the NSW State Government give financial support to Cootamundra-Gundagai Regional Council to prevent the adverse impact that the rate increases are likely to have on many members of its community.
2. That Representatives of Council travel to Sydney on 9th February, 2021, at their expense, to attend the meetings should an audience be granted.

CARRIED

- 9.2 NOTICE OF MOTION - TO MAKE REPRESENTATION TO AUSTRALIAN COMMUNITY MEDIA TO RECOMMENCE THE PRINTING OF THE COOTAMUNDRA HERALD AS SOON AS PRACTICALLY POSSIBLE.

RESOLUTION 025/2021

Moved: Cr Abb McAlister

Seconded: Cr Leigh Bowden

That Representation be made to Australian Community Media for the resumption of the printing of a hard copy of the Cootamundra Herald to occur as soon as practicably possible.

CARRIED

10 QUESTIONS WITH NOTICE

10.1 QUESTIONS WITH NOTICE - JANUARY 2021

RESOLUTION 026/2021

Moved: Cr Charlie Sheahan

Seconded: Cr Dennis Palmer

The Questions with Notice from Councillors and related responses from Council officers be noted.

CARRIED

8.2.3 MONTHLY FINANCE REPORT FOR DECEMBER 2020

RESOLUTION 027/2021

Moved: Cr Doug Phillips

Seconded: Cr Leigh Bowden

The Finance Report for December 2020 be received and noted.

CARRIED

11 CONFIDENTIAL ITEMS

11.1 CLOSED COUNCIL REPORTS

RESOLUTION 028/2021

Moved: Cr Gil Kelly

Seconded: Cr Craig Stewart

- 1. Items 11.2 and 11.3 be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.**
- 2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Items 11.2 and 11.3 be withheld from the press and public.**

11.2 SKID STEER LOADER REQUEST FOR QUOTATION

Provisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure optimum outcome for the community.

11.3 REPLACEMENT OF TRACTOR FOR STABILISER - PLANT 4001

Provisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure optimum outcome for the community.

CARRIED

11.2 SKID STEER LOADER REQUEST FOR QUOTATION

RESOLUTION 029/2021

Moved: Cr Dennis Palmer

Seconded: Cr Leigh Bowden

1. The report for the purchase of a Skid Steer Loader for the Cootamundra Landfill be received and noted.
2. The quotation received by Kubota Australia Pty Ltd for \$94,950.90 (Ex GST) for the purchase of a Skid Steer Loader be accepted.

CARRIED

11.3 REPLACEMENT OF TRACTOR FOR STABILISER - PLANT 4001

RESOLUTION 030/2021

Moved: Cr David Graham

Seconded: Cr Penny Nicholson

1. The Report for the replacement of 2011 John Deere 8335R Tractor, Plant No 4001 be received and noted.
2. The quotation received from JGW Harvest & Tillage Support of \$361,727.27 (Ex GST) for the purchase of a 2020 Fendt 942 G6 Pro Tractor be accepted.
3. The trade in offer of \$106,000.00 (Ex GST) received from JGW Harvest & Tillage Support for the 2011 John Deere 8335R Tractor, Plant No 4001 be accepted.

CARRIED

11.4 RESUMPTION OF OPEN COUNCIL MEETING

RESOLUTION 031/2021

Moved: Cr Leigh Bowden

Seconded: Cr Gil Kelly

The Open Council meeting resume.

CARRIED

11.5 ANNOUNCEMENT OF CLOSED COUNCIL RESOLUTIONS

Note: The General Manager announced the resolutions made in Closed Council.

The Meeting closed at 7:55 pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 23 February 2021.

.....
CHAIRPERSON

.....
GENERAL MANAGER

5.2 MINUTES OF THE EXTRAORDINARY MEETING OF COUNCIL HELD ON WEDNESDAY 3 FEBRUARY 2021

REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Extraordinary Meeting of Council held on Wednesday 3 February 2021

RECOMMENDATION

The Minutes of the Extraordinary Meeting of Council held on Wednesday 3 February 2021 be confirmed as a true and correct record of the meeting.



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Email: mail@cgrc.nsw.gov.au
www.cgrc.nsw.gov.au

Minutes

EXTRAORDINARY COUNCIL MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

11:00AM, WEDNESDAY 3RD FEBRUARY, 2021

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
EXTRAORDINARY COUNCIL MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA , COUNCIL CHAMBERS, GUNDAGAI
ON WEDNESDAY, 3 FEBRUARY 2021 AT 11:00AM**

PRESENT: Cr Abb McAlister (Mayor), Cr Dennis Palmer (Deputy Mayor), Cr Leigh Bowden, Cr David Graham, Cr Doug Phillips, Cr Charlie Sheahan

IN ATTENDANCE: Phil McMurray (General Manager), Kay Whitehead (Interim Deputy General Manager) and Tim Swan (Manager Finance)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 OPEN FORUM

OPEN FORUM WAS NOT HELD

3 APOLOGIES

Apologies were received from Cr Gil Kelly, Cr Penny Nicholson and Cr Craig Stewart and leave of absence was granted.

4 DISCLOSURES OF INTEREST

No disclosures of interest were declared.

ACCEPTANCE LATE REPORT

RESOLUTION 030/2021

Moved: Cr Doug Phillips
Seconded: Cr Dennis Palmer

Council accept Application for Special Rate Variation 2021- Supplementary

CARRIED

5 GENERAL MANAGER'S REPORT**5.1 FINANCE****5.1.2 APPLICATION FOR SPECIAL RATE VARIATION 2021 - SUPPLEMENTARY****RESOLUTION 031/2021**

Moved: Cr Doug Phillips

Seconded: Cr Dennis Palmer

1. Council consider this report in conjunction with item 5.1.1 Application for Special Rate Variation 2021.
2. The following recommendation be considered as an alternative to 4. *That, reflective of community feedback detailed in the report, IPART consider a mechanism for a review process to be undertaken in 12 months' time following a determination of the Minister for Local Government in response to a proposal to demerge Cootamundra-Gundagai Regional Council (CGRC), without either CGRC or demerged Gundagai and Cootamundra Councils having to undergo another costly and emotionally challenging full SRV application process.* in item 5.1.1 Application for Special Rate Variation:
4. That in response to strong community preference IPART considers using its powers under s508A(4) of the Local Government Act, 1993 (the Act) to add a condition to the approval instrument requiring Cootamundra-Gundagai Regional Council to re-engaged with the community through a postal survey proximate to May, 2022. This request respects the community's wishes to retain a voice after Council has demonstrated efficiencies and after the Minister has provided advice of the Boundary Commission's decision. The community has made it very clear that they desire a further consultation, however, that they want to avoid the high pecuniary and emotional costs of a further full SRV application. A postal survey therefore appears to be the most efficient way to satisfy the community's wishes.

With the proposed survey as detailed below:

Now that the community has been able to see the changes to efficiency as well as the outcomes of the Minister's boundary decision, to maintain the optimum level of service to the community, Council needs to pass on the remaining three years of proposed rate increases as per the 2021 approved Special Rate Variation proposal and instrument.

Do you agree that this must be done?

☐ " Yes, Council must pass on the remaining three years of SRV rate increases as approved in the IPART instrument to ensure that service levels are maintained and council remains sustainable.

☐ " No, Council must not pass on the remaining three years of the SRV rate increases as approved by the IPART instrument. I understand that this may mean that Council has to conduct a new costly Special Rate Variation, or that this might place Council solvency in jeopardy.

CARRIED

5.1.1 APPLICATION FOR SPECIAL RATE VARIATION 2021**RESOLUTION 032/2021**

Moved: Cr Charlie Sheahan

Seconded: Cr Leigh Bowden

1. That the Addendum to 2018-2021 Delivery Program and Long Term Financial Plan for 2020/21 to 2029/30 be adopted with incorporation of amendments arising from community consultation.
2. Council adopt the Rates and Financial Charges Hardship Policy and Debt Recovery policy as presented to the December 2020 meeting of Council.
3. Council make application to the Independent Pricing and Regulatory Tribunal (IPART) for a Special Rate Variation (SRV) under Section 508(A) of the Local Government Act, 1993 to be permanently included in the rate base, of successive rate increases of 20%, 16%, 5% and 5%, commencing in 2021/22, amounting to a cumulative 53.5% increase over four years.
4. That in response to strong community preference the Independent Pricing and Regulatory Tribunal (IPART) considers using its powers under s508A(4) of the Local Government Act, 1993 (the Act) to add a condition to the approval instrument requiring Cootamundra-Gundagai Regional Council to re-engaged with the community through a postal survey proximate to May, 2022. This request respects the community's wishes to retain a voice after Council has demonstrated efficiencies and after the Minister has provided advice of the Boundary Commission's decision. The community has made it very clear that they desire a further consultation, however, that they want to avoid the high pecuniary and emotional costs of a further full SRV application. A postal survey therefore appears to be the most efficient way to satisfy the community's wishes.

With the proposed survey as detailed below:

Now that the community has been able to see the changes to efficiency as well as the outcomes of the Minister's boundary decision, to maintain the optimum level of service to the community, Council needs to pass on the remaining three years of proposed rate increases as per the 2021 approved Special Rate Variation proposal and instrument.

Do you agree that this must be done?

☐ " Yes, Council must pass on the remaining three years of SRV rate increases as approved in the IPART instrument to ensure that service levels are maintained and council remains sustainable.

☐ " No, Council must not pass on the remaining three years of the SRV rate increases as approved by the IPART instrument. I understand that this may mean that Council has to conduct a new costly Special Rate Variation, or that this might place Council solvency in jeopardy.

5. Council note the conclusion of community engagement on the proposal and acknowledge the community's contribution in developing the final application.
6. Council, through the General Manager and Management, continue to pursue operational efficiencies and savings through continuing implementation of regular service reviews and those efficiencies and savings be reported to Council on a quarterly basis.
7. A further report be submitted to Council following notification being received on IPART's determination of Council's Special Rate Variation application.

CARRIED

RESOLUTION 033/2021

Moved: Cr Charlie Sheahan

Seconded: Cr Leigh Bowden

1. Council seek confirmation of the attendance of the Premier and Minister for Local Government at the requested meeting with Council and Member for Cootamundra in Sydney on 9th February, 2021.
2. Council invite Jodi McKay and Greg Warren to attend the proposed meeting in Sydney 9th February, 2021 with Premier, Minister for Local Government and Member for Cootamundra.

CARRIED

The Meeting closed at 11:53am.

The Minutes of this Meeting were confirmed at the Council Meeting held on 23 February 2021.

.....
CHAIRPERSON

.....
GENERAL MANAGER

5.3 MINUTES OF THE COOTAMUNDRA AERODROME USERS ADVISORY GROUP MEETING HELD ON WEDNESDAY 10 FEBRUARY 2021

REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Cootamundra Aerodrome Users Advisory Group Meeting held on Wednesday 10 February 2021

RECOMMENDATION

The Minutes of the Cootamundra Aerodrome Users Advisory Group Meeting held on Wednesday 10 February 2021 be confirmed as a true and correct record of the meeting.

HEADING

[Type text here](#)



**COOTAMUNDRA-
GUNDAGAI REGIONAL
COUNCIL**

ABN: 46 211 642 339
PO Box 420, Cootamundra NSW 2590
Email: mail@cgrc.nsw.gov.au
www.cgrc.nsw.gov.au

Minutes

AERODROME ADVISORY COMMITTEE MEETING

ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA

09:30AM, WEDNESDAY 10th February, 2021

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
AERODROME ADVISORY COMMITTEE MEETING
HELD AT THE ALBY SCHULTZ MEETING CENTRE, COOTAMUNDRA
ON WEDNESDAY, 10 FEBRUARY 2021 AT 09:30AM**

PRESENT: Cr Charlie Sheahan (Chairman), Clinton McKenzie, John Fleming, Paul Roberts

IN ATTENDANCE: CGRC Staff: Mark Ellis, Andrew Brock, Madlin Snell, Darren Thompson

1 APOLOGIES

Ben Morgan

As this was the first Committee meeting, comment was asked of the participants in regards to the aerodrome use: The following is a summary of those comments:

- Better use and promotion of the Cootamundra Aerodrome for recreational use. This promotion would encourage more visitors to Cootamundra and thus be economically beneficial to the town.
- Promotion of Aerodrome to wider clientele eg recreational flyers. Encourage fly-ins for local events.
- Shortage of Hangar space and parking is seen as an issue. Consideration should be placed on investigating more areas for potential blocks for development and sale to potential buyers.
- Development of a covered Plane port for lease to plane owners.
- Development of area for housing with hangar access.
- Availability of area for free camping inside aerodrome precedent.
- Car events seen as great way of additional aerodrome usage. Noted some issues with pilots and not adhering to NOTAM instructions.

2 REPORTS

2.1 ANNUAL AERODROME USER FEES

RECOMMENDATION

For the Committee's discussion.

The issue of fees was discussed. Landing fees had been quashed as this would deter potential visitors and events.

Consideration of an annual Recreational fee was viewed favourably. Somewhere in the order of \$250.00 per year would seem reasonable, however all such recreational users would need to contribute.

An annual commercial fee should also be investigated.

It was suggested that Council seek a small increase in the percentage of fuel sold at the aerodrome by AeroRefullers.

2.2 DATES FOR FUTURE AERODROME ADVISORY COMMITTEE MEETINGS

RECOMMENDATION

That the dates for the 2021 Aerodrome Advisory Committee Meetings be scheduled on a quarterly basis being the second Wednesday: May, August and November.

3 GENERAL BUSINESS

- The recent Southern Cross Glider event during January seen approximately \$40,000.00 injected into the area, or \$1450.00 per person. Council offered the Aerodrome for a reduced fee of \$558 for this event due to its positive impact on the town.
- Council write to the owners of the discarded/ unused planes parked on the grassed parking area seeking reasons for them being parked there. Should no substantial reason be given, they then be given 28 days to be removed or Council will arrange for their disposal through public advertisement.
- The Airsock needs maintenance as it currently jams and does not correctly indicate the wind direction.
- Consideration be given to having the Terminal building available for pilots - this could create another chore for Council staff in cleaning the building on a regular basis. Will wait to see if a formal request comes in.

The Meeting closed at 10:35am.

The minutes of this meeting were confirmed at the Cootamundra-Gundagai Regional Council Meeting held on 23 February 2021.

.....
CHAIRPERSON

.....
GENERAL MANAGER

6 MAYORAL MINUTES

6.1 MAYORAL MINUTE - COUNCILLOR ENGAGEMENT

DOCUMENT NUMBER	343830
AUTHORISING OFFICER	Phillip McMurray, General Manager
REPORTING OFFICER	Abb McAlister, Mayor
ATTACHMENTS	Nil

So as to keep Councillors and the community aware of my engagements on behalf of Council I intend to provide regular updates through my Mayoral Minutes.

RECOMMENDATION

The information in the Mayoral Minute be received and noted.

27th January, 2021

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Nicholson, Sheahan and I attended a Councillor Workshop with Phillip McMurray (General Manager) and Kay Whitehead (Interim Deputy General Manager)

1st February, 2021

Cr Sheahan Attended an Adina Care Board meeting.

2nd February, 2021

Cr Dennis Palmer (Deputy Mayor) and I attended a waste meeting at Bald Hill with Phillip McMurray (General Manager).

Cr Stewart attended a Cootamundra Heritage Centre meeting.

3rd, February, 2021

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Nicholson, Phillips, Sheahan and I attended an Extraordinary Meeting of Council with Phillip McMurray (General Manager) and Kay Whitehead (Interim Deputy General Manager).

5th February, 2021

Cr Bowden attended a meeting with Member for Riverina, Ms Steph Cooke MP, in relation to the Coota Co-op.

6th and 7th February, 2021

I attended the Cootamundra Aquatic Centre for the Southern Swimming Lifesaving Club's hosting of the Long Course Championships

7th February, 2021

In my stead, Cr Dennis Palmer (Deputy Mayor) attended the Annual General Meeting of the Returned Services League Cootamundra Sub-Branch.

9th February, 2021

Cr Dennis Palmer (Deputy Mayor), Cr's Bowden, Graham, Nicholson, Sheahan and I attended Parliament House in Sydney with Phillip McMurray (General Manager) to hold meetings with the following Ministers:

- Minister for Local Government, the Hon. Shelley Hancock, MP,
- Deputy Premier and Minister for Regional New South Wales, Industry and Trade, the Hon. John Barilaro, MP,
- Member for Riverina, Ms Steph Cooke, MP,
- Leader of the Opposition and Shadow Minister for Multiculturalism, Ms Jodi McKay, MP,
- Shadow Minister for Local Government, Mr Greg Warren, MP, and
- Shadow Minister for Trade, Rural Roads, Rural Affairs and Western Sydney, the Hon. Michael Veitch, MLC.

10th February, 2021

I attended EA Southee Public School and inducted the 2021 School Captain and Student Leaders.

Cr Nicholson attended a joint meeting with Gundagai Region Enhancement Group and Cootamundra Tourism Action Group s355 Committees.

Cr Sheahan attended a Cootamundra Aerodrome Users Advisory Group meeting.

11th February, 2021

Cr Sheahan attended a Cootamundra-Gundagai Local Traffic Advisory Committee meeting.

12th February, 2021

I attended a Riverina Eastern Regional Organisation of Council Meeting in Wagga Wagga.

13th February, 2021

Cr Bowden attended an Australian Local Government Women's Association Executive Meeting in Penrith.

16th February, 2021

Cr Bowden attended the Arts Centre Cootamundra Planning Day.

17th February, 2021

Cr Bowden attended a Coota Co-op Steering Group Meeting.

18th February, 2021

Cr Bowden, Sheahan and I attended an Inland Rail meeting where representatives from Inland Rail provided an update on the Stockinbingal section of the construction of the inland rail line.

Cr Bowden attended the Arts Centre Cootamundra s355 Committee meeting.

22nd February, 2021

Cr Sheahan Attended an Adina Care Board meeting.

7 REPORTS FROM COMMITTEES

7.1 MINUTES OF THE COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING HELD ON THURSDAY 11 FEBRUARY 2021

REPORTING OFFICER	Julie Buckley, Operations Support Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on Thursday 11 February 2021 ↓

RECOMMENDATION

1. The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on 11 February, 2021, attached to the report, be received and noted.
2. Council consider the recommendations, if any, contained within the Minutes.

HEADING

The Minutes of the Cootamundra-Gundagai Local Traffic Committee Meeting held on 11 February, 2021 are submitted for the information of Council.

2.2 Pedestrian Crossings

Recommendation

That a Ministerial exemption be requested through Member for Cootamundra, Ms Steph Cooke, MP to vary the warrants for controlled crossings so that road crossings suitable for disabled pedestrians can cross Sheridan Street, Gundagai and Hovell Street, Cootamundra in the vicinity of the Railway Station.

Transport for NSW recommended the addition of High Pedestrian Access Area signs to the existing 40kph signs plus the installation of some repeater signs within the 40kph pedestrian zone.

2.3 A-Double Access to Manildra Grain Site Lewins Lane Stockinbingal

Recommendation

1. To Contact and register with Transport for NSW that Council and NSW Police have significant concerns regarding the proposed turning of A-Doubles onto the Burley Griffin Way. These concerns relate to the speed difference in relation to traffic on the Burley Griffin Way when approaching a slow-moving A-Double. Issue would be complicated by reduction in visibility due wet and foggy conditions and sun glare.
2. That consideration should also be given to additional warning signage.

2.4 Wallendbeen Service Station Facility

Recommendation

That the conditions recommended by the Roads & Maritime Services for access and egress to the new Service Station at Wallendbeen as per the Development Consent be noted.

However, the Committee had reservations regarding the proposed traffic movements negotiating the roundabout and median strips when either entering or exiting the service station and suggested that Transport for NSW should reconsider aspects of the proposal.

Potential for seeking reduction of speed to 50kph on the Olympic Highway and Burley Griffin Way through Wallendbeen.

2.7 2021 Cootamundra Anzac Day Parade

Recommendation

That approval be given for the Cootamundra Returned and Services League to hold the 2021 ANZAC Day March subject to the following conditions:

- (a) The event organiser complies with any conditions set by Council and the NSW Police,
- (b) That all Traffic Control Plans are applied in accordance with the 'Traffic Control at Worksites Manual',
- (c) All Traffic controllers must have appropriate traffic control tickets,
- (d) Council will arrange for the placement and removal of all road barriers,
- (e) A COVID-19 safe plan shall be provided by the organiser, which meets NSW Health requirements,
- (f) That the wording on the insurance policy be amended to Transport for NSW and not RMS.

2.8 Haycarters Race

Recommendation

That approval (Road Occupancy Licence) be given for the Cootamundra Cycle Club to hold the Haycarters Cycle race on Saturday, 15 May 2021 and the Annual Classic on Sunday, 16 May 2021, subject to the following conditions:

- (a) The event organiser complies with any conditions set by Council and the NSW Police,
- (b) That all Traffic Control Plans for the Haycarters Race and Annual Classic are applied in accordance with the 'Traffic Control at Worksites Manual',
- (c) All traffic controllers must have appropriate traffic control tickets,
- (d) All riders must comply with the Road Licence requirements,
- (e) Signage being placed at all driveways to warn motorists when exiting private property onto the Council road,
- (f) That consent be received from both Junee and Temora Councils for the event to be held in their municipalities,
- (g) That updated Certificate of Currency be received as soon as possible,

- (h) The event organiser has a COVID Safe Plan prepared for the event, which meets NSW Health requirements.



ABN: 46 211 642 339
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Minutes

COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING

COUNCIL CHAMBERS, GUNDAGAI

10:00AM, THURSDAY 11th February, 2021

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON THURSDAY, 11 FEBRUARY 2021 AT 10:00AM**

PRESENT: Cr Charlie Sheahan, Manager Technical Services Matt Stubbs, RMS Fazlul Hoque, Local Electorate Representative - Gwen Norman, NSW Police Acting Sergeant Paul Kemp

IN ATTENDANCE: Anthony Carroll (Road Safety Officer), Mark Ellis (Manager Civil Works)

1 ACKNOWLEDGEMENT OF COUNTRY

The Chairperson acknowledged the Wiradjuri people who are the Traditional Custodians of the Land at which the meeting was held and paid his respects to Elders, both past and present, of the Wiradjuri Nation and extended that respect to other Aboriginal people who were present.

2 APOLOGIES

Senior Constable Gregory Tarbit (NSW Police) and General Manager Phil McMurray

3 DISCLOSURES OF INTEREST

Nil

4 BUSINESS ARISING

- Parker Street - One Way Street:
Concept drawing being prepared. Episodes of Traffic congestion were noted.
- First Avenue - One Way Street:
Implemented and appears to be running smoothly.
- Wallendoon Street - Change to the Give Way signs:
VMS Boards displayed changes prior to the change in traffic control arrangements. There was some observed hesitation from road users about new arrangements but situation appears settled.
- West Street, Nangus Road, Gundagai:
The Stop sign has been changed to a Give Way sign.
- Viewing Areas for Agricultural Scenery:
Some sites have been nominated. Dedicated viewing areas will need consultation with RFS, school bus operators and land owners as part of their selection. The evolving planting/ sowing of canola crops needs to be accounted to. The illegal and often dangerous parking of tourists with Canola Crops was noted.
- 2.3 Disabled Parking - Cootamundra Ex-servicemen's and Citizens Memorial Club:
Council wrote to the Club informing them of the cost and possible alternative designs. The Ex-Servicemen's Club Committee will discuss the alternatives and determine a course of action.
- 2.7 EA Southee School:
Signs are being moved for the shortening of the bus bays.

- 2.8 Salt Clay /Olympic Highway Intersection:
Transport for NSW will not extend the speed zone to the intersection. Driver education campaign to be investigated for turn off rules into Salt Clay Road (perhaps a turning traffic ahead sign). Illegal and dangerous parking in the area was noted especially for “trainspotters”.
- 2.11 Speed Zone Adjustments:
Three speed zones reviews need to be submitted for Council to the Customer Service of Transport for NSW : Tumblong Tavern precinct; Temora Street, Cootamundra; Wallendbeen township.
- 7.0 General Business:
Parking pad for Highway Patrol Vehicles. Stationary vehicle sites need to be audited and the resistance to fire needs to be noted so patrol vehicles do not set fire to grass. Speeding through the village was noted with some high speeds noted. Could NSW Police nominate some sites that Council could assist in establishing?

5 REPORTS

2.1 NEW SAFETY MEASURES INTRODUCED FOR STATE HIGHWAYS

Transport for NSW (TfNSW) has begun the roll-out of Audio Tactile markings and wide centre line markings on the Olympic Highway and Burley Griffin Way.

RECOMMENDATION

That the information be noted.

2.2 PEDESTRIAN CROSSINGS

RECOMMENDATION

That a Ministerial exemption be requested from Rep Steph Cooke to vary the warrants for controlled crossings so that crossings suitable for disabled pedestrians can cross Sheridan Street, Gundagai and Hovell Street, Cootamundra in the vicinity of the Railway Station.

Transport for NSW recommended the addition of High Pedestrian Access Area signs to the existing 40kph signs plus the installation of some repeater signs within the 40kph pedestrian zone.

2.3 A-DOUBLE ACCESS TO MANILDRA GRAIN SITE LEWINS LANE STOCKINBINGAL

RECOMMENDATION

1. To Contact and register with Transport for NSW that Council and NSW Police have significant concerns regarding the proposed turning of A-Doubles onto the Burley Griffin Way. These concerns relate to the speed difference in relation to traffic on the Burley Griffin Way when approaching a slow-moving A-Double. Issue would be complicated by reduction in visibility due wet and foggy conditions and sun glare.

2. That consideration should also be given to additional warning signage.

2.4 WALLEND BEEN SERVICE STATION FACILITY

RECOMMENDATION

That the conditions recommended by the Roads & Maritime Services for access/egress to the new Service Station at Wallendbeen as per the Development Consent be noted.

However, the Committee had reservations regarding the proposed traffic movements negotiating the roundabout and median strips when either entering or exiting the service station and suggested that Transport for NSW should reconsider aspects of the proposal.

Potential for seeking reduction of speed to 50kph on the Olympic Highway and Burley Griffin Way through Wallendbeen.

2.5 PEDESTRIAN AND MOBILITY PLAN (PAMPS)

RECOMMENDATION

For the Committee's consideration noting the additional plans for Nangus, Wallendbeen and Gundagai that are being prepared and be added to the final Cootamundra-Gundagai Regional Council PAMPS Plan.

2.6 COOTAMUNDRA TOWN EVENT SIGNAGE

RECOMMENDATION

1. That the signage be approved at:
 - The corner of Stratton Court and Olympic Highway, and
 - The Olympic Highway 50m north of the Cootamundra Saleyards.
2. A section 138 application be completed and submitted to Transport for NSW.

2.7 2021 COOTAMUNDRA ANZAC DAY PARADE

RECOMMENDATION

That approval be given for the Cootamundra Returned and Services League to hold the 2021 ANZAC Day March subject to the following conditions:

- (a) The event organiser complies with any conditions set by Council and the NSW Police,
- (b) That all Traffic Control Plans are applied in accordance with the 'Traffic Control at Worksites Manual',
- (c) All Traffic controllers must have appropriate traffic control tickets,
- (d) Council will arrange for the placement and removal of all road barriers,

- (e) A COVID safe plan shall be provided by the organiser, which meets NSW Health requirements,
- (f) That the wording on the insurance policy be Transport for NSW and not RMS.

2.8 HAYCARTERS RACE

RECOMMENDATION

That approval (Road Occupancy Licence) be given for the Cootamundra Cycle Club to hold the Haycarters Cycle race on Saturday, 15 May 2021 and the Annual Classic on Sunday, 16 May 2021, subject to the following conditions:

- (a) The event organiser complies with any conditions set by Council and the NSW Police,
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- (e) Signage being placed at all driveways to warn motorists when exiting private property onto the Council road,
- (f) That consent be received from both Junee and Temora Councils for the event to be held in their municipalities,
- (g) That updated Certificate of Currency be received as soon as possible,
- (h) The event organiser has a COVID Safe Plan prepared for the event, which meets NSW Health requirements.

2.9 2021 LIST OF EVENTS

RECOMMENDATION

For the Committee's information.

6 GENERAL BUSINESS

- Speeding along Temora Street
NSW Police have made a request to Transport for NSW for a speed zone review noting the high speeds of traffic entering Cootamundra from the Stockinbingal Road along Temora Street and Boundary Road, the cycle lane on the edge of the seal and the residential developments along Boundary Road.

Cootamundra-Gundagai Local Traffic Committee Meeting Minutes

11 February 2021

The Meeting closed at 12:06pm.

The minutes of this meeting were confirmed at the Cootamundra-Gundagai Council Meeting held on 23 February 2021.

.....

CHAIRPERSON

.....

GENERAL MANAGER

Minutes

COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING

COUNCIL CHAMBERS, GUNDAGAI

10:00AM, THURSDAY 11th February, 2021

Administration Centres: 1300 459 689

**MINUTES OF COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL
COOTAMUNDRA-GUNDAGAI LOCAL TRAFFIC COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS, GUNDAGAI
ON THURSDAY, 11 FEBRUARY 2021 AT 10:00AM**

PRESENT: Cr Charlie Sheahan, Manager Technical Services Matt Stubbs, RMS Fazlul Hoque, Local Electorate Representative - Gwen Norman, NSW Police Acting Sergeant Paul Kemp

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2 APOLOGIES

Senior Constable Gregory Tarbit (NSW Police) and General Manager Phil McMurray

3 DISCLOSURES OF INTEREST

Nil

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Council wrote to the Club informing them of the cost and possible alternative designs. The Ex-Servicemen's Club Committee will discuss the alternatives and determine a course of action.
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- (h) The event organiser has a COVID Safe Plan prepared for the event, which meets NSW Health requirements.**

2.9 2021 LIST OF EVENTS

RECOMMENDATION

For the Committee's information.

6 GENERAL BUSINESS

- **Speeding along Temora Street**
NSW Police have made a request to Transport for NSW for a speed zone review noting the high speeds of traffic entering Cootamundra from the Stockinbingal Road along Temora Street and Boundary Road, the cycle lane on the edge of the seal and the residential developments along Boundary Road.

The Meeting closed at 12:06pm.

The minutes of this meeting were confirmed at the Cootamundra-Gundagai Council Meeting held on 23 February 2021.

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CHAIRPERSON

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GENERAL MANAGER

8 GENERAL MANAGER'S REPORT

8.1 BUSINESS

8.1.1 BUILDING BETTER REGIONS FUND ROUND FIVE APPLICATION FOR THE TURNERS LANE INDUSTRIAL SUBDIVISION DEVELOPMENT COOTAMUNDRA

DOCUMENT NUMBER	343964
REPORTING OFFICER	Phillip McMurray, General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

- 1. The Report of Funding for Turners Lane Industrial Subdivision Cootamundra be received and noted.**
- 2. Council endorse an application to be prepared and submitted through the Building Better Regions Fund Round 5 for the Turners Lane Industrial Subdivision.**

Introduction

In April, 2018 Council prepared and submitted an application for \$2,056,502 of funding through the NSW Governments Growing Local Economies Program to develop an industrial site in Turners Lane, Cootamundra in an effort to accommodate two proposed developments and attract further industrial development to the area.

The proposed project was to provide an upgrade of the substation and to each lot install electricity, connect water and sewer, construct roads and upgrade the existing roads and intersection for increased traffic on Turners Lane and Muttama Road.

Discussion

Council received advice from the Department of Premier and Cabinet on 9th November, 2020 this application had been unsuccessful which was tabled at the Ordinary Meeting held 24th November, 2020.

Whilst waiting for a determination of the funding application alternative funding sources were being investigated. Council received an announcement that round 5 of the Federal Building Better Regions Fund being is now open with Grants of \$5000 to \$1 million. There are two streams of funding available under this programme:

The Infrastructure Projects Stream supports investment ready projects and will fund to cover 50% - 75% of the construction, upgrade or extension of infrastructure of eligible project costs that provides economic and social benefits to regional and remote area.

The Community Investments Stream provides funding of \$20,000 to \$10million to improve community capabilities that supports new or expanded local strategic regional plans and capability strengthening activities that provide economic and social benefits to regional and remote areas.

The closing date of these funding streams is 5th March, 2021.

There is also a Federal Community Development Grants Program which is a non-competitive grant program. Further investigation and enquiries can be made through the office of Member for Riverina, Deputy Prime Minister, the Hon. Michael McCormack.

8.1.2 DELIVERY PROGRAM AND OPERATIONAL PLAN QUARTERLY PROGRESS REPORT

DOCUMENT NUMBER	342859
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	In accordance with section 404(5) of the Local Government Act, 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. 2nd Quarter Progress Report ↓

RECOMMENDATION

The Delivery Program incorporating the Operational Plan 2020/21, quarterly progress report, (2nd Quarter 1 October – 31 December, 2020), attached to the report, be received and noted.

Discussion

Section 404 (5) of *the Local Government Act, 1993* requires that “The general manager must ensure that regular progress reports are provided to the council, reporting as to its progress with respect to the principal activities detailed in its delivery”.

Accordingly, attached to this report is the quarterly progress report outlining the extent to which performance measures and targets, set out in the Delivery Program and Operational Plan, have been achieved during the second quarter of the reporting year; that is between 1st October and 31st December, 2020.

The next progress report will be presented to Council at the Ordinary Meeting of Council to be held 25th May, 2021, and will consist of status updates for actions within the 20/21 Operational Plan (3rd quarter reporting period of January-March, 2021).

Delivery Program / Operational Plan

Quarterly Progress Report

2020/2021 Q2 (October-December 2020)

1: A vibrant and supportive community: All members of our community are valued

1.1: Our Community is inclusive and connected

1.1a: A range of programs, activities and events are delivered and promoted across the region to create opportunities for all members of our community to come together and strengthen community cohesion.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Deliver a range of programs, activities and events and ensure they are planned, promoted and executed in an efficient, inclusive and professional manner.	1.1a (1)	Develop and revise protocols for Civic Events and Ceremonial Functions based on latest Covid-19 advice	Business Coordinator	In Progress	Updated Policy with reference to COVID Safety Guidance to be included and presented back to Council for updated resolution in March 2021.
Work with our community to promote community spirit by assisting with the administration, organisation and promotion of events and community gatherings as required.	1.1a (2)	Develop and conduct a community survey to gauge community interests and expectations regarding local events and activities	Business Coordinator	In Progress	Consultation with Tourism Economic Development Officer to formulate Survey. Survey to be distributed in March 2021 Newsletter, Snippets and FB campaign.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Encourage the development of initiatives to welcome new residents and make them aware of the opportunities which exist in the local government area.	1.1a (3)	Develop and retain current centralised information on the LGA's attributes in the towns and villages including features, events and service, and promote and make available, livability information via council's website	Manager Community and Culture	Ongoing	Constantly updating information as it comes to hand on the Visit Cootamundra, Visit Gundagai and Gundagai/Coota Local Websites.
Provide modern, vibrant and relevant library services, programs and activities to the community in conjunction with Riverina Regional Library (RRL).	1.1a (4)	Consider the needs of stakeholders in developing library collections and services in line with Covid-19 requirements	Manager Community and Culture	Ongoing	Patrons are encouraged to suggest new purchases and new authors to add to our standing order list.
	1.1a (4)	Implement program to encourage Library membership and increase overall membership numbers	Manager Community and Culture	Ongoing	Our library membership is strong with over 3000 current members.

1.1b: Cultural and arts facilities and services are promoted and supported.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Build and sustain partnerships with cultural and arts bodies, and the local arts community, to support activities and to secure funding for cultural and arts development in the local government area.	1.1b (1)	Pursue available grant opportunities	Manager Community and Culture	Ongoing	Attended funding application meetings at the Arts Centre Cootamundra.
Provide assistance to art and cultural bodies to promote and develop programs and facilities.	1.1b (2)	Establish new protocols for the operation and management of 'The Arts Centre Cootamundra'	Manager Community and Culture	Ongoing	Attended various meetings. Council is also represented on the committee by the Manager of Facilities.
Undertake development of Cootamundra library outdoor area.	1.1b (3)	Develop outdoor space adjoining the Stephen Ward Rooms Cootamundra Library for indoor/outdoor meeting space	Manager Facilities	In Progress	Additional grant funding approved through SCCF3 for total library refurbishment. External covered area is part of the overall refurbishment, and designs are being progressed in consultation with staff.

1.1c: Local groups, clubs, and volunteer organisations are recognised, promoted and supported.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Ensure the best interests of local volunteer and community organisations are promoted where ever possible.	1.1c (1)	Identify appropriate avenues to promote and support the best interests of local volunteer and community organisations where ever possible	Manager Community and Culture	Ongoing	Volunteer activities including Christmas BBQ, appointment of several new voluntary roles and meetings with volunteers to address issues/needs.
Encourage volunteerism across the local government area.	1.1c (2)	Identify appropriate avenues to promote, support and encourage volunteerism across the local government area	Manager Community and Culture	Ongoing	Promotion of opportunities through new residents pack, social media, newsletters and web.
Provide support and funding where possible to support a range of community groups deliver positive outcomes for the local community.	1.1c (3)	Investigate funding opportunities	Manager Community and Culture	Ongoing	Support to various groups with funding applications and/or assistance finding suitable programs.

1.1d: Recognise and value the importance and uniqueness of the history and heritage of our area and its communities.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Continue to provide and maintain the local museums both as a repository and for public viewing of valuable local historical memorabilia.	1.1d (1)	Continue to provide and maintain local museums	Manager Community and Culture	Ongoing	Establishment of Bradman's Birthplace Steering Committee. Liaising with Gundagai Museum and Gundagai Railway regarding promotion opportunities etc.
Seek funding opportunities for the conservation and enhancement of local historical buildings and structures and undertake these activities.	1.1d (2)	Investigate funding opportunities	Manager Community and Culture	Ongoing	Funding being sought for the Cootamundra Heritage Centre and Gundagai Gaol.
Facilitate the coordination and promotion of the different historical groups and heritage assets within the local government area.	1.1d (3)	Identify ways to promote the different historical groups and heritage assets within the local government area	Manager Community and Culture	Ongoing	Act as a conduit for information and respond to public enquiry.

1.1e: Develop and implement a range of activities and initiatives which promote a culture of accessibility and inclusiveness.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and implement accessibility strategies as identified in the Disability Inclusion Access Plan.	1.1e (1)	Advocate for access to respite services for carers of disabled children	Manager Community and Culture	Not Yet Commenced	At this stage services are still not available locally.
	1.1e (1)	Advocate for the allocation of more resources for education, early intervention and childcare for children with a disability	Manager Community and Culture	In Progress	Gundagai preschool redevelopment will provide treatment rooms for this purpose.
	1.1e (1)	Ensure information concerning accessible public transport including Community Transport is readily available	Manager Community and Culture	Ongoing	New Council website should better facilitate display of this information.
	1.1e (1)	Ensure signage on Council buildings is clear and easy to read	Manager Community and Culture	Completed	New signage installed. Manager of Facilities is aware of need to update signage as resources allow.
	1.1e (1)	Ensure that the needs of all stakeholders are considered on all Council committees	Manager Community and Culture	Ongoing	Where items require input they are given to the Access & Inclusion Committee to review. Individual Managers are tasked with making sure this happens.
	1.1e (1)	Ensure the Council's Community Strategic Plan considers barriers to an inclusive community and any issues raised	Manager Community and Culture	Ongoing	DIAP Actions included in Community Strategic Plan.
	1.1e (1)	In reviewing Council purchasing policy consider ways we can better support businesses which employ people with disabilities	Business Coordinator	Completed	Procurement policy updated and adopted in January 2020. Procurement Procedures and Guidelines updated in June 2020.
	1.1e (1)	Provide appropriate information on the available access in promotional material for community and tourism events	Manager Community and Culture	Ongoing	Council tourism websites and brochures have been updated with access information. Main Council website currently under review.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	1.1e (1)	Provide opportunities for stakeholders to easily report access concerns	Manager Community and Culture	Ongoing	Council has a complaints process and members of the Access Committee can also report issues.
	1.1e (1)	Provide support to community organisations in seeking funding for accessibility and inclusion projects	Manager Community and Culture	Ongoing	Supported projects being undertaken as requested.
	1.1e (1)	Review Council documents to make them easy to complete for people of all abilities. All forms to include how people can access assistance in completion	Manager Community and Culture	Ongoing	Coordinator Business to complete as resources allow.
	1.1e (1)	Update existing Council channels to ensure that they have the ability to include access information and other stakeholder requirements, and that this is collected	Manager Community and Culture	Ongoing	Coordinator Business to update as resources allow.
	1.1e (1)	When updating mapping and websites include access information on facilities and activities	Manager Community and Culture	Ongoing	Coordinator Business to update as resources allow.
Develop and implement a Youth Strategy which meets the needs of young people within our community.	1.1e (2)	Implement Youth Strategy	Manager Community and Culture	In Progress	Draft awaiting adoption by Youth Councils prior to coming to Council for public display.

1.2: Public spaces provide for a diversity of activity and strengthen our social connections

1.2a: Maintain and enhance the amenity of our main streets and public spaces so that they are attractive, clean and people feel safe.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Enhance the amenity and appearance of our towns' main streets.	1.2a (1)	Commence intersection improvements for the corner of West and Sheridan Streets in Gundagai	General Manager	In Progress	Finalise Design and Specification. Request for quotation completed and contractor engaged to undertake pavement work in April. Landscape plans being organised in house.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	1.2a (1)	Commence preparation for the creation of a Masterplan for Cootamundra CBD	Manager Community and Culture	In Progress	Further funding needs to be sought for access upgrades.
	1.2a (1)	Implement upgrades to main street and public spaces as funded by grants	Manager Community and Culture	In Progress	Upgrades to be completed this year. Further funding will be sought for Cootamundra.
Provide and maintain a clean and attractive streetscape.	1.2a (2)	Provide an attractive streetscape, by implementing the strategies identified in the Public Open Spaces Strategy	Manager Community and Culture	Ongoing	Strategies are being implemented as resources allow.
	1.2a (2)	Provide an attractive streetscape, by implementing the strategies identified in the Public Open Spaces Strategy	Manager Waste, Parks & Rec Services	In Progress	Routine maintenance is ongoing with Parker Street redevelopment well in progress. Shelters and Urban Canopies have been ordered and should be erected by the end of April 2020. Eol's have been called seeking labour costs for the Parker Street garden upgrades. The gardens and supply of plant material are seasonal and will be carried out during the winter months.
Plan for and manage the construction of public space upgrades as funding permits.	1.2a (3)	Investigate options for improving access to local businesses	Manager Community and Culture	In Progress	Access Review will be considered in last quarter works of Parker Street Upgrade.

1.2b: Promote our sense of identity and enhance the attractiveness of our region by investing in town and village entrances.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Improve the amenity of town and village entrances.	1.2b (1)	Continue signage upgrades for entry to towns and villages	Manager Community and Culture	In Progress	Installation February. Looking as Driver Reviver Funding for Wallendbeen Sign.

1.2c: Encourage the wide-spread use of open spaces and community facilities by ensuring they are welcoming, accessible, maintained and managed for everyone to enjoy, and that they continue to meet the needs of our community.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Maintain and improve Council buildings and properties in accordance with asset management plans.	1.2c (1)	Consider accessibility when planning and delivering future Council building upgrades	Manager Facilities	Ongoing	Accessibility for all new builds are considered and part of the planning process.
	1.2c (1)	Design new Council developments with accessibility to the main entrance	Manager Facilities	In Progress	As part of the planning/design process, accessibility is considered and reviewed by an access consultant.
	1.2c (1)	Investigate modifications to Council buildings to improve accessibility for staff	Manager Facilities	Ongoing	Investigations continue. Budget being reviewed.
Maintain and improve Council library facilities.	1.2c (2)	Create post Covid-19 programs to cater for ongoing service delivery to isolated residents	Manager Community and Culture	Ongoing	New COVID delivery models still being undertaken.
Maintain and improve Council's parks and recreation and sporting facilities.	1.2c (3)	Complete revitalisation works to Council Parks, Gardens and Sporting Grounds across the local government area	Manager Waste, Parks & Rec Services	Ongoing	All Public Open Spaces are maintained in accordance with council financial allocations. There has been no funding allocated for any revitalisation works outside what is received from government grants.
	1.2c (3)	Maintain Sporting Grounds as per the current adopted schedules and specifications	Manager Facilities	Ongoing	Sporting Grounds are maintained as per the current schedules and specifications.
	1.3b (1)	Complete construction of Country Club Oval Clubhouse/Amenities Building	General Manager	In Progress	Disabled access ramp 90% complete. Other works underway by Rugby Club.
Co-ordinate the provision of Council facilities for community use.	1.2c (4)	Maintain public open spaces, and identify and manage capital improvement as detailed in the Public Open Spaces Strategy	Manager Waste, Parks & Rec Services	Ongoing	Maintained in accordance with Councils financial allocations. Capital works have been identified for the next 5 years but for 2021 no funding has been allocated.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	1.2c (4)	Maintain public open spaces, and identify and manage capital improvement as detailed in the Public Open Spaces Strategy	Manager Facilities	Ongoing	Public open spaces are maintained and capital improvements are identified and managed as per the Public Open Spaces Strategy.
Investigate options to work in partnership and enter into joint venture arrangements to make better use of facilities within the local government area.	1.2c (5)	Revise Council representation and liaison with relevant Section 355 Committees	General Manager	In Progress	Councillor representation on s.355 Committees clarified with the s.355 Committee Management Manual emended to document clarification. Manual endorsed by Council and all s.355 Committees sent copies of emended manuals.

1.3: Our community members are healthy and safe

1.3a: A broad range of services are provided and supported to meet the needs of all members to promote personal health and well-being and encourage a healthy lifestyle.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Continue to consult with local health services providers and identify and advocate for opportunities to improve the quality and range of health services provided in the local government area.	1.3a (1)	Initiate and participate in Community Drug, Alcohol and Mental Health first response meetings	Manager Community and Culture	Ongoing	Attend meetings, when they occur, and provide assistance, where able.
	1.3a (1)	Participate in Interagency Network opportunities	Manager Community and Culture	Ongoing	Attend meetings, when they occur.
Promote a wide range of health and community services offered by various agencies in the local government area.	1.3a (2)	Utilise available mediums for promotion of services	Manager Community and Culture	Ongoing	Promoted via social media and newsletters. Looking at how information is displayed on website.
Provide and maintain Mirrabooka Community Centre building to facilitate health and welfare needs of the community.	1.3a (3)	Undertake continued improvements at Mirrabooka Community Centre	Manager Community and Culture	Ongoing	Painting still to be undertaken.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Promote programs which encourage healthy lifestyle choices and activities.	1.3a (4)	Promote programs which encourage healthy lifestyle choices and activities as identified in the Recreation Needs Study and Open Spaces Strategy	Manager Waste, Parks & Rec Services	Not Due to Commence	There has been no budget allocation for this function/task to be implemented.
	1.3a (4)	Promote programs which encourage healthy lifestyle choices and activities as identified in the Recreation Needs Study and Public Open Spaces Strategy	Manager Facilities	In Progress	Assisting sporting groups to encourage sport and physical activities. Keeping and improving our pathways, free and accessible for all users.

1.3b: Provide opportunities for the recreational and active use of parks, sporting facilities and swimming pools by ensuring they are promoted, accessible, safe, maintained and managed, and meet the needs of all age groups.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Provide, maintain, renew and promote high quality sporting, swimming and active recreational facilities and programs for the community, active sporting associations and visitors.	1.3b (1)	Facilitate comprehensive consultation sessions with stakeholders, the public and users, to assist in the Implementation of the Public Open Spaces Strategy	Manager Facilities	In Progress	Ongoing discussions with sporting groups and end users are continuing.
	1.3b (1)	Facilitate comprehensive consultation sessions with stakeholders, the public and users, to assist in the Implementation of the Public Open Spaces Strategy	Manager Waste, Parks & Rec Services	Ongoing	This is being implemented by holding public meetings and newspaper media/electronic stories, holding community surveys etc.
	1.3b (1)	Finalise development of the Recreation Needs Study and Public Open Spaces Strategy	Manager Community and Culture	Completed	The Recreation Needs Study and Public Open Spaces Strategy is complete and adopted by Council.
	1.3b (1)	Finalise development of the Recreation Needs Study and Public Open Spaces Strategy	Manager Facilities	Completed	The Recreation Needs Study and Public Open Spaces Strategy is complete and adopted by Council.
	1.3b (1)	Finish improvements to the Gundagai Netball Courts lighting and amenities	Manager Facilities	In Progress	Designs have been completed, engineering works being undertaken and site preparation underway.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	1.3b (1)	Finish upgrade to Community Fitness infrastructure in Gundagai	Manager Facilities	In Progress	Works to be completed for Youth Week April 2021.
Provide and maintain parks and gardens that are aesthetically pleasing, accessible and are available for passive recreational pursuits.	1.3b (2)	Complete maintenance and revitalisation works to Council Parks, Gardens and Sporting Grounds across the local government area	Manager Facilities	In Progress	Works are continuing.
Develop and implement an inspection and maintenance plan for playground equipment.	1.3b (4)	Continue undertaking routine playground maintenance and inspections as per the program, for Cootamundra	Manager Waste, Parks & Rec Services	Ongoing	Implemented as and when required and in accordance with council's WH & S policy.
	1.3b (4)	Continue undertaking routine playground maintenance and inspections as per the program, for Gundagai	Manager Facilities	Ongoing	Routine playground maintenance and inspections are carried out as per the program, for Gundagai.
Undertake improvements to the Cootamundra and Gundagai swimming pool facilities.	1.3b (5)	Encourage the pool & gymnasium managers/leasees to conduct activities for people of all abilities	Manager Facilities	Ongoing	Master plan for pool area currently underway, with future additional funding being sought.
	1.3b (5)	Encourage the pool & gymnasium managers/leasees to conduct activities for people of all abilities	Manager Waste, Parks & Rec Services	Completed	This has been completed with the Cootamundra Aquatic Centre and Sports Stadium now being managed by private contractor, L&R Group. The operation will be monitored to ensure councils objectives and outcomes are achieved.
Work in partnership with active sporting associations, community groups and health providers to ensure sporting facilities are fit for current and future community need.	1.3b (6)	Finish construction of the new facility building located at the Gundagai Netball Precinct as part of Recreation Master Plan	Manager Facilities	In Progress	Designs have been completed, engineering works being undertaken and site preparation underway.
	1.3b (6)	Identify the current and future community needs of council's public open spaces, and implement the actions as per the Public Open Spaces Strategy	Manager Facilities	In Progress	Actions are being implemented as per the Public Open Spaces Strategy.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	1.3b (6)	Identify the current and future community needs of council's public open spaces, and implement the actions as per the Public Open Spaces Strategy	Manager Waste, Parks & Rec Services	Completed	All Cootamundra Open Spaces are maintained in accordance with available resources and funding. This has also been completed as part of the Recreational Needs Study undertaken back in 2019/2020.
Programs are developed to ensure the ongoing risk assessment and maintenance of Council facilities.	1.3b (7)	Carry out and document regular safety inspections and implement work activities that will ensure that all facilities are in a safe and working condition fit for purpose	Manager Waste, Parks & Rec Services	Completed	Implemented as and when required and in accordance with council's WH & S policy.
	1.3b (7)	Implement the 'Detail Works Activity Program'	Manager Waste, Parks & Rec Services	Completed	This is being achieved by the level and routine maintenance program that's in place and the further development of the community open spaces where and when funding allows. A detailed Open Space and Maintenance Activity Audit has been undertaken and completed. This report has identified Open Space Classifications, level of importance, maintenance specifications and Park Maintenance Priorities and scheduling etc.
	1.3b (7)	Investigate funding opportunities to enhance Council playgrounds, indoor and outdoor sporting and passive areas to enhance accessibility	Manager Waste, Parks & Rec Services	In Progress	This has been identified as part of the Open Space Audit Report and has included for 2021 and by Council resolution, Improvements and upgrade of Albert which is well underway with all the planning and design phases now completed. Construction is expected to commence in March/April 2021. Grant funding is applied for as and when opportunities arise and projects applicable.
	1.3b (7)	Investigate funding opportunities to enhance Council playgrounds, indoor and outdoor sporting and passive areas to enhance accessibility	Manager Facilities	Ongoing	Sourcing additional funding to design master plans.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	1.3b (7)	Review existing footpath network and facilities to determine upgrade and connectivity improvement requirements	Manager Technical Services	Ongoing	Ongoing inspection regime and repair as required. PAMP is being produced to provide longer term priorities for the LGA.
	1.3b (7)	Review existing footpath network and facilities to determine upgrade and connectivity improvement requirements	Manager Civil Works	Ongoing	Monthly inspections completed. Defects identified are repaired or prioritised for repairs. Funding received for prioritised footpaths, which will be completed during 2021.

1.3c: Work with key partners and members of our community to maintain low levels of local crime and deliver community safety.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Work in partnership with local agencies to identify and advocate for opportunities to improve overall community safety.	1.3c (1)	Road Safety Officer to work in partnership with RMS on RMS Road Safety Campaigns	Manager Civil Works	Ongoing	RSO continuing in working partnership with CGRC and TfNSW. Road safety programs and projects ongoing as required.
Develop and operate safe food handling and public health controls.	1.3c (2)	Implement a Food Safety Education Scheme by promoting the benefits of food safety to our communities and educating operators on food safety practices	Manager Development, Building and Compliance	Ongoing	This is an ongoing measure to upskill and educate food handlers in the safe preparation and service of food. COVID did interrupt the provision of this service.
A range of programs are supported, promoted and controlled to encourage and enforce responsible companion animal ownership.	1.3c (3)	Analyse data captured through Companion Animals Management System (CAMs) for resource reviews	Manager Regulatory Services	Ongoing	Data captured through CAMs system and analysis recorded. Ongoing process.
	1.3c (3)	Conduct two (2) Education and Awareness Days in regard to Companion Animals	Manager Regulatory Services	Completed	Two (2) days conducted one (1) at Cootamundra and one (1) at Gundagai in conjunction with microchip days. Completed for 2020/21.
	1.3c (3)	Conduct two (2) Free Microchipping Days for Companion Animals	Manager Regulatory Services	Completed	Two (2) events completed for 2020/2021.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	1.3c (3)	Continue Companion Animals Audit	Manager Regulatory Services	Ongoing	Continuing as an ongoing process.

1.3d: Deliver dependable emergency service management practices and responses which protect our community members.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Co-ordinate between the District and Local Emergency Management Committees and provide effective emergency management assistance as required.	1.3d (1)	Liaise with the District and Local Emergency Management Committees to ensure coordination of Emergency Management assistance	Manager Regulatory Services	Ongoing	Continuing with LEMC meetings by way of mail in reports.
Develop and maintain effective and well tested emergency management plans.	1.3d (2)	Conduct annual review and update of the Local Emergency Management Plan and Emergency Management Procedures	Manager Regulatory Services	Ongoing	Continuing.
Maintain an active involvement and positive relationship with FRNSW, RFS and SES, Health, Ambulance, Police, Local Land Services and all emergency services organisations within the legislative framework and for the benefit of the community.	1.3d (3)	Liaise with Local Emergency Operations Controller to ensure coordination of emergency management assistance	Manager Regulatory Services	Ongoing	Continuing process, Council staff in constant contact with LEOCON.
Provide administrative support for the co-ordination of the various emergency services to provide the most effective disaster management for the community.	1.3d (4)	Establish and equip functional Emergency Operations Centres at Cootamundra and Gundagai	Manager Regulatory Services	In Progress	Cootamundra centre is established and well equipped. In process of establishing and equipping Gundagai centre.
	1.3d (4)	Provide administrative support to emergency management meetings	Manager Regulatory Services	Ongoing	Continuing as an ongoing process.

2: A prosperous and resilient economy: We are innovative and open for business

2.1: The local economy is strong and diverse

2.1a: Develop and deliver strategies which support the economic sustainability of the Cootamundra-Gundagai region.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and implement an integrated Tourism and Economic Development Strategy for the Cootamundra-Gundagai region.	2.1a (1)	Analyse 'standardised visitor data' to build a visitor profile	Manager Community and Culture	In Progress	COVID has changed visitor profile. Review to be undertaken again next year to determine "new normal".
	2.1a (1)	Arrange two (2) annual joint meetings with the Cootamundra Tourism Action Committee and the Gundagai Tourism Action Committee	Manager Community and Culture	In Progress	Planned for April and October.
	2.1a (1)	Commence preparation for creating and maintaining Council's tourism websites	Manager Community and Culture	Ongoing	Still awaiting launch of new Gundagai Website.
	2.1a (1)	Consider Assess Trails, Art Trails and Walking and Riding Trails, in budget development deliberations inclusive of capital and operational expenditure	Manager Community and Culture	In Progress	Review of PAMP with RSO.
	2.1a (1)	Coordinate a workshop with businesses and Tourism Action Committees to plan for growth in the visitor economy held	Manager Community and Culture	In Progress	Gundagai GREG and TAC meeting held. Cootamundra combined meeting with CDC yet to be held for this year.
	2.1a (1)	Determine costing and funding source for an LGA wide promotional documentary	Manager Community and Culture	In Progress	Potential for new DNSW funding.
	2.1a (1)	Implement 'standardised visitor data capture'	Manager Community and Culture	Completed	Complete.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
	2.1a (1)	Implement masterplan improvements to Heritage Centre and have shovel ready for grant applications	Manager Community and Culture	In Progress	Quotation sought for plan, waiting for advice on contribution from ARTC.
	2.1a (1)	In collaboration with investors/owners, assist in the creation of a masterplan for an outlet for local produce at the Old Gundagai Mill site	Manager Community and Culture	In Progress	Report to be developed for Council with a proposed way forward.
	2.1a (1)	Prepare update reports to Council on achievements, against the action plan contained in the Tourism and Economic Development Strategy	Manager Community and Culture	Ongoing	Updates provided through the IP&R process.
	2.1a (1)	Secure and develop The Motorcycle Collection as a tourism attraction in Cootamundra	Manager Community and Culture	Ongoing	Suitable site yet to be acquired.
Work in partnership with individuals, the private sector, other agencies and levels of government to deliver economic development initiatives.	2.1a (2)	Facilitate and host a meeting with businesses across the LGA annually to discuss business conditions and issues impacting growth	Manager Community and Culture	Ongoing	VIBE survey conducted due to inability to hold public meetings.
	2.1a (2)	Identify businesses who would partner with Council in a program of regularly updated information distributed from their premises	Manager Community and Culture	Ongoing	Information provided at Cafes and accommodation businesses.
Implement strategies which encourage the growth of the local population.	2.1a (3)	Participate in Country Change initiative	Manager Community and Culture	Ongoing	Provided up to date information for campaigns and responded to new resident enquiries.
Actively seek and apply for funding opportunities which deliver additional income and contribute to community objectives.	2.1a (4)	Pursue available grant opportunities	General Manager	In Progress	Grant applications prepared and submitted based on Council Resolutions.

2.1b: Develop and implement land-use strategies and management practices which protect our agricultural sector.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Work with land-owners, farmers and other agencies to advocate for the protection of the local agricultural sector through an effective land-use strategy.	2.1b (1)	Implement Rural Land Strategy	Manager Development, Building and Compliance	In Progress	The actions from the Rural Lands Strategy have been included in Council's adopted and published Local Strategic Planning Statement (LSPS). The timelines for the implementation of the various actions are as outlined in the LSPS. The recommendations of both these documents will be used to inform and develop Council's consolidated comprehensive Local Environmental Plan and supporting documents.
Develop and operate development control systems which support the protection of agricultural land.	2.1b (2)	Develop new LEP and DCP	Manager Development, Building and Compliance	In Progress	The Local Strategic Planning Statement is now completed and adopted. This document forms the basis of the development of the LEP and DCP documents. This item is progressing.
Provide, maintain and upgrade as funding permits the saleyards facility which allows the regular sale of animals from this and surrounding districts in a suitable environment.	2.1b (3)	Continue to maintain Saleyards Facility	Manager Regulatory Services	Completed	Full time Regulatory attendant employed to maintain facility.

2.1c: Ensure transportation networks link our local government area with other regional centres and cities and support economic, environmental and community needs.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Work with key partners to explore and advocate for opportunities to better utilise and develop transportation and freight networks which meet our community needs.	2.1c (1)	Investigate options to better use and develop transportation and freight networks in the Local Government area	Manager Community and Culture	Ongoing	Investigations continue.

2.1d: Ensure communication and electronic technologies are accessible to all, meet the current and future needs of our community, and provide consistent and reliable coverage across the local government area.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Promote the development of efficient telecommunications technology for business, land owners, education and health needs.	2.1d (1)	Continue to support and promote the NBN installation in the Local Government area, which drives high quality connectivity to meet business and student needs	Manager Community and Culture	Completed	NBN roll out supported and promoted where appropriate. Potential partnership with Wi-sky.
Support and advocate for the installation of the National Broadband Network across the local government area.	2.1d (2)	Facilitate provision of information on the NBN to the Community on Council's website	General Manager	Completed	NBN is now available in the LG area.
Offer and promote free public Wi-Fi internet access in key public spaces across the local government area.	2.1d (3)	Continue to offer free Wi-Fi service at Council Libraries and Administration Centres	Business Coordinator	Ongoing	Public Wi-Fi has been consistently available to designated areas.

2.1e: Identify, promote and incentivise the strategic and innovative investment opportunities that exist in our region.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Implement a range of initiatives which support and promote the sustainable development of the towns' Central Business Districts and industrial land.	2.1e (1)	Implement Cootamundra and Gundagai Town Strategies	Manager Development, Building and Compliance	In Progress	The Cootamundra Town Strategy has been finalised and the recommendations and findings have been incorporated into Council's Local Strategic Planning Statement. Staffing issues delayed the Gundagai Town Strategy which is to be finalised in the first part of 2021.

Promote to the community and industry groups potential growth opportunities and development efficiencies.	2.1e (2)	Facilitate communication mediums for training and funding opportunities for businesses	Manager Community and Culture	Ongoing	Regular updates for a wide range of funding available recently direct to targeted businesses.
	2.1e (2)	Identify value adding opportunities (use of new technology, processes and packaging, collaborations, shared transport costs, use of waste materials for new products etc.) to maximise the opportunities in the sectors where Cootamundra-Gundagai's competitive advantage exists	Manager Community and Culture	Ongoing	Identified opportunities in service industries - looking at suitable infrastructure to facilitate these.
Encourage growth in development and construction locally.	2.1e (3)	Develop factsheets for developing and building in the local area	Manager Development, Building and Compliance	Completed	Factsheets and checklists have been updated and are now on Council's website. Factsheets and information are monitored and updated as necessary when changes in policy or direction occur.

2.1f: Develop and strengthen effective partnerships with, and between, locally-based organisations and business operators to enhance connectivity and working together.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Work in partnership with agencies and other levels of government to support local businesses.	2.1f (1)	Facilitate and support local business training opportunities	Manager Community and Culture	Ongoing	Promoted training. At the moment this is mostly online due to COVID.
Work with key partners and local business owners, investors and employers to investigate, advocate for and promote opportunities for business development and networking.	2.1f (2)	Develop a list of available industrial land and publish quarterly updates on Council's website	Manager Community and Culture	Ongoing	Looking to expand available land as supply is an issue.

Maintain a close liaison and continue to work with Regional Development Australia.	2.1f (3)	Attend Regional Development Australia forums	Manager Community and Culture	Ongoing	Attending Regional Development Australia Forums.
	2.1f (3)	Participate in the Country Change Initiative	Manager Community and Culture	Ongoing	Participation in the Country Change Initiative is continuing.

2.2: Strategic land-use planning is co-ordinated and needs-based

2.2a: Develop integrated land-use strategies which meet the community's current and future needs.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop a new, comprehensive Local Environmental Plan for the local government area.	2.2a (1)	Commence preparation of new draft Development Control Plan	Manager Development, Building and Compliance	In Progress	Council's Local Strategic Planning Statement has been adopted and published. This document forms the basis of the development of a comprehensive consolidated LEP, DCP and supporting documents.
Identify and address current and future land-use needs through integrated strategic planning and development.	2.2a (2)	Commence preparation of new draft Comprehensive Local Environmental Plan	Manager Development, Building and Compliance	In Progress	Council's Local Strategic Planning Statement has been adopted and published. This document forms the basis of the development of a comprehensive LEP and DCP.
Provide accurate and timely advice regarding existing and proposed development within the legislative scope of Council.	2.2a (3)	Inspections undertaken within 48 hours of notification	Manager Development, Building and Compliance	Ongoing	This is an ongoing measure with all inspections being undertaken in agreed timeframes.
	2.2a (3)	Responses to enquiries provided within 5 working days	Manager Development, Building and Compliance	Ongoing	80% of enquiries are responded to within allocated timeframes. More in depth responses that require research experience a longer timeframe due to the amount of work involved.

2.2b: Provide appropriate land-use development to meet market demand

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and operate development control plans to ensure compliance with appropriate legislation and to achieve the best possible planning and development outcomes for the community.	2.2b (1)	Commence preparation of new draft Development Control Plan	Manager Development, Building and Compliance	In Progress	Council's Local Strategic Planning Statement has been adopted and published. This document forms the basis of the development of a comprehensive LEP, DCP and supporting documents.
	4.3a (4)	Develop new Section 7.11 Development Contribution plan and Section 64 Headworks Charges	Manager Development, Building and Compliance	Not Yet Commenced	The development of a comprehensive LEP, DCP and suite of supporting documents is to be undertaken in 2021. A review of the current contributions plans, taking account of predicted future growth, development and community needs, will be developed as part of this process.
Ensure that a supply of industrial and residential land is available at all times to facilitate the orderly expansion of the local government area.	2.2b (2)	Complete construction of roads and provisions of services for subdivision of industrial land at Turners Lane in Cootamundra	Manager Civil Works	Not Yet Commenced	Awaiting funding.
	2.2b (2)	Market and promote Bourke Estate residential subdivision in Gundagai	General Manager	In Progress	Surveyors engaged to re-establish boundary pegs. 6 blocks are not under contract or sold.
	2.2b (2)	Prepare preliminary planning proposal for Stage 2 of Claron Estate residential subdivision in Cootamundra, including access to the Cemetery	General Manager	In Progress	Strategic review being undertaken, following Council Resolution. Claron Estate included.

2.3: Tourism opportunities are actively promoted

2.3a: Develop and implement strategies which provide opportunities for increased tourism.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and implement an integrated Tourism and Economic Development Strategy for the Cootamundra-Gundagai region.	2.3a (1)	Implement strategies from the Tourism and Economic Development Strategy	Manager Community and Culture	Ongoing	Implementation ongoing.

2.3b: Actively promote the local government area and local programs, activities and events to attract visitors to the region.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Work co-operatively with key partners to identify opportunities and to further promote the local government area to tourists and visitors.	2.3b (1)	Include access information on facilities and activities when updating mapping and websites	Manager Community and Culture	Ongoing	Including on tourism websites as upgrades take place. Coordinator Business to include on Council sites with upgrades.
	2.3b (1)	Investigate options for the production of a Mobility Map	Manager Community and Culture	Ongoing	Look for external funding? Also could be considered as part of PAMP.
Work with the community to develop a marketing strategy for the local government area as a tourist destination.	2.3b (2)	Develop Branding Marketing Strategy for Tourism and Economic Development of the Local Government Area	Manager Community and Culture	Ongoing	Communications plan for 2021 being implemented.
Ensure local programs, activities and events are actively promoted via a range of mediums to attract and encourage visitors and tourists.	2.3b (3)	Continue to maintain and promote Calendar of Activities, Programs and Community Events	Manager Community and Culture	Ongoing	Calendar of Activities, Programs and Community Events maintained and promoted.
	2.3b (3)	Implement a competitive application based events funding program in the LGA	Manager Community and Culture	Completed	Competitive application based events funding program implemented.
	2.3b (3)	Maintain Cootamundra Tourism Website, and continue production of Events Newsletter	Manager Community and Culture	Completed	Cootamundra Tourism Website maintained, and Events Newsletter continually produced.

2.3c: Invest in improvements to visitor amenity and experiences.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Provide and maintain Visitor Information Centres which meet the needs of tourists and visitors to our local government area.	2.3c (1)	Analyse Visitor Services Review and conduct further research as necessary	Manager Community and Culture	Ongoing	Agritourism strategy underway. Planning for extension to Cootamundra Heritage Centre.
Undertake a redevelopment of the Gundagai Visitor's Information Centre.	2.3c (2)	Re-develop the Gundagai Visitors Information Centre, including removal of internal visitors toilets, provision of a theatre space and accessibility improvements	Manager Community and Culture	Not Yet Commenced	Planning to commence in 2021.
Provide a high quality accommodation facility at the Caravan Parks in Cootamundra and Gundagai for the use of visitors.	2.3c (3)	Review existing Caravan Park facilities, recommend improvements and consider funding options	Manager Community and Culture	In Progress	Review has been completed with masterplan currently being developed in conjunction with operators.
Undertake connection of water supply to the Dog on the Tuckerbox site.	2.3c (4)	Deliver infrastructure for water supply extension to Dog on the Tuckerbox site	Manager Assets	In Progress	The proposed route of the water main is along existing travelling stock route. A Licence will have to be obtained from Crown Lands prior to commence of any construction works. This will require a REF, including due diligence assessment and biodiversity assessment reports. Consultant has been engaged to prepare the REF and associated reports. Draft REF is due in February 2021.
Maintain and improve the tourism infrastructure, facilities and services in the local government area to make our area an attractive place to visit.	2.3c (5)	Commence implementation of the recommendations of the Gundagai Gaol Masterplan	Manager Community and Culture	In Progress	Funding application submitted for Caring for State Heritage Grants.
	2.3c (5)	Develop Strategic Management Plan for WWII inland aircraft fuel depot	Manager Community and Culture	In Progress	Funding received.

2.4: Our local workforce is skilled and workplace ready

2.4a: Develop and implement strategies which increase the knowledge, skills and health of our local workforce.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Promote local employment and training opportunities within the Council organisation.	2.4a (1)	Develop Council Training Plan	General Manager	In Progress	Council Training Plan to be developed upon completion of 2020 Performance Reviews.
	2.4a (1)	Include consideration for disability inclusion in Council's Workforce Management Plan	General Manager	In Progress	Recently committed to having a supported worker - 3hrs/wk for 6 months. Workforce Management Plan is currently being updated.
	2.4a (1)	Include relevant discrimination legislation in EEO Policy, Staff Induction and Recruitment Training	General Manager	In Progress	Integration of EEO Policy and Plan are in the process of being adopted into induction and recruitment process.
	2.4a (1)	Investigate barriers that exist for people with a disability and their carers in accessing employment in council positions and standing for council positions	General Manager	In Progress	Coordinator HR is to make contact with Disability and Inclusion Action Group. Have made contact with Flourish Australia, investigating possible opportunities available.
Work with various agencies to promote a range of programs, activities and opportunities which improve the health, well-being and employability of our community.	2.4a (2)	Facilitate mediums to promote programs activities and opportunities offered in the local government area by other bodies	Manager Community and Culture	Ongoing	Promotion provided through websites, social media and email newsletters, and on request.

3: Sustainable natural and built environments: We connect with the places and spaces around us

3.1: The natural environment is valued and protected

3.1a: Develop and implement land-use strategies and management practices which enhance and protect our natural environments and biodiversity.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and operate development control systems which ensure compliance with appropriate legislation and achieve the best possible environmental outcomes.	3.1a (1)	Continue to assess all development applications against environmental impact and legislative requirements	Manager Development, Building and Compliance	Ongoing	Templates for reporting and assessment have been developed and are used to ensure that all matters required by legislation, including environmental impact, are included in the assessment of development applications.
Provide and maintain a stormwater disposal system which minimises the carriage of pollutants from the stormwater system to the creek and river systems.	3.1a (3)	Complete upgrade of stormwater infrastructure in accordance with the priorities identified in the stormwater priority assessment report	Manager Civil Works	In Progress	Final project in Boundary Road due for completion by end of March 2021.
	3.1a (3)	Complete upgrade of stormwater infrastructure in accordance with the priorities identified in the stormwater priority assessment report	Manager Technical Services	Ongoing	Priority projects completed in 20/21 financial year. Future works will continue when funding becomes available.
	3.1a (3)	Complete upgrade of stormwater infrastructure in accordance with the priorities identified in the stormwater priority assessment report	Manager Assets	In Progress	Previous program identified as part of the storm water infrastructure upgrade program in Gundagai town has been completed. Drainage works along Tor Street and West Street have been completed.
Develop and implement a street tree planting plan which enhances amenity and our natural environment.	3.1a (4)	Continue to undertake Street Tree Planting in accordance with Gundagai Street tree planning Masterplan	Manager Facilities	In Progress	Street Tree Planting works continues as per the Masterplan. Identifying problem areas for possible masterplan modifications.

3.1b: Investigate and implement renewable energy technologies to reduce our environmental footprint.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Investigate, identify and promote opportunities that exist within the local government area for implementation of renewable energy technologies.	3.1b (1)	Negotiate terms of a power partnership agreement on various Council facilities	General Manager	In Progress	Still being investigated for future works. Replacement of Solar in some facilities completed.
Undertake a review of the environmental impact of Council-owned facilities and infrastructure and implement measures which Council's environmental impact.	3.1b (2)	Investigate funding sources for solar energy works for Council buildings	Manager Facilities	In Progress	Investigations continue.

3.1c: Investigate and implement sustainable waste and water strategies.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Provide and maintain appropriate rubbish removal, disposal, recycling and greenwaste facilities in the most cost effective, environmentally sustainable and efficient manner.	3.1c (2)	Commence planning for construction of a re-use shop at Cootamundra Waste depot	Manager Waste, Parks & Rec Services	In Progress	<ul style="list-style-type: none"> * New amenities building design completed, construction commenced, * Litter and dividing fences design completed, contractor appointed, * New loader, completed, * New compactor, completed, * New Skid Loader, completed, * Green waste sheading, completed, * 10 year Tip Rehabilitation design and financial plan, completed. * Grant for FOGO implementation received and is the planning phase. * Discussions are currently underway regarding the sale of existing and future compost.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Provide and maintain appropriate rubbish removal, disposal, recycling and greenwaste facilities in the most cost effective, environmentally sustainable and efficient manner.	3.1c (2)	Commence planning for construction of Waste Facilities and methods of operation as determined by the Waste Implementation Plan	Manager Waste, Parks & Rec Services	In Progress	Works have commenced on the 10 year landfill rehabilitation and financial plans, with land and quantity surveys completed for all 4 existing landfill sites. The 10 year financial plan should be completed by the end of April 2021. Once the final report has been completed and adopted by Council, works will commence developing the Landfill Master Plan.
	3.1c (2)	Undertake improvements at Gundagai Waste Depot as per the Waste Implementation Plan	Manager Waste, Parks & Rec Services	In Progress	Works have commenced on the 10 year landfill rehabilitation and financial plans, with land and quantity surveys completed for all 4 existing landfill sites. The 10 year financial plan should be completed by the end of April 2021. Once the final report has been completed and adopted by Council, works will commence on the Landfill master Plans.
Provide a facility through which used chemical drums can be disposed of correctly.	3.1c (3)	Continue to provide a drum muster collection service each year at both Cootamundra and Gundagai	Manager Regulatory Services	Ongoing	Drum muster service continuing for the LGA.
Reuse waste water to increase the amenity of Council parks, gardens and recreational facilities and to reduce the demand on the water supply.	3.1c (5)	Collaborate with Council departments to increase the use of re-treated water to Gundagai ovals	Manager Facilities	In Progress	Discussions underway. It has been identified that additional funding is required to expand current areas.

3.1d: Deliver, encourage and support a range of programs, activities and projects that promotes awareness and encourages the active protection and sustainability of our natural environment.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Provide programs, information and services to our community to increase awareness of, and participation in, environmentally sustainable activities.	3.1d (1)	Investigate opportunities to use raw water	Manager Assets	In Progress	Treated effluent produced at Gundagai sewage Treatment Plant is inadequate during dry summer months to meet irrigation demands for Golf course and sporting ovals. At present a new sewage treatment plant is under construction and a Recycled Water Management Plan is being prepared to obtain Section 60 approval. Feasibility of obtaining raw water to supplement this for irrigation is being considered. Agreement would be required with Natural Resources Access Regulator.
Provide programs, information and services to increase voluntary recycling and reuse to reduce waste to landfill.	3.1d (2)	Investigate funding opportunities and conduct community consultation and education sessions for the materials recovery facility	Manager Waste, Parks & Rec Services	Not Due to Commence	No funding allocated in the 2020/2021 budget. Council staff are working with REROC promoting waste management via a collaborative approach with surrounding Councils.
	3.1d (2)	Investigate funding opportunities to construct a new adult change facility at the Waste Facility in Cootamundra	Manager Waste, Parks & Rec Services	Not Due to Commence	No funding allocated for 2020/21. Grant opportunities are sort when opportunities arise.
	3.1d (2)	Investigate funding opportunities to construct a new adult change facility at the Waste Facility in Gundagai	Manager Waste, Parks & Rec Services	Not Due to Commence	No funding allocated for 2020/21. Grant opportunities are sort when opportunities arise.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Encourage the best use of treated water through water saving measures.	3.1d (3)	Investigate opportunities to increase the use of reuse water	Manager Assets	Ongoing	Use of treated effluent to irrigate Dog off Leash park at Cootamundra is intended and preliminary works completed. Formal approval is required from DPIE for irrigation use of treated sewage effluent. Discussion is being held with DPIE on obtaining the approval to proceed. It appears that a risk assessment process must be under taken to obtain approval.
Contribute to coordinated planning and reporting across local, regional, state and federal areas for the management of the environment.	3.1d (4)	Monthly lodgement of ABS statistics	Manager Development, Building and Compliance	Ongoing	Returns are completed and submitted within statutory timeframes as required.
	3.1d (4)	Monthly lodgement of Building Professionals Board (BPB) statistics	Manager Development, Building and Compliance	Ongoing	Reports and completed and submitted within statutory timeframes as required.
Seek funding for projects aimed at supporting the protection and sustainability of our natural environment.	3.1d (5)	Grant Funding opportunities pursued and secured when available	General Manager	Ongoing	Grant applications prepared and submitted based on Council Resolutions.
A range of programs are supported, promoted and controlled to reduce and enforce illegal dumping.	3.1d (6)	Investigate options for technology, to enhance illegal dumping surveillance	Manager Regulatory Services	In Progress	Grants have been submitted for funding.
	3.1d (6)	Undertake illegal dumping surveillance	Manager Regulatory Services	In Progress	Overt surveillance continuing, grant submitted for funds for cameras.

3.1e: Undertake active weeds and pest management practices.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Noxious weeds will be contained, reduced or eliminated as appropriate.	3.1e (1)	Develop a Community Education and Awareness program in regards to weed management	Manager Regulatory Services	In Progress	Community Education and Awareness program development is progressing. Weeds management education has been provided to farmers. In the process of organising a field day.
	3.1e (1)	Undertake Weed Control program in conjunction with Riverina Regional Strategic Weed Management Plan	Manager Regulatory Services	Ongoing	Biosecurity & Regulatory staff undertaking active weed management, using electronic weed capture and reporting.
Promote and deliver programs and initiatives which promote and educate the community on noxious weeds and pest management practices.	3.1e (2)	Participate in the Managers Established Pest Animals and Weeds Project (MEPAAW)	Manager Regulatory Services	Ongoing	Appropriate Council officers participate in the project as required.

3.2: Our built environments support and enhance liveability

3.2a: Develop and implement land-use plans and design practices which complement the character of our communities, are considerate of our heritage, support sustainable design practices and respond to changing needs.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and operate development control systems to ensure compliance with appropriate legislation and to achieve the best possible development outcomes for the community.	3.2a (1)	Provide Development Applicants with relevant information concerning Disability Discrimination legislation	Manager Development, Building and Compliance	Ongoing	Pre-lodgement advice is available to all applicants. For commercial and industrial developments this includes the provision of information regarding inclusion and access for people with a disability. Furthermore the requirements of this legislation is included in development consents as appropriate.
Ensure new development is considerate of our heritage.	3.2a (2)	Include heritage considerations when assessing all Development Applications, as applicable, and in accordance with the LEP	Manager Development, Building and Compliance	Ongoing	All applications are assessed in accordance with the requirements of the relevant Acts, Regulations, LEP and DCP, including heritage considerations.

3.2b: Ensure a variety of housing options are made available.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Ensure that planning and development controls are in place to promote and facilitate a variety of housing options for residents.	3.2b (1)	Continue preparation of new draft Development Control Plan	Manager Development, Building and Compliance	In Progress	Council's Local Strategic Planning Statement has been adopted and published, this document forms the basis for the development of a comprehensive LEP, DCP and suite of supporting documents.

3.2c: Deliver and maintain infrastructure to meet the current and future needs of our community.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Operate and maintain a water reticulation system capable of providing potable water to all connected premises with minimum disruption and maximum efficiency.	3.2c (1)	Implement an Integrated Water Cycle Management (IWCM) Plan	Manager Assets	Ongoing	Draft issue paper was completed and issued for comments. Reference Group has been established to develop this further under the guidance of Department of Planning, Industry and Environment (DPIE). Reference group meeting is to be held in early March 2021.
Investigate options for the connection of a water supply to Nangus Village, and consult with the community.	3.2c (3)	Partner with Goldenfields Water to prepare business case for connection of water supply to Nangus Village	Manager Assets	In Progress	Feasibility study has been completed and development of a business case is in progress. Preliminary Design Assessment, which is part of the business case, has been completed. The completion of the business case is anticipated by early March 2021.
Operate and maintain a sewage system and treatment plant capable of removing sewage from all connected premises with minimum disruption and maximum efficiency.	3.2c (4)	Commence construction for the Gundagai Sewer Treatment Plant replacement	Manager Assets	In Progress	A contract has been let to Precision Civil Infrastructure to construct a 3000 EP sewage treatment plant, replacing existing sewage pump station and rising main. Progress of work completed at the end of December 2020, 50% complete.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Provide and maintain a stormwater disposal system which allows the removal of stormwater from the towns in the most economical and efficient manner possible whilst minimising impact on natural environment.	3.2c (5)	Complete upgrade of stormwater infrastructure in accordance with the priorities identified in the stormwater priority assessment report	Manager Assets	Ongoing	Upgrade of stormwater infrastructure in accordance with the priorities identified in the stormwater priority assessment report has been mostly completed. Drainage system along Tor Street and West Street, Gundagai has been completed.
Manage Council's waste collection, disposal and processing facilities.	3.2c (7)	Manage Council's waste collection, disposal and processing facilities in accordance with the Waste Strategy and Implementation Plan	Manager Waste, Parks & Rec Services	Ongoing	Works are routine and managed in accordance with council's financial allocation. Works will commence in regards to the implementation of FOGO (Food Organics Garden Organics) into Cootamundra's green waste collection services and composting operations.
Provide an adequate mix of high quality, disabled accessible and appropriately located public toilet facilities.	3.2c (8)	Continue monitoring Council Public Toilet Facilities	Manager Facilities	In Progress	Works completed at Yarri Park. Design being modified for new Carberry Park facility, with works anticipated to be complete by the end of 2021. Funding sources to be investigated for additional upgrade/new builds throughout the town.

3.2d: Develop and implement strategies to deliver safe and accessible local roads, bridges, footpaths and parking.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and implement strategies to improve safety and accessibility of all road users.	3.2d (1)	Ensure information is available for, users of scooters and electric wheelchairs on footpaths, and pedestrian safety	Manager Civil Works	Ongoing	Road Safety Officer working on strategies for improved road safety measures for these users.
	3.2d (1)	Road Safety Officer to work in partnership with RMS on RMS Road Safety Campaigns	Manager Civil Works	Ongoing	RSO officer continuing working relationship with TfNSW in implementing road safety campaigns.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Maintain civil infrastructure including roads, footpaths, bridges and traffic facilities to agreed standards as set out in asset management plans.	3.2d (2)	Undertake annual Road Maintenance Program	Manager Technical Services	Ongoing	Routine maintenance work being completed as required. Capital investment being carried out in accordance with Asset Management Plans.
	3.2d (2)	Undertake annual Road Maintenance Program	Manager Civil Works	Ongoing	Works progressing as conditions and resources permit.
Undertake the annual footpath renewal and extension program.	3.2d (3)	Undertake Footpath Renewal and Extension Program	Manager Civil Works	In Progress	New and replacement paths planned for remainder of 2021 following funding for approvals under 'Local Roads and Community Infrastructure program'.
	3.2d (3)	Undertake Footpath Renewal and Extension Program	Manager Technical Services	Ongoing	Footpath capital works will be undertaken in the 4th quarter of financial year.
Develop and implement asset management plans and strategies for all transport assets.	3.2d (4)	Review and update condition assessment data across the local government area	Manager Assets	Ongoing	Valuation of roads and bridges were completed. Brief is being finalised for Water, Sewerage and Drainage Assets.

3.2e: Supply local public transport networks to cater for the current and future needs of residents, businesses and visitors.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Advocate for State and Federal departments to improve public transport networks to meet the needs of our community.	3.2e (2)	Work with Riverina Joint Organisation on identified public transport initiatives	Manager Assets	Ongoing	Working with Riverina Joint Organisation on various common tenders for member councils. Recently participated in sodium hypochlorite procurement and tendering process.

4: Good Governance: An actively engaged community and strong leadership team

4.1: Decision-making is based on collaborative, transparent and accountable leadership

4.1a: Council is representative of the community and works together to meet the needs of our local government area.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Councillors will support and advocate for the needs of all members in our community.	4.1a (1)	Ensure Councillors are available and contactable by community members	General Manager	Ongoing	Councillor's contact information is available on Council's website and can also be obtained upon request.
Implementation of the Cootamundra-Gundagai Regional Council's suite of plans, including the Community Strategic Plan, Delivery Program, Operational Plan and resourcing plans.	4.1a (2)	Present quarterly 'Progress Report' on Delivery Program/Operational Plan to Council and the Community	Business Coordinator	Ongoing	Q2 Progress Report to be presented at the February Council Meeting.
Council's corporate plans are informed by community expectations and are reviewed and updated on a regular basis to meet the changing needs of our community members.	4.1a (3)	Conduct 6 monthly review of Operational Plan and resourcing strategies	Business Coordinator	In Progress	A review schedule and strategy is to be developed to assist with the management of review processes for all CGRC Integrated Planning and Reporting (IPR) documents.

4.1b: Strengthen strategic partnerships with the community, business and all levels of government.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Councillors will use all occasions presented to advocate for funding and assistance from other levels of government and agencies.	4.1b (1)	Seek funding opportunities when available	General Manager	Ongoing	Grant applications prepared and submitted based on Council Resolutions.
Participation in LG NSW as the representative body of Local Government in order to improve the standing of Local Government in NSW.	4.1b (2)	Advocate for increases in federal assistance grant funding for Regional NSW	General Manager	Ongoing	Council resolved and sent letters to support this action.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Participation in relevant REROC activities that will benefit the local government area.	4.1b (3)	Participation in REROC events and activities	General Manager	Ongoing	Continued participation has taken place in REROC board meetings and other events and activities hosted by REROC.
Continue to foster and support the Youth Council.	4.1b (5)	Formalise the Youth Council in Cootamundra	Manager Community and Culture	Completed	Youth Council developed.
Work in partnership with community members, businesses and all levels of government to deliver community priorities.	4.1b (6)	Participation in Stakeholder events and activities	General Manager	Ongoing	Participated where able, however Covid-19 has impacted participation levels, especially on large scale events.

4.1c: A clear strategic direction is outlined in Councils corporate plans and guides Councils decision-making and future planning.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
The development of the Cootamundra-Gundagai Regional Council's integrated suite of plans, including the Community Strategic Plan, Delivery Program, Operational Plan and resourcing plans, provide a clear strategic direction and drives the organisation's activities.	4.1c (1)	Develop and adopt Operational Plan for next financial year	Business Coordinator	In Progress	Communications Strategy development for CSP has commenced. IP&R documents will flow from CSP.
Council's decision-making and future planning shows evidence of being linked to Council's integrated suite of plans and the needs of our community.	4.1c (2)	All decision making reports, including strategies and plans are to show linkages to the relevant objective in the Community Strategic Plan	Business Coordinator	In Progress	Linkages to the Community Strategic Plan are included in the Business Paper Reports and are being added to a new template for plans, guides and reports.
Determine development applications in an efficient and effective manner based on merit	4.1c (3)	80% of DAs determined within statutory 40 days' timeframe	Manager Development, Building and Compliance	Ongoing	The majority of development applications are determined within statutory timeframes, although staff resources at times makes this challenging.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop a Place Plan which incorporates the Economic Development, Open Space Recreation, Arts and Cultural and Disability Action Strategies.	4.1c (4)	Develop Placemaking plan for the planning decision and management of Public Spaces in the Local Government Area	Manager Community and Culture	In Progress	Cootamundra 2050 plan complete. Gundagai equivalent in planning phase, with initial meeting having been held with GTAC/GREG.

4.1d: Monitor, review and report on the outcomes of corporate plans.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Council will track the progress towards the achievement of the corporate plan objectives against measurable outcomes.	4.1d (1)	Continually identify improvements in operating councils corporate planning software (Pulse)	Business Coordinator	In Progress	New Delegations and Policy Module purchased and is in the initial set up stages. Governance Officer continually monitors improvement updates for the current reporting system, and recently participated in the latest features walk-through webinar hosted by Pulse.
The integrated planning and resourcing documents will be reviewed and updated on a regular basis to meet the changing needs of our community members.	4.1d (2)	Develop a strategy to update Council's Integrated planning suite of plans and resourcing strategies on a regular basis to meet the changing needs of our community	Business Coordinator	In Progress	A review schedule and strategy is being documented to assist with the management of review processes for all CGRC Integrated Planning and Reporting (IPR) documents. CGRC Communication Strategy and Community Engagement Strategy is in the final stages of development.
	4.1d (2)	Integrated planning and resourcing strategies reviewed and updated as legislatively required	Business Coordinator	In Progress	All Integrated Planning and Reporting (IPR) documents are reviewed and updated as legislatively required as per the Office of Local Government IPR manual and guidelines. A summarised review schedule and strategy is also being developed to further assist staff meet these requirements.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Progress on the achievement of corporate plan objectives will be shared with the community via a range of communication methods.	4.1d (3)	Develop and present report identifying Community communication options and strategies	Business Coordinator	In Progress	A report will be presented to council on completion of draft CGRC Communications and Engagement Strategy and CSP Communication Strategy.

4.1e: Elected representatives are trained, skilled, resourced and knowledgeable.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Support for Councillors to attend training, conference and development opportunities will be provided.	4.1e (1)	Attend the Local Government NSW Annual General Conference, in line with any Covid-19 requirements	General Manager	Completed	CGRC to attend the Online conference in November 2020.
Programs and activities which encourage and develop the capacity of current and future community leaders is provided.	4.1e (2)	Identify programs and activities which encourage and develop the capacity of current and future community leaders	General Manager	Ongoing	Available and relevant seminars and training attended by Councillors. Events for Council elections being undertaken.
Provide and maintain services and infrastructure that assists the efficient and effective undertaking of the duties of the elected Council.	4.1e (3)	Continue to provide and maintain services and infrastructure to assist elected representatives in undertaking their duties	General Manager	Ongoing	Ongoing support provided as needed.
Support Council's elected representatives in undertaking their role in the community.	4.1e (4)	Continue to provide administrative support to Council's elected representatives to assist in undertaking their role in the community	General Manager	Ongoing	Ongoing support provided as needed.

4.2: Active participation and engagement in local decision-making

4.2a: Ensure opportunities for genuine and robust community consultation and engagement are provided to all members of our community.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
A range of consultation and engagement activities will be offered to our community in order to plan the long term future direction of the local government area and to inform Council's decision-making.	4.2a (1)	Continue to maintain support for councils Digital Communication Panel	Business Coordinator	Ongoing	Ongoing promotions to encourage participation in the Digital Communication Panel is being undertaken via council's media channels.

4.2b: Provide opportunities to review the objectives and delivery of the Community Strategic Plan to ensure it continues to meet the changing needs of the community.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Council will regularly and continuously seek community feedback to seek additional input to the Community Strategic Plan.	4.2b (1)	Relevant staff to undertake Community Engagement Training (IAP2)	Business Coordinator	In Progress	Quote requested for in-house training for 12-20 participants, alternatively a team of attendees to attend online IAP2 training in March.
Cootamundra-Gundagai Regional Council's suite of plans will be reviewed and updated on a regular basis to meet the changing needs of our community members.	4.2b (2)	Develop a strategy to update the Community Strategic Plan on a regular basis to meet the changing needs of our community	Business Coordinator	In Progress	A report will be presented to council on completion of draft CGRC Communications and Engagement Strategy and CSP Communication Strategy. Review schedule for those documents will be included.

4.2c: Engage and partner with the community in delivering the objectives of the Community Strategic Plan.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Promote the objectives of the Community Strategic Plan and work in partnership with community members, businesses and other local stakeholders to deliver community priorities.	4.2c (1)	Develop a Community Engagement Strategy to assist with delivering the objectives in the Community Strategic Plan	Business Coordinator	In Progress	A report will be presented to council on completion of draft CGRC Communications and Engagement Strategy and CSP Communication Strategy.

4.2d: Promote and celebrate the achievements of Council and our local community.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Progress towards the achievement of the Community Strategic Plan objectives will be shared with the community via a range of communication methods.	4.2c (1)	Continue to promote the objectives of the community strategic plan via Council's media channels	Business Coordinator	Ongoing	All council media channels, which include: the community newsletter, social media, website and media releases are being utilised to promote council's strategies and plans.
	4.2d (1)	Continue to promote the objectives of the community strategic plan via Council's media channels	Business Coordinator	Ongoing	A report will be presented to council on completion of draft CGRC Communications and Engagement Strategy and CSP Communication Strategy. Review schedule for those documents will be included.

4.3: Cootamundra-Gundagai Regional Council is a premier local government Council

4.3a: Maintain a strong and robust financial position that supports the delivery of services and strategies and ensures long-term financial stability.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Ensure Council's long term financial planning supports the delivery of community expectations and financial stability.	4.3a (1)	Continue to consolidate Council's rating structure	Manager Finance and Customer Service	Completed	Complete.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Ensure the availability of finances are managed, controlled, reviewed and regularly reported on in order to provide the appropriate services and facilities within the allocated budget and achieve the maximum value for expenditure.	4.3a (2)	Prepare and implement procedures to enable all staff with budget responsibility to effectively operate Council's integrated budgeting process	Manager Finance and Customer Service	In Progress	All budgets operating in BIS. Some training still to be done.
Ensure all procurement meets legislative and policy requirements and delivers best value for the community and the Council.	4.3a (3)	Develop a suite of Audit Reports to monitor procurement practices	Business Coordinator	In Progress	Monitoring procedures are in place.
	4.3a (3)	Undertake assessment and improvement of procurement processes	Business Coordinator	In Progress	Continual assessment of improvements of procurement processes are undertaken as required.
Identify and follow-up opportunities to increase Council's revenue base including grant funding opportunities to deliver additional income to fund major projects.	4.3a (4)	Identify grant opportunities to fund major projects as they arise, lodge grant applications as appropriate	Manager Development, Building and Compliance	Ongoing	Grant opportunities are identified and applications made as appropriate.
Develop Asset Management plans which deliver long-term financial sustainability and asset renewal.	4.3a (5)	Implement works programs to improve asset condition	Manager Assets	Ongoing	Asset renewal program has been identified and implemented progressively depending on the availability of capital project funding. Water main replacement work is being proposed at Gundagai and Cootamundra.
	4.3a (5)	Review and improve Asset Management Plans	Manager Assets	Ongoing	Asset Management plans are reviewed and asset renewal details are updated in the asset register. Preliminary analysis indicates that significant inflow and infiltration issues are prevalent in Gundagai Sewerage reticulation network which needs to be addressed.
Improve functionality and amenity within Council's work depots.	4.3a (6)	Complete planning for improvements to Cootamundra Depot and Bradman Street Depot	Manager Civil Works	In Progress	Options being assessed.

4.3b: Council meets all legislative requirements and operates within good governance practices and frameworks.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Council ensures statutory compliance is achieved and demonstrates good governance practices.	4.3b (1)	Participate in the Alliance Legislative Compliance Framework Methodology	Business Coordinator	Ongoing	Active participant in the Alliance Audit Risk and Improvement Committee, next meeting anticipated for March 2021.
Implement effective integrated risk management strategies and practices.	3.2c (6)	Continue undertaking Cootamundra Flood Study	Manager Assets	Ongoing	Flood study findings were presented on 11 November 2020 to the Flood Management Committee. At the November, Ordinary Council Meeting Council resolved to display and exhibit the findings for 28 days consultation period. A drop in session was held on 5 December 2020. Subsequent to the end of exhibition / public consultation period Council adopted the document at the Ordinary Council meeting held on 27 January 2021. Consultant's proposals are being reviewed to conduct Flood Risk Management.
	4.3b (3)	Implement Councils Fraud Control Plan	Business Coordinator	In Progress	Implementation of Fraud Control Plan is in progress.
	4.3b (3)	Undertake development of a Corporate Risk Register	Business Coordinator	In Progress	Enterprise Risk Management Framework, which includes Policy, Plan and Registers are under development.

4.3c: Information is communicated to our community consistently, reliably and timely, and over a variety of platforms to meet the needs of residents.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Current, informative and easy access to Council information is made available to the community using a range of communication methods, including	4.3c (1)	Develop Community Engagement Strategy to inform the community and receive feedback, including feedback on major projects	Business Coordinator	In Progress	A report will be presented to council on completion of draft CGRC Communications and Engagement Strategy and CSP Communication Strategy.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
traditional media and digital channels, Council's website, Community News newsletter and social media.	4.3c (1)	Improve services available on Council's websites through the development of eServices and online forms	Business Coordinator	In Progress	Web update has commenced. Actions required are being undertaken with our contractor, as resources allow.

4.3d: Council services the community in a manner that is professional, efficient and promotes an ease of doing business.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Provide quality customer service during all front line interactions between Council and the community and in all other interactions between staff, agencies, Council and the community.	4.3d (1)	Develop and implement a new Customer Service Charter	Manager Finance and Customer Service	Ongoing	Charter has been developed, currently being reviewed before implementation.
Adopt and maintain information technology and communication services and infrastructure that assists the efficient and effective undertaking of Council's operations, increases productivity and adequately supports the organisation and our community's needs.	4.3d (1)	Work with the Customer Service Team to develop an Online Booking System for Council facilities	Business Coordinator	In Progress	Web update has commenced. Actions required are being undertaken with our contractor, as resources allow.
	4.3d (2)	Integrate Civica/Authority (Finance System) and Magiq Documents (EDRMS)	Business Coordinator	In Progress	Investigations are ongoing.
	4.3d (2)	Review Business Systems and identify services that can be delivered on Council's Website	Business Coordinator	In Progress	Web update has commenced. Actions required are being undertaken with our contractor, as resources allow.
Council's records are managed in compliance with the appropriate legislation and supports efficient and effective work practices.	4.3d (3)	Review infoXpert workflows to streamline record keeping	Business Coordinator	In Progress	Comprehensive review undertaken, further continual improvements are ongoing.
Requests for service are processed in an efficient and effective manner.	4.3d (4)	Complete Customer Satisfaction Survey to provide comparison data for the benchmark identified in 2018	Manager Finance and Customer Service	Not Yet Commenced	Deferred until after SRV process.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Requests for service are processed in an efficient and effective manner.	4.3d (4)	Review responsibilities and provide training to enable customer service staff to respond to Planning and Rating enquiries	Manager Finance and Customer Service	Not Yet Commenced	On hold due to COVID 19 restrictions.
Provide well-maintained cemeteries and efficient, appropriate and dignified cemetery operations and services that create the most peaceful surroundings possible for funeral parties and visitors.	4.3d (5)	Complete the Mapping of Cemeteries for plot identification, future planning and publishing of information online	Manager Regulatory Services	In Progress	Ongoing.
	4.3d (5)	Develop a Cemetery Services Strategic plan	Manager Regulatory Services	Not Yet Commenced	Pending completion of mapping project.
	4.3d (5)	Provide signage, seating and additional landscaping for the Gundagai Area Cemeteries	Manager Regulatory Services	Completed	Action Completed.
Council's fleet of light vehicles and heavy plant is maintained to ensure efficient, cost-effective and timely service delivery.	4.3d (6)	Undertake plant replacement in accordance with related policies and programs	Manager Technical Services	Ongoing	Continual replacement of plant in line with program. Stabilising Tractor purchase recommendation report to be presented to January council meeting.

4.3e: Continuous improvement practices are utilised to ensure facilities and services are provided efficiently and meet the changing needs of our community.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Effective day-to-day management and leadership of the organisation conducts service reviews and implements continuous improvement practices to create greater efficiencies and effectiveness across the organisation.	4.3e (1)	Identify and develop improvement programs	General Manager	In Progress	Finance Committee working list developed. Service Reviews by management to be completed by 31 March 2021.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Ensure adequate project management techniques are in place to ensure the delivery of projects which meet the changing needs of our community on time, within budget and to an acceptable standard.	4.3e (2)	Undertake monitoring of project implementation	General Manager	Ongoing	A spreadsheet detailing each of the projects has been developed and distributed to Councillors via the monthly major project report.

4.3f: Council attracts, retains, develops and supports employees in a safe, healthy and non-discriminatory work environment.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Implement strategies which promote Cootamundra-Gundagai Regional Council as being an employer of choice.	4.3f (1)	Review and enhance recruitment practices	General Manager	Not Yet Commenced	Review of recruitment practices will commence in 2021.
Review the efficiency and effectiveness of Council's adopted Organisational Structure and ensure the structure and staffing mix can adequately deliver the activities approved by Council.	4.3f (2)	Implement Operational Plan activities	General Manager	Ongoing	Operational plan being delivered.
Implement the Workforce Management Plan to support all staff in the delivery of community expectations.	4.3f (3)	Update statistics and demographics in the Workforce Management Plan	General Manager	Ongoing	Currently updating HR system so that data is correct. Constant and ongoing task.
Provide a safe and healthy environment for staff and contractors through compliance with all WH&S legislative requirements and minimising risk.	4.3f (4)	Develop internal Council newsletter and incorporate WHS messages to all staff	General Manager	Not Yet Commenced	Have had initial discussions. Expected to commence in the 2nd quarter 2021.
	4.3f (4)	Monthly WHS reports and statistics discussed at Managers Meetings	Manager Technical Services	Ongoing	WHS officers have commenced reporting to management group on a monthly basis.
	4.3f (4)	Monthly WHS reports and statistics discussed at Managers Meetings	Manager Civil Works	Ongoing	Reports being presented.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Develop and implement a Staff Wellbeing Program	4.3f (5)	Develop and implement Staff Wellbeing Program	General Manager	Not Yet Commenced	Working with WHS & Risk Officers, Currently in progress - Skin checks scheduled March 2021, Mental Health Training quotes being obtained.

4.3g: Council staff are well-trained, skilled, resourced and knowledgeable.

Principal Activity	Action Code	Action Name	Responsible Officer Position	Status	Comments
Implement a training plan to enhance the skills and knowledge of staff across the organisation.	4.3g (1)	Develop Staff Training Plan, following skills/performance process	General Manager	In Progress	Performance Review Process for 2020 year is yet to commence - results to be collated in due course to create Staff Training Plan.
Provide learning and development opportunities to staff to develop the individual's potential and meet the needs of the community and organisation.	4.3g (2)	Develop succession plans for each Section of Council	General Manager	Not Yet Commenced	To be initiated with performance reviews in 2021, from information collected & sourced by reviewers.
	4.3g (2)	Implement Performance Review Program, and undertake the first cycle	General Manager	Not Yet Commenced	Performance reviews to be completed by 31 March 2021.
Staff are supported in the achievement of organisational objectives by having access to a range of business tools, systems and technologies.	4.3g (3)	Provide ongoing enhancement to Staff Intranet	Business Coordinator	Not Yet Commenced	Further discussions to be had on the viability of keeping current system. Options to enhance or replace, will be investigated in 2021.
	4.3g (3)	Undertake integration of Mapping Systems with Council's Corporate Systems	Manager Assets	In Progress	Further improvements are being investigated for the existing asset management system which is easily linked to Councils Intranet. Survey and drafting works was completed for the treated effluent pipe line in Cootamundra and Intranet is updated with the data.

8.1.3 TUMORRAMA BRIGADE STATION ESTABLISHMENT

DOCUMENT NUMBER	343706
REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Correspondence in - Jon Gregory NSW Rural Fire Service - dated 30th November, 2020 ↓ 2. Map-lot 97 in Deposit Plan 750970, 3122 Wee Jasper Road, Tumorrara ↓

RECOMMENDATION

1. **The Report on the Tumorrara Brigade Station Establishment and Correspondence in – Jon Gregory NSW Rural Fire Service - dated 30th November, 2020 and Map - lot 97 in Deposit Plan 750970, 3122 Wee Jasper Road, Tumorrara attached to the report, be received and noted.**
2. **Council support the proposed construction of the new Tumorrara Brigade Station upon lot 97 in Deposit Plan 750970, 3122 Wee Jasper Road, Tumorrara and advice of Council's resolution be sent to Jon Gregory as a matter of importance.**

Introduction

The Riverina Highlands District of the NSW Rural Fire Service was successful in securing a grant for the proposed construction of a new station for the Tumorrara Rural Fire Brigade. The location determined as the ideal site for the proposed construction of the new station is adjacent to the Tumorrara Community Hall. However, the proposed site is fifty (50) metres inside the Cootamundra-Gundagai local government area being lot 97 in Deposit Plan 750970, 3122 Wee Jasper Road, Tumorrara as shown on Map - lot 97 in Deposit Plan 750970, 3122 Wee Jasper Road, Tumorrara attached.

Discussion

An agreement between the Riverina Highlands District Rural Fire Service, Snowy Valleys Council and the Tumorrara Community Hall to build the station at the proposed site has already been established. A meeting was held on site in late 2020 between Jon Gregory, Member for Riverina, Steph Cooke, MP and Cr McAlister (Mayor) and the proposed construction of the new station was discussed.

As the landowner Cootamundra-Gundagai Regional Council must resolve to consent to the proposed development prior to construction commencing as part of the funding guidelines prior to construction commencing as part of funding guidelines.

This report has been prepared and submitted for the consideration of Council to resolve to support the proposed construction of a new station for the Tumorrana Rural Fire Brigade adjacent to the Tumorrana Community Hall on lot 97 in Deposit Plan 750970, 3122 Wee Jasper Road, Tumorrana and allow the Riverina Highlands District Rural Fire Service to commence the a new station project for the Tumorrana Rural Fire Brigade .

**NSW RURAL FIRE SERVICE**

The General Manager
Cootamundra Gundagai Regional Council
Mr Phillip McMurray
255 Sheridan Street
GUNDAGAI NSW 2722

Your reference
Our reference

30 November 2020

Dear Phil

RE: TUMORRAMA BRIGADE STATION ESTABLISHMENT

Riverina Highlands District of the Rural Fire Service has recently been successful in securing a grant for the construction of a new Station for our Tumorrumba Rural Fire Brigade. Following consultation with the Brigade, Tumorrumba Hall Trust and Snowy Valleys Council, the consensus is that the Station should be established adjacent to the Tumorrumba Community Hall. There are a number of valid reasons for this decision both social and economic.

One minor issue which has arisen is that the chosen site is 50 metres inside the Cootamundra Gundagai Local Government Area.

On behalf of the Riverina Highlands District of the NSW Rural Fire Service, I give formal advise that if Cootamundra Gundagai Regional Council is in agreeance to site the station at the hall, all establishment and ongoing costs associated with the Tumorrumba Brigade Station will be met by Riverina Highlands District NSW RFS and Snowy Valleys Council through the Snowy Valleys Rural Fire Fighting Fund (RFFF Fund).

In support of this proposal, I have been given a written undertaking from Snowy Valley Council and the Tumorrumba Hall Trust supporting this initiative and the proposed arrangement.

It would be appreciated if this letter could be tabled at the December Council Meeting for consideration and approval.

Yours sincerely

Jon Gregory ESM JP
District Manager Riverina Highlands District

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Projection: GDA94 / MGA zone 55

Date: 16/02/2021

Created By: Marianne McInerney

Lot 97 DP 750870, 321 Wee Jasper Road Tumorrumba

8.1.4 THE 2021 NATIONAL GENERAL ASSEMBLY TO BE HELD 20-23 JUNE, 2021

DOCUMENT NUMBER	340857
REPORTING OFFICER	Marianne McInerney, Personal Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	Associated costs of registration and accommodation per attendee are detailed within the report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. National General Assembly 20-23 June 2021 - Discussion-Paper ↓

RECOMMENDATION

- 1. Council determine attendees for the 2021 National General Assembly scheduled to be held in Canberra 20-23 June, 2021.**
- 2. Registration for each attendee be finalised before 7th May, 2021 to receive the early bird rate of \$989 per attendee.**

Introduction

The National General Assembly is held in Canberra on an annual basis. Typically those that attend are the Mayor, Deputy Mayor and General Manager.

Any motions are to be submitted through the Australian Local Government website by Friday 26th March, 2021. The National General Assembly 20-23 June, 2021 Discussion Paper, attached to the report, details the criteria and consideration associated with motions which are submitted.

Discussion

The cost per attendee is \$989 for conference registration and yet to be determined for accommodation. Typically accommodation costs are between \$200 - \$250 dependent upon availability.



Call for Motions

20 - 23 June 2021

National Convention Centre Canberra



KEY DATES

16 November 2020
Opening of Call for Motions

26 March 2021
Acceptance of Motions Close

20 - 23 June 2021
National General Assembly

To submit your motion go to:
alga.asn.au

SUBMITTING MOTIONS

The National General Assembly of Local Government (NGA) is an important opportunity for you and your council to influence the national policy agenda.

The 2020 NGA “Working Together for Our Communities” was unfortunately cancelled due to COVID-19 but the ALGA Board has decided to retain the theme and emphasise the importance of partnerships to building and maintaining resilience in our councils and our communities.

To assist you to identify motions that address the theme of the 2021 NGA, the Australian Local Government Association (ALGA) Secretariat has prepared this short discussion paper. You are encouraged to read all the sections of the paper but are not expected to respond to every question. Your motion/s can address one or more of the issues identified in the discussion paper.

Remember that the focus of the NGA is on partnerships, working together, and resilience so your questions could focus on how local governments can work in partnership with the Australian Government to address the challenges our communities face, or the opportunities that are arising to build back better.

Criteria for motions

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. be relevant to the work of local government nationally;
2. not be focussed on a specific location or region – unless the project has national implications. You will be asked to justify why your motion has strategic national importance and should be discussed at a national conference;
3. be consistent with the themes of the NGA;
4. complement or build on the policy objectives of your state and territory local government association;
5. be submitted by a council which is a financial member of their state or territory local government association;
6. propose a clear action and outcome i.e. call on the Australian Government to do something;
7. be a new motion that has not already been debated at an NGA in the preceding two years; and
8. not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

OTHER THINGS TO CONSIDER

Motions should generally be in a form that seeks the NGA's support for a particular action or policy change at the Federal level which will assist local governments to meet local community needs. Motions should commence as follows: This National General Assembly calls on the Australian Government to restore funding for local government Financial Assistance Grants to a level equal to at least 1% of Commonwealth taxation revenue.

To ensure efficient and effective debate where there are numerous motions on a similar issue, the ALGA Board NGA Subcommittee will group the motions together under an overarching strategic motion. The strategic motions have either been drafted by ALGA or are based on a motion submitted by a council which best summarises the subject matter. Debate will focus on the strategic motions. Associated sub-motions will be debated by exception only.

Motions should be lodged electronically using the online form available on the NGA website at: www.alga.asn.au. All motions require, among other things, a contact officer, a clear national objective, a summary of the key arguments in support of the motion, and the endorsement of your council. Motions should be received no later than 11:59pm AEST on Friday 26 March 2021.

Please note that for every motion it is important to complete the background section on the form. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. There is a word limit of 150 for the motion and 200 for the national objective and 300 for the key arguments.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-Committee, as well as by state and territory local government associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Sub-Committee considers the importance and relevance of the issue to local government and whether the motions meet all the criteria detailed above.

Please note that motions should not be prescriptive in directing how the matter should be pursued.

With the agreement of the relevant council, motions may be edited before inclusion in the NGA Business Papers to ensure consistency. If there are any questions about the substance or intent of a motion, the ALGA Secretariat will raise these with the nominated contact officer.

Any motion deemed to be primarily concerned with local, state or territory issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

There is an expectation that any council that submits a motion will be present at the National General Assembly to move and speak to the motion.

INTRODUCTION

2020 has been a year like no other. A year that many individuals and organisations, including councils, would wish to forget. While the drought lessened its hold on parts of the country to be replaced by floods, more than 110 local government areas were severely impacted by the Black Summer (2019-20) bushfires - and no one was spared the effects of the battle against COVID-19. The 2020-21 storm and fire season may add to the sense that it was a year of disasters.

Friedrich Nietzsche said: "That which does not kill us, makes us stronger." So how can councils become stronger after 2020? How can we ensure that our communities are stronger and more resilient? How do we work together and with our partners to ensure that we build back better from the series of unprecedented events that have marked 2020?

COUNCIL RESILIENCE

In the first quarter of 2020, state and territory Governments closed facilities where people gathered in numbers to reduce the probability that hospitals would be overwhelmed by a rise in COVID-19 cases. This included a substantial number of council owned and operated revenue generating facilities which had flow-on effects for other revenue- generating enterprises such as paid parking. Major funding gaps rapidly emerged in many councils that typically generated significant amounts of own revenue.

Councils that cannot generate significant amounts of the own revenue are typically dependent on grant funding from other levels of government, including Financial Assistance Grants from the Australian Government. These councils tend to service rural, regional and remote communities that are often large in area but small in terms of population. The capacity of these councils to deliver all their required services and infrastructure can be severely strained at any time.

With local government funding under pressure across the nation, and other levels of government facing fiscal constraints, councils may need to do more with less in the near term and be innovative with both budgeting, service delivery, balancing competing demands and longer term financial planning. Services may need to be scaled down or delivered in innovative ways. Asset management and maintenance programs may need to be varied. Working collaboratively with neighbouring councils or forming alliances may be a way of achieving efficiencies and enhancing service delivery along with fostering innovation, cutting red tape, and working in partnership with third parties may be others.

Digital service delivery and working from home - adopted during the height of the pandemic - may become the new norm. This may increase opportunities for councils to innovate, work together and share resources, and fill long term skill gaps. New challenges may emerge including how staff are supported and how productivity, collaboration and motivation maintained. There may be significant consequences for local democracy and council's ability to engage authentically with their communities. Digital transformation and technology modernisation will be essential for some councils. Even already well-established adopters of digital technology may need to rethink their approach.

Can the Australian Government assist councils with efficiency measures that reduce the cost of services without a major change in service levels experienced by the community?

What opportunities are available to enhance the adaptive capacity of councils and its potential to 'weather the storm' through innovation and creativity? How can the Australian Government assist?

Apart from Financial Assistance Grants, how can the Australian Government assist councils to become more financially sustainable and able to better meet the needs of their communities? Are there new partnership programs or policy changes the Government



COMMUNITY RESILIENCE

Community resilience is the capacity of communities to respond to, withstand, and recover from adverse situations including natural disasters, persistent drought, pandemics, fluctuations in global trade, recession, and a rise in inequality. In some circumstances in response to these pressures and stresses, local communities are not able to recover to their previous state. Instead they need to adapt to cope with long term stresses. But ideally, we want all communities to not only survive but thrive.

Local governments play a critical role in building resilient and sustainable communities and helping to buffer people and places against social, economic, and environmental disruptions and overcome adversity. One critical area is through the provision of resilient infrastructure. Councils' infrastructure should meet the community's current and future demand, be built to contemporary standards, be affordable for both the council and the user, and be reliable with appropriate asset management practices in place to ensure maximum return on investment.

In addition to physical infrastructure, social infrastructure is also vital for resilience. Social infrastructure is broader than just buildings, it includes the individuals and groups, places, and institutions, including councils, that foster community cohesion and social support. Communities and individuals with good social networks and connections demonstrate greater resilience.

The loneliness epidemic is challenging social resilience. Research produced before the coronavirus pandemic revealed that one in four adult Australians are experiencing loneliness with over half the nation reporting they feel lonely for at least one day each week. In addition to its impacts on community resilience, feeling lonely can pose a bigger risk for premature death than smoking or obesity and can be associated with depression, poorer cardiovascular health and, in old age, a faster rate of cognitive decline and dementia.

Communities that are more vulnerable to shocks and disasters are often reliant on only one industry, have minimal redundancy or no backups for essential services and infrastructure such as only one source of water, one powerline or one access road. They also often only have few voluntary or charitable organisations working in the community. Often community leadership is weak or fails to inspire, engage, and unleash the power of other leaders and critical social networks.

Community resilience cannot be built and then left to its own devices. It needs to be strengthened continuously, not just in times of crisis. It involves people getting together to create sustainable links within their community and the community and its leaders having the ability to learn from experience and improve over time.

How can councils work in partnership with the other tiers of government to adopt a community development approach that builds resilience?

What are the best models available to councils to ensure that our communities thrive and focus on prevention and preparation rather than relief and recovery? How can the Australian Government partner with councils to ensure thriving communities?

What actions can councils take, in partnership with others including the Australian Government to promote community resilience and protect against external shocks such as industry closures or natural disasters? Are tools available to assist councils build community resilience or do we need new or different tools?

COLLABORATION AND PARTNERSHIPS

Creating a resilient community and ensuring a resilient and sustainable council requires partners. Councils can work with partners in different ways to find local solutions to local problems. They can partner with a wide range of organisations including other councils, other levels of government, the voluntary and community sector or business and research sector organisations. The aims of these partnerships are typically to improve services and deliver changes to benefit the local area.

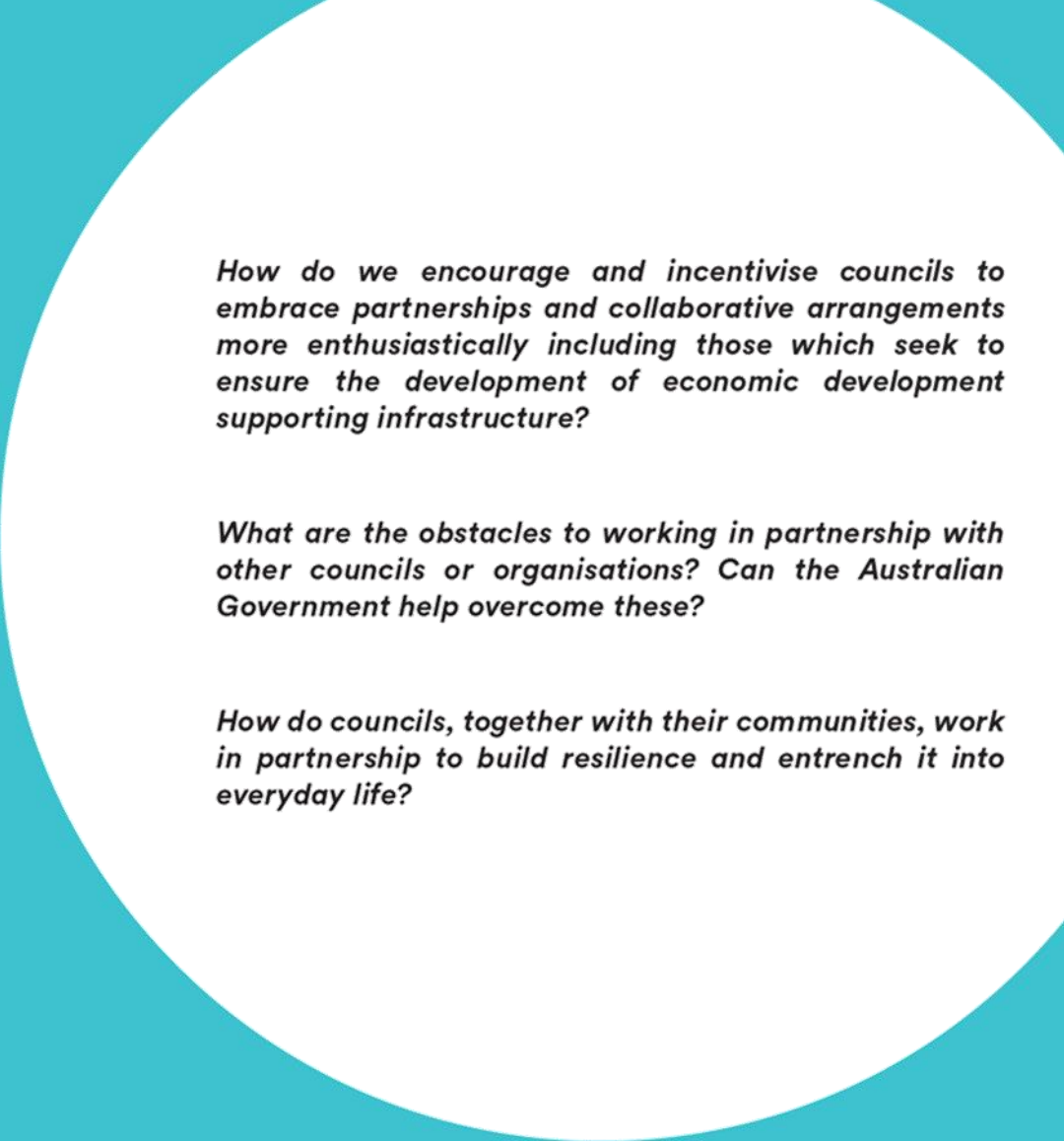
Collaboration and partnerships with other councils and public or private organisations can also bring benefit from economies of scale in providing services or purchasing in bulk for example. Procurement partnerships have been a particularly successful example of this. Working in partnership can make a considerable contribution to efficiency improvements, such as through cost savings in back-office functions or sharing of plant and equipment.

Other benefits associated with partnerships and collaboration include opening the way for local communities to share ideas and connect with others. Partnerships enhance the ability of a council to access innovation, enhance skills development, work across council boundaries to address regional issues, and maximise competitive advantage in the delivery of major infrastructure projects.

Strategic collaboration is not just about savings and sharing resources. It is also about maximising capacity in addressing community expectations, or working with members of the community to overcome challenges and seize opportunities. For example, building and maintaining productive partnerships with Aboriginal and Torres Strait Islander people and communities is critical for councils committed to Closing the Gap and involving Aboriginal and Torres Strait Islander communities in decision-making and service development and delivery.

Collaboration and partnerships that work well are underpinned by good governance, an agreed purpose, and mutual benefit.

There is a long history of local government partnering with the Australian Government to deliver projects and programs that benefit local communities, achieve fairness and equity across the nation, and support local delivery of services and infrastructure. In the absence of constitutional change, how do we further build and strengthen this partnership with the Australian Government?



How do we encourage and incentivise councils to embrace partnerships and collaborative arrangements more enthusiastically including those which seek to ensure the development of economic development supporting infrastructure?

What are the obstacles to working in partnership with other councils or organisations? Can the Australian Government help overcome these?

How do councils, together with their communities, work in partnership to build resilience and entrench it into everyday life?



AUSTRALIAN
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ASSOCIATION

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8.1.5 MUTTAMA CREEK REGENERATION GROUP S.355 COMMITTEE MEETING MINUTES

DOCUMENT NUMBER	342860
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	To comply with the Section 355 Committee Management Manual.
ATTACHMENTS	1. Muttama Creek Regeneration Group s.355 Committee Meeting Minutes 7 December 2020 ↓

RECOMMENDATION

The Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held on 7 December, 2020, attached to the report, be received and noted.

Introduction

The attached Minutes of the Muttama Creek Regeneration Group s.355 Committee meeting held on 7 December, 2020, are submitted for the information of Council and the community.

Muttama**Regeneration
Group****Muttama Creek Regeneration Group****Minutes Monday, 07 December, 2020****Present:** Graeme Johnson, Di Pearton, Norma Clarke, Lin Chaplin, Steve Mills.**Apologies:** Betti Punnett**Welcome:** Meeting opened at 4.05 pm

GJ presented the evacuation plan for the building as required prior to every meeting.
Minutes read by GJ and accepted by SM.

Business Arising:

- **Water Quality testing-** GJ Carried over: Bernie Barnes Re stocking the test kit, still to be followed up.
- **Flood planning committee-** Steve Mills reported that the flood planning report has been done – the next catchment modelling result was accepted by council and now the council will decide which steps they can do. This is a work in progress.

GENERAL BUSINESS

- **Exotics-** BP has sent details of a grant to be applied for. GJ to look into MCRG applying grants to apply for exotic removal by private contractors, particularly behind the pool and downstream. GJ is meeting with Kane Cassidy
- **Callistemons/River redgums** – Ask WM to advise on plant species- the group can let Charlie S. know what we need and he may be able to get some from a bulk supplier- Steve Hamil, Landcare nursery at Tumut.
- **Plants-** NC has bought 7 Grevilleas- one Ned Kelly planted near Carmel Herald's seat. Two correas at Thompson Street Entrance. Other grevilleas to be planted after the hottest of the summer, maybe March working bee. DP to find two prostrate Coota Wattles, Acacia Baileyana 'Prostrate' for Thompson Street Bird Walk entrance.
- **Casuarina Walk-** Extension of the garden into the north corner, what is happening, is council on board to help?
- **Working bee-** Bird Walk Thompson St, 12 December at 9:00am
Casuarina walk January- to be decided. 9:00am

Next Meeting: 5pm, 7 December, 2021 at Stephen Ward Rooms**Meeting closed at 5:10pm**

8.1.6 THE ARTS CENTRE COOTAMUNDRA S.355 COMMITTEE MEETING MINUTES

DOCUMENT NUMBER	343172
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report.
POLICY IMPLICATIONS	To comply with the Section 355 Committee Management Manual.
ATTACHMENTS	1. The Arts Centre s.355 Committee Meeting Minutes 21 January 2021 ↓

RECOMMENDATION

The Minutes of The Arts Centre Cootamundra s355 Committee meeting held on 21st January, 2021, attached to the report, be received and noted.

Introduction

The attached Minutes of The Arts Centre Cootamundra s.355 Committee Ordinary Meeting held on 21st January, 2021, are submitted for the information of Council and the community.



Minutes

THE ARTS CENTRE COOTAMUNDRA SECTION 355 COMMITTEE

THE ARTS CENTRE COOTAMUNDRA, 18 WALLENDON STREET

6.10PM, THURSDAY 21 JANUARY 2021



Minutes

1 MINUTES	2
1.1 Attendance and Confirmation of Quorum	2
1.2 Apologies.....	2
1.3 Disclosure of Interests	2
1.4 Confirmation of previous meeting Minutes	2
1.5 Business Arising from previous Minutes:	2
1.6 Correspondence in/out:.....	2
1.7 Report from the WHS/Financial/PA/VA/Movies:.....	2-3
1.8 General Business (List Agenda Items).....	4
1.9 Date and Time of Next Meeting	4
1.10 Time Meeting Closed	4

1 MINUTES

1.1 Attendance and Confirmation of Quorum

Present: President/Chairperson: Andrew Brock
 Secretary: Rosemary Fowler-Sullivan
 Treasurer: TBA
 Council Representative: Leigh Bowden
 General Members: Leigh Scott, Julie Cowell, Gwen Norman, Isabel Scott, Eric Steinke
 Other attendees: NIL

Confirmation of a Quorum: There are [9] Members appointed to this Committee.
 Quorum numbers are met **yes**.

Note: If quorum numbers are not met no actions can be made at this meeting. An informal discussion on items on the agenda can only take place. All agenda items from this meeting will be transferred to the next meeting for determination. Notes on the informal discussion can be made for reference at the next meeting.

We acknowledge the Traditional Custodians of the land on which we live, work, and create. We pay respect to Elders past, present and emerging.

1.2 Apologies

List Members that were unable to attend: Annabel Marley, Lucy Main

1.3 Disclosure of Interests

There were [no] disclosures of Interest. [Or list possible conflict of interests]

1.4 Confirmation of previous meeting Minutes

The minutes of the last Cootamundra Arts Centre Section 355 Committee meeting dated 19 November 2020 are confirmed as true and correct.

(Moved: Rosemary, Seconded: Julie)

1.5 Business Arising from previous Minutes:

- Eftpos – has been ordered.
- Baptist Care parking – bus has been moved to end of row to prevent problems.
- Power Board – relocation to be coordinated with movie screenings.
- Theatre Floor Painting – Neville to do, has been on leave.
- Theatre Lighting – Steve coming tomorrow to test/tag, check lights.
- Open Day – QR codes were requested from Council for attendance & not provided.

(Moved: Gwen, Seconded: Eric)

1.6 Correspondence in/out:

- CAWP – email sent on 9/12/20 to invite to meet with TACC in New Year.

(Moved: Julie, Seconded: Rosemary)

1.7 Reports from the WHS/Treasurer/PA/VA:

1.7.1 WHS Report

- Ramp for wheelchairs /rollators to be used in theatre, consider future purchase of moveable ramp – perhaps grant funding.
- Most wheelchairs parked where seats are removed at front.

1.7.2 Financial Report

- Balance in bank - \$55075.95
Copy attached (Moved: Andrew, Seconded: Rosemary)

1.7.3 Report for Performing Arts

- Emma McCallum is hiring TST from 21/1/21 10am-3pm for workshops with her students.
- Proposition received via Gwen for guitarist to hire venue for performance. Waiting on confirmation.
- Winding Road Productions advised performance of 'What's New Pussycat'. Fee reduced from \$2500 to \$2000. Date to be confirmed.
Copy attached. (Moved: Eric , Seconded: Julie.)

1.7.4 Report from Visual Arts

- UFO on Tuesday's 10.30-1.00.
- Dabble Days will start up if enough interest to run it.
- Workshop on Wheels – 6-7 February 2021. Reduction Lino Printing with Melissa Martin. All places filled.
- Variety of Workshops during 2021 will be offered – Kintsugi, Oil Painting, Giacometti, Dry Point Etching, Collagraphs.
- Children's workshops discussions with Lucy – keen to involve other tutors/teachers.

Copy attached. (Moved: Julie, Seconded: Rosemary.)

1.7.5 Report for Movies

- Discussion took place about how often movies should be screened. Leave it as it is now for the present & see how attendance goes.
- Bar to be open depending on the popularity of the movie.
- MADD members keen to continue. Decision to be made in June if it will continue.

Copy attached. (Moved: Julie, Seconded: Rosemary)

1.8 General Business (List Agenda Items)

- 1) **Planning Meeting** – meeting for Business Plan & Development Strategic Plan to be held on 16/2/21, 12pm bring something for your lunch.
- 2) **Amanda Gay** – Community & Cultural Officer at Temora Shire Council – Leigh B to contact to ask if she can attend Planning Meeting re workshops. Leigh to contact.
- 3) **Maintenance** – theatre lighting – tomorrow; painting theatre floor – Neville; Power Board – liaise with movie screenings.
- 4) **Signage for Car Park** – still waiting on second quote from Joe Morton, Andrew to follow up.
- 5) **Cootamundra Aboriginal Working Party** – email was sent 9/12/20, no reply yet.
- 6) **Email** – information enquiry from Wagga re movie making . Contact to be made to local indigenous.
- 7) **Movies** – will we continue to have movies weekly, fortnightly, movie ticket membership? Movie screenings to be fortnightly. Resurrect Flicks? Discussion (review) afterwards over a wine.
- 8) **CDC - Wattle Time** - a month of activities from mid-August to mid-September – ‘Fields of Gold’ – street parade (themed), art exhibition, music, performers, buskers, jugglers, activities in the street.
- 9) **International Women’s Day – 8/3/21** – Jeana Scott inquired if TACC planning any activities for IWD, applying for funding. Dinner & guest speaker.
- 10) **Youth Council** – Gwen to contact Michelle Raby.
- 11) **Programming 2021** – Isabel discussed TACC Workshop program planned for 2021, approx. 2 workshops a month. Budgeting including Lucy’s cost & time, printing, suggest sponsorship for booklet. Workshops include Production Technology, Kintsugi, film making (smartphone), stagecraft & performing, oil painting, life drawing, theatre make up, various art techniques, performing arts, Flying Fruit Fly Circus, collagraph. Film Fest – movies made to be screened & judged. All workshops minimum 8 participants, will be cancelled if not enough numbers. Widespread marketing required, booklets to be left in all eateries, accommodation, shops.

1.9 Date and Time of Next Meeting – 18 February 2021, 6.00PM

1.10 Time Meeting Closed – 7.45 PM



COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

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8.1.7 COOTAMUNDRA TOURISM ACTION GROUP S.355 COMMITTEE MEETING MINUTES

DOCUMENT NUMBER	343767
REPORTING OFFICER	Teresa Breslin, Governance Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	To comply with the Section 355 Committee Management Manual.
ATTACHMENTS	1. Cootamundra Tourism Action Group Meeting Minutes 4 February 2021 ↓

RECOMMENDATION

The Minutes of the Cootamundra Tourism Action Group s.355 Committee meetings held on 4th February 2021, attached to the report, be received and noted.

Introduction

The attached Minutes of the Cootamundra Tourism Group s.355 Committee held on 4th February 2021 are submitted for the information of Council and the community.



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Minutes

COOTAMUNDRA TOURISM ACTION GROUP SECTION 355 COMMITTEE

STEPHEN WARD ROOMS, WALLEDOON STREET

4.30PM, THURSDAY 4TH FEBRUARY 2021

AGENDA ITEMS

1.1 Attendance and Confirmation of Quorum

Attendance: President/Chairperson: Nina Piotrowicz
Secretary: N/A
Treasurer: N/A
Councillor: Leigh Bowden
General Members: Leah Sutherland, Yvonne Forsyth, Hans Bruitzman, Dotti LeSage, Annie Jacobs
Other: Betty Brown, Miriam Crane (Staff), Jeana Scott (Staff)

Confirmation of a Quorum: Due to the approved Leave of Absence of Sarah Last, there are 9 Members appointed to this Committee.
Quorum numbers are met **[yes]**

1.2 Apologies & Disclosure of Interests

Apologies received from Kim Knox-Thurn, Gwen Norman, Brian Nolan.

1.3 Minutes of Previous Meeting

The minutes of Meeting 3rd December 2020 were confirmed as true and correct. (Moved: Leah Sutherland, Seconded: Hans Bruitzman, Carried)

CTAG's four recommendations presented at the Council meeting 27th Jan 2021 were carried.

Action: The Chair to encourage set up of a meeting between the WCA and Wayne Bennett re the Wallendbeen Rest Area.

Action: The Chair to write to the Traffic Committee & to Lyn Angus re the Rosehill Road lookout project.

It was noted that some reserve funds have been released for updates and new souvenirs at the Bradman Birthplace Museum.

1.4 Discussion items

- **Cootamundra Promotional Signage**

Miriam Crane has had some liaison with the Traffic Committee and Transport for NSW re locations on the Hume Highway near the Coolac turn-off. Once approvals have been provided, a budget of approx. \$50,000 would be required to cover installation, materials, and design. The Committee discussed use of

images that show Cootamundra as a vibrant town – ie no static shots of buildings or nature etc. Images used would need to show that Cootamundra has things to see and do.

New town name entry signs (on both approaches), are scheduled to be in place by end of Feb. These will include a space for changeable event notices (ie name of event & date). There will also be space for a reference or acknowledgement of our First Nations that could be included later.

- **Pioneer Park**

An application as part of the Bushfire Recovery Grant program has been made. We should know re success/failure in June. The grant request covers a picnic area & water at the entry, toilet facilities and both interpretive and trail/park signage. If successful, the grant also includes an allocation to the Cootamundra Aboriginal Working Party to undertake research on the First Nations significance & stories of this area.

Upgrades to the entry road and walking paths, mainly remedial works were approved for funding by Council up to \$175K. This work will commence soon pending weather and contractor availability.

CTAG discussed dual naming of the Park to incorporate a Wiradjuri name.

- **Events & Community Calendar**

Council & the CDC resolved management of the calendar prior to the meeting. Committee members were encouraged to share events through their own channels and through to Casey & Leah – many events now are being advertised later than usual due to concerns over covid etc.

- **VIC Update**

Yvonne Forsyth reported strong visitation at the VIC (and subsequently the Heritage Centre) over the break. The VIC also hosted a “Driver Reviver” site. She is waiting to hear whether this will return for the Easter Holidays too. Businesses who did open in-between Christmas & New Year also reported strong visitation.

The Chair asked a few visitors she encountered what they felt were the strong points for the town to promote – key was our coffee, our town architecture, retail and the lights in the trees (very Instagram worthy).

- **Agritourism**

- A final draft of the strategy for presentation to Council is still pending.
- Miriam Crane noted that comment is invited to the NSW Agriculture Commissioner, Agricultural Land Use Planning Strategy. Comment from CTAG re Agritourism was suggested.
- A CDC session with Cootamundra’s tourism providers was suggested.

- **Bradman Oval**

Arising from Rupert Tate’s letter to the Mayor re improvements to this area, \$17K has already been allocated by Council to repair the Cricket nets. This work should occur in the coming months.

Bradman Oval houses the Big Bat & Stumps, however the condition is poor. To tie in with the nostalgia of the “Big Things” tourism happening now, pursuit of the Branding strategy idea to add a large cricket ball should be considered sooner rather than later. There are some upcoming grant programs that may be suitable for Council to seek funds for this area.

Action: The Chair to send the list of possible developments at Bradman Oval to committee members for prioritisation.

1.5 Other Business

- Promotion of key Cootamundra tourism hashtags. *Action: Jeana/Casey/Miriam to distribute to key businesses and encourage use.*
- Silo painting at Wallendbeen likely in 2021. Design still to be resolved by the Wallendbeen community.
- New Regional NSW department - likely focus on Rail Trails in 2022
- Several events are shaping up to celebrate International Women's Day in March. Results of a grant application to support the key lunch event should be known soon.
- The NSW Government will be installing an artwork & commemorative plaque to the Stolen Generation at the Cootamundra Railway Station. Original date was to be in March but now delayed to TBA.
- The CDC has received a small grant from Eastern Riverina Arts. Dependent on planning, an artwork will be placed between Kevin Deeps & the CDC. The artwork will be completed by the Cootamundra Aboriginal Working Party.
- Miriam Crane noted publicity likely over the coming months based on Council's involvement in the Destination NSW Road Trip campaign.

1.6 Next Meeting

Thursday 4th March 2021 @ 4.30pm. Note the AGM will occur at the beginning of the Meeting.

8.1.8 UPDATED COUNCIL MEETING ACTION REPORT

DOCUMENT NUMBER	343923
REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.2 Active participation and engagement in local decision-making
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Updated Council Meeting Action Report ↓

RECOMMENDATION

The Updated Council Meeting Action Report be noted.

COUNCIL MEETING ACTION REPORT

MEETING / ITEM	ACTION	OFFICER	STATUS
05.07.2017 18.06.2019 19.09.2019	Amend Gundagai LEP 2011 to correct mapping discrepancies	Manager Development, Building and Compliance	<p>Ongoing.</p> <p>Amendment No 4 is currently being reviewed following feedback from the Department of Planning prior to a Gateway determination. Gateway determination issued, currently on exhibition for 28 days. To be reported back to October 2019 Council meeting.</p> <p>Partly complete – schedule 1 amendment gazette</p> <p>May 2020 update – negotiations underway with DPIE regarding progressing the remainder of this proposal.</p> <p>June 2020 – Council has been allocated new staff from DPIE, negotiations underway as to the most appropriate way to progress this matter.</p> <p>September 2020- ongoing</p> <p>November 2020 – ongoing</p> <p>December 2020 – ongoing</p> <p>February 2021- Ongoing – resource allocation for this to be finalized as part of the commitment to the Public Spaces Legacy Program</p>

Ordinary Meeting 30 October 2018			
ITEM	ACTION	STAFF	Status
<p>Council, with further consultation, consider the representations made by Mr. Peter Beath on behalf of the members of the Cootamundra Aboriginal Working Party, in his letter dated 24 October 2018.</p> <p>8.1.4 Resolution 215/2018</p>	<p>"It is recommended the CGRC take a proactive approach engaging with the existing community groups and organisations to look at the formation of a formal Aboriginal Advisory/Consultative Committee under section 355 of the local Government Act 1993"</p>	<p>Manager Culture and Community</p>	<p>July 2020 MOU written</p> <p>September 2020 - CAWP making comments for draft revision.</p> <p>December 2020 – CAWP still working on amendments.</p> <p>February 2021 – CAWP still working on amendments</p>
<p>8.1.5 Resolution 216/2018</p>	<p>2. In time, and subject to available funding, CGRC, in conjunction with the local Aboriginal communities, the Brungle-Tumut LALC and the Young LALC, undertake the mapping of the sites of cultural significance to Aboriginal people in this LGA.</p>	<p>Manager Development, Building and Compliance</p>	<p>May 2020 – seek funding opportunities to undertake the required studies as they arise.</p> <p>February 2021 – Grant application submitted to allow an Aboriginal Cultural Heritage Study to be undertaken</p>
<p>8.1.5 Resolution 216/2018</p>	<p>3. CGRC, in consultation and negotiation with Aboriginal communities in the region, form an Aboriginal Advisory Committee to liaise with Council about matters of importance and concern to local Aboriginal people.</p>	<p>Manager Culture and Community</p>	<p>June 2020 – Funding opportunities from Heritage Office will allow this to occur. Grant applications will open in the latter part of the year. Council is on the mailing list to be notified when the grants open.</p> <p>December 2020 – NSW Heritage Grants closing February 2021, funding source for mapping cultural significance.</p> <p>February 2021 – CAWP still working on amendments</p>
<p>8.1.5 Resolution 216/2018</p>	<p>4. The Consultative Committee consider the implementation of an Indigenous Employment Strategy</p>	<p>HR/GM</p>	
	<p>CGRC put in place Cultural (Aboriginal) Competency/Cross Cultural training to Council Staff and Councillors.</p>	<p>Manager Culture and Community</p>	<p>September 2020 - CAWP/Gundagai Cultural Group considering options for suitable training providers.</p>

			<p>December 2020 - CAWP/Gundagai Cultural Group still considering options for suitable training providers.</p> <p>February 2021 – Request sent for workshop date</p>
28.11.2017 – 7.3.2.1	Waste Collection Services	Manager Waste, Parks and Recreation	<p>23/10/19 update - Draft financial plan delivered to council in September with the final plan scheduled to go to the November Council meeting.</p> <p><u>November 2019</u> - Report to November 2019 for Councils consideration</p> <p>February 2020 – report adopted in principal, report to Feb meeting seeking council approval to place the report out to the community for 3 months seeking comment.</p> <p>March 2020 – Reviewed report going to council this month.</p> <p>July 2020 – Council has taken over the operation of the Cootamundra Transfer Station (Pit) and will present a report on the weigh bridge activities every 3 months for the information of Council.</p> <p>Sept 2020 – staff are current correlating data collected and working on the waste operations financial structure with a further report to come back to Council.</p> <p>November 2020 – all relevant weighbridge data has been given to the Deputy General Manager and Manager Waste, Parks and Recreation as to enable them to prepare a financial plan for Councils consideration.</p> <p>December 2020 – Unchanged</p> <p>February 2021- from a meeting between Finance, Acting Deputy General Manager and Manager</p>

			Waste Parks & Recreation for revised financial structure/format for waste operations this is now with the Finance Division for review & implementation.
ITEM	ACTION	STAFF	Status
17.01.2019	Investigations to be undertaken to determine feasibility of providing a safe and accessible pedestrian pathway to link Cootamundra town centre and the cemetery on Yass Rd.	Manager Civil Works/ Road Safety Officer	<p>Long term project.</p> <p>Include in new PAMP CYCLEWAYS Plan</p> <p>Safety audit of rail overpass completed.</p> <p>November, 2020 - Draft report to go to November, 2020 Traffic Committee Meeting for consideration.</p> <p>December 2020 – Further information being compiled.</p>
31.07.18 – 9.2	Council, in collaboration with the Muttama Creek Regeneration Group, investigate the feasibility of creating a walking track alongside sections of Muttama Creek.	Manager Waste, Parks and Recreation	<p>November 2019 - This is still yet to happen with the current work load and this rated as a low priority action will be implemented ASAP.</p> <p>In the meantime Council is working with the Group with the existing works as required</p> <p>No change to date.</p> <p>March – no change</p> <p>June 2020 – Council staff have been working with the Muttama Group delivering mulch and undertaking some clearing works. There is no funding for any works associated with the Muttama Group.</p> <p>July 2020 – no change</p>

			<p>Sept 2020 – Council staff are collectively working with the Muttama Creek Group in managing related activities.</p> <p>November 2020 – this is ongoing in accordance with available resources and funding.</p> <p>December 2020 – Unchanged.</p> <p>February 2021 – unchanged assistance is given to the Muttama Group as and when requested and is part of usual operations. As such, it is proposed this item be removed from the Council Meeting Action Report.</p>
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ORDINARY MEETING - 25 June, 2019			
ITEM	ACTION	GM	Status
Aside request from Cr Sheahan	Disability access audit of business' with awareness programme delivered by Council staff to business owners/managers Starting with Council premises first.	Manager Development, Building and Compliance	<p>May 2020 Update – committee agreed to access the professional services on offer to commence this process. Due to the COVID 19 situation this has not been possible.</p> <p>June 2020 – still on hold due to COVID 19</p> <p>July 2020 – still on hold due to COVID 19</p> <p>October2020-still on hold due to COVID-19</p> <p>December 2020 – current staff vacancies & the COVID-19 situation have necessitated that this be put on hold.</p> <p>February 2021 – resource limitations do not permit this to be undertaken at this stage.</p>

ORDINARY MEETING - 27 AUGUST, 2019			
ITEM	ACTION	STAFF	Status
8.10.1 Cootamundra Aquatic Centre Access	3. The cost for the installation of permanent barricades be investigated with the consideration to disabled access.	Manager Waste, Parks and Recreation	<p>This has been completed on a temporary trial basis. <u>November 2019</u> – no change. March – Pool now closed no further action at this stage. June 2020 – No Further action to date July 2020 – On hold pending the outcome of the EOI November 2020 – No longer relevant as the pool is now managed and operated by a private Contractor.</p> <p>February 2021 – The pool is now managed and operated by a private Contractor. As such, it is proposed this item be removed from the Council Meeting Action Report.</p>

ORDINARY MEETING - 29 October, 2019			
ITEM	ACTION	STAFF	Status
8.1.1 Local Government Elections 2020	Council invite a representative from the Australian Electoral Commission to address Council and explain the costs included in the quote received for the local Government elections 2020.	GM/ EA to GM & Mayor	<p>Waiting on response from AEC to indicate their availability to attend a Councillor Workshop</p> <p><i>Elections deferred to 4th September, 2021 due to COVID-19</i></p>

ORDINARY MEETING 26 NOVEMBER, 2019			
ITEM	ACTION	STAFF	STATUS
8.7.2 COUNCIL MINI HIACE BUS COMMUNITY USAGE REVIEW RESOLUTION 437/2019 Moved: Cr Penny Nicholson Seconded: Cr Leigh Bowden	2. Council undertake consultation with representatives of Mirabooka to develop a fee proposal, to be included in the report, to be prepared and submitted to the Ordinary Meeting to be held Tuesday, 26th May, 2020 for the consideration of Council for inclusion in the 20/21 Fees and Charges. 3. A further report with more accurate hire details be prepared and submitted to the Ordinary Meeting to be held Tuesday, 26th May, 2020 for the consideration of Council.	Manager Civil Works/ GM	12.02.2020 Trial continuing. Report to be prepared for the consideration of Council at the Ordinary Meeting to be held 26 th May 2020 June 2020- Report to be prepared for the consideration of Council at the Ordinary Meeting to be held 30 th November, 2020 November, 2020 – report deferred until normal bus use resumes. December 2020 – Unchanged. February 2021-No further updates until bus back in use.

ORDINARY MEETING 28 JANUARY, 2020			
ITEM	ACTION	STAFF	STATUS
8.1.15 Cootamundra Tourism Action Group Section 355 Committee Minutes of meeting held 15 January 2020 RES 020/2020	That Council seek an appropriate funding arrangement to ensure the position of Economic Development and Tourism Officer in Cootamundra, continues beyond the current one year term which ends in November, 2020.	Manager Culture and Community	Memo drafted to GM proposing solution for funding role to June 2021.
8.1.16 Gundagai Tourism Action Section 355 Committee RES 021/2020	Council seek permission from Transport for New South Wales to locate a variable message sign on the northern side of Gundagai, with the intention of encouraging south bound motorists to Stop, Revive, Survive in Gundagai.	Manager Culture and Community	<p>Anthony Carroll taking to February, 2020 traffic committee</p> <p>June 2020- still seeking advice from TfNSW on location of the variable message sign</p> <p>September 2020 – sign location Gundagai approved. Design being drafted for Cootamundra.</p> <p>December 2020 – Drafts for Cootamundra sent to Traffic Committee</p> <p>February 2021 – Installation in coming weeks</p>

Ordinary Meeting March, 2020			
ITEM	ACTION	STAFF	STATUS
8.1.6 Minutes of the Gundagai Tourism Action s355 Committee Meeting February 2020	Council look at options for funding a speaker system to be purchased and installed in Sheridan Street that has the capacity to play a local radio station and can be utilised for events	Manager Community and Culture	December 2020 – still awaiting quote from supplier February 2021 –Requested Manager Waste, Parks & Recreation Services include with works program
8.6.2 Stockinbingal Sewerage Scheme	1. Engage Public Works to prepare business case 2. An application be made under the safe and secure water program for funding towards a detailed design.	Manager Assets	October, 2020 -ongoing

Ordinary Meeting 30 June, 2020			
ITEM	ACTION	STAFF	STATUS
8.3.1 Tourism Branding and Marketing Strategy	Actions arising from the strategy be incorporated into the Operational Plan and be sent to Governance officer	Manager Community and culture	September 2020 – Workshop with Tourism Committees to determine 12 month actions to be held October. December 2020 – Further report to January Council meeting. February 2021 - Action report requires further (COVID) revision. Report to March.

ORDINARY MEETING 28 JULY, 2020			
ITEM	ACTION	OFFICER	STATUS
8.1.3 Governance responses to issues identified by the Audit Office NSW Resolution 204/2020	2. Council continue negotiations with Riverina Eastern Regional Organisation of Council regarding software and training for <i>Legislative policy and register reporting frameworks</i> and initiate more formal discussions with the Office of Local Government and the Audit Office to address administrative and cost burdens associated with best practice responses.	GM	
8.1.4 Cootamundra Tourism Action Group Section 355 Committee - Minutes of Meeting held 2 July 2020 Resolution 205/2020	Two Town Centre directional signs – one on Yass Road, prior to the Hovell Street Olympic Highway diversion turn-off and one at the Sutton Street Wallendoon Street intersection be installed.	Manager Civil Works	February 2021-Signs have arrived and have been scheduled for installation - Complete
8.6.1 Ten Year Plant Replacement Programme and Plant Fund Resolution 225/2020	That development of a detailed ten year strategic plant management plan be referred to the Finance Committee for ongoing review until the committee is satisfied that the plan be referred to Council for adoption.	Finance Committee	October, 2020 – Ongoing February 2021- performance management requirement
8.7.1 Civil Works and Technical Services Report - July 2020 Resolution 226/2020	Council investigate drainage concerns along the Wallendoon Street edge of Clarke Oval.	Manager Civil Works	To be surveyed and designed to prepare cost estimate for future funding. February 2021 – Survey and design yet to be undertaken

ORDINARY MEETING 29 SEPTEMBER, 2020			
ITEM	ACTION	OFFICER	STATUS
8.3.2 Old Mill Gundagai Stabilisation Work Request for Quotation RESOLUTION 280/2020	Council delegate authority to the General Manager to negotiate with Adaptive Interiors (the preferred supplier) to determine whether all or part of the project can be delivered within existing budget, by utilising local suppliers or different methodology.	Manager Community and Culture/ GM	December – Further report to January Council meeting. February 2021 – Awaiting quotes for BBRF Application. Report to be prepared for the Ordinary Meeting 30 March 2021.
8.6.1 Construction of Water Supply Extension to Dog on the Tucker Box, Gundagai RESOLUTION 286/2020	Council enter into a contract as detailed in the Water Supply Extension documentation, circulated under Confidential Cover in this unique circumstance.	Manager Assets	
9.1 Acquisition of Land for Residential and Industrial Expansion at Gundagai RESOLUTION 291/2020	1. That Council investigate the purchase of suitable industrial and residential land for expansion of North and South Gundagai. 2. That Council consult local developers and real estate agents about opening up further blocks for residential growth in Cootamundra. 3. That Council fast track the provision of services to the Turners Lane industrial blocks and list them with the local real estate agents.	GM	
9.2 Council Meet with the Cootamundra Hospital Board to Discuss Lobbying the State Government for a New Hospital RESOLUTION 292/2020	Arrangements be made for Council to meet with the Cootamundra Hospital Board and discuss a proposal of lobbying the State Government for a new hospital to be built in Cootamundra.	Mayor	Discussion had with Kerry Lindeman and Ruth O'Dwyer

ORDINARY MEETING 27 OCTOBER, 2020			
ITEM	ACTION	OFFICER	STATUS
7.1 Minutes of the Access and Inclusion Committee Meeting held on Thursday 1 October 2020 Resolution 001/2020	2. Council priorities the upgrade of the footpath on the western side of Sutton Street, between Hurley and Mackay Streets, so it joins the existing footpath leading to the town centre. 3. The works be prioritised as a matter of urgency 4. A list of foot path works be provided to Council	Manager Civil Works	To be estimated and included in future works. February 2021-Footpaths across private property are generally constructed at cost with property owner.
8.1.7 Cootamundra Tourism Action Group s.355 Committee Meeting Minutes Resolution 315/2020	The recommendations contained in the Minutes for the consideration of Council are as follows: 1. Council reinstate the “Best dry land wheat growing region” sign at the Wallendbeen round-about area that was removed when the new Council signage was erected. 2. Council install new and appropriate Village Centre directional signage (current signs are small and easily missed when travelling on the highways) 3. Council seek appropriate permissions from Transport for NSW to undertake landscaping and beautification + ongoing maintenance of the Roundabout. 4. Council enact any existing or develop a new landscaping plan for the Wallendbeen Rest-area. This should be bright, colourful and enticing and give a great first impression of our LGA! 5. Council seek funding to re-vamp the Milestone Sculptures including the replacement or upgrade of the Fibre-optics lighting system. 6. Council assist the Wallendbeen Community Association by working with the new owners of the Service station site to see development progress made, and with GrainCorp to progress options for the Silo painting to	1TBC 2 TBC 3 – 4 Manager Civil Works 5 Manager Community and Culture 6-8 Manager Development, Building and	Report going to the November, 2020 Council Meeting. December 2020 - New resolution has been made from the November 2020 council meeting, see 351/2020. Council staff to investigate the possible location of the old “Best dry land wheat growing region” sign. December 2020 - Request sent to TfNSW awaiting reply. February 2021-TfNSW will consider a landscape design however costs will have to be borne by Council

	<p>go ahead or other appropriate activities to be considered.</p> <p>7. Council Planning staff consider an approach to allow an easier approval process for Food Vans to set up at the rest stop. For instance, space being automatically earmarked, with a booking system in place rather than individual approval applications needed.</p> <p>8. That simple factsheets and application forms/processes be put in place and any current ones reviewed and updated as necessary for food vans, market stalls, business & community signage, busking & performance activities etc.</p> <p>9. That Council investigate its options to develop a dual-purpose tourist viewing area and bushfire mustering point on Rosehill Road.</p>	9 Manager Community and Culture	<p>6. Development Consent in place for redevelopment of site. Silos are considered to be active assets of GrainCorp at this stage there is no agreement to permit painting</p> <p>7. COVID Exemptions allow for easy set up with the agreement of the owner – one approach has been made to Council in this regard – advice provided – no further information provided from interested party</p> <p>8. Factsheets have been reviewed and updated and are currently on Council's website. COVID rules do make many of these matters more complicated at present.</p>
<p>8.3.3 Clubgrants Category 1 Local Committee Formation</p> <p>Resolution 324/2020</p>	<p>1. A ClubGRANTS Local Advisory Committee be formed in accordance with the required structure as detailed in the report, to meet four times per year.</p> <p>2. The Manager Community and Culture be representative of Council on the ClubGRANTS Local Advisory Committee.</p>	Manager Community and Culture	<p>December 2020 – Further correspondence from clubs indicating figures they had previously supplied were incorrect. Decision to be reviewed for further report.</p>
<p>8.7.2 Aerodrome Users Group - Meeting Notes held on 13 October 2020</p> <p>Resolution 328/2020</p>	<p>1. Write to Aerodrome users seeking nominations to convene an Aerodrome Advisory Committee, and if sufficient interest is received, Council convene the committee;</p>	Manager Civil Works	<p>Correspondence sent 3/11/2020.</p> <p>December 2020 - Two (2) respondents agreed. Need to</p>

	<ol style="list-style-type: none"> 2. Undertake preliminary investigation of options for an annual fee structure for discussion with Aerodrome users/Aerodrome Advisory Committee; 3. Consider the establishment of a working relationship with the Aircraft Owners & Pilots Association (AOPA) and local pilots to form a partnership with Council to host an annual AOPA event; 4. Ensure the Cootamundra Aerodrome and its proximity to town is promoted on Council's website and social media platforms; and 5. Landing fees contained in Council's 2020/21 revenue policy not be levied. 		<p>arrange meeting and Councillor Representative</p> <p>Request sent to AOPA</p> <p>Website Updated.</p>
<p>8.10.1 Feasibility of a Waste Transfer Station at Adjungbilly</p> <p>Resolution 331/2020</p>	<ol style="list-style-type: none"> 2. A further report be prepared and submitted for the consideration of Council to the Ordinary Meeting scheduled to be held 8th December, 2020. 	<p>Manager Waste, Parks and Recreation</p>	<p>November 2020 - Due to existing workload, existing resources and already committed timeline works will be undertaken early in 2021.</p> <p>December 2020 – Unchanged</p> <p>February 2021 – scheduled in Works Program for report to be submitted at the Ordinary Meeting to held August, 2021.</p>

ORDINARY MEETING 24 NOVEMBER, 2020			
ITEM	ACTION	OFFICER	STATUS
8.1.11 COOTAMUNDRA TOURISM ACTION COMMITTEE REPORT RESOLUTION 351/2020	3. Council staff to investigate if the "Best Dry Land Wheat Growing Region" sign still exists.	Manager Civil Works	December 2020 - Under investigation, following up with Depot Staff. February 2021-Signage unable to be located. New signage would have to be budgeted for and ordered
8.1.16 COUNCILLOR PROFESSIONAL DEVELOPMENT RESOLUTION 002/2020	1. Council develop a Councillor Professional Development Policy. 2. Council include adequate funding in its budget for Councillor professional development.	GM Manager Finance	Policy to be developed.
8.2.1 UPDATED MONTHLY MAJOR PROJECTS PROGRAM AND PROJECTS SCHEDULE RESOLUTION 003/2020	2. An ongoing report be prepared only showing what projects are still to be completed, and what the budget outcome predictions are. (on – over – under Budget, reasons etc.).	Manager Finance	December 2020 – relevant staff have been advised. New formatted report to be submitted to the January Council Meeting. February 2021 - Budgets have been rolled forward for all projects and will be integrated with the monthly finance report hopefully for Ordinary Meeting to be held March2021pending SRV time constraints.

ORDINARY MEETING 8 DECEMBER, 2020			
ITEM	ACTION	OFFICER	STATUS
8.1.9 Updated Council Meeting Action Report RESOLUTION 392/2020	Further investigation into the Maternity Relief position of the Tourism and Economic Development officer in Cootamundra	GM	
9.2 Notice of Motion RESOLUTION 404/2020	Council develop a Climate Action Plan to assess energy use and efficiency, to better plan risk management with climate change, and to save costs and reduce emissions.	GM	

ORDINARY MEETING 27th January, 2021			
ITEM	ACTION	OFFICER	STATUS
8.1.2 Australian Local Government Women's Association Women's Forum RESOLUTION 004/2021	Council make representation to the Minister for Local Govern requesting funding to host the Australian Local Government Women's Association Women's Forum in Gundagai.	EA to GM	
8.1.8 Information Bulletin RESOLUTION 005/2021	1. Correspondence be sent to Dallas Tout (President NSW Public Libraries Association) in relation to ensuring that the future sustainability of library funding is safe beyond the existing funding increase for the next four years, through the Renew Our Libraries Campaign, for merged councils with two libraries yet receive a single funding allocation.	EA to GM	

8.2.1 DRAFT LOCAL GOVERNMENT AMENDMENT (RATING) BILL 2021 RESOLUTION 014/2021	The responses to the feedback submitted to Office of Local Government be conveyed to the Minister	Finance Manager	
8.7.1 AERODROME ADVISORY COMMITTEE RESOLUTION 020/2021	<ol style="list-style-type: none"> 1. The Aerodrome Advisory Committee be notified that it was resolved that Cr Sheahan is the Council representative for the committee. 2. A further report be prepared and submitted to Council detailing annual costs (i.e. maintenance and any other charges against budget) and income received for the aerodrome. 	Manager Civil Works	<p>Complete</p> <p>A further report will be prepared and submitted to Council when those figures are collated for the Ordinary Meeting to be held 30th March, 2021.</p>
9.2 Notice of Motion - To Make Representation to Australian Community Media to Recommence the Printing of the Cootamundra Herald as Soon as Practically Possible. RESOLUTION 006/2021	That Representation be made to Australian Community Media for the resumption of the printing of a hard copy of the Cootamundra Herald occur as soon as practicably possible.	EA to GM	

8.1.9 INFORMATION BULLETIN.

DOCUMENT NUMBER	343927
REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	<ol style="list-style-type: none"> 1. Correspondence - the Hon Shelley Hancock MP dated 17.02.2021 ↓ 2. Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 (NSW) dated 12.02.2021 ↓ 3. Improving the infrastructure contributions system in NSW dated 16.02.2021 ↓ 4. Mirrabooka Newsletter Term 1 202 ↓

RECOMMENDATION

The Information Bulletin and correspondence attached to the report, be received and noted.

Introduction

Council received a variety of correspondence and items of interest. The attached correspondence has been included in the Information Bulletin for the interest of Council and the community.



The Hon. Shelley Hancock MP
Minister for Local Government

Ref: A756498

Clr Abb McAlister
Mayor
Cootamundra-Gundagai Regional Council
PO Box 420
COOTAMUNDRA NSW 2590

Dear Clr McAlister

Thank you for your correspondence of 17 December 2020 regarding Cootamundra-Gundagai Regional Council's proposed special rate variation (SRV).

I have noted Council's intention to undertake community consultation for the proposed SRV and your comments in relation to Council's current financial position.

The SRV process allows for councils to seek approval to vary general income in line with the Integrated Planning and Reporting (IP&R) framework which must consider the community's long-term aspirations and priorities. IP&R therefore underpins decisions on the revenue required by each council to meet community needs and demands.

I encourage Council to continue to work with its community to improve its financial sustainability including through organisational efficiencies and continued implementation of regular service reviews.

Thank you for taking the time to bring this matter to the Government's attention.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shelley Hancock'.

The Hon. Shelley Hancock MP
Minister for Local Government

17 FEB 2021



Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021

under the

Environmental Planning and Assessment Act 1979

Her Excellency the Governor, with the advice of the Executive Council, has made the following Regulation under the *Environmental Planning and Assessment Act 1979*.

ROB STOKES, MP
Minister for Planning and Public Spaces

Explanatory note

The object of this Regulation is to make further provision about—

- (a) local infrastructure contributions that are administered by councils and requiring councils to make information available about the contributions, including how the contributions have been used or expended, and
- (b) planning agreements that are entered into by planning authorities and requiring planning authorities to make information available about the planning agreements and contributions received under the agreements, and
- (c) the preparation of planning agreements by omitting provisions relating to the preparation of explanatory notes and instead requiring planning authorities to consider a practice note prepared by the Planning Secretary when preparing an explanatory note for a planning agreement.

This Regulation is made under the *Environmental Planning and Assessment Act 1979*, including sections 7.10, 7.12, 7.18 and 10.13 (the general regulation-making power).

Published LW 12 February 2021 (2021 No 40)

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 [NSW]

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021

under the

Environmental Planning and Assessment Act 1979

1 Name of Regulation

This Regulation is the *Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021*.

2 Commencement

- (1) This Regulation commences on the day on which it is published on the NSW legislation website, except as provided by subclause (2).
- (2) Schedule 1[5], [6], [8], [9], [10], to the extent that it inserts clause 25H(3), [16], [18]–[20] and [23] commence on 1 July 2022.

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 [NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

[1] Clause 25B Form and subject-matter of planning agreements

Insert after clause 25B(2), after the note—

- (3) A council that is negotiating, or entering into, a planning agreement must consider any relevant practice note.

[2] Clause 25E Explanatory note

Omit clause 25E(2)–(4). Insert instead—

- (2) In preparing the explanatory note, the planning authority must consider any relevant practice note prepared by the Planning Secretary under clause 25B(2).

[3] Clause 25F, heading

Omit the heading. Insert instead—

25F Information about planning agreements—councils

[4] Clauses 25F(2) and 25G(2)

Insert “, a description of the development, if relevant,” after “parties” wherever occurring.

[5] Clause 25F(3)

Omit “(free of charge) during the ordinary office hours”.

Insert instead “on the NSW planning portal and the website”.

[6] Clause 25F(3)(d)

Insert after clause 25F(3)(c)—

- (d) annual statements covering a period for the previous financial year, showing for the year—
- (i) the monetary amounts received by the council under planning agreements, and
 - (ii) the value of works contributed under planning agreements, including assets given in relation to the works, and
 - (iii) the value of land contributed under planning agreements.

[7] Clause 25G, heading

Omit the heading. Insert instead—

25G Information about planning agreements—Planning Secretary

[8] Clause 25G(3)

Omit “(free of charge) during the ordinary office hours of the Department”.

Insert instead “on the NSW planning portal”.

[9] Clause 25G(3)(d)

Insert after clause 25G(3)(c)—

- (d) financial reports covering a period for the previous financial year, showing for the year—

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 [NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

- (i) the monetary amounts received by the Minister under planning agreements, and
- (ii) the value of works contributed under planning agreements, including assets given in relation to the works, and
- (iii) the value of land contributed under planning agreements.

[10] Clause 25H

Omit the clause. Insert instead—

25H Information about planning agreements—other planning authorities

- (1) A planning authority must keep a planning agreement register.
- (2) The planning authority must record in the register a short description of any planning agreement, including any amendment, to which it is a party, including the following—
 - (a) the date the agreement was entered into,
 - (b) the names of the parties,
 - (c) a description of the development, if relevant,
 - (d) the land to which it applies.
- (3) A planning authority must make the following available for public inspection on the NSW planning portal and a website of the planning authority—
 - (a) the planning agreement register kept by the planning authority,
 - (b) copies of all planning agreements, including amendments, to which it is a party,
 - (c) copies of the explanatory notes relating to those agreements or amendments,
 - (d) financial reports covering a period for the previous financial year that show for the year—
 - (i) the monetary amounts received by the planning authority under planning agreements, and
 - (ii) the value of works contributed under planning agreements, including assets given in relation to the works, and
 - (iii) the value of land contributed under planning agreements.
- (4) In this clause—
planning authority does not include a council or the Minister.

[11] Clause 25K Section 7.12 levy—maximum percentage

Omit “*Wollongong City Centre Local Environmental Plan 2007*” from the Table to clause 25K(1)(b).

Insert instead “*Wollongong Local Environmental Plan 2009*”.

[12] Clause 25K(1)(b), Table

Omit “Land identified in map 1 to the *Chatswood Central Business District (CBD) Section 94A Development Contributions Plan 2011*, as adopted by Willoughby City Council on 21 November 2011”.

Insert instead “Land identified in Figure 1 to the *Willoughby Local Infrastructure Contributions Plan 2019*, as adopted by Willoughby City Council on 11 June 2019”.

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 [NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

[13] Clause 25K(1)(b), Table

Omit the matter relating to **Land identified on the Land Application Map under the Gosford City Centre Local Environmental Plan 2007**.

[14] Clause 25K(1A)

Insert after clause 25K(1)—

- (1A) For the avoidance of doubt, the Table to subclause (1)(b) continues to apply to the land specified in that Table even if the local environmental plan or contributions plan used to describe the land has been repealed.

[15] Part 4, Division 5, heading

Insert “**and reporting**” after “**Accounting**”.

[16] Clause 34 Councils must maintain contributions register

Omit clause 34(2)(a)–(d). Insert instead—

- (a) particulars sufficient to identify each development consent for which a condition has been imposed, including—
 - (i) the development application to which the development consent relates, and
 - (ii) the relevant consent authority, and
 - (iii) the date on which the development consent was granted,
- (b) the nature and extent of the section 7.11 contribution or section 7.12 levy required by the condition for each public amenity or service, including—
 - (i) the purpose for which the contribution or levy was received, and
 - (ii) the value and location of any land dedicated or material public benefit provided, and
 - (iii) the total of the contribution or levy payable, and
 - (iv) the total of the contribution or levy received,
- (c) the contributions plan under which the condition was imposed,
- (d) the date or dates on which any section 7.11 contribution or section 7.12 levy required by the condition was received, and its nature and extent.

[17] Clause 35, heading

Insert “**—councils**” after “**levies**”.

[18] Clause 35(2)

Omit the subclause. Insert instead—

- (1A) The accounting records for a contributions plan must also identify all contributions received by the council under the plan and, for the contributions—
 - (a) the monetary amount or value of the contributions, and
 - (b) whether the contributions were in the form of—
 - (i) money, or
 - (ii) land, or
 - (iii) a material public benefit, other than money or land, or
 - (iv) a combination of the things in subparagraphs (i)–(iii).

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 [NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

- (2) The accounting records for a contributions plan must show—
- (a) all section 7.11 contributions or section 7.12 levies received under the plan, by reference to the various kinds of public amenities or services for which they have been received and for which expenditure is authorised by the plan, and
Example— open space, roads and traffic facilities, community facilities, or drainage and stormwater management
 - (b) for section 7.11 contributions or section 7.12 levies paid for different purposes, the pooling or progressive application of the contributions or levies for those purposes, in accordance with—
 - (i) requirements of the plan, or
 - (ii) a ministerial direction under Division 7.1 of the Act, and
 - (c) the amounts spent in accordance with the plan, by reference to the various kinds of public amenities or services for which they have been spent.

[19] Clause 35(3)(a1)

Insert after clause 35(3)(a)—

- (a1) the value of land and material public benefits, other than land or money, contributed,

[20] Clause 35A

Insert after clause 35—

35A Matters to be included in annual reports of councils

- (1) A council must disclose, in its annual report, how section 7.11 contributions or section 7.12 levies have been used or expended under each contributions plan.
- (2) The following details must be included for each project for which the contributions or levies have been used or expended—
 - (a) the project identification number and description,
 - (b) the kind of public amenity or service to which the project relates,
 - (c) the amount of monetary contributions or levies used or expended on the project,
 - (d) the percentage of the cost of the project funded by contributions or levies,
 - (e) the amounts expended that have been temporarily borrowed from money to be expended for another purpose under the same or another contributions plan,
 - (f) the value of the following used for the project—
 - (i) land,
 - (ii) material public benefit other than money or land,
 - (g) whether the project is complete.
- (3) The annual report must also include—
 - (a) the total value of all contributions and levies received during the period covered by the annual report, and
 - (b) the total value of all contributions and levies expended during the period covered by the annual report.

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 [NSW]
Schedule 1 Amendment of Environmental Planning and Assessment Regulation 2000

- (4) The information required to be included in the annual report must also be published on the NSW planning portal.

[21] Clause 36 Councils must prepare annual statements

Omit clause 36(2). Insert instead—

- (2) The annual statement must disclose, for each contributions plan, the information required by clause 35 to be included in the notes to its annual financial report.

[22] Clause 37 Councils must keep certain records available for public inspection

Insert after clause 37(1)(a)—

- (a1) the current contribution rates under each of those plans,

[23] Clause 37(2)

Omit clause 37(2). Insert instead—

- (2) The documents must be made available for public inspection on the NSW planning portal and the website of the council.

Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2021 [NSW]
Schedule 2 Amendment of Environmental Planning and Assessment (Savings, Transitional and Other
Provisions) Regulation 2017

Schedule 2 Amendment of Environmental Planning and Assessment (Savings, Transitional and Other Provisions) Regulation 2017

Part 6

Insert after Part 5—

Part 6 Provisions consequent on commencement of Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2020

26 Definitions

In this Part—

amending regulation means the *Environmental Planning and Assessment Amendment (Development Contributions) Regulation 2020*.

principal regulation means the *Environmental Planning and Assessment Regulation 2000*.

27 Practice notes about planning agreements

Clause 25B(3) of the principal regulation does not apply to a new planning agreement or an amendment or revocation of an existing planning agreement if public notice of the agreement, amendment or revocation has been given under section 7.5 of the Act before the commencement of clause 25B(3).

28 Annual statements and financial reports

Clauses 25F(3)(d), 25G(3)(d) and 25H(3)(d) of the principal regulation do not apply to a planning agreement entered into before the commencement of the paragraphs.

29 Contributions register

Clause 34(2)(a) of the principal regulation as substituted by the amending regulation does not apply to a development application received before the substitution.

30 Accounting for contributions and levies

Clause 35(1A) of the principal regulation does not apply to a contribution received before the commencement of that subclause.

2/16/2021

Improving the infrastructure contributions system in NSW

[View in browser](#)

Improving the infrastructure contributions system in NSW

I am writing to inform you of changes to the NSW infrastructure contributions system, which respond to a range of recent planning system and governance reviews. A package of five proposed changes were on public exhibition during April - June 2020.

The proposed system improvements included new reporting requirements for contributions received by councils and other planning authorities, and updated guidance to improve the transparency, efficiency and accountability of the system.

During public exhibition of the five proposed changes, we received 89 submissions from government, industry and community stakeholders. The department has considered your submissions and responded by amending the proposals. Our response is [outlined in a submissions report available on our website](#).

Three of the five exhibited proposals have now been released:

1. The [Planning Agreements Practice Note](#) has been updated to provide guidance to planning authorities when preparing planning agreements. It reinforces the NSW Government's position that planning agreements are to be used primarily to fund innovative infrastructure solutions and not for the primary purpose of value capture.
2. The [Section 7.12 Fixed Development Consent Levies – Practice Note](#) sets out what is to be included in a section 7.12 Contributions Plan as well as criteria for metropolitan and regional councils requesting an increase to the standard maximum section 7.12 levy from 1% to 2%, or more than 2% including a requirement for councils to review their section 7.12 contribution plans every 5 years.
3. The [Environmental Planning and Assessment Regulation 2000](#) has been amended to include new accounting, reporting and online publication requirements for councils and planning authorities. Minor updates have also been made.

<http://planning-nsw.gov.au/2148779.hs-sites.com/improving-the-infrastructure-contributions-system-in-nsw?ecid=ACsprv8VGSr4LVaR6e-Z6CWUyIBE...> 1/2

2/16/2021

Improving the infrastructure contributions system in NSW

Next steps

The remaining two proposed changes - to section 7.11 contributions plans and Special Infrastructure Contributions - have not yet been released.

They are being considered as part of the Government's response to a review of the NSW infrastructure contributions system undertaken last year by the Productivity Commission ([final report released in December 2020](#)).

Find out more about infrastructure contributions reform

More information is available on our website. Planning Circulars also provide further information about the changes. Briefings on the changes are being organised and will be notified separately.

I appreciate all the submissions that were received during public exhibition; your feedback has helped inform the final form of the system improvements.

Please [contact us by email](#) if you have any questions.

Yours sincerely,
Kate Speare

Director, Infrastructure Funding and Public Space Policy
Department of Planning, Industry and Environment



Department of Planning, Industry & Environment, Parramatta Square, 12 Darcy Street,
Parramatta, NSW 2150, Australia
[Unsubscribe](#)

GUNDAGAI NEIGHBOURHOOD CENTRE

NEWSLETTER TERM 1 2021

PO BOX 134 245 SHERIDAN STREET GUNDAGAI NSW 2722 PH: 02 6944 0290 E-MAIL: info@gncinc.org.au WEB: www.gncinc.org.au
MIRRABOOKA AND COMMUNITY LIBRARY OPENING HOURS: MONDAY TO FRIDAY 9:00 AM TO 12:30 PM – 1:30 PM TO 5:00 PM

IN THE SPOTLIGHT!

INTERNATIONAL WOMEN'S DAY DINNER

Sunday 7th March

Theme for 2021: – Choose to Challenge



A challenged world is an alert world. Individually, we are responsible for our own thoughts and actions. We can choose to challenge and call out gender bias and inequity. We can choose to seek out and celebrate women's achievements. Collectively, we can all help create an inclusive world. Challenge comes from change so let's choose to challenge!

The Gundagai International Women's Day Dinner will be held at the Gundagai Sports Club on Sunday 7th March commencing at 5pm. Cost is \$45.00 per person. Bookings with payment can be made at Mirrabooka by 4pm Monday 1st March. Cost includes complimentary hor de vours and beverage on arrival followed by dinner and dessert. Table bookings welcome.

Guest Speaker is Hayley (Nicholls) Venables. Hayley was raised in Gundagai she is the co founder of Facing it Podcast. Hayley is a highly motivated and enthusiastic professional with in-depth experience in end-to-end project and change management for various sized implementations including technology implementation and business improvement. She is a passionate and driven Mental Health advocate focused on improving access to services, reducing community based, systemic and self stigma and ensuring co-design is at the core of all future development of mental health services.

Gundagai Community Care

Did you know the Neighbourhood Centre can now provide yard maintenance and domestic cleaning services? In response to increased demand and enquiries the Centre is now offering this new business to anyone in our community who may need their home cleaned or some mowing or gardening done on a regular basis or as a one off job.

For the past 12 months the Neighbourhood Centre has also provided services to anyone eligible for My Aged Care –Homecare packages and Individuals who receive NDIS if they are Plan Managed or Self Managed. If you need social support, personal care, domestic assistance, yard maintenance or any other support service please contact us to discuss your options.

If you would like to know more about costs or other information please contact 69440290 or email info@gncinc.org.au.

We are always interested to hear from potential casual employees to assist with this support service, please forward your resume to Gundagai Community Care at info@gncinc.org.au



The Cootamundra-Gundagai Regional Council. **COMMUNITY BUS FOR HIRE**
Contact the Neighbourhood Centre to book your next community bus trip on 02 6944 0290.

- **Organise a group see a movie in Wagga, visit an art exhibition,**
- **Organise a group requiring transport for a function.**
- **Licensed to carry 12 passengers (including the driver)**
- **Available 7 days a week**
- **Volunteer drivers are available upon request.**
- **Contact the centre to register as a volunteer driver.**



NSW SENIORS FESTIVAL

Get involved, learn something new, gain knowledge, get active, and meet new people.

Save the dates

Wednesday 21st of April **Gundagai Seniors Expo** will be held at the Gundagai District Services Club from 10am-3pm. Local Service Providers, Community Groups and Businesses will provide information, displays and demonstrations just for the over 60's.

Saturday the 24th of April **THE JIVE BOMBERS** will be playing at Gundagai District Services Club. The evening will commence at 6pm and a light Supper will be provided.

A full copy of the Seniors Festival Program will be available at Mirrabooka and on the Gundagai Neighbourhood Centre Facebook page in mid March 2021. If any groups or services have events or activities to contribute to the Program or would like to be part of the Expo please contact 69440290 or info@gncinc.org.au

New Social Group for Gundagai and surrounding areas

Gundagai Neighbourhood Centre gratefully acknowledges the financial support from Murrumbidgee Primary Health Network through the Australian Government's PHN Supporting the Mental Health of Australians Affected by Bushfires measure. This support has made it possible for us to offer Friendship Social Groups at Mirrabooka again. We are very excited to now also be providing these community groups at the Coolac and Nangus Halls on the same days that we offer Paint and Play to the local families with Babies, Toddlers and Preschool aged Children. The recent renovations to these Community Halls now allows us to provide activities in separate areas of the hall for both groups and also be able to come together for some fun and morning tea. If anyone requires transport to these groups please contact 69440290. EVERYONE IS WELCOME!

Friendship Group

We invite you to attend The Friendship group.
Come down, catch up with new and old friends
join in group activities and have fun!
MORNING TEA PROVIDED.

Where: Coolac Hall

When: 10.15 - 12.15 the

10th of February	24th of Feb	10th of March
24th of March	28th of April	12th of May
26th of May	9th of June	23rd of June

Where: Nangus Hall

When: 10.15-12.15 the

17th of February	3rd of March	17th of March
31st of March	5th of May	19th of May
2nd of June	16th of June	

Where: Mirrabooka Gundagai

When: 10.15-12.15 Every Friday except school holidays.

If you require transport please contact us 24 hours in advance.

For more information contact the Gundagai Neighbourhood Centre on: 69440290

Mark your calendar for this important event!

Gundagai Wellbeing Day is finally going ahead 😊

Bushfires, storms and pandemics, our community rises to the challenge!

Date: 28th March

Time: 1pm-4pm

Place: Carberry Park

Lots of FREE Activities for the whole family

This Covid safe event will be held to thank our incredible firefighters, and everyone who came together to support them, and those who lost their homes or property to the fires. Come along and join in this community celebration!

• Recognition will be given to the below groups and organisations and community groups/volunteers involved

- Church groups ■ SES ■ Rural Fire Service
- Police, Fire brigade, Ambulance.
- St Pats Hall committee



We're bringing NSW Government services to communities with our Mobile Service Centres

Access frequently used services including:

- Driver Knowledge Tests
- Cost of Living service
- Birth, death and marriage certificates
- Driver licence and Photo Card applications and renewals
- Working With Children Checks

Visit service.nsw.gov.au/msc to find out when we're next near you.

Next in town
Tuesday 23rd February 2021 1:30 - 4:30 Gundagai District Service Club car park, 154 Sheridan Street



The Rural Financial Counselling Service (RFCS) is a regionally focused, not-for-profit service. We provide our services at no cost to Farmers, which is critical for those experiencing financial hardship. As we all continue to feel the effects of the Covid-19 virus and after many years of Drought, we understand there are many different variables which are still making things hard to manage.

Jessica Keemink has been with The Rural Financial Counselling since February 2020. Jess brings 10 years of experience within the Financial Planning sector and grew up on a sheep, beef and cropping enterprise near Uranquinty.

The services we provide are:

- Farm Budgeting
- Forecasting & Cashflow Analysis
- Farm Debt Mediation
- Bank Reviews and Relationships
- Help Refinancing Debt

Jess, can meet you on farm, help over the phone or you can come into the office for an appointment. Don't self-assess – give Jessica a call and see how we can assist you on 0409 222 748 or jess@rfcsnsw.com.au.

CHILDRENS SERVICES

Paint & Play



We are back under COVID Restrictions

If you or your child is unwell please do not attend

Please bring morning tea, a drink and a hat for your child

Don't forget SLIP SLOP SLAP

Mirraboopa

10.00 am – 12.00 pm

Every Tuesday during school term

Nangus Hall;

10.00 am -12pm

Wednesdays 17th February, 3rd March, 17th March, 31st March, 21st April, 5th May, 19th May, 2nd June, 16th June.

Coolac Hall;

10.00 am – 12pm Wednesdays 10th February, 24th February, 10th March, 24th March, 28th April, 12th May, 26th May, 9th June, 23rd June.

Children with Additional Support Needs:

Do you have a child in your family who is or you feel may have ADHD or be on the Autism Spectrum?

We invite you to attend this group to support our children and each other. For further information please contact Bonita on 69440290 or info@gncinc.org.au

Grandparents Support Group

Helping to raise grand children is a rewarding but sometimes difficult role. We would like to offer support for grandparents in the form of friendships, information on available services or just a cuppa with others in a casual and welcoming environment. The Group will be at Mirraboopa the first Tuesday of every month. For more information contact Sharon (Mission Australia) on 0419122788 or Peggy on 69440290

Country Children's Early Learning After School Care

Available every weekday 3-6pm. Fun activities for school aged children Employment opportunities are available for childcare educators. Contact us on: 62368305 or enrolments@ccl.com.au

COMMUNITY EVENTS AND PROGRAMS

VOLUNTEER VISITORS

Do you have some spare time and would like to support the Elderly or Lonely in our community?

Gundagai Neighbourhood Centre and The Riverina Community College Community Visitors Scheme invite you to become a volunteer.

We are also interested to hear from anyone who would like to have someone visit or call them regularly.

Contact 69440290

Gundagai Interagency

The Gundagai Interagency is held at Mirrabooka at 1.30 pm on the third Wednesday of February, May, August and November. Our first meeting for 2021 is 17th February. All local businesses, services and groups are invited to attend.



- Free membership and access to the whole of the Riverina Regional (RRL) network of libraries, books and resources!

-Join one of our many Book Clubs. It's a wonderful way to enjoy books with new or old friends.



- Storytime & Music Fun every Thursday during the school terms at 10.00am.

- Free home delivery, available to all members. Your book choice or let us select a 'grab bag' for you.

- Free online events including author talks, book launches and storytimes.

- Free WiFi in the library and surrounds. No booking required.

- Flix N Pix film club, monthly movies ranging from the first black and white features to foreign cult classics

- Mah-jong every Thursday at 3.00pm – beginners welcome.

- Family and local history study room and resources.

- April School Holiday activities. Checkout out the Gundagai Library Facebook page.

Sundy in Gundy/Farmers Market:

28th February, 28th March from 9am. – 1pm. April 25th the markets will be held after the Anzac Day ceremony from 12 – 3 For more information contact the Tourist Information centre.

Carers Meetings

Gundagai Carers meet at 12 noon on the third Tuesday of each Month. This Group is for carers of all ages and if you care for your Partner, Parent, Child, Grandparent, Sibling, Relative, Friend or Neighbour you are encouraged to attend.

If you cannot attend a lunchtime meeting and would like to be part of a Carers group please contact us on 69440290 or info@gncinc.org.au with days and times that would be suitable to you and we will plan some evening meetings. If you would like more information regarding Carers please contact the Neighbourhood Centre or Carer Gateway on page 3 of this newsletter

Exercise Classes

Marianna Good Time Yoga - For the 'not so young'

Monday morning's 8:50 am (term time only).

Cost \$5.00 per lesson. All classes are held at the Neighbourhood Centre. Come in comfortable clothing; bring a mat or large towel. For newcomers the first lesson is free. For bookings call Marianna on 02 6944 2774 or 0407 102 633.

Good Time Yoga With Melissa Merrin – Melissa will be conducting Yoga sessions on Fridays (term time only)

Theatre Room (or Carberry Park) from 9:00 am to 10:00

am. Cost \$5.00 per lesson. For further details please

contact Melissa directly on PH: 0408 079 403 or e-mail melissa@physiofamily.net.au

Strength Training with Jordan at Mirrabooka on Thursday mornings at 9:00 am. Cost is \$5 per person.

Yoga with Melissa Merrin 'Downstream Yoga'

Monday day evenings 6.15 - 7. 15 pm at Mirrabooka.

Cost \$15 per class \$12/class block of 8 to be used on any night. BYO mat, Mat based Yoga improves wellbeing. All levels of ability welcome.

LIONS CRAFT GROUP WORKSHOP

40 Cross Street South Gundagai Tuesdays: from 9:00 am to 2:00 pm. Learn a new craft or work on your own piece in the company of like minded ladies. Contact Sandra Simpson on 041 2993475

Thread Together

–Anglicare Clothing Van
A dedicated mobile clothing van based in Wagga and visits Gundagai every 8 weeks. It will next be in GUNDAGAI on 2nd March. Thread Together enables new clothing, shoes and accessories to be distributed to those in need. To book an appointment contact the Neighbourhood Centre 69440290



These April School Holidays!

- The Amazing Race is BACK - Gundagai Style!
- Family Movie On the Big Screen
- Library Youth Activities
- Night Walk Workshop
- Wagga Bus Trip
- PLUS More!

Full Program TBA Soon

Contact 69 440 270 for more information



SERVICES AVAILABLE AT MIRRABOOKA

COMMUNITY TECHNOLOGY CENTRE (CTC) - Computers and internet access are available for public use. Cost: \$2.00 for 30 minutes, \$3.00 for 60 minutes, \$4.00 for 90 minutes.. Printing prices start at \$0.20 per A4 black and white copy and \$0.50 per A4 colour copy.

The CTC is now available to school students free of charge for school work from 3.30 pm to 5:00 pm weekdays. **FREE Broadband for seniors.** We have computers available for seniors to use free of charge. They are available for internet or email use, or for just typing a letter.

MIRRABOOKA MEETING ROOMS AVAILABLE FOR HIRE - Meeting rooms vary in size from a small office to our theatre room which can accommodate up to 60 people depending on configuration. Please contact the Centre by phoning 02 6944 0290 for further information.

FINANCIAL COUNSELLOR - Chris Heckenberg - Anglicare Financial Counsellor Fully Accredited FCAN Member. Free and confidential financial counselling service available. Chris visits the centre regularly. Please contact the Neighbourhood Centre to make an appointment by phoning 02 6944 0290.

NSW GOVERNMENT DEPARTMENT OF INDUSTRY - Help is available to pay your energy bills. For information on rebates and emergency assistance go to: or phone Service NSW on 137 788. (Eligibility criteria apply).

VALMAR SUPPORT SERVICES - Support services offered by Valmar for local Aged care residents include the following: Social Support, Meals on Wheels, Personal Care, Domestic Assistance, Respite, home modifications and Maintenance. For further information on these services please call 69479784.

VALMAR COMMUNITY TRANSPORT -

Every Tuesday & Friday there is a transport service for local residents who require transport in Gundagai for shopping and attending appointments.

Gundagai Community Transport is dependent on volunteer drivers for this service. Out of town transport bookings for medical appointments will depend on the services capacity and if a volunteer driver is available.

Gundagai is currently looking for volunteer drivers anyone interested in becoming a volunteer driver can call the Gundagai office on 69443647 if the office is unattended please leave a message and staff will contact you as soon as possible.





Well Being for Women Workshop
FREE WORKSHOP
Sponsored by Murrumbidgee Primary Health Network

An informative and fun workshop designed especially for women,
 Facilitated over 3 consecutive weeks.

Facilitated by: Jeanette Lloyd
 Clinical Social Worker

Dates: Thursdays 25th February, 4th March, 11th March

Time: 10.30 - 12.30

Venue: Gundagai Neighbourhood Centre

Sponsored by Murrumbidgee Primary Health Network

Self Care & Stress Management –
 Life in the 21st Century can be very busy and often you have to juggle multiple things. This session is designed to give you some ideas/skills to help you create more balance in your life.

Self Esteem – Self Talk
 This session aims to help you understand the concept of self esteem and to provide ways/ideas of developing and maintaining a healthy self esteem.

Communication & Assertiveness
 The final session will provide you with practical ideas/skills to enhance communication and in particular, strategies on becoming more assertive.

Limited Numbers for Group

Please **RSVP** Gundagai Neighbourhood Centre
 69440290 or info@gncinc.org.au



An Australian Government Initiative



Carer Gateway
 Carer Gateway is a new national service funded by the Australian Government, providing a range of phone-based, online and face-to-face services and supports specifically for carers.

Who is Carer Gateway for?
 You can be any age and be helping a family member, a friend or neighbour who has a disability, chronic illness, dementia, mental illness, an addiction or is frail aged.

How can Carer Gateway help me?
 Carer Gateway provides a range of information that can help carers in their role, from practical advice and resources, to help finding support services.

How can I contact Carer Gateway?
Call 1800 422 737
 Monday - Friday between 8am and 5pm to speak to our helpful intake team or visit carergateway.gov.au for information.



carergateway.gov.au
1800 422 737 Monday-Friday 8am-5pm

8.2 FINANCE

8.2.1 PRESENTATION OF AUDITED FINANCIAL STATEMENTS

DOCUMENT NUMBER	343864
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.3 Cootamundra-Gundagai Regional Council is a premier local government Council</p>
FINANCIAL IMPLICATIONS	Council remains in a satisfactory financial position with adequate reserves to meet current commitments.
LEGISLATIVE IMPLICATIONS	Sections 413 to 428 of the Local Government Act, 1993 prescribe the legislative requirements for the preparation, adoption, auditing and public presentation of the annual financial statements.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

1. That Mr Brad Bohun of Crowe deliver a presentation to Council on the Audited Financial Statements for the year ended 30th June 2020.
2. The General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules for the year ended 30th June 2020 be adopted following consideration of any submission received.

Discussion

Council's general purpose financial statements and special purpose (water and sewerage) financial statements have now been audited by the NSW Audit Office and their contract agents, Crowe. The General Manager, under delegated authority, has issued the financial statements for release. Copies of the financial statements have been placed on Council's website, and hardcopies are on display in the Council office foyers. A copy of the financial statements has provided to Councillors separately.

A notice was placed in the Council Newsletter and on Council's website, including:

- A statement that the business of today's meeting would include the presentation of the audited financial statements.
- A summary of the financial statements.

- A statement to the effect that any person may make a submission to Council with respect to the financial statements. No submissions have been received at the date of preparing the report.

Mr Bohun will be in attendance to provide a presentation to and take questions from Council.

8.2.2 DECEMBER 2020 QUARTERLY BUDGET REVIEW STATEMENT

DOCUMENT NUMBER	343867
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	As reported in the attached quarterly budget review, the revised net operating result for the year to 30 June 2021 is a profit of \$16,820,000. The budget adjustments recommended to Council for approval in this report result in a net change to the operating result of \$919,000.
LEGISLATIVE IMPLICATIONS	Compliance with Clause 203(1) of the Local Government (General) Regulation, 2005 requires that, not later than 2 months after the end of each quarter, excluding the June quarter, the responsible accounting officer must submit a budget review statement to Council. The format of the review must be consistent with the minimum requirements contained in the Quarterly Budget Review Statement Guidelines provided by the Office of Local Government.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. December 2020 QBR ↓

RECOMMENDATION

- 1. The December 2020 Quarterly Budget Review Report be received.**
- 2. The budget variations listed in the report be adopted.**

Introduction

The purpose of this report is to present a summary of Council's financial position at the end of the quarter, and to report on progress made against the original budget adopted by Council in its 2020-21 Operational Plan. A detailed list of budget variances is included in the December 2020 Quarterly Budget Review attached to the report, and these are presented for adoption by Council.

Discussion

Detailed commentary on the individual variations is included in the report itself. The net change to the projected operating result is an increase of \$919,000 to a surplus of \$16,820,000.

1.

Commentary

Although the net operating result shows a healthy profit, and a small loss before capital items, there remains a major concern over the projected level of unrestricted cash. The adjustments recommended increase the projected unrestricted cash figure to \$2.7m, however in the current volatile climate this figure is uncomfortably low.

Budgeted Operating Result

The Council's Income and Expenses, and Net Operating Result are reported on pages 4 & 5 of this Review Statement.

The revised estimated net operating result for the year to 30 June 2021 is a surplus of \$16,820,000 (original budget was a surplus of \$15,902,000) and the revised estimated result before capital grants and contributions is a \$997,000 deficit (original \$221,000 deficit).

No new contracts were entered into during the period.

Budget Variations to the Operating Result

The budget adjustments recommended to Council for approval in this report result in a net increase to the operating surplus of \$919,000.

The material variations from the original budget for the year to date are attributed to:

Favourable variations

- Targeted reduction to roads capital expenditure of \$1,000,000. Considerable grant funding for expenditure on these assets has been announced and will ensure that expenditure meets the recommendations of the recent asset valuation and condition report.
- Operating grants budgeted for 2019/20 have been carried forward to

the current year. The timing of milestone payments has resulted in a net adjustment to the operating result in the current year of \$201,000.

Unfavourable variations

- Grant funded projects totalling \$2.591m have been carried forward to the current financial year, with an operating component of \$1.455m. The income for these projects was received in previous periods and held in reserve.

Other Notes

The rates outstanding figure of 31.39% far exceeds the benchmark of 10%, and the opening balance of 6.37%. This balance varies a great deal throughout the year, and is only slightly higher than the same period last year. The increase can be attributed to the general financial impacts of the COVID-19 pandemic, and the prohibition of debt collection activities.

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Cootamundra Gundagai Regional Council for the quarter ended 31/12/20 indicates that Council's projected financial position at 30/6/21 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.



Signed:

Tim Swan
Responsible Accounting Officer

date: 16 February 2021

Income and Expense Budget Review

Cootamundra Gundagai Regional Council

Budget review for the quarter ended 31 December 2020



Income and Expenses Consolidated

(\$000's)	Original Budget	Council Approved Changes					Revised budget	Variations	Notes	Revised budget after variation	YTD Actual
		Carry Forwards	Other than by QBRs	Sept QBRs	Dec QBRs	Mar QBRs					
Income											
Rates and Annual Charges	14,895						14,895	-		14,895	12,327
User Charges and Fees	7,873			(161)			7,712	-		7,712	3,778
Interest and Investment Revenues	210						210	(51)	1	159	45
Other Revenues	347						347	165	2	512	440
Grants & Contributions - Operating	10,209			24			10,233	404	3	10,638	3,517
Grants & Contributions - Capital	16,123			(14)			16,109	1,916	3,4,5,6	18,025	3,688
Internal Plant Hire	3,475						3,475	-		3,475	2,141
Internal Overheads	1,878						1,878	-		1,878	-
Internal Easements	-						-	-		-	-
Total Income from Continuing Operations	55,010	-	-	(151)	-	-	54,859	2,434		57,293	25,936
Expenses											
Employee Costs	12,461			(71)			12,390	63	7	12,453	7,532
Borrowing Costs	281						281	-		281	100
Materials & Contracts	9,604			(129)			9,475	1,452	7	10,927	7,282
Plant Hire	2,342						2,342	-		2,342	1,782
Legal Costs	152						152	-		152	92
Consultants	96						96	-		96	346
Depreciation	8,940						8,940	-		8,940	-
Other Expenses	3,355			50			3,405	-		3,405	3,086
Internal Overheads	1,878						1,878	-		1,878	-
Internal Easements	-						-	-		-	-
Total Expenses from Continuing Operations	39,108	-	-	(150)	-	-	38,959	1,515		40,474	20,220
Net Operating Result from Continuing Operations	15,902	-	-	(1)	-	-	15,901	919		16,820	5,716
Net Operating Result before Capital Items	(221)	-	-	13	-	-	(208)	(997)		(1,205)	2,028

Cootamundra Gundagai Regional Council

Budget review for the quarter ended 31 December 2020



Income and Expenses by Business Unit

(\$000's)	Original Budget	Council Approved Changes					Revised budget	Variations	Notes	Revised budget after variation	YTD Actual
		Carry forwards	Other than by QBRs	Sept QBRs	Dec QBRs	Mar QBRs					
Income											
Development, Building and Compliance	325			115			440	47	6	487	477
Regulatory Services	602						602	-		602	406
Community and Culture	163			30			193	-		193	73
Business Services	6						6	-		6	22
Finance and Customer Services	14,832						14,832	12	1	14,844	8,935
Executive Office	2,780			(290)			2,490	1,090	3	3,580	799
Operations Management	866						866	-		866	759
Facilities	194						194	165	2	359	386
Recreation	176						176	200	5	376	125
Technical Services	4,718						4,718	983	4	5,700	2,060
Civil Works	4,207			(6)			4,201	-		4,201	3,443
Asset Management	3,977						3,977	-		3,977	2,619
Waste Services	3,154						3,154	(26)	1	3,128	2,876
Water	4,784						4,784	(11)	1	4,773	2,067
Sewer	14,221						14,221	(26)	1	14,195	889
Total Income from Continuing Operations	55,004	-	-	(151)	-	-	54,853	2,434		57,287	25,936
Expenses											
Development, Building and Compliance	1,041			(38)			1,003	220	8	1,224	542
Regulatory Services	1,114			(24)			1,090	13	8	1,103	605
Community and Culture	1,400			(39)			1,361	246	7,8	1,607	921
Business Services	1,229			(21)			1,208	368	8	1,576	1,016
Finance and Customer Services	1,588			(45)			1,543	95	7,9	1,638	788
Executive Office	2,110			(389)			1,721	507	8	2,228	1,359
Operations Management	919			485			1,403	-		1,403	1,601
Facilities	1,289			(50)			1,239	63	8	1,302	663
Recreation	1,626			(21)			1,605	-		1,605	1,185
Technical Services	2,294						2,294	-		2,294	1,673
Civil Works	4,893						4,893	-		4,893	3,962
Asset Management	2,862			(7)			2,855	3	8	2,859	2,471
Waste Services	2,235						2,235	-		2,235	1,063
Water	3,788						3,788	-		3,788	1,725
Sewer	1,779						1,779	-		1,779	647
Total Expenses from Continuing Operations	30,168	-	-	(150)	-	-	30,018	1,515		31,533	20,220
Net Operating Result from Continuing Operations	24,836	-	-	(1)	-	-	24,835	919		25,754	5,716
Depreciation	8,940						8,940			8,940	-
Net Operating Result including depreciation	15,896	-	-	(1)	-	-	15,895	919		16,814	5,716
Net Operating Result before Capital Items	(227)	-	-	13	-	-	(214)	(997)		(1,211)	2,028

Detail of budget variations

Cootamundra Gundagai Regional Council

Budget review for the quarter ended 31 December 2020



Income and Expenses Consolidated

Notes	Variance \$000	Details
1	(51)	Record low interest rates have drastically reduced revenue from term deposit investments, and a reallocation across funds has been projected.
2	165	Income from the Soil Science arrangement has exceeded budget.
3	1,090	SCCF Round 2 projects budgeted for completion in 2019/20 have been carried forward to the current year, along with the associated income. The operating component is \$404,209, and capital is \$685,981.
4	983	Capital projects funded by the Local Roads and Community Infrastructure programme.
5	200	Capital grants of \$200,000 will be received through the Everyone Can Play programme.
6	47	Developer contributions have exceeded budget.
Total	2,434	
7	1,455	A number of grant funded projects budgeted for completion in the 2019/20 year have been carried forward to the current year. The operating component is \$1,455,032.02.
8	10	\$10,000 for the purchase of souvenirs for resale at the Bradman cottage was approved at the January 2021 council meeting.
9	50	Contractor costs will be incurred while a staff member is on extended leave.
Total	1,515	
Total	919	

Capital budget review

Cootamundra Gundagai Regional Council
Budget review for the quarter ended 31 December 2020



Capital budget

(\$000's)	Original Budget	Approved Changes					Revised Budget	Variations this quarter	Notes	Revised budget after variations	YTD Actual
		Carry forwards	Other than by QBRs	Sept QBRs	Dec QBRs	Mar QBRs					
Capital Expenditure											
Plant and equipment	2,484						2,484	-		2,484	2,818
Office equipment	40						40	-		40	12
Buildings	545						545	74	1,2	619	371
Land improvements	25			64			89	-		89	76
Major projects	125						125	1,735	2	1,860	895
Roads, bridges and footpaths	7,450			(1,000)			6,450	983	3	7,433	2,145
Stormwater drainage	160						160	-		160	82
Recreation assets	261						261	575	2,4,5	836	273
Parks and Gardens	449						449	-		449	85
Waste Services	455						455	-		455	241
Water supply network	1,000						1,000	-		1,000	146
Sewerage network	12,597						12,597	-		12,597	4,520
Other assets	-						-	-		-	-
Total Capital Expenditure	25,591	-	-	(936)	-	-	24,655	3,367		28,021	11,663
Capital Funding											
Rates & Other Untied Funding	619			(936)			(317)	18	5	(299)	2,332
Capital Grants & Contributions	16,123						16,123	3,119	2,3,4	19,242	3,688
Reserves:											
- External Restrictions/Reserves	2,365						2,365			2,365	1,109
- Internal Restrictions/Reserves	2,065						2,065	230	1,4	2,295	
New Loans	4,000						4,000			4,000	4,000
Receipts from Sale of Assets											
- Plant & Equipment	419						419	-		419	346
- Land & Buildings	-						-	-		-	188
Total Capital Funding	25,591	-	-	(936)	-	-	24,655	3,367		28,022	11,663
Net Capital Funding - Surplus/(Deficit)	0	-	-	-	-	-	0	0		1	-

Detail of budget variations

Cootamundra Gundagai Regional Council Budget review for the quarter ended 31 December 2020



Capital Budget

Notes	Variance \$000	Details
1	30	\$30,000 for capital renewals at the Bradman cottage was approved at the January 2021 council meeting.
2	1,936	A number of grant funded projects budgeted for completion in the 2019/20 year have been carried forward to the current year. The capital component is \$1,922,702.
3	983	Capital projects funded by the Local Roads and Community Infrastructure programme.
4	400	Council had resolved to apply for an Everyone Can Play grant to partially fund a playground at Albert Park. The application was successful, with \$200,000 each to be funded from the grant and the Southern Phone Reserve.
5	18	It is proposed to allocate \$18,000 to upgrade the solar power system at the Cootamundra Sports stadium.
Total	3,367	

Cash and investments budget review

Restricted and unrestricted cash (reserves)

Cootamundra Gundagai Regional Council
Budget review for the quarter ended 31 December 2020



Cash and Investments

(\$000's)	Original Budget	Approved Changes					Variations			Revised budget after variations	YTD Actual
		Carry forwards	Other than by QBRs	Sept QBRs	Dec QBRs	Mar QBRs	Revised Budget	Variations this quarter	Notes		
Externally Restricted ⁽¹⁾											
Developers contributions	10						10			10	-
Specific Purpose Unexpended Grants & Contributions	152						152			152	2,388
Water network infrastructure	2,138						2,138			2,138	3,103
Sewer network infrastructure	4,590						4,590			4,590	4,365
Domestic Waste Management	3,013						3,013			3,013	963
Stormwater infrastructure renewal	263						263			263	-
Total Externally Restricted	10,166	-	-	-	-	-	10,166	-		10,166	10,819
Internally Restricted ⁽²⁾											
Merger Implementation Fund	-						-			-	
Stronger communities fund	-						-			-	
Aerodrome bitumen resurfacing	245						245			245	166
Bradman's birthplace	53						53	(40)	1	13	64
Coolac bypass	102						102	(102)	2	-	-
Cootamundra caravan park	92						92			92	113
Development	594						594			594	593
Employee leave entitlements	1,385						1,385			1,385	1,789
Financial assistance grant							-			-	2,801
Heritage centre	14						14			14	17
Incomplete works	33						33			33	-
Plant replacement	64						64			64	1,033
Quarries & pit restoration	16						16			16	1
Saleyards	35						35			35	-
Southern Phone	-			786			786	(200)	3	586	786
Swimming Pool Pump & Equipment	-						-			-	-
Cemetery reserve	-						-			-	-
Total Internally Restricted	2,633	-	-	786	-	-	3,419	(342)		3,077	7,363
Unrestricted	4,616	(2,591)	-	150	-	-	2,175	485		2,660	2,348
Total Cash & Investments	17,415			936			18,351	143		18,494	20,530

(1) Funds that must be spent for a specific purpose

(2) Funds that Council has earmarked for a specific purpose

Detail of budget variations

Cootamundra Gundagai Regional Council
Budget review for the quarter ended 31 December 2020



Cash & Investments

Notes	Variance \$000	Details
1	(40)	\$30,000 for capital renewals and \$10,000 for souvenirs at the Bradman cottage was approved at the January 2021 council meeting.
2	(102)	The Coolac bypass is an historic arrangement that has expired.
3	(200)	Council had resolved to apply for an Everyone Can Play grant to partially fund a playground at Albert Park. The application was successful,
		with \$200,000 each to be funded from the grant and the Southern Phone Reserve.
Total	(342)	

Key Performance Indicators

Cootamundra Gundagai Regional Council

Budget review for the quarter ended 31 December 2020



Key Performance Indicators

		This revision	Original budget	2019/20	2018/19	Target
1. Operating performance						
Operating revenue less operating expense	(2,338)	-6.89%	-4.04%	-5.79	-29.61%	>0%
Operating revenue	33,916					
2. Own source revenue						
Total operating revenue less grants	23,278	44.82%	46.97%	54.93%	65.28%	>60%
Total operating revenue	51,941					
3. Rates and annual charges outstanding						
Rates outstanding	4,676	31.39%		6.37%	7.68%	<10%
Rates collectible	14,895					

Note: Rates and annual charges outstanding reflects the balances at quarter end

2.

3.

COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL

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8.2.3 MONTHLY FINANCE REPORT FOR JANUARY 2021

DOCUMENT NUMBER	343887
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.1 Decision-making is based on collaborative, transparent and accountable leadership
FINANCIAL IMPLICATIONS	Regular monitoring of Council's finances will ensure that any issues are identified in a timely manner.
LEGISLATIVE IMPLICATIONS	There are no legislative implications associated with this report.
POLICY IMPLICATIONS	There are no policy implications associated with this report.
ATTACHMENTS	1. January 2021 Finance Report ↓

RECOMMENDATION

The Finance Report for January 2021 be received and noted.

Introduction

The Monthly Finance Report provides Councillors with an update on the current budget status.

Discussion

Operating expenditure is slightly over budget for the current year, however capital expenditure (excluding commitments) is significantly under budget, and will be the focus of several departments for the remainder of the year.



**COOTAMUNDRA-
GUNDAGAI** REGIONAL
COUNCIL

January 2021

Financial reporting pack

Monthly operational analysis



Monthly budget variance report
Consolidated
Period ended 31 January



	Year to date actual				Consolidated total	Consolidated budget	Balance remaining	% of annual budget	Comments
	General	Waste	Water	Sewer					
Revenue									
Rates and annual charges	7,654,586	2,503,990	962,375	1,205,811	12,326,763	14,895,445	2,568,682	82.76%	
User charges and fees	2,201,025	299,247	1,048,995	228,975	3,778,242	7,711,942	3,933,700	48.99%	
Interest and investment revenues	41,336	572	2,075	526	44,509	209,800	165,291	21.22%	
Other revenues	439,484	-	813	-	440,296	346,850	93,446	126.94%	
Operating grants and contributions	3,342,813	71,761	52,385	50,328	3,517,286	10,233,546	6,716,260	34.37%	
Capital grants and contributions	4,284,553	-	-	596,723	3,687,830	16,109,054	12,421,224	22.89%	
Internal Plant hire	2,141,374	-	-	-	2,141,374	3,475,000	1,333,626	61.62%	
Internal Overheads	-	-	-	-	-	1,877,561	1,877,561	0.00%	
Internal Easements	-	-	-	-	-	-	-	0.00%	
Total revenue	20,105,171	2,875,571	2,066,642	888,916	25,936,300	54,859,198	28,922,898	47.28%	
Expenditure									
Employee costs	6,555,426	341,247	345,650	289,216	7,531,539	12,390,062	4,858,523	60.79%	
Borrowing costs	62,314	-	37,558	-	99,872	280,667	180,796	35.58%	
Materials and contracts	5,848,429	584,059	1,060,157	227,758	7,720,403	9,722,641	2,002,238	79.41%	Includes some expenditure on community projects budgeted for 2019/20
Plant hire	1,582,216	116,959	47,216	35,968	1,782,359	2,342,201	559,842	76.10%	
Other expenses	2,737,157	20,830	234,370	93,756	3,086,113	3,405,591	319,478	90.62%	POs raised for full year for insurance etc.
Internal Overheads	-	-	-	-	-	1,877,561	1,877,561	0.00%	
Internal Easements	-	-	-	-	-	-	-	0.00%	
Total expenses	16,785,542	1,063,095	1,724,951	646,698	20,220,286	30,018,723	9,798,437	67.36%	
Net result	3,319,629	1,812,476	341,691	242,218	5,716,014	24,840,475	19,124,461		

Business Unit Summary - Operating

Period ended 31 January



	Income					Expenditure				Comments
	Actual	Budget	Variance	%		Actual	Budget	Variance	%	
Development, Building and Compliance	477,418	439,820	(37,598)	108.55%		541,875	1,002,699	460,824	54.04%	Developer contributions adjusted in QBR
Regulatory Services	405,834	601,610	195,776	67.46%		605,409	1,089,620	484,211	55.56%	
Community and Culture	72,904	193,678	120,774	37.64%		921,079	1,360,660	439,581	67.69%	
Business Services	22,104	6,180	(15,924)	357.67%		1,016,008	1,207,904	191,896	84.11%	POs raised for full year.
Finance and Customer Services	8,935,057	14,831,888	5,896,831	60.24%		787,789	1,543,288	755,499	51.05%	
Executive Office	798,754	2,489,973	1,691,219	32.08%		1,359,203	1,721,470	362,267	78.96%	Includes expenditure of grant funds budgeted for 2019/20.
Operations Management	758,822	865,913	107,091	87.63%		1,600,644	1,404,161	(196,483)	113.99%	Expenses to be reallocated.
Facilities	386,468	193,700	(192,768)	199.52%		662,602	1,239,146	576,544	53.47%	QBR Adjustment for Soil Science
Recreation	125,089	175,973	50,884	71.08%		1,185,057	1,605,131	420,074	73.83%	Includes insurance for full year.
Technical Services	2,060,261	4,717,663	2,657,402	43.67%		1,672,641	2,293,917	621,276	72.92%	Expenditure is consistent with seasonal nature of maintenance activities.
Civil Works	3,443,262	4,206,574	763,312	81.85%		3,962,124	4,893,408	931,284	80.97%	Expenditure is consistent with seasonal nature of maintenance activities.
Asset Management	2,619,197	3,977,488	1,358,291	65.85%		2,471,111	2,854,942	383,831	86.56%	Includes MV insurance and ESL for full year.
Waste Services	2,875,571	3,153,612	278,041	91.18%		1,063,095	2,235,430	1,172,335	47.56%	
Water	2,066,642	4,783,664	2,717,022	43.20%		1,724,951	3,788,292	2,063,341	45.53%	
Sewer	888,916	14,221,462	13,332,546	6.25%		646,698	1,778,655	1,131,957	36.36%	
Total	25,936,300	54,859,198	28,922,898	47.28%		20,220,286	30,018,723	9,798,437	67.36%	

Capital expenditure



	YTD	Budget	Variance	%	Comments
Capital income					
Proceeds from sale of plant	345,822	696,500	(350,678)	49.65%	
Proceeds from sale of property	188,310	-	188,310	0.00%	
Sports facilities capital income			-	0.00%	
Stormwater capital income			-	0.00%	
Roads capital income			-	0.00%	
Water capital income			-	0.00%	
Sewer capital income			-	0.00%	
Waste capital income			-	0.00%	
Other capital income			-	0.00%	
Total Income	534,131	696,500	(162,369)	76.69%	
Capital expenditure					
Plant and equipment	2,870,336	2,484,000	386,336	115.55%	
Office equipment	11,849	40,000	(28,151)	29.62%	
Buildings	384,543	544,869	(160,326)	70.58%	
Land improvements	76,362	89,067	(12,705)	85.74%	
Major projects	944,782	125,000	819,782	755.83%	Expenditure of grant funding budgeted for 2019/20, QBR adjustment recommended.
Roads, bridges and footpaths	2,181,863	6,450,000	(4,268,137)	33.83%	
Stormwater drainage	83,479	160,000	(76,521)	52.17%	
Recreation assets	273,400	261,000	12,400	104.75%	
Parks and Gardens	85,199	448,526	(363,327)	19.00%	
Waste Services	277,858	455,000	(177,142)	61.07%	
Water supply network	145,517	1,000,000	(854,484)	14.55%	
Sewerage network	11,941,470	12,597,339	(655,869)	94.79%	PO raised for STP project.
Other assets	-	-	-	0.00%	
Total Expenses	19,276,657	24,654,801	(5,378,144)	78.19%	
Net capital expenditure	18,742,526	23,958,301	(5,215,775)		

8.2.4 INVESTMENT REPORT - JANUARY 2020

DOCUMENT NUMBER	343873
REPORTING OFFICER	Tim Swan, Manager Finance and Customer Service
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	Council's investment income for January 2021 was \$3,479.90, 66% under the budgeted figure of \$10,250.00.
LEGISLATIVE IMPLICATIONS	Council investments comply fully with Section 625 of the Local Government Act (NSW), 1993, Local Government (General) Regulation, 2005 paragraph 212.
POLICY IMPLICATIONS	The Investment Policy was adopted on 31 st July 2018 and is due for review on 31 st July 2021.
ATTACHMENTS	1. January 2021 Investment Report ↓

RECOMMENDATION

The Investment Report for January 2021 be received and noted.

Introduction

The monthly investment report provides an overview of Council's investments, and their performance for the month.

Discussion

As a result of record low interest rates, investments for the month have produced interest of \$3,479.90, being 66% below the budget.

A significant adjustment to the budget has been recommended for adoption in the December, 2020 Quarterly Budget Review Statement.

INVESTMENT REPORT

As at: 31-01-21



Date Invested	Interest Rate	Term Days	Investment Amount	Held With	Interest	Maturity Date
11 Aug 2020	0.80%	182	\$2,000,000.00	AMP	\$ 1,358.90	9 Feb 2021
18 Aug 2020	0.80%	182	\$1,000,000.00	AMP	\$ 679.45	16 Feb 2021
22 Dec 2020	0.40%	181	\$2,000,000.00	National Australia Bank	\$ 679.45	21 Jun 2021
		AC	\$5,415,393.54	Commonwealth Bank	\$ -	At Call
		BOS	\$8,901,228.35	Commonwealth Bank	\$ 755.93	At Call
		AC	\$31,621.77	National Australia Bank	\$ 6.16	At Call
Total			\$19,348,243.66			
Matured in Report Month						
Totals					\$ 3,479.90	

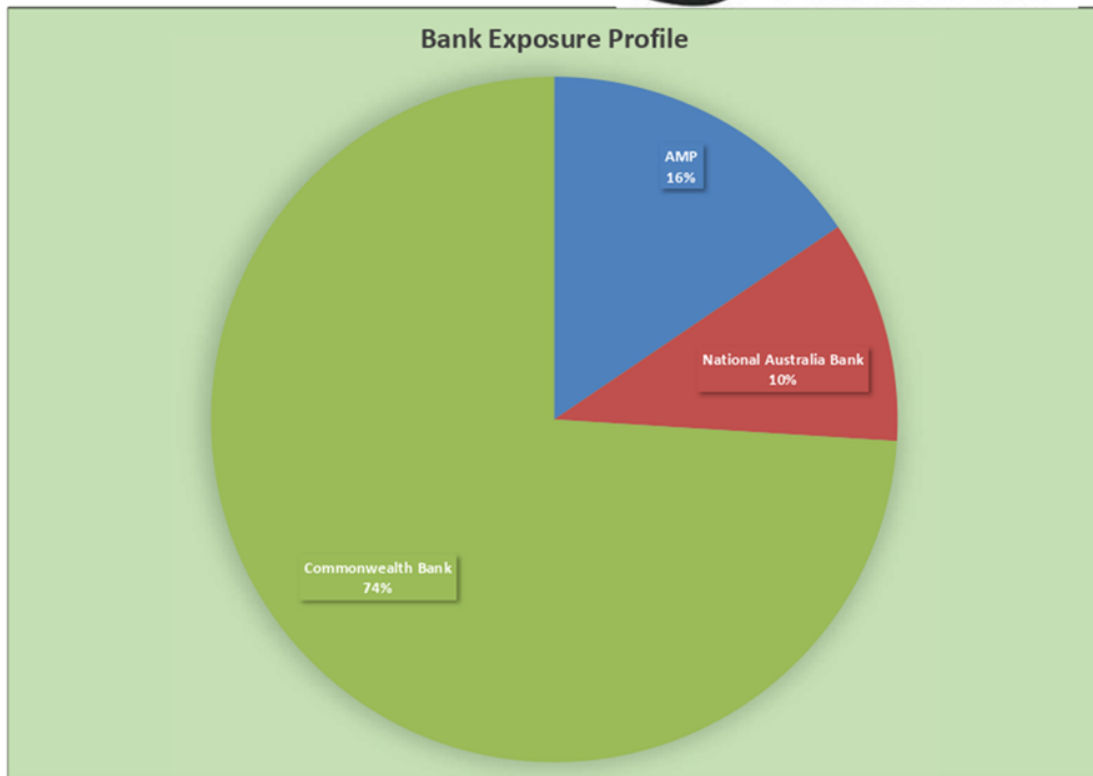
Budgeted Interest for Month	\$ 10,250.00
Combined Interest Rate	0.22%
BBSW Benchmark Rate	0.0126%

This report is produced in accordance with section 625 of the local Government Act 1993 and all Investments have been made in accordance with the Act, the Regulations and council's investment policy.

Signed

Tim Swan
Responsible Accounting Officer

Investment Report
January 2021



8.3 COMMUNITY AND CULTURE

Nil

8.4 DEVELOPMENT, BUILDING AND COMPLIANCE

8.4.1 DEVELOPMENT APPLICATIONS APPROVED JANUARY 2021

DOCUMENT NUMBER	343744
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	Compliance with the provisions of the Environmental Planning and Assessment Act, 1979 and related legislation.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The information on Development Applications Approved in January, 2021 be received and noted.

Introduction

The Development Applications Approved in January, 2021 report is submitted for the information of Council regarding development applications processed.

Discussion

The following development applications were approved by Cootamundra-Gundagai Regional Council in January, 2021.

APP. NO.	PROPOSED DEVELOPMENT	PROPERTY DESCRIPTION
CDC.2020.25	Dwelling Alterations	Lot 1 DP350007 Mackay St, Cootamundra
DA.2020.214	Dwelling Alterations and Additions	Lot C DP324155 Olney St, Cootamundra
DA.2020.213	New Rear Awning	Lot 3 DP1158484 Thompson St, Cootamundra
DA.2020.212	New Manufactured Dwelling	Lot 379 DP753622 Bridge St, Muttama
DA.2020.211	Demolish Dwelling and Sheds	Lot 2 DP518456 Congou St, Cootamundra
DA.2020.210	Storage Units	Lot 3 DP1099476 Hovell St, Cootamundra
DA.2020.209	New Garage	Lot 1 DP557620 Mount St, Gundagai

DA.2020.208	New Dwelling	Lot D DP407473 Back Station Creek Rd, Gundagai
DA.2020.206	New Dwelling and Garage	Lot 5 DP861374 Dalkeith Rd, Gundagai
DA.2020.204	New Shed	Lot 184 DP753594 Muttama Rd, Coolac
DA.2020.202	New Carport	Lot 3 Sec C DP1975 Warren St, Cootamundra
DA.2020.201	Dwelling Alterations and Additions	Lot 1 DP405925 Stockinbingal Rd, Cootamundra
DA.2020.197	New Shed	Lot 11 DP1168163 Burley Griffin Way, Stockinbingal
DA.2020.195	Dwelling Alterations and Additions	Lot 5 DP851885 West St, Gundagai
DA.2020.193	Dwelling Alterations and Additions	Lot 6 DP20405 Crown St, Cootamundra
DA.2020.176	Alterations to Garage	Lot 5 DP10285 Chamen St, Cootamundra
010.2020.216	New Subdivision - Strata	Lot 12 Sec A DP2203 Queen St, Cootamundra

VALUE OF WORK REPORTED TO THIS MEETING:

\$2,429,839.00

VALUE OF WORK REPORTED YEAR TO DATE:

\$2,429,839.00

THIS TIME LAST YEAR:

VALUE OF WORK –January 2020:

\$186,505.00

VALUE OF WORK – YTD 2020:

\$186,505.00

8.4.2 DEVELOPMENT APPLICATION 2020/191 - 37 CROWN STREET, COOTAMUNDRA - VARIATION TO DEVELOPMENT CONTROL PLAN

DOCUMENT NUMBER	343797
REPORTING OFFICER	Sharon Langman, Manager Development, Building and Compliance
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	1. Development Assessment Report For DA2020-191 - 37 Crown Street, Cootamundra for the Erection of a Shed ↓

RECOMMENDATION

- That Council approve DA2020/191 for the construction of a shed at Lot A DP384426, 37 Crown Street Cootamundra with an increased set back of 2.5m from the Queen Street frontage subject to the following conditions:

GENERAL CONDITIONS

(1) GEN Condition - Compliance Standards

Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

Reason: The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
n/a	Site plan (as amended showing 2.5m setback from Queen Street)	Applicant	
112877	Engineering plans- Tumut river sheds, pages 1-19	Eclipse Consulting Engineers	10/11/2020

Reason: To confirm the details of the application as submitted by the applicant and as approved by Council.

(3) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason: To ensure that any public utilities are maintained and protected from damage.

(4) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason: This consent does not certify compliance with the BCA or NCC.

PRIOR TO COMMENCEMENT OF WORKS**(1) PCW Condition – Prior to Building Work Commencing.**

The erection of a building in accordance with the development consent must not commence until:-

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
2. the person having the benefit of the development consent has:
 - a. appointed a principal certifying authority for the building work, and
 - b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and
3. the principal certifying authority has, no later than 2 days before building works commences:
 - a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
 - b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and
4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
 - a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
 - b. notified the principal certifying authority of any such appointment, and
 - c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work .

Reason: To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.

(2) PCW Condition – Signage.

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include: -

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: *To meet the minimum requirements of the Environmental Planning & Assessment Regulation.*

(3) PCW Condition – Notice of Commencement.

Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

Reason: *To meet the minimum requirements of the Environmental Planning & Assessment Regulation.*

(4) PCW Condition – Residential Building Work.

Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information

1. In the case of work for which a principal contractor is required to be appointed:
 - a. In the name and licence number of the principal contractor, and
 - b. The name of the insurer by which the work is insured under Part 6 of that Act.
2. In the case of work to be done by an owner-builder:
 - a. The name of the owner-builder and,
 - b. If the owner builder is required to hold an owner builder permit under the Act, the number of the owner-builder permits.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (1) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Reason: *Statutory compliance.*

(5) PCW Condition – Siting of Building.

The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council. In this regard the applicant shall submit a revised site plan to Council showing a setback of 2.5m from the Queen Street frontage.

Reason: *To ensure the development is carried out correctly on the allotment and in accordance with the resolution of Council.*

(6) PCW Condition – Waste Storage During Construction.

Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

Reason: *To ensure that the site is not a source of wind-blown litter.*

(7) PCW Condition – Soil Erosion Control.

Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage system. Care shall be taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

Reason: *To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.*

(8) PCW Condition – Second Hand Materials.

No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

Reason: *To ensure the external appearance of the building is maintained to an acceptable standard.*

(9) PCW Condition – Underground Services.

The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

Reason: *To ensure the utility services are protected and satisfactory for the proposed development.*

(10) PCW Condition – All Weather Crossover

The applicant shall upgrade the existing footpath crossover (driveway) in Queen Street to an all weather access. A works in road reserve application shall be submitted, and approved by Council prior to undertaking the upgrade.

Reason: *To ensure that physical and legal access is provided in a manner that is compliant with Council standards.*

DURING CONSTRUCTION

(1) DUR Condition – Works to be undertaken in Accordance with the Approval.

All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

Reason: *ensure all works are carried out in accordance with the development consent.*

(2) DUR Condition – Hours of Construction Site Works.

Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:-

Monday to Saturday from 7.00am to 7.00pm
Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

Reason: *So that the development does not reduce the amenity of the area.*

(3) DUR Condition – Footpath Storage.

Building materials not to be stored on Council footway or nature strip at any time.

Reason: *To ensure an adequate level of public safety is maintained.*

(4) DUR Condition – Waste Removal.

All debris and any waste fill are to be removed from the site and disposed of at Cootamundra Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Council's waste depot. You should contact Council's Works Operations Manager for an estimate of costs in this regard.

***Reason:** To ensure that the amenity and unsightly condition is minimised.*

(5) DUR Condition – Tree Protection – existing vegetation.

Existing vegetation along Queen Street and at the rear boundary shall be protected during the construction period.

***Reason:** Due to the secondary building line variation, the existing vegetation is required to be maintained to help screen the development when completed.*

(6) DUR Condition - Pipe Replacement.

Should the proposed building be located over existing vitrified clay sewer pipes then such pipes shall be reinstated in PVC material in the area under the proposed building.

***Reason:** To minimise the opportunity for damage to the building as a result of leaking sewage.*

(7) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

***Reason:** To ensure the building complies with the BCA.*

(8) DUR Condition – Inspections.

The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 91A of the Environmental Planning and Assessment Act 1979.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

***Reason:** To ensure that adequate time is given of required inspections.*

(9) DUR Condition – Restricted Public Access.

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with WorkCover Regulations.

***Reason:** To ensure public safety is maintained.*

(10) DUR Condition – Storm Water.

Storm water is to be discharged: -

1. To the roadside gutter, taken through the kerb and the kerb is to be made good or, alternatively, linked to existing storm water drainage which discharges at the roadside gutter

Reason: To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system

(11) DUR Condition – Storm Water / Ground Water Diversion.

Run-off and ground water seepage shall be diverted around the building to the storm water system via a suitable ag drain or dish drain.

Reason: To minimise the opportunity for ponding and flooding.

POST CONSTRUCTION

(1) POC Condition – Occupation of Building.

A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason: So that the development is substantially completed to a safe standard to allow use or occupation of said building.

ONGOING USE

(1) USE Condition – Business Use.

The shed is not to be let, adapted or used for separate occupation or commercial purposes.

Reason: Development consent is required for any activity other than residential.

(2) USE Condition – Clean and Tidy.

The premises are to be maintained in a clean and tidy condition at all times.

Reason: So that the development does not reduce the amenity of the area.

(3) USE Condition –Amenity General.

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

Reason: So that the development does not reduce the amenity of the area.

(4) USE Condition – Non Habitable Use.

The shed is not to be used for residential occupation without prior consent of Council.

Reason: Health and safety prohibition.

(5) USE Condition – Tree Protection – existing vegetation.

Existing vegetation along Queen Street and at the rear boundary shall be protected and maintained for the life of the shed.

Reason: Due to the secondary building line variation, the existing vegetation is required to be maintained to help screen the development when completed.

Introduction

Council has received an application for the erection of a new shed structure at Lot A DP384426, 37 Crown Street Cootamundra. The applicant seeks a variation to the controls within Council's adopted Development Control Plan by placing the garage in front of the secondary building line facing Queen Street. In accordance with the delegations issued to staff where variation to the Development Control Plan is greater than 10% the matter is referred to Council for determination.

Discussion

Council has in place an adopted a Development Control Plan (DCP) that provides guidance on the development standards that Council believes will lead to desired outcomes in building design, streetscape, traffic, heritage and environment. The DCP contains performance criteria and associated acceptable solutions to assist applicants in achieving the desired outcomes. However, it is recognised that there are other means of achieving the desired outcomes outside of the acceptable solutions and where a similar or better result is able to be achieved such alternatives should be considered.

In considering variations to the standards contained within the DCP applicants are required to justify why the standards should be varied and how this will lead to an outcome that is equivalent, if not better, than the articulated performance criteria. In this instance the justification for varying the requirements of the DCP are summarised below with a full assessment of the proposed development contained within the assessment report attached herewith.

The applicant has proposed a setback of 1metre (m) from the secondary building line, ordinarily the secondary street setback is that of the dwelling on site. In this instance the dwelling has a setback of 3.7m from the secondary street frontage. The variation sought is 2.7m; a compromise is proposed of a 2.5m setback from the secondary street frontage and this is commensurate with past decisions of Council for reduced secondary street frontage setbacks in this area. A full discussion in this regard is contained within the attached report.

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*

**COUNCIL OFFICER COMPLETING DEVELOPMENT ASSESSMENT:**

Luke Izzard

DEVELOPMENT REFERENCE:

DA 2020/191

DEVELOPMENT ADDRESS:

Lot A DP384426
37 Crown Street COOTAMUNDRA

APPLICANT:

Brian Gerard Speering

PROPOSAL:

New Garage

BACKGROUND:

The site is located in the residential area of Cootamundra, approximately 1.5km north west of the Cootamundra CBD. The area contains predominantly older dwellings in a mix of building materials. The 678m² site is rectangular in shape located on the south west corner of Queen and Crown Streets. Existing on site is an older style weatherboard clad dwelling fronting Crown Street and an associated outbuilding in the northwest corner. The site has established landscaping and gardens.

There is an existing layback in Queen Street, together with corresponding gates in the fence. There is, however, no formed crossover with an unformed gravel crossover, this is commensurate with other crossovers on the southern side of Queen Street in this area. Both Crown and Queen Streets have existing kerb and gutter with street trees located in both streets.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Figure 1 – Site location and aerial view (source: Intramaps)

The applicant is seeking consent to construct a new Colorbond garage. The garage is proposed to be 6m x 6m x 2.8m high at the gutter line, having a total floor area of 36m². It is proposed to construct the 1m from the side boundary, being the Queen Street frontage (secondary building line) and 1m from the rear boundary.

PREVIOUS DEVELOPMENT PROPOSALS AND DECISIONS:

N/A

INTEGRATED / DESIGNATED / ADVERTISED / NEIGHBOUR NOTIFICATION / CROWN DEVELOPMENTS:

The proposal is not integrated, designated, crown or advertised development.

GENERAL REQUIREMENTS OF THE ENVIRONMENTAL PLANNING & ASSESSMENT ACT 1979:

1.7 Application of Part 7 of Biodiversity Conservation Act 2016 and Part 7A of Fisheries Management Act 1994

The sections of these Acts require Council to consider whether the development or activity is likely to significantly impact on threatened species, their populations or ecological communities. It is unlikely that this proposal will significantly affect threatened species, populations or ecological communities, for the following reasons:

Biodiversity Conservation Act 2016

The site has not been declared as an area of outstanding biodiversity value and the development does not exceed the biodiversity offset scheme thresholds. Furthermore, there are no trees to be removed, there will however be some ground disturbance as a result of

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



this proposal. The site is within the urban environment, within an existing residential area, it is not known to provide habitat for threatened species, nor is it part of a corridor.

Fisheries Management Act 1994

The development does not involve any waterways, watercourses or drains, nor is there any evidence of declared critical habitat in the vicinity of the site.

2.22 Mandatory community participation requirements

Part 1 of Schedule 1 sets the requirements for community participation by planning authorities in the discharge of their planning functions and includes the notification of development applications. Relevantly:

7 Application for development consent (other than for a complying development certificate, for designated development, for nominated integrated development, for threatened species development or for State significant development)

(1) *Minimum public exhibition period for an application for development consent (other than for a complying development certificate, for designated development, for nominated integrated development, for threatened species development or for State significant development)—*

- (a) *if the relevant community participation plan specifies a period of public exhibition for the application—the period so specified, or*
- (b) *if the relevant community participation plan specifies that no public exhibition is required for the application—no public exhibition, or*
- (c) *otherwise—14 days.*

Council's Community Participation Plan (CPP) identifies certain development applications that will be notified (generally buildings of certain size and setback), and those that may detrimentally impact adjoining neighbours. The CPP outlines the following developments that must be advertised:

Control	Applicable	Comment
Buildings with a floor area greater than 100m ² closer than 3m to the boundary line;	No	The proposed building is 36m ² .
Any building or works closer than 0.9m to the boundary line;	No	The proposal is to be located 1m from the adjoining boundary and 1m from the Queen Street, frontage.
Buildings which are greater than one storey less than 6m to the boundary line;	No	The building is single storey.
Buildings less than or equal to 100m from a boundary in a rural (excluding RU5) or environmental zone;	No	Contained within R1 general residential zone.
Applications which may detrimentally impact adjoining neighbours including matters of overshadowing, views, privacy, noise, smoke,	No	The shed is positioned in the rear of the yard.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



dust, odour, reflection of light, storm water and so on		
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Accordingly, no notification was required.

4.5 Designation of consent authority

This proposal is not state or regionally significant, Council is therefore the consent authority.

4.10 Designated Development

The proposal is not designated development in accordance with the provisions of Schedule 3 of the Environmental Planning and Assessment Regulation.

4.13 Consultation and concurrence

If required by an EPI, Council is required to consult or obtain concurrence of the agency. No consultation is required by an EPI.

4.14 Consultation and development consent—certain bush fire prone land

The site is not mapped as being bush fire prone land. Accordingly, no referral or consultation was undertaken with the NSW RFS.

4.22 Concept development application

The proposal does not involve concept development as defined by the Act.

4.33 Determination of Crown development applications

The proposal is not a Crown development.

4.36 Development that is State Significant Development

The proposal is not State Significant development as defined by the Act.

4.46 Integrated Development

This refers to development that cannot be undertaken unless a licence or permit is issued by another authority. No other permits or licences are required therefore the proposal is not integrated development.

4.55 Modifications of consents – generally

The application is not a modification of a previous consent.

SECTION 4.15 CONSIDERATIONS:

4.15(1)(a)(i) - Provisions of any Environmental Planning Instrument:

State Environmental Planning Policies (SEPPs) and deemed SEPPs

The following SEPPs are relevant to the development:

SEPP No. 55 – Remediation of Land

Clause 7(1) prescribes that a consent authority must not consent to the carrying out of any development on land, unless it has considered whether the land is contaminated. Council is aware that the site has been used for residential purposes for a considerable period of time.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



There is no known prior contaminating activities having been taken place on site. The proposed addition can be permitted without remediation.

SEPP No. 64 – Advertising and Signage

Alteration to onsite signage is not proposed as part of this application.

SEPP (BASIX) 2004

The proposal is not a BASIX affected building as it is a non habitable structure.

Local Environmental Plan (LEP)

The applicable LEP is the Cootamundra LEP 2013 (CLEP), and the relevant provisions of the LEP are discussed below.

1.2 Aims of Plan

Whilst not actively working towards each of the following aims of the LEP, it does not compromise them, or prevent them from being achieved.

- (a) to ensure that local amenity is maintained and enhanced,
- (b) to protect viable agricultural areas from conflicting land uses,
- (c) to identify, protect, conserve and enhance areas of environmental and aesthetic significance,
- (d) to encourage the ecologically sustainable use and management of natural resources,
- (e) to identify and protect areas used for community and recreational activities,
- (f) to identify and manage the heritage resources of Cootamundra.

1.4 Definitions

The proposal is considered to be ancillary to the dwelling existing on site.

Dwelling means a room or suite of rooms occupied or used or so constructed or adapted as to be capable of being occupied or used as a separate domicile.

1.6 Consent authority

The consent authority for the purposes of this Plan is (subject to the Act) the Council.

1.9A Suspension of covenants, agreements and instruments

The application does not identify any covenants on the land.

2.1 Land use zones

The site is zoned R1 General Residential and the proposal is permissible in the zone with development consent as this use is not specified in item 2 or 4.

2.3 Zone objectives

Under this clause Council must have regard to the objectives of the zone when determining the development. The development is consistent with the following objectives in that it

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



enables the land to be used for residential purposes and the activities that commonly associated and compatible with that purpose.

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*

2.7 Demolition requires development consent

The proposal does not involve any demolition.

5.10 Heritage conservation

The site is not in a heritage conservation area, does not contain an item of environmental heritage, nor is it in the vicinity of an item of environmental heritage.

6.1 Earthworks

No earthworks are proposed or required other than the construction of slabs and footings for the erection of the building. Accordingly any approval would need to include conditions relating to sedimentation and erosion control.

6.2 Flood planning

The site is mapped as being within an area impacted by the 1% AEP flood event on the **Flood Map**. The objective of this clause is to minimize flood risk to life and property due to the use of the land, to allow for development that is compatible with the land's flood hazard and to avoid significant adverse impacts on flood behaviour.

Development consent must not be granted to development on land to which this clause applies unless the consent authority is satisfied that the development is compatible with the flood hazard of the land and that it will not significantly adversely affect flood behaviour to increase the detrimental impact of flood affection of other development or properties. The consent authority shall also be satisfied that the development incorporates appropriate measures to manage risk to life from flood and that the development will not significantly adversely affect the environment nor be likely to result in unsustainable social and economic costs to the community as a result of flooding.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Figure 2 – Flood Affection Map – Cootamundra LEP 2013

The 2001 Cootamundra Floodplain Management Plan identifies the site as being in the flood fringe with a depth of 331AHD in a 1% AEP event, adding the 500mm freeboard provides a floor level of 331.5AHD. The contour of the site shows the site level as 332AHD.

Furthermore, the draft flood study, prepared by WMA Water (December 2020) shows the site as not being within the flood planning area. Accordingly, the proposal is unlikely to be impacted by flood nor is it likely to significantly adversely impact flood behaviour.

6.3 Biodiversity protection

The site is not mapped as land that is identified as biodiversity land on the **Terrestrial Biodiversity Map**, accordingly this clause does not apply.

6.4 Groundwater vulnerability

This clause applies to land that is identified as groundwater vulnerable on the **Groundwater Vulnerability Map**, and the whole of the site has been identified as being affected. The objective of this clause is to maintain the hydrological functions of key groundwater systems and protect them from depletion and contamination.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Figure 3 – Groundwater vulnerability map – Cootamundra LEP 2013

Before determining a development application for development on land to which this clause applies, the consent authority must consider the likelihood of groundwater contamination from the development, adverse impacts the development may have on groundwater dependent ecosystems, cumulative impact the development may have on groundwater, and any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.

Council has considered this issue and given that the proposal is for the construction of a shed with minimal intrusion into the ground apart from footings, it is considered unlikely that there will be any impact on groundwater as a result of this proposal.

6.5 Riparian land and watercourses

This clause applies to land that is identified as a watercourse on the **Watercourses Map**, the site is not mapped as being affected; accordingly, this clause is not applicable.

6.6 Salinity

This clause applies to land identified as dryland salinity on the **Natural Resources Land Map**, the site is not mapped as being affected; accordingly, this clause is not applicable.

6.7 Highly erodible soils

This clause applies to land identified as high soil erodibility on the **Natural Resources Land Map**, the site is not mapped as being affected; accordingly, this clause is not applicable.

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*



6.8 Airspace operations

This clause applies to developments that penetrate the Limitation or Operations Surface of the Cootamundra Airport. This proposal is for a 3m high shed and will not penetrate the Limitation or Operations Surface of the Cootamundra Airport; accordingly, this clause is not applicable.

6.9 Essential Services

This clause is only applicable to land that is zoned Zone RU4 Primary Production Small Lots, and Zone R5 Large Lot Residential. This site is zoned R1 General Residential, accordingly, this clause is not applicable.

4.15(1)(a)(ii) The provisions of any draft environmental planning instrument:

State Environmental Planning Policies (SEPPs)

There are no draft SEPP's which relate to this development.

Local Environmental Plan (LEP)

There are no draft LEP's which apply to this land.

4.15(1)(a)(iii) The provisions of any development control plan:

The Cootamundra Development Control Plan (DCP) applies to the land, and the provisions are discussed as follows:

Chapter 1 – General information

Section 1.7 - Notification of Development Applications: The provisions of the Community Participation Plan takes precedence over this section of the DCP (see comments above in Section 2.22)

Chapter 2 - Residential Development – This clause applies to the proposal and the variations sought are listed and discussed below:

2.1 Building Line Setbacks.

The proposed addition to the shed is positioned behind the building line when viewed from Crown Street within the rear yard. However, when viewed from Queen Street, the secondary setback, it is in front of the building line. The secondary building line of the dwelling is approximately 3.7m. The proposal does not comply with the building line setback within the DCP which states that garages/carports must be set 1m behind the (street) frontage of the dwelling.

In the request for variation to Council's DCP controls the applicant has justified the reduced setback as needed to better utilise the narrow width of the block. The lot has a frontage to Crown Street (depth when view from Queen St) of 17m. The existing shed (in the south west corner) protrudes into the lot 6m and the proposed shed has a length of 6m. It is noted that the existing shed is not shown on the site plan and the intention of the owners in this regard is not clear. Nonetheless, the 17m width is consumed by 12m of building and a further proposed setback of 1m which would leave a 3m space between the two sheds if the existing shed were to remain.

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*



The requested variation represents a 2.7m variation in building line setback; the required setback is 3.7m and the proposed setback is 1m. As a compromise it is proposed that a 2.5m setback be imposed. This would allow a 1.5m distance between the two sheds, if the existing shed was to be retained. This compromise would also allow for the screening vegetation currently on site to be retained along the northern boundary.



Figure 4 – view from Queen Street

2.2 Site Coverage and Floor are Limitations

The shed is 36m² and the existing floor area of the dwelling is approximately 168m². The proposal and the existing buildings provide a total floor area of approximately 204m². The site has an area of 676m² and the total of all buildings, including the proposed shed, represent a little over 30% site coverage. The maximum site coverage within the DCP for an allotment of this size is 50%.

Chapter 3 - Business & Industrial Development - Does not apply to this type of development.

Chapter 4 – Subdivision – The development is not a subdivision.

Chapter 5 – Car parking and vehicle access – The DCP requires that dwelling houses have 1-2 spaces per dwelling for new developments. The DCP is silent on the requirement for carparking spaces for existing dwellings.

Chapter 6 – Environmental Management – The not site is identified as being potentially contaminated nor is it flood affected or within a bushfire prone area.

Chapter 7 – Heritage – The site does not contain an item of environmental heritage, is not in the vicinity of a site of environmental heritage and is not within a heritage conservation area. Accordingly, this chapter is not applicable.

4.15(1)(a)(iia) Any planning agreement or draft planning agreement:

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*



The developer has not entered into a planning agreement, nor has offered to enter into a draft planning agreement.

4.15(1)(a)(iv) Matters prescribed by the Regulations:

Council has considered the following matters as prescribed by Regulations:

Clause 92 (Additional matters for consideration): -

- the development application does involve the demolition of a building and appropriate conditions are recommended to be included in any consent to ensure compliance with the Australian Standard and not pose a risk to life and property.
- the development is not for the carrying out of development on land that is subject to a subdivision order made under Schedule 7 to the Act,
- the development is not located within the local government area of Coonamble, City of Dubbo, Gilgandra or Warrumbungle (to which the Dark Sky Planning Guideline applies),
- the development does not pertain to a manor house or multi dwelling housing (terraces).

Clause 93 (Fire safety and other considerations)

- this clause is not applicable as there this is not a building to which this clause applies.

Clause 94 (Consent authority may require buildings to be upgraded)

- as the development does not involves a type of building that requires upgrading this clause is not applicable.

Clause 94A (Fire safety and other considerations - temporary structures)

- the development is not for a temporary structure.

Clause 288 (Special provision relating to Sydney Opera House)

- the proposed development does not relate to the Sydney Opera House.

4.15(1)(b) The likely impacts of that development:

Context and Setting

It is considered the proposal as lodged will impact on the streetscape and the pedestrian and residential scale of the area. The new shed is proposed to be set approximately 2.7m in front of the dwelling onsite, shown below.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Figure 5 – Mark up of Proposed Shed Location Relative to Existing Dwelling

This is likely to have a negative effect on the Street due to the shed being fully enclosed (rather than being a carport that is semi-open) and being set only 1m from the boundary line. It is considered the proposed will have a negative overall effect on the neighbourhood visually due to its bulk, scale and location at the pedestrian scale.

Taking all site matters into account it is considered to be sufficient area to position the shed further away from the Queen Street boundary line. As a compromise it is suggested that the garage be setback a further 1.5m (2.5m from the boundary) to lessen the impact to a more acceptable level. This also takes account of other properties in the vicinity that have been required to maintain a secondary building line of approximately 2.5m.

Access, Transport and Traffic

Access to the site is from Crown Street, with a layback already in place. The crossover will need to be upgraded to an all weather access construction. The access point is 35m from the front boundary of the property immediately adjacent that of the property to the west.

The traffic generated by this proposal is unlikely to increase from existing levels as there is no additional dwellings, businesses or the like proposed. The road network is considered adequate to cater for the existing traffic levels and this proposal will not create any further demand on the road network.

Public Domain

The structure itself, not being higher than 3m is considered a standard structure, however when taking into consideration the proposed location 1m from the street frontage does have the potential to impact on the pedestrian scale of the area. It is suggested that a

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*



compromise of 2.5m from the property boundary facing Queen Street be approved to assist in maintaining the pedestrian scale and residential openness of the area.

Utilities

Reticulated sewer and water are provided to the allotment and the building will not impact upon these Council assets. There is no proposal, or need, to augment these services as the building will not require connection to either service.

The street frontages are provided with kerb and gutter, accordingly, stormwater from the proposed building is to be directed to Council's stormwater system.

Heritage

The site does not contain, nor is it in the vicinity of, an item of environmental heritage nor is the site located within a heritage conservation area.

Other Land Resources

The development will not have any adverse effect on conserving and using valuable land resources such as productive agricultural land, mineral extractive resources or water supply catchments.

Water

Reticulated water is available to the premises and this will not alter as a result of this proposal.

Soil

The development will have no impact on soil conservation in terms of soil qualities or instability, management of soils, soil erosion and degradation, sedimentation and pollution of water bodies contamination, or acid sulphate soils.

Air and Microclimate

The development will have no effect on air quality and microclimatic conditions in terms of existing air quality or pollution.

Flora and Fauna

The development does not result in the removal of any trees or groundcover, and therefore, the development will not have any impact on critical habitats, threatened species or populations, ecological communities or any other protected species, or on native fauna or vegetation.

Waste

The development will not result in any additional waste generation from the premises, nor will it impact upon waste collection or disposal.

Energy

There will be little or no impact in this regard.

Noise and Vibration

The development will not create any noise or vibration upon completion. It is acknowledged that the development and premises may be subject to noise and vibration during construction.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Natural Hazards

There are no known risks to people, property or the biophysical environment from – geologic or soil instability, or bushfire. The issue of flooding has been discussed elsewhere in this report.

Technological hazards

There are no known risks to people, property or the biophysical environment from industrial and technological hazards, land contamination and remediation or building fire risk.

Safety, security and crime prevention

It is not considered that the development will impact on the security and safety of adjoining properties.

Social Impacts in the Locality

It is not considered that the development will have a negative social impact in terms of the health and safety of the community, social cohesion, community structure, character, values or beliefs, social equity, socio-economic groups or the disadvantaged, and social displacement.

Economic Impact in the Locality

It is not considered that there will be any negative impact in economic terms.

Site Design and Internal Design

The design of the structure is considered adequate for the use of the site for residential development. As indicated above it is preferred that the shed be setback 2.5m from the Queen Street frontage rather than the 1m as proposed. In addition to providing better visual amenity and being more in line with the pedestrian and residential scale the additional setback will allow for the standing of vehicles in front of the shed without obstructing the public domain.

It is acknowledged that corner blocks do have special considerations in regard to structures at the rear such as sheds and carports. Corner blocks are usually long, enabling good distance between the dwelling and ancillary structures and do enjoy the benefit of reduced secondary building line setbacks.

Construction Matters

The construction of the shed will need to comply with the requirements of the Building Code of Australia and will be subject to a construction certificate.

Cumulative impacts

The cumulative impacts associated with this proposal is that of additional stormwater and increase in impervious area. However given the relatively small size of the shed and the capacity of the stormwater system in the area these are considered to be able to be adequately managed.

4.15(1)(c) - The suitability of the site for the development:

Does the proposal fit in the locality?

The development will result in a development that fits in the locality, providing that an adequate setback is achieved to maintain the pedestrian, visual and residential amenity. It is

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



considered that the development is suitable for placement on a site within a residential area and that its use in conjunction with a dwelling is acceptable. It is considered that the external configuration and materials of the proposed building will not detract from the character of the area.

Are the site attributes conducive to development?

The site is not subject to natural hazards including bushfire, subsidence, slip or mass movement. The soil characteristics are appropriate for the development, and there are no critical habitats, or threatened species, populations, ecological communities or habitats on the site. The development will not prejudice future agricultural production and there are no known mineral or extractive resources on the site.

4.15(1)(d) - Any submissions made:

No submissions were received as the proposal was not notified due to its compliance with the provision of Council's Community Participation Plan.

4.15(1)(e) - The public interest:

The Riverina Murray Regional Plan 2036 has been developed to plan for future population's needs for housing, jobs, infrastructure and a healthy environment, in the Region. The development is not inconsistent any of the Directions in the Plan.

Staff are not aware of any other policy statements from either Federal or State Government that are relevant to this proposal, nor any planning studies or strategies. There is no management plan that is applicable to a development of this nature, and no codes or guidelines.

OTHER MATTERS:

Section 7.11 and 7.12 Contributions Policies:

Section 7.12(2) of the EPA Act, states that "*a consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11*". Accordingly, Council can only require payment of either a 7.11 or 7.12 contribution.

Section 7.11 Contributions Plans

The only Section 7.11 plan in force is the "Development Generating Heavy Vehicle Usage of Local Road", which only applies in Gundagai, and therefore does not apply to this development.

Section 7.12 Contributions Plans

The Cootamundra-Gundagai Regional Council Section 7.12 Fixed Development Consent Levy Contributions Plan 2018 requires a levy be paid as a percentage of the cost of construction. This proposal is less than the minimum threshold for the payment of a contribution under this plan, accordingly a levy is not payable.

Disclosure of political donations and gifts:

The application and notification process did not result in any disclosure of Political Donations and Gifts.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



FINANCIAL IMPACTS:

N/A

POLICY IMPACTS:

N/A

ORGANISATIONAL IMPACT:

N/A

RISK MANAGEMENT IMPACTS:

N/A

LEGAL ISSUES:

N/A

CONCLUSION:

The proposed new shed has been assessed as being compliant with the provisions of Cootamundra Local Environmental Plan 2013 however it is not consistent with the provisions of Cootamundra Development Control Plan. A variation has been applied for by the owners and has been taken into consideration.

Due to other approved structures similar in the area being setback at least 2.5m on a secondary building line; the proposed shed is considered to be inconsistent with the provisions of Cootamundra Development Control Plan. Setting the garage back 2.5m (1.5m further than proposed) it is considered to be a reasonable compromise and comparable to other approved structures in the area, despite it being a fully enclosed structure. The existing vegetation surrounding is to be maintained to help screen the enclosed structure.

Overall if set at 2.5m from the boundary, the overall impact has been considered and it is envisaged the new shed will have slight effect visually however considered negligible on the surrounding land and uses and therefore able to be approved.

RECOMMENDATION:

That DA2020/191 be approved with the shed setback 2.5m from the Queen Street frontage, subject to the conditions contained in the report accompanying this assessment.

REASONS FOR RECOMMENDATION:

- Consistent with the existing R1 General Residential zone objectives,
- Setting the Garage at 2.5m rather than at 1m to remain consistent with other approved structures in the area. Setting the garage at 1m is considered out of place, to have a negative visual impact and overall detrimental impact on the streetscape.
- In accordance with the provisions of the relevant environmental planning instrument and/or policy, the development application was notified and no comments were received,

Determination and Conditions:

Application Approved subject to the following conditions and reasons: -

GENERAL CONDITIONS

- (1) GEN Condition - Compliance Standards

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Any building and associated works shall comply with the statutory requirements of the Environmental Planning & Assessment Act, Local Government Act, 1993 and the Building Code of Australia (BCA).

Reason: The legal obligations of the Council to administer the New South Wales building and planning laws in order to provide satisfactory standards of living and development.

(2) GEN Condition - Compliance with Council

The Development being completed in accordance with plans and specifications stamped by Council listed in the table below and the Statement of Environmental Effects, except where varied by conditions of this consent.

Document Reference	Description	Author	Date
n/a	Site plan (as amended showing 2.5m setback from Queen Street)	Applicant	
112877	Engineering plans- Tumut river sheds, pages 1-19	Eclipse Consulting Engineers	10/11/2020

Reason: To confirm the details of the application as submitted by the applicant and as approved by Council.

(3) GEN Condition - Utilities

Approval is given subject to the location of, protection of, and/or any necessary modifications to any existing public utilities situated within or adjacent to the subject property.

Reason: To ensure that any public utilities are maintained and protected from damage.

(4) Gen Condition – Not certify compliance with BCA or NCC

The issue of this Development Consent does not certify compliance with the relevant provisions of the Building Code of Australia or National Construction Code Series.

Reason: This consent does not certify compliance with the BCA or NCC.

PRIOR TO COMMENCEMENT OF WORKS

(1) PCW Condition – Prior to Building Work Commencing.

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*



The erection of a building in accordance with the development consent must not commence until:-

1. a construction Certificate for the building work has been issued by the consent authority, the council (if the council is not the consent authority) or an accredited certifier, and
2. the person having the benefit of the development consent has:
 - a. appointed a principal certifying authority for the building work, and
 - b. notified the principal certifying authority that the person will carry out the building work as an owner-builder, if that is the case, and
3. the principal certifying authority has, no later than 2 days before building works commences:
 - a. notified the consent authority and the council (if the council is not the consent authority) of his or her appointment, and
 - b. notified the person having the benefit of the development consent of any critical stage inspections and other inspections that are to be carried out in respect to the building work, and
4. the person having the benefit of the development consent, if not carrying out the work as an owner-builder, has,
 - a. appointed a principal contractor for the building work who must be the holder of a contractor licence if any residential work is involved, and
 - b. notified the principal certifying authority of any such appointment, and
 - c. unless that person is the principal contractor, notified the principal contractor of any critical stage inspection or other inspections that are to be carried out in respect of the building work.

Reason: To ensure compliance with the requirements of the Environmental Planning and Assessment Regulations.

(2) PCW Condition – Signage.

Site signage shall apply and must be erected on the site in a prominent, visible position for the duration of the construction. The signage must include: -

1. Statement that unauthorised entry to the site is not permitted
2. Show the name of the builder or another person responsible for the site and a telephone number at which the builder or other person can be contacted outside working hours
3. The name, address and telephone contact of the Principal Certifying Authority for the work

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Any structures erected to meet the requirements of this condition must be removed when it is no longer required for the purpose for which it was erected.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(3) PCW Condition – Notice of Commencement.

Prior to work commencing a 'Notice of Commencement of Building Work and Appointment of Principal Certifying Authority' shall be submitted to Council at least 2 days prior to work commencing.

Reason: To meet the minimum requirements of the Environmental Planning & Assessment Regulation.

(4) PCW Condition – Residential Building Work.

Residential building work within the meaning of the *Home Building Act 1989* must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the following information

1. In the case of work for which a principal contractor is required to be appointed:
 - a. In the name and licence number of the principal contractor, and
 - b. The name of the insurer by which the work is insured under Part 6 of that Act.
2. In the case of work to be done by an owner-builder:
 - a. The name of the owner-builder and,
 - b. If the owner builder is required to hold an owner builder permit under the Act, the number of the owner-builder permits.

If arrangements for doing the residential building work are changed while the work is in progress so that the information notified under subclause (1) becomes out of date, further work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice of the updated information.

Reason: Statutory compliance.

(5) PCW Condition – Siting of Building.

The applicant is responsible to ensure that the building is sited on the allotment and constructed to the design levels approved by Council as specified on the approved site plan.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Reason: To ensure the development is carried out correctly on the allotment.

(6) PCW Condition – Waste Storage During Construction.

Provision shall be made on site for the proper storage and disposal of waste such that no builders' waste shall be left in the open. Specific attention should be given to items which are subject to relocation by the action of wind, e.g. Paper, sheets of iron, ridge capping, cement and lime bags and the like.

Reason: To ensure that the site is not a source of wind-blown litter.

(7) PCW Condition – Soil Erosion Control.

Site erosion control measures shall be incorporated into site management during construction. Seepage and surface water shall be collected and diverted clear of the building site by a drainage system. Care shall be taken to ensure that no nuisance is created to adjoining properties or public space by way of sediment run off.

Reason: To ensure that adequate measures are in place so that damage from sediment run off to adjoining sites and waterways is minimised.

(8) PCW Condition – Second Hand Materials.

No second hand materials are to be used on any external surface of the building unless made available for inspection and separately approved by Council prior to erection.

Reason: To ensure the external appearance of the building is maintained to an acceptable standard.

(9) PCW Condition – Underground Services.

The applicant shall locate and identify all existing underground services prior to commencement of works and ensure there shall be no conflict between the proposed development and existing infrastructure including areas external to the development site where works are proposed.

Reason: To ensure the utility services are protected and satisfactory for the proposed development.

DURING CONSTRUCTION

(1) DUR Condition – Works to be undertaken in Accordance with the Approval.

All proposed works to be undertaken are to be carried out in accordance with the conditions of development consent, approved construction certificate drawings and specifications.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Reason: ensure all works are carried out in accordance with the development consent.

(2) DUR Condition – Hours of Construction Site Works.

Construction site works including the entering and leaving of vehicles is limited to the following hours, unless otherwise permitted by Council:-

Monday to Saturday from 7.00am to 7.00pm

Sundays and public holidays from 9.00am to 12.00pm

The applicant is responsible to instruct and control subcontractors regarding hours of work.

Reason: So that the development does not reduce the amenity of the area.

(3) DUR Condition – Footpath Storage.

Building materials not to be stored on Council footway or nature strip at any time.

Reason: To ensure an adequate level of public safety is maintained.

(4) DUR Condition – Waste Removal.

All debris and any waste fill are to be removed from the site and disposed of at Cootamundra Garbage Depot, in the building refuse section of the garbage depot. Please note that a separate fee applies for disposal of waste at Council's waste depot. You should contact Council's Works Operations Manager for an estimate of costs in this regard.

Reason: To ensure that the amenity and unsightly condition is minimised.

(5) DUR Condition – Tree Protection – existing vegetation.

Existing vegetation along Queen Street and at the rear boundary shall be protected during the construction period.

Reason: Due to the secondary building line variation, the existing vegetation is required to be maintained to help screen the development when completed.

(6) DUR Condition - Pipe Replacement.

Should the proposed building be located over existing vitrified clay sewer pipes then such pipes shall be reinstated in PVC material in the area under the proposed building.

Reason: To minimise the opportunity for damage to the building as a result of leaking sewage.

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*



(7) DUR Condition - BCA Compliance.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure the building complies with the BCA.

(8) DUR Condition – Inspections.

The Principal Certifying Authority is to be given a minimum of 48 hours' notice prior to any critical stage inspection or any other inspection nominated by the Principal Certifying Authority via the notice issued under Section 91A of the Environmental Planning and Assessment Act 1979.

All building work (other than work relating to the erection of a temporary building) must be carried out in accordance with the requirements of the Building Code of Australia (as in force on the date the application for the relevant construction certificate was made).

Reason: To ensure that adequate time is given of required inspections.

(9) DUR Condition – Restricted Public Access.

It is the responsibility of the applicant to restrict public access to the building site, building works or materials or equipment on the site when building work is not in progress or the site is otherwise unoccupied in accordance with WorkCover Regulations.

Reason: To ensure public safety is maintained.

(10) DUR Condition – Storm Water.

Storm water is to be discharged: -

1. To the roadside gutter, taken through the kerb and the kerb is to be made good or, alternatively, linked to existing storm water drainage which discharges at the roadside gutter

Reason: To ensure that roof water is disposed of without nuisance to neighbours, without overloading Council's laneways system and so as to minimise input to the ground water system

(11) DUR Condition – Storm Water / Ground Water Diversion.

Run-off and ground water seepage shall be diverted around the building to the storm water system via a suitable ag drain or dish drain.

DEVELOPMENT ASSESSMENT REPORT

Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)



Reason: To minimise the opportunity for ponding and flooding.

POST CONSTRUCTION

(1) POC Condition – Occupation of Building.

A person must not commence occupation or use of the whole or any part of the buildings unless an occupation certificate has been issued by the appointed Principal Certifying Authority.

Reason: So that the development is substantially completed to a safe standard to allow use or occupation of said building.

ONGOING USE

(1) USE Condition – Business Use.

The shed is not to be let, adapted or used for separate occupation or commercial purposes.

Reason: Development consent is required for any activity other than residential.

(2) USE Condition – Clean and Tidy.

The premises are to be maintained in a clean and tidy condition at all times.

Reason: So that the development does not reduce the amenity of the area.

(3) USE Condition –Amenity General.

The development is to be conducted in a manner that will not interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil, by causing interference to television or radio reception or otherwise.

Reason: So that the development does not reduce the amenity of the area.

(4) USE Condition – Non Habitable Use.

The shed is not to be used for residential occupation without prior consent of Council.

Reason: Health and safety prohibition.

(5) USE Condition – Tree Protection – existing vegetation.

Existing vegetation along Queen Street and at the rear boundary shall be protected and maintained for the life of the shed.

DEVELOPMENT ASSESSMENT REPORT

*Pursuant to the Environmental Planning & Assessment Act 1979
Section 4.15 (as amended)*



COOTAMUNDRA -
GUNDAGAI REGIONAL COUNCIL

Reason: *Due to the secondary building line variation, the existing vegetation is required to be maintained to help screen the development when completed.*

DEVELOPMENT ASSESSMENT SIGNING OFFICER:

Luke Izzard
Building Surveyor

_____ Date

8.5 REGULATORY SERVICES

8.5.1 REGULATORY SECTION ACTIVITIES 2020

DOCUMENT NUMBER	343139
REPORTING OFFICER	Glen McAtear, Manager Regulatory Services
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Regulatory Section Activities report for 2020, be received and noted.

Introduction

The following report outlines the main activities that were carried out by the Regulatory Section during 2020.

Many activities are performed by the Regulatory team such as Cemetery mowing and maintenance, truck wash and Saleyard maintenance, Companion Animal Audits and rehoming, Animal Care Facility maintenance, complaints received in regard to Companion Animals such as barking dogs, taking action on illegal dumping, abandoned motor vehicles, roadside weed spraying, biosecurity issues, roadside grazing permits and emergency management in addition to regular meetings attended by Regulatory staff just to name a few.

The following report lists some of the areas that have been quite significant, and an ongoing monthly Regulatory Section report of activities will be compiled from January 2021 for the information of Council and the community.

The following information has been compiled for the year 2020.

Biosecurity Activities

Due to COVID-19 Restrictions implemented in March, 2020 Property inspections were postponed.

Number of Property Inspections held: 48. Hectares inspected: 15,300

Grant funding was received for several projects in relation to Crown Lands and this work was carried out successfully. Part of these works was the installation of Weed Hygiene Stations along the Cootamundra Bike Track and Pioneer Park. This work will continue into 2021.

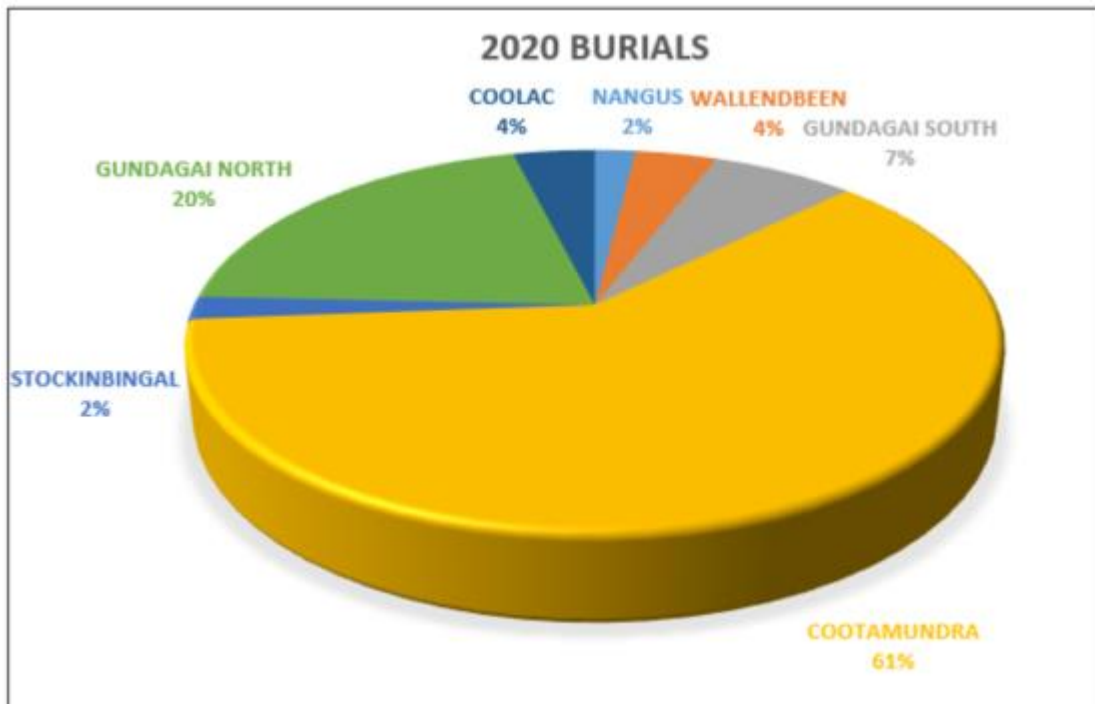
Cemetery Activities

The Muttama Cemetery fence was replaced to secure the Cemetery grounds and protect the endangered woodlands and native flowers.

Locate grave/burial enquiries for family research: 110

Burial/Interments: 103

Cemetery Locations: Coolac 4, Cootamundra 63, Gundagai North 21, Gundagai South 7, Nangus 2, Stockinbingal 2, Wallendbeen 4



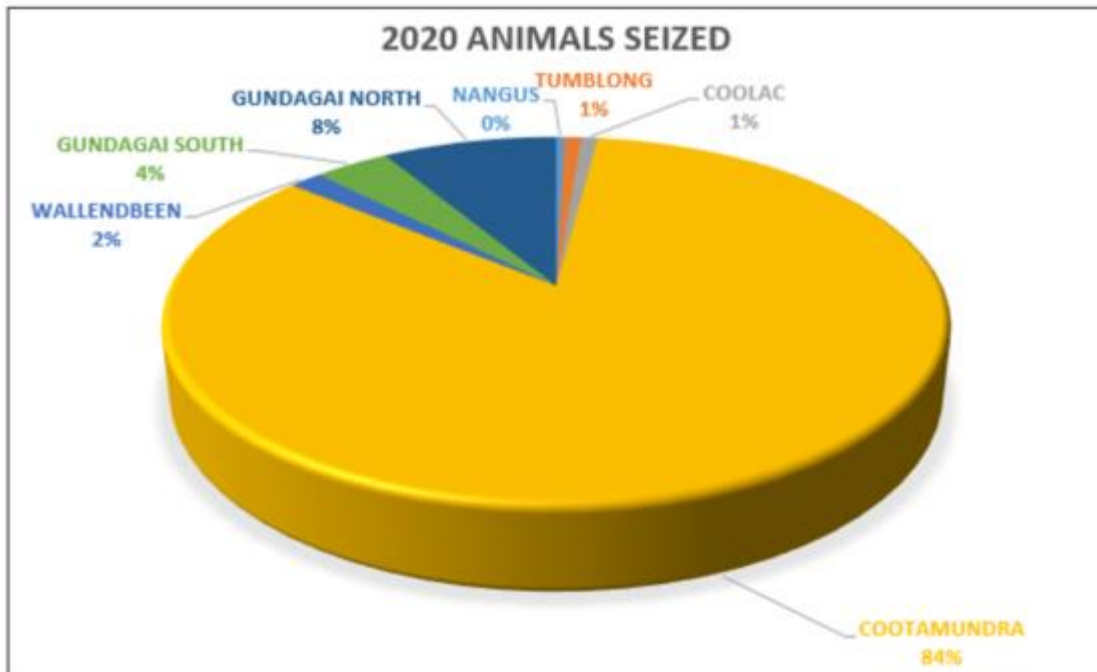
Ranger Activities

The Rangers have been equipped with Body Worn Cameras to assist in their daily duties, these cameras are only activated in the event of Rangers feeling threatened, to capture direct evidence.

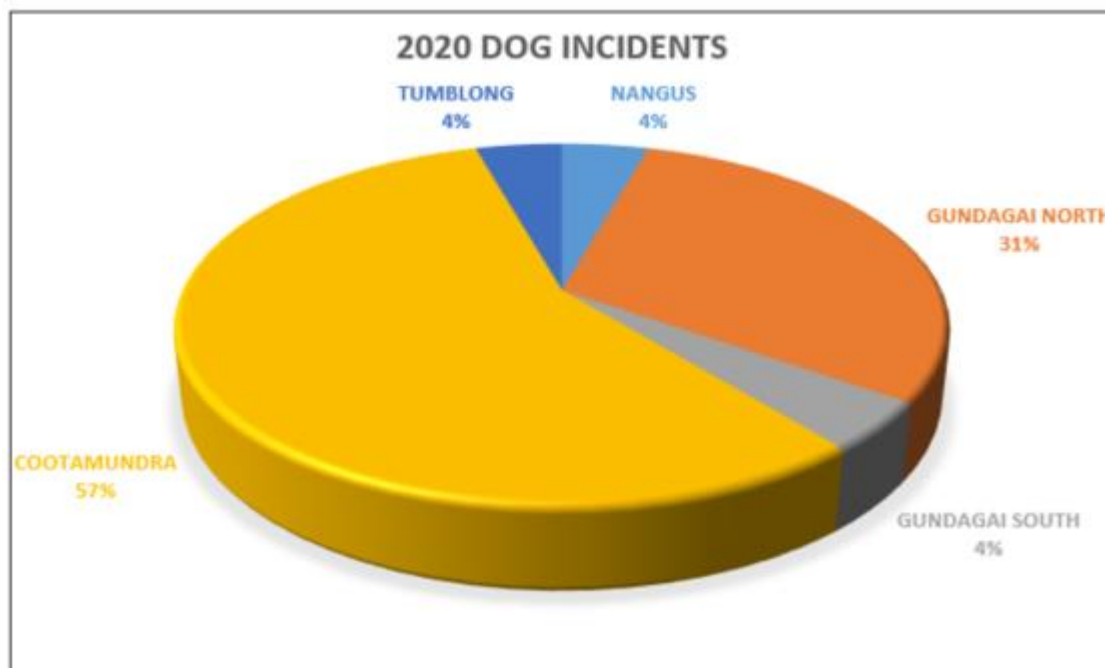
Two Free microchipping days were held in both Cootamundra and Gundagai.

NSW Companion Animal Registrations: 397, amount received for 2020: \$35,295.00

Dogs and Cats Seized across the LGA: 243 - Seizure Locations: Coolac 2, Cootamundra 204, Gundagai North 20, Gundagai South 9, Nangus 1, Tumblong 3, and Wallendbeen 4



Dog Attack Incidents: 23 - Dog Attack Incident Locations: Cootamundra 13, Gundagai North 7, Gundagai South 1, Nangus 1 and Tumblong 1



Saleyard Activities

Sheep Sales held – Cootamundra: 24 - Yarding information: Total sheep sold: 49,844 head.

Total amount of sales - \$8,575,078.60. Top price: \$276.00. Average Price: \$226.10

In December, storm damage was occasioned to the weighbridge and office at the Cootamundra Cattle yards.

Cattle Sales – Gundagai: 1 – Yarding information: Total cattle sold: 1,377 head.

Total amount of sale - \$1,836,995.00. Top price \$1,660.00. Average price \$970.00

Truck wash Registered Users: Cootamundra Saleyards: 77 - Amount received \$22,663.90

Gundagai Saleyards: 68 - Amount received \$26,568.25.

Transit Fees Received Cootamundra Yards: \$280.00. Gundagai Yards: Nil

8.5.2 REGULATORY SECTION ACTIVITIES JANUARY 2021

DOCUMENT NUMBER	343242
REPORTING OFFICER	Glen McAtear, Manager Regulatory Services
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	4. Good governance: an actively engaged community and strong leadership team 4.3 Cootamundra-Gundagai Regional Council is a premier local government Council
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Regulatory Section Activities report for January, 2021 be received and noted.

Introduction

The following report outlines the main activities that were carried out by the Regulatory Section during January, 2021.

Biosecurity Activities

No property inspections were undertaken due to COVID-19 restrictions, however, farmers were engaged and consulted with in regard to Black Willows and various other weed controls. The weather has been a significant factor in regard to weed control measures in January.

Liaised with LLS in regard to Travelling Stock Reserves.

The following Roadsides have been sprayed and inspected:

Old Gundagai Rd, Muttama Rd, Stockinbingal Rd, Sutton's Ln, all 2021 reseal areas, Mundarlo Rd, Old Hume Hwy, Deltroit Rd, Snowy Mountains Hwy, Nangus Rd and Oura Rd.

Weeds targeted: Coolatai grass, St. John's wort, Blackberries, Silverleaf nightshade, Privet trees, Bathurst burr & Johnson grass.

Ongoing Parks and Gardens weed control for Bindi eye and Khaki weed.

drumMUSTER collections received throughout the month.

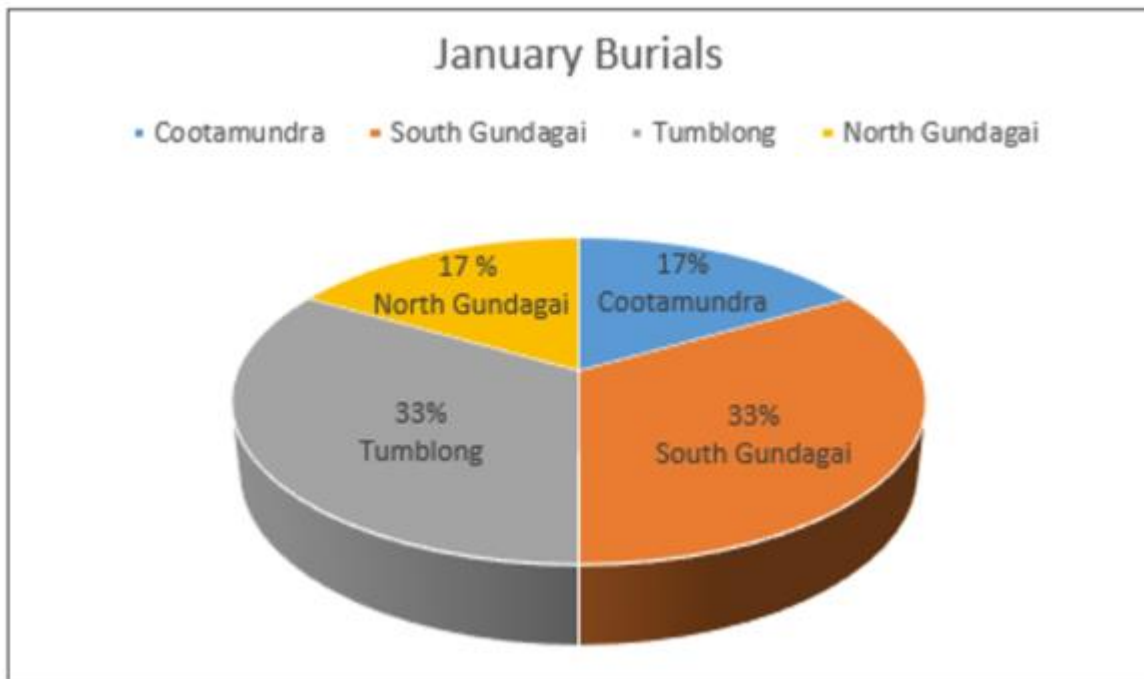
Cemetery Activities

Locate grave/burial enquiries for family research: 15

All Cemeteries mowed, sprayed and general maintenance including repairs due to feral animals burrowing and irrigation repairs.

Burial/Interments: 6

Cemetery Locations: Cootamundra 1, Gundagai North 1, Gundagai South 2, Tumblong 2



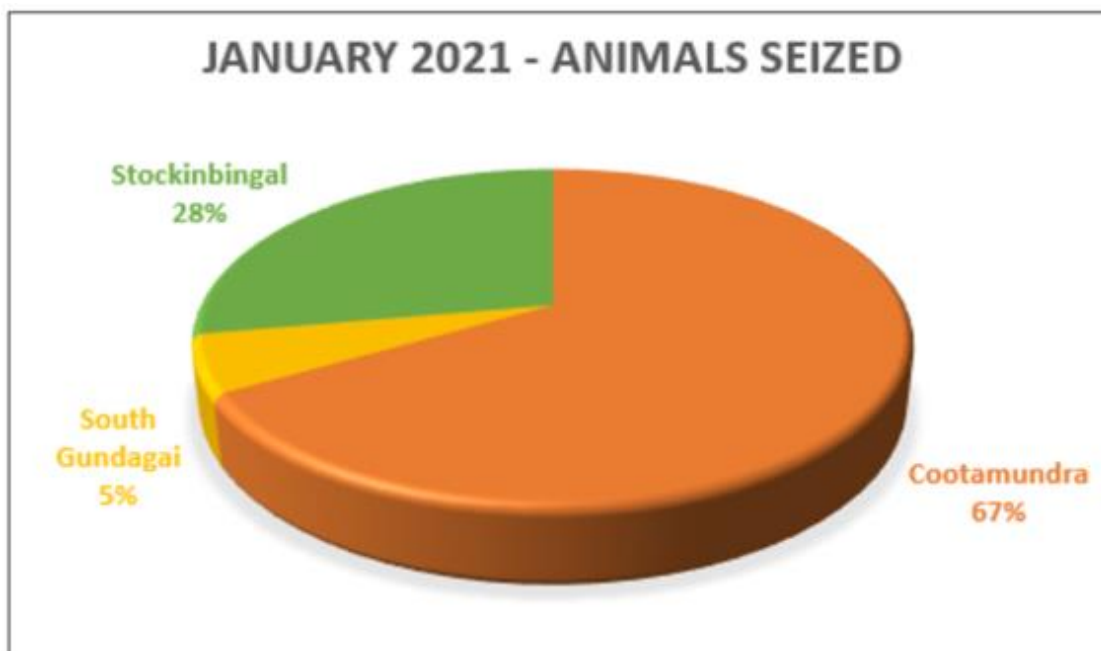
Ranger Activities

Rangers have been continuing with the Companion Animal Audit and compiling an Education package along with a New Resident package to assist with responsible pet ownership.

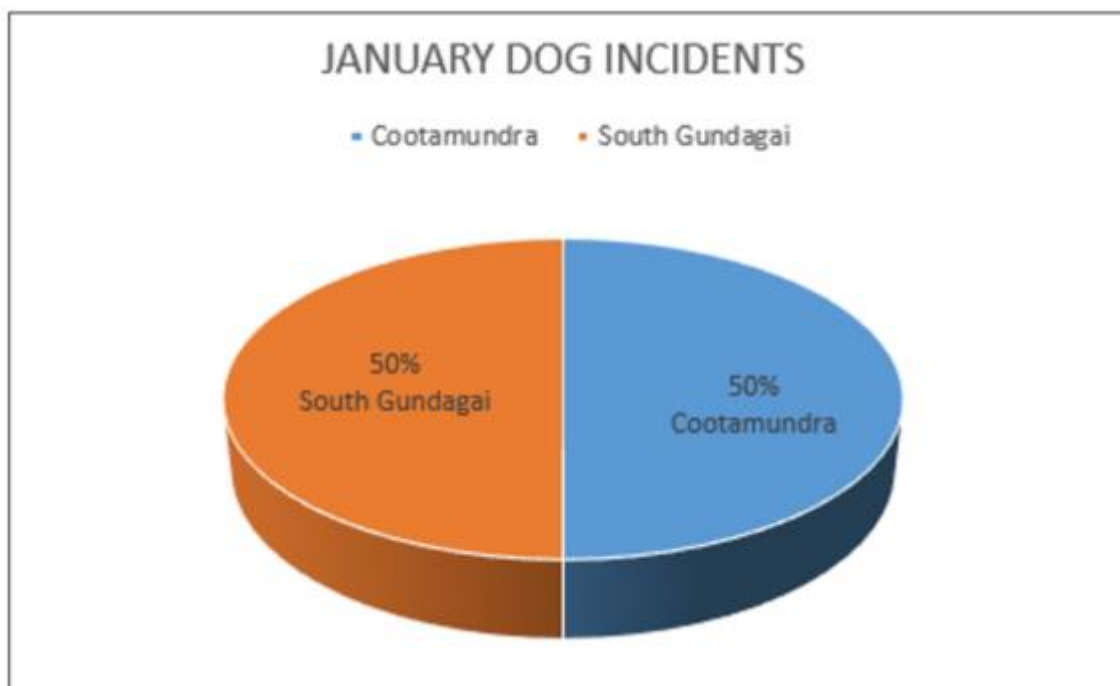
During this month several cat traps were hired out for feral cat capture. The Animal Care Facility was maintained and had repairs undertaken due to a break-in. The Rangers attended to several complaints, 8 Nuisance Dog issues, 1 roaming livestock complaint, 2 illegal dumping incidents and 3 abandoned motor vehicles. Dog Waste Stations were refilled with bags in all parks.

NSW Companion Animal Registrations: 45, amount received for January 2021: \$3,412.00

Dogs and Cats Seized across the LGA 18 - Seizure Locations: Cootamundra 12, Gundagai South 1, Stockinbingal 5



Dog Attack Incidents: 2 - Dog Attack Incident Locations: Cootamundra 1, Gundagai South 1



Saleyard Activities

Sheep Sales held – Cootamundra: 2 - Yarding information: Total sheep sold: 2895 head.

Total amount of sales - \$541,242.60. Top price: \$250.00. Average Price: \$239.00

Cootamundra yards maintained with minor welding of gates, along with weed spraying and cleaning of the facility.

Cattle Sales – Gundagai: Nil

Truck wash Registered Users: Cootamundra Saleyards: 20 - Amount received \$2,246.97

Gundagai Saleyards: 32 - Amount received \$2,109.50.

Transit Fees Received Cootamundra Yards: Nil. Gundagai Yards: Nil

8.6 ASSETS

8.6.1 ROAD ASSETS CONDITION ASSESSMENT AND VALUATION

DOCUMENT NUMBER	343815
REPORTING OFFICER	Ganesh Ganeshamoorthy, Manager Assets
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.1 Decision-making is based on collaborative, transparent and accountable leadership</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The attached report prepared by Moloney Asset Management Systems on the Condition of Road Assets and Valuation of these assets to be noted and accepted.

Introduction

Moloney Asset Management System (MAMS) was engaged to undertake a survey of roads assets for Cootamundra-Gundagai Regional Council as part of the Asset Management Strategy. Subsequent to the final survey report along containing spreadsheets was produced and submitted by Moloney Asset Management Systems.

Discussion

Moloney Asset Management Systems was engaged to do a detailed survey and valuation of roads, bridges and footpaths assets as part of the asset condition assessment and Asset Management systems. The attached summary report was presented along with detailed spreadsheets containing details of various assets including quantitative details and unit valves.

8.7 CIVIL WORKS

8.7.1 CIVIL WORKS AND TECHNICAL SERVICES REPORT - FEBRUARY 2021

DOCUMENT NUMBER	343389
REPORTING OFFICER	Julie Buckley, Operations Support Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

The Civil Works and Technical Services Report for the month of February 2021 be received.

Introduction

This report provides a detailed update of the Civil Works and Technical Services Department's works undertaken for the month of February, 2021 and is prepared for the information of Council and the community.

Discussion

Shoulder works have been completed on Gobarralong Road, Gobarralong to repair issues with pavement edge breaks along this section.

Works on the last stage of the Gap Bridge Cootamundra Rehabilitation project has been completed. This last section saw works from Campbell Street to the Cootamundry Creek Bridge completed. Sections of new guard rail and new line marking will also be installed as part of the project.

Bitumen road patching crews have been undertaking patching as required across the whole road and street network. The frequent rainfall is contributing to pavement failures and the necessity for additional repairs.

Storm damage repairs are continuing on Rosehill Road, Rosehill which has included culvert maintenance as well as batter re-establishment and rock reinforcement. These works were funded from the Natural Disaster Funding from the February 2019 storm event.

Pavement repairs are also being carried out on Rosehill Road, Rosehill to undertake repair on failed sections of pavement.

Roadside spraying has also been undertaken to spray the vegetation on various road shoulders. Grass slashing has been completed across the Local Government Area, including Stockinbingal and Wallendbeen villages.

Replacement of a section of kerb and gutter has been completed near the Cootamundra Country Club in Hurley Street, Cootamundra. This section of kerb had been damaged by the aged London Plane trees which were growing in close proximity to the kerb and had damaged the kerb and pathway being lifted by tree roots posing risks to the safety of pedestrians and vehicles. The re-laying of the pavers should be completed by the end of February 2021 weather permitting.

Preliminary investigations for the Mackay Street, Cootamundra rehabilitation are underway. The water main will be replaced from Parker Street to Margaret Street, Cootamundra including all property services, before actual roadworks can commence as the depths of such are shallow and will impact on the pavement rehabilitation. Affected residents will be notified prior to works commencing.

The first stage of rehabilitation works on Nanangroe Road, Gundagai have been completed with road widening, pavement rehabilitation and sealing undertaken. Approximately 2.5kms of this road that was previously unsealed to the north of Parsons Creek, Gobarralong has now had a primer seal applied and represents a significant improvement for local road users.

Works are continuing on Red Hill Road, Red Hill with pavement widening and reshaping underway.

Work has commenced on Adjungbilly Road, Adjungbilly with crews working on preliminary earthworks in preparation of pavement widening and shape correction.

The replacement of the concrete causeway on Finlays Lane, Muttama is nearing completion. The concrete crew have also completed the replacement of concrete footpaths on West Street and Middleton Drive, Gundagai. The new kerb return at the intersection of Sheridan and Otway Streets, Gundagai is currently being prepared and works will commence in the coming weeks.

The Sheridan and West Streets, Gundagai intersection asphalt contract has been submitted for consideration by Council in Closed Council at the February, 2021 Ordinary Council Meeting. Once the contract has been awarded it is planned for those works to resume at the intersection in early April, 2021 weather permitting. Landscaping and paving will be completed in conjunction with these works when staff are available.

Resealing works, being undertaken by Boral Asphalt, on Council roads are still ongoing around the whole Local Government Area as per the prioritised 2020/21 works program with works scheduled to commence this month around the Nangus and Gundagai areas.

8.7.2 PROPOSED STREET NAMES FOR THE BOUNDARY ROAD SUBDIVISION DEVELOPMENT COOTAMUNDRA

DOCUMENT NUMBER	343748
REPORTING OFFICER	Julie Buckley, Operations Support Officer
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

1. The report on the Proposed Street Names for the Boundary Road Subdivision Development Cootamundra be received and noted.
2. The following proposed street names for the Boundary Road Subdivision Development, Cootamundra be noted:
 - 2.1 Taylor Drive
 - 2.2 Keith Crescent
 - 2.3 Oliver Street, and
 - 2.4 Louisa Street

Introduction

The developer of the new subdivision currently being developed on Boundary Road, Cootamundra has put forward the proposed street names as detailed in the report. Council has submitted several proposed names to the Geographical Names Board for consideration and approval for four (4) of the internal streets of this development.

Discussion

Generally, all new proposed names for streets are given Council consent before being adopted and the following are those suggestions. Currently there is no Council policy for naming of new roads, however, all street names have to be approved by the Geographical Names Board (GNB) being a NSW Government body.

The developer has requested the new estate be named Shannonvale Estate, as it has been known as the long term name of the original property.

In terms of street names, several have been suggested by the developer with the process being first commenced in November, 2020. Unfortunately, the GNB have particular requirements for naming such which has ruled out several of the previously proposed names to date.

As the subdivision is soon to open for residential development, with requirements for street names on titles, the approval of the street names is required as soon as possible. Currently discussions with the GNB relate to the above four proposed names and it is hoped they will meet the GNB requirements and be accepted.

The proposed names submitted to, and currently being considered by, the GNB are:

Keith Drive and Taylor Crescent - these relate to the original owner of property known as Shannonvale.

Oliver Street is derived from Oliver Selwyn, who was the developer's grandfather.

Louisa Street is derived from the developer's grandmother, a prominent local community member who was highly active in local shows and the Gardening Club.

While these names have been proposed by the developer, they relate to people who had lived in Cootamundra for many years though the 1900's.

As the development progresses, further proposals for road names will be put forward for consideration.

8.8 TECHNICAL SERVICES

Nil

8.9 FACILITIES

8.9.1 OTWAY STREET AND SHERIDAN STREET GUNDAGAI INTERSECTION UPGRADE AND TREE REMOVAL

DOCUMENT NUMBER	343799
REPORTING OFFICER	Andrew Brock, Manager Facilities
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

RECOMMENDATION

1. The Otway Street and Sheridan Street, Gundagai Intersection Upgrade and Tree Removal Report be received and noted.
2. Council endorse the removal of the London Plane tress and Liquid Amber trees identified within the report.

Introduction

Council staff are currently undertaking intersection upgrades including kerb and gutter installation and pavement upgrades. As part of the investigation and design phase, several London Plane trees have been identified as causing safety issues with the existing pavement and gutter in the area.

Discussion

Design works have been completed for the Otway and Sheridan Streets intersection and works have been scheduled to commence within the next six weeks weather permitting. Recent inspections undertaken by Parks and Garden staff have identified that there are London Plane trees and Liquid Amber trees, within the Otway street section of the upgrade that will impact the proposed kerb and gutter works.

During the inspection of the trees undertaken by staff one was discovered to be inhabited by grubs and rotting internally. The root system of two other trees located on the motel side of the street, that are lifting existing pavement and guttering creating potential safety hazards to pedestrians and vehicles. The two Liquid Amber trees located on the footpath, are unsuitable species of trees below power lines. Subsequently, the trees have been crudely maintained by contractors employed by Essential Energy as part of its Tree Maintenance Program. In due course the nature of the trees to drop limbs would create safety concerns to the public and most likely be identified for removal.

The removal of the trees during the scheduled kerb and gutter upgrade will avoid the inevitability of a future upgrade of the area due to the trees needing to be removed in years to come. This will save Council money in the long term by avoiding further works.

London Plane trees, shown below, have been identified for removal due to their destructive root systems and the ease with which their root system enters water and sewer infrastructure in addition to the obvious damage the trees cause to pavement and kerb and gutters. Failure to remove the trees now will only see continued damage occur to the area requiring costly reactive maintenance to the area.

Council staff recognise the importance of significant sized trees and the shade they provide, in conjunction with the aesthetic and amenable atmosphere they provide. As part of the redevelopment of this area, staff will create new garden beds and plant appropriate mature trees in accordance with the Gundagai Street Tree Master Plan.



8.10 WASTE, PARKS AND RECREATION

8.10.1 REPLACEMENT OF THE SALT CELLS COOTAMUNDRA AQUATIC CENTRE

DOCUMENT NUMBER	343244
REPORTING OFFICER	Wayne Bennett, Manager Waste, Parks and Recreation Services
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	3. Sustainable natural and built environments: we connect with the places and spaces around us 3.2 Our built environments support and enhance liveability
FINANCIAL IMPLICATIONS	The replacement of the Salt Chlorinator has not been budgeted for in the 2020/2021 financial year and will have a \$16,000 negative impact on the Cootamundra Aquatic Centre operational maintenance budget.
LEGISLATIVE IMPLICATIONS	There are no Legislative implications associated with this report.
POLICY IMPLICATIONS	There are no direct Policy implications associated with this report. But it is important to note that if the unit is not replaced, the pool water quality will not meet health regulation requirements for public pools.
ATTACHMENTS	Nil

RECOMMENDATION

1. The report on the Cootamundra Aquatic Centre salt cells, be received and noted.
2. Council authorise the replacement and installation of a new existing salt dosing/water sanitation system.
3. The cost for the replacement salt dosing/water sanitation system be funded from the Cootamundra Aquatic Centre maintenance budget.

Introduction

The salt cell located at the Cootamundra Aquatic Centre needs replacement. The unit turns salt into chlorine which has the same effect as adding add liquid chlorine to the pool. This is extremely important in maintaining pool water quality and health regulation compliance.

Discussion

A salt chlorine generator (also known as a salt system or a salt chlorinator) is a swimming pool chlorination system that creates chlorine from sodium chloride (salt). Before a salt chlorine generator can operate, the swimming pool water must have a salt concentration of 3,000 ppm (parts per million).

As saltwater travels through the swimming pool's circulation system, it enters the salt chlorine generator and passes through a salt cell. As the saltwater flows through the cell, a low-voltage

direct current is applied to flat, rectangular plates inside the cell, initiating electrolysis. Through electrolysis, salt and water break up into hydrogen gas and hypochlorous acid. The hydrogen gas simply leaves the swimming pool water in the form of small bubbles. The hypochlorous acid sanitizes the swimming pool water and ultimately reverts into salt, and the process repeats.

Advantages

Salt chlorine generators offer a wide array of benefits. Salt chlorine generators, because they eliminate the need for chemical maintenance (which translates to lower maintenance costs). For example, at the site of electrolysis (the salt cell), chlorine is so concentrated that the swimming pool water is super chlorinated, preventing the build-up of chloramines and algae. As another example, sanitisers such as tri-chlor have very low pH levels (some as low as 2.8), which can significantly lower the pH of a swimming pool. Pools who use sanitisers with very low pH levels must use liberal amounts of sodium carbonate to offset the drop in pH. Salt chlorine generators, on the other hand, require few, if any, additional chemicals, as they produce nearly neutral pH levels.

Other advantages of salt chlorine generators include reduced skin and eye irritation, no harsh chemical odours, and swimmer safety.

Disadvantages

There are few disadvantages associated with salt chlorine generators. Perhaps the most prominent is their negative effects on swimming pool equipment. Salt is corrosive but if maintained within the normal operating range, is benign. However, if allowed to increase more than 6,000 ppm, high salt concentrations can contribute to the breakdown of handrails, lighting systems, and swimming pool liners. Care must be taken if splash out pool water is continually pooling and evaporating, as the resulting salt concentration will increase in that area, and unless it is rinsed off, or diluted by rainfall, has the potential to create salt damage.

Other disadvantages of salt chlorine generators include high initial costs and high salt cell replacement costs.

Council engaged Mark McLean from Total Creations (the company that built the Indoor Heated Pool and Splash Park) to undertake a full investigation into the dosing system and the ability for the Aquatic Centre to meet the required health regulations associated with water quality for public pools.

Mark from Total Creations reported as follows:

‘I would like to confirm that the salt cell has reached the end of its life. This is a known asset that needs replacement every 2-3 years. The current cell is approximately 2.4 years old. A replacement cell will cost \$9,200 ex GST plus labour and parts to replace’.

On investigation into the advantages and disadvantages of the existing unit and possible alternative sanitation systems, it is the recommendation that the best option is to replace the existing unit. It has been estimated that the replacement cost and installation for the Unit will be \$16,000.

To put it into context, the one-off cost of \$10,000 every 3 years could be compared to 3 years' worth of liquid chlorine.

Due to the nature of this existing unit, this cost is currently associated with the existing building infrastructure and is not associated with the existing pool operational contract.

The photos below give a good illustration of the damaged caused.





9 MOTION OF WHICH NOTICE HAS BEEN GIVEN

9.1 NOTICE OF MOTION - THAT COUNCIL PROVIDES SUPPORT, IN PRINCIPAL AND IN KIND TO THE ESTABLISHMENT AND ONGOING DEVELOPMENT OF A COOPERATIVE IN COOTAMUNDRA, THE COOTA CO-OP LTD

DOCUMENT NUMBER	343934
REPORTING OFFICER	Leigh Bowden, Councillor
AUTHORISING OFFICER	Phillip McMurray, General Manager

The following Notice of Motion signed by Councillor Leigh Bowden was submitted on 16 February, 2021.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 23 February, 2021:

MOTION

That Council provides support, in principle and in kind, to the establishment and ongoing development of a cooperative in Cootamundra, The Coota Co-op Ltd.

Note from Councillor

Soon after the announcement by Wesfarmers of the closure of the Target store in Cootamundra in March this year a group of concerned citizens, The Coota Co-op Steering Group, have been meeting on a regular basis to progress the idea of establishing a cooperative venture to replace it.

Two public meetings have been held and a community survey undertaken. The overwhelming response from the community is that the cooperative will be called The Coota Co-op Ltd. A logo was selected from entries in a logo competition.

The rules have been written following the model rules provided by the Business Council of Cooperatives and Mutuals and a Disclosure Statement (the Prospectus) is nearing completion. These documents will be lodged with the Department of Fair Trading for approval. Following approval, a Formation Meeting will be held to appoint the initial board after which memberships and shares can be received.

The Coota Co-op Ltd's aim is to provide quality and affordable goods for the senior members of our community who find it difficult to travel and for young families. However the whole community will be catered for. It will also provide employment for locals. The establishment of the cooperative will help to maintain business sustainability and provide an opportunity for economic development in our town and LGA.

Examples of in kind support are, but not be limited to:

- Letters of support
- Advertising and promotion of The Coota Co-op in Council publications (newsletter, Snippets), including digital sites (eg website and Facebook)
- Printing of promotional material

- Timely and accurate advice on development applications.
- Fast tracking of approval processes
- Timely and accurate advice on WH&S inspections.

9.2 NOTICE OF MOTION - THAT COUNCIL, THAT IS THE MAYOR AND, OR THE GENERAL MANAGER ON BEHALF OF ALL COUNCILLORS AND THE COMMUNITY, WRITES TO EACH INDIVIDUAL MEMBER OF THE NSW STATE CABINET STATING THE CASE FOR THE DEMERGER OF THE COOTAMUNDRA-GUNDAGAI REGIONAL COUNCIL BACK TO THE FORMER COOTAMUNDRA SHIRE COUNCIL AND GUNDAGAI SHIRE COUNCIL.

THAT THE LETTERS BE SENT AT THE TIME THAT THE VERDICT OF THE BOUNDARIES COMMISSION IS DUE TO BE DELIVERED.

DOCUMENT NUMBER	343939
REPORTING OFFICER	Leigh Bowden, Councillor
AUTHORISING OFFICER	Phillip McMurray, General Manager

The following Notice of Motion signed by Councillor Leigh Bowden was submitted on 18 February, 2021.

I hereby give notice of my intention to move the following motion at the Council meeting of Tuesday, 23 February, 2021:

MOTION

That Council, that is The Mayor and, or the General Manager on behalf of all Councillors and the community, writes to each individual member of the NSW State Cabinet stating the case for the demerger of the Cootamundra-Gundagai Regional Council back to the former Cootamundra Shire Council and Gundagai Shire Council.

That the letters be sent at the time that the verdict of the Boundaries Commission is due to be delivered.

Note from Councillor

On Tuesday, 9th February, 2021 a delegation of six Councillors and the General Manager visited NSW Parliament House to speak to state politicians about the financial crisis Cootamundra-Gundagai Regional Council (CGRC) is facing as a result of the forced merger and to put forward our case for de-amalgamation.

The delegation felt that we were listened to by the Minister of Local Government, the Hon. Shelley Hancock, MP and were supported in its desire to de-amalgamate by the Deputy Premier, the Hon. John Barilaro and Member for Cootamundra, Steph Cooke, MP. It has been mooted that although the decision to demerge or not is the Minister's, it is more than likely that she will take it to a Meeting of Cabinet.

There are twenty-four members of cabinet and only six of them are nationals. It would be prudent, therefore, that each member of cabinet had a list of facts about the unique situation of CGRC and how Council is in a position to undertake the demerger. The Cabinet are the people who make the decisions which ultimately affect us all.

There was concern that the de-amalgamation of CGRC would set a precedent for the de-amalgamation of other merged councils. It needs to be demonstrate that this would not be the case. For example:

- CGRC was an anomaly – it was the only rural council in legal challenges that was nevertheless amalgamated.
- CGRC is a special case – because of the lack of integration amalgamation can be done relatively cheaply, which is not the case for most other councils.
- De-amalgamation has the support of 100% of the current CGRC councillors.
- Council has been proactive in consolidating the mechanisms of the new council eg harmonising rates and seeking an SRV, which demonstrates that Council can work together to make tough decisions and get good outcomes for its community.
- Two ‘moderately’ sustainable councils existed prior to the Proclamation of 12th May, 2016. A demerger would undo the diseconomies of scale which now burdens Council and with ad return to former cost structures. Furthermore there will be additional revenue from an increase to fees and charges adopted at the Ordinary Meeting of Council held 30th June, 2020 in addition to the proposed SRV if approved.

10 QUESTIONS WITH NOTICE

10.1 QUESTIONS WITH NOTICE

DOCUMENT NUMBER	343929
REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager

RECOMMENDATION

The Questions with Notice from Councillors and related responses from Council officers be noted.

Questions with Notice

The following questions with notice from Councillors have been received with the responses from Council officers provided respectively:

Leigh Bowden – The Wallendbeen Community Association is aware that approximately \$40-\$50k is still to be spent on works at the Wallendbeen Cenotaph. Could you please advise when these works will be undertaken?

Response from Council Officer – A response from the Manager Waste, Parks and Recreation will be provided at the meeting.

11 CONFIDENTIAL ITEMS

11.1 CLOSED COUNCIL	
DOCUMENT NUMBER	344209
REPORTING OFFICER	Marianne McInerney, Executive Assistant to the General Manager
AUTHORISING OFFICER	Phillip McMurray, General Manager
RELEVANCE TO COMMUNITY STRATEGIC PLAN	<p>4. Good governance: an actively engaged community and strong leadership team</p> <p>4.3 Cootamundra-Gundagai Regional Council is a premier local government Council</p>
FINANCIAL IMPLICATIONS	There are no Financial implications associated with this report.
LEGISLATIVE IMPLICATIONS	To facilitate compliance with sections 10 and 11 of the Local Government Act 1993.
POLICY IMPLICATIONS	There are no Policy implications associated with this report.
ATTACHMENTS	Nil

Note

Council's Code of Meeting Practice allows members of the public present to indicate whether they wish to make representations to the meeting, before it is closed to the public, as to whether that part of the meeting dealing with any or all of the matters listed should be closed.

RECOMMENDATION

1. Item be considered in closed Council at which the press and public are excluded in accordance with the applicable provisions of the Local Government Act, 1993 and related public interest reasons detailed.
2. In accordance with section 11 (2) and (3) of the Local Government Act, 1993, the reports, correspondence and other documentation relating to Item be withheld from the press and public.

11.2 RFQ ASPHALT WORKS SHERIDAN AND WEST STREET INTERSECTION

Provisions for Confidentiality

Section 10A (2) (d(i)) – The Confidential Report contains commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

Public Interest

It is considered that discussions of this matter in open Council would, on balance, be contrary to the public interest as it would prejudice Council's ability to secure the optimum outcome for the community..

